

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING**

550 Blumont
Laguna Beach, CA 92651

October 10, 2017

**5:30 P.M.
CLOSED SESSION**

**6:00 P.M.
STUDY SESSION:
SOCIAL EMOTIONAL SUPPORTS (SES) PROGRAM
OVERVIEW AND UPDATE**

**7:00 P.M.
OPEN SESSION**

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS
Open Session School Board Meetings will be video recorded.

- 1. CALL TO ORDER**
- 2. ROLL CALL TO ESTABLISH QUORUM**
- 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
- 4. ADJOURN TO CLOSED SESSION**
 - A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
(Government Code §54957)
 - B. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION**
(Govt. Code § 54956.9(d)(1))
(*Student DOE v. Laguna Beach Unified School District*, OC Superior Court Case No. 30-2017-00917965-CU-WM-CJC)
- 5. CALL TO ORDER - OPEN SESSION**
- 6. PLEDGE OF ALLEGIANCE**
- 7. REPORT ON CLOSED SESSION ACTION**
- 8. ADOPTION OF AGENDA**
- 9. RECOGNITIONS**
 - a. None**

10. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment.

Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

11. STUDY SESSION: LAGUNA BEACH UNIFIED SCHOOL DISTRICT SOCIAL EMOTIONAL SUPPORTS (SES) PROGRAM OVERVIEW AND UPDATE

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff will present information and provide an update regarding the Social Emotional Supports to be implemented at LBUSD schools during the 2017-18 school year.

12. REPORTS

- *Student Board Representative(s)*
 - *LaBUFA Representative*
 - *CSEA Representative*
 - *Organizations – Boosters, PTA, SchoolPower*
 - *Board Members*
 - *Superintendent*
 - *Cabinet Members*
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13. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes – September 26, 2017
- b. Approval/Ratification of Personnel Report
- c. Approval of Conference/Workshop Attendance
- d. Approval of Field Trips
- e. Approval of Interdistrict Attendance Agreements – Students From Other Districts
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements for Contracted Services – Technology
- h. Approval/Ratification of Warrants #391566 through #391721 in the amount of \$917,497.38 Dates: 9/18/2017 through 9/29/2017

INFORMATION ITEMS

14. LAGUNA BEACH UNIFIED SCHOOL DISTRICT GIFTED AND TALENTED EDUCATION (GATE) PROGRAM SURVEY RESULTS

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff will present information regarding the results of a Hanover Research study of LBUSD's Gifted and Talented Education Program. The report recommendations for *Best Practices in Gifted Education* will also be presented and reviewed.

15. STUDENT ACHIEVEMENT AND ASSESSMENT RESULTS ON THE CALIFORNIA ASSESSMENT OF STUDENT PERFORMANCE AND PROGRESS (CAASPP), THE ACT COLLEGE READINESS TEST, THE EARLY ASSESSMENT PROGRAM (EAP), AND THE ADVANCED PLACEMENT (AP) TEST

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff will present information regarding the 2017 California Assessment of Performance and Progress (CAASPP), ACT College Readiness, Early Assessment Program (EAP), and Advanced Placement (AP) results.

ACTION ITEMS

16. APPROVAL OF AGREEMENT WITH MY CALIFORNIA PERMIT ONLINE DRIVER EDUCATION COURSE

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education approve the agreement with My California Permit Online to provide an online driver education program to Laguna Beach High School students.

17. APPROVAL OF AGREEMENT WITH BEST BEST & KRIEGER LLP FOR LEGAL COUNSEL RELATED TO SPECIAL EDUCATION ISSUES WITH A NOT-TO-EXCEED AMOUNT OF \$42,000 FOR THE 2017-2018 SCHOOL YEAR

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education authorize the agreement with Best Best & Krieger for legal services and advice related to special education issues with a not-to-exceed amount of \$42,000.

18. APPROVAL OF SELPA COMMUNITY ADVISORY COUNCIL MEMBERS

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education approve the appointment of the special education staff members designated below to serve as additional voting members of the South Orange County Special Education Local Plan Area (SOC SELPA) Community Advisory Committee (CAC) for the 2017/2018 school year.

19. APPROVAL OF COST REDUCTION STUDY FROM PROCURE AMERICA RELATED TO WASTE & RECYCLING, UTILITIES, TELECOMMUNICATIONS, AND DOCUMENT MANAGEMENT

– Jeff Dixon, Assistant Superintendent, Business Services

Staff requests the Board of Education approve Procure America to perform a study related to potential cost reductions in waste & recycling, utilities, telecommunications, and document management.

20. BOARD MEMBER REQUESTS: ITEMS FOR FUTURE MEETINGS, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS

– Jan Vickers, President, Board of Education

21. ADJOURNMENT

– Jan Vickers, President, Board of Education

The next Regular Meeting of the Board of Education is **Monday, October 23, 2017, 6:00 PM**
at the Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

11. STUDY SESSION

October 10, 2017

Social Emotional Supports (SES) Program Overview and Update

Proposal

Staff will present information and provide an interactive opportunity regarding the Social Emotional Supports to be implemented at LBUSD schools during the 2017-18 school year.

Background

In the 2016-2017 school year, the Laguna Beach Unified School District formalized a staffing shift for the 2017-2018 school year to create a Director, Social and Emotional Support, and two student support specialist positions. There are multiple, high-priority goals associated with the new positions:

1. With the input from key stakeholders, design, implement, and periodically evaluate a multi-year social-emotional support strategic plan;
2. Evaluate students' social-emotional support needs K-12 through the use of existing data (e.g., California Healthy Kids Survey, Hanover Research School Climate Survey);
3. Identify and implement universal social-emotional screenings K-12 and use data at the student, site, and district level to inform program effectiveness and direct student service priorities;
4. Align existing social-emotional support curriculum and instruction to identified areas of student need;
5. Build and enhance a coalition of community partners for the provision of specialized social-emotional health services;
6. Formalize social-emotional support prevention and intervention service delivery model K-12, including curriculum adoption and implementation, and alignment within existing multi-tiered systems of support (MTSS);
7. Build teacher capacity for the provision of social-emotional support through professional development in areas of evolving need; and
8. Deliver parent education in the area of social-emotional supports to ensure comprehensive and developmentally appropriate supports for students.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required.

Laguna Beach Unified School District

13.a. CONSENT/ACTION

October 10, 2017

Approval: Minutes – September 26, 2017

Board of Education Minutes of Regular Meeting September 26, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
Dee Perry
Ketta Brown
Carol Normandin
Peggy Wolff

Public Comment on Closed Session Items

None.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Normandin seconded. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes. The following topics were discussed.

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code §54957)

B. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION (Govt. Code § 54956.9(d)(1)) (*Student DOE v. Laguna Beach Unified School District*, OC Superior Court Case No. 30-2017-00917965-CU-WM-CJC)

Member Brown moved to adjourn from Closed Session. Member Normandin seconded. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff voted yes. Closed Session adjourned at 5:15 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Sara Hopper, Vice President LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Mike Morrison, Chief Technology Officer
Amy Kernan, Director, Assessment & Accountability
Irene White, Director, Special Education
Michael Keller, Ed.D., Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Ed.D., Principal, Laguna Beach High School

Open Session

President Vickers called the meeting to order at 6:00 p.m.

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers had no report out.

Adoption of Agenda

Public Comment: None

Member Brown moved adoption of the agenda. Member Wolff seconded.

Discussion:

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff voted yes to adopt the agenda.

Recognitions

None

Public Comment (Non- Agenda Items)

None

Study Session: History/Social Science

Thurston Middle School Teacher, Michelle Martinez, and Laguna Beach High School Teacher, Kristen Cowles, lead an interactive discovery of the new History/Social Studies framework. The presentation included a look at a model lesson for seventh grade world history. Ms. Martinez and Ms. Cowles reviewed instructional implications, an overview of the framework, the implementation plan, and a review of the instructional materials adoption process.

The Board asked questions regarding the timeline for implementation and adoption of textbooks.

Dr. Odipo stated the framework was released last year and the framework will be fully implemented by 2019.

Reports

Student Representative(s) – Piper Warner

- Reported on school culture at the high school
 - Club rush
 - Homecoming theme: Romecoming!
 - College prep testing: 9th (PreSAT 8/9), 10th (PreACT), and 11th graders (PSAT) to college admittance testing
 - Dance team will be performing during half time at football games
 - Game of the Week: Thursday, October 5 – Girls Volleyball vs. Saddleback

LaBUFA Representative – Sara Hopper, LaBUFA Vice President

- Commented on LaBUFA's participation in:
 - Teacher evaluation process and the collaborative evaluation committee
 - Calendar committee starts next month
 - Independent Study committee
- New site representatives at a couple school sites
- TMS BTSN Thursday, September 28

CSEA Representative – Margaret Warder, CSEA President

- CSEA Survey being sent out
- CSEA executive members attending meeting on December 5 at Orange Field Office
- Boo grams starting first week of October to raise money for scholarships

Board Members

Board members reported as follows:

Member Wolff

- Attended SchoolPower Trustee Meeting

Member Normandin

- No report

Member Brown

- No report

Clerk Perry

- No report

President Vickers

- Attended the grand opening of the Cox Technology Center at the Laguna Beach Boys & Girls Club

Superintendent Vilorio

- Sending letter in support of SB751 to the Governor Brown
- Sending letter in support of Title II Education Funding to U.S. Representative Dana Rohrabacher

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- No report

Jeff Dixon, Assistant Superintendent, Business Services

- All new buildings delivered to TOW; thanked Ryan Zajda

Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

- Attended meeting regarding DACA
- Instructional committees and meetings included
 - Computer science pathway articulation
 - Social/emotional stakeholder meeting
 - Dyslexia training

CONSENT CALENDAR

Public Comment: None

Member Brown moved approval of Consent Calendar items a – m. Member Normandin seconded.

- a. Approval of Minutes – September 12, 2017
- b. Approval/Ratification of Personnel Report
- c. Approval of Conference/Workshop Attendance
- d. Approval to Deny Interdistrict Attendance Agreements – Students From Other Districts
- e. Approval of Interdistrict Attendance Agreements - Students To Other Districts
- f. Approval of Gifts - Checks Totaling \$4,750.00
- g. Approval/Ratification of Certificated Payroll 2A in the Amount of \$393,170.71
Approval/Ratification of Classified Payroll 2B in the Amount of \$384,032.81
- h. Approval of Agreements for Contracted Services – Special Education
- i. Approval of Agreements for Contracted Services – Technology
- j. Approval/Ratification of Warrants #391384 through #391565 in the amount of \$1,375,819.07 Dates: 8/29/2017 through 9/15/2017
- k. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Fund Disbursements Totaling \$1,700.00
- l. Approval of Student Fieldwork Experience and Student Teacher Agreements with CalStateTEACH from September 1, 2017 through June 30, 2020
- m. Approval Agreement with Orange County Department of Education for the Provision of Tobacco Prevention Services, Tobacco-Use Prevention Education (TUPE)

Comments: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

INFORMATION ITEMS

Opening of the 2017-2018 School Year

Dr. Vilorio presented information on the opening of the 2017-2018 school year. Information included accomplishments and the district's 2017-2018 focus areas of *every student, every day, continuous improvement, and relationships matter*. Dr. Vilorio shared information on enrollment, assessment data, instructional focus areas, professional development and social emotional supports. In addition, he provided an overview of facilities accomplishments and new hires for this school year.

Monthly Financial Update

Mr. Dixon presented the monthly financial update for the month of August. He stated the district has received less than 2% of revenue.

Board members stated they were appreciative of having the CalPERS information included.

ACTION ITEMS

Approval of Proclamation – September as Attendance Awareness Month

Dr. Vilorio presented the proclamation.

Public Comment: None

Member Brown moved approval of the Attendance Awareness Month proclamation. Member Normandin seconded.

Discussion: President Vickers read portions of the proclamation.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Resolution 17-21: Support for National Bullying Prevention Month

Dr. Vilorio presented the annual resolution for approval and stated the district's goal is to provide students and staff with a safe learning environment.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: Board members mentioned a couple current programs being used in LBUSD; No Place for Hate and United in Kindness.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Mosaic Network, Inc., (CoVitalityApp) Contract for the 2017-2018 School Year

Dr. Odipo stated the contract is to be used for universal screening to help identify every student who is at risk.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: Board members clarified this program was developed at UC Santa Barbara.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of a Memorandum of Understanding Between College and Career Advantage (CCA) and Laguna Beach Unified School District to Employ District and CCA Teachers to Offer Elective Courses at Laguna Beach High School for the 2017-2018 School Year

Dr. Odipo introduced the item to offer the following elective courses at Laguna Beach High School:

- Dance III and Dance Company
- Multimedia Production, Multimedia Design, 3D Multimedia Design
- After bell schedule elective courses which are open to students at LBHS as well as students from surrounding school districts:
 - Medical/Hospital Careers course with Internship
 - Emergency Medical Responder
 - Programming/Coding

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of an Independent Contract Agreement with Thinking Maps for Path to Proficiency for English Language Learners Teacher Training in an Amount not-to-exceed \$13,025.00

Dr. Odipo stated this is teacher requested and recommended.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: Board members asked for clarification on this training versus other Thinking Maps trainings that staff has attended. Dr. Odipo stated this is a specialized training that our staff has not yet participated in.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Fiscal Crisis and Management Assistance Team (FCMAT) Study Agreement for Special Education Review for a Cost Not-to-Exceed \$40,000

Mr. Dixon stated this voluntary and proactive study will assist the district in determining if there are ways to improve our special education program and falls into the category of continuous improvement for the district.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: Board members clarified that FCMAT is a State organization and that LBUSD is not in need of crisis management. The study is at our request.

Mr. Dixon elaborated the study will review our systems to determine effectiveness, including monetarily, staff, and other areas.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval/Review of Board Policy, Financial Reserves

Mr. Dixon stated staff does not recommend any changes to Board Policy 3001 at this time. Staff does recommend taking the reserve from the Aliso Property and allocating those funds to Fund 17.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests: Items for Future Meetings, Requests for Information, or General Comments

Member Normandin stated she is hearing positive comments in the community about the district, schools, and improved communication.

Member Brown toured El Morro Elementary with Superintendent Vilorio. She also watched the new modular building being delivered and Top of the World Elementary.

Clerk Perry is hearing a lot of positive comments regarding the new accelerated geometry course and AP computer science.

President Vickers shared back-to-school nights were well attended. A lot of class work was on display and the teacher presentations were all very comprehensive. She offered praise to the district presenters at PTA Coffee Talk. She stated the presentations she has seen on the new Raptor volunteer process have been well received. She also commented on Top of the World Elementary celebrating 50 years!

President Vickers asked Dr. Vilorio on follow-up for contract ideas for assistant superintendents. She also stated our school sites look very clean and impressive.

Adjournment

Member Brown moved to adjourn. Member Normandin seconded.

President Vickers announced the next regular meeting is October 10, 2017 and there is a special meeting on Board policies on October 6 at 8:30 a.m.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

The meeting adjourned at 8:13 p.m.

Dee Perry
Clerk of the Board
October 10, 2017

Laguna Beach Unified School District

13.b. CONSENT/ACTION

October 10, 2017

Approval/Ratification: Personnel Report

Proposal

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

Background

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

PERSONNEL REPORT**October 10, 2017****I. RESIGNATIONS:**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Eric Bloch PC06MST132	Middle School Teacher - Music Thurston Middle School	September 29, 2017

II. EMPLOYMENT:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Maureen Bornstein PC04SE0142	Instructional Assistant, Special Education Top of the World Elementary Special Ed Fund 0104612310-2115 Probationary Employee Range: 25 Step: F \$26.17 per hour 5.57 hours per day/5 days per week/10 month academic calendar New Position Board Approved September 26, 2017	September 18, 2017

Anakaren Ureno PC10PCR101	Public Communications and Relations Liaison District Office General Fund 0110377145-2950 Probationary Employee Range: 33 Step: B \$3940.13 per month 7 hours per day/5 days per week/12 months per year Replaces: Anahi Velasco	October 2, 2017
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III. EMPLOYMENT: Extra Period Assignments 2017/18 School Year

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Jon Hendrickson	20% Extra Period Assignment - English Laguna Beach High School General Fund 0105011012-1180 Extra Duty Assignment Step 16: \$22,515.26	September 1, 2017 to June 21, 2018

Paul Matheson	20% Extra Period Assignment - Social Studies Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 20: \$25,891.89	September 1, 2017 to June 21, 2018
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IV. EMPLOYMENT: Stipends

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Eva Boni	Instructional Assistant, Special Ed El Morro Elementary Special Ed Fund 01046202140-2170 \$170.65 per month Reason: Specialized health care support for students	September 5, 2017 to June 21, 2018

Rich Hartford	Elementary Band Stipend El Morro Elementary General Fund 0107091005-1370 NTE: \$529.05	September 5, 2017 to June 21, 2018
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Rich Hartford	Elementary Band Stipend Top of the World Elementary General Fund 0108091005-1280 NTE: \$529.05	September 5, 2017 to June 21, 2018
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IV. EMPLOYMENT: Stipends (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Cyrus Hwang	Elementary Strings Stipend El Morro Elementary 0107091005-1370 General Fund NTE: \$529.05	September 5, 2017 to June 21, 2018
Cyrus Hwang	Elementary Strings Stipend Top of the World Elementary 0108091005-1280 General Fund NTE: \$529.05	September 5, 2017 to June 21, 2018
Elizabeth Klein	Instructional Assistant, Special Ed Laguna Beach High School 0104612310-2170 Special Ed Fund \$184.87 per month Reason: Specialized health care support for students	September 5, 2017 to June 21, 2018
Cynthia LeMotte	Instructional Assistant, Special Ed Laguna Beach High School 0104612310-2170 Special Ed Fund \$164.09 per month Reason: Specialized health care support for students	September 5, 2017 to June 21, 2018
Valorie Quigley	BTSA Mentor (2 Teachers) Laguna Beach High School 0102014586-1170 General Fund NTE: \$4387.04	August 28, 2017 to June 21, 2018
Stacy Quirarte	District GATE Coordinator Districtwide 0102014011-1170 General Fund NTE: \$3930.10	September 5, 2017 to June 30, 2018
Beth Sand	Elementary Music Program Performances Top of the World Elementary 0108091005-1280 General Fund \$27.56 per hour NTE: 31 hours	September 5, 2017 to June 21, 2018
See Employee List	Science Camp Chaperones Thurston Middle School 0106311008-1170 General Fund NTE: \$906.95 each Employees: Bjorn Avila, Ashley Blum, Carl Nelson, Richard Selin	October 3, 2017 to October 6, 2017

V. EMPLOYMENT: Short Term Assignments - Extra Duty

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Marie Bammer	School Site Council Rep Top of the World Elementary 0108091005-1280 General Fund \$40.17 per hour NTE: 10 hours	October 1, 2017 to June 21, 2018
Megan Bartlett	School Site Council Rep Top of the World Elementary 0108091005-1280 General Fund \$40.17 per hour NTE: 10 hours	October 1, 2017 to June 21, 2018

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Trina Bilich	Instructional Assistant, Special Education Top of the World Elementary Special Ed Fund 0104612310-2150 Short Term/Intermittent Work Hours NTE: 15 hours \$26.17 per hour Reason: Attendance at PLCs outside of work day	September 5, 2017 to June 21, 2018
Maureen Bornstein	Instructional Assistant, Special Education Top of the World Elementary Special Ed Fund 0104612310-2150 Short Term/Intermittent Work Hours NTE: 8 hours \$26.17 per hour Reason: Instructional assistance for After School Club	September 26, 2017 to November 14, 2017
Dori Bunting	Lead Instructional Assistant, Special Education Laguna Beach High School Special Ed Fund 0104602120-2115 Short Term/Intermittent Work Hours NTE: 40 hours \$27.56 per hour	September 18, 2017 to June 21, 2018
Christina Carrillo	Adult ESL Preparation Districtwide General Fund 1119014686-1130 \$40.17 per hour NTE: 25 hours	September 27, 2017 to June 30, 2017
Christina Carrillo	Adult ESL Teaching Districtwide General Fund 1119014686-1130 \$45.91 per hour NTE: 340 hours	September 27, 2017 to June 30, 2017
Ian Corso	O.C. Run Training Top of the World Elementary General Fund 0108091005-1280 \$40.17 per hour NTE: 3 hours	September 1, 2017 to June 21, 2018
Carrie Denton	Collaborative Course Planning - Environmental Studies Laguna Beach High School Special Ed Fund 0104672430-1130 \$40.17 per hour NTE: 14 hours	September 18, 2017 to December 22, 2017
Carrie Denton	Teaching Tech Professional Development Laguna Beach High School General Fund 0113017175-1130 \$45.91 per hour NTE: 2 hours	September 26, 2017 to October 23, 2017
Jeff Dippel	Adult ESL Teaching Districtwide General Fund 1119014686-1130 \$45.91 per hour NTE: 340 hours	September 27, 2017 to June 30, 2017

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Debbie Finnerty	The Learning Club El Morro Elementary 0107013040-1180 NTE: 45 hours	September 5, 2017 to June 21, 2018 General Fund \$45.91 per hour
Kris Hammerquist	SAC and GLC Meeting Clerical Support Top of the World Elementary 0108091005-1280 NTE: 10 hours	September 1, 2017 to June 30, 2018 General Fund Short Term/Intermittent Work Hours \$27.56 per hour
Alonda Hartford	Collaborative Course Planning - Biology 10 Laguna Beach High School 0104672430-1130 NTE: 14 hours	September 18, 2017 to December 22, 2017 Special Ed Fund \$40.17 per hour
Carlos Iglesias	DELAC Parent Meeting - Child Supervision Thurston Middle School 0102013045-2210 NTE: 20 hours	October 10, 2017 to June 30, 2018 General Fund Short Term/Intermittent Work Hours \$27.56 per hour
Durinda Klein	WASC Focus Group Lead Laguna Beach High School 0105095875-2280 NTE: 35 hours Replaces Dawn Hunnicutt	September 1, 2017 to March 31, 2018 General Fund Short Term/Intermittent Work Hours \$27.56 per hour
Van Le	Technology Paraeducator El Morro Elementary 0107051005-2150 NTE: 25 hours Reason: Videography for special events	September 1, 2017 to June 30, 2018 General Fund Short Term/Intermittent Work Hours \$27.56 per hour
Jennifer Lundblad	WASC Focus Group Lead Laguna Beach High School 0105095875-1180 NTE: 35 hours Replaces: Sara Hopper	September 1, 2017 to March 31, 2018 General Fund \$40.91 per hour
Liv Marshall	Dyslexia Training El Morro Elementary 0102015380-1130 NTE: 8 hours	September 15, 2017 to June 30, 2017 General Fund \$40.17 per hour
Nancy Mooers	Attendance Meetings District Office 0102015380-1130 NTE: 4 hours	August 14, 2017 to August 21, 2017 General Fund \$40.17 per hour

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Missy Palino	WASC Focus Group Lead Laguna Beach High School 0105095875-2280 NTE: 35 hours Replaces: Lila Samia	September 1, 2017 to March 31, 2018 General Fund Short Term/Intermittent Work Hours \$27.56 per hour
Parta Perkins	Teaching Tech Professional Development Laguna Beach High School 0113017175-1130 NTE: 1 hour	October 10, 2017 to October 23, 2017 General Fund \$45.91 per hour
Triana Ramazan	Dyslexia Training El Morro Elementary 0102015380-1130 NTE: 8 hours	September 15, 2017 to June 30, 2017 General Fund \$40.17 per hour
Andy Romo	Instructional Assistant, Physical Education Top of the World Elementary 0108091005-1280 NTE: 8 hours Reason: Back to School Night and Open House assistance	September 13, 2017 to June 10, 2018 General Fund Short Term/Intermittent Work Hours \$27.56 per hour
Carolyn Sadler	Attendance Meetings District Office 0102015380-1130 NTE: 4 hours	August 14, 2017 to August 21, 2017 General Fund \$40.17 per hour
Elizabeth Sand	Attendance at Summer Professional Development Elementary Sites 0102015380-2190 NTE: 6.5 hours	August 31, 2017 General Fund Short Term/Intermittent Work Hours \$27.56 per hour
See Employee List	Attend Professional Development Districtwide 0102015380-2290 NTE: 6 hours each Employees: Alison Hubert, Van Le	September 26, 2017 to January 18, 2017 General Fund \$27.56 per hour
See Employee List	Attend Professional Development - Digital Student Districtwide 0113017175-1130 NTE: 1 hour each Employees: Cassandra Brooker, Estee Carrizosa, Alonda Hartford, Dawn Hunnicutt, Sandra Johnson, Kristin Kaa, Jennifer Lundblad, Kristina Smith	October 23, 2017 General Fund \$40.17 per hour

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
See Employee List	Attend Professional Development - 1:1 Management Districtwide 0113017175-1130 \$40.17 per hour NTE: 1 hour each Employees: Victoria Brinkmeyer, Ermei Fan, Mindy Hawkins, Alexis Karol, Jennifer Lundblad, Hayley McLellan, Kristina Smith	October 17, 2017
See Employee List	Attend Professional Development - Illuminate Districtwide 0113017175-1130 \$40.17 per hour NTE: 1 hour each Employees: Victoria Brinkmeyer, Carita Garcia, Mindy Hawkins, Alexis Karol, Jennifer Lundblad, Kristina Smith, Cynthia Sorensen	October 10, 2017
See Employee List	Attend Professional Development Districtwide 0102015380-1130 \$40.17 per hour NTE: 6 hours each Employees: Andy Crisp, Carrie Denton, Kim Mattson, Stacy Quirarte, Shannon Velotta	September 26, 2017 to January 18, 2017
See Employee List	Attend Professional Development - PowerSchool Refresher Districtwide 0113017175-1130 \$40.17 per hour NTE: 1 hour each Employees: Sandra Johnson, Alexis Karol, Jennifer Lundblad, Nancy Mooers, Kristina Smith	October 3, 2017
See Employee List	Attend MacBook Tricks and Tips Districtwide 0113017175-1130 \$40.17 per hour NTE: 1 hour each Employees: Alonda Hartford, Mindy Hawkins, Dawn Hunnicutt, Sandra Johnson, Kristin Kaa, Alexis Karol, Jennifer Lundblad, Kristina Smith, Cynthia Sorenson	September 26, 2017
See Employee List	Green Ribbon Committee Meetings Top of the World Elementary 0108091005-1130 \$40.17 per hour NTE: 4 hours each Employees: Teryl Campbell, Cory Day, Jolene Hamilton, Brian Kull, Carol Mignosa, Amanda Myregard, Sarah Wolsey	September 5, 2017 to December 31, 2017

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
See Employee List	NGSS Planning Thurston Middle School General Fund 0102015380-1130 \$40.17 per hour NTE: 20 hours each Employees: Bjorn Avila, Ina Inouye, Allie Olvey, Jesse Rothman, Richard Selin	September 4, 2017 to June 30, 2018
See Employee List	O.C. Run Training Top of the World Elementary General Fund 0108091005-1280 Short Term/Intermittent Work Hours NTE: 3 hours each \$27.56 per hour Employees: Joshua Johnson, Nathan McConnell, Andy Romo	September 1, 2017 to June 21, 2018
See Employee List	RTI/MTSS Team Meetings El Morro Elementary General Fund 0107091005-1280 \$40.17 per hour NTE: 10 hours each Employees: Heather Besecker, Elizabeth Harris, Kathi LeVan, Melissa Martinez, Triana Ramazan, Melinda Vogel, Lisa Williams, Tamara Wong	September 5, 2017 to June 21, 2018
See Employee List	Science Camp Chaperones Thurston Middle School General Fund 0106011008-2252 Short Term/Intermittent Work Hours NTE: 8 hours per day \$27.56 per hour Employees: Jayne Greenwalt, Carlos Iglesias, Jennifer Lester	October 3, 2017 to October 6, 2017
See Employee List	4CLE Committee - 4th Grade Top of the World Elementary General Fund 0113018640-1170 \$40.17 per hour NTE: 15 hours each Employees: Marie Bammer, Kari Damato, Katie Dwight, Maryann Thomas	July 17, 2017 to July 19, 2017
Jun Shen	Teaching Tech Professional Development Laguna Beach High School General Fund 0113017175-1130 \$45.91 per hour NTE: 2 hours	September 26, 2017 to October 23, 2017

V. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Kristina Smith	Collaborative Course Planning - Biology 10/Environment Laguna Beach High School Special Ed Fund 0104602120-1130 \$40.17 per hour NTE: 18 hours	September 18, 2017 to December 22, 2017
Cynthia Sorensen	WASC Focus Group Lead Laguna Beach High School General Fund 0105095875-1180 \$40.91 per hour NTE: 35 hours Replaces: Samantha Gardner	September 1, 2017 to March 31, 2018
Nicole Stewart	The Learning Club El Morro Elementary General Fund 0107013040-1180 \$45.91 per hour NTE: 45 hours	September 5, 2017 to June 21, 2018
Jennifer Valousky	Extra Clerical Duties Laguna Beach High School General Fund 0105091012-2252 Short Term/Intermittent Work Hours NTE: 75 hours \$27.56 per hour	September 5, 2017 to June 21, 2018
Margaret Warder	Green Ribbon Committee Meetings Top of the World Elementary General Fund 0108091005-1280 Short Term/Intermittent Work Hours NTE: 4 hours \$27.56 per hour	September 5, 2017 to December 31, 2017
Elizabeth Yoder-Hale	Lead Instructional Assistant, Special Education Top of the World Elementary Special Ed Fund 0104602120-2115 Short Term/Intermittent Work Hours NTE: 30 hours \$27.56 per hour	September 18, 2017 to June 21, 2018
Thasa Zuziak	Lead Instructional Assistant, Special Education El Morro Elementary Special Ed Fund 0104602120-2115 Short Term/Intermittent Work Hours NTE: 30 hours \$27.56 per hour	September 18, 2017 to June 21, 2018

VI. EMPLOYMENT: Short Term Assignments - PTA

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Krista Arellano	After School - Making Manners Fun Top of the World Elementary PTA Fund 0108015600-2145 Short Term/Intermittent Work Hours NTE: 36 hours \$27.56 per hour	September 25, 2017 to May 17, 2018
Staci Bina	After School - Yoga Top of the World Elementary PTA Fund 0108015600-2145 Short Term/Intermittent Work Hours NTE: 36 hours \$27.56 per hour	September 25, 2017 to May 17, 2018

VI. EMPLOYMENT: Short Term Assignments - PTA (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Michelle Hilger Bencz	After School Program Coordinator Top of the World Elementary 0108015600-2145 NTE: 68 hours	September 1, 2017 to 21-Jun-17 PTA Fund Short Term/Intermittent Work Hours \$27.56 per hour
Amy Hitchcock	After School - Drama (Grades 3-5) Top of the World Elementary 0108015600-2145 NTE: 36 hours	September 25, 2017 to May 17, 2018 PTA Fund Short Term/Intermittent Work Hours \$27.56 per hour
Amy Hitchcock	After School - Drama (Grades 1-2) Top of the World Elementary 0108015600-2145 NTE: 36 hours	September 25, 2017 to May 17, 2018 PTA Fund Short Term/Intermittent Work Hours \$27.56 per hour
Alison Hubert	After School - Intro to Coding Top of the World Elementary 0108015600-2145 NTE: 48 hours	September 25, 2017 to May 17, 2018 PTA Fund Short Term/Intermittent Work Hours \$27.56 per hour
Willa Lang	After School - Knitting Top of the World Elementary 0108015600-2145 NTE: 36 hours	September 25, 2017 to May 17, 2018 PTA Fund Short Term/Intermittent Work Hours \$27.56 per hour
Chantale McConnell	After School - Cooking (Grades 1-2) Top of the World Elementary 0108015600-2145 NTE: 120 hours	September 25, 2017 to May 17, 2018 PTA Fund Short Term/Intermittent Work Hours \$27.56 per hour
Lisa Pitz	After School - Cooking (Grades 3-5) Top of the World Elementary 0108015600-2145 NTE: 120 hours	September 25, 2017 to May 17, 2018 PTA Fund Short Term/Intermittent Work Hours \$27.56 per hour
Maria Razo	After School - Junior Gardner (Grades 1-5) Top of the World Elementary 0108015600-2145 NTE: 48 hours	September 25, 2017 to May 17, 2018 PTA Fund Short Term/Intermittent Work Hours \$27.56 per hour
Nikki Romano	After School - Book Club Top of the World Elementary 0108015600-2145 NTE: 36 hours	September 25, 2017 to May 17, 2018 PTA Fund Short Term/Intermittent Work Hours \$27.56 per hour
Joey Sammut	After School - Ceramics (Grades 1-2) Top of the World Elementary 0108015600-2145 NTE: 96 hours	September 25, 2017 to May 17, 2018 PTA Fund Short Term/Intermittent Work Hours \$27.56 per hour

VI. EMPLOYMENT: Short Term Assignments - PTA (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Joey Sammut	After School - Ceramics (Grades 3-5) Top of the World Elementary 0108015600-2145 PTA Fund Short Term/Intermittent Work Hours NTE: 96 hours \$27.56 per hour	September 25, 2017 to May 17, 2018
Jane Sasso	After School - Art (Grades 1-2) Top of the World Elementary 0108015600-2145 PTA Fund Short Term/Intermittent Work Hours NTE: 48 hours \$27.56 per hour	September 25, 2017 to May 17, 2018
Jane Sasso	After School - Art (Grades 3-5) Top of the World Elementary 0108015600-2145 PTA Fund Short Term/Intermittent Work Hours NTE: 48 hours \$27.56 per hour	September 25, 2017 to May 17, 2018

VII. EMPLOYMENT: Short Term Assignments - Performing Arts

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Auti Kamal	Guest Dance Instructor Laguna Beach High School 0102315890-2970 PA Funds Intermittent Work Hours NTE: 18.14 hours \$27.56 per hour	October 1, 2017 to June 21, 2018
Rudi Moore	Drum Coach Laguna Beach High School 0102315890-2970 PA Funds Intermittent Work Hours NTE: 181.5 hours \$27.56 per hour	September 1, 2017 to June 30, 2018
Rudi Moore	Drum Coach Laguna Beach High School 0105011012-2970 PA Funds Intermittent Work Hours NTE: 109 hours \$27.56 per hour	September 1, 2017 to June 30, 2018
Michael Munday	Guest Dance Instructor Laguna Beach High School 0102315890-2970 PA Funds Intermittent Work Hours NTE: 72.56 hours \$27.56 per hour	October 1, 2017 to June 21, 2018
Andrew Pearson	Guest Dance Instructor Laguna Beach High School 0102315890-2970 PA Funds Intermittent Work Hours NTE: 18.14 hours \$27.56 per hour	October 1, 2017 to June 21, 2018
David Slaney	Guest Dance Instructor Laguna Beach High School 0102315890-2970 PA Funds Intermittent Work Hours NTE: 72.56 hours \$27.56 per hour	October 1, 2017 to June 21, 2018

VIII. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

IX. EMPLOYMENT: Short Term Assignments - ASB Funds

Name:

Position/Site:

Effective Date:

None

X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School

General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017

CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018

CIF Playoff: February 12 - March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018

CIF Playoff: May 14 - June 4, 2018

XI. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017

CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018

CIF Playoff: February 12 - March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018

CIF Playoff: May 14 - June 4, 2018

XII. Employment and Resignation- Substitute Teachers & Classified Substitutes:

Employment:

Name:

Position/Site:

Effective:

Brianne Anderson	Substitute Teacher	September 5, 2017
Genna Bowen	Substitute Teacher	September 5, 2017
Megan Browning	Substitute Teacher	September 5, 2017
Mackenzie Burke	Substitute Teacher	September 5, 2017
Mara Calabretta-Dawson	Substitute Teacher	September 5, 2017
Cheryl Calhoun	Substitute Teacher	September 28, 2017
Caroline Cannan	Substitute Teacher	September 5, 2017
Erin Carlton	Classified Substitute	September 5, 2017
Rachael Curtis	Substitute Teacher	September 5, 2017
Yomayra De Jesus	Substitute Teacher	September 5, 2017
Karen Fulco	Substitute Teacher	September 5, 2017
Christine Godinez	Substitute Teacher	September 5, 2017
Ana Christine Gonzalez	Classified Substitute	September 5, 2017

XII. Employment and Resignation- Substitute Teachers & Classified Substitutes: (cont'd)**Employment:**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective:</u>
Kellie Gowan	Classified Substitute	September 5, 2017
John Habash	Substitute Teacher	September 5, 2017
Brad Harkema	Classified Substitute	September 27, 2017
Peggy Hedden	Classified Substitute	September 5, 2017
Lura Hills	Substitute Teacher	September 5, 2017
Anisa Keller	Substitute Teacher	September 5, 2017
Jason Keller	Substitute Teacher	September 5, 2017
Gail Knezevic	Substitute Teacher	September 5, 2017
Pete Ligeros	Substitute Teacher	September 5, 2017
Emmet Mac Ragnall	Substitute Teacher	September 5, 2017
Lindsey Marquez	Substitute Teacher	September 5, 2017
Hayley Martin	Substitute Teacher	September 5, 2017
Michelle McMillan	Substitute Teacher	September 5, 2017
Dane O'Barr	Substitute Teacher	September 5, 2017
Courtney Olay	Substitute Teacher	September 5, 2017
Hadasa Roman	Classified Substitute	September 5, 2017
George Sager	Classified Substitute	September 5, 2017
Anne Sasso	Substitute Teacher	September 5, 2017
Chanel Stewart	Substitute Teacher	September 5, 2017
Shannon Stringham	Substitute Teacher	September 5, 2017
Jeff Trout	Substitute Teacher	September 5, 2017
Taylor Urquhart	Substitute Teacher	September 5, 2017
Michelle Weinberg	Substitute Teacher	September 5, 2017
Susan Wisz	Substitute Teacher	September 5, 2017
Stacy Young	Classified Substitute	September 5, 2017
Terri Zanora	Classified Substitute	September 5, 2017

Laguna Beach Unified School District

13.c. CONSENT/ACTION

October 10, 2017

Approval: Conference/Workshop Attendance

Tricia Engel - "Factwise" - October 10 and November 2, 2017, – Costa Mesa, CA. Attendees will learn how to build students fact fluency and set a foundation for learning CCSS math.

Fiscal Impact:

\$	300.00	Registration
\$	17.49	Transportation-mileage/parking
\$	260.00	Substitutes
\$	577.49	TOTAL

Account #0108091005 - 5220 TOW - Travel & Conference

Account #0108011005 - 2190 TMS - Substitute

Gwen Myers and Debbie Arellanes - "Attendance Accounting – Aeries Conference" - October 16, 2017, – Anaheim, CA. Attendees will receive detailed information regarding procedures for setting up attendance, attendance calendar, attendance letters, necessary codes for accounting, and much more.

Fiscal Impact:

\$	500.00	Registration
\$	67.13	Transportation-mileage/parking
\$	50.00	Meals
\$	161.00	Substitutes (Certificated and Classified)
\$	778.13	TOTAL

Account #0106091008 - 5220 TMS - Travel & Conference

Account #0106091008 - 2190 TMS - Substitute

Account #0105091012 - 5220 LBHS - Travel & Conference

Jeff Dixon and Thuy Bui - "CASBO 49th Annual Vendor Show" - October 18, 2017, Ontario, CA. The Annual vendor show and workshops provide information related to internal controls and purchasing for K-12 districts.

Fiscal Impact:

\$	150.00	Registration
\$	60.00	Transportation
\$	210.00	TOTAL

Account #0102397406- 5220 Business - Travel & Conference

Jason Vilorio - "FCMAT Board of Directors Meeting" - October 20-22, 2017, Olympic Valley, CA. The Annual vendor show and workshops provide information related to internal controls and purchasing for K-12 districts.

Fiscal Impact: All Costs will be reimbursed by FCMAT

Andy Crisp, Carrie Denton, Katie Dwight, Alison Hubert, Van Le, Megan Matthias, Michael Morrison, Jackie Parker, Parta Perkins, Jun Shen, Nicole Stewart, and Shannon Velotta - "Spring CUE 2018" - March 14-17, 2018 – Palm Springs, CA. Keynotes, sessions, and exhibits will be of special value to those involved in all core areas.

Fiscal Impact:

\$ 3,720.00	Registration
\$ 1,634.52	Transportation-mileage/parking
\$ 6,427.68	Lodging
\$ 1,800.00	Meals
\$ 2,610.68	Substitutes (Certificated and Classified)
\$ 16,192.88	TOTAL

Account #0113457175 - 5220 Instructional Technology Staff - Travel & Conference

Account #0113017175 - 5220 Technology Teachers - Travel & Conference

Account #0113457175 - 5220 Technology Paraeducator - Travel & Conference

Account #0113017175 - 1190 Technology Teachers - Substitutes

Account #0113457175 - 2290 Technology Paraeducator - Substitutes

Total Expenses: \$17,758.50

Laguna Beach Unified School District

13.d. CONSENT/ACTION

October 10, 2017

Approval: Student Field Trips

Proposal

Staff proposes the Board of Education approve the following student field trip:

1. Laguna Beach High School

Destination:	San Diego Basketball Tournament - Boys
Date:	December 27-30, 2017
Chaperone(s):	Bret Fleming and Rus Soobzokov
Cost to Student:	\$100.00
Number of Students:	10
Transportation:	Automobile
Accommodations:	Hotel Doubletree, Carlsbad

Students will participate in a regional athletic competition.

2. Laguna Beach High School

Destination:	Santa Barbara Tournament of Champions – Girls water polo
Date:	January 11-13, 2018
Chaperone(s):	Ethan Damato
Cost to Student:	Booster Paid
Number of Students:	18
Transportation:	Automobile
Accommodations:	Santa Barbara Holiday Inn

Student athletes will compete in a match against San Marcos High School on Thursday night and the Santa Barbara Tournament of Champions on Friday and Saturday.

Background

The principal of Laguna Beach High School has approved the Applications for Field Trip requests and submitted the application for approval in accordance with Board Policy 6019. This policy provides forms for use by parents/guardians that give permission for their student(s) to participate in field trips, along with authorization for medical care and a waiver in conformance with Education Code Section 35330.

The District's liability insurance through ASCIP provides field trip coverage in the following areas: (1) coverage against claims by a parent for negligence by the District if the student is injured, and (2) coverage for any damage caused by a student.

Laguna Beach Unified School District

13.e. CONSENT/ACTION

October 10, 2017

Approval: Interdistrict Attendance Agreements Student(s) From Other Districts

Proposal

Staff proposes that the Board of Education approve the following Interdistrict Attendance Agreement request(s) for student(s) to attend Laguna Beach Unified School District.

Background

Board Policy 5035 and Education Code 48204 provide for Interdistrict Attendance Agreements. Because of limited District resources, the Governing Board discourages transfers into the District and will consider approving such transfers only on a case-by-case basis through an Interdistrict Attendance Agreement with another district.

Implications

This proposed action would approve the request of a non-resident student to attend Laguna Beach Unified Schools. The request(s) is/are for the **2017/2018 school year**.

Budget Impact

The budget impact that will occur as a result of this action is approximately \$8,500.00 per school year per student. This represents the estimated annual cost per student. The spreadsheet below outlines the number of Interdistrict Transfers into LBUSD for 2016/17 and 2017/18.

Summary of Interdistrict Transfer Agreement for Staff Members - 2017-18				
Requested School	IDT's for 2016/17	2016/17 Estimated Cost (\$8500 per student)	IDT's for 2017/18 (to date)	2016/17 Estimated Cost (\$8500 per student)
LBHS	6	\$ 51,000.00	4	\$ 34,000.00
TMS	10	\$ 85,000.00	6	\$ 51,000.00
TOW/ELM	34	\$ 289,000.00	27	\$ 229,500.00
Total	50	\$ 425,000.00	37	\$ 314,500.00

Recommended Action

Staff recommends the Board of Education approve the attached request(s) for Interdistrict Attendance Agreement.

Name	Grade	District From	Reason
Francisco G.	12	CUSD	3 – Senior Privilege

- (1) Employee - Renewal
- (2) Employee - New
- (3) Special Need/Request

Laguna Beach Unified School District

13.f. CONSENT/ACTION

October 10, 2017

Approval: Agreements for Contracted Services-Special Education

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

Staff recommends the Board of Education approve the contracts as listed.

Laguna Beach Unified School District

Contracts– October 10, 2017

Contractor	Description of Services	Term	Funding	Cost
Independent Contract Coyne & Associates Education Corporation	Behavior Intervention for a special education student	09/18/17- 06/30/18	Outside Agency 0104602140-5894	\$90,660
Parent Reimbursement/Legal	Reimbursement per settlement agreement for educational placement for a special education student	10/10/17- 06/30/18	Parent Reimbursement/Legal 0104632900-5878	\$10,000
Parent Reimbursement	Reimbursement for Social Skills participation/consultation to IEP team for the 17/18 school year	07/01/17- 06/30/18	Parent Reimbursement 0104072000-5878	\$3,000

Laguna Beach Unified School District

13.g. CONSENT/ACTION

October 10, 2017

Approval: Agreements and Contracts – Technology Services

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

Budget Impact

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

Recommended Action

Staff recommends the Board of Education authorize the following contracts.

Laguna Beach Unified School District

Contracts/Licenses – October 10, 2017

Contractor	Description of Services	Term	Funding	Cost
WeVideo, Inc.	Year2 WeVideo Subscription for video editing for all schools	08/18/17 – 08/18/18 Renewal	01130171755805	\$4,454.00
West Interactive Services Corporation	SchoolMessinger outcall notification system	09/01/17 – 09/01/18 Renewal	00034571755805	\$4,800.00
Grammarly, Inc.	Grammarly Writing Support Suite for 1100 accounts – LBHS	9/11/17 – 9/10/18 Renewal	01130171755805	\$2,600.00
Zendesk, Inc.	Helpdesk for Tech Services and Maintenance	09/15/17 – 09/14/18 Renewal	01134571755805	\$10,407.60

Laguna Beach Unified School District

13.h. CONSENT/ACTION

October 10, 2017

Approval: Warrants #391566 Through #391721 In The Amount of \$917,497.38
Dates: 9/18/2017 through 9/29/2017

Proposal

Staff proposes the Board of Education approve/ratify Warrants #391566 through #391721 in the amount of \$917,497.38.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2017/2018 District Operating Budgets.

Recommended Action

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$917,497.38.

LAGUNA BEACH USD
MON, SEP 18, 2017,

09/18/17

Commercial Check Register

Page 1

7:56 AM --req: ADMIN-----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 760 ; Check Dates: 091817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391566	09/18/17	A-Z Office Resource In	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	863.11
						CHECK TOTAL:	863.11
00391567	09/18/17	ACSA Foundation Educa	DUES & MEMBERSHIPS	0107091005	5310	DUES & MEMBERSHIPS	1,525.00
						CHECK TOTAL:	1,525.00
00391568	09/18/17	ACSA Region 17	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	300.00
						CHECK TOTAL:	300.00
00391569	09/18/17	Atkinson Andelson Loya	JULY 2017	0102397400	5835	LEGAL EXPENSE	30,499.88
			JULY 2017	0110397140	5835	LEGAL EXPENSE	955.50
						CHECK TOTAL:	31,455.38
00391570	09/18/17	Blue Ice Air and Heati	SITE IMPROVEMENT	0105497411	6110	SITE IMPROVEMENT	13,596.00
						CHECK TOTAL:	13,596.00
00391571	09/18/17	California Coalition o	9/29 - CCEMC	0102015380	5220	TRAVEL & CONFERENCE	1,375.00
						CHECK TOTAL:	1,375.00
00391572	09/18/17	College Board Publicat	PUBLICATIONS & JOURNALS	0105111012	4365	PUBLICATIONS & JOURNALS	168.06
						CHECK TOTAL:	168.06
00391573	09/18/17	Discovery Science Cent	4/6 - PIG HEART DISSECTION	0107011005	5860	MISC OUTSIDE VENDOR	260.00
			5/4 - SUPER COOL	0107011005	5860	MISC OUTSIDE VENDOR	375.00
			1/12 - OWLS ARE A HOOT	0107011005	5860	MISC OUTSIDE VENDOR	170.00
			2/2 - ELECTIRC CIRCUS	0107011005	5860	MISC OUTSIDE VENDOR	150.00
			3/16 -ENGINEERING PRACTICES	0107011005	5860	MISC OUTSIDE VENDOR	200.00
						CHECK TOTAL:	1,155.00
00391574	09/18/17	Image IV	RENTAL EXPENSE	0107011005	5620	RENTAL EXPENSE	354.36
						CHECK TOTAL:	354.36
00391575	09/18/17	Kern County Superinten	10/27 - QUALITY MYP	0102397406	5220	TRAVEL & CONFERENCE	280.00
						CHECK TOTAL:	280.00
00391576	09/18/17	King Office Services	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	5,292.40
						CHECK TOTAL:	5,292.40
00391577	09/18/17	Los Angeles Van Rental	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	1,177.30
						CHECK TOTAL:	1,177.30
00391578	09/18/17	Maintex	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	1,674.74
			OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	71.97
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	725.11

SELECT Check ID's and Numbers: 768 ; Check Dates: 091817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	2,471.82
00391579	09/18/17	MATTSON, KIMBERLY	8/1, 8/2, 8/23 - LITERACY	0102013080	5220	TRAVEL & CONFERENCE	44.94
						CHECK TOTAL:	44.94
00391580	09/18/17	Odipo, Alysia	9/8 - 9/9 WOMEN IN ED LEADER	0109397150	5220	TRAVEL & CONFERENCE	38.09
						CHECK TOTAL:	38.09
00391581	09/18/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	38.36
						CHECK TOTAL:	38.36
00391582	09/18/17	ReadyRefresh by Nestle	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	56.19
						CHECK TOTAL:	56.19
00391583	09/18/17	San Joaquin County Off	OTHER LOCAL AGENCY FEES	0104072000	5852	OTHER LOCAL AGENCY FEES	523.50
						CHECK TOTAL:	523.50
00391584	09/18/17	Scholastic Inc.	SUBSCRIPTIONS	0107011005	4368	SUBSCRIPTIONS	1,029.71
						CHECK TOTAL:	1,029.71
00391585	09/18/17	Smardan Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	128.52
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	238.39
			EQUIPMENT - NEW	0102477408	4410	EQUIPMENT - NEW	1,746.26
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	33.26
						CHECK TOTAL:	2,146.43
00391586	09/18/17	Tangram Interiors	EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	32,731.43
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	44,419.29
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	37,354.41
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	38,172.69
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	38,301.50
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	27,603.67
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	34,508.62
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	31,034.76
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	37,418.11
						CHECK TOTAL:	321,544.48
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							385,435.13
GRAND TOTAL							385,435.13

SELECT Check ID's and Numbers: 760 ; Check Dates: 091917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391587	09/19/17	CATHEDRAL HOME FOR CHI	AUGUST 2017	0104632210	5875	TUITION	3,562.44
			AUGUST 2017	0104632210	5889	OTHER THERAPY	5,731.28
			AUGUST 2017	0104632210	5898	AB3632 ROOM & BOARD	7,967.00
						CHECK TOTAL:	17,260.72
00391588	09/19/17	Lucid Data Corporation	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	2,832.00
						CHECK TOTAL:	2,832.00
00391589	09/19/17	Marshall, Liv	7/10-4/14 - IMSE COMPREHENSIVE	0102013080	5220	TRAVEL & CONFERENCE	294.07
						CHECK TOTAL:	294.07
00391590	09/19/17	SimplexGrinnell	OCTOBER 2017	0107477409	5560	ALARM MONITORING	327.25
			OCTOBER 2017	0106477409	5560	ALARM MONITORING	482.25
			OCTOBER 2017	0105477409	5560	ALARM MONITORING	1,485.92
			OCTOBER 2017	0105477409	5560	ALARM MONITORING	178.09
			OCTOBER 2017	0102477409	5560	ALARM MONITORING	186.00
			OCTOBER 2017	0108477409	5560	ALARM MONITORING	272.25
						CHECK TOTAL:	2,931.76
00391591	09/19/17	Southern Calif Gas Co.	AUGUST 2017	0107477409	5510	UTILITIES - HEAT	41.36
						CHECK TOTAL:	41.36
00391592	09/19/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	32.50
						CHECK TOTAL:	32.50
00391593	09/19/17	Waste Management of OC	TRASH - UTILITIES	0105477409	5540	TRASH - UTILITIES	1,099.58
						CHECK TOTAL:	1,099.58
00391594	09/19/17	StorageContainer.com	OCTOBER 2017	4208498675	6230	BUILDING IMPROVEMENTS	71.50
						CHECK TOTAL:	71.50
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							24,563.49
GRAND TOTAL							24,563.49

SELECT Check ID's and Numbers: 760 ; Check Dates: 092017

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391595	09/20/17	BrightView Landscape S	SEPTEMBER 2017	0102477409	5680	LANDSCAPE/IRRIGATION	616.20
			SEPTEMBER 2017	0105477409	5680	LANDSCAPE/IRRIGATION	5,591.60
			SEPTEMBER 2017	0106477409	5680	LANDSCAPE/IRRIGATION	3,081.00
			SEPTEMBER 2017	0107477409	5680	LANDSCAPE/IRRIGATION	4,210.70
			SEPTEMBER 2017	0108477409	5680	LANDSCAPE/IRRIGATION	3,594.50
			LANDSCAPE/IRRIGATION	0105477408	5680	LANDSCAPE/IRRIGATION	1,247.80
						CHECK TOTAL:	18,341.80
00391596	09/20/17	Hansen, Gunn Marie	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	235.00
						CHECK TOTAL:	235.00
00391597	09/20/17	Herkins, Lisa	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	235.00
						CHECK TOTAL:	235.00
00391598	09/20/17	Hovanesian, Tanya	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	470.00
						CHECK TOTAL:	470.00
00391599	09/20/17	Mullican, Kevin	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	235.00
						CHECK TOTAL:	235.00
00391600	09/20/17	NICK RAIL MUSIC	EQUIPMENT - NEW	0105011012	4410	EQUIPMENT - NEW	6,231.23
			EQUIPMENT - NEW	0105011012	4410	EQUIPMENT - NEW	9,726.50
			EQUIPMENT - NEW	0105011012	4410	EQUIPMENT - NEW	3,346.20
						CHECK TOTAL:	19,303.93
00391601	09/20/17	OCDE	TRAVEL & CONFERENCE	0105111012	5220	TRAVEL & CONFERENCE	325.00
						CHECK TOTAL:	325.00
00391602	09/20/17	SADLER, ANNE	REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	103.97
						CHECK TOTAL:	103.97
00391603	09/20/17	Seaside Solutions	SEPTEMBER 2017	0104132980	5889	OTHER THERAPY	275.00
						CHECK TOTAL:	275.00
00391604	09/20/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	125.16
						CHECK TOTAL:	125.16
00391605	09/20/17	U.S. Bank National Ass	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	6.47
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	495.00
			OTHER BOOKS	0101377100	4220	OTHER BOOKS	109.25
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	3.75
			TRAVEL & CONFERENCE	0102395980	5220	TRAVEL & CONFERENCE	250.00
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	17.96
			TRAVEL & CONFERENCE	0102395980	5220	TRAVEL & CONFERENCE	330.00

LAGUNA BEACH USD
WED, SEP 20, 2017,

09/20/17

Commercial Check Register

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8:24 AM --req: ADMIN-----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 768 ; Check Dates: 092017

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			GENERAL SUPPLIES-NON INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	1,763.92
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	227.79
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	102.34
			REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	287.21
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	108.15
			TRAVEL & CONFERENCE	0102395980	5220	TRAVEL & CONFERENCE	125.00
			TRAVEL & CONFERENCE	0109397150	5220	TRAVEL & CONFERENCE	225.00
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	232.59
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	202.00
			PUBLICATIONS & JOURNALS	0109397150	4365	PUBLICATIONS & JOURNALS	39.00
			MATERIALS & SUPPLIES-INSTRUCT	0109397150	4220	OTHER BOOKS	41.16
			TEXTBOOKS	0102016300	4100	TEXTBOOKS	278.67
			TEXTBOOKS	0102016300	4100	TEXTBOOKS	792.98
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	686.00
						CHECK TOTAL:	6,324.24
00391606	09/20/17	U.S. Bank National Ass	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	11.78
						CHECK TOTAL:	11.78

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 45,985.88

GRAND TOTAL

45,985.88

SELECT Check ID's and Numbers: 768 ; Check Dates: 092117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391607	09/21/17	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	104.69
						CHECK TOTAL:	104.69
00391608	09/21/17	American Red Cross - H	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	461.70
						CHECK TOTAL:	461.70
00391609	09/21/17	AT&T	AUGUST 2017	0106477409	5920	TELEPHONE SERVICE	17.01
			AUGUST 2017	0102477409	5920	TELEPHONE SERVICE	29.67
			AUGUST 2017	0105477409	5920	TELEPHONE SERVICE	6.41
						CHECK TOTAL:	53.09
00391610	09/21/17	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	864.82
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	764.92
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	5,658.60
						CHECK TOTAL:	7,288.34
00391611	09/21/17	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	135.77
			PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	505.35
						CHECK TOTAL:	641.12
00391612	09/21/17	EMC Paradigm Publishin	TEXTBOOKS	0102016300	4100	TEXTBOOKS	3,987.55
						CHECK TOTAL:	3,987.55
00391613	09/21/17	Express Pipe & Supply	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	71.55
						CHECK TOTAL:	71.55
00391614	09/21/17	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1,269.72
			EQUIPMENT - NEW	0108015600	4410	EQUIPMENT - NEW	1,657.84
						CHECK TOTAL:	2,927.56
00391615	09/21/17	Frontier California In	SEPTEMBER 2017	0102477409	5920	TELEPHONE SERVICE	280.52
			SEPTEMBER 2017	0108477409	5920	TELEPHONE SERVICE	745.78
			SEPTEMBER 2017	0106477409	5920	TELEPHONE SERVICE	347.10
			SEPTEMBER 2017	0107477409	5920	TELEPHONE SERVICE	156.95
			SEPTEMBER 2017	0102477409	5920	TELEPHONE SERVICE	1,074.68
			SEPTEMBER 2017	0105477409	5920	TELEPHONE SERVICE	596.77
						CHECK TOTAL:	3,201.80
00391616	09/21/17	Ganahl Lumber	MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	228.78
						CHECK TOTAL:	228.78
00391617	09/21/17	Go Rent-A-Van	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	140.06
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	280.13
						CHECK TOTAL:	420.19

SELECT Check ID's and Numbers: 76@ ; Check Dates: 092117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391618	09/21/17	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	35.48
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	210.21
						CHECK TOTAL:	245.69
00391619	09/21/17	JONES, GRACE	FEES TRANSPORTATION FR INDIV	0100006700	8675	FEES TRANSPORTATION FR I	116.00
						CHECK TOTAL:	116.00
00391620	09/21/17	Laguna Graphic Arts In	OUTSIDE PRINTING	0106091008	5870	OUTSIDE PRINTING	218.19
						CHECK TOTAL:	218.19
00391621	09/21/17	Maintex	CUSTODIAL CONSUMABLES (PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES (PA	2,592.60
						CHECK TOTAL:	2,592.60
00391622	09/21/17		FALL PLANNING	0104632900	5878	PARENT REIMBURSEMENT (LE	300.00
			9/4 - 9/8	0104632900	5878	PARENT REIMBURSEMENT (LE	1,300.00
			9/11 - 9/15	0104632900	5878	PARENT REIMBURSEMENT (LE	747.50
			9/18 - 9/22	0104632900	5878	PARENT REIMBURSEMENT (LE	1,300.00
						CHECK TOTAL:	3,647.50
00391623	09/21/17	McGraw Hill School Pub	TEXTBOOKS	0102016300	4100	TEXTBOOKS	823.20
						CHECK TOTAL:	823.20
00391624	09/21/17	UNIVERSAL ASPHALT CO I	PAVING	0107477408	5607	PAVING	3,300.00
						CHECK TOTAL:	3,300.00
00391625	09/21/17	VERTICAL TRANSPORT INC	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,300.00
			CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	195.00
						CHECK TOTAL:	1,495.00

TOTAL FOR STOCK 76	Laguna Beach's check stock ID	31,824.55
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GRAND TOTAL

31,824.55

SELECT Check ID's and Numbers: 768 ; Check Dates: 092217

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391626	09/22/17	Apple Computer Inc.	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	815.68
						CHECK TOTAL:	815.68
00391627	09/22/17	Beckmar Ink	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	2,000.00
						CHECK TOTAL:	2,000.00
00391628	09/22/17		SEPTEMBER 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	2,175.00
						CHECK TOTAL:	2,175.00
00391629	09/22/17	CDW GOVERNMENT LLC	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4460	EQUIPMENT-COMPUTER	1,252.81
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	501.12
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	122.50
			EQUIPMENT - NEW	0106477408	4410	EQUIPMENT - NEW	4,111.75
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	49.00
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	13,672.93
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	79.20
						CHECK TOTAL:	19,789.31
00391630	09/22/17	CENTENNIAL FARM FOUNDA	MISC OUTSIDE VENDOR	0108015570	5860	MISC OUTSIDE VENDOR	308.00
						CHECK TOTAL:	308.00
00391631	09/22/17	CODESP	ANNUAL SOFTWARE LICENSE FEE	0110397140	5805	ANNUAL SOFTWARE LICENSE	2,050.00
						CHECK TOTAL:	2,050.00
00391632	09/22/17	GoEngineer Inc.	ANNUAL SOFTWARE LICENSE FEE	0105114695	5805	ANNUAL SOFTWARE LICENSE	2,880.00
						CHECK TOTAL:	2,880.00
00391633	09/22/17	Grainger	MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	211.89
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	28.41
			MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	-211.89
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	169.17
						CHECK TOTAL:	197.58
00391634	09/22/17	KRUGER TEAM SPORT	MATERIALS & SUPPLIES-INSTRUCT	0106011075	4310	MATERIALS & SUPPLIES-INS	478.38
						CHECK TOTAL:	478.38
00391635	09/22/17	Learning for Living In	CONSULTANTS-OTHER	0101377350	5831	CONSULTANTS-OTHER	4,000.00
						CHECK TOTAL:	4,000.00
00391636	09/22/17	LIVESCHOOL INC.	ANNUAL SOFTWARE LICENSE FEE	0106091008	5805	ANNUAL SOFTWARE LICENSE	4,740.00
						CHECK TOTAL:	4,740.00
00391637	09/22/17	LYNN GREGORY	9/8 OC COUNSELORS CONF	0105091012	5220	TRAVEL & CONFERENCE	131.69
						CHECK TOTAL:	131.69

SELECT Check ID's and Numbers: 760 ; Check Dates: 092217

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391638	09/22/17	McLellan, Hayley	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	302.26
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	401.21
						CHECK TOTAL:	703.47
00391639	09/22/17	Medco Supply Co.	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	1,711.42
			MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	113.34
			MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	263.40
			MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	667.44
						CHECK TOTAL:	2,755.60
00391640	09/22/17	OC SLLC INC.	OTHER THERAPY	0104632900	5889	OTHER THERAPY	7,505.00
						CHECK TOTAL:	7,505.00
00391641	09/22/17	Resilient Communicatio	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	3,445.20
						CHECK TOTAL:	3,445.20
00391642	09/22/17	Saddleback Valley Unif	OTHER LOCAL AGENCY FEES	0104072000	5852	OTHER LOCAL AGENCY FEES	1,021.34
						CHECK TOTAL:	1,021.34
00391643	09/22/17	Sand Canyon Urgent Car	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	60.00
						CHECK TOTAL:	60.00
00391644	09/22/17	CENTRAL RESTAURANT PRO	EQUIPMENT - NEW	1302277426	4410	EQUIPMENT - NEW	1,494.28
						CHECK TOTAL:	1,494.28
00391645	09/22/17	EDUCATION MANAGEMENT S	MISC OUTSIDE VENDOR	1302277426	5860	MISC OUTSIDE VENDOR	995.00
						CHECK TOTAL:	995.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	57,545.53
			GRAND TOTAL				57,545.53

SELECT Check ID's and Numbers: 76@ ; Check Dates: 092517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391646	09/25/17	ACSA	DUES & MEMBERSHIPS	0106091008	5310	DUES & MEMBERSHIPS	1,603.00
						CHECK TOTAL:	1,603.00
00391647	09/25/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,514.58
						CHECK TOTAL:	1,514.58
00391648	09/25/17	Atkinson Andelson Loya	AUGUST 2017	0102397400	5835	LEGAL EXPENSE	4,725.00
						CHECK TOTAL:	4,725.00
00391649	09/25/17	CETPA	TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE	505.00
			TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE	505.00
			TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE	505.00
						CHECK TOTAL:	1,515.00
00391650	09/25/17	Dunn Edwards Paint	GENERAL SUPPLIES-NON INSTRUCT	0108477408	4340	GENERAL SUPPLIES-NON INS	90.23
						CHECK TOTAL:	90.23
00391651	09/25/17	EPS LITERACY & INTERVE	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	580.78
						CHECK TOTAL:	580.78
00391652	09/25/17		PARENT REIMBURSEMENT (LEGAL)	0104632900	5878	PARENT REIMBURSEMENT (LE	8,950.00
						CHECK TOTAL:	8,950.00
00391653	09/25/17	Houghton Mifflin Harco	TEXTBOOKS	0102016300	4100	TEXTBOOKS	37,984.92
						CHECK TOTAL:	37,984.92
00391654	09/25/17	Image IV	RENTAL EXPENSE	0107011005	5620	RENTAL EXPENSE	258.52
						CHECK TOTAL:	258.52
00391655	09/25/17	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	29.96
						CHECK TOTAL:	29.96
00391656	09/25/17	Laguna Graphic Arts In	MATERIALS & SUPPLIES-INSTRUCT	0102014342	4310	MATERIALS & SUPPLIES-INS	206.88
						CHECK TOTAL:	206.88
00391657	09/25/17	Mountain & Sea Educati	MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	2,979.00
						CHECK TOTAL:	2,979.00
00391658	09/25/17	Nasco Scientific	MATERIALS & SUPPLIES-INSTRUCT	0108015600	4310	MATERIALS & SUPPLIES-INS	26.92
			MATERIALS & SUPPLIES-INSTRUCT	0108015600	4310	MATERIALS & SUPPLIES-INS	181.72
						CHECK TOTAL:	208.64
00391659	09/25/17	Office Depot	PRINTERS <\$250 & INK/SUPPLIES	0109397150	4322	PRINTERS <\$250 & INK/SUP	168.80
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	60.71

SELECT Check ID's and Numbers: 760 ; Check Dates: 092517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	229.51
00391660	09/25/17	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	54.00
						CHECK TOTAL:	54.00
00391661	09/25/17	Pearson	TEXTBOOKS	0102016300	4100	TEXTBOOKS	89.02
						CHECK TOTAL:	89.02
00391662	09/25/17	Pitney Bowes	POSTAGE	0106091008	5910	POSTAGE	1,000.00
						CHECK TOTAL:	1,000.00
00391663	09/25/17	Rutan & Tucker	LEGAL EXPENSE	0104072000	5835	LEGAL EXPENSE	4,888.00
						CHECK TOTAL:	4,888.00
00391664	09/25/17	The Hanover Research C	CONSULTANTS-OTHER	0109017150	5831	CONSULTANTS-OTHER	37,595.00
						CHECK TOTAL:	37,595.00
00391665	09/25/17	Viloria, Jason	APRIL - JULY 2017	0101377100	5940	INTERNET CONNECTIVITY	239.97
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	198.57
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	44.79
						CHECK TOTAL:	483.33
00391666	09/25/17	Voyager Sports Learnin	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	3,012.84
						CHECK TOTAL:	3,012.84
00391667	09/25/17	Wesson, Kenneth	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	4,219.42
						CHECK TOTAL:	4,219.42
00391668	09/25/17	ISITE SOFTWARE LLC	ANNUAL SOFTWARE LICENSE FEE	1302277426	5805	ANNUAL SOFTWARE LICENSE	995.00
						CHECK TOTAL:	995.00
00391669	09/25/17	MOBILE MODULAR MANAGEM	SEPTEMBER 2017	2506498410	5620	RENTAL EXPENSE	586.00
						CHECK TOTAL:	586.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	113,798.63
			GRAND TOTAL				113,798.63

SELECT Check ID's and Numbers: 760 ; Check Dates: 092617

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391670	09/26/17	ACSA	DUES & MEMBERSHIPS	0109156100	5310	DUES & MEMBERSHIPS	1,500.70
						CHECK TOTAL:	1,500.70
00391671	09/26/17	ACSA	DUES & MEMBERSHIPS	0109037150	5310	DUES & MEMBERSHIPS	1,416.77
						CHECK TOTAL:	1,416.77
00391672	09/26/17	ACSA	DUES & MEMBERSHIPS	0109397150	5310	DUES & MEMBERSHIPS	1,525.00
						CHECK TOTAL:	1,525.00
00391673	09/26/17		FEES TRANSPORTATION FR INDIV	0100006700	8675	FEES TRANSPORTATION FR I	395.00
						CHECK TOTAL:	395.00
00391674	09/26/17	Greek, Douglas B.	OTHER MAINTENANCE SERVICES	0105477408	5692	OTHER MAINTENANCE SERVIC	6,040.00
			OTHER MAINTENANCE SERVICES	0105477408	5692	OTHER MAINTENANCE SERVIC	5,105.00
			OTHER MAINTENANCE SERVICES	0105477408	5692	OTHER MAINTENANCE SERVIC	1,240.00
						CHECK TOTAL:	12,385.00
00391675	09/26/17	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	7.55
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	38.58
						CHECK TOTAL:	46.13
00391676	09/26/17	MacKnight, Robin	ALL OTHER LOCAL REVENUE	0106005540	8699	ALL OTHER LOCAL REVENUE	200.00
						CHECK TOTAL:	200.00
00391677	09/26/17	Sparkletts	MISC OUTSIDE VENDOR	0102397400	5860	MISC OUTSIDE VENDOR	255.66
						CHECK TOTAL:	255.66
00391678	09/26/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	98.12
			COPIER PAPER	0105011012	4312	COPIER PAPER	667.19
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	58.42
						CHECK TOTAL:	823.73
00391679	09/26/17	TK Burgers	MISC OUTSIDE VENDOR	0106015040	5860	MISC OUTSIDE VENDOR	901.84
						CHECK TOTAL:	901.84
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							19,449.83
GRAND TOTAL							19,449.83

SELECT Check ID's and Numbers: 76@ ; Check Dates: 092717

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391680	09/27/17	ALL CITY MANAGEMENT SE	8/27/17 - 9/9/17	0106098040	5860	MISC OUTSIDE VENDOR	286.24
						CHECK TOTAL:	286.24
00391681	09/27/17	Andrew Crisp	GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	368.48
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	49.97
						CHECK TOTAL:	418.45
00391682	09/27/17	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0109017150	4310	MATERIALS & SUPPLIES-INS	6,663.61
						CHECK TOTAL:	6,663.61
00391683	09/27/17	Fitzgerald, Stacey	ALL OTHER LOCAL REVENUE	0106005455	8699	ALL OTHER LOCAL REVENUE	400.00
						CHECK TOTAL:	400.00
00391684	09/27/17	Gaulin, Andreane	OUTSIDE ASSESSMENT FEES	0104192430	5895	OUTSIDE ASSESSMENT FEES	1,200.00
						CHECK TOTAL:	1,200.00
00391685	09/27/17	INOUE, INA	GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	46.17
						CHECK TOTAL:	46.17
00391686	09/27/17	Lakeshore Learning Mat	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	465.22
						CHECK TOTAL:	465.22
00391687	09/27/17	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	359.85
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	318.08
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	502.46
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	70.51
						CHECK TOTAL:	1,250.90
00391688	09/27/17	SECURE LIVE SCAN	FINGER PRINTING	0110397140	5845	FINGER PRINTING	1,240.00
						CHECK TOTAL:	1,240.00
00391689	09/27/17	Staples Advantage	EQUIPMENT - NEW	0105011012	4410	EQUIPMENT - NEW	2,492.53
			EQUIPMENT - NEW	0105011012	4410	EQUIPMENT - NEW	-50.00
			EQUIPMENT - NEW	0105011012	4410	EQUIPMENT - NEW	-778.39
						CHECK TOTAL:	1,664.14
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							13,634.73
GRAND TOTAL							13,634.73

LAGUNA BEACH USD
THU, SEP 28, 2017,

09/28/17

Commercial Check Register

Page 1

8:21 AM --req: ADMIN-----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 768 ; Check Dates: 092817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391690	09/28/17	ACSA Foundation Educa	DUES & MEMBERSHIPS	0108091005	5310	DUES & MEMBERSHIPS	1,391.84
						CHECK TOTAL:	1,391.84
00391691	09/28/17	Frontier California In	SEPTEMBER 2017	0107477409	5920	TELEPHONE SERVICE	315.92
			SEPTEMBER 2017	0102477409	5920	TELEPHONE SERVICE	178.43
			SEPTEMBER 2017	0108477409	5920	TELEPHONE SERVICE	446.30
						CHECK TOTAL:	940.65
00391692	09/28/17	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	71.63
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	11.42
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	29.08
						CHECK TOTAL:	112.13
00391693	09/28/17	Houghton Mifflin Harco	TEXTBOOKS	0102016300	4100	TEXTBOOKS	6,110.14
						CHECK TOTAL:	6,110.14
00391694	09/28/17	Kaiser Foundation Heal	OCTOBER 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	3,035.39
			OCTOBER 2017	0102397400	3402	HEALTH & WELFARE, CLASSIF	1,495.05
			OCTOBER 2017	0102397400	3402	HEALTH & WELFARE, CLASSIF	49,636.14
			OCTOBER 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	100,776.42
						CHECK TOTAL:	154,943.00
00391695	09/28/17	Laguna Beach Water Dis	7/12/17 - 9/12/17	0102477409	5530	WATER - UTILITIES	110.07
			7/17/17 - 9/15/17	0105477409	5530	WATER - UTILITIES	46.94
			7/17/17 - 9/15/17	0106477409	5530	WATER - UTILITIES	4,590.13
			7/17/17 - 9/15/17	0105477409	5530	WATER - UTILITIES	370.80
			7/17/17 - 9/15/17	0105477409	5530	WATER - UTILITIES	32.36
			7/17/17 - 9/15/17	0105477409	5530	WATER - UTILITIES	997.63
			7/17/17 - 9/15/17	0105477409	5530	WATER - UTILITIES	414.43
			7/17/17 - 9/15/17	0106477409	5530	WATER - UTILITIES	32.00
			7/17/17 - 9/15/17	0102477409	5530	WATER - UTILITIES	181.79
			7/17/17 - 9/15/17	0105477409	5530	WATER - UTILITIES	992.77
			7/20/17 - 9/19/17	0105477409	5530	WATER - UTILITIES	3,459.47
			7/20/17 - 9/19/17	0105477409	5530	WATER - UTILITIES	326.95
			7/20/17 - 9/19/17	0105477409	5530	WATER - UTILITIES	375.55
						CHECK TOTAL:	11,930.89
00391696	09/28/17	National Construction	JUNE 2017	0105477408	5620	RENTAL EXPENSE	170.55
						CHECK TOTAL:	170.55
00391697	09/28/17	NICK RAIL MUSIC	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	112.50
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	117.98
						CHECK TOTAL:	230.48

SELECT Check ID's and Numbers: 76@ ; Check Dates: 092817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391698	09/28/17	School Specialty Inc.	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	122.80
						CHECK TOTAL:	122.80
00391699	09/28/17	Staples Advantage	COPIER PAPER	0105011012	4312	COPIER PAPER	667.19
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	31.42
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	592.89
						CHECK TOTAL:	1,291.50
00391700	09/28/17	William V MacGill & Co	GENERAL SUPPLIES-NON INSTRUCT	0108172850	4340	GENERAL SUPPLIES-NON INS	644.36
						CHECK TOTAL:	644.36
00391701	09/28/17	WLC LLC	CONSULTANTS-OTHER	0101377100	5831	CONSULTANTS-OTHER	2,995.00
						CHECK TOTAL:	2,995.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							180,883.34
GRAND TOTAL							180,883.34

SELECT Check ID's and Numbers: 768 ; Check Dates: 092917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391702	09/29/17	ALL CITY MANAGEMENT SE	7/2/17 - 7/15/17 7/16/17 - 7/29/17	0106098040	5860	MISC OUTSIDE VENDOR	644.04
				0106098040	5860	MISC OUTSIDE VENDOR	357.80
						CHECK TOTAL:	1,001.84
00391703	09/29/17	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER	0101377100	4460	EQUIPMENT-COMPUTER	3,453.89
			EQUIPMENT-COMPUTER	0106015040	4460	EQUIPMENT-COMPUTER	5,212.21
						CHECK TOTAL:	8,666.10
00391704	09/29/17	Cintas Corporation Loc	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	1,040.00
			CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	800.00
			GENERAL SUPPLIES-NON INSTRUCT	0108477408	4340	GENERAL SUPPLIES-NON INS	20.18
			GENERAL SUPPLIES-NON INSTRUCT	0106477408	5610	CONTRACT SERVICES	69.81
						CHECK TOTAL:	1,929.99
00391705	09/29/17	Cox Communications	SEPTEMBER 2017	0113457175	5940	INTERNET CONNECTIVITY	101.94
						CHECK TOTAL:	101.94
00391706	09/29/17	Dave Brobeck	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	248.16
						CHECK TOTAL:	248.16
00391707	09/29/17	HENDRICKSON, JON	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	223.55
						CHECK TOTAL:	223.55
00391708	09/29/17		SEPTEMBER 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	3,260.00
						CHECK TOTAL:	3,260.00
00391709	09/29/17	Jim Garvey	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	108.16
						CHECK TOTAL:	108.16
00391710	09/29/17	KYA SERVICES LLC	FLOOR COVERING	0105477408	5604	FLOOR COVERING	836.58
						CHECK TOTAL:	836.58
00391711	09/29/17	Laguna Graphic Arts In	OUTSIDE PRINTING	0106091008	5870	OUTSIDE PRINTING	2,316.63
						CHECK TOTAL:	2,316.63
00391712	09/29/17	Medco Supply Co.	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	27.28
						CHECK TOTAL:	27.28
00391713	09/29/17	Montgomery Hardware Co	OTHER MAINTENANCE SERVICES	0107477408	5692	OTHER MAINTENANCE SERVIC	3,586.73
						CHECK TOTAL:	3,586.73
00391714	09/29/17	Office Depot	COPIER PAPER	0108011005	4312	COPIER PAPER	1,508.07
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	57.17
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	14.84

SELECT Check ID's and Numbers: 76@ ; Check Dates: 092917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	28.64
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	27.99
			COPIER PAPER	0108011005	4312	COPIER PAPER	1,499.04
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	19.50
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	19.75
						CHECK TOTAL:	3,175.00
00391715	09/29/17	PORTER, BRIDGET	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	161.61
						CHECK TOTAL:	161.61
00391716	09/29/17	Roger Dunn Golf	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	689.37
						CHECK TOTAL:	689.37
00391717	09/29/17	Sarah Benson	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	247.39
						CHECK TOTAL:	247.39
00391718	09/29/17	Seneca Family of Agenc	AUGUST 2017	0104132980	5889	OTHER THERAPY	6,675.00
						CHECK TOTAL:	6,675.00
00391719	09/29/17	Tangram Interiors	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	5,427.21
						CHECK TOTAL:	5,427.21
00391720	09/29/17		SEPTEMBER 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	1,875.00
						CHECK TOTAL:	1,875.00
00391721	09/29/17	Sysco Food Service of	FOOD	1302277426	4700	FOOD	233.10
			FOOD	1302277426	4700	FOOD	47.07
			FOOD	1302277426	4700	FOOD	194.78
			FOOD	1302277426	4700	FOOD	45.52
			FOOD	1302277426	4700	FOOD	1,487.74
			FOOD	1302277426	4700	FOOD	292.25
			FOOD	1302277426	4700	FOOD	667.77
			FOOD	1302277426	4700	FOOD	241.69
			FOOD	1302277426	4700	FOOD	55.93
			FOOD	1302277426	4700	FOOD	316.40
			FOOD	1302277426	4700	FOOD	55.93
			FOOD	1302277426	4700	FOOD	180.88
						CHECK TOTAL:	3,819.06

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 44,376.60

GRAND TOTAL 44,376.60

Laguna Beach Unified School District

14. INFORMATION

October 10, 2017

Gifted and Talented Education (GATE) Program Survey Results

Proposal

Staff will present information regarding the results of the Hanover Research review of *LBUSD's Gifted and Talented Education Program* as well as the Hanover Research recommendations from the *Best Practices in Gifted Education* study conducted over the summer.

Background

During the 2016-17 school year staff contracted with Hanover Research to conduct studies regarding Gifted and Talented education best practices as identified in current educational research as well as a review of the current LBUSD GATE Program. The research included a review of the current LBUSD process used to identify gifted and talented students as well as a review of the enrichment opportunities provided to currently identified GATE students.

The review of LBUSD GATE program includes findings from anonymous, random interviews with GATE parents and information from district documents demonstrating program practices. The four elements included in the report are:

1. Identification of Gifted Students (including definition and screening)
2. Features of High-Quality Gifted Education Programs
3. Supporting Gifted Students in the Classroom
4. Profiles of California GATE Programs

The *Best Practices Report* has been reviewed by the District GATE committee members, school and district administrators and site GATE teachers. Areas for continuous improvement have been identified that LBUSD will begin to implement this year, including utilizing a new definition of GATE students to include task commitment, above average ability, and creativity (National Research Center for Gifted and Talented). In addition, the GATE committee will review the recommendation for broadening gifted identification as presented in the report.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required.

Laguna Beach Unified School District

15. INFORMATION

October 10, 2017

Student Achievement and Assessment Results on the California Assessment of Student Performance and Progress (CAASPP), the ACT College Readiness Test, the Early Assessment Program (EAP), and the Advanced Placement (AP) Test

Proposal

Staff will present information regarding the 2017 California Assessment of Performance and Progress (CAASPP), ACT College Readiness, Early Assessment Program (EAP), and Advanced Placement (AP) results.

Background

Last spring, Laguna Beach Unified School District students in grades 3-8 and 11 participated in the 2017 California Assessment of Student Performance and Progress (CAASPP) as well as the ACT, EAP and AP exams. These exams are part of California's comprehensive plan for supporting high-quality learning at every school. Site leaders use this assessment data as well as formative assessments to identify goals and action steps during the school year. Site goals, aligned with District LCAP goals, are in five areas:

LCAP Goals

1. Increase student academic achievement and social/emotional strength through collaboration, critical thinking, creativity, and communication
2. All students will gain the knowledge and skills to be college and career ready through a wide variety of academic and enrichment opportunities
3. Professional Development focused on 21st century teaching and learning
4. Safe, attractive, clean, well-equipped learning environments for all students that promote critical thinking, collaboration, creativity, and communication
5. All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation

On September 27, 2017, the district and state CAASPP results were released to the public. The LBUSD results were some of the best in the county. At Laguna Beach High School, 85% of 11th grade students either met or exceeded the English Language Arts/Literacy standards, the highest 11th grade district percentage in Orange County. Additionally, LBUSD ranks first in Orange County for overall percentage of students meeting or exceeding the standards for English Language Arts/Literacy. Overall, Laguna Beach Unified students had the third highest math scores in South Orange County, with 72% of our students meeting or exceeding the standards.

Professional Learning Communities (PLCs), in place at every school, are focused on the collaborative use of this data as part of a cycle of inquiry and professional learning. In this environment of more rigorous standards and assessments, as well as data-driven PLCs, teachers utilize common assessments that provide feedback on student mastery of standards. Sites implement identified student achievement goals through PLCs, professional development, and rigorous lesson planning.

Budget Impact/Recommended Action

There is no budget impact for this report and no action is required by the Board of Education.

Laguna Beach Unified School District

16. ACTION

October 10, 2017

Approval: My California Permit Online Driver Education Course

Proposal

Staff proposes the Board of Education approve the implementation of My California Permit Online to provide an online driver education program to Laguna Beach High School students.

Background

Laguna Beach High School provided a teacher directed online driver education program in the past. California Education Code, Section 51220(j) states in part that: "The adopted course of study for grades 7-12, inclusive, shall offer courses in the following areas of study ... (j) Automobile driver education." Staff recommends a new online program for students who are between fifteen and one-half and seventeen years old. The program will be offered during Fall, Spring, and Summer semesters.

Budget Impact

The cost of the online course is \$12.00 per student. The budget impact is based on the number of students who participate in the program. The anticipated cost is not-to-exceed \$5,000.00.

Recommended Action

Staff recommends the Board of Education approve the implementation of the My California Permit Online course to provide online driver education classes to Laguna Beach High School students.

Laguna Beach Unified School District

17. ACTION

October 10, 2017

Approval: Agreement with Best Best & Krieger LLP for Legal Counsel Related to Special Education Issues with a Not-to-Exceed Amount of \$42,000 for the 2017-2018 School Year

Proposal

Staff proposes the Board of Education authorize the agreement with Best Best & Krieger for legal services and advice related to special education issues with a not-to-exceed amount of \$42,000.

Background

Best Best & Krieger LLP's standard hourly rate for legal counsel related to special education issues is \$260 per hour. The standard hourly rate for paralegal work is \$150.00 per hour.

Budget Impact

The not-to-exceed amount of \$42,000 will come from general funds, special education budget.

Recommended Action

Staff recommends the Board of Education approve the agreement with Best Best & Krieger for legal services and advice related to special education issues for the 2017-2018 school year, with a not-to-exceed amount of \$42,000.

INDEPENDENT ATTORNEY AGREEMENT

This AGREEMENT is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "DISTRICT," and Best Best & Krieger LLP; Address: 18101 Von Karman Ave., Suite 1000, Irvine, CA 92612; Phone: (949) 263-2600; hereinafter referred to as "ATTORNEY."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, ATTORNEY is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Scope of Work:** ATTORNEY, under the direction of its designated partner, Epiphany Owen, will provide special legal services and advice to the District related to special education. ATTORNEY reserves the right to withdraw its representation as provided herein at any time deemed necessary or advisable by ATTORNEY. Retainer of the ATTORNEY as set forth herein shall not prevent the ATTORNEY from acting as attorneys in the future for clients having disputes, legal or otherwise, with the District which are not in any way connected with or do not involve the subject matter of this Agreement even though the same may result in litigation. It is understood that retainer of the ATTORNEY by District for the specialized services provided herein does not extend to matters of general representation for the District, and that the existing retainer agreement between the parties, as amended, shall continue in full force and effect except for the special services provided by this Agreement.

2. **Term.** ATTORNEY shall commence providing services under this AGREEMENT on October 10, 2017 and will diligently perform as required through June 30, 2018.

3. **Compensation.** Services of the Firm pursuant to this Agreement shall be provided to District at the rate of Two Hundred Sixty Dollars (\$260.00) per hour. Paralegal rate at \$150.00 per hour. The scope of this Agreement shall not exceed \$42,000 without prior authorization from the DISTRICT. District shall pay ATTORNEY according to the following terms and conditions: Upon monthly receipt of invoices indicating hours completed.

4. **Expenses.** DISTRICT shall be liable to ATTORNEY for all costs and expenses incurred in the course of rendering such services.

5. Independent Contractor. ATTORNEY, in the performance of this AGREEMENT, shall be and act as an independent contractor. ATTORNEY understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. ATTORNEY assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. ATTORNEY shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to ATTORNEY's employees.

6. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate ATTORNEY only for services satisfactorily rendered to the date of termination (payment for hours worked). Written notice by DISTRICT shall be sufficient to stop further performance of services by ATTORNEY. Notice shall be deemed given when received by the ATTORNEY or no later than three days after the day of mailing, whichever is sooner. ATTORNEY reserves the right to withdraw its representation of District at any time ATTORNEY deems necessary or advisable.

7. Insurance. ATTORNEY agrees to carry malpractice and/or professional liability insurance in an amount satisfactory to the DISTRICT of \$1,000,000.

8. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersede any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

9. Affirmative Action Employment/Non Discrimination. ATTORNEY agrees that it will not engage in unlawful discrimination in employment of persons because of sexual orientation, race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or gender of such persons.

10. Non Waiver. The failure of DISTRICT or ATTORNEY to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

11. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered

given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this AGREEMENT, the addresses of the parties are as follows:

**LAGUNA BEACH UNIFIED
SCHOOL DISTRICT
550 Blumont
Laguna Beach, CA 92651**

**ATTORNEY
Best Best & Krieger LLP
18101 Von Karman Ave. Suite 1000
Irvine, CA 92612**

12. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 10th DAY OF October, 2017.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT ATTORNEY

By: _____

Signature

Jason Vilorio, Ed.D.

Typed Name

Superintendent of Schools

Title

By: _____

Signature

Cathy Holmes

Attorney at Law, Best Best & Krieger LLP

Title

Social Security or

Taxpayer Identification Number

****BEST BEST & KRIEGER LLP ATTORNEY AGREEMENT – Special Education – 17/18 SCHOOL YEAR.****

Laguna Beach Unified School District

18. ACTION

October 10, 2017

Approval: SELPA Community Advisory Council Members

Proposal

Staff proposes the Board of Education approve the appointment of the special education staff members designated below to serve as additional voting members of the South Orange County Special Education Local Plan Area (SOC SELPA) Community Advisory Committee (CAC) for the 2017/2018 school year.

Background

The California Education Code requires the establishment of a SELPA Community Advisory Committee, which serves only in an advisory capacity. The authority and responsibility of the CAC include but are not limited to:

- Advising the SELPA administration regarding the development of the Local Plan
- Making recommendations on annual priorities to be addressed under the Local Plan
- Assisting in parent education and recruiting of parents and other volunteers who may contribute to the implementation of the Local Plan
- Acting in support of individuals with exceptional needs

The members of the CAC must be appointed by and are responsible to the governing board of each participating district. Laguna Beach USD is entitled to four voting members, which include two parents of special education students, a student with exceptional needs, a special education staff member, and a general education participant that alternates terms from each district. Furthermore, each district is allowed to have two alternate voting members (one parent and one special educator).

Budget Impact

Funding for staff attendance is \$610.00 and will come from general funds, special education budget.

Recommended Action

The parents and staff below are recommended for the term indicated beginning September 1, 2017.

<u>Parent Name</u>	<u>Membership Designation</u>	<u>Term Expiration Date</u>
Jennifer Bullington	Voting Parent	August 2019
<u>Teacher/Staff Name</u>	<u>Membership Designation</u>	<u>Term Expiration Date</u>
Heather Rosenthal	Voting Staff member	August 2019
Cyndi Kimball	Voting staff member	August 2019
<u>Student Name</u>	<u>Membership Designation</u>	<u>Term Expiration Date</u>
Cory Winchester	Voting Student	August 2019

Laguna Beach Unified School District

19. ACTION

October 10, 2017

Approval: Cost Reduction Study From Procure America Related to Waste & Recycling, Utilities, Telecommunications, and Document Management

Proposal

Staff requests the Board of Education approve Procure America to perform a study related to potential cost reductions in waste & recycling, utilities, telecommunications, and document management.

Background

Procure America will provide cost reduction consulting services, starting with an analysis and report of current policies, procedures, supplier contracts (Waste & Recycle, Utilities, Document Management, and Telecommunications), past invoices, and other pertinent information. At completion of analysis Procure America will provide a detailed report of current status of each cost category and strategic recommendations to reduce costs. If the District elects to go forward with the recommendations from the study, Procure America would receive 50% of actual realized savings for a 36 month period. A monthly ongoing audit for invoices is provided during the term of engagement.

Budget Impact

There is no fiscal impact related to conducting this study.

Recommended Action

Staff recommends the Board of Education approve Procure America to perform a study related to potential cost reductions in waste & recycling, utilities, telecommunications, and document management.



PROCUREAMERICA

BUSINESS INTELLIGENCE SERVICES

Statement of Work

1.) STATEMENT OF WORK: Procure America (PA) is pleased to provide the following cost reduction consulting services to Client (as selected by Client) with the resolve and purpose of reducing or recovering costs.

- | | |
|---|--|
| <input type="checkbox"/> Waste & Recycle | <input type="checkbox"/> Utilities |
| <input type="checkbox"/> Telecommunications | <input type="checkbox"/> Document Management |
| <input type="checkbox"/> Financial Services | <input type="checkbox"/> Treasury Services |

PA shall use its best efforts to obtain cost savings for Client's benefit by analyzing Client's policies, procedures, supplier contracts, past invoices and other pertinent information as it relates to the above selected expense categories set for review. PA will further gather information as to Client's needs (past, present and future) from Client's service providers so as to build a solution that not only lowers cost, but also matches Client's operational and corporate requirements and expectations. After analyzing Client's current spending patterns, PA shall provide Client with a full report outlining PA's observations. PA's report will include a review of operations, cost reduction recommendations and potential service level enhancements.

2.) POST REVIEW PHASE: For the entire balance of the relationship with Client, PA will continue to consult with Client in an effort to continuously look for efficiencies in the chosen areas of focus. Periodically the PA team will review Client's invoicing and deliverables to ensure accountability by Client's service providers with respect to the spirit and intent of the agreement between Client and the third party service provider. This review will take into account service levels, cost controls and overall client satisfaction. Further, PA will continuously consult with Client to anticipate changes in service needs to ensure that the proper service provider, contract and procedures are in place to address Client's go forward requirements.

3.) REVENUE SHARE: Client has in place certain existing costs as it pertains to the requested expense categories selected for review ("Established Rates"). PA's report will document the Established Rates for each service or product chosen for review and outline the methodology for PA's findings. Client and PA will then discuss, agree and document the Established Rates for the targeted service or product. After the initial review is completed, PA will produce an addendum to this agreement that outlines the Established Rates, billing cycles and other operational details associated to the go forward strategy. If Client elects to proceed with any or all of the recommendations as set forth in PA's report, Client agrees to compensate PA for the savings associated with the proposal. The Revenue Share to PA is fifty percent or half of the actual realized savings measured by the difference between the agreed upon Established Rates and Client's new costs as set forth in PA's report and documented through actual realized savings.

In some cases, the PA staff may discover over billing, credits, rebates or other sources of revenue. This income is to be considered expense reduction for purposes of this Agreement and will be accounted for in the same manner as the expense reduction savings. This revenue shall be shared with PA after the refunds or other credits are realized by Client. In other cases, PA may have the ability to recover rebates or other compensation by contractors or service providers. PA shall disclose this compensation to Client and both parties shall share this revenue as savings at the time the revenue is received. It may be necessary to institute cost reduction strategies within a specific expense category in stages. If this occurs, then each stage of implementation will be viewed with its own billing cycle.

4.) CLIENT PARTICIPATION: Client shall give its full cooperation to PA in providing all required documents, invoices, contracts and staff consultation time to PA's evaluation team in order to conduct the expense reduction review. During the review process, Client agrees not to renegotiate, amend or extend in place contracts or introduce operational procedures/changes that will effect cost/pricing and or contractual obligations of the Client to the supplier. Any cost reduction made, during the specified assessment process will be credited to PA's presence and is therefore treated as such and factored into the shared revenue structure. During the course of the relationship between PA and Client, Client and PA understand that despite PA's recommendations, suggestions, potential suppliers and other proposals, Client has the right not to proceed with said proposals. However, if Client does pursue any or all of the documented review recommendations (with or without PA's further assistance), PA is entitled to the appropriate revenue share as outlined in Section 3 above. Client agrees to grant PA the right to review any materials (books, records, invoices, contracts or other information) related to the review category selected by Client in Section 1 above. PA is authorized to obtain information relating to the provider accounts directly from the providers personnel and provider websites. Any additional Client request or engagements, written or otherwise to review supplementary expenses or income streams will also be governed by this agreement.

In the event of any dispute under or relating to the terms of this Agreement, or breach thereof, it is agreed that the same will be submitted to arbitration to the American Arbitration Association, in Orange County, California. The arbitration will be conducted in accordance with the rules promulgated by that Association, except that pursuant to California Code of Civil Procedure Section 1283.1(b), the provisions of California Code of Civil Procedure Section 1283.05 are incorporated into the arbitration. Any judgment upon the award rendered by the arbitrator(s) may be entered in any court, state or federal, having jurisdiction thereof.

This Agreement shall commence with the Client's first PA invoice per expense category and will be in effect for an initial 36 month term. Each expense reduction category carries its own 36 month term/billing cycle commencing on the first invoice for that particular practice group. All invoices are due upon receipt. Any payments received more than 30 days from invoice date will be charged a 1.5% per month interest fee. If the savings is implemented in stages, each stage will carry its own 36 month term. PA and Client shall have the option to terminate this Agreement after the initial term with a 30 day prior written notice to the other party.

5.) CONFIDENTIALITY: Each party shall maintain in strict confidence all information received from the other party in the performance of this Agreement. Client acknowledges and agrees that any intellectual property developed or used by PA shall be the property of PA.

IN WITNESS WHEREOF, Client has executed this Agreement to be effective on the date below.

Client: _____

By: _____

Title: _____

Signature: _____

Date: _____



PROCUREAMERICA
BUSINESS INTELLIGENCE SERVICES