

## **Laguna Beach Unified School District**

### **Board of Education Minutes of Regular Meeting October 24, 2016**

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#### **Call to Order**

Open Session of the Regular Meeting of the Board of Education was called to order by Board President Landsiedel at 6:00 p.m., at 550 Blumont St., Laguna Beach, CA 92651

#### **Roll Call to Establish Quorum**

Quorum was established.

Members Present: William Landsiedel  
Jan Vickers  
Dee Perry  
Carol Normandin  
Ketta Brown

Employee Group Representatives: Mindy Hawkins, President, LABUFA  
Elizabeth Phillips, Vice President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent  
Dean West, Assistant Superintendent of Business Services  
Alysia Odipo, Ed.D., Assistant Superintendent, Instruction  
Leisa Winston, Assistant Superintendent, Human Resources and Public Communications  
Victoria Webber, Executive Assistant to the Board/Superintendent  
Jeff Dixon, Director, Facilities  
Shannon Soto, Director, Fiscal  
Amy Kernan, Coordinator, Assessment & Accountability  
Chris Herzfeld, Principal, Laguna Beach High School  
Jenny Salberg, Principal, Thurston Middle School  
Chris Duddy, Principal, El Morro Elementary  
Mike Conlon, Principal, Top of the World Elementary  
Anahi Velasco, Public Relations and Communications Liaison

#### **Pledge of Allegiance**

President Landsiedel led the Board, staff, and members of the audience in the Pledge of Allegiance.

#### **Adoption of Agenda**

Member Brown moved adoption of the agenda, pulling item 12, Injury Illness Prevention Program, at staffs request. Member Normandin seconded.

Discussion: None.

President Landsiedel called for the vote.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to adopt the agenda as amended.

### **Public Comment (Items not on the Agenda)**

Bruce Hopping commented on the importance of good sports nutrition and sports psychology. He also commented on his wish for a 50 meter pool at the high school.

### **Reports**

#### **Student Representative – Chloe Bryan, LBHS**

Chloe provided information on the following topics:

- College testing for all students took place last week
- Homecoming was very successful
- Theater students will be performing “The Man Who Came to Dinner”
- New glass walls have been installed in the library
- College Roundup was very successful
- Fall sports update, all teams doing very well

#### **LaBUFA Representative – Sara Hopper, LaBUFA Vice President**

- No report

#### **CSEA Representative – Elizabeth Phillips, CSEA Vice President**

- CSEA is happy to welcome Dr. Vilorina and Dr. Odipo to the November 9 CSEA meeting
- Nominations are in process for CSEA Board Members
- LaunchPad Professional Development continues to be well received

#### **PTA – Tammy Skenderian**

- Attended advocacy forum through OCDE, LBUSD received high praise
- Attended Brown Act workshop
  - LBUSD Board members commented on the Brown Act
- November 16 Coffee Break topic will be Social Media Predators
- College Roundup very successful
- El Morro PTA Boo Blast October 28
- TMS PTA Sport swap November 5

### **Board Members**

Board members reported as follows:

#### **Clerk Vickers**

- Attended DELAC – Learning Link information shared
- Recognized everyone’s hard work involved with the College Roundup
- Commented on the many opportunities PTA brings to the District
- Attended Dodgeball tournament

**Member Perry**

- Commented on the District's vision statement
- Stated it may be a good time to revisit the math pathways at the middle school level
- Shared information on three new exhibits at the Laguna Beach Art Museum

**Member Normandin**

- Attended College Roundup and commented on how great it was

**Member Brown**

- Attended Dodgeball tournament
- Attended presentation on PSAT by Tyler Durham
- Thanked Jeff Dixon for providing Facilities Condition Assessment
- Applauded Thurston Middle School staff for the work on Multi-tiered Systems of Support

**President Landsiedel**

- Thanked staff for the study sessions on Facilities and Next Generation Science Standards and
- Commented on College Roundup and the many opportunities provided for students

**Superintendent Vilorio**

- Thanked high school staff for conducting pre-college testing for all students
- Attended City Council Meeting to help honor three LBHS students who have pledged to be drug free
- Commented on the Boo Blast artwork in the Board room
- Attended Dodgeball tournament
- Shared leadership team is focusing on building on their strengths through the Strengths Finder model
- Attended Coffee Break
- Continuing site visits
- Attended LBHS Homecoming game; very well attended
- Commented on Rocket Ready Certificated Professional Development

**Cabinet**

**Dean West, Assistant Superintendent, Business Services**

- No report

**Alysia Odipo, Assistant Superintendent, Instructional Services**

- Continuing meeting with all teachers
- Announced FAFSA workshop scheduled for November 17 at LBHS
- Commended Dustin Gowan and Chris Duddy
- Commented on very successful College Roundup

**Leisa Winston, Assistant Superintendent, Human Resources and Public Communication**

- Honored Teacher Kim Adams at the OCDE Teacher of the Year dinner
- Meeting with reclassification committee

**Jenny Salberg, Principal, Thurston Middle School**

Principal Salberg presented information on Thurston's school culture, academics, and professional development.

**Consent Calendar**

Clerk Vickers pulled item 7.b, section IX, personnel report.

Member Brown moved approval of Consent Calendar items a-1, minus section IX of the personnel report. Member Normandin seconded.

Public Comment: None

**Discussion:**

- a. Approval of Minutes
  - i. October 11, 2016 Regular Meeting
  - ii. October 12, 2016 Special Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trip(s)
- e. Approval of Release of Resident Student(s) to Orange County Department of Education Community Home Education Program
- f. Approval of Acceptance of Gifts – Checks Totaling \$16,000.00
- g. Approval of Agreements for Contracted Services – Special Education
- h. Approval of Agreements for Contracted Services – Technology
- i. Approval/Ratification of Warrants #388124 through #388333 in the amount of \$1,023,812.63 Dates: 09/30/2016 through 10/14/2016
- j. Approval/Ratification of Certificated Payroll 3A in the Amount of \$2,141,762.07  
Approval/Ratification of Classified Payroll 3B in the Amount of \$682,994.68
- k. Approval of Quarterly Report – Board Policy 3002 – Investments
- l. Approval of Agreement with Harbottle Law Group for Special Education Legal Counsel with a Not-to-Exceed Amount of \$30,000.00

Discussion: Board Clerk Vickers asked for clarification of item 7.l.

President Landsiedel called for the vote.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin and Brown voted yes to approve Consent Calendar items a-1, minus section IX of the personnel report.

Member Normandin moved item 7.b, section IX, of the personnel report. Member Brown seconded.

Motion carried 4-0-1. Members Landsiedel, Perry, Normandin and Brown voted yes to approve Consent Calendar item 7.b, section IX, of the personnel report. Clerk Vickers abstained.

## **Information Items**

### **Monthly Financial Update**

Dean West presented the Monthly Financial Update to the Board of Education.

### **First Quarter Report of Uniform Complaints for the Williams Case Settlement**

Leisa Winston stated no Uniform Complaints had been filed at any sites for the first quarter.

## **Action Items**

### **Approval of Increase Hours of Instructional Assistant, Special Education from 3.5 Hours Per Day, 10 Months Per Year to 5.75 Hours Per Day, 10 Months Per Year**

Leisa Winston introduced the item. Ms. Winston stated a new student requires additional support.

Clerk Vickers moved approval to increase the hours of an instructional assistant, special education from 3.5 hours per day, 10 months per year, to 5.75 hours per day, 10 months per year. Member Brown seconded.

Discussion: A Board member asked for clarification.

President Landsiedel called for the vote.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to approve increasing the hours of an instructional assistant, special education from 3.5 hours per day, 10 months per year, to 5.75 hours per day, 10 months per year.

### **Approval of an Independent Contractor Agreement with Thinking Maps® for *Path to Proficiency for English Language Learners* Teacher Training, in an Amount Not-to-Exceed \$13,205.00**

Alysia Odipo introduced the item.

Member Brown moved approval of the independent contractor agreement with Thinking Maps® for *Path to Proficiency for English Language Learners*. Clerk Vickers seconded.

Discussion: Board members asked about reusable materials.

President Landsiedel called for the vote.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to approve the independent contractor agreement with Thinking Maps® for *Path to Proficiency for English Language Learners*

Staff pulled item 12 during approval of the agenda.

**Approval of LBUSD Injury Illness Prevention Program (IIPP)**

**Approval to Award an Architectural Services Contract to Ruhnau Ruhnau Clarke Architects to provide Architectural and Engineering Services Related to the Site Work Associated with Replacing Three Modular Buildings and Adding a Music Building at Top of the World Elementary School, for an Amount Not to Exceed \$60,500.00, Which Includes \$2,500.00 for Reimbursable Expenses**

Dean West introduced the item. Mr. West stated all design work will be transferred over to the Ruhnau Ruhnau Clarke Architects, and they have exceptional experience in closing out projects.

Member Brown moved approval of the architectural services contract with Ruhnau Ruhnau Clarke Architects to provide services associated with replacing three modular buildings and adding a music room at Top of the World Elementary. Clerk Vickers seconded.

Discussion: None.

President Landsiedel called for the vote.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to approve the architectural services contract with Ruhnau Ruhnau Clarke Architects to provide services associated with replacing three modular buildings and adding a music room at Top of the World Elementary.


**Adjournment**

Member Brown moved to adjourn the meeting. Member Normandin seconded.

Public Comment: None

The next regular meeting of the Board of Education is Tuesday, November 15, 2016.  
President Landsiedel called for the vote.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to adjourn. The meeting adjourned at 7:15 p.m.

  
Jan Vickers  
Clerk of the Board  
November 15, 2016