

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting January 9, 2018

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin
 Peggy Wolff

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Wolff moved to adjourn to Closed Session. Member Brown seconded. President Vickers called for the vote. Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn to Closed Session at 5:01 p.m. to discuss the following:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Education Code §54957

B. NEGOTIATIONS
Government Code §54957.6

- i. Employee Organization: CSEA
District Negotiator: Leisa Winston

C. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION
(Govt. Code § 54956.9(d)(1))
(*Student DOE v. Laguna Beach Unified School District*, OC Superior Court Case No. 30-2017-00917965-CU-WM-CJC)

Member Normandin moved to adjourn from Closed Session. Member Brown seconded.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn from Closed Session. The Board adjourned Closed Session at 5:58 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Mindy Hawkins, President, LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Mike Morrison, Chief Technology Officer
Amy Kernan, Director, Assessment & Accountability
Michael Keller, Ed.D., Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Anakaren Ureno, Public Relations Liaison
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers stated there was no report from Closed Session.

Adoption of Agenda

Member Brown moved to adopt the agenda. Member Normandin seconded.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adopt the agenda as corrected.

Public Comment (Non- Agenda Items)

There was no public comment.

Reports

LaBUFA Representative – Mindi Hawkins, LaBUFA President

- Students helped to distribute employee gifts

CSEA Representative – Margaret Warder, CSEA President

- CSEA Executive Officers will be installed January 10
- Attending insurance university in San Diego with Elizabeth Phillips

Board Members

Board members reported as follows:

Member Wolff

- Attended SchoolPower meeting in December; discussed dinner dance

Member Normandin

- Reported on highlights from December CSBA conference
 - New laws in human trafficking effective 2018, LBUSD teachers already complying
- Attended Social/Emotional stakeholder meeting in December

Member Brown

- Attended College and Career Advantage meeting. Shared the grant for funding is in its final stage.
 - The State Assembly will discuss the reissuance of a “need to support” CTE funding
 - The fall schedule has been published
 - Jan Vickers is Vice President of the CCA Board

Clerk Perry

- Attended SchoolPower meeting
- Attended Social/Emotional Stakeholder meeting

President Vickers

- No report

Superintendent Viloria

- Attended SchoolPower meeting
- Attended District Office Quarterly meeting
- Participated in interview process for the hiring of the new fire chief in Laguna Beach
- LCAP Survey is closed and the district has received preliminary information. There is a growth in the number of people responding to the survey
- Staff will bring a letter of support to the Board for approval for CTE pathways funding

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Thanked Board members for attending the Holiday Open House
 - Honored Teacher of the Year Laura Silver and Classified Employees of the Year Kris Landrum as well as classified employee category winners

Jeff Dixon, Assistant Superintendent, Business Services

- Kudos to Ryan Zajda for all the work done on facilities over the holiday break and for completion of the Facilities Inspection Tool

Alysia Odipo, Assistant Superintendent, Instructional Services

- DELAC meeting held – kudos to Debby Finnerty
- K-12 Dyslexia and Inquiry professional development held

CONSENT CALENDAR

Member Normandin moved approval of Consent Calendar items a – j. Member Brown seconded.

Public Comment: None

Discussion: None

- a. Approval of Minutes – December 12, 2017
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trip(s)
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements and Contracts – Technology Services
- g. Acceptance of Gifts-Checks Totaling \$307,807.00

- h. Approval/Ratification of Warrants #392428 through #392660 in the amount of \$923,498.96 Dates: 12/04/17 through 12/19/17
- i. Approval of Independent Contractor Agreement with Jennifer McCluan in an Amount Not-to-Exceed \$5,550.00
- j. Approval of Independent Contractor Agreement with Brian Shay in an Amount Not-to-Exceed \$3,200.00

Discussion: Mr. Dixon commented on the warrants.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to approve the consent calendar, items a – j.

INFORMATION ITEMS

Second Quarter Report of Uniform Complaints for the Williams Case Settlement

Mrs. Winston stated there were no Uniform Complaints under the Williams Case Settlement filed.

Report on Temporary Interfund Transfer of \$6,000,000 Initiated on September 14, 2017 was Returned to the Special Reserve for Non-Capital Outlay Fund (17) on December 20, 2017

Mr. Dixon shared that the first installment for property taxes was received in December.

Monthly Financial Update - November

Mr. Dixon reviewed the net change in fund balance and ending fund balance.

Board member Brown asked for clarification on the money set aside for other post-employment benefits (OPEB) and if the district was earning interest on those funds. Mr. Dixon answered yes.

ACTION ITEMS

Approval of Single Plans for Student Achievement – All Sites

Dr. Odipo introduced the item.

Public Comment: None

Board Member Questions: None

Member Brown moved to approval the Single Plans for Student Achievement – all sites. Member Normandin seconded.

Board Member Discussion: Board members appreciate the individualization and data provide for each plan.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval of Independent Contractor Agreement with Dr. Belinda Karge, Co-Teaching Expert at a Cost of \$8,384.85

Dr. Odipo introduced the item stating the agreement is for both professional development and coaching days.

Public Comment: None

Board Member Questions: Board members asked about the co-teaching model.

Member Brown moved approval of the Independent Contractor Agreement with Dr. Belinda Karge. Member Normandin seconded.

Board Member Discussion:

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval of Memorandum of Understanding Between University of California, San Diego (UCSD) and Laguna Beach Unified School District for Administrative Coordination, Item Design, Proctoring, and Advanced Analytics of the Biannual California Healthy Kids Survey During the 2017-2018 School Year at a Cost Not-to-Exceed \$13,000

Dr. Odipo introduced the item and stated that 50% of the cost of \$13,000 would be reimbursed to the District. Staff hopes to begin the survey the week of January 29.

Member Normandin moved to approve the MOU between UC San Diego and Laguna Beach Unified School District. Member Brown seconded.

Discussion: Board members discussed the process of designing and proctoring with staff and asked clarifying questions.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval to Close Community Learning Center (CLC) Alternative Program Located at Top of the World Elementary School

Dr. Vilorio introduced the item reviewing the process of events over the past several months.

Member Normandin moved to approve closing the alternative program. Member Brown seconded.

President Vickers shared a discussion she had with former Board Member, Ron Chilcott, who had been instrumental in the formation of the CLC. The Board discussed keeping options open for potential alternative programs in future years

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval of Employment Contracts for Assistant Superintendent, Business Services, Assistant Superintendent, Human Resources and Public Communications, and Assistant Superintendent, Instructional Services

Dr. Vilorio introduced the item stating the contracts were previously presented to the Board on November 14 as an information item. He also stated the salary the schedules included on the contracts were approved in July 2017 and no new increases are included. Dr. Vilorio noted the duration of the term of the contracts.

Member Brown moved to approve employment contracts. Member Normandin seconded.

Board members asked when the contracts would come back to the Board for review. Dr. Vilorio stated the contracts will be presented again in coordination with the evaluation cycles of the assistant superintendents. Board members also noted that the Board found the contracts to be consistent with other districts.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments

Carol Normandin shared statistics regarding illiteracy and poverty through an article titled "Why 2017 Was the Best Year in Human History." Shared that Real Talk will be held at Suzi Q on Wednesday, January 10 and the topic this month is mental health.

Dee Perry shared she is encouraged by the number of organizations throughout the city of Laguna Beach that are focusing on mental health.

Jan Vickers shared that Steve Lalim was selected as Coach of the Year by the OC Register for the Orange Coast League. Mrs. Vickers complimented the winter concerts and the team that put together the Holiday Open House. She also commented on budget expenditures and the fact that amounts that are encumbered, and not automatically spent and there are often balances left on purchase orders that have not been spent.

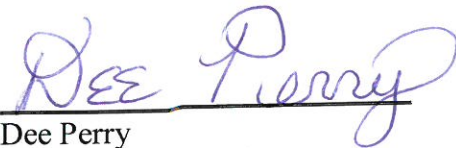
Adjournment

Member Brown moved to adjourn. Member Normandin seconded.

President Vickers announced the next regular meeting is January 23, 2018 at 6:00 p.m.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn the meeting. The meeting adjourned at 6:48 p.m.


Dee Perry
Clerk of the Board
January 23, 2018