



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT

AGENDA

**Regular Meeting
of the
Board of Education
January 15, 2019**

Vision:

We take ownership of each child's learning in our schools, accepting no limits on potential.

Mission:

Each student gains the knowledge, experience, world perspectives, and skills needed to become a lifelong learner and producer in a competitive and interconnected world.

ADMINISTRATION

Jason Vilorio, Ed.D., Superintendent of Schools
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources and
Public Communications

BOARD OF EDUCATION

Jan Vickers, President
Carol Normandin, Clerk
James Kelly, Member
Dee Perry, Member
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING
550 Blumont
Laguna Beach, CA 92651

4:55 P.M. – Oath of Office: Board Member Kelly

January 15, 2019

Closed Session 5:00 P.M.
Open Session 6:00 P.M.

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS

Open Session School Board Meetings will be video recorded.

- 1. CALL TO ORDER**
- 2. ROLL CALL TO ESTABLISH QUORUM**
- 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
- 4. ADJOURN TO CLOSED SESSION**

A. PUBLIC EMPLOYEE EVALUATION

Government Code 54957

Title: Superintendent of Schools

B. NEGOTIATIONS

Government Code §54957.6

- | | |
|-----------------------------|-------------------------|
| i. Employee Organization: | LaBUFA |
| District Negotiator: | Leisa Winston |
| ii. Employee Organization: | CSEA |
| District Negotiator: | Leisa Winston |
| iii. Employee Organization: | Unrepresented Employees |
| District Negotiator: | Leisa Winston |

- 5. CALL TO ORDER - REGULAR SESSION**
- 6. PLEDGE OF ALLEGIANCE**
- 7. REPORT ON CLOSED SESSION ACTION**
- 8. ADOPTION OF AGENDA**
- 9. RECOGNITIONS**

- a. **PTA Reflections** – Jennifer Baker, PTA Reflections Chair

10. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

11. REPORTS

- *Student Representative(s)*
- *LaBUFA Representative*
- *CSEA Representative*
- *Board Members*
- *Superintendent*
- *Cabinet Members*

12. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes – December 11, 2018
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trip(s)
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements and Contracts – Technology Services
- g. Acceptance of Gifts-Checks Totaling \$203,741.00
- h. Approval/Ratification of Warrants #396160 through #396470 in the amount of \$1,537,495.36 Dates: 12/03/2018 through 01/03/2019
- i. Approval/Ratification of Certificated Payroll 6A in the Amount of \$2,291,498.48
Approval/Ratification of Classified Payroll 6B in the Amount of \$716,877.94
- j. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$1,030.28
- k. Approval of Translation/Interpretation Contract with the Orange County Department of Education in an Amount Not-to-Exceed \$2,000.00

INFORMATION ITEMS

13. A JOURNEY TO AN INTEGRATED K-12 SOCIAL EMOTIONAL LEARNING SYSTEM

– Jason Vilorio, Ed.D., Superintendent

– Michael Keller, Ed.D., Director

On August 21, 2018, staff presented information regarding the Social Emotional Supports implemented at LBUSD schools during the 2017-2018 school year and on-going services in 2018-2019. Staff also presented at the Annual Conference on Advancing School Mental Health regarding LBUSD implementation and more recently presented at the California School Boards Association Annual Education Conference. This presentation will include an overview of the information presented at both conferences, and also provide an update to include fall Universal Social and Emotional Learning (SEL) Screening Data and aligned strategies to support student social and emotional well-being.

14. SECOND QUARTER REPORT OF UNIFORM COMPLAINTS FOR THE WILLIAMS CASE SETTLEMENT

– Leisa Winston, Assistant Superintendent, Human Resources/ Public Communications

Staff will present the second quarter summary report on the nature and resolution of all complaints, as required by the Williams Litigation Settlement. The report will also be submitted to the County Superintendent of Schools.

15. MONTHLY FINANCIAL UPDATE – NOVEMBER 2018

– Jeff Dixon, Assistant Superintendent, Business Services

Staff will present the Monthly Financial Update to the Board of Education.

16. UPDATE ON TEMPORARY INTERFUND TRANSFER OF \$6,000,000 INITIATED ON SEPTEMBER 13, 2018 WAS RETURNED TO THE SPECIAL RESERVE FOR NON-CAPITAL OUTLAY FUND (17) ON DECEMBER 18, 2018

– Jeff Dixon, Assistant Superintendent, Business Services

Staff will provide an update regarding the return of the temporary interfund transfer.

17. REPORT REGARDING A JOINT POWERS AUTHORITY FOR COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP BETWEEN SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT/IRVINE VALLEY COLLEGE AND LAGUNA BEACH UNIFIED SCHOOL DISTRICT

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education receive information regarding the recommendation for a Joint Powers Authority (JPA) for a College and Career Access Pathways (CCAP) Partnership between South Orange County Community College District/Irvine Valley College (SOCCCD/IVC) and Laguna Beach Unified School District (LBUSD) to provide the opportunity for our Laguna Beach High School (LBHS) students to participate in a dual enrollment program while attending Laguna Beach High School.

18. DISCUSSION OF 2019 BOARD MEETING DATES AND PROTOCOL FOR REQUEST FOR CHANGES

– Jan Vickers, President, Board of Education

– Jason Vilorio, Ed.D., Superintendent

At the request of the Board, staff proposes the Board of Education discuss the practices and protocols regarding requests for changes to Board meeting dates, the availability of teleconferencing, and review the 2019 Board meeting schedule.

ACTION ITEMS

19. APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND LAGUNA BEACH UNIFIED SCHOOL DISTRICT FOR SPECIAL EDUCATION SERVICES

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff recommends the Board of Education approve the memorandum of understanding between Capistrano Unified School District and Laguna Beach Unified School District for Special Education Services.

20. APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT WITH DENISE POPE, PH.D., FOR SERVICES AS A KEYNOTE SPEAKER IN AN AMOUNT NOT-TO-EXCEED \$10,000.00, PLUS TRAVEL EXPENSES NOT-TO-EXCEED \$1,750

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education approve an independent contractor agreement with Denise Pope, Ph.D., Co-Founder of Stanford University's Challenge Success Program. Dr. Pope is a co-author of the book *Overloaded and Underprepared: Strategies for Stronger Schools and Healthy, Successful Kids* (2015), and *Doing School: How We Are Creating a Generation of Stressed Out, Materialistic, and Miseducated Students* (2003). Staff proposes that we engage Dr. Pope as the keynote speaker at Laguna Beach Unified School District's second annual *Laguna Beach Presents* event in the Spring 2019, and provide additional faculty presentations.

21. APPROVAL OF CHALLENGE SUCCESS PARENT SURVEY

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education approve the contract for the Challenge Success Parent Survey for Laguna Beach High School for the 2018-2019 school year.

22. APPROVAL OF REVISIONS TO WORK YEAR CALENDARS OF SELECTED CLASSIFIED POSITIONS FOR 2019-2020

– Leisa Winston, Assistant Superintendent, Human Resources/ Public Communications

Staff proposes the Board of Education approve revisions to selected work year calendars identified in the attached memorandum of understanding between the District and the Classified School Employees Association (CSEA) for the 2019-2020 school year.

23. APPROVAL OF CONTRACT WITH FULCRUM MANAGEMENT SOLUTIONS, INC. TO PROVIDE THOUGHTTEXCHANGE SOFTWARE AND PROFESSIONAL SERVICES WITH A NOT-TO-EXCEED AMOUNT OF \$28,000

– Leisa Winston, Assistant Superintendent, Human Resources/ Public Communications

Staff proposes the Board of Education approve a contract with Fulcrum Management Solutions, Inc. to provide Thoughtexchange software and professional services with a not-to-exceed amount of \$28,000.

24. APPROVAL OF CONTRACT WITH BARBER & GONZALES CONSULTING GROUP TO PROVIDE INTEREST-BASED BARGAINING (IBB) TRAINING AND FACILITATION FOR DISTRICT, CSEA, AND LABUFA LEADERSHIP AND NEGOTIATIONS TEAMS WITH A NOT-TO-EXCEED AMOUNT OF \$30,000

– Leisa Winston, Assistant Superintendent, Human Resources/ Public Communications

Staff proposes the Board of Education approve a contract with Barber & Gonzales Consulting Group to provide Interest-Based Bargaining (IBB) training and facilitation for District, CSEA and LaBUFA leadership and negotiations teams with a not-to-exceed amount of \$30,000.

25. APPROVAL OF CHANGE ORDER NO. 1 IN THE AMOUNT OF \$22,837.99 TO BEST CONTRACTING SERVICES, INC. FOR 2018 ROOFING REPLACEMENTS AT VARIOUS SITES PROJECT

– Jeff Dixon, Assistant Superintendent, Business Services

– Ryan Zajda, Director, Facilities

Staff proposes the Board of Education approve the list of change orders in the amount of \$22,837.99 for the 2018 Roofing Replacements at Various Sites project. The original contract amount awarded for the project was for \$562,390.00. The total of all change orders is \$22,837.99 or 4.1% of the project. The new total contract amount shall be \$585,227.99.

26. AUTHORIZE THE ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES TO FILE A NOTICE OF COMPLETION (NOC) WITH THE COUNTY OF ORANGE RECORDER'S OFFICE FOR BEST CONTRACTING SERVICES, INC. FOR THE 2018 ROOFING REPLACEMENTS AT VARIOUS SITES PROJECT

– Jeff Dixon, Assistant Superintendent, Business Services

– Ryan Zajda, Director, Facilities

On May 23, 2018 the Board of Education approved the award of contract to Best Contracting Services, Inc. for the 2018 Roofing Replacements at Various Sites project. The contract is substantially complete and ready for acceptance by the Board of Education. At this time, staff requests the Board accept this contract as complete and authorize the filing of a Notice of Completion (NOC) with the County of Orange Recorder's Office.

27. AUTHORIZE THE ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES TO FILE NOTICES OF COMPLETION (NOC'S) WITH THE COUNTY OF ORANGE RECORDER'S OFFICE FOR THE CONTRACTS LISTED IN THE BOARD REPORT FOR THE LBHS STADIUM RESTROOM-STORAGE BUILDING AND THEATER UPGRADES PROJECT

– Jeff Dixon, Assistant Superintendent, Business Services

– Ryan Zajda, Director, Facilities

Staff proposes the Board of Education accept the contracts for the contracts listed in the Board report for the LBHS Stadium Restroom-Storage Building and Theater Upgrades Project as complete and authorize the Assistant Superintendent of Business Services to file Notices of Completion with the County of Orange Recorder's Office.

28. APPROVAL OF AGREEMENT WITH LEARNING TOGETHER STRENGTHS ACADEMY FOR FACILITATION OF A SERIES OF GALLUP STRENGTHS WORKSHOPS FOR LBUSD LEADERSHIP TEAM FOR THE 2018-2019 SCHOOL YEAR IN AN AMOUNT NOT-TO-EXCEED \$10,000

– Jason Vilorio, Ed.D., Superintendent

Staff proposes that the Board of Education approve an agreement with Learning Together Strengths Academy for facilitation of a series of Strengths Workshops for the LBUSD Leadership Team throughout the 2018-2019 school year.

29. BOARD MEMBER REQUESTS FOR ITEMS FOR NEXT MEETING, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS

– Jan Vickers, President, Board of Education

30. ADJOURNMENT

– Jan Vickers, President, Board of Education

The next Regular Meeting of the Board of Education is **Tuesday, January 22, 2019, 6:15 PM**
at the Laguna Beach Unified School District Office Board Room

www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

12.a. CONSENT/ACTION

January 15, 2019

Approval: December 11, 2018 Regular Meeting Minutes

Board of Education Minutes of Regular Meeting December 11, 2018

Dr. Viloria issued the Oath of Office to Carol Normandin and Dee Perry prior to the start of the meeting. Due to a previously scheduled and unchangeable conflict, James Perry was unable to attend the meeting and will be sworn in on January 15, 2019.

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Carol Normandin
 Peggy Wolff

Member Absent: James Kelly (Not yet sworn in)

Employee Group
Representatives: Sara Hopper, President, LaBUFA
 Elizabeth Phillips, Vice President, CSEA

Staff: Jason Viloria, Ed.D., Superintendent
 Jeff Dixon, Assistant Superintendent, Business Services
 Leisa Winston, Assistant Superintendent, Human Resources/Public
 Communications
 Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
 Victoria Webber, Executive Assistant
 Mike Morrison, Chief Technology Officer
 Irene White, Director, Special Education
 Michael Keller, Ed.D., Director, Social Emotional Supports
 Chad Mabery, Director, Assessment & Accountability
 Ryan Zajda, Director, Facilities
 Anakaren Ureno, Communications Specialist
 Chris Duddy, Principal, El Morro Elementary

Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Adoption of Agenda

Member Normandin moved to adopt the agenda. Member Wolff seconded.

Discussion: Staff asked that information item 9, A Journey to an Integrated K-12 Social Emotional Learning System be pulled and deferred to a future meeting date. Staff also noted corrections to action items 12 and 13, noting the time period should 2018-2019, not 2017-2018.

Motion carried 4-0. Members Vickers, Perry, Normandin, and Wolff voted yes to adopt the agenda. Member Kelly was not present and will not be sworn in until the January meeting date.

Special Recognitions

None

Public Comment (Non- Agenda Items)

None

Reports

Student Representative – Piper Warner

- Reported on:
 - ASB “Uggs and Mugs” event
 - ASB hosting faculty breakfast
 - Holiday spirit week
 - Thurston WEB Wednesday’s update
 - Top of the World
 - “Giving Tuesday”
 - Parent teacher conferences
 - Annual 5th grade holiday boutique
 - El Morro
 - Blessing Bags drive December 6 – 21
 - LBHS Student Senate
 - Athletics update

LaBUFA Representative – Sara Hopper, LaBUFA President

- Teachers collaborating on several committees
- Professional development committee broadening to represent more teachers

CSEA Representative – Elizabeth Phillips, CSEA Vice President

- Congratulations and welcome back to Board members Normandin and Perry
- Margaret Warder attending CSEBA conference
- CSEA survey results are being reviewed
- Welcome to new CSEA negotiations team member Brandon Lee
- CSEA classified employee of the year voting in process

Board Members

Board members reported as follows:

Member Wolff

- N/A

Member Normandin

- N/A

Member Perry

- N/A

President Vickers

- N/A

Superintendent Vilorio

- Noted the live streaming and video recording of the Board meeting was experiencing technical difficulties and the meeting was not being recorded.

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- N/A

Alysia Odipo, Assistant Superintendent, Instructional Services

- Teachers have wrapped up their articulation meetings
- Thanked Dr. Mabery for his work on the LCAP Advisory Committee meeting and all the stakeholders who were able to attend
- The history/social studies pilot is wrapping up

Jeff Dixon, Assistant Superintendent, Business Services

- Announced the new stadium restroom-storage building at the high school is nearing completion

- Introduced Mr. Royce Townsend, Auditor from Vavrinek, Trine, Day, and Company, LLP

Auditors Report

Mr. Townsend of Vavrinek, Trine, Day, and Company, LLP stated the auditors conduct their review to provide reasonable assurances of the districts practices. All financial statements audited and there are no significant findings. The audit did note ASB findings as well as declining enrollment, short term deficit spending. Mr. Townsend also noted the long term obligations do not include pensions.

Board members asked clarifying questions.

CONSENT CALENDAR

Member Normandin moved approval of Consent Calendar items a – l. Member Wolff seconded.

Public Comment: None

Discussion: None

- a. Approval of Minutes
 - i. November 2, 2018 Special Meeting
 - ii. November 13, 2018 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Student Field Trip
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements for Contracted Services – Technology
- g. Approval/Ratification of Warrants #395874 through #396159 in the amount of \$1,975,850.01 Dates: 11/05/2018 through 11/30/2018
- h. Approval/Ratification of Certificated Payroll 5A in the Amount of \$2,239,951.03
Approval/Ratification of Classified Payroll 5B in the Amount of \$754,964.99
- i. Approval of Gifts – Checks Totaling \$607.89
- j. Approval of the Memorandum of Understanding with the Orange County Department of Education to Continue Participation in the Teacher Induction Program for the 2018-2019 School Year in the Estimated Amount of \$10,800
- k. Approval to Contract In-Person Follett Training for LBUSD Library Staff in the Amount of \$2,499.00
- l. Approval/Ratification of Community Facilities District 98-1 (Crystal Cove) Administrative Fund Disbursements Totaling \$893.75

Student Board Representative Piper Warner cast a provisional vote in favor.
Motion carried 4-0. Members Vickers, Normandin, Perry, and Wolff voted yes to approve the consent calendar, items a – 1.

INFORMATION ITEMS

A Journey to an Integrated K-12 Social Emotional Learning System

This item was pulled by staff.

ACTION ITEMS

Approval of to Accept the 2017-2018 District Audit

Mr. Dixon introduced the item, noting that Mr. Royce Townsend presented the details earlier in the meeting.

Public Comment: None

Board Member Questions:

Member Normandin moved to accept the 2017-2018 district audit. Member Wolff seconded.

Board Member Discussion: None

Student Board Representative Piper Warner cast a provisional vote in favor.
Motion carried 4-0. Members Vickers, Normandin, Perry, and Wolff voted yes.

Approval of Positive Certification of First Interim Report

Mr. Dixon presented the multi-year projections, components of the ending fund balance, and the explanation of calculation for Fund 17.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval the Positive Certification of the First Interim Report. Member Wolff seconded.

Board Member Discussion: Board members asked if the reserve had ever been funded at 100%.

Student Board Representative Piper Warner cast a provisional vote in favor.
Motion carried 4-0. Members Vickers, Normandin, Perry, and Wolff voted yes.

Approval of Resolution #18-16: Establish Interfund Transfer for \$1,500,000 from the General Fund to the Special Reserve Fund for Capital Improvement Plan for 2018-2019

Mr. Dixon introduced the item.

Member Normadin moved to approve Resolution 18-16. Member Wolff seconded.

Board Member Discussion: None

President Vickers called for a Roll Call vote.

Student Board Representative Piper Warner cast a provisional vote in favor.
Motion carried 4-0. Members Vickers, Normandin, Perry, and Wolff voted yes.

Approval of Resolution #18-17: Establish Interfund Transfer of \$1,000,000 from the General Fund to the Special Reserve Fund for Facilities Repair and Replacement Program for 2018-2019

Mr. Dixon introduced the item. He stated the amount was increased by \$100,000 for one-time funding to support safety improvements.

Member Normandin moved to approve Resolution 18-17. Member Wolff seconded.

President Vickers called for a Roll Call vote.

Student Board Representative Piper Warner cast a provisional vote in favor.
Motion carried 4-0. Members Vickers, Normandin, Perry, and Wolff voted yes.

Approval to Renew Contracts for HVAC and Painting Unit Costs Bid for District-wide Services

Mr. Dixon introduced the item stating this is the first renewal of this bid and includes a 3% increase.

Member Normandin moved to approve the award to contracts for HVAC and painting unit costs bid for district-wide services. Member Wolff seconded.

Student Board Representative Piper Warner cast a provisional vote in favor.
Motion carried 4-0. Members Vickers, Normandin, Perry, and Wolff voted yes.

Approval of Career Technical Education Incentive Grant (CTEIG) Expenditures

Dr. Odipo introduced the item stating the expenditures include 70% for salaries and 30% are allocated towards teacher identified needs.

Member Normandin moved approval of the Career Technical Education Incentive Grant expenditures. Member Wolff seconded.

Student Board Representative Piper Warner cast a provisional vote in favor.
Motion carried 4-0. Members Vickers, Normandin, Perry, and Wolff voted yes.

Approval for Usage of the Glendale Bid #P-13 2018/19 as Revised for the Purchase of Apple Inc., Products

Dr. Vilorio introduced the item.

Member Normandin moved approval to use the Glendale Bid # P-13 2018/19 as revised for the purchase of Apple Inc., products. Member Wolff seconded.

Student Board Representative Piper Warner cast a provisional vote in favor.
Motion carried 4-0. Members Vickers, Normandin, Perry, and Wolff voted yes.

Approval to Utilize Diamond Assets for Surplus Electronics Removal and Disposal

Dr. Vilorio introduced the item noting this vendor would provide a greater return on our investments by compensating the district more for recycling Apple products. This vendor was recommended by Apple.

Member Normandin moved approval to utilize Diamond Assets for surplus electronics removal and disposal. Member Wolff seconded.

Student Board Representative Piper Warner cast a provisional vote in favor.
Motion carried 4-0. Members Vickers, Normandin, Perry, and Wolff voted yes.

Piper Warner and Kaitlin Gunsolley were excused from the meeting.

ANNUAL ORGANIZATIONAL MEETING

Superintendent Vilorio read the following:

Education Code Section 35143 requires the governing board of each school district to hold an annual organizational meeting and election within a prescribed 15-day period. For 2018, the 15-day period is from December 7 through December 21. Laguna Beach Unified School District Board Bylaw 9100 also specifies that the Board shall hold an annual organizational meeting and elect its slate of officers.

Superintendent Vilorio conducted the election for President of the Board.

A. Election of Board President

Call for nominations for the position of President of the Board of Education

Superintendent Vilorio called for nominations for President.

Member Normandin moved to nominate and elect Jan Vickers as President of the Board. Member Wolff seconded.

Discussion: Member Perry questioned the process of election versus rotation. Member Normandin noted a potential conflict in Board Bylaws 9006 and 9100. Member Perry read an email from an attorney she had consulted with regarding the process. Discussion ensued and it was determined that review of the bylaws should be discussed in the next governance/protocol session.

Superintendent Vilorio called for the vote.

Motion carried 3-1. Members Vickers, Normandin, and Wolff voted yes to elect Jan Vickers as President of the Board. Member Perry voted no.

B. Election of Board Clerk

President Vickers called for nominations for the position of Clerk of the Board of Education.

Member Perry moved to nominate and elect Carol Normandin as Clerk of the Board. Member Wolff seconded.

Discussion: None

Motion carried 4-0. Members Vickers, Normandin, Perry, and Wolff voted yes to elect Carol Normandin as Clerk of the Board.

C. Appointment of Secretary to the Board of Education

Per Board Bylaw 9100, the Secretary to the Board of Education shall be appointed at the Annual Organizational Meeting and Board Bylaw 9006 designates the Superintendent as the Secretary to the Board.

The Board acknowledged the appointment of Superintendent Vilorio as Secretary to the Board.

D. Appointment of Board Representatives to the Following Groups:

The following members were appointed as representatives to outside organizations:

1. District Representative for Orange County Nominating Committee and Orange County School Boards Association: Peggy Wolff Representative and James Kelly Alternate
2. Laguna Beach Council of PTAs: Jan Vickers Representative and Peggy Wolff Alternate
3. Laguna Beach Education Foundation School Power: Peggy Wolff Representative and Dee Perry Alternate
4. Laguna Beach Education Foundation School Power Endowment: Dee Perry Representative and Jim Kelly Alternate
5. Community Coalition Carol Normandin Representative and Dee Perry Alternate

The Board President and Superintendent are ex-officio members of all committees. Board members will be advised of the Ralph M. Brown Act restrictions regarding participation on various types of committees. (Government Code Section 54954 and SB 139 amendments).

E. Setting Meeting Dates, Time and Place for 2019

Listed below are the recommended Regular Meeting dates for the Board of Education during 2019. These meetings will be held at a time to be determined by the Board of Education.

LBUSD Board Bylaw 9320 states *The Board shall hold one or two regular meeting(s) each month. Regular meetings shall be held at 6:00 p.m., generally on the second and/or fourth Tuesday of the month; however, only one regularly scheduled meeting will be held in the months of July, August, November, December, February, and April.*

Meetings will be held at the Laguna Beach Unified School District Board Room, 550 Blumont, Laguna Beach, California.

Tuesday, January 8 or 15	Tuesday, May 14	Tuesday, September 10
Tuesday, January 22** (Joint Meeting with City)	Tuesday, May 28	Tuesday, September 24
**Protocol Session		
Tuesday, February 12	Tuesday, June 11	Tuesday, October 8
Tuesday, March 12	Tuesday, June 25	Tuesday, October 22
Tuesday, March 26	Tuesday, July 16	Tuesday, November 12
Tuesday, April 23	Tuesday, August 13	Tuesday, December 17

Member Normandin moved approval of the 2019 meeting dates with the January meetings designated as January 15 and January 22. Member Wolff seconded.

Discussion was held regarding the January meeting dates.

Motion carried by a vote of 4-0. Members Vickers, Normandin, Perry, and Wolff voted yes to approve the 2019 meeting dates.

President Vickers read the annual reminders as follows:

F. Annual Reminders

1. Aliso Property Option Reminder

The Board of Education is reminded that the District has the opportunity to purchase the Aliso School Property in the year 2041 for one dollar. This special note is to remain a part of all Annual Organizational meetings until said purchase option is exercised or expires. A one dollar (\$1) bill is on file in the Business Office as a reminder to future Boards of Education. This dollar bill may be used to exercise that option in 2041. The First Amendment to the Option to Repurchase, effective December 11, 2012, enabled the District to establish a trust account that holds the deed to the property pursuant to any default by the current property owner. The District may record the deed by satisfying the existing loan upon any future default by the current owner.

2. Resolution No. 01-02 – Facilities Repair and Replacement Program

The Board of Education is reminded that by adoption of Resolution No. 01-02 on February 27, 2001, the intention and desire was to continue this program to ensure future repair and replacement of the District's facilities.

BOARD MEMBER REQUESTS FOR ITEMS FOR NEXT MEETING, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS

–President, Board of Education

Peggy Wolff thanked the district for support of attendance at the California School Boards Association Conference. She also complimented Dr. Vilorio and Dr. Allemann for handling a parent complaint well.

Carol Normandin also thanked everyone for support of the CSBA conference. She was proud of district staff for presenting at the conference and thanked Victoria for her organization. She recommended the book “The Power of the Habit.”

Dee Perry also thanked everyone for support of the CSBA conference.

Jan Vickers complimented staff for their presentations at the DELAC meetings and for increased principal participation and the attendance of the SRO, who also gave a presentation.

Adjournment

Member Normandin moved to adjourn. Member Wolff seconded.

President Vickers called for the vote.

Motion carried 4-0. Members Vickers, Normandin, Perry, and Wolff voted yes to adjourn the meeting. The meeting adjourned at 7:28 p.m.

Carol Normandin
Clerk of the Board
January 15, 2018

Laguna Beach Unified School District

12.b. CONSENT/ACTION

January 15, 2019

Approval/Ratification: Personnel Report

Proposal

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

Background

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

PERSONNEL REPORT**January 15, 2019****I. RELEASES:**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Hayley Richardson PC04SE0115	Instructional Assistant, Special Ed Top of the World Elementary	December 6, 2018

II. RESIGNATIONS/RETIREMENTS:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Christian Caballero PC04SE0110	Instructional Assistant, Special Ed Thurston Middle School	December 19, 2018
Kristine Landrum PC04SE0119	Instructional Assistant, Special Ed Top of the World Elementary	January 3, 2019

II. EMPLOYMENT:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Jennifer Beatty PC07SAS0301	Instructional Assistant, Physical Education El Morro Elementary Probationary Employee 0107011005-2110 \$24.80 per hour 3.75 hours per day/5 days per week/10 month academic calendar Replaces: Maggie Newton-Neal McCoy	January 7, 2019
Trina Bilich PC04SE0119	Instructional Assistant, Special Ed Top of the World Elementary Permanent Employee 0104613150-2115 \$26.69 per hour 5 hours per day/5 days per week/10 month academic calendar Replaces: Kristine Landrum	November 28, 2018
Marysol Guzman PC06FS0501	Nutrition Services Assistant I Top of the World Elementary Probationary Employee 1308277426-2260 \$16.55 per hour 3.5 hours per day/5 days per week/10 month academic calendar Replaces: Angie Perez	December 21, 2018
Lawrence McConnell PC06FS0501	Nutrition Services Assistant I Thurston Middle School Probationary Employee 1306277426-2260 \$21.38 per hour 3.6 hours per day/5 days per week/10 month academic calendar Replaces: Ronald Beatty	December 21, 2018
Angela Shipp PC05SSC0901	Scholarship and Financial Aid Specialist Laguna Beach High School Probationary Employee 0105091012-2940 \$5636 per month 8 hours per day/5 days per week/10 month work calendar Replaces: Lynn Gregory	December 18, 2018

II. EMPLOYMENT: (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Amy Tingirides	Transition Services Coordinator	December 14, 2018
PC04SE0601	Laguna Beach High School Probationary Employee 01040332002/01046445752-2420 \$4273 per month 8 hours per day/5 days per week/11 month work calendar Replaces: Cyndi Kimball	

III. EMPLOYMENT: Stipends

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Theresa Anh	School Psychologist Intern Districtwide General Fund 0105131012-2255 NTE: \$3500.00	September 4, 2018 to June 20, 2019
Jeremy Chung	Band Director - CIF Football Games Laguna Beach High School General Fund 0105315016-1170 NTE: \$308.35	November 2, 2018
Jessica Farley	School Psychologist Intern Districtwide General Fund 0106131008-2255 NTE: \$3500.00	September 4, 2018 to June 20, 2019
Andrea Jackson	School Psychologist Intern Districtwide General Fund 0107131005-2255 NTE: \$3500.00	September 4, 2018 to June 20, 2019
Agnes McManus	Instructional Assistant, Special Ed El Morro Elementary Special Ed Fund 0104602150-2150 \$52.21 per month Reason: Specialized health care support for students	January 7, 2019 to June 20, 2019
Megan Matthias	Geography Bee Coordinator Thurston Middle School General Fund 0106311008-1170 NTE: \$462.00	September 4, 2018 to March 31, 2019
See Employee List	BTSA Mentors Districtwide General Fund 0102014586-1170 NTE: \$2466.84 each Employees: Mary Blanton, Valerie Quigley, Alicia Saucedo	August 28, 2018 to June 20, 2019
April Smith	School Psychologist Intern Districtwide General Fund 0108131005-2255 NTE: \$3500.00	September 4, 2018 to June 20, 2019

IV. EMPLOYMENT: Short Term Assignments - Extra Duty

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Shannon Chastain	4CLE Classroom Renovations El Morro Elementary General Fund 0113018640-1170 \$40.97 per hour NTE: 8 hours	September 15, 2018 to September 16, 2018
Keeyan Kazemian	Instructional Assistant, Special Ed Thurston Middle School Special Ed Fund 0104612310-21115 Short Term Assignment Range: 25 Step: B \$21.76 per hour 5.75 hours per day/5 days per week/NTE: 30 days Reason: Working out-of-class to cover vacancy	January 7, 2019 to February 15, 2019
Kathleen Margaretich	Science Curriculum Development for GATE El Morro Elementary General Fund 0107014011-1170 \$40.97 per hour NTE: 20 hours	December 1, 2018 to June 20, 2019
Deborah Maya	Proctor Practice ACT/SAT Test Laguna Beach High School General Fund 0105214730-2250 \$28.11 per hour NTE: 5 hours	January 12, 2019
Elizabeth Phillips	Safety Committee Representative Thurston Middle School General Fund 0106171008-2250 \$28.11 per hour NTE: 10 hours	November 15, 2018 to May 15, 2019
See Employee List	Classified Work Year Committee Meeting Districtwide General Fund 0101377130-2470 \$28.11 per hour NTE: 1.25 hours each Employees: Brian Armstrong, Anastasia Booher, Paula Forino, Tracy Paddock, Elizabeth Phillips, Christina Price, Margaret Warder	November 13, 2018
See Employee List	Gizmo Training Top of the World Elementary General Fund 0108011005-1130 \$40.97 per hour NTE: 2 hours each Employees: Marie Bammer, Marianne Bynum, Teryl Campbell, Kari Damato, Cory Day, Katie Dwight, Robert Hogrebe, Patti Rabun, Tami Schonfeld, Shannon Stringham, Maryann Thomas, Melinda Witt	January 7, 2019 to February 28, 2019

IV. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
See Employee List	EL Clusters Meetings	December 18, 2018 to
	Districtwide	June 30, 2019
	General Fund	
	0102013080-1130	\$40.97 per hour
	NTE: 8 hours each	
	Employees: Megan Bartlett, Heather Besecker, Mary Blanton, Annie Bochenek, Caroline Cannan, Jennifer Carlson, Jennifer Chen, Kari Damato, Halle Davidson, Cory Day, Debbie Finnerty, June Hosokawa, Jamie Jameson, Kim Krause, Melissa Martinez, Tami Mays, Carol Mignosa, Melinda Rusinkovich, Gretchen Sjule, Christine Wagner, Jay Williams, Tamara Wong	
See Employee List	Professional Development Advisory Council	December 12, 2018 to
	Districtwide	June 30, 2019
	General Fund	
	0102015380-1130	\$40.97 per hour
	NTE: 10 hours each	
	Employees: Tami Bonneville, Ian Corso, Cory Day, Katie Dwight, Mindy Hawkins, Dawn Hunnicutt, Ivy Leighton, Melissa Martinez, Michelle Martinez, Nancy Mooers, Parta Perkins, Nicole Stewart	
Jun Shen	"Nudge" Initiative Research	July 13, 2018 to
	District Office	August 28, 2018
	General Fund	
	0113017175-1130	\$40.97 per hour
	NTE: 7.5 hours	
Ashley Tyus	Instructional Assistant, Classroom	December 17, 2018 to
	El Morro Elementary	January 25, 2019
	General Fund	
	0107013040-2150	\$21.30 per hour
	NTE: 38 hours	
	Reason: Assist with instructional activities and student supervision	
Christine Wagner	4CLE Classroom Renovations	August 24, 2018 to
	El Morro Elementary	September 3, 2018
	General Fund	
	0113018640-1170	\$40.97 per hour
	NTE: 8 hours	

V. EMPLOYMENT: Short Term Assignments - Performing Arts

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Jennifer Bullington	Box Office Coordinator	January 7, 2019 to
	Laguna Beach High School	March 24, 2019
	PA Funds	
	0105315015-2970	\$28.11 per hour
	NTE: 50 hours	

V. EMPLOYMENT: Short Term Assignments - Performing Arts (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Jennifer Bullington	Professional Expert - Program and Advertising Laguna Beach High School PA Funds 0105315015-2970 \$32.45 per hour NTE: 46.23 hours	January 7, 2019 to March 24, 2019
Celena DelPizzo-Howell	Professional Expert - Assistant Drama Director LBHS/Thurston Middle School PA Funds 0105315015-2970 \$33.28 per hour NTE: 196.05 hours	January 28, 2019 to June 20, 2019
Angela Irish	Professional Expert - Costume and Prop Coordinator LBHS/Thurston Middle School PA Funds 0105315015-2970 \$34.09 per hour NTE: 176.01 hours	January 28, 2019 to June 20, 2019
Paul Nyro	Professional Expert - Musical Theater LBHS/Thurston Middle School PA Funds 0105315015-2970 \$32.45 per hour NTE: 30.82 hours	January 7, 2019 to March 24, 2019
Tim Nelson	Professional Expert - Spring Musical Laguna Beach High School PA Funds 0105315015-2970 \$32.45 per hour NTE: 46.23 hours	January 8, 2019 to March 24, 2019
Julie Stevens	Professional Expert - Costume and Prop Assistant LBHS/Thurston Middle School PA Funds 0105315015-2970 \$33.28 per hour NTE: 30.05 hours	January 28, 2019 to June 20, 2019
Roxanna Ward	Professional Expert - Spring Musical Laguna Beach High School PA Funds 0105315015-2970 \$34.90 per hour NTE: 28.66 hours	January 8, 2019 to March 24, 2019

VI. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

VII. EMPLOYMENT: Short Term Assignments - ASB Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

VIII. EMPLOYMENT: Short Term Assignments - PTA

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Allyce Archie	After School - Coding Class Top of the World Elementary 0108015600-2145 NTE: 24 hours	January 7, 2019 to June 20, 2019 PTA Funds \$28.11 per hour
Tami Cloward	Boo Blast Kitchen Supervision El Morro Elementary 0107015600-2145 NTE: 5 hours	October 26, 2018 PTA Funds \$28.11 per hour
Cory Day	After School Prep - Green Team Top of the World Elementary 0108011005-1130 NTE: 8 hours	January 7, 2019 to June 20, 2019 PTA Funds \$40.97 per hour
Cory Day	After School - Green Team Top of the World Elementary 0108011005-1130 NTE: 16 hours	January 7, 2019 to June 20, 2019 PTA Funds \$46.83 per hour
Amy Hitchcock	After School Bus Supervision Top of the World Elementary 0108015600-2145 NTE: 12 hours	September 1, 2018 to June 20, 2019 PTA Funds \$28.11 per hour
Allison Keefe	After School LOCA Class Top of the World Elementary 0108015600-2145 NTE: 24 hours	January 7, 2019 to June 20, 2019 PTA Funds \$28.11 per hour
Reem Khalil	Aster School LOCA Class Top of the World Elementary 0108015600-2145 NTE: 24 hours	January 7, 2019 to June 20, 2019 PTA Funds \$28.11 per hour
Carol Mignosa	After School Prep - Green Team Top of the World Elementary 0108011005-1130 NTE: 8 hours	January 7, 2019 to June 20, 2019 PTA Funds \$40.97 per hour
Carol Mignosa	After School - Green Team Top of the World Elementary 0108011005-1130 NTE: 16 hours	January 7, 2019 to June 20, 2019 PTA Funds \$46.83 per hour

VIII. EMPLOYMENT: Short Term Assignments - PTA (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Joey Sammut	After School Bus Supervision Top of the World Elementary PTA Funds 0108015600-2145 \$28.11 per hour NTE: 12 hours	September 1, 2018 to June 20, 2019
Olga Simon	After School - Crafting with Chemistry Top of the World Elementary PTA Funds 0108015600-2145 \$28.11 per hour NTE: 24 hours	January 7, 2019 to June 20, 2019

IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School
General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2018/19:

In-Season: August 6 - November 2, 2018
CIF Playoff: November 2 - December 8, 2018

Winter Sports Calendar 2018/19:

In-Season: November 12 - February 1, 2019
CIF Playoff: February 5 to March 9, 2019

Spring Sports Calendar 2018/19:

In-Season: February 9 - May 11, 2019
CIF Playoff: April 27 - May 29, 2019

Football - Summer Camp

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Chris Reid	Assistant Coach	\$402.00

Resignation:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Robert Grayeli	Head Coach, Waterpolo	December 18, 2018

X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2018/19:

In-Season: August 6 - November 2, 2018

CIF Playoff: November 2 - December 8, 2018

Winter Sports Calendar 2018/19:

In-Season: November 12 - February 1, 2019

CIF Playoff: February 5 to March 9, 2019

Spring Sports Calendar 2018/19:

In-Season: February 9 - May 11, 2019

CIF Playoff: April 27 - May 29, 2019

Girls Basketball

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Matt Tietz	Head Coach, Preseason	\$1,200.00
Brianna Tietz	Assistant Coach, Preseason	\$800.00

Tennis - Boys (2017-18 School Year)

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Rick Conkey	Head Coach, Preseason	\$3,000.00
Nick Radissay	Assistant Coach, Preseason	\$1,000.00

Tennis - Girls (2017-18 School Year)

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Rick Conkey	Head Coach, Preseason	\$3,000.00
Nick Radissay	Assistant Coach, Preseason	\$1,000.00

XI. Employment and Resignation- Substitute Teachers & Classified Substitutes:

Resignation:

<u>Name:</u>	<u>Classification:</u>	<u>Effective Date:</u>
Stacy Young	Classified Substitute	December 20, 2018

Laguna Beach Unified School District

12.c. CONSENT/ACTION

January 15, 2019

Approval/Ratification: Conference/Workshop Attendance

Proposal

Staff proposes the Board of Education approve the following requests for attendance at conferences/workshops.

Conferences

Raymond Lee and Thuy Bui – “Governor’s Budget Workshop” – January 18, 2019 - Costa Mesa, CA. The workshop, presented by Capitol Advisors Group, will outline the key points school officials need to know about the Governor’s budget.

Fiscal Impact:

\$ 42.00 Transportation
\$ 42.00 Total

Account #0102397406 – 5210 – Business Services - Mileage

Ann Moneymaker – “Culver Newlin Happiest Expo on Earth” – January 18, 2019 - Anaheim, CA. Attendees will view the latest designs in school furniture and building modernization units.

Fiscal Impact:

\$ 29.46 Transportation
\$ 29.46 Total

Account #0102477408 – 5220 – Facilities - Travel/Conference

Jason Viloria “UC Davis Superintendent’s Executive Leadership Forum (SELF)” – January 24, 2019 - Davis, CA. On August 21, 2018 the Board approved Dr. Viloria’s participation in the 2018-2019 SELF.

Fiscal Impact:

\$ 460.00 Transportation/Air/Mileage/Parking
\$ 460.00 Total

Account #0101377100– 5220 – Superintendent - Travel/Conference

Maggie McCoy – “Karma Kids Yoga Teacher Training” – January 25-27, 2019 - Laguna Beach, CA. The Karma Kids Yoga Teacher Training method incorporates the use of animated poses, props, music, art, games, storytelling, and the imagination to help stimulate student senses as well as stretch and strengthen bodies.

Fiscal Impact:

\$	8.18	Transportation/Mileage
\$	491.93	Teacher Pay
\$	<u>133.97</u>	Substitutes
\$	634.08	Total

Account #0108091005 – 5220 – TOW - Travel/Conference

Account #0108091005 – 2190 – TOW - Substitutes

Teri Holloway, Ann Moneymaker, Shadi Tavares, Raymond Lee, and Thuy Buy – “BusinessPlus Migration Training” – January 29, February 1, February 5, February 14, February 22, and March 4, 2019 – Costa Mesa, CA. The business team will receive training on the business system migration to BusinessPlus.

Fiscal Impact:

\$	475.00	Transportation
\$	<u>475.00</u>	Total

Account #0102397406 – 5210 – LBHS - Mileage

Ivonne Redard – “Interpreters’ and Translators Training” – February 28, 2019 - Costa Mesa, CA. Interpreters, translators, community liaisons, and bilingual staff will receive tools and best practices to further develop their biliteracy skills and work more efficiently.

Fiscal Impact:

\$	85.00	Registration
\$	<u>15.59</u>	Transportation
\$	100.59	Total

Account #0102013060 – 5220 – Title III - Travel/Conference

Elizabeth Likins and Amy Tingirides – “Workability 1, Region 1 Spring Training” – March 21-22, 2019 - San Dimas, CA. Recipient districts of the Workability Grant must send participants to this training

Fiscal Impact:

\$	390.00	Registration
\$	103.60	Transportation
\$	50.00	Meals
\$	<u>56.00</u>	Parking
\$	599.60	Total

Account #0104644575 – 5220 – Special Education - Travel/Conference

Ivonne Redard – “Interpreters’ and Translators Practitioners’ Tips Training” – May 2, 2019 - Costa Mesa, CA. Interpreters, translators, community liaisons, and bilingual staff will receive tools and best practices to further develop their biliteracy skills and work more efficiently.

Fiscal Impact:

\$	85.00	Registration
\$	<u>15.59</u>	Transportation
\$	100.59	Total

Account #0102013060 – 5220 – Title III - Travel/Conference

Total Fiscal Impact: \$ 2,441.32

Laguna Beach Unified School District

12.d. CONSENT/ACTION

January 15, 2019

Approval: Student Field Trips

Proposal

Staff proposes the Board of Education approve the following student field trips:

1. Laguna Beach High School

Destination: Model United Nations Trip, Chicago, IL
Date: February 5-10, 2019
Chaperone(s): Jonathan Todd, Jun Shen, and Heather Hansen
Cost to Student: \$1,000.00
Number of Students: 20
Transportation: Plane
Accommodations: Hyatt Regency

Students will engage in a Model United Nations simulation conference run by students from the University of Chicago. The trip will include visits to museums and a tour of the University of Chicago.

2. Laguna Beach High School

Destination: Northwest Regional High School Dance Festival
Vancouver, WA
Date: February 15-18, 2019
Chaperone(s): Estee Fratzke, Kristen Durman, and Justine Amodeo
Cost to Student: \$0.00
Number of Students: 19
Transportation: School Bus and Plane
Accommodations: Comfort Inn and Suites

Students will be attending a high school dance festival with other public/private schools to showcase original choreography with the opportunity to perform in a gala.

Background

The principal of Laguna Beach High School has approved the Applications for Field Trip requests and submitted the applications for approval in accordance with Board Policy 6153, School Sponsored Trips. This policy provides forms for use by parents/guardians that give permission for their students to participate in field trips, along with authorization for medical care and a waiver in conformance with Ed Code Section 35330.

The District's liability insurance through ASCIP provides field trip coverage in the following areas: (1) coverage against claims by a parent for negligence by the District if the student is injured, and (2) coverage for any damage caused by a student.

Laguna Beach Unified School District

12.e. CONSENT/ACTION

January 15, 2019

Approval: Agreements for Contracted Services - Special Education

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide necessary services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

Staff recommends the Board of Education approve the contracts as listed.

Laguna Beach Unified School District

Agreements for Contracted Services – January 15, 2019

Contractor	Description of Services	Term	Funding	Estimated Cost
Addendum Ocean View School	Family Counseling for a special education student	09/01/18/ 06/30/19	Non-Public School 0104632210-5875	\$ 1,020
Parent Reimbursement/ Legal	Reimbursement per settlement agreement for educational placement for a special education student	01/15/19- 06/30/20	Parent Reimbursement/Legal 0104632900-5878	\$10,000

Laguna Beach Unified School District

12.f. CONSENT/ACTION

January 15, 2019

Approval/Ratification: Agreements and Contracts - Technology Services

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

Budget Impact

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

Recommended Action

Staff recommends the Board of Education approve the following contracts.

Laguna Beach Unified School District

Technology Contracts/Licenses - January 15, 2019

Contractor	Description of Services	Term	Funding	Estimated Cost
Alludo	User licenses for online learning	12/01/18 - 11/30/19 Renewal	0113457175-5805	\$ 900
IXL Learning	Additional purchase of site licenses for Math Grades 6-8 at TMS	1/3/19 - 6/30/19 Additional licenses based on existing contract.	0113457175-5805	\$1,414
Infinity Communications and Consulting	Category Two RFP and E-rate Application Management Services	1/1/19 - 12/31/19 Additional services based on existing contract.	0113457175-5805	\$3,750

Laguna Beach Unified School District

12.g. CONSENT/ACTION

January 15, 2019

Approval: Acceptance of Gifts – Checks Totaling \$203,741.00

Proposal

Staff proposes the Board of Education accept the following gift(s) to the District – checks totaling \$203,741.00.

Background

After acceptance by the Board of Education, a letter of thanks and acknowledgement will be mailed to the donor(s).

Recommended Action

Staff recommended that the Board of Education accept the following gift(s), as presented:

Type of Gift	Donor	Amount/Gift	Disposition
Check	SchoolPower	\$150,000.00	Annual Donation
Check	SchoolPower	\$275.00	2018 Donor Designations - District
Check	SchoolPower	\$13,209.00	2018 Donor Designations - EMS
Check	SchoolPower	\$13,007.00	2018 Donor Designations - LBHS
Check	SchoolPower	\$12,769.00	2018 Donor Designations - TMS
Check	SchoolPower	\$11,481.00	2018 Donor Designations - TOW
Checks	Wells Fargo	\$2,000.00	"Your Cause" - ELM
Check	M. Sabourin-Caamano	\$1,000.00	Band - TMS
Total		\$203,741.00	

Laguna Beach Unified School District

12.h. CONSENT/ACTION

January 15, 2019

**Approval: Warrants #396160 Through #396470 in the Amount of \$1,537,495.36
Dates: 12/03/2018 through 01/03/2019**

Proposal

Staff proposes the Board of Education approve/ratify Warrants #396160 through #396470 in the amount of \$1,537,495.36.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2018/2019 District Operating Budgets.

Recommended Action

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$1,537,495.36.

SELECT Check ID's and Numbers: 76@ ; Check Dates: 120318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396160	12/03/18	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	2,909.25
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	133.13
						CHECK TOTAL:	3,042.38
00396161	12/03/18	Andrew Crisp	11/14-11/15 - FINALSITE CONF	0113457175	5220	TRAVEL & CONFERENCE	471.18
						CHECK TOTAL:	471.18
00396162	12/03/18	Ann Moneymaker	10/1 - 11/5 -MILEAGE	0102477408	5220	TRAVEL & CONFERENCE	28.12
						CHECK TOTAL:	28.12
00396163	12/03/18	California Department	REGULATORY FEES	0102477408	5850	REGULATORY FEES	21.00
						CHECK TOTAL:	21.00
00396164	12/03/18	CASBO	TRAVEL & CONFERENCE	0102477408	5220	TRAVEL & CONFERENCE	305.00
						CHECK TOTAL:	305.00
00396165	12/03/18	Christine Wagner	10/29 - CA STEAM SYMP	0102015380	5220	TRAVEL & CONFERENCE	57.29
						CHECK TOTAL:	57.29
00396166	12/03/18	Express Pipe & Supply	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	67.00
						CHECK TOTAL:	67.00
00396167	12/03/18	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	63.71
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	286.86
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	328.10
						CHECK TOTAL:	678.67
00396168	12/03/18	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	284.64
						CHECK TOTAL:	284.64
00396169	12/03/18	Forino, Paula	10/18 - 11/15 - MILEAGE	0108091005	5220	TRAVEL & CONFERENCE	72.81
						CHECK TOTAL:	72.81
00396170	12/03/18	Fratzke, Estee	MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	172.04
			MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	89.97
						CHECK TOTAL:	262.01
00396171	12/03/18	Johnson Controls Fire	12/1/18 - 2/28/19	0102477409	5560	ALARM MONITORING	268.75
			12/1/18 - 2/28/19	0102477409	5560	ALARM MONITORING	335.94
						CHECK TOTAL:	604.69
00396172	12/03/18	Karol, Alexis	MATERIALS & SUPPLIES-INSTRUCT	0105315015	4310	MATERIALS & SUPPLIES-INS	400.00
						CHECK TOTAL:	400.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 120318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396173	12/03/18	KRUGER TEAM SPORT	MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	342.65
						CHECK TOTAL:	342.65
00396174	12/03/18	Laguna Beach Water Dis	9/17/18 - 11/14/18	0105477409	5530	WATER - UTILITIES	463.31
			9/17/18 - 11/14/18	0102477409	5530	WATER - UTILITIES	145.79
			9/17/18 - 11/14/18	0106477409	5530	WATER - UTILITIES	32.00
			9/17/18 - 11/14/18	0105477409	5530	WATER - UTILITIES	1,899.03
			9/17/18 - 11/14/18	0105477409	5530	WATER - UTILITIES	34.91
			9/17/18 - 11/14/18	0105477409	5530	WATER - UTILITIES	1,997.77
			9/17/18 - 11/14/18	0106477409	5530	WATER - UTILITIES	5,655.74
			9/17/18 - 11/14/18	0105477409	5530	WATER - UTILITIES	50.66
			9/17/18 - 11/14/18	0105477409	5530	WATER - UTILITIES	373.80
			9/20/18 - 11/19/18	0105477409	5530	WATER - UTILITIES	651.42
			9/20/18 - 11/19/18	0105477409	5530	WATER - UTILITIES	562.80
			9/20/18 - 11/19/18	0105477409	5530	WATER - UTILITIES	4,118.31
						CHECK TOTAL:	15,985.54
00396175	12/03/18	Learning Without Tears	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	6,399.38
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-214.43
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-764.49
						CHECK TOTAL:	5,420.46
00396176	12/03/18	Maria Hoffman	11/1-11/3 -CA MATH CONF	0106011008	5220	TRAVEL & CONFERENCE	194.00
						CHECK TOTAL:	194.00
00396177	12/03/18	McCluan, Jennifer Hele	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	1,850.00
						CHECK TOTAL:	1,850.00
00396178	12/03/18	Nunziata, Chris	11/1-11/3 - CA MATH CONF	0106011008	5220	TRAVEL & CONFERENCE	271.92
						CHECK TOTAL:	271.92
00396179	12/03/18	OCDE	QUARTER 1	0104542110	7142	IAA-PAYMENTS TO COUNTY O	16,001.58
			QUARTER 1 - TRANSPORTATION	0104542110	7142	IAA-PAYMENTS TO COUNTY O	7,124.58
						CHECK TOTAL:	23,126.16
00396180	12/03/18	Roger Dunn Golf	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	967.78
						CHECK TOTAL:	967.78
00396181	12/03/18	Southern Calif Gas Co.	OCTOBER 2018	0107477409	5510	UTILITIES - HEAT	79.72
						CHECK TOTAL:	79.72
00396182	12/03/18	Southern Science Suppl	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	3,727.36
						CHECK TOTAL:	3,727.36

SELECT Check ID's and Numbers: 760 ; Check Dates: 120318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396183	12/03/18	Ureno, Anakaren	11/14-11/15- FINALSITE CONF	0110377145	5220	TRAVEL & CONFERENCE	59.31
						CHECK TOTAL:	59.31
00396184	12/03/18		NPS TRANSPORTATION-IN LIEU	0104256700	5881	NPS TRANSPORTATION-IN LI	7,895.84
						CHECK TOTAL:	7,895.84
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	66,215.53
GRAND TOTAL							66,215.53

SELECT Check ID's and Numbers: 76@ ; Check Dates: 120418

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396185	12/04/18	Harbottle Law Group	OCTOBER 2018	0104072000	5835	LEGAL EXPENSE	8,483.48
			OCTOBER 2018	0109156100	5835	LEGAL EXPENSE	149.50
						CHECK TOTAL:	8,632.98
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							8,632.98
GRAND TOTAL							8,632.98

SELECT Check ID's and Numbers: 76@ ; Check Dates: 120518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396186	12/05/18	BrightView Landscape S	JULY 2018	0106477409	5680	LANDSCAPE/IRRIGATION	3,229.70
			JULY 2018	0107477409	5680	LANDSCAPE/IRRIGATION	4,369.93
			JULY 2018	0105477409	5680	LANDSCAPE/IRRIGATION	8,329.69
			JULY 2018	0102477409	5680	LANDSCAPE/IRRIGATION	621.94
			JULY 2018	0108477409	5680	LANDSCAPE/IRRIGATION	3,747.99
			AUGUST 2018	0102477409	5680	LANDSCAPE/IRRIGATION	810.71
			AUGUST 2018	0107477409	5680	LANDSCAPE/IRRIGATION	5,659.88
			AUGUST 2018	0105477409	5680	LANDSCAPE/IRRIGATION	7,966.68
			AUGUST 2018	0108477409	5680	LANDSCAPE/IRRIGATION	4,849.16
			AUGUST 2018	0106477409	5680	LANDSCAPE/IRRIGATION	4,173.57
			SEPTEMBER 2018	0108477409	5680	LANDSCAPE/IRRIGATION	3,868.42
			SEPTEMBER 2018	0107477409	5680	LANDSCAPE/IRRIGATION	4,511.01
			SEPTEMBER 2018	0106477409	5680	LANDSCAPE/IRRIGATION	4,349.35
			SEPTEMBER 2018	0102477409	5680	LANDSCAPE/IRRIGATION	642.59
			SEPTEMBER 2018	0105477409	5680	LANDSCAPE/IRRIGATION	6,572.04
			OCTOBER 2018	0108477409	5680	LANDSCAPE/IRRIGATION	4,298.60
			OCTOBER 2018	0107477409	5680	LANDSCAPE/IRRIGATION	5,366.72
			OCTOBER 2018	0106477409	5680	LANDSCAPE/IRRIGATION	4,362.69
			OCTOBER 2018	0105477409	5680	LANDSCAPE/IRRIGATION	6,642.41
			OCTOBER 2018	0102477409	5680	LANDSCAPE/IRRIGATION	630.84
						CHECK TOTAL:	85,003.92
00396187	12/05/18	CALIFORNIA SCHOOLS EMP	DECEMBER 2018	0102397400	3402	HEALTH & WELFARE,CLASSIF	9,402.74
			DECEMBER 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	19,090.42
			DECEMBER 2018	0102397400	3402	HEALTH & WELFARE,CLASSIF	1,377.28
			DECEMBER 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	2,796.31
			DECEMBER 2018	0102397400	5831	CONSULTANTS-OTHER	543.00
						CHECK TOTAL:	33,209.75
00396188	12/05/18	CDW GOVERNMENT LLC	COMPUTER PRINTERS \$250-\$5,000	0107011005	4462	COMPUTER PRINTERS \$250-\$	1,361.27
						CHECK TOTAL:	1,361.27
00396189	12/05/18	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	965.66
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	1,150.72
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	684.79
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	676.42
						CHECK TOTAL:	3,477.59
00396190	12/05/18	Cintas Corporation Loc	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	234.16
			OTHER CUSTODIAL SUPPLIES	0106477409	4361	OTHER CUSTODIAL SUPPLIES	189.86
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	94.67
						CHECK TOTAL:	518.69
00396191	12/05/18	Coast Hardware	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	648.59

SELECT Check ID's and Numbers: 760 ; Check Dates: 120518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							648.59
00396192	12/05/18	Dunn Edwards Paint	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	263.87
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	774.94
CHECK TOTAL:							1,038.81
00396193	12/05/18	Frontier California In	NOVEMBER 2018	0102477409	5920	TELEPHONE SERVICE	96.95
CHECK TOTAL:							96.95
00396194	12/05/18	Frontier California In	NOVEMBER 2018	0107477409	5920	TELEPHONE SERVICE	156.19
CHECK TOTAL:							156.19
00396195	12/05/18	Frontier California In	NOVEMBER 2018	0108477409	5920	TELEPHONE SERVICE	453.15
CHECK TOTAL:							453.15
00396196	12/05/18	Frontier California In	NOVEMBER 2018	0105477409	5920	TELEPHONE SERVICE	153.33
CHECK TOTAL:							153.33
00396197	12/05/18	JENNIFER TONEY SPEECH	NOVEMBER 2018	0104632900	5887	SPEECH THERAPY	4,760.00
CHECK TOTAL:							4,760.00
00396198	12/05/18	Laguna Beach Water Dis	9/27/18 - 11/27/18	0108477409	5530	WATER - UTILITIES	4,373.04
CHECK TOTAL:							4,373.04
00396199	12/05/18	Lux Bus America Co.	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	1,650.00
CHECK TOTAL:							1,650.00
00396200	12/05/18	Ocean View School	NOVEMBER 2018	0104632210	5100	SUBAGREEMENTS FOR SERVIC	4,452.15
CHECK TOTAL:							4,452.15
00396201	12/05/18	Southern California Ed	NOVEMBER 2018	0107477409	5520	LIGHT & POWER	23.95
			NOVEMBER 2018	0106477409	5520	LIGHT & POWER	6,909.22
			NOVEMBER 2018	0105477409	5520	LIGHT & POWER	9,774.39
			NOVEMBER 2018	0102477409	5520	LIGHT & POWER	2,285.58
CHECK TOTAL:							18,993.14
00396202	12/05/18	Staples Advantage	GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	55.02
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	38.41
CHECK TOTAL:							93.43
00396203	12/05/18	Tangram Interiors	EQUIPMENT-NEW >\$5000	0113018640	6410	EQUIPMENT-NEW >\$5000	1,711.16
CHECK TOTAL:							1,711.16
00396204	12/05/18	William V MacGill & Co	GENERAL SUPPLIES-NON INSTRUCT	0105171012	4340	GENERAL SUPPLIES-NON INS	104.38

LAGUNA BEACH USD
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12/05/18

Commercial Check Register

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--req: ADMIN-----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 750 ; Check Dates: 120518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	104.38
00396205	12/05/18	Diamond Environmental	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	95.00
						CHECK TOTAL:	95.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							162,350.54
GRAND TOTAL							162,350.54

SELECT Check ID's and Numbers: 760 ; Check Dates: 120618

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396206	12/06/18	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0108477408	5661	ELECTRICAL REPAIRS	2,628.00
			ELECTRICAL REPAIRS	0105477408	5661	ELECTRICAL REPAIRS	1,513.00
						CHECK TOTAL:	4,141.00
00396207	12/06/18	B & H Photo Video Inc.	COMPUTER PRINTERS \$250-\$5,000	0105091012	4462	COMPUTER PRINTERS \$250-\$	209.00
						CHECK TOTAL:	209.00
00396208	12/06/18	Bearcom	EQUIPMENT-NEW \$500-\$5000	0108091005	4410	EQUIPMENT-NEW \$500-\$5000	1,261.76
						CHECK TOTAL:	1,261.76
00396209	12/06/18	Breakout EDU	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	1,179.75
						CHECK TOTAL:	1,179.75
00396210	12/06/18	CALIFORNIA YOUTH SERVI	CONSULTANTS-OTHER	0101395985	5831	CONSULTANTS-OTHER	400.00
						CHECK TOTAL:	400.00
00396211	12/06/18	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	187.27
						CHECK TOTAL:	187.27
00396212	12/06/18	Dan's Thermal Services	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	1,137.34
						CHECK TOTAL:	1,137.34
00396213	12/06/18	Dunn Edwards Paint	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	69.23
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	796.10
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	7.77
						CHECK TOTAL:	873.10
00396214	12/06/18	Eastbay Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	3,000.00
						CHECK TOTAL:	3,000.00
00396215	12/06/18	Ganahl Lumber	MISC OUTSIDE VENDOR	0105315015	5860	MISC OUTSIDE VENDOR	157.91
						CHECK TOTAL:	157.91
00396216	12/06/18	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	110.59
						CHECK TOTAL:	110.59
00396217	12/06/18		DECEMBER 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	3,950.00
						CHECK TOTAL:	3,950.00
00396218	12/06/18	Kodable	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	3,000.00
						CHECK TOTAL:	3,000.00
00396219	12/06/18	Laguna Fin Company LLC	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	457.85
						CHECK TOTAL:	457.85

SELECT Check ID's and Numbers: 76@ ; Check Dates: 120618

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396220	12/06/18	Maintex	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	119.00
						CHECK TOTAL:	119.00
00396221	12/06/18	Mardan Center of Educa	NOVEMBER 2018 - SPEECH	0104632210	5875	TUITION	240.00
			NOVEMBER 2018	0104632210	5875	TUITION	3,110.49
						CHECK TOTAL:	3,350.49
00396222	12/06/18	McGill, Loryn Rachel	NOVEMBER 2018	0104632900	5887	SPEECH THERAPY	625.00
						CHECK TOTAL:	625.00
00396223	12/06/18	PACIFIC PLUMBING COMPA	PLUMBING REPAIRS	0107477408	5662	PLUMBING REPAIRS	14,603.00
						CHECK TOTAL:	14,603.00
00396224	12/06/18	ParentSquare Inc.	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	7,500.00
						CHECK TOTAL:	7,500.00
00396225	12/06/18	The LaunchPad Therapy	NOVEMBER 2018	0104632900	5885	OCCUPATIONAL THERAPY	690.00
			NOVEMBER 2018	0104632900	5885	OCCUPATIONAL THERAPY	3,140.00
						CHECK TOTAL:	3,830.00
00396226	12/06/18	Total Fence Solutions	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	3,200.00
						CHECK TOTAL:	3,200.00
00396227	12/06/18	Western OC Self Funded	2018-2019 - 2ND PREMIUM	0102017400	3601	WORKERS'COMP,CERTIFICATE	128,893.10
			2018-2019 - 2ND PREMIUM	0102397400	3602	WORKERS'COMP,CLASSIFIED	55,239.90
						CHECK TOTAL:	184,133.00
00396228	12/06/18	Sundman, Dennis	FOOD SERVICE SALES	1300007426	8634	FOOD SERVICE SALES	698.00
						CHECK TOTAL:	698.00
00396229	12/06/18	Caston Inc.	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	7,292.50
						CHECK TOTAL:	7,292.50
00396230	12/06/18	Southwest Inspection &	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	125.00
			SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	2,380.00
						CHECK TOTAL:	2,505.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							247,921.56
GRAND TOTAL							247,921.56

SELECT Check ID's and Numbers: 76@ ; Check Dates: 120718

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396231	12/07/18	Beacon Day School	NOVEMBER 2018	0104632210	5875	TUITION	7,619.86
						CHECK TOTAL:	7,619.86
00396232	12/07/18	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0109017150	4310	MATERIALS & SUPPLIES-INS	1,449.00
						CHECK TOTAL:	1,449.00
00396233	12/07/18	Cox Communications	DECEMBER 2018	0113457175	5940	INTERNET CONNECTIVITY	160.92
						CHECK TOTAL:	160.92
00396234	12/07/18	Dee Perry	11/28-12/1 - CSBA CONF	0101377100	5220	TRAVEL & CONFERENCE	37.69
						CHECK TOTAL:	37.69
00396235	12/07/18	NORMANDIN,CAROL	11/28-12/1 - CSBA CONF	0101377100	5220	TRAVEL & CONFERENCE	1,357.76
						CHECK TOTAL:	1,357.76
00396236	12/07/18	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	38.79
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	54.17
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	-38.79
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	64.81
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-100.72
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	118.48
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	66.37
						CHECK TOTAL:	203.11
00396237	12/07/18	Verizon Wireless LA	NOVEMBER 2018	0113457175	5930	MOBILE COMMUNICATIONS	2,555.80
						CHECK TOTAL:	2,555.80
00396238	12/07/18	WINSTON, LEISA	11/28-12/1 - CSBA CONF	0101377100	5220	TRAVEL & CONFERENCE	72.00
						CHECK TOTAL:	72.00
00396239	12/07/18	Wolff, Peggy	11/28-12/1 - CSBA CONF	0101377100	5220	TRAVEL & CONFERENCE	127.60
						CHECK TOTAL:	127.60
			TOTAL FOR STOCK 76	Laguna Beach's check stock ID			13,583.74
			GRAND TOTAL				13,583.74

SELECT Check ID's and Numbers: 760 ; Check Dates: 121018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396240	12/10/18	CARE Youth Corporation	NOVEMBER 2018	0104632210	5898	AB3632 ROOM & BOARD	6,600.00
			NOVEMBER 2018	0104632210	5889	OTHER THERAPY	2,220.00
			NOVEMBER 2018	0104632210	5875	TUITION	3,150.00
						CHECK TOTAL:	11,970.00
00396241	12/10/18	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	1,188.26
						CHECK TOTAL:	1,188.26
00396242	12/10/18		NOVEMBER 2018 - EXTENDED DAY	0104602150	5877	PRESCHOOL TUITION	240.00
						CHECK TOTAL:	240.00
00396243	12/10/18	Discount Dance LLC	MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	811.79
			MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	166.54
						CHECK TOTAL:	978.33
00396244	12/10/18		NOVEMBER 2018 - EXTENDED DAY	0104602150	5877	PRESCHOOL TUITION	240.00
						CHECK TOTAL:	240.00
00396245	12/10/18	JFK Transportation	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	577.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	615.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	550.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	350.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
						CHECK TOTAL:	2,485.00
00396246	12/10/18		10/29/18 - 11/2/18	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
			11/5/18 - 11/9/18	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
			11/13/18 - 11/16/18	0104632900	5878	PARENT REIMBURSEMENT (LE	1,300.00
			11/17/18	0104632900	5878	PARENT REIMBURSEMENT (LE	195.00
			11/19/18 - 11/20/18	0104632900	5878	PARENT REIMBURSEMENT (LE	650.00
			11/26/18 - 11/30/18	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
						CHECK TOTAL:	7,020.00
00396247	12/10/18	Midas of Laguna Beach	VEHICLE REPAIR	0102477408	5640	VEHICLE REPAIR	295.29
						CHECK TOTAL:	295.29
00396248	12/10/18	NATIONAL SPORTS APPARE	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	3,249.12
						CHECK TOTAL:	3,249.12
00396249	12/10/18	SPEAR Sports Performan	11/8/18 - 11/21/18	0105315040	5860	MISC OUTSIDE VENDOR	900.00
						CHECK TOTAL:	900.00
00396250	12/10/18	The Institute for Mult	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	168.62
						CHECK TOTAL:	168.62

SELECT Check ID's and Numbers: 760 ; Check Dates: 121018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396251	12/10/18	Waste Management of OC	DECEMBER 2018	0107477409	5540	TRASH - UTILITIES	447.11
			DECEMBER 2018	0102477409	5540	TRASH - UTILITIES	233.42
			DECEMBER 2018	0105477409	5540	TRASH - UTILITIES	1,370.50
			DECEMBER 2018	0108477409	5540	TRASH - UTILITIES	375.10
			DECEMBER 2018	0106477409	5540	TRASH - UTILITIES	476.41
						CHECK TOTAL:	2,902.54
00396252	12/10/18		NOVEMBER 2018 - EXTENDED DAY	0104602150	5877	PRESCHOOL TUITION	255.00
						CHECK TOTAL:	255.00
00396253	12/10/18	State of CA Nutrition	FOOD	1302277426	4700	FOOD	27.60
						CHECK TOTAL:	27.60
00396254	12/10/18	Total Fence Solutions	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	7,850.00
						CHECK TOTAL:	7,850.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	39,769.76
			GRAND TOTAL				39,769.76

SELECT Check ID's and Numbers: 760 ; Check Dates: 121118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396255	12/11/18	ALL CITY MANAGEMENT SE	MISC OUTSIDE VENDOR	0106098040	5860	MISC OUTSIDE VENDOR	692.64
						CHECK TOTAL:	692.64
00396256	12/11/18	B & H Photo Video Inc.	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	82.40
						CHECK TOTAL:	82.40
00396257	12/11/18	Burnham Benefits Insur	DECEMBER 2018	0102397400	5831	CONSULTANTS-OTHER	5,000.00
						CHECK TOTAL:	5,000.00
00396258	12/11/18	Calcoast Team Sports I	GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	1,520.75
						CHECK TOTAL:	1,520.75
00396259	12/11/18		SEPTEMBER 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	2,230.00
			AUGUST 2018 - IA SUPPORT	0104632900	5878	PARENT REIMBURSEMENT (LE	210.00
			SEPTEMBER 2018 - IA SUPPORT	0104632900	5878	PARENT REIMBURSEMENT (LE	540.00
			OCTOBER 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	2,230.00
			NOVEMBER 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	2,230.00
			NOVEMBER 2018 - IA SUPPORT	0104632900	5878	PARENT REIMBURSEMENT (LE	450.00
			DECEMBER 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	2,230.00
			OCTOBER 2018 - IA SUPPORT	0104632900	5878	PARENT REIMBURSEMENT (LE	690.00
						CHECK TOTAL:	10,810.00
00396260	12/11/18	CODECAMPUS LLC	MISC OUTSIDE VENDOR	0108014011	5860	MISC OUTSIDE VENDOR	3,990.00
						CHECK TOTAL:	3,990.00
00396261	12/11/18	Document Tracking Serv	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	1,250.00
						CHECK TOTAL:	1,250.00
00396262	12/11/18	Ganahl Lumber	MISC OUTSIDE VENDOR	0105315015	5860	MISC OUTSIDE VENDOR	17.22
						CHECK TOTAL:	17.22
00396263	12/11/18		DECEMBER 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	3,950.00
						CHECK TOTAL:	3,950.00
00396264	12/11/18	Jaracz, Nicole	ALL OTHER LOCAL REVENUE	0106005540	8699	ALL OTHER LOCAL REVENUE	82.00
						CHECK TOTAL:	82.00
00396265	12/11/18		DECEMBER 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	2,260.00
						CHECK TOTAL:	2,260.00
00396266	12/11/18	Laguna Fin Company LLC	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	213.87
						CHECK TOTAL:	213.87
00396267	12/11/18	Laguna Graphic Arts In	OUTSIDE PRINTING	0105315017	5870	OUTSIDE PRINTING	784.42

SELECT Check ID's and Numbers: 76@ ; Check Dates: 121118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	784.42
00396268	12/11/18	LYNN GREGORY	GENERAL SUPPLIES-NON INSTRUCT	0105095040	4340	GENERAL SUPPLIES-NON INS	132.87
						CHECK TOTAL:	132.87
00396269	12/11/18	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	452.98
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	664.02
						CHECK TOTAL:	1,117.00
00396270	12/11/18	Margaretich, Kathleen	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	130.81
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	163.38
						CHECK TOTAL:	294.19
00396271	12/11/18	New Dimension General	CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	4,423.68
						CHECK TOTAL:	4,423.68
00396272	12/11/18	PITNEY BOWES GLOBAL FI	RENTAL EXPENSE	0105091012	5620	RENTAL EXPENSE	382.49
						CHECK TOTAL:	382.49
00396273	12/11/18	PORTER, BRIDGET	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	300.00
						CHECK TOTAL:	300.00
00396274	12/11/18	Sandra Johnson	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	223.41
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	213.98
						CHECK TOTAL:	437.39
00396275	12/11/18	Santomieri Systems	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	359.33
						CHECK TOTAL:	359.33
00396276	12/11/18	Soloff, Megan	ALL OTHER LOCAL REVENUE	0106005540	8699	ALL OTHER LOCAL REVENUE	150.00
						CHECK TOTAL:	150.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							38,250.25
GRAND TOTAL							38,250.25

SELECT Check ID's and Numbers: 760 ; Check Dates: 121218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396277	12/12/18	American Red Cross - H	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	112.00
						CHECK TOTAL:	112.00
00396278	12/12/18	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0105477408	5661	ELECTRICAL REPAIRS	225.00
						CHECK TOTAL:	225.00
00396279	12/12/18	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	129.82
						CHECK TOTAL:	129.82
00396280	12/12/18	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	3,406.86
						CHECK TOTAL:	3,406.86
00396281	12/12/18	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	761.34
						CHECK TOTAL:	761.34
00396282	12/12/18	Eastbay Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	408.21
						CHECK TOTAL:	408.21
00396283	12/12/18	OCDE	TRAVEL & CONFERENCE	0106091008	5220	TRAVEL & CONFERENCE	85.00
			TRAVEL & CONFERENCE	0102013045	5220	TRAVEL & CONFERENCE	50.00
						CHECK TOTAL:	135.00
00396284	12/12/18	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	61.00
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	19.47
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	52.49
			COPIER PAPER	0108011005	4312	COPIER PAPER	2,813.72
						CHECK TOTAL:	2,946.68
00396285	12/12/18	PACIFIC RIDGE SCHOOL	MISC OUTSIDE VENDOR	0105015590	5860	MISC OUTSIDE VENDOR	725.00
						CHECK TOTAL:	725.00
00396286	12/12/18	Preferred Ceilings Inc	CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	2,400.00
						CHECK TOTAL:	2,400.00
00396287	12/12/18	School Specialty Inc.	MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	498.24
						CHECK TOTAL:	498.24
00396288	12/12/18	Smardan Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	206.67
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-0.01
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	37.11
						CHECK TOTAL:	243.77
00396289	12/12/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	745.20
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	-218.59

SELECT Check ID's and Numbers: 760 ; Check Dates: 121218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	218.59
			COPIER PAPER	0106011008	4312	COPIER PAPER	860.38
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	32.53
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	89.72
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	26.59
						CHECK TOTAL:	1,754.42
00396290	12/12/18	Teacher's Discovery	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	68.42
						CHECK TOTAL:	68.42
00396291	12/12/18	UNIVERSAL ASPHALT CO I	PAVING	0106477408	5607	PAVING	4,660.00
						CHECK TOTAL:	4,660.00
00396292	12/12/18	VANTAGE LEARNING USA L	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	274.60
						CHECK TOTAL:	274.60
00396293	12/12/18	Bread Artisan Bakery L	FOOD	1302277426	4700	FOOD	93.92
						CHECK TOTAL:	93.92
00396294	12/12/18	Void - Continued Stubb	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00396295	12/12/18	Gold Star Foods	FOOD	1302277426	4700	FOOD	-212.14
			FOOD	1302277426	4700	FOOD	-146.44
			FOOD	1302277426	4700	FOOD	-212.14
			FOOD	1302277426	4700	FOOD	120.46
			FOOD	1302277426	4700	FOOD	647.62
			FOOD	1302277426	4700	FOOD	68.02
			FOOD	1302277426	4700	FOOD	273.00
			FOOD	1302277426	4700	FOOD	75.22
			FOOD	1302277426	4700	FOOD	240.92
			FOOD	1302277426	4700	FOOD	63.47
			FOOD	1302277426	4700	FOOD	221.49
			FOOD	1302277426	4700	FOOD	173.40
			FOOD	1302277426	4700	FOOD	294.71
			FOOD	1302277426	4700	FOOD	415.24
			FOOD	1302277426	4700	FOOD	43.75
			FOOD	1302277426	4700	FOOD	312.23
			FOOD	1302277426	4700	FOOD	102.03
			FOOD	1302277426	4700	FOOD	232.93
			FOOD	1302277426	4700	FOOD	37.38
			FOOD	1302277426	4700	FOOD	31.07
			FOOD	1302277426	4700	FOOD	31.07
			FOOD	1302277426	4700	FOOD	516.27
			FOOD	1302277426	4700	FOOD	238.07

SELECT Check ID's and Numbers: 762 ; Check Dates: 121218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	-102.03
			FOOD	1302277426	4700	FOOD	-102.03
			FOOD	1302277426	4700	FOOD	-34.01
			FOOD	1302277426	4700	FOOD	88.47
			FOOD	1302277426	4700	FOOD	57.56
			FOOD	1302277426	4700	FOOD	47.79
			FOOD	1302277426	4700	FOOD	624.90
			FOOD	1302277426	4700	FOOD	62.14
			FOOD	1302277426	4700	FOOD	176.83
			FOOD	1302277426	4700	FOOD	106.71
			FOOD	1302277426	4700	FOOD	169.52
			FOOD	1302277426	4700	FOOD	392.81
						CHECK TOTAL:	5,056.29
00396296	12/12/18	Harvest Santa Barbara	FOOD	1302277426	4700	FOOD	124.45
						CHECK TOTAL:	124.45
00396297	12/12/18	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	111.43
			FOOD	1302277426	4700	FOOD	161.35
			FOOD	1302277426	4700	FOOD	147.91
			FOOD	1302277426	4700	FOOD	217.51
			FOOD	1302277426	4700	FOOD	94.72
			FOOD	1302277426	4700	FOOD	53.97
			FOOD	1302277426	4700	FOOD	91.81
			FOOD	1302277426	4700	FOOD	169.61
			FOOD	1302277426	4700	FOOD	121.70
			FOOD	1302277426	4700	FOOD	63.97
			FOOD	1302277426	4700	FOOD	130.26
			FOOD	1302277426	4700	FOOD	168.63
			FOOD	1302277426	4700	FOOD	97.90
			FOOD	1302277426	4700	FOOD	140.27
			FOOD	1302277426	4700	FOOD	141.66
			FOOD	1302277426	4700	FOOD	62.53
			FOOD	1302277426	4700	FOOD	54.24
			FOOD	1302277426	4700	FOOD	120.97
			FOOD	1302277426	4700	FOOD	100.09
			FOOD	1302277426	4700	FOOD	63.94
			FOOD	1302277426	4700	FOOD	135.46
			FOOD	1302277426	4700	FOOD	156.65
			FOOD	1302277426	4700	FOOD	107.98
			FOOD	1302277426	4700	FOOD	177.77
			FOOD	1302277426	4700	FOOD	125.30
			FOOD	1302277426	4700	FOOD	213.92
						CHECK TOTAL:	3,231.55

SELECT Check ID's and Numbers: 76@ ; Check Dates: 121218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396298	12/12/18	Mandarin King	FOOD	1302277426	4700	FOOD	200.00
			FOOD	1302277426	4700	FOOD	200.00
			FOOD	1302277426	4700	FOOD	200.00
			FOOD	1302277426	4700	FOOD	200.00
			CHECK TOTAL:				
00396299	12/12/18	P & R Paper Supply Co	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	1,589.26
CHECK TOTAL:						1,589.26	
00396300	12/12/18	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD	183.75
			FOOD	1302277426	4700	FOOD	117.50
			FOOD	1302277426	4700	FOOD	117.50
			FOOD	1302277426	4700	FOOD	192.50
			FOOD	1302277426	4700	FOOD	175.00
			FOOD	1302277426	4700	FOOD	105.75
CHECK TOTAL:						892.00	
00396301	12/12/18	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD	57.11
			FOOD	1302277426	4700	FOOD	47.80
			FOOD	1302277426	4700	FOOD	105.96
			FOOD	1302277426	4700	FOOD	26.92
			FOOD	1302277426	4700	FOOD	17.66
			FOOD	1302277426	4700	FOOD	9.30
			FOOD	1302277426	4700	FOOD	37.05
			FOOD	1302277426	4700	FOOD	45.12
			FOOD	1302277426	4700	FOOD	4.95
			FOOD	1302277426	4700	FOOD	25.19
			FOOD	1302277426	4700	FOOD	78.35
			FOOD	1302277426	4700	FOOD	16.20
			FOOD	1302277426	4700	FOOD	21.59
			FOOD	1302277426	4700	FOOD	6.69
			FOOD	1302277426	4700	FOOD	-16.20
			FOOD	1302277426	4700	FOOD	93.49
			FOOD	1302277426	4700	FOOD	79.15
CHECK TOTAL:						656.33	
00396302	12/12/18	Sysco Food Service of	FOOD	1302277426	4700	FOOD	-43.77
			FOOD	1302277426	4700	FOOD	-74.40
			FOOD	1302277426	4700	FOOD	180.26
			FOOD	1302277426	4700	FOOD	42.76
			FOOD	1302277426	4700	FOOD	130.02
			FOOD	1302277426	4700	FOOD	276.04
			FOOD	1302277426	4700	FOOD	579.72

SELECT Check ID's and Numbers: 760 ; Check Dates: 121218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	59.52
			FOOD	1302277426	4700	FOOD	318.70
			FOOD	1302277426	4700	FOOD	25.26
			FOOD	1302277426	4700	FOOD	324.21
			FOOD	1302277426	4700	FOOD	25.14
			FOOD	1302277426	4700	FOOD	563.06
			FOOD	1302277426	4700	FOOD	25.43
			FOOD	1302277426	4700	FOOD	172.88
			FOOD	1302277426	4700	FOOD	222.18
			FOOD	1302277426	4700	FOOD	63.90
			FOOD	1302277426	4700	FOOD	603.19
			FOOD	1302277426	4700	FOOD	116.81
						CHECK TOTAL:	3,610.91
00396303	12/12/18	US Foodservice Inc.	FOOD	1302277426	4700	FOOD	-92.40
			FOOD	1302277426	4700	FOOD	-34.09
			FOOD	1302277426	4700	FOOD	252.37
			FOOD	1302277426	4700	FOOD	170.66
			FOOD	1302277426	4700	FOOD	125.20
			FOOD	1302277426	4700	FOOD	371.12
			FOOD	1302277426	4700	FOOD	198.26
			FOOD	1302277426	4700	FOOD	102.18
			FOOD	1302277426	4700	FOOD	356.83
			FOOD	1302277426	4700	FOOD	541.45
			FOOD	1302277426	4700	FOOD	34.49
			FOOD	1302277426	4700	FOOD	399.41
			FOOD	1302277426	4700	FOOD	41.25
			FOOD	1302277426	4700	FOOD	194.56
			FOOD	1302277426	4700	FOOD	324.78
			FOOD	1302277426	4700	FOOD	311.13
						CHECK TOTAL:	3,297.20
00396304	12/12/18	Z PIZZA INC	FOOD	1302277426	4700	FOOD	110.00
			FOOD	1302277426	4700	FOOD	179.00
			FOOD	1302277426	4700	FOOD	313.00
			FOOD	1302277426	4700	FOOD	156.00
			FOOD	1302277426	4700	FOOD	168.00
			FOOD	1302277426	4700	FOOD	290.00
			FOOD	1302277426	4700	FOOD	90.00
			FOOD	1302277426	4700	FOOD	171.00
			FOOD	1302277426	4700	FOOD	346.00
			FOOD	1302277426	4700	FOOD	190.00
			FOOD	1302277426	4700	FOOD	90.00
						CHECK TOTAL:	2,103.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 121218

<u>Check #</u>	<u>Register</u>	<u>Payee Name</u>	<u>Description</u>	<u>Key</u>	<u>Object</u>	<u>Object Description</u>	<u>Check Amount</u>
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							40,204.27
GRAND TOTAL							40,204.27

SELECT Check ID's and Numbers: 760 ; Check Dates: 121318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396305	12/13/18	Orange County Therapy	NOVEMBER 2018	0104632900	5100	SUBAGREEMENTS FOR SERVIC	1,750.00
			NOVEMBER 2018	0104632900	5100	SUBAGREEMENTS FOR SERVIC	3,060.00
			NOVEMBER 2018	0104632900	5100	SUBAGREEMENTS FOR SERVIC	17,550.00
						CHECK TOTAL:	22,360.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							22,360.00
GRAND TOTAL							22,360.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 121718

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396306	12/17/18	ACT-FINANCE	MISC OUTSIDE VENDOR	0105014730	4330	TESTS/SCORING	2,886.00
						CHECK TOTAL:	2,886.00
00396307	12/17/18	AMERICAN LOGISTICS COM	NOVEMBER 2018	0104256700	5100	SUBAGREEMENTS FOR SERVIC	27,147.50
						CHECK TOTAL:	27,147.50
00396308	12/17/18	Best Best & Krieger LL	NOVEMBER 2018	0104072000	5835	LEGAL EXPENSE	4,328.99
						CHECK TOTAL:	4,328.99
00396309	12/17/18	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	34.80
						CHECK TOTAL:	34.80
00396310	12/17/18	Brian Kull	9/4-11/29 - MILEAGE	0113457175	5210	MILEAGE REIMBURSEMENT	141.37
						CHECK TOTAL:	141.37
00396311	12/17/18	CalSSD	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	3,000.00
						CHECK TOTAL:	3,000.00
00396312	12/17/18	Capano, Ignazio	7/2-11/8 - MILEAGE	0113457175	5210	MILEAGE REIMBURSEMENT	38.70
						CHECK TOTAL:	38.70
00396313	12/17/18	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0106015570	5865	CHARTER BUS-ATHLETIC/FIE	277.27
			CHARTER BUS-ATHLETIC/FIELD TRP	0106015570	5865	CHARTER BUS-ATHLETIC/FIE	248.24
			CHARTER BUS-ATHLETIC/FIELD TRP	0106015600	5865	CHARTER BUS-ATHLETIC/FIE	277.27
			CHARTER BUS-ATHLETIC/FIELD TRP	0106015600	5865	CHARTER BUS-ATHLETIC/FIE	248.24
						CHECK TOTAL:	1,051.02
00396314	12/17/18	Cohn, Jacquie	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	36.71
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	174.56
						CHECK TOTAL:	211.27
00396315	12/17/18	Discount Dance LLC	MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	275.19
			MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	964.62
						CHECK TOTAL:	1,239.81
00396316	12/17/18	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	351.59
						CHECK TOTAL:	351.59
00396317	12/17/18		MILEAGE - NOVEMBER 2018	0104256700	5880	TRANSPORTATION-IN LIEU	375.60
						CHECK TOTAL:	375.60
00396318	12/17/18	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	106.97
						CHECK TOTAL:	106.97

SELECT Check ID's and Numbers: 760 ; Check Dates: 121718

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396319	12/17/18	HERTZING, RYAN	9/20-12/5 - MILEAGE	0113457175	5210	MILEAGE REIMBURSEMENT	37.28
						CHECK TOTAL:	37.28
00396320	12/17/18	Intermountain	NOVEMBER 2018	0104632210	5875	TUITION	3,458.00
			NOVEMBER 2018	0104632210	5898	AB3632 ROOM & BOARD	1,500.00
			NOVEMBER 2018	0104632210	5889	OTHER THERAPY	7,800.00
						CHECK TOTAL:	12,758.00
00396321	12/17/18	JFK Transportation	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	566.25
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	458.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
						CHECK TOTAL:	4,561.25
00396322	12/17/18	LIGHTSPEED TECHNOLOGIE	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	93.74
						CHECK TOTAL:	93.74
00396323	12/17/18	Maintex	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	2,619.71
			CUSTODIAL CONSUMABLES (PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES (PA	51.87
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	279.40
						CHECK TOTAL:	2,950.98
00396324	12/17/18	MATTSON, KIMBERLY	9/4-11/29 - MILEAGE	0109397150	5210	MILEAGE REIMBURSEMENT	71.07
						CHECK TOTAL:	71.07
00396325	12/17/18	MAYS, TAMI	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	58.85
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	140.67
						CHECK TOTAL:	199.52
00396326	12/17/18	New Dimension General	SITE IMPROVEMENT	0108497408	6110	SITE IMPROVEMENT	1,937.93
			SITE IMPROVEMENT	0108497408	6110	SITE IMPROVEMENT	5,285.05
						CHECK TOTAL:	7,222.98
00396327	12/17/18	New Haven Youth & Fami	NOVEMBER 2018	0104132750	5889	OTHER THERAPY	2,200.00
						CHECK TOTAL:	2,200.00
00396328	12/17/18	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0109156100	5831	CONSULTANTS-OTHER	450.00

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			CONSULTANTS-OTHER	0109156100	5831	CONSULTANTS-OTHER	1,200.00
						CHECK TOTAL:	1,650.00
00396329	12/17/18	OCEAN Institute	5/17 - BEFORE THE MAST	0107015600	5860	MISC OUTSIDE VENDOR	897.00
						CHECK TOTAL:	897.00
00396330	12/17/18	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	50.00
						CHECK TOTAL:	50.00
00396331	12/17/18	Pearson Assessments	TESTS/SCORING	0104613150	4330	TESTS/SCORING	775.00
						CHECK TOTAL:	775.00
00396332	12/17/18	PITNEY BOWES GLOBAL FI	9/24/18 - 12/23/18	0106091008	5620	RENTAL EXPENSE	189.39
						CHECK TOTAL:	189.39
00396333	12/17/18	Resolve Corp	EQUIPMENT-NEW \$500-\$5000	0102477408	4410	EQUIPMENT-NEW \$500-\$5000	2,965.40
						CHECK TOTAL:	2,965.40
00396334	12/17/18	RUSH, MICHAEL	7/2-12/7 - MILEAGE	0113457175	5210	MILEAGE REIMBURSEMENT	479.06
						CHECK TOTAL:	479.06
00396335	12/17/18	Southwest Binding & La	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	179.02
						CHECK TOTAL:	179.02
00396336	12/17/18	SPERAKOS, ROBERT	7/5-12/7 - MILEAGE	0113457175	5210	MILEAGE REIMBURSEMENT	420.74
						CHECK TOTAL:	420.74
00396337	12/17/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	330.33
						CHECK TOTAL:	330.33
00396338	12/17/18	The Institute for Mult	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	228.20
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	210.77
						CHECK TOTAL:	438.97
00396339	12/17/18	Thrively	SUBSCRIPTIONS - ONLINE	0107015040	5813	SUBSCRIPTIONS - ONLINE	749.00
						CHECK TOTAL:	749.00
00396340	12/17/18	VORTEX INDUSTRIES INC.	CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	1,412.79
			CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	570.00
						CHECK TOTAL:	1,982.79
00396341	12/17/18	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	77.95
						CHECK TOTAL:	77.95

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396342	12/17/18	Workability I Region 1	3/21-3/22 - SPRING TRAINING	0104644575	5220	TRAVEL & CONFERENCE	390.00
CHECK TOTAL:							390.00
00396343	12/17/18	PACIFIC PLUMBING COMPA	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	25,412.50
CHECK TOTAL:							25,412.50
00396344	12/17/18	RDM Electric Co Inc	BUILDING IMPROVEMENTS	4205498008	6230	BUILDING IMPROVEMENTS	2,433.90
			BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	43,075.85
CHECK TOTAL:							45,509.75
00396345	12/17/18	Sanders Construction S	BUILDING IMPROVEMENTS	4205498008	6230	BUILDING IMPROVEMENTS	4,635.05
			BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	192,493.75
CHECK TOTAL:							197,128.80
00396346	12/17/18	School Construction Co	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	528.57
CHECK TOTAL:							528.57
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							351,162.71
GRAND TOTAL							351,162.71

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396347	12/18/18	AT&T	NOVEMBER 2018	0107477409	5920	TELEPHONE SERVICE	17.32
			NOVEMBER 2018	0102477409	5920	TELEPHONE SERVICE	42.56
			NOVEMBER 2018	0108477409	5920	TELEPHONE SERVICE	9.70
						CHECK TOTAL:	69.58
00396348	12/18/18	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	350.78
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	36.74
						CHECK TOTAL:	387.52
00396349	12/18/18	Frontier California In	DECEMBER 2018	0106477409	5920	TELEPHONE SERVICE	53.74
						CHECK TOTAL:	53.74
00396350	12/18/18	Frontier California In	DECEMBER 2018	0105477409	5920	TELEPHONE SERVICE	53.53
						CHECK TOTAL:	53.53
00396351	12/18/18	Frontier California In	DECEMBER 2018	0102477409	5920	TELEPHONE SERVICE	53.53
						CHECK TOTAL:	53.53
00396352	12/18/18	Frontier California In	DECEMBER 2018	0107477409	5920	TELEPHONE SERVICE	53.53
						CHECK TOTAL:	53.53
00396353	12/18/18	Michelle Martinez	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	115.95
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	114.53
						CHECK TOTAL:	230.48
00396354	12/18/18	New Dimension General	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	7,120.00
						CHECK TOTAL:	7,120.00
00396355	12/18/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	46.85
						CHECK TOTAL:	46.85
00396356	12/18/18	Office Solutions Busin	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	1,586.82
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-87.36
						CHECK TOTAL:	1,499.46
00396357	12/18/18	Olvey, Alexandra	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	42.97
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	8.40
						CHECK TOTAL:	51.37
00396358	12/18/18	SADLER, ANNE	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	187.49
						CHECK TOTAL:	187.49
00396359	12/18/18	Sanders Construction S	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	6,569.00
						CHECK TOTAL:	6,569.00

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396360	12/18/18	Slunks LLC	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	1,239.90
						CHECK TOTAL:	1,239.90
00396361	12/18/18	Southern Calif Gas Co.	NOVEMBER 2018	0102477409	5510	UTILITIES - HEAT	31.90
			NOVEMBER 2018	0102477409	5510	UTILITIES - HEAT	25.53
			NOVEMBER 2018	0105477409	5510	UTILITIES - HEAT	22.13
			NOVEMBER 2018	0105477409	5510	UTILITIES - HEAT	308.10
			NOVEMBER 2018	0105477409	5510	UTILITIES - HEAT	156.93
			NOVEMBER 2018	0106477409	5510	UTILITIES - HEAT	196.02
			NOVEMBER 2018	0108477409	5510	UTILITIES - HEAT	80.74
			NOVEMBER 2018	0102477409	5510	UTILITIES - HEAT	25.21
						CHECK TOTAL:	846.56
00396362	12/18/18	Southern California Ed	NOVEMBER 2018	0107477409	5520	LIGHT & POWER	3,538.11
						CHECK TOTAL:	3,538.11
00396363	12/18/18	Waste Management of OC	NOVEMBER 2018	0102477409	5540	TRASH - UTILITIES	302.44
			NOVEMBER 2018	0105477409	5540	TRASH - UTILITIES	1,900.16
						CHECK TOTAL:	2,202.60
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							24,203.25
GRAND TOTAL							24,203.25

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396364	12/19/18	Academic Therapy Publi	TESTS/SCORING	0104613150	4330	TESTS/SCORING	106.69
						CHECK TOTAL:	106.69
00396365	12/19/18	Atkinson Andelson Loya	OCTOBER 2018	0110397140	5835	LEGAL EXPENSE	1,065.75
			NOVEMBER 2018	0102397400	5835	LEGAL EXPENSE	4,705.31
						CHECK TOTAL:	5,771.06
00396366	12/19/18	B & H Photo Video Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	359.00
						CHECK TOTAL:	359.00
00396367	12/19/18	BERTRAND'S HORN IMPROV	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	79.63
						CHECK TOTAL:	79.63
00396368	12/19/18	Breakout EDU	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	2,359.50
						CHECK TOTAL:	2,359.50
00396369	12/19/18	City of Laguna Beach	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	125.00
						CHECK TOTAL:	125.00
00396370	12/19/18	DecisionInsite LLC	SOFTWARE>\$500 PER ITEM	0102477408	4470	SOFTWARE>\$500 PER ITEM	1,684.00
						CHECK TOTAL:	1,684.00
00396371	12/19/18	Durham School Services	11/19 - HERITAGE MUSEUM	0108015570	5865	CHARTER BUS-ATHLETIC/FIE	415.81
			BUS EVAC STAGING	0102256700	5100	SUBAGREEMENTS FOR SERVIC	2,111.73
			NOVEMBER 2018	0106011008	5855	CHARTER BUS-HOME TO SCHO	871.39
			NOVEMBER 2018	0104256700	5100	SUBAGREEMENTS FOR SERVIC	27,560.74
			NOVEMBER 2018	0108011005	5855	CHARTER BUS-HOME TO SCHO	436.24
			NOVEMBER 2018	0108015600	5855	CHARTER BUS-HOME TO SCHO	436.23
			NOVEMBER 2018	0102256700	5100	SUBAGREEMENTS FOR SERVIC	113,004.54
			NOVEMBER 2018	0107015600	5855	CHARTER BUS-HOME TO SCHO	1,164.44
			NOVEMBER 2018	0106015600	5855	CHARTER BUS-HOME TO SCHO	871.40
						CHECK TOTAL:	146,872.52
00396372	12/19/18	Houghton Mifflin Harco	MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	1,299.72
						CHECK TOTAL:	1,299.72
00396373	12/19/18	Johnson Controls Fire	ALARM MONITORING	0105477409	5560	ALARM MONITORING	178.09
						CHECK TOTAL:	178.09
00396374	12/19/18	Junior Achievement of	MISC OUTSIDE VENDOR	0106015040	5860	MISC OUTSIDE VENDOR	1,653.25
						CHECK TOTAL:	1,653.25
00396375	12/19/18	KRUGER TEAM SPORT	MATERIALS & SUPPLIES-INSTRUCT	0102014345	4310	MATERIALS & SUPPLIES-INS	3,456.08
						CHECK TOTAL:	3,456.08

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396376	12/19/18	LBUSD Revolving Cash F	MATERIALS & SUPPLIES-INSTRUCT	0102014345	4310	MATERIALS & SUPPLIES-INS	3,232.50
			MILEAGE REIMBURSEMENT	0105015875	5210	MILEAGE REIMBURSEMENT	60.71
			REFRESHMENTS - NOT FOOD SERV	0105015875	4325	REFRESHMENTS - NOT FOOD	237.42
			MILEAGE REIMBURSEMENT	0105015875	5210	MILEAGE REIMBURSEMENT	83.06
			MILEAGE REIMBURSEMENT	0105015875	5210	MILEAGE REIMBURSEMENT	53.63
			MILEAGE REIMBURSEMENT	0105015875	5210	MILEAGE REIMBURSEMENT	75.65
			MILEAGE REIMBURSEMENT	0105015875	5210	MILEAGE REIMBURSEMENT	62.35
			BANK SVC CHRGE - NOVEMBER 2018	0102397400	5820	BANKING SERVICES	14.18
						CHECK TOTAL:	3,819.50
00396377	12/19/18	LEE, RAYMOND	8/23-12/18 - MILEAGE	0102397406	5210	MILEAGE REIMBURSEMENT	103.78
						CHECK TOTAL:	103.78
00396378	12/19/18	McCluan, Jennifer Hele	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	1,850.00
						CHECK TOTAL:	1,850.00
00396379	12/19/18	Pearson Assessments	TESTS/SCORING	0104613150	4330	TESTS/SCORING	122.06
						CHECK TOTAL:	122.06
00396380	12/19/18	Psychological Assessme	TESTS/SCORING	0104613150	4330	TESTS/SCORING	199.10
						CHECK TOTAL:	199.10
00396381	12/19/18	SC Fuels	NOVEMBER 2018	0105477408	4375	FUEL FOR VEHICLES	183.47
			NOVEMBER 2018	0102477408	4375	FUEL FOR VEHICLES	396.09
			NOVEMBER 2018	0108477408	4375	FUEL FOR VEHICLES	190.14
						CHECK TOTAL:	769.70
00396382	12/19/18	Southern California Se	OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	28.50
			OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	32.33
						CHECK TOTAL:	60.83
00396383	12/19/18	Southwest Binding & La	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	358.04
						CHECK TOTAL:	358.04
00396384	12/19/18	State of CA/Department	NOVEMBER 2018	0110397140	5845	FINGER PRINTING	305.00
						CHECK TOTAL:	305.00
00396385	12/19/18	U.S. Bank National Ass	TRAVEL & CONFERENCE	0105011012	5220	TRAVEL & CONFERENCE	2.25
			OTHER BOOKS	0110705380	4220	OTHER BOOKS	681.66
			REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	1,230.63
			REFRESHMENTS - NOT FOOD SERV	0107091005	4325	REFRESHMENTS - NOT FOOD	150.30
			REFRESHMENTS - NOT FOOD SERV	0108091005	4325	REFRESHMENTS - NOT FOOD	118.80
			REFRESHMENTS - NOT FOOD SERV	0105015875	4325	REFRESHMENTS - NOT FOOD	140.08

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			REFRESHMENTS - NOT FOOD SERV	0102013045	4325	REFRESHMENTS - NOT FOOD	503.76
			TRAVEL & CONFERENCE	0108091005	5220	TRAVEL & CONFERENCE	83.06
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	340.08
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	75.81
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	38.30
			TRAVEL & CONFERENCE	0110397140	5220	TRAVEL & CONFERENCE	563.96
			TRAVEL & CONFERENCE	0110377145	5220	TRAVEL & CONFERENCE	626.39
			REFRESHMENTS - NOT FOOD SERV	0110705380	4325	REFRESHMENTS - NOT FOOD	67.09
			REFRESHMENTS - NOT FOOD SERV	0107091005	4325	REFRESHMENTS - NOT FOOD	86.24
			GENERAL SUPPLIES-NON INSTRUCT	0107091005	4340	GENERAL SUPPLIES-NON INS	41.95
			GENERAL SUPPLIES-NON INSTRUCT	0107091005	4340	GENERAL SUPPLIES-NON INS	168.85
			REFRESHMENTS - NOT FOOD SERV	0105091012	4325	REFRESHMENTS - NOT FOOD	247.61
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	14.59
			REFRESHMENTS - NOT FOOD SERV	0105015875	4325	REFRESHMENTS - NOT FOOD	463.83
			MISC OUTSIDE VENDOR	0105315015	5860	MISC OUTSIDE VENDOR	174.07
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	30.69
			TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE	2,826.58
			REFRESHMENTS - NOT FOOD SERV	0113457175	4325	REFRESHMENTS - NOT FOOD	175.15
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	417.95
			MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	21.98
			TRAVEL & CONFERENCE	0105011075	5220	TRAVEL & CONFERENCE	-2.73
			TRAVEL & CONFERENCE	0109397150	5220	TRAVEL & CONFERENCE	32.99
			TRAVEL & CONFERENCE	0109397150	5220	TRAVEL & CONFERENCE	6.00
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	109.75
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	988.99
			MATERIALS & SUPPLIES-INSTRUCT	0109017150	4310	MATERIALS & SUPPLIES-INS	177.76
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	76.46
			TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	35.00
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	46.22
			REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	282.26
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	16.04
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	775.74
			TRAVEL & CONFERENCE	0106011008	5220	TRAVEL & CONFERENCE	150.00
			MISC OUTSIDE VENDOR	0106015040	5860	MISC OUTSIDE VENDOR	489.60
			MISC OUTSIDE VENDOR	0106015040	5860	MISC OUTSIDE VENDOR	29.69
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	73.54
			REFRESHMENTS - NOT FOOD SERV	0101377350	4325	REFRESHMENTS - NOT FOOD	108.00
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	1,716.11
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	374.99
			GENERAL SUPPLIES-NON INSTRUCT	0101377350	4340	GENERAL SUPPLIES-NON INS	838.50
			PUBLICATIONS & JOURNALS	0101377100	4365	PUBLICATIONS & JOURNALS	15.96
			TRAVEL & CONFERENCE	0104072000	5220	TRAVEL & CONFERENCE	285.11
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	41.00
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	208.71

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			TRAVEL & CONFERENCE	0110397140	5220	TRAVEL & CONFERENCE	820.00
			TRAVEL & CONFERENCE	0110377145	5220	TRAVEL & CONFERENCE	1,127.92
			GENERAL SUPPLIES-NON INSTRUCT	0110705380	4340	GENERAL SUPPLIES-NON INS	90.00
			GENERAL SUPPLIES-NON INSTRUCT	0110705380	4340	GENERAL SUPPLIES-NON INS	3,547.20
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	185.00
						CHECK TOTAL:	21,937.47
00396386	12/19/18	Yamaha Golf Cars of Ca	VEHICLE REPAIR	0105477408	5640	VEHICLE REPAIR	317.90
						CHECK TOTAL:	317.90
00396387	12/19/18	U.S. Bank National Ass	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	21.54
						CHECK TOTAL:	21.54
00396388	12/19/18	Diamond Environmental	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	265.06
						CHECK TOTAL:	265.06
00396389	12/19/18	Montgomery Hardware Co	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	9,900.00
						CHECK TOTAL:	9,900.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	203,974.52
			GRAND TOTAL				203,974.52

SELECT Check ID's and Numbers: 760 ; Check Dates: 122018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396390	12/20/18	AAA Electric Motor Sal	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	18.91
						CHECK TOTAL:	18.91
00396391	12/20/18	Advanced Alarm Inc.	ALARM MONITORING	0105477409	5560	ALARM MONITORING	560.00
						CHECK TOTAL:	560.00
00396392	12/20/18	Agler, Timothy B.	MISC OUTSIDE VENDOR	0105315017	5860	MISC OUTSIDE VENDOR	500.00
						CHECK TOTAL:	500.00
00396393	12/20/18	B & H Photo Video Inc.	EQUIPMENT-NEW \$500-\$5000	0105011012	4410	EQUIPMENT-NEW \$500-\$5000	1,799.95
						CHECK TOTAL:	1,799.95
00396394	12/20/18	Cortez-Redard, Ivonne	11/1-11/29 - MILEAGE	0102013045	5210	MILEAGE REIMBURSEMENT	87.53
						CHECK TOTAL:	87.53
00396395	12/20/18	Cox Communications	INTERNET CONNECTIVITY DECEMBER 2018 NOVEMBER 2018	0113457175 0113457175 0113457175	5940 5940 5940	INTERNET CONNECTIVITY INTERNET CONNECTIVITY INTERNET CONNECTIVITY	-75.00 268.19 2,045.13
						CHECK TOTAL:	2,238.32
00396396	12/20/18	CUE	TRAVEL & CONFERENCE TRAVEL & CONFERENCE	0113457175 0113017175	5220 5220	TRAVEL & CONFERENCE TRAVEL & CONFERENCE	718.00 3,231.00
						CHECK TOTAL:	3,949.00
00396397	12/20/18	Federal Express Corp	POSTAGE/DELIVERY	0104072000	5910	POSTAGE/DELIVERY	45.09
						CHECK TOTAL:	45.09
00396398	12/20/18	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	5.16
						CHECK TOTAL:	5.16
00396399	12/20/18	Government Finance Off	TRAVEL & CONFERENCE TRAVEL & CONFERENCE	0102397406 0102397406	5220 5220	TRAVEL & CONFERENCE TRAVEL & CONFERENCE	25.00 85.00
						CHECK TOTAL:	110.00
00396400	12/20/18	Handwriting Without Te	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	97.79
						CHECK TOTAL:	97.79
00396401	12/20/18	Harbottle Law Group	LEGAL EXPENSE	0104072000	5835	LEGAL EXPENSE	8,258.47
						CHECK TOTAL:	8,258.47
00396402	12/20/18	Home Depot	PLUMBING REPAIRS EQUIPMENT-NEW \$500-\$5000 PLUMBING REPAIRS MAINTENANCE SUPPLIES	0102477408 0105477408 0102477408 0108477408	5662 4410 5662 4362	PLUMBING REPAIRS EQUIPMENT-NEW \$500-\$5000 PLUMBING REPAIRS MAINTENANCE SUPPLIES	286.25 311.40 221.97 66.56

SELECT Check ID's and Numbers: 760 ; Check Dates: 122018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	217.87
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	157.08
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	223.60
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	183.96
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	484.29
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	19.77
						CHECK TOTAL:	2,172.75
00396403	12/20/18	IXL Learning Inc.	ANNUAL SOFTWARE LICENSE FEE	0105011012	5805	ANNUAL SOFTWARE LICENSE	3,836.00
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	5,625.00
						CHECK TOTAL:	9,461.00
00396404	12/20/18	JFK Transportation	CHARTER BUS-ATHLETIC/FIELD TRP	0105014730	5865	CHARTER BUS-ATHLETIC/FIE	517.75
						CHECK TOTAL:	517.75
00396405	12/20/18	Jose Louis Gonzalez	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	161.61
						CHECK TOTAL:	161.61
00396406	12/20/18	Learning Ally Inc.	ANNUAL SOFTWARE LICENSE FEE	0107015040	5805	ANNUAL SOFTWARE LICENSE	1,099.00
						CHECK TOTAL:	1,099.00
00396407	12/20/18	Mission Shirts	GENERAL SUPPLIES-NON INSTRUCT	0105095060	4340	GENERAL SUPPLIES-NON INS	279.34
						CHECK TOTAL:	279.34
00396408	12/20/18	Park, Jennifer	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	91.28
						CHECK TOTAL:	91.28
00396409	12/20/18	Ralphs Grocery Company	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	55.56
						CHECK TOTAL:	55.56
00396410	12/20/18	SADLER, ANNE	REFRESHMENTS - NOT FOOD SERV	0106011008	4325	REFRESHMENTS - NOT FOOD	29.44
						CHECK TOTAL:	29.44
00396411	12/20/18	School Savers	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	2,314.05
						CHECK TOTAL:	2,314.05
00396412	12/20/18	Sparkletts	MISC OUTSIDE VENDOR	0102397400	5860	MISC OUTSIDE VENDOR	284.81
						CHECK TOTAL:	284.81
00396413	12/20/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	77.95
						CHECK TOTAL:	77.95
00396414	12/20/18	STUDICA INC.	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1,894.67
						CHECK TOTAL:	1,894.67

SELECT Check ID's and Numbers: 76@ ; Check Dates: 122018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396415	12/20/18	ZOHO Corporation	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	1,615.00
						CHECK TOTAL:	1,615.00
00396416	12/20/18	MOBILE MODULAR MANAGEM	RENTAL EXPENSE	2506498410	5620	RENTAL EXPENSE	646.00
						CHECK TOTAL:	646.00
00396417	12/20/18	HI-TECH Cabling Inc.	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	14,457.67
						CHECK TOTAL:	14,457.67
00396418	12/20/18	ModSpace	SITE IMPROVEMENT	4205498650	6110	SITE IMPROVEMENT	367.93
						CHECK TOTAL:	367.93
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							53,196.03
GRAND TOTAL							53,196.03

SELECT Check ID's and Numbers: 760 ; Check Dates: 122118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396419	12/21/18	Bandettini, Sandra	9/5-12/3 - MILEAGE	0102115398	5210	MILEAGE REIMBURSEMENT	102.90
						CHECK TOTAL:	102.90
00396420	12/21/18	Bio Rad	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	170.02
						CHECK TOTAL:	170.02
00396421	12/21/18	Cengage Learning	SUBSCRIPTIONS - ONLINE	0113015040	5813	SUBSCRIPTIONS - ONLINE	12,616.95
						CHECK TOTAL:	12,616.95
00396422	12/21/18	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	838.26
			GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	308.81
						CHECK TOTAL:	1,147.07
00396423	12/21/18	COMMITTEE for CHILDREN	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	132.00
						CHECK TOTAL:	132.00
00396424	12/21/18	Illuminate Education I	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	1,132.50
						CHECK TOTAL:	1,132.50
00396425	12/21/18	MAXIM HEALTHCARE SERVI	NOVEMBER 2018	0104172860	5831	CONSULTANTS-OTHER	8,435.25
						CHECK TOTAL:	8,435.25
00396426	12/21/18	Waste Management of OC	NOVEMBER 2018	0107477409	5540	TRASH - UTILITIES	447.11
			NOVEMBER 2018	0106477409	5540	TRASH - UTILITIES	476.41
			NOVEMBER 2018	0102477409	5540	TRASH - UTILITIES	233.42
			NOVEMBER 2018	0105477409	5540	TRASH - UTILITIES	1,370.50
						CHECK TOTAL:	2,527.44
00396427	12/21/18	WAXIE SANITARY SUPPLY	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	-52.75
			MISC REPAIR	0105477408	5690	MISC REPAIR	270.14
						CHECK TOTAL:	217.39
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							26,481.52
GRAND TOTAL							26,481.52

SELECT Check ID's and Numbers: 76@ ; Check Dates: 122618

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396428	12/26/18	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	322.25
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	57.86
						CHECK TOTAL:	380.11
00396429	12/26/18	ACSA Foundation Educa	TRAVEL & CONFERENCE	0110397140	5220	TRAVEL & CONFERENCE	1,298.00
						CHECK TOTAL:	1,298.00
00396430	12/26/18	ALL CITY MANAGEMENT SE	11/18/18 - 12/1/18	0106098040	5860	MISC OUTSIDE VENDOR	538.72
						CHECK TOTAL:	538.72
00396431	12/26/18	American Red Cross - H	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	364.00
						CHECK TOTAL:	364.00
00396432	12/26/18	Audio Resource Group I	MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	195.00
						CHECK TOTAL:	195.00
00396433	12/26/18	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0109017150	4310	MATERIALS & SUPPLIES-INS	107.64
						CHECK TOTAL:	107.64
00396434	12/26/18	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	623.40
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	10.62
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	338.42
						CHECK TOTAL:	972.44
00396435	12/26/18	Cintas Corporation Loc	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	531.38
						CHECK TOTAL:	531.38
00396436	12/26/18	Dunn Edwards Paint	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	172.42
						CHECK TOTAL:	172.42
00396437	12/26/18	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	15.39
						CHECK TOTAL:	15.39
00396438	12/26/18	Gourmet Lovers Caterin	REFRESHMENTS - NOT FOOD SERV	0101377350	4325	REFRESHMENTS - NOT FOOD	3,744.31
						CHECK TOTAL:	3,744.31
00396439	12/26/18	Johnson Controls Fire	ALARM MONITORING	0105477409	5560	ALARM MONITORING	1,485.92
						CHECK TOTAL:	1,485.92
00396440	12/26/18	Konica Minolta	NOVEMBER 2018	0108091005	5650	SOFTWARE/COPIER MAINTENA	380.41
			NOVEMBER 2018	0108091005	5650	SOFTWARE/COPIER MAINTENA	228.68
			NOVEMBER 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	24.98
			NOVEMBER 2018	0105091012	5650	SOFTWARE/COPIER MAINTENA	241.94
			NOVEMBER 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	39.48

SELECT Check ID's and Numbers: 76@ ; Check Dates: 122618

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			NOVEMBER 2018	0106091008	5650	SOFTWARE/COPIER MAINTENA	208.48
			NOVEMBER 2018	0106091008	5650	SOFTWARE/COPIER MAINTENA	269.28
			NOVEMBER 2018	0107091005	5650	SOFTWARE/COPIER MAINTENA	101.01
			NOVEMBER 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	65.33
			NOVEMBER 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	38.23
			NOVEMBER 2018	0105091012	5650	SOFTWARE/COPIER MAINTENA	563.98
			NOVEMBER 2018	0107091005	5650	SOFTWARE/COPIER MAINTENA	177.55
			NOVEMBER 2018	0105091012	5650	SOFTWARE/COPIER MAINTENA	37.65
						CHECK TOTAL:	2,377.00
00396441	12/26/18	Laguna Graphic Arts In	OUTSIDE PRINTING	0105315017	5870	OUTSIDE PRINTING	954.67
						CHECK TOTAL:	954.67
00396442	12/26/18	Lordsburg Communicatio	OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	291.08
						CHECK TOTAL:	291.08
00396443	12/26/18	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	17.18
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	-29.06
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	116.45
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	25.34
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	30.09
						CHECK TOTAL:	160.00
00396444	12/26/18	Sigma Aldrich Corp.	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	200.29
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	88.07
						CHECK TOTAL:	288.36
00396445	12/26/18	Skulls Unlimited Intl.	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	49.50
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	801.00
						CHECK TOTAL:	850.50
00396446	12/26/18	Staples Advantage	COPIER PAPER	0105011012	4312	COPIER PAPER	1,411.03
						CHECK TOTAL:	1,411.03
00396447	12/26/18	Waste Management of OC	NOVEMBER 2018	0108477409	5540	TRASH - UTILITIES	375.10
						CHECK TOTAL:	375.10
00396448	12/26/18	West Health Advocate S	JANUARY - MARCH 2019	0110397140	5831	CONSULTANTS-OTHER	1,695.75
						CHECK TOTAL:	1,695.75
00396449	12/26/18	Western Psychological	TESTS/SCORING	0104613150	4330	TESTS/SCORING	492.00
						CHECK TOTAL:	492.00

LAGUNA BEACH USD
WED, DEC 26, 2018,

12/26/18

Commercial Check Register

Page 3

7:58 AM --req: ADMIN-----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 76@ ; Check Dates: 122618

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							18,700.82
GRAND TOTAL							18,700.82

SELECT Check ID's and Numbers: 760 ; Check Dates: 122718

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396450	12/27/18	Backseat Driver & Asso	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	492.00 492.00
00396451	12/27/18	BOCHENEK, ANNIE	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	59.26 59.26
00396452	12/27/18	BrightView Landscape S	LANDSCAPE/IRRIGATION	0102477409	5680	LANDSCAPE/IRRIGATION CHECK TOTAL:	4,909.00 4,909.00
00396453	12/27/18	Holtz, Alexandra	10/25-10/26 - CA ENV SUMMIT	0105011012	5220	TRAVEL & CONFERENCE CHECK TOTAL:	19.87 19.87
00396454	12/27/18	JFK Transportation	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	608.75
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	441.75
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	350.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	501.25
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
						CHECK TOTAL:	3,473.75
00396455	12/27/18	Kaiser Foundation Heal	JANUARY 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	1,731.35
			JANUARY 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	3,515.16
			JANUARY 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	101,524.42
			JANUARY 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	50,004.57
						CHECK TOTAL:	156,775.50
00396456	12/27/18	lynda.com from Linkedi	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	8,500.00
						CHECK TOTAL:	8,500.00
00396457	12/27/18	Margaretich, Kathleen	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	143.55
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	77.96
						CHECK TOTAL:	221.51
00396458	12/27/18	OCDE	OCTOBER 2018	0104542110	7142	IAA-PAYMENTS TO COUNTY O	9,049.16
			NOVEMBER 2018	0104542110	7142	IAA-PAYMENTS TO COUNTY O	9,049.16
						CHECK TOTAL:	18,098.32
00396459	12/27/18	Pacific Coast Entertai	MISC OUTSIDE VENDOR	0105315017	5860	MISC OUTSIDE VENDOR	48.00
			MISC OUTSIDE VENDOR	0105315017	5860	MISC OUTSIDE VENDOR	7.67
						CHECK TOTAL:	55.67
00396460	12/27/18	Perfection Learning Co	TEXTBOOKS	0102014100	4100	TEXTBOOKS	494.51

SELECT Check ID's and Numbers: 768 ; Check Dates: 122718

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	494.51
00396461	12/27/18	Performance Mechanical	HVAC	0105477408	5660	HVAC	6,650.00
						CHECK TOTAL:	6,650.00
00396462	12/27/18	Seneca Family of Agenc	NOVEMBER 2018	0104132750	5889	OTHER THERAPY	600.00
						CHECK TOTAL:	600.00
00396463	12/27/18	SPEAR Sports Performan	MISC OUTSIDE VENDOR	0105315040	5860	MISC OUTSIDE VENDOR	1,300.00
						CHECK TOTAL:	1,300.00
00396464	12/27/18	STONEMAN, DAVID	MISC OUTSIDE VENDOR	0105091012	5860	MISC OUTSIDE VENDOR	125.00
						CHECK TOTAL:	125.00
00396465	12/27/18	STRING TENNIS SHOP	MATERIALS & SUPPLIES-INSTRUCT	0105311080	4310	MATERIALS & SUPPLIES-INS	1,202.06
						CHECK TOTAL:	1,202.06
00396466	12/27/18	VERTICAL TRANSPORT INC	OTHER MAINTENANCE SERVICES	0105477408	5692	OTHER MAINTENANCE SERVIC	395.00
						CHECK TOTAL:	395.00
00396467	12/27/18	Wulf Robinson, Janine	MISC OUTSIDE VENDOR	0105014730	5860	MISC OUTSIDE VENDOR	300.00
						CHECK TOTAL:	300.00
00396468	12/27/18	UCMI INC.	PUBLIC AGENCY FEES	4005498946	6268	PUBLIC AGENCY FEES	2,688.00
						CHECK TOTAL:	2,688.00
00396469	12/27/18	UCMI INC.	PUBLIC AGENCY FEES	4205498008	6268	PUBLIC AGENCY FEES	4,032.00
			PUBLIC AGENCY FEES	4205498650	6268	PUBLIC AGENCY FEES	6,720.00
						CHECK TOTAL:	10,752.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							217,111.45
GRAND TOTAL							217,111.45

SELECT Check ID's and Numbers: 76@ ; Check Dates: 010319

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396470	01/03/19	Ocean View School	DECEMBER 2018	0104632210	5100	SUBAGREEMENTS FOR SERVIC	3,376.43
CHECK TOTAL:							3,376.43
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							3,376.43
GRAND TOTAL							3,376.43

Laguna Beach Unified School District

12.i. CONSENT/ACTION

January 15, 2019

**Approval: Ratification of Certificated Payroll 6A in the Amount of \$2,291,498.48
 Ratification of Classified Payroll 6B in the Amount of \$716,877.94**

Proposal

Staff proposes the Board of Education ratify the expenditure of funds from the General Fund to cover:

1. Certificated Payroll 6A in the amount of \$2,291,498.48; and,
2. Classified Payroll 6B in the amount of \$716,877.94 for the month of December 2018 totaling \$3,008,376.42.

Background

Payroll is in conformity with the annual All Funds Budget adopted by the Board of Education.

Recommended Action

Staff recommends the Board of Education approve:

1. Certificated Payroll 6A in the amount of \$2,291,498.48; and,
2. Classified Payroll 6B in the amount of \$716,877.94 for the month of December 2018 totaling \$3,008,376.42.

Laguna Beach Unified School District

12.j. CONSENT/ACTION

January 15, 2019

Approval: Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$1,030.28

Proposal

Staff proposes the Board of Education approve/ratify the attached disbursement from the Administrative Fund of the Community Facilities District 98-1 "CFD 98-1."

Background

A separate Administrative Fund was established pursuant to the Indenture by and between Laguna Beach Unified School District and Community Facilities District No.98-1 (Crystal Cove) 2012 Special Tax Refunding Bonds. Administrative expenses are for the actual or reasonably estimated costs directly related to the administration of CFD No. 98-1. The estimated amount for the current outstanding principal is equal to \$8,040,000 which is based on principal paid through September 2018. Staff requests approval of the payment detailed on the Administrative Funds Disbursement list.

Budget Impact

The \$1,030.28 payment will be made from the CFD 98-1 Administrative Expense Fund located at U.S. Bank. After the disbursement, the remaining fund balance will be \$44,928.48.

	Payee Name & Address	Purpose	Revenue	Expense	Balance
1	Beginning Balance				\$44,928.48
2	Interest Earned	Nov. 2018	\$11.68		
3	David Taussig & Associates	Inv. 1811050			\$1,030.28
4	Ending Fund Balance				\$43,909.88

Recommended Action

Staff recommends the Board of Education approve the disbursement as presented.

Laguna Beach Unified School District

12.k. CONSENT/ACTION

January 15, 2019

Approval: Translation/Interpretation Contract with Orange County Department of Education in an Amount Not-to-Exceed \$2,000.00

Proposal

Staff proposes the Board of Education approve the Translation/Interpretation Contract with Orange County Department of Education (OCDE) in an amount Not-to-Exceed \$2,000.00.

Background

LBUSD is periodically in need of translation and/or interpretation services to support non-English speaking families in the translation/interpretation of languages other than English. These services would include verbal interpretation for families in Individual Education Plan (IEP) meetings and written translation of IEP documents to be provided to families.

OCDE will provide translation/interpretation services for the following languages: Spanish, Mandarin/Chinese, Vietnamese, Korean, Farsi, Arabic, Japanese, French, and other languages as needed. The cost of services is as follows:

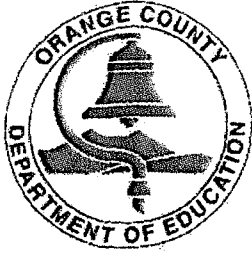
- \$70 per hour for written translation
- \$100 per hour for oral interpretation (minimum two hours)
- \$120 per hour for American Sign Language

Budget Impact

The budget impact is an amount not-to-exceed \$2,000.00.

Recommended Action

Staff recommends the Board of Education approve the Translation/Interpretation Contract with Orange County Department of Education in an amount not-to-exceed \$2,000.00.



**Orange County Department of Education
Instructional Services Division
Service Proposal**

**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**

200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050
(714) 966-4000
FAX (714) 432-1816
www.ocde.us

AL MIJARES, Ph.D.
County Superintendent
of Schools

TO: Yadira Rojas
TOSA-ELD

LBUSD

FROM: Natalia Abarca
Project Liaison
Instructional Services

DATE OF PROPOSAL: November 2, 2018

PURPOSE: Insert Short Title: (ie: Math Training, ELA Training, Physical Ed. Training, etc.) Interpretations/Translations multiple languages

AUDIENCE: (Teachers, Administrators, Parents, etc.)

ESTIMATED NUMBER OF PARTICIPANTS:

LCAP PRIORITIES ADDRESSED:

Conditions of Learning	Pupil Outcomes	Engagement
<input type="checkbox"/> Basic Services	<input checked="" type="checkbox"/> Pupil Achievement	<input checked="" type="checkbox"/> Parental Involvement
<input type="checkbox"/> Implementation of State Content Standards	<input type="checkbox"/> Other Pupil Outcomes	<input type="checkbox"/> Pupil Engagement
<input checked="" type="checkbox"/> Course Access		<input type="checkbox"/> School Climate

NUMBER OF DAYS: Until June 30, 2019

PROPOSED TRAINING DATES:

LOCATION: LBUSD Schools

SETUP: (Rounds, Chevron, Classroom, etc.) N/A

**ORANGE COUNTY
BOARD OF EDUCATION**

JOHN W. BEDELL, PH.D.

DAVID L. BOYD

ROBERT M. HAMMOND

LINDA LINDHOLM

KEN L. WILLIAMS, D.O.

GOAL(S):

OCDE will translate documents for LBUSD (List of fees are attached)

EXPECTED MEASURABLE OUTCOME(S):

This contract may not to exceed \$2,000

RESEARCH CITATION:

ESTIMATED SERVICE COST: (# of Days x Rate) Not to exceed

TOTAL: \$ 2,000.00

Time	Amount	Number	Managers
Full-day (Over 4 hours)	\$600 \$1200	= or <30 = or <60	1 consultant 1 or 2 consultants
½ day (4 hours or less)	\$300 \$600	= or <30 = or <60	1 consultant 1 or 2 consultants

ESTIMATED MATERIALS COST: (Books, Printed Materials if OCDE printed)

DISTRICT WILL PROVIDE:

<input type="checkbox"/> Projector	<input type="checkbox"/> Table Boxes (Writing utensils, sticky notes, etc.)
<input type="checkbox"/> Document Camera (ELMO)	Refreshments: <input type="checkbox"/> Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Snacks <input type="checkbox"/> Beverages
<input type="checkbox"/> Audio Speakers	<input type="checkbox"/> Handouts
<input type="checkbox"/> Microphone	<input checked="" type="checkbox"/> Wireless Access
<input type="checkbox"/> Laptops, tablets, etc. if needed	<input checked="" type="checkbox"/> Other (LMS Access, Website, Cloud Storage, Video, etc.)

PRESENTER WILL PROVIDE:

<input type="checkbox"/> Projector	<input type="checkbox"/> Table Boxes (Writing utensils, sticky notes, etc.)
<input type="checkbox"/> Document Camera (ELMO)	<input checked="" type="checkbox"/> Handouts (\$)
<input type="checkbox"/> Audio Speakers	<input type="checkbox"/> Wireless Access
<input type="checkbox"/> Microphone	<input checked="" type="checkbox"/> Other (LMS Access, Website, Cloud Storage, Video, etc.)
<input type="checkbox"/> Laptop	

ESTIMATED TOTAL COST: SERVICE + MATERIALS = \$ 2,000.00

For Client Use:

When this proposal is accepted, OCDE will draw up a contract for services.

☐ **PROPOSAL ACCEPTED**

Authorized Signature

Date

Laguna Beach Unified School District

13. INFORMATION

January 15, 2019

A Journey to an Integrated K-12 Social Emotional Learning System

Proposal

On August 21, 2018, staff presented information regarding the Social Emotional Supports implemented at LBUSD schools during the 2017-2018 school year and on-going services in 2018-2019. Staff also presented at the Annual Conference on Advancing School Mental Health regarding LBUSD implementation and more recently presented at the California School Boards Association Annual Education Conference. This presentation will include an overview of the information presented at both conferences, and also provide an update to include fall Universal Social and Emotional Learning (SEL) Screening Data and aligned strategies to support student social and emotional well-being.

Background

The district's Social Emotional Support (SES) professional working group continues to align site-based initiatives to support social-emotional wellness for all students through:

- Alignment to LBUSD LCAP goal 1: Increase student academic achievement and social/emotional strength through collaboration, critical thinking, creativity, and communication.
- Design a multi-year social-emotional support implementation plan that emphasizes roles and responsibilities for district and site level teams on key initiatives in the areas of prevention and intervention services, professional development, refining the multi-tiered system of support (MTSS), parent education, and enhancing community partnerships.
- Identification and communication of the LBUSD Social-Emotional Learning (SEL) standards framework for all students K-12, including research-based, K-12 learning targets for all students in the areas of:
 - Self-Awareness;
 - Self-Management;
 - Self-Efficacy;
 - Social Awareness;
 - Social Management; and
 - Social Engagement.

The SEL goals that we have for all students are embedded within a comprehensive system that includes delivery of curriculum and instruction in classrooms, systems of prevention and intervention across and between schools, and engagement of family and community partnerships to enable students to thrive now and in life.

- Implement best-practice universal screening of social-emotional learning using reliable and valid measures in the fall and spring. These data are used to:
 - 1) Provide a comprehensive K-12 student strength and risk profile to inform school and district climate, in conjunction with other measures, such as the Hanover School Climate Survey, and the California Healthy Kids Survey;
 - 2) Provide timely and actionable data to respond to individual students who may have elevated levels of risk and/or underdeveloped strengths associated with resiliency and life satisfaction; and
 - 3) Provide student-level insights to inform school and district professional development priorities in the area of social and emotional learning.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required.

Laguna Beach Unified School District

14. INFORMATION

January 15, 2019

Second Quarter Report of Uniform Complaints for the Williams Case Settlement

Proposal

Staff will present the Second Quarter summary report on the nature and resolution of all complaints, as required by the Williams Litigation Settlement. The report will also be submitted to the County Superintendent of Schools.

Background

As a result of the State of California's settlement of the Williams class action lawsuit, Education Code Section 35186 requires school districts to: 1) provide an opportunity to file formal complaints under the district's Uniform Complaint Procedures; and, 2) report the number of complaints filed and the area to the Board of Education and the public four times per year.

The Second Quarter Report recaps the number of Uniform Complaints received by the District in the three areas governed by the Williams Case Settlement for the period of October – December 2018. The three targeted areas are:

1. According to Education Code Section 60119, "Sufficient textbooks or instructional materials" means that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in each of the core subject areas: Mathematics, Science, History Social-Science and English/language arts, including the English language development component of an adopted program. This paragraph does not require two sets of textbooks or instructional materials for each pupil.

The materials may be in a digital format as long as each pupil, at a minimum, has and can access the same materials in the class and to take home, as all other pupils in the same class or course in the district and has the ability to use and access them at home.

2. There should be no teacher vacancies or misassignments.
3. School facilities must be clean, safe, and maintained in good repair.

The District's report is as follows:

Report Period:	<u>Quarter #2 - October 1 to December 31, 2018</u>
Number of Complaints Received:	<u>None.</u>
Nature of Complaints:	<u>None.</u>
Resolution of Complaints:	<u>None.</u>
Report to Board of Education:	<u>January 15, 2019</u>

Budget Impact

There is no budget impact to this item.

Recommended Action

Staff recommends the Board of Education receive the Second Quarter Report of Uniform Complaints as mandated by the Williams Case Settlements.

Laguna Beach Unified School District

15. INFORMATION

January 15, 2019

Monthly Financial Update - November 2018

Proposal

Staff will present the Monthly Financial Update to the Board of Education.

Background

The Monthly Financial Update is a financial report provided to ensure the Board is familiar with the year to date financial activity of the District. The General Fund is presented as it pertains to the current budget. The District budget is adopted by July 1 of each year, revised as of October 31 and January 31, with report dates no later than December 15 and March 15, respectively.

The Monthly Financial Update consists of all the District's funds and special reports for services

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required. The Monthly Financial Update report is prepared for information purposes only.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
MONTHLY FINANCIAL STATEMENT
AS OF NOVEMBER 30, 2018

	First Interim @ 12/11/2018	Receipts/ Expenditures YTD	Percent YTD
REVENUES			
Property Taxes/LCFF Hold Harmless/Prop. 30	54,882,761	11,286,267	21%
Federal Revenues	908,680	16,382	2%
Other State Revenues	4,040,163	134,225	3%
Other Local Revenues	3,170,765	985,314	31%
Interfund Transfers In	-	-	
TOTAL REVENUE	63,002,369	12,422,188	20%
EXPENDITURES			
Certificated Salaries	23,321,203	7,662,445	33%
Classified Salaries	8,893,616	2,652,334	30%
Employee Benefits	13,791,015	4,177,258	30%
Books & Supplies	3,436,348	1,127,259	33%
Services and Operating Services	10,007,117	3,458,082	35%
Capital Outlay	1,951,396	1,398,804	72%
Other Outgo	397,210	134,326	34%
Transfers Out	3,165,000	665,000	21%
TOTAL EXPENDITURES	64,962,905	21,275,507	33%
ADJUSTED BEGINNING BALANCE AS OF 7/1/2018	<u>\$ 9,213,101</u>		
SURPLUS / DEFICIT SPENDING	<u>(1,960,536)</u>		
ENDING FUND BALANCE PROJECTED FOR 6/30/2019	<u>\$ 7,252,565</u>		

SPECIAL PROGRAM EXPENDITURES REPORTING

Special Education	9,257,990	2,773,111	30%
Technology	2,921,941	1,542,502	53%
4CLE	1,030,109	789,935	77%
Ongoing & Major Maintenance Account	2,759,607	1,211,074	44%
Facilities Repair & Replacement Program (Fund 4040)	898,822	643,506	72%
Capital Improvement Plan (Fund 4042)	2,200,000	1,555,999	71%

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
FISCAL YEAR 2018-19
FIRST INTERIM
COMPONENTS OF ENDING FUND BALANCE**

<u>General Fund</u>	
ENDING FUND BALANCE	\$ 7,252,565
<u>Nonspendable - (Revolving Cash)</u>	\$ 50,000
<u>Restricted - (Categorical Programs)</u>	
Routine Restricted Maintenance	2,601,700
<u>Committed</u>	
<u>Assigned</u>	
Potential One-Time Expenditures Including: District Goals, Textbooks, Special Education, Litigation, Furniture & Equipment, Facilities and Retirement Incentive.	1,300,865
<u>Unassigned / Unappropriated</u>	
Reserve for Economic Uncertainties = 5%	3,300,000
State required reserve for economic uncertainty 3%	
Local requirement under Policy 3101: Financial Reserves 2%	
 Fund Balance	 <u><u>\$ 7,252,565</u></u>

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

General Fund Expenditures	61,797,905
General Fund Transfers Out to Other Funds	3,165,000
General Fund Expenditures and Transfers	<u>64,962,905</u>
<u>Assigned</u>	
Potential Onetime Expenditures	2.0% 1,300,865
District Goals, Textbooks, Special Education, Litigation, Furniture & Equipment, Facilities and Retirement Incentive.	
<u>Unassigned</u>	
State Minimum Reserve Level	3.0% 1,948,888
District Minimum Reserve Level	2.1% 1,351,112
Assigned and Unassigned Balances	<u>7.1% \$ 4,600,865</u>

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
MONTH ENDING CASH BALANCE
AS OF NOVEMBER 30, 2018

	Revenue	Expenditures	Assets/Liability Changes	Monthly Cash Flow Change	Month Ending Cash Balance
7/1/2018					10,437,940.66
JULY	1,117,602.99	(1,952,529.13)	(1,725,732.84)	(2,560,658.98)	7,877,281.68
AUGUST	167,935.64	(3,286,365.52)	(509,742.70)	(3,628,172.58)	4,249,109.10
SEPTEMBER *	1,223,879.05	(5,496,388.09)	5,765,991.14	1,493,482.10	5,742,591.20
OCTOBER	599,187.32	(5,641,113.97)	692,289.24	(4,349,637.41)	1,392,953.79
NOVEMBER	9,313,582.87	(4,899,110.34)	(431,056.23)	3,983,416.30	5,376,370.09
DECEMBER *					
JANUARY					
FEBRUARY					
MARCH					
APRIL					
MAY					
JUNE					
YTD	12,422,187.87	(21,275,507.05)	3,791,748.61	(5,061,570.57)	

* SEPTEMBER and DECEMBER expected \$6 million cash flow transfer in from Fund 17 and transfer out to Fund 17.

	2018-19 Month Ending Cash Balance	Projected Ending Fund Balance
FUND 01	\$ 5,376,370.09	\$ 7,252,565.00
FUND 11	48,218.00	92,075.00
FUND 13	62,885.15	13,527.00
FUND 17	11,150,162.23	17,297,615.00
FUND 25	77,759.66	185,642.00
FUND 4040	781,343.60	1,378,217.00
FUND 4041	5,194,510.31	5,245,566.00
FUND 4042	1,449,082.25	2,324,848.00
	<u>\$ 24,140,331.29</u>	<u>\$ 33,790,055.00</u>

INTERFUND TRANSFERS

Transfer To	Transfer From General Fund (Fund 01)
Cafeteria Fund (Fund 13)	\$ 165,000.00
Special Reserve Other Than Capital Outlay (Fund 17)	500,000.00
Special Reserve for Capital Outlay - Facilities Repair & Replacement Program (Fund 4040)	
Special Reserve for Capital Outlay - Aliso Property (Fund 4041)	
Special Reserve for Capital Outlay - Capital Improvement Plan (Fund 4042)	

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
 CERBT Strategy 3
 Entity # SKBS-1700217302-001
 QUARTER ENDED SEPTEMBER 30, 2018



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$ 3,106,782.10	\$ 3,106,782.10
Contribution	0.00	0.00
Disbursement	0.00	0.00
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	18,686.15	18,686.15
Administrative Expenses	(386.66)	(386.66)
Investment Expenses	(282.69)	(282.69)
Other	0.00	0.00
Ending Balance	\$ 3,124,798.90	\$ 3,124,798.90
FY End Contrib per GASB 74 Para 22	0.00	0.00
FY End Disbursement Accrual	0.00	0.00
Grand Total	\$ 3,124,798.90	\$ 3,124,798.90

Transaction Details:	Contributions	Quarter Ending Balance
December 8, 2015	2,000,000.00	
December 31, 2015		1,992,366.86
January 13, 2016	193,539.00	
March 31, 2016		2,269,242.75
June 30, 2016		2,336,219.11
September 30, 2016		2,385,154.37
December 31, 2016		2,325,276.97
January 31, 2017	264,284.00	
March 31, 2017		2,654,488.79
June 30, 2017		2,704,831.27
September 30, 2017		2,767,482.39
December 31, 2017		2,846,884.46
March 31, 2018		2,804,023.31
May 7, 2018	275,712.00	2,846,884.46
June 30, 2018		3,106,782.10
September 30, 2018		3,124,798.90
	2,733,535.00	

FUND DESCRIPTIONS

- FUND 01** The **General Fund** is the chief operating fund for Laguna Beach USD. It is used to account for the ordinary operations of the district. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the general fund must be identified and reported separately from unrestricted projects or activities.
- FUND 11** The **Adult Education Fund** is a separate fund used to account for state appropriations and to finance specific programs for the education of adults. Funds can be expended on salaries, benefits, supplies, books, services, and equipment related to adult education programs (Education Code Section 52616.4).
- FUND 13** The **Cafeteria Fund (Food Service)** is used to account separately for federal, state, and local resources to operate the food service program (Education Code sections 38090-38093). The purpose of the food service program is to provide nutritious meals to the students. The District participates in the National School Lunch Program and the School Breakfast Program. The District serves approximately 500-550 lunches and 200-230 breakfasts to the students from kindergarten through twelfth grade on a daily basis.
- FUND 17** The **Special Reserve Fund for Other Than Capital Outlay Projects** is used primarily to provide for the accumulation of moneys for general operating purposes other than for capital outlay (Education Code Section 42840). On May 11, 2004 the Board of Education approved the target of reserving two-thirds of the basic aid differential (the difference between Revenue Limit funding and Basic Aid funding) to be achieved by June 30, 2009. Funds reserved for the Basic Aid differential are deposited into this fund.
- FUND 25** The **Capital Facilities Fund (Developer Fees)** exists to account for monies received as mitigation fees levied on developers, property owners or other agencies as a condition of approving new development or additions to existing real property. The authority for these levies may be local government ordinances (GC 65970-65981) or private agreements between a school district and the developer. Expenditures from this fund are to be used for the purpose of funding the construction or reconstruction of school facilities (Education Code sections 17620-17622).
- FUND 40** The **Special Reserve Fund for Capital Outlay Projects** exists to account for the accumulation of moneys for capital outlay purposes (Education Code Section 42840). This fund is separated into three sub-funds in accordance to with resolutions #01-02, #14-02 and #14-03.

Sub-fund 4040 exists to account for the **Facility Repair and Replacement Program (FRRP)**.

Sub-fund 4041 exists to account for the **Vista Aliso property reserve**. The District holds a re-purchase agreement on the property.

Sub-fund 4042 exists to account for the **Capital Improvement Plan (CIP)** that goes above and beyond prior commitments for repair and replacement needs, but extends to improvements of facilities for program and enrollment growth. A ten-year plan will be developed and revised, at least annually, to prioritize major projects.

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 0101 GENERAL FUND

YTD For Month Ending: 11/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	5,376,370.09	
REVOLVING CASH ACCOUNT	9130	50,000.00	
ACCOUNTS RECEIVABLE MANUAL	9205	31,800.39	
DUE FROM GRANTOR GOVERNMENTS	9290	970,033.92	
MID MONTH PAYROLL	9360	170,081.54	
Total Assets:			6,598,285.94
LIABILITIES			
ACCOUNTS PAYABLE MANUAL	9510	156,743.31	
ACCTS PAY AUTOMATIC	9519	74,848.51	
CA USE TAX LIABILITY	9552	6,912.38	
DUE TO OTHER FUNDS	9610	6,000,000.00	
Total Liabilities:		6,238,504.20	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	9,213,100.92	
Total Beginning Fund Balance:		9,213,100.92	
Excess Revenue Over Expenditures:		-8,853,319.18	
Total Fund Balance:		359,781.74	
Total Liabilities & Fund Balance:			6,598,285.94
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 0101 GENERAL FUND
YTD For Month Ending: 11/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	473,604.40	
Property Tax	(8020-8079)	10,812,662.50	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	16,381.84	
Other State Revenue	(8300-8599)	134,225.41	
Other Local Revenue	(8600-8799)	985,313.72	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			12,422,187.87
EXPENDITURES			
Certificated Salaries	(1000-1999)	7,662,445.05	
Classified Salaries	(2000-2999)	2,652,333.72	
Employee Benefits	(3000-3999)	4,177,258.26	
Supplies and Services	(4000-5999)	4,585,340.75	
Capital Outlays	(6000-6999)	1,398,803.61	
Other Outgo	(7000-7399)	134,325.66	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	665,000.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			21,275,507.05
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-8,853,319.18
BEGINNING FUND BALANCE (9791)		9,213,100.92	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			9,213,100.92
ENDING FUND BALANCE			359,781.74

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 1111 ADULT EDUCATION
YTD For Month Ending: 11/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	48,218.00	
Total Assets:			48,218.00
LIABILITIES			
CA USE TAX LIABILITY	9552	-1.39	
Total Liabilities:		-1.39	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	92,075.24	
Total Beginning Fund Balance:		92,075.24	
Excess Revenue Over Expenditures:		-43,855.85	
Total Fund Balance:		48,219.39	
Total Liabilities & Fund Balance:			48,218.00
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 1111 ADULT EDUCATION
YTD For Month Ending: 11/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	419.36	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			419.36
EXPENDITURES			
Certificated Salaries	(1000-1999)	9,986.50	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	1,890.97	
Supplies and Services	(4000-5999)	32,397.74	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			44,275.21
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-43,855.85
BEGINNING FUND BALANCE (9791)		92,075.24	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			92,075.24
ENDING FUND BALANCE			48,219.39

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 1313 CAFETERIA
YTD For Month Ending: 11/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	62,885.15	
REVOLVING CASH ACCOUNT	9130	1,295.00	
STORES-CAFETERIA FUND ONLY	9321	12,232.00	
Total Assets:			76,412.15
LIABILITIES			
Total Liabilities:		0.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	18,212.00	
Total Beginning Fund Balance:		18,212.00	
Excess Revenue Over Expenditures:		58,200.15	
Total Fund Balance:		76,412.15	
Total Liabilities & Fund Balance:			76,412.15
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 1313 CAFETERIA
YTD For Month Ending: 11/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	382.80	
Other State Revenue	(8300-8599)	26.28	
Other Local Revenue	(8600-8799)	126,499.71	
Interfund Transfers In	(8910-8929)	165,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			291,908.79
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	121,187.04	
Employee Benefits	(3000-3999)	28,021.10	
Supplies and Services	(4000-5999)	84,500.50	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			233,708.64
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			58,200.15
BEGINNING FUND BALANCE (9791)		18,212.00	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			18,212.00
ENDING FUND BALANCE			76,412.15

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 1717 Special Reserve Other Than C/O

YTD For Month Ending: 11/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	11,150,162.23	
DUE FROM OTHER FUNDS	9310	6,000,000.00	
Total Assets:			17,150,162.23
FUND BALANCE			
BEGINNING FUND BALANCE	9791	16,567,614.68	
Total Beginning Fund Balance:		16,567,614.68	
Excess Revenue Over Expenditures:		582,547.55	
Total Fund Balance:		17,150,162.23	
Total Liabilities & Fund Balance:			17,150,162.23
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 1717 Special Reserve Other Than C/O

YTD For Month Ending: 11/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	82,547.55	
Interfund Transfers In	(8910-8929)	500,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			582,547.55
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			0.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			582,547.55
BEGINNING FUND BALANCE (9791)		16,567,614.68	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			16,567,614.68
ENDING FUND BALANCE			17,150,162.23

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 2525 CAPITAL FACILITIES
YTD For Month Ending: 11/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	77,759.66	
Total Assets:			77,759.66
FUND BALANCE			
BEGINNING FUND BALANCE	9791	51,668.25	
Total Beginning Fund Balance:		51,668.25	
Excess Revenue Over Expenditures:		26,091.41	
Total Fund Balance:		77,759.66	
Total Liabilities & Fund Balance:			77,759.66
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 2525 CAPITAL FACILITIES
YTD For Month Ending: 11/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	45,066.41	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			45,066.41
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	3,230.00	
Capital Outlays	(6000-6999)	15,745.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			18,975.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			26,091.41
BEGINNING FUND BALANCE (9791)		51,668.25	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			51,668.25
ENDING FUND BALANCE			77,759.66

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4040 SPECIAL RESERVE FAC REPAIR/RPL

YTD For Month Ending: 11/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	781,343.60	
Total Assets:			781,343.60
LIABILITIES			
ACCOUNTS PAYABLE MANUAL	9510	157,132.57	
Total Liabilities:		157,132.57	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	1,261,039.10	
Total Beginning Fund Balance:		1,261,039.10	
Excess Revenue Over Expenditures:		-636,828.07	
Total Fund Balance:		624,211.03	
Total Liabilities & Fund Balance:			781,343.60
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4040 SPECIAL RESERVE FAC REPAIR/RPL

YTD For Month Ending: 11/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	6,677.60	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			6,677.60
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	1,100.00	
Capital Outlays	(6000-6999)	642,405.67	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			643,505.67
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-636,828.07
BEGINNING FUND BALANCE (9791)		1,261,039.10	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			1,261,039.10
ENDING FUND BALANCE			624,211.03

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4041 SPECIAL RESERVE ALISO PROPERTY

YTD For Month Ending: 11/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	5,194,510.31	
Total Assets:			5,194,510.31
FUND BALANCE			
BEGINNING FUND BALANCE	9791	5,164,736.19	
Total Beginning Fund Balance:		5,164,736.19	
Excess Revenue Over Expenditures:		29,774.12	
Total Fund Balance:		5,194,510.31	
Total Liabilities & Fund Balance:			5,194,510.31
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4041 SPECIAL RESERVE ALISO PROPERTY

YTD For Month Ending: 11/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	29,774.12	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			29,774.12
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			0.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			29,774.12
BEGINNING FUND BALANCE (9791)		5,164,736.19	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			5,164,736.19
ENDING FUND BALANCE			5,194,510.31

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4042 SPECIAL RESERVE CAP IMP PLAN

YTD For Month Ending: 11/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	1,449,082.25	
Total Assets:			1,449,082.25
LIABILITIES			
ACCOUNTS PAYABLE MANUAL	9510	75.15	
Total Liabilities:		75.15	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	2,989,847.83	
Total Beginning Fund Balance:		2,989,847.83	
Excess Revenue Over Expenditures:		-1,540,840.73	
Total Fund Balance:		1,449,007.10	
Total Liabilities & Fund Balance:			1,449,082.25
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 4042 SPECIAL RESERVE CAP IMP PLAN
YTD For Month Ending: 11/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	15,158.67	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			15,158.67
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	214.50	
Capital Outlays	(6000-6999)	1,555,784.90	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			1,555,999.40
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-1,540,840.73
BEGINNING FUND BALANCE (9791)		2,989,847.83	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			2,989,847.83
ENDING FUND BALANCE			1,449,007.10

Laguna Beach Unified School District

16. INFORMATION

January 15, 2019

The Temporary Interfund Transfer of \$6,000,000 Initiated on September 13, 2018 was Returned to the Special Reserve for Non-Capital Outlay Fund (17) on December 18, 2018

Proposal

Staff will provide an update to the Board of Education on the return of the temporary interfund transfer of \$6,000,000 to the special reserve for non-capital outlay fund.

Background

The months of October through December are the low cash balance months in the General Fund. Major payrolls begin September 30 and the first major cash receipt from property taxes arrives mid-December.

The governing board of any school district may direct that moneys held in any fund or account be temporarily transferred to another fund or account of the district for payment of obligations. Pursuant to Education Code Section 42603, approval of Resolution 18-09, approved September 11, 2018, positions the district to be prepared should the need arise at any time during the current fiscal year.

On September 13, 2018, the District transferred \$6,000,000 from the Special Reserve for Non-Capital Outlay Fund (17) to the General Fund (01) to meet cash flow needs. With the deposit of property tax receipts to the General Fund (01) on December 17, 2018 sufficient to meet cash flow needs, the \$6,000,000 was returned to the Special Reserve for Non-Capital Fund (17) on December 18, 2018.

The lowest General Fund (01) cash balance during the period of the \$6 million short term inter-fund borrowing was on November 5, 2018 at \$1,195,975.

Budget Impact

There is no impact to the budget.

Recommended Action

No action is required. This update is for information purposes only.

Laguna Beach Unified School District

17. INFORMATION

January 15, 2019

Report Regarding a Joint Powers Authority for College and Career Access Pathways Partnership between South Orange County Community College District/Irvine Valley College and Laguna Beach Unified School District

Proposal

Staff proposes the Board of Education receive information regarding the recommendation for a Joint Powers Authority (JPA) for a College and Career Access Pathways (CCAP) Partnership between South Orange County Community College District/Irvine Valley College (SOCCCD/IVC) and Laguna Beach Unified School District (LBUSD) to provide the opportunity for our Laguna Beach High School (LBHS) students to participate in a dual enrollment program while attending Laguna Beach High School.

Background

A participating community college district may enter into a CCAP partnership with a public school district partner that is governed by an AB 288 CCAP Partnership Agreement approved by the governing boards of both districts. AB 288 (Dual Enrollment) College and Career Pathways, passed in 2015, allows LBUSD and SOCCCD/IVC to enter into an agreement to deliver college courses through Irvine Valley College to high school students enrolled at LBHS. This partnership will provide the opportunity for students to gain an early start to a certificate and/or degree in a variety of fields. The agreement addresses all sections of EC §76004(a) and complies with the SOCCCD College Service Area Agreement.

Dual Enrollment, also described as “early college” allows students to enroll in postsecondary coursework while also enrolled in high school. It provides high school students the opportunity to earn college credits while enrolled in courses that are not part of their high school curriculum. Dual enrollment is known as concurrent enrollment.

LBUSD has collaborated with IVC to create a set of summer school courses for dual enrollment. IVC currently contracts with Saddleback Valley, Irvine, Capistrano and Tustin Unified School Districts for similar programs. LBHS students will be given the opportunity to enroll in the following courses that are CSU- and UC-transferable general education classes starting in the Summer of 2019:

COMM 1	SIGN 21	PSYCH 1
COMM 2	SIGN 22	BIOTECH
COMM 3	MUS 38	

The cost of this program includes the following:

- Approximately \$100 per book per course taken which will be paid for from curriculum and instruction budget.
- Student health fee of \$20 per student enrolling which will be paid for from high school site funds.

Budget Impact

There is no budget impact at this time as it is informational only.

Recommended Action

No action is required at this time as this is informational only. This item will be brought forward for action by the LBUSD Board of Education on February 12, 2019.

Laguna Beach Unified School District

18. INFORMATION

January 15, 2019

Discussion of Practice and Protocol Regarding Requests for Changes to Board Meeting Dates and Review of the 2019 Board Meeting Schedule

Proposal

At the request of the Board, staff proposes the Board of Education discuss the practices and protocols regarding requests for changes to Board meeting dates, the availability of teleconferencing, and review the 2019 Board meeting schedule.

Background

On occasion there are times when one or more Board members are unable to attend a scheduled Board meeting due to personal conflicts or illness. Board members may request a change in a meeting date; however, there is no guarantee that the change will be approved by the majority of the Board. In addition to moving meeting dates, there is the possibility of participating in a meeting via teleconferencing, skyping, or the like. This process will be discussed in addition to protocols for requesting a date change.

Budget Impact

There is no budget impact.

Recommended Action

Staff recommends the Board of Education discuss the 2019 schedule of Board meeting dates as well as the practices and protocols for requesting changes to Board meeting dates.

Laguna Beach Unified School District

19. ACTION

January 15, 2019

Approval: Memorandum of Understanding between Capistrano Unified School District and Laguna Beach Unified School District for Special Education Services

Proposal

Staff recommends the Board of Education approve the memorandum of understanding between Capistrano Unified School District and Laguna Beach Unified School District for Special Education Services.

Background

The Laguna Beach Unified School District Special Education Department has been consistently working with SELPA staff and Saddleback Valley Unified School District on behalf of students ages 18 to 21 requiring Adult Transition Services. These students are on a Certificate of Educational Completion track and often attend Laguna Beach High School through their senior year. Over the last 2 years, the Special Education Director has been working with Saddleback Valley staff in an effort to enhance their Adult Transition Program by creating additional options for students who are able to attend community college with support for one or two classes. Despite improvement in the program, the SVUSD options are still limited. The Capistrano Unified School District Transition Program provides such options, therefore, District staff reached out to CUSD to determine their willingness to collaborate. CUSD agreed to partner with LBUSD and permit District students to attend their program should the IEP team believe that CUSD is the most appropriate program. The costs associated with a CUSD placement is the same as the cost for placing a student at SVUSD.

Budget Impact

Program cost per month per student is \$2,414.61. Additional costs will be accrued should student require specialized services including but not limited to Speech & Language, 1:1 IA, Visually Impaired, Hearing Impaired, Audiology or Orientation & Mobility services.

Recommended Action

Staff recommends the Board of Education approve the Memorandum of Understanding between Capistrano Unified School District and Laguna Beach Unified School District for Special Education Services.

White/Odipo/Viloria

MEMORANDUM OF UNDERSTANDING
BETWEEN CAPISTRANO UNIFIED SCHOOL
DISTRICT AND LAGUNA BEACH UNIFIED
SCHOOL DISTRICT FOR SPECIAL EDUCATION
SERVICES

This Agreement is made by and between the Capistrano Unified School District (CUSD also referred to herein as the Provider District) and the Laguna Beach Unified School District (LBUSD also referred to herein as the Sending District). CUSD and LBUSD are also referred to individually as Party, and collectively as Parties. This Agreement is based upon the following factual recitals:

RECITALS

WHEREAS, Education Code §§ 56195.1 and 56195.5 authorize school districts and special education local plan areas (SELPAs) to enter into agreements to provide for the education of special education students who may reside in other districts or counties;

WHEREAS, Education Code § 56041 provides that, except for those students meeting residency requirements for school attendance specified in Education Code section 48204(a), the district of residence responsible for providing special education and related services to students between the ages of 18-22 years, inclusive, shall be the last district of residence in effect prior to the student attaining the age of majority for non-conserved pupils, as long as and until the parent or parents relocate to a new district of residence, at which time the new district of residence shall become the responsible local educational agency;

WHEREAS, Education Code section 56028 defines a "parent" as a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, including a court appointed responsible adult and further provides that the court appointed responsible adult shall be determined to be the "parent" for purposes of determining residency under Education Code section 48200 et. seq.;

WHEREAS, Students are 18+ year old conserved adult students (Students) eligible for special education and related services under the Individuals with Disabilities Education Act (IDEA);

WHEREAS, Students parents reside within the boundaries of LBUSD which the Parties believe to be Students district of residence;

WHEREAS, Student currently resides in parent's home and parent desires student to attend school within the boundaries of CUSD;

WHEREAS, the Parties wish to enter into this Agreement regarding the provision of special education and related services for Students.

NOW, THEREFORE, CUSD and LBUSD agree as follows:

1. Recitals

The recitals stated above are incorporated into this Agreement.

2. Term of Agreement

This Agreement is effective for the period beginning July 1, 2018 through June 30, 2019.

3. Educational Placement and Services

The Parties agree that Students will be enrolled in an adult transition program within CUSD. CUSD agrees to implement Students Individualized Education Program (IEP) developed by LBUSD, including all related services, and provide Students with a free appropriate public education during the time that Students are enrolled in a CUSD educational program.

In the event CUSD determines it is no longer able to implement Students IEP or to continue to provide Students special education and related services, CUSD shall immediately notify LBUSD of its intent to terminate this MOU, by sending a letter to LBUSD's Director of Special Education and SELPA Operations and this MOU will be considered terminated 60 days following such notification. In the event LBUSD wishes to terminate this MOU, written notice must be provided to CUSD's Assistant Superintendent, SELPA and Special Education Operations and 60 days following such notification this MOU will be considered terminated.

In the event any Student moves out of LBUSD's boundaries, LBUSD shall immediately notify CUSD of Student's change in residence.

4. Annual and Triennial IEP Meetings

CUSD shall notify LBUSD of Students IEP meetings (Student/school request, annual, and triennial review IEP team meetings) by e-mail to LBUSD's Director of Special Education with at least two weeks' advance notice, and LBUSD will provide a representative to participate in the development of the IEP (telephonically or in person). For any change in services specified on the current IEP, a LBUSD representative who is authorized to approve or disapprove the allocation of specified LBUSD resources necessary for the implementation of the IEP shall be involved in the development of the IEP. LBUSD will complete assessments/evaluations required for Students triennial assessment/IEP. CUSD will participate and collaborate in the assessment process. If Students request assessment outside this triennial assessment, CUSD will inform LBUSD within two days of the request by notifying LBUSD's Director of Education via e-mail.

5. Due Process Proceedings

If Student or their court appointed responsible adult contests the termination of services by initiating a due process proceeding with the Office of Administrative Hearing (OAH), CUSD will abide by the "stay-put" requirement of state and federal law unless the Students or their court appointed responsible adult agree otherwise or an interim alternative educational placement is deemed lawful and appropriate by LBUSD or OAH.

Upon request by LBUSD, CUSD will fully participate in special education due process proceedings including mediations and hearings, as requested by LBUSD. Full participation shall include, but in no way limited to, cooperating with LBUSD representatives to provide all documentation that pertains to CUSD's adult transition program and/or the implementation of Students IEP.

6. Payment for Educational Placement and Services

LBUSD agrees to fund Student's educational placement and services within CUSD. LBUSD agrees to pay CUSD as follows:

- a. Placement and Services: LBUSD will fund Student's placement in CUSD's Adult Transition Program in accordance with the funding formula included in Exhibit A.
- b. Payment and Final Accounting: A final accounting to determine the cost of attendance and billing costs to LBUSD will be made no later than September 15, 2019 for the 2018-2019 school year.
- c. Attendance: For the purpose of this MOU, Students will be considered enrolled for the 2018-2019 school year. For each month Students are enrolled, payment will be due for all services. To withdraw Students from attendance, this Agreement must be terminated (per Section 3) or Students/District may provide written notice to CUSD by the 25th of the month that Students will not be attending the following month.

7. No Waiver

The failure of CUSD in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

8. Hold Harmless

To the extent permitted by law, and except for the gross negligent acts or omissions of employees, agents and officers of LBUSD, CUSD hereby agrees to hold harmless, indemnify and defend LBUSD and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with CUSD's performance of services during the term of this Agreement.

To the extent permitted by law, and except for the gross negligent acts or omissions of employees, agents and officers of CUSD, LBUSD hereby agrees to hold harmless, indemnify and defend CUSD and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the performance of services other than for the operation of CUSD during the term of this Agreement.

9. Independent Contractors

CUSD and LBUSD, in the performance of services pursuant to this Agreement, shall be and act as an independent contractor. Each party understands and agrees that it and all of its employees shall not be considered officers, employees or agents of either of the parties to this Agreement. Each party assumes the full responsibility for the acts and/or omissions of its employees as they relate to the services to be provided under this Agreement.

10. Complete Agreement

This Agreement is the complete Agreement of the Parties. Any amendments hereto shall be in writing and shall be dated and executed by both Parties.

11. Applicable Law

This Agreement is governed by California state and federal law, and shall be interpreted as if jointly drafted by the Parties to this Agreement.

12. Severability

If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall continue in full force and effect.

13. Counterparts

This Agreement may be signed in counterparts. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Agreement. Facsimile signatures shall be deemed as binding as original signatures.

14. Authorized Signatures

The individuals signing this Agreement warrant that they are authorized to do so, and further, that they are authorized to make the promises in this Agreement on behalf of the respective Parties.

15. Governing Board Approval

This Agreement is contingent upon approval by the Parties' respective Governing Boards.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

APPROVED BY:
Capistrano Unified School District

PROVIDER DISTRICT

BY: _____
(Authorized Agent Signature)

Gregory Merwin, Ed.D.
(Print Name)

Associate Superintendent
(Title)

DATE: December 13, 2018

BOARD APPROVAL: December 12, 2018

SPECIAL ED MOU

cc: SELPA

Laguna Beach Unified School District

SENDING DISTRICT

BY: _____
(Authorized Agent Signature)

Jason Vilorio, Ed.D.
(Print Name)

Superintendent
(Title)

DATE: _____

BOARD APPROVAL: _____

Exhibit A
Special Education Department
Estimated CUSD Adult Transition Student Cost
2018-2019

Program Cost per Month	\$2,414.61 per month
Speech and Language	\$55.51 per hour
1:1 IA	\$45.10 per hour
VI	\$55.51 per hour
HI	\$48.57 per hour
Audiology	\$85.00 per hour
OM	\$73.55 per hour

Laguna Beach Unified School District

20. ACTION

January 15, 2019

Approval: Independent Contractor Agreement with Denise Pope, Ph.D., for Services as a Keynote Speaker in an Amount Not-to-Exceed \$10,000.00, Plus Travel Expenses Not-to-Exceed \$1,750

Proposal

Staff proposes the Board of Education approve an independent contractor agreement with Denise Pope, Ph.D., Co-Founder of Stanford University's Challenge Success Program. Dr. Pope is a co-author of the book *Overloaded and Underprepared: Strategies for Stronger Schools and Healthy, Successful Kids* (2015), and *Doing School: How We Are Creating a Generation of Stressed Out, Materialistic, and Miseducated Students* (2003). Staff proposes that we engage Dr. Pope as the keynote speaker at Laguna Beach Unified School District's second annual *Laguna Beach Presents* event in the Spring 2019, and provide additional faculty presentations.

Background

The Laguna Beach Unified School District is committed to the positive development of the whole child. This results from an integrated focus on best practice instruction, effective prevention and intervention systems in the area of social and emotional health, and collaborative relationships with parents. In May 2018, the District hosted a parent/community speaking event with Mrs. Julie Lythcott-Haims, author of the book, *How to Raise an Adult: Break Free from the Overparenting Trap and Prepare Your Kid for Success* (2015). One of the multiple outcomes of that event was Laguna Beach High School's participation in Stanford University's Challenge Success program in the 2018-2019 school year. The purpose of Challenge Success is to support students to be independent, adaptable, ethical, and engaged critical thinkers and to foster learners who are healthy, motivated, resilient, and prepared for the wide variety of tasks they will face as adults.

To continue this important work in the area of parent engagement in our evidence-based work K-12, the District proposes to host Stanford University's Challenge Success Co-Founder, Dr. Denise Pope, in spring 2019 for a day of faculty speaking sessions and an evening keynote to parents, staff, and community members. The culminating keynote will showcase work from the book, *Overloaded and Underprepared: Strategies for Stronger Schools and Healthy, Successful Kids* (2015). Most notably, the speaking event aims to share research and strategies to support healthy, well-balanced, and engaged students, and the most recent research on the importance of selecting post-secondary education that is a best-fit over college rankings.

Budget Impact

The cost for this presentation is \$10,000 plus travel expenses (round trip airfare, ground transportation, airport parking fees, and hotel), not to exceed \$1,750. The \$10,000 honorarium is reflective of a \$2,000 discount for Laguna Beach High School's participation in the Challenge Success Program during the 2017-2018 school year. This cost includes the keynote parent/community education session and up to three (3) additional faculty/administration sessions. The costs for Denise Pope, Ph.D. speaking engagements will be paid from general funds.

Recommended Action

Staff recommends the Board of Education approve an independent contractor agreement with Denise Pope, Ph.D., to be our keynote speaker at Laguna Beach Unified School District's second annual LBUSD Presents.

INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "District," and Denise Pope, Ph.D., 2054 Crist Drive, Los Altos, CA 94024, hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor. Contractor shall provide to District the following services:

- On May 1, 2019:
 - Keynote Parent/Community Education Session;
 - Up to three (3) additional faculty/administration speaking sessions.

2. Term. Contractor shall commence providing Services under this Agreement upon Board Approval on January 15, 2019, and will diligently perform as required and complete performance by June 30, 2019.

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a total fee not to exceed \$ 10,000 District shall pay Contractor according to the following terms and conditions: Pay on or before May 30, 2019.

4. Expenses. District shall be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District, including: round trip coach airfare, hotel stay for one evening, ground transportation, and airport parking fees in San Jose, CA.

5. Independent Contractor. Contractor, in the performance of the Services pursuant to this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the Services to be provided under this Agreement. Contractor shall assume full responsibility for

payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.

6. Materials. Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement, except as follows: N/A

Contractor's Services will be performed in accordance with generally and currently accepted principles and practices of its profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all ideas, technologies, formulae, procedures, processes and methods prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor understands and agrees that all Content produced under this Agreement is the property of District and cannot be used without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title and interest in said Content, including the right to secure and maintain the copyright, trademark and/or patent of said Content in the name of the District.

8. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; or (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice by District shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the District may secure the required Services from another contractor. If the cost to the District to secure the required Services from another contractor exceeds the cost of providing the Services pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies

available to District. Written notice by District shall be deemed given when received by the Contractor, or no later than three (3) days after the day of mailing, whichever is sooner.

9. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless and defend the District and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor or any person, firm or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

10. Insurance. Contractor shall insure Contractor's activities in connection with the Services under this Agreement and agrees to carry insurance to ensure Contractor's ability to adhere to the indemnification requirements under this Agreement.

10.1 Contractor shall, at Contractor's sole cost and expense, maintain in full force and effect the following insurance coverages from a California licensed insurer with an A, VIII, or better rating from A.M. Best or an approved self insurance program, sufficient to cover any claims, damages, liabilities, costs and expenses (including attorney fees) arising out of or in connection with Contractor's fulfillment of the obligations under this Agreement:

a. Comprehensive or Commercial Form General Liability Insurance, including bodily injury, property damage and contractual liability with minimum limits as follows:

(1)	Each Occurrence	<u>\$1,000,000</u>
(2)	Products/Completed Operations	<u>N/A</u>
(3)	Personal and Advertising Injury	<u>\$1,000,000</u>
(4)	General Aggregate	<u>\$2,000,000</u>

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. This policy shall include or be endorsed to include abuse and molestation coverage of at least \$1,000,000 for each occurrence.

b. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the Contractor drives on behalf of the District in the course of performing Services.)

c. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, if applicable; \$2,000,000 aggregate.

d. Workers' Compensation and Employers Liability Insurance in a form and amount covering Contractor's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws. The policy shall be endorsed with the insurer's waiver of rights of subrogation against the District.

Part A - Statutory Limits for Contractor

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers' Liability

e. Employment Practices Liability (EPL) and Directors and Officers (D&O) coverage with the following limits: \$1,000,000 per occurrence

It should be expressly understood, however, that the coverage and limits referred to under a., b. and c. above shall not in any way limit the liability of the Contractor. If Contractor maintains broader coverage and/or higher limits than the minimums required herein, the District shall be entitled to the broader coverage and/or higher limits maintained by the Contractor.

10.2 Upon execution of this Agreement by the District and Contractor, and prior to commencing the Services under this Agreement, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder.

Contractor shall provide prior written notice to the District thirty (30) days in advance of any non-renewal, cancellation, or modification of the required insurance. The certificates of insurance providing the coverages referred to in clauses a and b above shall:

- name District, its Governing Board, officers, and employees, as additional insureds with appropriate endorsements.
- be endorsed with the insurer's waiver of rights of subrogation against the District.

In addition, the certificates of insurance shall include a provision stating "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." Failure to maintain the above-mentioned insurance coverages shall be cause for termination of this Agreement.

11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. Compliance with Applicable Laws. The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, the Services, equipment and personnel engaged in Services covered by this Agreement or accruing out of the performance of such Services.

12.1. Fingerprinting. Education Code section 45125.1 requires that employees of a Contractor providing certain services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the District determines that the Contractor and/or Contractor's employees will have limited or no contact with District's students. In making this determination, the District will consider the totality of the circumstances. If the District has determined that fingerprinting is required, whether or not the Services are one of those listed in Section 45125.1, the Contractor expressly agrees that Contractor and all of Contractor's current and subsequent employees will submit or have submitted fingerprints in a manner required by the California Department of Justice, as set forth in Education Code section 45125.1. Contractor and/or Contractor's current and subsequent employees shall not come in contact with students until the Department of Justice has ascertained that the Contractor and/or Contractor's employees have not been convicted of a serious or violent felony. Contractor shall certify in writing to the Governing Board of the District that none of its employees who may come in contact with students have been convicted of a serious or violent felony; and shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. Contractor shall fulfill these requirements at its own

expense. The District may require the Contractor and its current and subsequent employees to submit to additional criminal records checks at the District's sole and absolute discretion.

If the District has determined that fingerprinting is not required, the Contractor and/or Contractor's current and subsequent employees shall check in with the District or school site office each day immediately upon arriving at the District or school site; employees shall inform District or school site office staff of their proposed activities and location at the District or school site; once at the District or school site, Contractor and/or Contractor's employees shall not change locations without contacting the District or school site office; Contractor and/or Contractor's employees shall not use student restroom facilities; and, if Contractor and/or Contractor's employees encounter any students, Contractor and/or Contractor's employees shall immediately leave the area and contact the District or school site office and receive further direction from District or school site office staff.

12.2. Tuberculosis Testing. Contractor and/or Contractor's current and subsequent employees providing Services to the District agree to undergo tuberculosis screening and to submit written verification of negative results for tuberculosis, if required by the District, prior to commencing Services pursuant to this Agreement.

13. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

14. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.

15. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or Agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

16. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age, or other characteristics protected by federal or state laws of such persons.

17. Non Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are as follows:

District:

Laguna Beach Unified School District
Attn: Instructional Services Office
550 Blumont Street
Laguna Beach, CA 92651

Contractor:

Denise Pope, Ph.D.
2054 Crist Drive
Los Altos, CA 94024

19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

21. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the Parties. No legal significance of any type shall be attached to the headings.

22. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all Parties have signed it.

23. Authorized Signatures. The individual signing this Agreement warrants that he/she is authorized to do so. The Parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

24. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

This Agreement is entered into this ____ day of _____, 2019.

Laguna Beach Unified School District
District Name

Denise Pope, Ph.D.
Contractor Name

By: _____

By: _____

Jason Vilorio, Ed.D.
Typed Name

Denise Pope, Ph.D.
Typed Name

Title: Superintendent of Schools

Title: Educational Consultant

Laguna Beach Unified School District

21. ACTION

January 15, 2019

Approval: Challenge Success Parent Survey in an Amount Not-to-Exceed \$4,000

Proposal

Staff proposes the Board of Education approve the contract for the Challenge Success Parent Survey for Laguna Beach High School for the 2018-2019 school year.

Background

On July 17, 2018, the Board of Education approved a contract for Laguna Beach High School to participate in Stanford University's Challenge Success program in the amount of \$17,000. The Challenge Success program supports schools to design and integrate evidence-based practices in five areas: 1) Timing and Scheduling; 2) Project and Problem-Based Learning; 3) Alternative and Authentic Assessments; 4) Climate of Care; and 5) Education for Parents, Students, and Staff. The program goals are intended to support students to be independent, adaptable, ethical, and engaged critical thinkers and to foster learners who are healthy, motivated, and prepared for the wide variety of tasks they will face as adults. The Challenge Success program includes administration of a 9th-12th grade anonymous student survey that measures perceptions of students' academic engagement, connection to the school community, physical health and well-being, technology use, family norms, and how their time is used inside and outside of school.

The Challenge Success program recently developed and deployed a parent survey that is designed to provide additional critical insights into parent perceptions of students' experiences in school. The Challenge Success Parent Survey was not available at the time of the initial contract agreement in July 2018 and has been integrated into the comprehensive school package for all future participating school sites for a total price of \$21,000 per year.

The Challenge Success Parent Survey measures parent perceptions of their child's academic engagement, academic stress, homework, connection to the school community, physical health and well-being, technology use, how they use their time outside of school, as well as family rules and norms.

This additional parent perception data will enable the LBHS Challenge Success team to correlate and analyze similarities and differences between student and parent perceptions of student school experiences, identify and prioritize the highest priority concerns, and inform corresponding solutions.

The Challenge Success Parent Survey package includes:

- Support for administering one online survey to parents/guardians;
- Access to an interactive, online dashboard of results with executive summary data;
- One-hour debrief call with members of the Research and School Programs team to debrief results and recommend next steps.

Budget Impact

The cost of the Challenge Success Parent Survey is \$4,000.00 and will be paid from general funds.

Recommended Action

Staff recommends the Board of Education approve the contract for the Challenge Success parent survey.

INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "District," and Challenge Success, P.O. Box 20053, Stanford, CA 94309, hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor. Contractor shall provide to District the following services:

Challenge Success Parent Survey- Package Includes:

- Support for administering one online survey to parents/guardians of students attending LBHS prior to the close of the 2018-2019 school year
- Access to an interactive, online dashboard of results with executive summary data
- One-hour debrief call with members of the Research and School Programs team to debrief results and recommend next steps.

2. Term. Contractor shall commence providing Services under this Agreement upon Board Approval on January 15, 2019, and will diligently perform as required and complete performance by June 30, 2019.

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a total fee not to exceed \$ 4,000. District shall pay Contractor according to the following terms and conditions: Balance due in full on February 18, 2019.

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District.

5. Independent Contractor. Contractor, in the performance of the Services pursuant to this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the

District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the Services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.

6. Materials. Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement, except as follows: N/A

Contractor's Services will be performed in accordance with generally and currently accepted principles and practices of its profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all ideas, technologies, formulae, procedures, processes and methods prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor understands and agrees that all Content produced under this Agreement is the property of District and cannot be used without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title and interest in said Content, including the right to secure and maintain the copyright, trademark and/or patent of said Content in the name of the District.

8. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; or (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice by District shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the

expiration of the five (5) days cease and terminate. In the event of such termination, the District may secure the required Services from another contractor. If the cost to the District to secure the required Services from another contractor exceeds the cost of providing the Services pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District. Written notice by District shall be deemed given when received by the Contractor, or no later than three (3) days after the day of mailing, whichever is sooner.

9. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless and defend the District and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor or any person, firm or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

10. Insurance. Contractor shall insure Contractor's activities in connection with the Services under this Agreement and agrees to carry insurance to ensure Contractor's ability to adhere to the indemnification requirements under this Agreement.

10.1 Contractor shall, at Contractor's sole cost and expense, maintain in full force and effect the following insurance coverages from a California licensed insurer with an A, VIII, or better rating from A.M. Best or an approved self insurance program, sufficient to cover any claims, damages, liabilities, costs and expenses (including attorney fees) arising out of or in

connection with Contractor's fulfillment of the obligations under this Agreement:

a. Comprehensive or Commercial Form General Liability Insurance, including bodily injury, property damage and contractual liability with minimum limits as follows:

(1)	Each Occurrence	<u>\$1,000,000</u>
(2)	Products/Completed Operations	<u>N/A</u>
(3)	Personal and Advertising Injury	<u>\$1,000,000</u>
(4)	General Aggregate	<u>\$2,000,000</u>

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. This policy shall include or be endorsed to include abuse and molestation coverage of at least \$1,000,000 for each occurrence.

b. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the Contractor drives on behalf of the District in the course of performing Services.)

c. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, if applicable; \$2,000,000 aggregate.

d. Workers' Compensation and Employers Liability Insurance in a form and amount covering Contractor's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws. The policy shall be endorsed with the insurer's waiver of rights of subrogation against the District.

Part A - Statutory Limits for Contractor

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers' Liability

e. Employment Practices Liability (EPL) and Directors and Officers (D&O) coverage with the following limits: \$1,000,000 per occurrence

It should be expressly understood, however, that the coverage and limits referred to under a., b. and c. above shall not in any way limit the liability of the Contractor. If Contractor maintains broader coverage and/or higher limits than the minimums required herein, the District shall be entitled to the broader coverage and/or higher limits maintained by the Contractor.

10.2 Upon execution of this Agreement by the District and Contractor, and prior to commencing the Services under this Agreement, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder.

Contractor shall provide prior written notice to the District thirty (30) days in advance of any non-renewal, cancellation, or modification of the required insurance. The certificates of insurance providing the coverages referred to in clauses a and b above shall:

- name District, its Governing Board, officers, and employees, as additional insureds with appropriate endorsements.
- be endorsed with the insurer's waiver of rights of subrogation against the District.

In addition, the certificates of insurance shall include a provision stating "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." Failure to maintain the above-mentioned insurance coverages shall be cause for termination of this Agreement.

11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. Compliance with Applicable Laws. The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, the Services, equipment and personnel engaged in Services covered by this Agreement or accruing out of the performance of such Services.

12.1. Fingerprinting. Education Code section 45125.1 requires that employees of a Contractor providing certain services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the District determines that the Contractor and/or Contractor's employees will have limited or no contact with District's students. In making this determination, the District will consider the totality of the circumstances. If the District has determined that fingerprinting is required, whether or not the Services are one of those listed in Section 45125.1, the Contractor expressly agrees that Contractor and all of Contractor's current and subsequent employees will submit or have submitted fingerprints in a manner required by the California Department of Justice, as set forth in Education Code section 45125.1. Contractor and/or Contractor's current and subsequent employees shall not come in contact with students until the Department of Justice has ascertained that the Contractor and/or Contractor's employees have not been convicted of a serious or violent

felony. Contractor shall certify in writing to the Governing Board of the District that none of its employees who may come in contact with students have been convicted of a serious or violent felony; and shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. Contractor shall fulfill these requirements at its own expense. The District may require the Contractor and its current and subsequent employees to submit to additional criminal records checks at the District's sole and absolute discretion.

If the District has determined that fingerprinting is not required, the Contractor and/or Contractor's current and subsequent employees shall check in with the District or school site office each day immediately upon arriving at the District or school site; employees shall inform District or school site office staff of their proposed activities and location at the District or school site; once at the District or school site, Contractor and/or Contractor's employees shall not change locations without contacting the District or school site office; Contractor and/or Contractor's employees shall not use student restroom facilities; and, if Contractor and/or Contractor's employees encounter any students, Contractor and/or Contractor's employees shall immediately leave the area and contact the District or school site office and receive further direction from District or school site office staff.

12.2. Tuberculosis Testing. Contractor and/or Contractor's current and subsequent employees providing Services to the District agree to undergo tuberculosis screening and to submit written verification of negative results for tuberculosis, if required by the District, prior to commencing Services pursuant to this Agreement.

13. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

14. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.

15. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or Agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

16. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age, or other characteristics protected by federal or state laws of such persons.

17. Non Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are as follows:

District:

Laguna Beach Unified School District
Attn: Instructional Services Office
550 Blumont Street
Laguna Beach, CA 92651

Contractor:

Challenge Success
% Eileen Landay
P.O. Box 20053
Stanford, CA 94309

19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

21. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the Parties. No legal significance of any type shall be attached to the headings.

22. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all Parties have signed it.

23. Authorized Signatures. The individual signing this Agreement warrants that he/she is authorized to do so. The Parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all

appropriate legal and equitable remedies against the breaching party.

24. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

This Agreement is entered into this ____ day of _____, 2019.

Laguna Beach Unified School District
District Name

Challenge Success
Contractor Name

By: _____

By: _____

Jason Vilorio, Ed.D.
Typed Name

Eileen Landay
Typed Name

Title: Superintendent of Schools

Title: _____

Laguna Beach Unified School District

22. ACTION

January 15, 2019

Approval: Revisions to Work Year Calendars of Selected Classified Positions for 2019-2020

Proposal

Staff proposes the Board of Education approve revisions to selected work year calendars identified in the attached memorandum of understanding between the District and the Classified School Employees Association (CSEA) for the 2019-2020 school year.

Background

In conjunction with CSEA, the District launched a classified work year committee to address concerns related to the various work year calendars of classified employees who work less than 12 months and making necessary adjustments related to the new student instructional calendar for 2019-2020 approved by the Board in September 2018. There are currently 11 different work calendars for classified employees employed for less than 12 months. The charges of the committee were to reduce the number of different calendars, develop revisions to work calendars that best accomplish the necessary work, and create a 2019-2020 calendar structure based on the student instructional calendar.

The committee met in November 2018 to address these tasks. The committee's recommendation includes the elimination of the 10.25 and 10.2 month work calendars and amendments to the work year for the following positions:

<u>Position</u>	<u>Current Number of Employees</u>	<u>Current Work Year</u>	<u>Amended Work Year</u>
Athletic Trainer	1	10.75 month	11 month
Administrative Assistant to Principal (Elementary)	2	10.5 month	10.75 month
Elementary Attendance/Rece ption Assistant	2	10.5 month	10.75 month
Middle School Enrollment and Office Assistant	1	10.5 month	10.75 month

Community Liaison	1	10.5 month	10.75 month
Health Clerks	5	10.25 month	10.5 month
Elementary Library Media Specialist	2	10.2 month	10.5 month

These positions justify an increase to the work year due to state and Federal reporting requirements, increased technology preparation needs, better preparation for the school year, and better alignment with corresponding certificated positions or other classified positions with which collaboration needs to occur.

These recommendations were approved by the CSEA and District negotiations' teams.

Budget Impact

The annual cost of the increase in work year calendars is approximately \$19,442 from various budget sources.

Recommended Action

Staff recommends the Board of Education approve revisions to selected work year calendars identified in the attached memorandum of understanding between the District and the Classified School Employees Association (CSEA) for 2019-2020.

MEMORANDUM OF UNDERSTANDING

Between the

LAGUNA BEACH UNIFIED SCHOOL DISTRICT (LBUSD)

AND

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) and its Laguna Beach Chapter # 131

Appendix E – Calendar Definitions

12 Month:

Unit members work twelve (12) months of the year July 1 through June 30. Unit members are paid the monthly rate as shown on the salary schedule.

Unit members work 243 days and receive 18 paid holidays = 261 paid days/year

11 Month A:

Unit members work eleven (11) months of the year late July through late June. Unit members are paid the monthly or hourly rate as shown on the salary schedule.

Unit members work 223 days and receive 17 paid holidays = 240 paid days/year

11 Month B:

Unit members work eleven (11) months of the year during the month of July and from late August through late June. Unit members are paid the monthly or hourly rate as shown on the salary schedule.

Unit members work 223 days and receive 17 paid holidays = 240 paid days/year

10.75 Month:

Unit members work 10.75 months of the school year from late July/early August through mid to late June 30. Unit members are paid the monthly or hourly rate as shown on the salary schedule.

Unit members work 218 days and receive 17 paid holidays = 235 paid days/year

10.5 Month:

Unit members work 10.5 months of the school year early mid-August through mid to late June 30. Unit members are paid the monthly or hourly rate as shown on the salary schedule.

Unit members work 213 days and receive 17 paid holidays = 230 paid days/year

10.25 Month:

~~Unit members work 10.25 months of the school year late August through June 30. Unit members are paid the monthly or hourly rate as shown on the salary schedule.~~

~~Unit members work 208 days and receive 17 paid holidays = 225 paid days/year~~

District

CSEA #131

CSEA

10.2 Month:

Unit members work 10.2 months of the school year late August through June 30. Unit members are paid the monthly or hourly rate as shown on the salary schedule.

Unit members work 206 days and receive 17 paid holidays = 223 paid days/year

10 Month:

Unit members work 10 months of the school year from mid-August ~~September 1~~ through mid-to-late June 30. Unit members are paid the monthly or hourly rate as shown on the salary schedule.

Unit members work 200 days and receive 17 paid holidays = 217 paid days/year

10 Month Academic:

Unit members work 10 months of the school year from the week before school starts through the last day after the last day of school, excluding five days during the winter and mid-winter breaks. Unit members are paid the monthly or hourly rate as shown on the salary schedule.

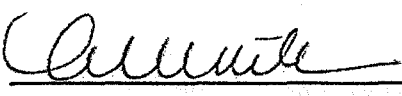
Unit members work 192 days and receive 17 paid holidays = 209 paid days/year

The District and Association also agree to amend the work year for the following positions beginning in 2019-2020:

<u>Position</u>	<u>Current Number of Employees</u>	<u>Current Work Year</u>	<u>Amended Work Year</u>
Athletic Trainer	1	10.75 month	11 month
Administrative Assistant to Principal (Elementary)	2	10.5 month	10.75 month
Elementary Attendance/Reception Assistant	2	10.5 month	10.75 month
Middle School Enrollment and Office Assistant	1	10.5 month	10.75 month
Community Liaison	1	10.5 month	10.75 month
Health Clerks	5	10.25 month	10.5 month
Elementary Library Media Specialist	2	10.2 month	10.5 month

Agreed this 26th day of November, 2018.


Margaret Warder,
President, CSEA, Chapter 131


Leisa Winston
Assistant Superintendent, Human Resources
and Public Communications

Robert Dewitz
CSEA Labor Representative

Laguna Beach Unified School District

23. ACTION

January 15, 2019

Approval: Contract with Fulcrum Management Solutions, Inc. to Provide Thoughtexchange Software and Professional Services with a Not-to-Exceed Amount of \$28,000

Proposal

Staff proposes the Board of Education approve a contract with Fulcrum Management Solutions, Inc. to provide Thoughtexchange software and professional services with a not-to-exceed amount of \$28,000.

Background

The District has utilized several methods for sharing information and gathering stakeholder input on topics of interest to the greater school community, including surveys, town-hall-type sessions, phone calls, emails, and Board Study Sessions. These tools are useful for obtaining feedback but are limited in their capacity to provide two-way communication inclusive of all stakeholders. Thoughtexchange is a software program that provides an online platform for individual stakeholders to confidentially share thoughts on a particular topic and indicate whether or not thoughts shared by others resonate with them. Fulcrum's professional services would assist the District in formulating an open-ended question related to the topic. Individuals share responses to the open-ended question using 300 characters or less. Individuals may provide a star-rating of the thoughts of others in an order unique to each person. The software identifies themes around the highest rated thoughts and provides data-analytics on the results.

This process will be used to obtain student voice in the development of a new high school bell schedule. The platform will be available for future use with students, parents, and staff for LCAP and other topics. The platform specifically addresses State LCAP priorities three and six, parental involvement (engagement) and school climate. Other priorities may also be addressed depending on the topic presented in the exchange. Use of this program also addresses LBUSD LCAP Goal 5, which indicates that all stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

By contracting with Fulcrum before December 21, the District obtains a substantial discount of \$4,000 on an annual license with unlimited advanced exchanges and Fulcrum has agreed to waive the \$3,000 setup fee.

Budget Impact

This General Fund expenditure is budgeted at a not-to-exceed amount of \$28,000.

Recommended Action

Staff recommends the Board of Education approve a contract with Fulcrum Management Solutions, Inc. to provide Thoughtexchange software and professional services with a not-to-exceed amount of \$28,000.



**Fulcrum Management Solutions Inc.
Thoughtexchange® Terms of Service Agreement**

This document and its related documents form an agreement between Fulcrum Management Solutions Inc. and you, Laguna Beach Unified School District. This document provides the specifics of your agreement; the following documents are incorporated by reference into your agreement: Attachment 1 is your detailed list of services, Attachment 2 is our Services Agreement, which provides our standard terms of service and Attachment 3 is a description of our services. In the event of a disagreement between this document and the attachments, this document takes precedence.

This is not an invoice. See below for invoicing details.

Pricing

Description	Pricing*
Thoughtexchange Services (detailed in the attached Attachment 1)	\$28,000.00
Annual Price	\$28,000.00
Initial Setup Fee (First Year Only)	\$3,000.00
Discount for acceptance by December 21, 2018 (First Year Only)	(\$3,000.00)
First Year Total	\$28,000.00

*Pricing in US Dollars

Payment & Term

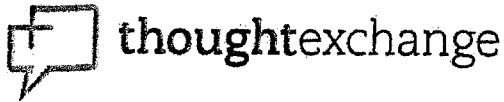
Your license begins on January 1, 2019 and is automatically renewed for a year term at the Annual Price, subject to a 5% annual increase, on your Anniversary Date of January 1 for each subsequent year, unless you provide us with 60 days notice of cancellation prior to the Anniversary Date.

The price shown on this agreement is guaranteed until the January 1, 2021 payment. After this payment, we will provide you with minimum 120 days notice, prior to the Anniversary Date, of any price increases.

An invoice, showing relevant taxes, will be provided upon acceptance of this agreement with subsequent invoices provided on or before the Anniversary Date above.

This agreement must be accepted by December 21, 2018 to be valid.



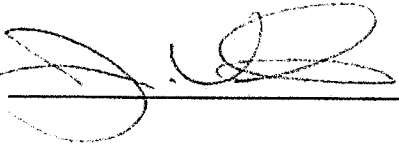


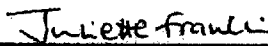
Please indicate your acceptance of this agreement (including the attachments) by email reply or by signing below and returning this cover page to us. By signing or replying you represent that you are authorized to agree to this agreement on behalf of Laguna Beach Unified School District.

Notwithstanding the foregoing, Fulcrum acknowledges and agrees that this Agreement is subject to ratification by the Laguna Beach Unified School District Board of Education at their meeting scheduled for January 15, 2019. Payment also indicates acceptance of these terms.

Laguna Beach Unified School District

Fulcrum Management Solutions Inc.

By: 

By: 

Jason Vitoria

(Above Name Printed)

Juliette Franklin

(Above Name Printed)

Superintendent

(Title)

VP Finance

(Title)

December 11, 2018

(Date)

December 11, 2018

(Date)



Attachment 1

Thoughtexchange is comprised of Software Services and Professional Services. Software Services are those provided by the software platform that creates online conversations between Leaders and their Participants. Professional Services are provided by our staff and contractors to you our customer and to your Leaders and Participants.

We call each of these conversations an Exchange. There are 2 types of Exchanges:

- a) Standard Exchanges where your licensed Leaders create and facilitate (i.e. manage) their own Exchanges;
- b) Advanced Exchanges where we create and facilitate the Exchange on behalf of your licensed Leaders.

This agreement lists the services you have purchased as part of your agreement. Descriptions of these services can be found in Attachment 3.

Software Services:

- Unlimited Leader Licenses
- 1 Thoughtexchange Room – i.e. 1 active exchange per room
- Unlimited Standard Exchanges can be created by a Leader
- Unlimited Participants per Exchange
- Multi language for Exchanges
- Analytics and Data Visualization
- Hosting of all runtime software and data, data backups, software upgrades
- 24x7 system availability
- Multiple Questions for Advanced Exchanges
- Demographic Questions for Advanced Exchanges
- Advanced analytics and visualizations including unlimited access that you manage.
- Customer Branding
- Advanced Exchange Projects

Professional Services:

- Email and phone support
- Coaching for Leaders for Standard Exchange creation
- Online access to help and resources
- Advanced Exchange Facilitation by our staff on behalf of your licensed Leaders
- Unlimited Advanced Exchanges or Projects - 1 actively supported by us at a time
- Engagement consulting
- Moderation for Advanced Exchanges
- Theming for Advanced Exchanges
- Custom reports and presentations for Advanced Exchanges
- Participant Results Web Sites for Advanced Exchanges

Laguna Beach Unified School District

24. ACTION

January 15, 2019

Approval: Contract with Barber & Gonzales Consulting Group to Provide Interest-Based Bargaining (IBB) Training and Facilitation for District, CSEA, and LaBUFA Leadership and Negotiations Teams with a Not-to-Exceed Amount of \$30,000

Proposal

Staff proposes the Board of Education approve a contract with Barber & Gonzales Consulting Group to provide Interest-Based Bargaining (IBB) training and facilitation for District, CSEA and LaBUFA leadership and negotiations teams with a not-to-exceed amount of \$30,000.

Background

Interest-based bargaining (IBB) is a negotiation style in which parties collaborate to find mutually beneficial solutions to problems. This strategy focuses on developing mutually beneficial agreements based on the interests of the parties. Interests include the needs, desires, concerns, and fears important to each side. IBB gives each party a better opportunity to solve complicated problems and build ongoing relationships that allows both sides to maximize interests.

The District held four days of IBB training for its negotiations teams in 2018 and several negotiation sessions facilitated by Barber & Gonzales, resulting in successful negotiations prior to the conclusion of the contract year. In order to continue collaborative negotiations using IBB for the 2019-2020 school year, this contract provides for one day of training for District, CSEA, and LaBUFA leadership and negotiations teams, as well as additional days of facilitation for negotiations teams and one training for the Leadership Academy participants on interest-based problem solving to build capacity in site leaders.

Budget Impact

This General Fund expenditure is budgeted at a not-to-exceed amount of \$30,000.

Recommended Action

Staff recommends the Board of Education approve a contract with Barber & Gonzales Consulting Group to provide Interest-Based Bargaining (IBB) training and facilitation for District, CSEA and LaBUFA leadership and negotiations teams with a not-to-exceed amount of \$30,000.

CONSULTING AGREEMENT: Personal Services

This AGREEMENT is made and entered into this 15th day of January, 2019 by and between Barber & Gonzales Consulting, hereinafter referred to as "Consultant" and the Laguna Beach Unified School District, hereinafter referred to as "District".

WHEREAS, the District is in need of special services and advice in administrative matters;

and

WHEREAS, such services and advice are not available at no cost from public agencies;

and

WHEREAS, Consultant is specially trained, experienced, and competent to provide the special services and advice required;

and

WHEREAS, such services are needed on a limited basis;

NOW, THEREFORE, the parties hereto agree as follows:

1. SERVICES to be provided by Consultant:

>Preparation for and facilitation of the Interest Based Approach to collective bargaining / negotiations, as scheduled by the Superintendent or designated manager.

2. The Consultant will commence providing services under this AGREEMENT from February 1, 2019 to June 30, 2019. The Consultant will perform said services as an independent contractor and not as an employee of the District. Consultant shall be under the direction of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

3. The District will prepare and furnish to the Consultant upon request such information, facilities, and materials as are reasonably necessary to the performance of the Consultant to this AGREEMENT.

4. The District shall pay the Consultant a total amount not to exceed \$30,000 (thirty thousand dollars) for services and expenses rendered pursuant to this AGREEMENT. Consultant shall submit periodic invoices to the District reflecting such services and expenses. Invoices shall be submitted to the District 30 days in advance of each payment due date.

a. In particular to this AGREEMENT the parties are agreed to engage in a minimum of 5 days of preparation for negotiation and 5 days of actual, facilitated negotiations per bargaining unit. The parties are also agreed that

with regard to the preparation stage of the negotiations, per mutual design between the consultant and the District, the bargaining units may be mutually engaged/involved.

b. The parties are agreed that the Consultant may, at the discretion of the Consultant, sub-contract with other professional colleagues in order to provide supportive facilitative or consulting services in pursuit of the specific needs of the District in pursuit of the purposes of this AGREEMENT.

c. Rate structure: Lead Consultant/facilitator: \$2400 p/day; Support/Co Facilitator: \$1200.00 p/day; travel and associated expenses billed to District as incurred with receipts provided.

5. The District may at any time for any reason terminate this AGREEMENT and compensate the Consultant only for services rendered to the date of termination. Written notice by the Assistant Superintendent of Human Resources of the District shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received or no later than three days after the day of mailing whichever is sooner.

6. There may occur rare occasions when the District should find it necessary to cancel an agreed to date(s) for services to be rendered by the Consultant. Should such cancellation occur within two weeks of the scheduled date(s) Consultant will be compensated for the cancelled dates at a rate of 50% of the ordinary daily rate of the Consultant. Should such cancellation occur within 7 days of the scheduled date(s) Consultant will be compensated in full for the cancelled date(s).

7. Consultant agrees to and shall hold harmless and indemnify the District, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense which may be incurred by reason of the following:

a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained by the Consultant or any person, firm, or corporation employed by the Consultant upon or in connection with the negligent performance of services by the Consultant called for in this AGREEMENT, except for liability for damages referred to above which result from the negligence or willful misconduct of the District, its officers, employees, or agents.

b. Liability for any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the negligent performance of services

by the Consultant called for in this AGREEMENT, whether said injury or damage occurs either on or off District property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

In the event of the negligent performance of the services to be rendered by the Consultant per this AGREEMENT at Consultant's expense, cost, and risk the Consultant shall defend any and all actions, suits, or other proceeding that may be brought or instituted against the District, its officers, agents, or employees

8. This AGREEMENT is not assignable without the written consent of the parties hereto.

9. Consultant shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.

10. Consultant, if an employee of another public agency, certifies that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

CONSULTANT:

Barber & Gonzales Consulting

By: _____

Address: _____

Date: _____

Tax ID # _____

DISTRICT:

By: _____

Title: _____

Address: _____

Date: _____

District Board Approved: _____

Laguna Beach Unified School District

25. ACTION

January 15, 2019

Approval: Change Order No. 1 in the amount of \$22,837.99 to Best Contracting Services, Inc. for 2018 Roofing Replacements at Various Sites Project

Proposal

Staff proposes the Board of Education approve the list of change orders in the amount of \$22,837.99 for the 2018 Roofing Replacements at Various Sites project. The original contract amount awarded for the project was for \$562,390.00. The total of all change orders is \$22,837.99 or 4.1% of the project. The new total contract amount shall be \$585,227.99.

The following list contains the bid category, contractor, change order amount, and brief description. The cumulative total of the change orders to the contractors listed below is within the 10% allowance allowed by the Public Contract Code.

<u>Change Orders</u>
Description: Change Order No. 1 Bid Package: No. 1 Roofing Contractor: Best Contracting Services, Inc. Requested by: District Reason: Replacement of Damaged Roof Framing Members and Theater Roof Parapet Walls Increased Height to Screen New Mechanical Equipment Amount: \$22,837.99

Background

Certain modifications were required during the construction phase of the 2018 Roofing Replacements at Various Sites project, which require a change order. Significant changes to the contract scope included the replacement of damaged plywood sheathing and fascia boards at Thurston Middle School above the 200's Classrooms adjacent to the main school parking lot. At Laguna Beach High School, the roof edge framing along the rear library roof required removal and replacement due to existing damage. As a result of the new HVAC equipment installed at the Artists Theater, the existing front low roof parapet walls were increased in height to screen the mechanical equipment units located inside the wells.

Date: January 8, 2019
Project No. 2018_5

**2018 Roofing Replacements at Various Sites
Laguna Beach Unified School District**

**BID PACKAGE NO. 01
CHANGE ORDER NO. 01**

TO: Best Contracting Services, Inc.
19027 South Hamilton Avenue
Gardena, CA 90248

You are hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	At Thurston M.S. Replace Damaged Roof Fascia Boards and Plywood Substrate Material
	Reason:	Provide Positive Attachment for Roofing Substrate to Existing Framing Members
	Document Ref:	COR #2
	Requested by:	District
	Change in Contract Sum:	\$2,720.00 / ADD
	Time Extension:	0 Calendar days
ITEM NO. 2:	Description:	At Laguna Beach High School Remove and Replace Damaged Framing at Roof Edge at 60's Rear Roof
	Reason:	Backing Required for Positive Attachment
	Document Ref:	COR #3
	Requested by:	District
	Change in Contract Sum:	\$2,701.00 / ADD
	Time Extension:	0 Calendar days
ITEM NO. 3:	Description:	At Laguna Beach High School Increase Theater Low Roof Parapet Walls to Screen New HVAC Equipment
	Reason:	Mechanical Equipment Screening
	Document Ref:	COR #6
	Requested by:	District
	Change in Contract Sum:	\$17,416.99 / ADD
	Time Extension:	0 Calendar days

END OF CHANGE ORDER ITEMS

SUMMARY

Original Contract Sum	\$562,390.00
Net Change by Previous Change Orders	\$0.00
This Change Order	\$22,837.99
Change to Contract Time	0 Days

Revised Contract Amount	\$585,227.99
--------------------------------	---------------------

The cumulative adjustment of the Contract Price and the Contract Time for each Change included in this Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor for such items of Changes. The Contract Price adjustment herein for the items included in this Change Order includes without limitation, all costs for labor, materials, services and/or equipment as well as any and all costs arising out of or associated in any manner with impacts, disruptions, interference, delays or hindrances in performing or providing the Changes included in this Change Order. By executing this Change Order, Contractor acknowledges the foregoing and agrees that any rights or claims of Contractor, whether known or unknown, for costs or times associated with providing or performing the Changes included in this Change Order and not specifically reflected and included in this Change Order are waived, relinquished and released by Contractor; in connection with the foregoing, Contractor waives and releases any rights under Civil Code Section 1542 with regard to any unknown costs or additional time associated with the changes included in this Change Order.

APPROVALS

Jeff Dixon Date

Board Approved Date: _____

Asst. Superintendent of Business Services
Laguna Beach Unified School District

Authorized Agent

12/10/18

Date

Name, Title

Best Contracting Services, Inc.

Change Order Request



C.O.R. # 18081-0002

G.C. #

Date: 8/17/2018

Project Name: 18081 / LAGUNA BEACH HS & THURSTON MS

Project #: 18081

To: Laguna Beach USD

Attn:

550 Blumont Street

Laguna Beach, CA 92651

From: Best Contracting Services, Inc.

Angel Aviles

19027 S. Hamilton Ave.

Gardena, CA 90248-4408

Phone: (949) 497-7700 Fax: (949) 497-8343

Phone: (310) 328-6969 Fax: (310) 380-6066

We hereby propose to make the following changes:

Replaced (5) sheet plywood
7x32=224x5 sheet = \$1120

Replaced Fasia board
2x12x80 80LFx20= \$1600

Change Order Price

\$2,720.00

This price is good for 15 days. If conditions change, this price is void.

We are requesting a time extension of 0 days in conjunction with this change.

Angel Aviles

8/17/2018

Author

Date Sent



Accepted

The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

Change Order Request



C.O.R. # 18081-0003

G.C. #

Date: 8/17/2018

Project Name: 18081 / LAGUNA BEACH HS & THURSTON MS

Project #: 18081

To: Laguna Beach USD
Attn:
550 Blumont Street
Laguna Beach, CA 92651

From: Best Contracting Services, Inc.
Angel Aviles
19027 S. Hamilton Ave.
Gardena, CA 90248-4408

Phone: (949) 497-7700 Fax: (949) 497-8343

Phone: (310) 328-6969 Fax: (310) 380-6066

We hereby propose to make the following changes:

Per Garland Inspector BEST cut back 6" of plywood by the edge of roof and installed 0-1/2" tapered edge before Roof in place.

Change Order Price

\$2,701.01

This price is good for 15 days. If conditions change, this price is void.

We are requesting a time extension of 0 days in conjunction with this change.

Angel Aviles

8/17/2018

Author

Date Sent



Accepted

The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

Change Order Request



C.O.R. # 18081-0003

G.C. #

Date: 8/17/2018

Project Name: 18081 / LAGUNA BEACH HS & THURSTON MS

Project #: 18081

Labor

Labor Type	Man Hrs	\$/Hr	Burden	Fringe	Total Tax	Total Labor
Roofer Journeyman	24.00	\$75.19	\$0.00	\$0.00	\$0.00	\$1,804.56
Sub Total					\$0.00	\$1,804.56
Grand Total					\$0.00	\$1,804.56

Materials

Materials	Quantity	Cost	Total Tax	Total Materials
Tapered Edge 1/2" / Band	2.00	\$125.00	\$19.38	\$269.38
Smooth Torch / rol	3.00	\$85.00	\$19.76	\$274.76
Sub Total			\$39.14	\$544.14
Grand Total			\$39.14	\$544.14
Total				\$2,348.70
Overhead				\$234.87
Profit				\$117.44
Total				\$2,701.01

Change Order Request



C.O.R. # 18081-0006

G.C. #

Date: 12/4/2018

Project Name: 18081 / LAGUNA BEACH HS & THURSTON MS

Project #: 18081

To: Laguna Beach USD

Attn:

550 Blumont Street

Laguna Beach, CA 92651

From: Best Contracting Services, Inc.

Angel Aviles

19027 S. Hamilton Ave.

Gardena, CA 90248-4408

Phone: (949) 497-7700 Fax: (949) 497-8343

Phone: (310) 328-6969 Fax: (310) 380-6066

We hereby propose to make the following changes:

BEST made a new pony well at two roof in the Auditorium per Ryan Zajda.

Change Order Price

\$17,416.99

This price is good for 15 days. If conditions change, this price is void.

We are requesting a time extension of 0 days in conjunction with this change.

Angel Aviles

12/4/2018

Author

Date Sent



Accepted

The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

Change Order Request



C.O.R. # 18081-0006

G.C. #

Date: 12/4/2018

Project Name: 18081 / LAGUNA BEACH HS & THURSTON MS

Project #: 18081

Labor

Labor Type	Man Hrs	\$/Hr	Burden	Fringe	Total Tax	Total Labor
Roofer Foreman	16.00	\$82.50	\$0.00	\$0.00	\$0.00	\$1,320.00
Roofer Journeyman	64.00	\$75.19	\$0.00	\$0.00	\$0.00	\$4,812.16
Sheet Metal Fabrication	16.00	\$85.00	\$0.00	\$0.00	\$0.00	\$1,360.00
Sub Total					\$0.00	\$7,492.16
Grand Total					\$0.00	\$7,492.16

Materials

Materials	Quantity	Cost	Total Tax	Total Materials
2x6x10 wood / pc	41.00	\$19.00	\$60.37	\$839.37
Plywood 1/2" / sht	16.00	\$25.00	\$31.00	\$431.00
A-35 simpson brackets / ea	14.00	\$3.25	\$3.53	\$49.03
Nails / box	1.00	\$60.00	\$4.65	\$64.65
HPR Torch base / rol	5.00	\$217.00	\$84.09	\$1,169.09
HPR SA FR base / rol	7.00	\$236.00	\$128.03	\$1,780.03
.5 Aluminum pre-finish / sht	10.00	\$200.00	\$155.00	\$2,155.00
Misc	1.00	\$450.00	\$34.88	\$484.88
Sub Total			\$501.55	\$6,973.05
Grand Total			\$501.55	\$6,973.05

Equipment

Equipment	Quantity	Cost	Total Tax	Total Equipment
3/4 Ton Truck	2.00	\$340.00	\$0.00	\$680.00
Sub Total			0.00	\$680.00
Grand Total			0.00	\$680.00

Total \$15,145.21
 Overhead \$1,514.52
 Profit \$757.26
 Total \$17,416.99

Laguna Beach Unified School District

26. ACTION

January 15, 2019

Approval: Authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) with the County of Orange Recorder's Office for Best Contracting Services, Inc. for the 2018 Roofing Replacements at Various Sites Project

Proposal

Accept the contract for Best Contracting Services, Inc. for the 2018 Roofing Replacements at Various Sites project as complete and authorize the Assistant Superintendent of Business Services to file a Notice of Completion with the County of Orange Recorder's Office.

Background

On May 23, 2018 the Board of Education approved the award of contract to Best Contracting Services, Inc. for the 2018 Roofing Replacements at Various Sites project. The contract is substantially complete and ready for acceptance by the Board of Education. At this time, staff requests the Board accept this contract as complete and authorize the filing of a Notice of Completion (NOC) with the County of Orange Recorder's Office.

The NOC, once executed and recorded by the Orange County Clerk-Recorder, serves to give formal notice to all subcontractors, manufacturers, and material suppliers that they have 30 days in which to submit any claims to the District for payment due from any prime contractors. The filing of the NOC also generally serves to trigger the start of warranty/guarantee periods, including the extended period of applicable performance bonds by various contractors, which generally run for a period of one year from the recording date of NOC. While such action declares the project to be "completed," it does not require any retention funds to be automatically released to project engineers or contractors.

Budget Impact

No budget impact will occur as a result of this action.

Recommended Action

Staff recommends that the Board of Education accept the contract for Best Contracting Services, Inc. for the 2018 Roofing Replacements at Various Sites project as complete and authorize the Assistant Superintendent of Business Services to file a Notice of Completion with the County of Orange Recorder's Office.

Laguna Beach Unified School District

Laguna Beach, CA 92651

P164



LAGUNA BEACH UNIFIED SCHOOL DISTRICT – 2018 Roofing Replacements at Various Sites
Financial Reconciliation Letter – Bid Package No. 1

December 10, 2018

Best Contracting Services, Inc.
19027 South Hamilton Avenue
Gardena, CA 90248

PROJECT: 2018 Roofing Replacements at Various Sites
Project No.: 2018_5
SUBJECT: Final Reconciliation Letter – Bid Package No. 1

This closeout letter constitutes as a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner Laguna Beach Unified School District (District) for the **2018 Roofing Replacements at Various Sites Project (Project)**, including but not limited to, disputed, undisputed and doubtful claims. Payment of Owner of the amount agreed under this contract in the amount of **\$585,227.99** shall constitute a full and complete accords and satisfaction of all such claims and shall constitute payment in full and a full release and discharge of owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contract. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provides as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

Once this document signed by **Best Contracting Services, Inc.** (Bid Package No. 1), it constitutes acceptance of the statements made above. Also, an official "Notice of Completion" will be brought to the Board of Education for approval and retention can be billed and then released thirty five (35) days following the recording of the "Notice of Completion". Once disputes are reconciled and the form is signed, only then can the District file the "Notice of Completion" enabling the Contractor to bill for retention held. Also, in order for your firm to be issued the ensuing final retention payment, all items listed below in the "Items to be Completed" list must be complete and accepted by the District.

Best Contracting Services, Inc.

By: _____

Contractor Legally Responsible Printed Name

Signature: _____

Date: _____

ITEMS TO BE COMPLETED:

1. **Consent of Surety**
2. **Final Compliance of Certified Payroll Reports**

Laguna Beach Unified School District

27. ACTION

January 15, 2019

Approval: Authorize the Assistant Superintendent of Business Services to File Notices of Completion (NOC's) with the County of Orange Recorder's Office for the Contracts Listed in the Board Report for the LBHS Stadium Restroom-Storage Building and Theater Upgrades Project

Proposal

Accept the contracts for the contracts listed in the Board report for the LBHS Stadium Restroom-Storage Building and Theater Upgrades Project as complete and authorize the Assistant Superintendent of Business Services to file Notices of Completion with the County of Orange Recorder's Office.

Background

On May 23, 2018 the Board of Education approved the award of contract to the following contractors.

Bid Category	Contractor
Bid Package No. 1 – General Construction	Sanders Construction Services, Inc.
Bid Package No. 2 – Site Utilities & Plumbing	Pacific Plumbing Company of Santa Ana
Bid Package No. 3 – Electrical & Low Voltage	RDM Electric Co., Inc.

These contract are substantially complete and ready for acceptance by the Board of Education. At this time, staff requests the Board accept these contracts as complete and authorize the Assistant Superintendent of Business Services to file Notices of Completion with the County of Orange Recorder's Office.

The Notices of Completion, once executed and recorded by the Orange County Clerk-Recorder, serves to give formal notice to all subcontractors, manufacturers, and material suppliers that they have 30 days in which to submit any claims to the District for payment due from any prime contractors. The filing of the NOC also generally serves to trigger the start of warranty/guarantee periods, including the extended period of applicable performance bonds by various contractors, which generally run for a period of one year from the recording date of NOC. While such action declares the project to be "completed," it does not require any retention funds to be automatically released to project engineers or contractors.

Budget Impact

No budget impact will occur as a result of this action.

Recommended Action

Staff recommends that the Board of Education accept the contracts as listed in the Board report for the LBHS Stadium Restroom-Storage Building and Theater Upgrades Project as complete and authorize the Assistant Superintendent of Business Services to file Notices of Completion with the County of Orange Recorder's Office.



LAGUNA BEACH UNIFEID SCHOOL DISTRICT – LBHS Stadium Restroom-Storage Building and Theater Upgrades Project

Financial Reconciliation Letter – Bid Package No. 1

December 11, 2018

Sanders Construction Services, Inc.
20331 Lake Forest Drive, Suite C2
Lake Forest, CA 92630

PROJECT: LBHS Stadium Restroom-Storage Building and Theater Upgrades
Project No.: 2017_2
SUBJECT: Final Reconciliation Letter – Bid Package No. 1

This closeout letter constitutes as a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner Laguna Beach Unified School District (District) for the **LBHS Stadium Restroom-Storage Building and Theater Upgrades Project** (Project), including but not limited to, disputed, undisputed and doubtful claims. Payment of Owner of the amount agreed under this contract in the amount of **\$1,472,043.00** shall constitute a full and complete accords and satisfaction of all such claims and shall constitute payment in full and a full release and discharge of owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contact. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provides as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

Once this document signed by **Sanders Construction Services, Inc.** (Bid Package No. 1), it constitutes acceptance of the statements made above. Also, an official "Notice of Completion" will be brought to the Board of Education for approval and retention can be billed and then released thirty five (35) days following the recording of the "Notice of Completion". Once disputes are reconciled and the form is signed, only then can the District file the "Notice of Completion" enabling the Contractor to bill for retention held. Also, in order for your firm to be issued the ensuing final retention payment, all items listed below in the "Items to be Completed" list must be complete and accepted by the District.

Final Contract Reconciliation Letter
LBHS Stadium Restroom-Storage Building and Theater Upgrades

Sanders Construction Services, Inc.

By: PATRICK B. SANDERS
Contractor Legally Responsible Printed Name

Signature: 

Date: 12-12-18

ITEMS TO BE COMPLETED:

1. **Consent of Surety**
2. **Final Compliance of Certified Payroll Reports**
3. **Architect Punchlist**

Recording Requested by:
Jeff Dixon, Assistant Superintendent of Business Services
Laguna Beach Unified School District

Mail to:
Laguna Beach Unified School District
550 Blumont Street
Laguna Beach, CA 92651

NO FEE RECORDING REQUESTED
GOVERNMENT EXEMPT CODE 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the Laguna Beach Unified School District of Orange County, California, as Owner of the property hereinafter described, caused improvements to be made to said property to wit: **Laguna Beach High School, 625 Park Avenue, Laguna Beach, CA 92651**. The contract for the doing of which was heretofore entered into on the 23rd day of May, 2018 which contract was made with **Sanders Construction Services, Inc.** as Contractor; that said improvements were completed on January 15, 2019 and accepted by formal action of the governing board of said district on the 15th day of January, 2019; that title to said property is vested in the Laguna Beach Unified School District of Orange County, California; that the surety for the above named Contract is the **Hartford Fire Insurance Company**; that the property hereinafter referred to and on which said improvements were made is described as follows: **LBHS Stadium Restroom-Storage Building and Theater Upgrades Project**

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, CALIFORNIA

By _____
Jeff Dixon
Assistant Superintendent of Business Services

STATE OF CALIFORNIA)

)ss.

COUNTY OF ORANGE)

Jeff Dixon, being first duly sworn, deposes and says:

That he is a representative of the Board of Education of the Laguna Beach Unified School District of the County of Orange;

That the Laguna Beach Unified School District of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

Jeff Dixon
Assistant Superintendent of Business Services

State of California
County of Orange

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by Jeff Dixon, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Signature _____

Seal



LAGUNA BEACH UNIFEID SCHOOL DISTRICT – LBHS Stadium Restroom-Storage Building and
Theater Upgrades Project

Financial Reconciliation Letter – Bid Package No. 2

December 11, 2018

Pacific Plumbing Company of Santa Ana
615 E. Washington Avenue
Santa Ana, CA 92707

PROJECT: LBHS Stadium Restroom-Storage Building and Theater Upgrades
Project No.: 2017_2
SUBJECT: Final Reconciliation Letter – Bid Package No. 2

This closeout letter constitutes as a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner Laguna Beach Unified School District (District) for the **LBHS Stadium Restroom-Storage Building and Theater Upgrades Project** (Project), including but not limited to, disputed, undisputed and doubtful claims. Payment of Owner of the amount agreed under this contract in the amount of **\$144,320.00** shall constitute a full and complete accords and satisfaction of all such claims and shall constitute payment in full and a full release and discharge of owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contact. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provides as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

Once this document signed by Pacific Plumbing Company of Santa Ana (Bid Package No. 2), it constitutes acceptance of the statements made above. Also, an official "Notice of Completion" will be brought to the Board of Education for approval and retention can be billed and then released thirty five (35) days following the recording of the "Notice of Completion". Once disputes are reconciled and the form is signed, only then can the District file the "Notice of Completion" enabling the Contractor to bill for retention held. Also, in order for your firm to be issued the ensuing final retention payment, all items listed below in the "Items to be Completed" list must be complete and accepted by the District.

Pacific Plumbing Company of Santa Ana.

By: Pacific Plumbing Company Of Santa Ana
Contractor Legally Responsible Printed Name

Signature: Vlad Catu

Date: 12/14/2018

ITEMS TO BE COMPLETED:

1. ☐ Consent of Surety
2. Final Compliance of Certified Payroll Reports
3. Architect/Engineer Punchlist

Recording Requested by:
Jeff Dixon, Assistant Superintendent of Business Services
Laguna Beach Unified School District

Mail to:
Laguna Beach Unified School District
550 Blumont Street
Laguna Beach, CA 92651

NO FEE RECORDING REQUESTED
GOVERNMENT EXEMPT CODE 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the Laguna Beach Unified School District of Orange County, California, as Owner of the property hereinafter described, caused improvements to be made to said property to wit: **Laguna Beach High School, 625 Park Avenue, Laguna Beach, CA 92651**. The contract for the doing of which was heretofore entered into on the 23rd day of May, 2018 which contract was made with **Pacific Plumbing Company of Santa Ana** as Contractor; that said improvements were completed on January 15, 2019 and accepted by formal action of the governing board of said district on the 15th day of January, 2019; that title to said property is vested in the Laguna Beach Unified School District of Orange County, California; that the surety for the above named Contract is the **Merchants Bonding Company**; that the property hereinafter referred to and on which said improvements were made is described as follows: **LBHS Stadium Restroom-Storage Building and Theater Upgrades Project**

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, CALIFORNIA

By _____
Jeff Dixon
Assistant Superintendent of Business Services

STATE OF CALIFORNIA)

)ss.

COUNTY OF ORANGE)

Jeff Dixon, being first duly sworn, deposes and says:

That he is a representative of the Board of Education of the Laguna Beach Unified School District of the County of Orange;

That the Laguna Beach Unified School District of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

Jeff Dixon
Assistant Superintendent of Business Services

tate of California
ounty of Orange

Subscribed and sworn to (or affirmed) before me on this ____ day of _____, 20 ____, by Jeff Dixon, proved
me on the basis of satisfactory evidence to be the person who appeared before me.

otary Signature _____

Seal



LAGUNA BEACH UNIFEID SCHOOL DISTRICT – LBHS Stadium Restroom-Storage Building and
Theater Upgrades Project

Financial Reconciliation Letter – Bid Package No. 3

December 11, 2018

RDM Electric Co., Inc.
13867 Redwood Avenue
Chino, CA 91710

PROJECT: LBHS Stadium Restroom-Storage Building and Theater Upgrades
Project No.: 2017_2
SUBJECT: Final Reconciliation Letter – Bid Package No. 3

This closeout letter constitutes as a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner Laguna Beach Unified School District (District) for the **LBHS Stadium Restroom-Storage Building and Theater Upgrades Project** (Project), including but not limited to, disputed, undisputed and doubtful claims. Payment of Owner of the amount agreed under this contract in the amount of **\$303,857.00** shall constitute a full and complete accords and satisfaction of all such claims and shall constitute payment in full and a full release and discharge of owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contact. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provides as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

Once this document signed by RDM Electric Co., Inc. (Bid Package No. 3), it constitutes acceptance of the statements made above. Also, an official "Notice of Completion" will be brought to the Board of Education for approval and retention can be billed and then released thirty five (35) days following the recording of the "Notice of Completion". Once disputes are reconciled and the form is signed, only then can the District file the "Notice of Completion" enabling the Contractor to bill for retention held. Also, in order for your firm to be issued the ensuing final retention payment, all items listed below in the "Items to be Completed" list must be complete and accepted by the District.

RDM Electric Co., Inc.

By: ROBERT D. McDONNELL, JR.
Contractor Legally Responsible Printed Name

Signature: Robert D. McDonnell Jr.

Date: 12-12-18

ITEMS TO BE COMPLETED:

1. **Consent of Surety**
2. **Final Compliance of Certified Payroll Reports**
3. **Architect/Engineer Punchlist**

Recording Requested by:
Jeff Dixon, Assistant Superintendent of Business Services
Laguna Beach Unified School District

Mail to:
Laguna Beach Unified School District
550 Blumont Street
Laguna Beach, CA 92651

NO FEE RECORDING REQUESTED
GOVERNMENT EXEMPT CODE 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the Laguna Beach Unified School District of Orange County, California, as Owner of the property hereinafter described, caused improvements to be made to said property to wit: **Laguna Beach High School, 625 Park Avenue, Laguna Beach, CA 92651**. The contract for the doing of which was heretofore entered into on the 23rd day of May, 2018 which contract was made with **RDM Electric Co., Inc.** as Contractor; that said improvements were completed on January 15, 2019 and accepted by formal action of the governing board of said district on the 15th day of January, 2019; that title to said property is vested in the Laguna Beach Unified School District of Orange County, California; that the surety for the above named Contract is the **The Hanover Insurance Company**; that the property hereinafter referred to and on which said improvements were made is described as follows: **LBHS Stadium Restroom-Storage Building and Theater Upgrades Project**

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, CALIFORNIA

By _____
Jeff Dixon
Assistant Superintendent of Business Services

STATE OF CALIFORNIA)

)ss.

COUNTY OF ORANGE)

Jeff Dixon, being first duly sworn, deposes and says:

That he is a representative of the Board of Education of the Laguna Beach Unified School District of the County of Orange;

That the Laguna Beach Unified School District of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

Jeff Dixon
Assistant Superintendent of Business Services

State of California
County of Orange

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by Jeff Dixon, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Signature _____

Seal

Laguna Beach Unified School District

28. ACTION

January 15, 2019

Approval: Agreement with Learning Together Strengths Academy for Facilitation of a Series of Gallup Strengths Workshops for LBUSD Leadership Team for the 2018-2019 School Year in An Amount Not-to-Exceed \$10,000

Proposal

Staff proposes that the Board of Education approve an agreement with Learning Together Strengths Academy for facilitation of a series of Strengths Workshops for the LBUSD Leadership Team throughout the 2018-2019 school year.

Background

According to the Gallup organization, "learning and emerging as a leader is a process that takes knowledge, skills, and practice, and it requires you to be intentional in how you use your talents." Clifton Strengths workshops focus on personal development and provide leaders with the opportunity to:

- Increase self-awareness
- Deepen knowledge and appreciation of others' talents
- Form and maximize teams
- Help others to affirm, develop, and apply their talents

Through a series of afternoon workshops, LBUSD leadership staff will spend time understanding their strengths and how to invest in others' strengths, getting people with the right strengths on their team, and understanding and meeting the four basic needs of those who look to you for leadership.

Budget Impact

The budget impact for these professional development days focused on social and culture climate is not-to-exceed \$10,000.

Recommended Action

Staff recommends the Board of Education approve the agreement with Learning Together Strengths Academy for facilitation of a series Gallup Strengths Workshops for the LBUSD Leadership Team throughout the 2018-2019 school year.



Company Address 5509-B W Friendly Ave
Suite 201
Greensboro, NC 27410

Created Date 1/8/2019
Quote No. 201901-181

Sales Mike Morrill
Company Name Learning Together
Phone (866) 921-0000
Sales Email mike@learningtogether.com

Contact Name Jason Viloria
Title Superintendent
ADVANCED STRENGTHS WORKSHOPS
Phone 949-497-7700 Ext. 5202
Email jviloria@lbusd.org

Bill To Name Laguna Beach Unified School District
Bill To 550 Blumont Street
Laguna Beach, CA 92651

Ship To Name Laguna Beach Unified School District

Product	Line Item Description	Quantity	List Price	Sales Price	Total Price
W12: Strengthening Personal Leadership	90-minute Strengths Pathways workshop focused on developing the 4 traits teams most frequently seek from their leadership. Completed.	1.00	\$4,995.00	\$2,995.00	\$2,995.00
W14: Promoting a Strengths-Based Culture	90-minute Strengths Pathways workshop extending the use of personal strengths to build stronger teams, develop leadership skills, and promote a cooperative strengths-based culture. Tentatively confirmed for March 21, 2019.	1.00	\$4,995.00	\$2,995.00	\$2,995.00

Totals

Total Price \$5,990.00

8% shipping and handling applies to materials only

Grand Total \$5,990.00

This is a proposal quote, NOT an invoice.

I accept this proposal on behalf of the designated district, school and/or contact.

Signed: _____ Title: _____

Date: _____ PO Number: _____

Does not include any applicable state or local taxes.

Pricing valid for 90 days from date of quotation. After 90 days, pricing and shipping costs may be subject to change. Please contact your representative or call 866.921.0000 for an updated quote. Any unopened items may be returned within 15 days. A re-stocking fee will be charged on all returned items. Rush processing and/or express shipping is billed in addition to the 8% shipping and handling fee