



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT

AGENDA

**Regular Meeting
of the
Board of Education**

March 12, 2019

Vision:

We take ownership of each child's learning in our schools, accepting no limits on potential.

Mission:

Each student gains the knowledge, experience, world perspectives, and skills needed to become a lifelong learner and producer in a competitive and interconnected world.

ADMINISTRATION

Jason Vilorio, Ed.D., Superintendent of Schools
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources and
Public Communications

BOARD OF EDUCATION

Jan Vickers, President
Carol Normandin, Clerk
James Kelly, Member
Dee Perry, Member
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING
550 Blumont
Laguna Beach, CA 92651**

March 12, 2019

**Closed Session 5:00 P.M.
Open Session 6:00 P.M.**

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS

Open Session School Board Meetings will be video recorded.

- 1. CALL TO ORDER**
- 2. ROLL CALL TO ESTABLISH QUORUM**
- 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
- 4. ADJOURN TO CLOSED SESSION**
 - A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
Government Code §54957
 - B. CONFERENCE WITH LABOR NEGOTIATORS**
Government Code §54957.6
 - i. Employee Organization: LaBUFA
District Negotiator: Leisa Winston
 - ii. Employee Organization: CSEA
District Negotiator: Leisa Winston
 - iii. Employee Organization: Unrepresented Employees
District Negotiator: Leisa Winston
- 5. CALL TO ORDER - OPEN SESSION**
- 6. PLEDGE OF ALLEGIANCE**
- 7. REPORT ON CLOSED SESSION ACTION**
- 8. ADOPTION OF AGENDA**
- 9. RECOGNITION**
 - a. Laguna Beach Plein Air Student Participants
 - b. LBHS Girls Water Polo Team – CIF Division 1 Champions

10. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

11. REPORTS

- *Student Representative(s)*
 - *Bargaining Unit Representatives CSEA and LaBUFA*
 - *Board Members*
 - *Superintendent*
 - *Cabinet Members*
 - *Principal Report – Chris Duddy, El Morro Elementary*
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12. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes
 - i. February 28, 2019 (Special Meeting)
 - ii. February 12, 2019 (Regular Meeting)
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trip(s)
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements for Contracted Services – Technology
- g. Approval/Ratification of Warrants #396762 through #397029 in the amount of \$1,956,512.25 Dates: 2/1/2019 through 2/28/2019
- h. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$2,218.80
- i. Agreement for Contracted Services with David Taussig & Associates, Inc., to Administer the Mello-Roos Special Taxes in Community Facilities District (“CFD”) No. 98-1 with a Not-to-Exceed Amount of \$13,000 for Fiscal year 2019/2020
- j. Approval of the Fourth Renewal Award of Contract for Furniture and Equipment with Tangram Interiors through March 24, 2020

INFORMATION ITEMS

13. LAGUNA BEACH POLICE DEPARTMENT SCHOOL RESOURCE OFFICER: STUDENT SPOTLIGHT

– **Jason Vilorio, Ed.D., Superintendent**

– **Corporal Ashton, Laguna Beach Police School Resource Officer (SRO)**

Corporal Ashton has worked with LBUSD staff to identify opportunities to highlight LBUSD students who are making a difference in the lives of their fellow students, staff, and larger community. Corporal Ashton will present a student spotlight video to the Board that features an LBUSD student.

14. 2019 SUMMER SCHOOL PROGRAM UPDATE

– **Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services**

Staff proposes the Board of Education receive information regarding the dates and budget for the 2019 Summer School Program.

ACTION ITEMS

15. APPROVAL OF POSITIVE CERTIFICATION OF SECOND INTERIM REPORT

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve a positive certification of the Second Interim Financial Report for 2018/2019.

16. APPROVAL OF CALIFORNIA SCHOOL BOARD ASSOCIATION (CSBA) 2019 DELEGATE ASSEMBLY ELECTION

– Jason Vilorio, Ed.D., Superintendent

Staff proposes the Board of Education vote for up to nine candidates for the 2019 CSBA Region 15 Delegate Assembly.

17. APPROVAL OF SOUTH ORANGE COUNTY SPECIAL EDUCATION LOCAL PLAN AREA COMMUNITY ADVISORY COMMITTEE MEMBERS FOR 2018-2020

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education approve the appointment of the special education staff members designated below to serve a two-year term as additional voting members of the South Orange County Special Education Local Plan Area (SOC SELPA) Community Advisory Committee (CAC) for the 2018-2019 and 2019-2020 school years.

18. APPROVAL TO INCREASE THE EXISTING AGREEMENT WITH BEST BEST & KRIEGER FOR LEGAL COUNSEL RELATED TO SPECIAL EDUCATION ISSUES WITH A NOT-TO-EXCEED AMOUNT OF \$30,000 FOR THE 2018-2019 SCHOOL YEAR

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education authorize an increase to the existing agreement with Best Best & Krieger for legal services and advice related to special education issues with a not-to-exceed amount of \$30,000.

19. APPROVAL OF BOARD POLICIES – SECOND READING

– Jason Vilorio, Ed.D., Superintendent

On February 6, 2019, the Board of Education held a special meeting to review and discuss the bylaws and policies listed below. On February 12, 2019 the Board received each bylaw and policy for a first reading. The following bylaws and policies were approved to move forward for a second reading and final approval.

Bylaw/Policy	Title	Recommendation
BB 9100	Organizational Meeting	Approve
BB 9110	Terms of Office	Approve
BB 9121	President	Approve
BB 9122	Secretary	Approve
BB 9123	Clerk	Approve
BB 9124	Attorney	Approve
BB 9223	Filling Vacancies	Approve
BB 9240	Board Training	Approve
BB 9250	Remuneration/Reimbursement	Approve
BB 9270	Conflict of Interest	Approve
BB 9324	Minutes and Recordings	Approve
BP 0460	Local Control Accountability	Approve
BP 3550	Travel Expenses	Approve

20. APPROVAL OF BOARD POLICIES – FIRST READ

On February 6, 2019, the Board of Education held a special meeting to review and discuss the bylaws and policies listed below. On February 12, 2019 the Board received each bylaw and policy for a first reading. The following bylaws and policies were discussed and revisions were requested. These bylaws are brought back for a first reading and discussion.

Bylaw	Title	Recommended Action
BB 9230	Orientation	Review, discuss, revise if needed and approve to move forward for a second reading.
BB 9322	Agenda/Meeting Materials	Review, discuss, revise if needed and approve to move forward for a second reading.
BB 9400	Board Self-Evaluation	Review, discuss, revise if needed and approve to move forward for a second reading.

21. APPROVAL AND ACCEPTANCE OF THE 10-YEAR FACILITIES MASTER PLAN UPDATE; A DYNAMIC LIVING DOCUMENT THAT IS UPDATED ON AN ANNUAL BASIS AND SERVES AS A PLANNING TOOL TO REFLECT CURRENT PROGRESS AND ALTERATIONS FROM CHANGING CONDITIONS AND DISTRICT NEEDS

– **Jeff Dixon, Assistant Superintendent, Business Services**

Staff proposes the Board of Education accept the 10-year Facilities Master Plan (FMP) update for 2019. It is a dynamic living document that is updated on an annual basis and serves as a planning tool to reflect current progress and alterations from changing conditions and District needs.

22. APPROVAL OF UPDATES TO HARDWARE THAT SUPPORTS THE VIDEO RECORDING AND STREAMING SYSTEMS

– **Jason Vilorio, Ed.D., Superintendent**

– **Mike Morrison, Chief Technology Officer**

Staff proposes the Board of Education approve the purchase of updated hardware to support the video recording and streaming systems.

23. BOARD MEMBER REQUESTS FOR ITEMS FOR FUTURE MEETINGS, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS

– **Jan Vickers, President, Board of Education**

24. ADJOURNMENT

– **Jan Vickers, President, Board of Education**

The next Regular Meeting of the Board of Education is **Tuesday, March 26, 2019, 6:00 PM**
at the Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website:
www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

12.a.i. CONSENT/ACTION

March 12, 2019

Approve: Minutes - February 28, 2019 Special Meeting

Board of Education Minutes of Special Meeting February 28, 2019

Call to Order

The meeting was called to order at 10:00 a.m.

Roll Call to Establish Quorum

Roll call to establish Quorum:

Members Present: Jan Vickers
 Carol Normandin
 James Kelly
 Dee Perry
 Peggy Wolff

Staff Present: Jason Vilorio, Ed.D., Superintendent

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting the Pledge of Allegiance.

Adoption of Agenda

Member Wolff moved adoption of the agenda. Member Perry seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Normandin, Kelly, Perry, and Wolff voted yes to adopt the agenda.

Public Comment (Items Not on the Agenda)

There was no public comment.

Public Comment on Closed Session Agenda Item

There was no public comment.

Adjourn to Closed Session

Member Normandin moved to adjourn to Closed Session. Member Wolff seconded.

Discussion: None.

Motion carried 5-0. Members Vickers, Normandin, Kelly, Perry, and Wolff voted yes to adjourn to Closed Session.

The meeting adjourned to Closed Session at 10:03 a.m. for the discussion of the Superintendent evaluation.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government code 54957

Title: Superintendent of Schools

Adjournment of Closed Session

Member Normandin moved adjournment of Closed Session. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Normandin, Kelly, Perry, and Wolff voted yes to adjourn. Closed Session was adjourned at 12:10 p.m.

Report Out of Closed Session

President Vickers stated there was no action to report out of Closed Session.

Member Normandin moved to adjourn the meeting. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Normandin, Kelly, Perry, and Wolff voted to adjourn. The meeting adjourned at 12:11 p.m.

Carol Normandin
Clerk of the Board
March 12, 2019

Laguna Beach Unified School District

12.a.ii CONSENT/ACTION

March 12, 2019

Approval: Minutes – February 12, 2019 Regular Meeting

Board of Education Minutes of Regular Meeting February 12, 2019

Call to Order

The Regular Meeting of the Board of Education was called to order by Clerk Vickers at 4:30 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
Carol Normandin
Peggy Wolff
Dee Perry
Jim Kelly

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Normandin moved to adjourn to Closed Session. Member Wolff seconded. Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adjourn to Closed Session at 4:30 p.m. The following topics were discussed.

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

B. NEGOTIATIONS

Government Code §54957.6

- | | | |
|------|------------------------|-------------------------|
| i. | Employee Organization: | LaBUFA |
| | District Negotiator: | Leisa Winston |
| ii. | Employee Organization: | CSEA |
| | District Negotiator: | Leisa Winston |
| iii. | Employee Organization: | Unrepresented Employees |
| | District Negotiator: | Leisa Winston |

Member Normandin moved to adjourn from Closed Session. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adjourn from Closed Session. The Board adjourned Closed Session at 5:33 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Carol Normandin
Peggy Wolff
Dee Perry
Jim Kelly

Employee Group
Representatives: Marianne Bynum, Vice President, LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Victoria Webber, Executive Assistant
Mike Morrison, Chief Technology Officer
Irene White, Director, Special Education
Michael Keller, Ed.D., Director, Social Emotional
Chad Mabery, Director, Assessment & Accountability
Ryan Zajda, Director, Facilities
Anakaren Ureno, Communications Specialist
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers stated there was no action taken in closed session.

Adoption of Agenda

Public Comment: None

Member Normandin moved to adopt the agenda. Member Wolff seconded.

Discussion: Staff noted corrections as follows:

- Correction to the February 6 minutes for the spelling of Mr. and Mrs. Monda
- Correction to the January 15 minutes regarding Member Perry's request for mixer with the

- Board with NextGen group of women and not the City Council
- Correction to item 13.b. – two names were left off of the personnel report for leadership academy, Jun Shen and Andy Crisp
- Correction to item 16 – should read Nutrition Services Kitchen Manager and not Athletic Trainer
- Correction to item 18 – recommended action should read four hours, not five hours.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Special Recognitions

Coaches Scott Wittkop and Tommy Newton-Neal introduced the members of the LBHS Boys Cross Country CIF State Champions. This team holds a 4.3 team GPA, is the fastest D4 team in the history of the state and the third fastest three-mile team in the nation.

Team

Mateo Bianchi
Logan Brooks
William Compton
Zachary Falkowski
Sebastian Fisher
Cal Nielson
Ryan Smithers
Timmy Crawford
Daniel Kimball
Gabe Neff

In addition, it was noted that Coach Wittkop was recognized as the Orange County Coach of the Year and L.A. Times Coach of the Year.

Public Comment (Non- Agenda Items)

The following people addressed the Board:

Speaker	Topic
Shadi Pourkashef	Congratulated to LBUSD for signing the One-Billion Acts of Kindness and joining OCDE in their program. Offered support.
Sheri Morgan	Stated concerns about upcoming changes in Board policies.
Jennifer Zeiter	Echoed sentiments of previous speakers.
Howard Hills	Commented on positive augmentation of local control to add rotation in 2012 to Board Bylaw 9100. He also commented on protocols and prior meetings.
Pat Mena	Stated support for Dee Perry and believes there are inequities in the Board and the current bylaw needs to be honored.
Jenn Sarnsen	Supports rotation for the Board.

Reports

Student Representative –Kaitlin Gunsolley

Piper reported on the following:

- TOW kicking of American Heart Association Kid's Heart Challenge
- El Morro Jog-a-thon March 22
- LBHS WASC accreditation resulted in a six-year accreditation, with a one day mid-term visit
- Students took a Thoughtexchange survey regarding the bell schedule
- ASB hosting Wellness Wednesday
- Winter athletic season update

CSEA Representative – Margaret Warder, CSEA President

- Sunshine letter completed. CSEA has presented two articles
- Recommended the Board participate in IBB training

LaBUFA Representative – Marianne Bynum, LaBUFA Vice President

- Teachers brainstorming for SchoolPower grants
- CTA grant to send members to conference in March
- Participating in IBB training

Board Members

Board members reported as follows:

Member Kelly

- Met with all assistant superintendents and walked all school sites

Member Wolff

- Attended the SchoolPower Trustee meeting

Member Perry

- N/A

Member Normandin

- N/A

President Vickers

- Attended PTA Council meeting
 - Presentation on results of California Healthy Kids Survey

Superintendent Viloria

- Attended SchoolPower Dinner Dance
 - Fund-a-Need Titled "Building Your Future Self"
 - Honored the Wilson family who have donated \$1,000,000 to LBUSD schools
- Attended Superintendent's Symposium

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Appreciates the collaboration with the bargaining units in IBB trainings. Day five training completed.

Jeff Dixon, Assistant Superintendent, Business Services

- Completed exit meeting with the Orange County Department of Education administrative review team for nutrition services.

Alysia Odipo, Assistant Superintendent, Instructional Services

- Thanked staff for their work on the co-teaching initiative
- Science specialists hosted second NGSS training
- Catlin Tucker presented to 6-12 English teachers
- Two parent community meetings have been held

Mike Conlon, Principal, Top of the World Elementary

- Relationships
 - Building meaning connections
- No Place for Hate
 - Committing to the Pledge
- Growth Mindset
- Continuous Improvement
 - CHKS Data
 - LCAP Survey Data – Student Voice
 - SPSA Goal 1
 - SBAC Cohort Data

PUBLIC HEARINGS

Presentation of the Classified School Employees Association, Chapter 131, and Laguna Beach Unified School District's Joint Proposal for a Successor Collective Bargaining Agreement and Announcement of a Requisite Public Hearing.

Opened: 6:47 p.m.

Comments: Howard Hills commented governance and on the role of the Board.

Closed: 6:51 p.m.

Presentation of the Laguna Beach Unified Faculty Association and Laguna Beach Unified School District's Joint Proposal for a Successor Collective Bargaining Agreement and Announcement of a Requisite Public Hearing.

Opened: 6:51 p.m.

Comments: None

Closed: 6:51 p.m.

CONSENT CALENDAR

Member Normandin moved approval of Consent Calendar items a – m. Member Kelly seconded.

Public Comment: None

- a. Approval of Minutes
 - i. February 6, 2019 Special Meeting – as corrected
 - ii. January 22, 2019 Regular Meeting
 - iii. January 15, 2019 Regular Meeting – as corrected
- b. Approval/Ratification of Personnel Report – as corrected
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Acceptance of Gifts – Checks Totaling \$1,000.00 and In-Kind Donation
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements and Contracts – Technology Services
- g. Approval/Ratification of Warrants #396471 through #396761 in the amount of \$1,518,769.87 Dates: 1/08/19 through 1/31/19
- h. Approval/Ratification of Certificated Payroll 7A in the Amount of \$2,200,326.42
Approval/Ratification of Classified Payroll 7B in the Amount of \$710,052.39
- i. Approval of Quarterly Investment Report – Board Policy 3002 – Investments
- j. Approval of Concordia University of Irvine Fieldwork Practicum Agreement for School Counselors with Laguna Beach Unified from February 13, 2019, through February 13, 2022
- k. Approval of Azusa Pacific University Agreement for Educational Fieldwork with Laguna Beach Unified from February 1, 2019, through June 30, 2023
- l. Approval of the Classified School Employees Association, Chapter 131, and Laguna Beach Unified School District's Joint Proposal for a Reopeners to the 2018-2021 Collective Bargaining Agreement and Announcement of a Requisite Public Hearing
- m. Approval of Laguna Beach Unified Faculty Association and Laguna Beach Unified School District's Joint Proposal for Reopeners for the 2017-2020 Collective Bargaining Agreement and Announcement of a Requisite Public Hearing

Discussion:

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

INFORMATION ITEMS

Presentation of Monthly Financial Report – December 2018

The Board received the report presented by Mr. Dixon who stated the district received property tax payment and pointed out the report included a year-end report for the other post-employment benefits (OPEB) trust. The trust has lost \$100,000 this past year; but is up overall. Next year will show a graph of year over year expenditures.

Public Comment: Howard Hills stated an eroding governing process also effects financial trust and commented on the failure of the recording and live streaming of the December 11 meeting.

Mr. Dixon responded to Board comments and questions.

Presentation of Updated Facilities Master Plan

Mr. Zajda presented detailed information on the updated Facilities Master Plan through 2023.

Public Comment: Howard Hills commented.

Member Normandin left the meeting at 7:12 p.m. due to a personal family issue.

ACTION ITEMS

Approval to Increase work year of Nutrition Services Kitchen Manager from 10 Months per Year to 10.5 Months Per Year, Beginning with the 2019-20 School Year

Leisa Winston introduced the item.

Public Comment: None

Board Member Questions: None

Member Wolff moved approval. Member Kelly seconded.

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Student Board Representative Kaitlin Gunsolley left the meeting at 7:20 p.m.

Approval of Office Assistant II Job Description and Position for 5 Hours per Day, 12 Months per Year

Leisa Winston introduced the item and explained this position created due to a vacancy and a shift in needs for the district. Staff is recommending one current vacant position be changed to two part-time positions.

Public Comment: None

Board Member Questions: None

Member Wolff moved approval. Member Kelly seconded.

Discussion: Member Perry thanked Dr. Vilorio for the detailed information.

Student Board Representative Kaitlin Gunsolley was absent.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Approval of Office Assistant III Job Description and Position for 4 Hours per Day, 12 Months per Year

Leisa Winston introduced the item stating this position will primarily support the technology department.

Public Comment: None

Board Member Questions: None

Member Wolff moved approval. Member Kelly seconded.

Discussion:

Student Board Representative Kaitlin Gunsolley was absent.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Approve the Joint Powers Authority for College and Career Access Pathways Partnership between South Orange County Community College District and Laguna Beach Unified School District

Alysia Odipo introduced the item and reminded the Board this was presented as an information item on January 15. Dr. Odipo clarified that this program is only for LBUSD students and will be piloted during 2019 summer school.

Public Comment: None

Board Member Questions: None

Member Kelly moved approval. Member Wolff seconded.

Discussion: Board members think this is a great idea.

Student Board Representative Kaitlin Gunsolley was absent.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Approval of the Low Performing Students Block Grant in the Amount of \$112,633.00

Alysia Odipo introduced the item. These state funds are provided for students identified as low performing on state English language arts or mathematics assessments and have not been otherwise identified for supplemental grant funding under the LCFF or special education services. LBUSD will receive \$1,976 per pupil, which equates to \$112,633.00.

Public Comment: None

Board Member Questions: None

Member Kelly moved approval. Member Wolff seconded.

Discussion: Dr. Odipo responded to Board questions.

Student Board Representative Kaitlin Gunsolley was absent.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Approval of Single Plan for Student Achievement (SPSA) All Sites

Alysia Odipo introduced the item. Each plan addresses the eight State priority areas.

Public Comment: None

Board Member Questions: None

Member Kelly moved approval. Member Wolff seconded.

Discussion: Dr. Odipo responded to questions from the Board regarding the new SPSA template.

Student Board Representative Kaitlin Gunsolley was absent.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Approval of the Continued Career Technical Education Incentive Grant (CTEIG) Program Memorandum of Understanding (MOU) Between the Laguna Beach Unified School District (LBUSD) and the College and Career Advantage (CCA) For the Period of June 1, 2018, through June 30, 2020

Alysia Odipo introduced the item

Public Comment: None

Board Member Questions: None

Member Kelly moved approval. Member Wolff seconded.

Discussion: Dr. Odipo responded to questions from the Board regarding the single year grant.

Student Board Representative Kaitlin Gunsolley was absent.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Approval of 2019-20 Comprehensive District and School Safety Plan

Mr. Dixon introduced the item and reviewed the areas that have been updated within the plan and noted additional changes had been made to grammatical, legal, and legislative updates.

Public Comment: None

Board Member Questions: Were all changes sent to the Board in advance? Not all of the grammatical, legal, and legislative updates were sent.

Member Kelly moved approval. Member Wolff seconded.

Discussion: Mr. Dixon responded to Board questions regarding parent and student participation. President Vickers commented on the Student Resource Officers comments regarding the safety of our schools.

Student Board Representative Kaitlin Gunsolley was absent.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Authorize the Assistant Superintendent of Business Services to File Notices of Completion (NOC's) with the County of Orange Recorder's Office for Schneider Electric Buildings Americas, Inc. for the Energy Conservation Services Project

Mr. Dixon introduced the item. The last piece of the project was adding air conditioning to Dugger Gym and the Artists Theatre at LBHS.

Public Comment: None

Board Member Questions: None

Member Kelly moved approval. Member Wolff seconded.

Discussion: A big undertaking that is appreciated.

Student Board Representative Kaitlin Gunsolley was absent.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Approval to Enter into a Contract for Safety Consulting Services with Campus Safety Group, LLC to Review the District Comprehensive Safety Plan, Develop a School Site Reunification Plan, and to Provide Emergency Training to District Staff for a Fixed Fee Not-to-Exceed \$11,247.50

Mr. Dixon introduced the item, stating this group was recommended to LBUSD by the safety manager from the City of Laguna Beach.

Public Comment: None

Board Member Questions: Do we come up with our own tabletop exercises?

Member Kelly moved approval. Member Wolff seconded.

Discussion: Reunification is important. Having a specialist in this area is an excellent idea.

Student Board Representative Kaitlin Gunsolley was absent.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Approval to Award a Contract for Architectural Services to Ruhnau Clarke Architects for Thurston Middle School Field and Classroom Modernization Project

Mr. Dixon introduced the item. Three proposals were solicited; however there was a single respondent.

Public Comment: None

Board Member Questions: Why were there no other bids submitted? Proposition 51 is keeping architects and contractors very busy.

Member Kelly moved approval. Member Wolff seconded.

Discussion: What is the timeline on this plan and getting it signed? What is the review time now? When will this project start? Answers were not available at this time.

Student Board Representative Kaitlin Gunsolley was absent.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Policies – First Read

Dr. Vilorio stated the Board held a Board Policy Workshop on February 6, 2019 and is bringing the same bylaws and policies that were reviewed and discussed at that meeting forward for a first read.

Member Kelly moved to waive a second reading on all bylaws and policies that are presented for deletion. Those include 9002, 9003, 9006, 9008, 9009, 4008, 4009, 4013, 4014, 4400, 4401, 4402, 4406, 4407, 4408, and 4410. Member Wolff seconded.

Public Comment: Howard Hills stated he is critical of this process and state law does not need to be imported into local rules.

Discussion: Member Perry stated maybe we should take another look at 9009. Superintendent Viloria clarified Education Code 35161 covers what was stated in BB 9009.

Student Board Representative Kaitlin Gunsolley was absent.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Bylaw 9100 Annual Organizational Meeting

Dr. Viloria stated the Board directed staff to line out a section of the bylaw regarding the election of officers. This was discussed in the Board policy workshop.

Member Kelly moved approval Bylaw 9100 forward for a second reading... Member Wolff seconded.

Public Comment: Howard Hills commented on his dissatisfaction of the process and whether or not meetings are noticed, how the committee operates, and asked that the public be given information.

President Vickers stated the Board held a special meeting on February 6, duly noticed. The Board spent over three hours with the entire Board and the staff reviewing policies one by one. There is no Board policy committee has not been for a couple years. He also commented on the removal of the rotation process for Board members to become president.

Sheri Morgan commented that Bylaw 9100 does not specify how often someone is elected or how long they can serve. She asked why term limits were not implemented.

Member Perry stated rotation is healthy and that's what the public expects. She believes it was wrong to deviate from the policy.

President Vickers clarified that the Board president runs the meeting. There is no additional voice or authority from this position. Every Board member has the same vote and the same voice. She also stated, that in December 2017 Member Perry nominated her to be president.

Motion carried 3-1-1. Members Vickers, Wolff, and Kelly voted yes. Member Perry voted no. Member Normandin was absent.

Board Bylaw 9110 Terms of Office

Dr. Vilorio introduced the bylaw and outlined the proposed amendment.

Member Kelly moved approval to move Bylaw 9110 forward for a second reading. Member Wolff seconded.

Public Comment: Howard Hills made a request for a point of information that the president repeat what she said about being nominated in 2017 about being nominated for president.

President Vickers repeated her statement.

Mr. Hills believes bylaws currently give the Board President power to place items on the agenda. Mr. Hills questioned the reasoning for the nomination in 2017.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Bylaw 9121 President

Dr. Vilorio introduced the bylaw and outlined the proposed amendment.

Member Kelly moved approval to move Bylaw 9121 forward for a second reading with the removal of the words Vice President. Member Wolff seconded.

Board Discussion: Member Perry asked how the Board President led the Board in advocacy efforts. Dr. Vilorio shared attending lobbying efforts is one way. This District invites all Board members to attend those. Member Perry asked specifically about advocacy. President Vickers shared that this Board only does so with consensus of the Board.

Public Comment: Howard Hills suggested this bylaw be looked at in conjunction with bylaw 9310 and brought up past legal actions. He suggested the Board pull bylaw 9121.

Board members reiterated that the District's attorney was present for review of the bylaws and policies on February 6.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Bylaw 9122 Secretary

Dr. Vilorio introduced the bylaw.

Member Kelly moved approval to move Bylaw 9122 forward for a second reading. Member Wolff seconded.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Bylaw 9123 Clerk

Dr. Vilorio introduced the bylaw and outlined the proposed amendment.

Member Wolff moved approval to move Bylaw 9123 forward for a second reading. Member Kelly seconded.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Bylaw 9124 Attorney

Dr. Vilorio introduced the bylaw and outlined the proposed amendment.

Member Kelly moved approval to move Bylaw 9124 forward for a second reading. Member Wolff seconded.

Public Comment: Howard Hills believes this is moving in the right direction. Mr. Hills made further comments regarding the District's legal representation.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Bylaw 9223 Filling Vacancies

Dr. Vilorio introduced the bylaw and outlined the proposed amendment. .

Member Wolff moved approval to move Bylaw 9223 forward for a second reading. Member Perry seconded.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Bylaw 9230 Orientation

Dr. Vilorio introduced the bylaw and outlined the proposed amendment.

Member Wolff moved approval to bring Bylaw 9230 forward for a second reading. Member Perry seconded.

Public Comment: Howard Hills commented on Board protocols and his understanding that Board member Perry was denied the opportunity to be president because she does not follow protocols. He commented on Board member rights.

Discussion: The Board discussed options and the pros and cons of an orientation versus a pre-orientation meeting or workshop for candidates or potential candidates.

Member Wolff amended the motion to bring Bylaw 9230 back for a first reading for further review and discussion. Member Perry seconded.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Bylaw 9240 Board Training

Dr. Vilorio introduced the bylaw.

Member Kelly moved approval to bring Bylaw 9240 forward for a second reading. Member Wolff seconded.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Bylaw 9250 Remuneration, Reimbursement and Other Benefits

Dr. Vilorio introduced the bylaw and outlined the proposed amendment.

Member Kelly moved approval to bring Bylaw 9250 forward for a second reading. Member Wolff seconded.

Public Comment: Howard Hills commented he does not believe Board members should receive benefits. He believes this is a conflict of interest.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Bylaw 9270 Conflict of Interest

Dr. Vilorio introduced the bylaw and outlined the proposed amendment.

Member Kelly moved approval to bring Bylaw 9270 forward for a second reading. Member Wolff seconded.

Member Kelly thanked staff for adding the disclosure categories into the bylaw.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Bylaw 9322 Agenda/Meeting Materials

Dr. Vilorio introduced the bylaw and outlined the proposed amendment.

Member Wolff moved approval to bring Bylaw 9322 forward for a second reading. Member Kelly seconded.

Public Comment: Howard Hills asked for a point of information on how items are placed on the agenda.

President Vickers commented that she does not place items on the agenda. If Board members wish to have an item on the agenda, they are to bring it forward at the end of a Board meeting and present the request to the entire Board for consensus. President Vickers noted other sections that do not reflect the practices of LBUSD.

Mr. Hills commented further on the process for Board members to place items on the agenda.

Discussion: Member Perry commented on the process for Board members to place items on the agenda.

Member Wolff amended the motion to bring Bylaw 9322 back for a first reading for further discussion and review. Member Kelly seconded.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Bylaw 9324 Minutes and Recordings

Dr. Vilorio introduced the bylaw and outlined the proposed amendment.

Member Kelly moved approval to bring Bylaw 9324 forward for a second reading. Member Perry seconded.

Member Perry requested recordings be kept longer than 30 days. After Board discussion consensus was reached to change the time period to keep recordings to no less than four years. President Vickers requested all special meetings be recorded, and regular meetings be livestreamed and recorded.

Public Comment: Howard Hills commended the Board for the direction of this item, although he believes everything should be kept forever.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Bylaw 9400 Board Self-Evaluation

Dr. Vilorio stated this bylaw was unintentionally left out of the packet and suggested it return for a first reading. The Board agreed.

Board Policy 0460 Local Control Accountability Plan

Dr. Vilorio introduced the bylaw and outlined the proposed amendments.

Member Kelly moved approval to bring Policy 0460 forward for a second reading. Member Wolff seconded.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Policy 3350 Travel Expense

Dr. Vilorio introduced the bylaw and outlined the proposed amendments.

Member Kelly moved approval to bring Policy 3350 forward for a second reading. Member Wolff seconded.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin was absent.

Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments

Dee Perry has spoken with a person from each school site who works on the gardens. She was planning to attend the Epic Challenge at TMS and a student senate meeting at LBHS.

Peggy Wolff attended the SchoolPower Dinner Dance as a volunteer and appreciated the recognition of David and Holly Wilson. She commented on Corporal Ashton's participation at the LBHS winter formal. She also requested the Board consider utilizing the services of a governance professional to conduct the next Board governance session.

Jan Vickers requested that during the next governance/protocol session the Board discuss how Board members get information to make decisions vs information they request about day to day activities. She also asked the Board to consider when misinformation is presented by members of the public, what is the Board's obligation to present the truth.

Adjournment

Member Wolff moved to adjourn. Member Perry seconded.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes to adjourn the meeting. . Member Normandin was absent
The meeting adjourned at 9:13 p.m.

Carol Normandin
Clerk of the Board
March 12, 2019

Laguna Beach Unified School District

12.b. CONSENT/ACTION

March 12, 2019

Approval/Ratification: Personnel Report

Proposal

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

Background

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

PERSONNEL REPORT**March 12, 2019****I. RESIGNATIONS/RETIREMENTS:**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Azadeh Baghai PC08EST104	Elementary School Teacher Top of the World Elementary	June 20, 2019
Rachel Domiano PC04SE0120	Instructional Assistant, Special Ed El Morro Elementary	March 1, 2019
Van Le PC07IT0501	Technology Paraeducator El Morro Elementary	March 1, 2019
Peter Penland PC02PLM101	Plumber District Office	September 6, 2019

II. LEAVES:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Odile Dewar	High School Teacher Laguna Beach High School	February 5, 2019 to June 20, 2019

II. EMPLOYMENT:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Stacey Johnson PC06SA0911	Campus Supervisor Thurston Middle School 0106011008-2910 3.5 hours per day/5 days per week/10 month academic calendar Replaces: Keeyan Kazemian	Probationary Employee \$20.17 per hour February 25, 2019

III. EMPLOYMENT: Stipends

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Randi Beckley	Distinguished School Application Writing Thurston Middle School 0106311008-1170	February 1, 2019 to February 12, 2019 General Fund NTE: \$616.71
April Coffman	ASB Coordinator - Second Semester Thurston Middle School 0106311008-1170 Replaces Katie Quirarte	January 1, 2019 to June 20, 2019 General Fund NTE: \$1002.00

IV. EMPLOYMENT: Short Term Assignments - Extra Duty

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Sandee Bandettini	Mindfulness Training Facilitator District Office 0109116100-2255 NTE: 15.5 hours	December 7, 2018 to January 28, 2019 General Fund \$28.11 per hour

IV. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Yomayra De Jesus	Instructional Assistant, Special Ed Thurston Middle School General Fund 0106011008-2150 \$28.11 per hour Reason: Attend MTSS, PLCs and various other meetings	January 1, 2019 to June 20, 2019
Carita Garcia	Extra Rocket Ready Work Laguna Beach High School General Fund 0113015380-1130 \$40.97 per hour NTE: 10 hours	January 2, 2019 to January 3, 2019
Mindy Hawkins	Special Education Student Support Laguna Beach High School Special Ed Funds 0104602120-1130 \$40.97 per hour NTE: 8 hours	February 2, 2019 to June 20, 2019
Kris Landgraf	Library Media Specialists PLCs and Planning Meetings Laguna Beach High School General Fund 0105051180-2250 \$28.11 per hour NTE: 10 hours	February 1, 2019 to June 20, 2019
Van Le	Technology Paraeducator El Morro Elementary General Fund 0113457175-2250 \$28.11 per hour NTE: 3.5 hours Reason: Attendance at Paraeducator meetings and Tech Lead website	November 1, 2018 to February 6, 2019
Amy McNeely	Library Media Specialists PLCs and Planning Meetings Thurston Middle School General Fund 0106051180-2250 \$28.11 per hour NTE: 10 hours	February 1, 2019 to June 20, 2019
Jill Norris	Library Media Specialists PLCs and Planning Meetings Laguna Beach High School General Fund 0105051180-2250 \$28.11 per hour NTE: 10 hours	February 1, 2019 to June 20, 2019
Christina Price	Library Media Specialists PLCs and Planning Meetings El Morro Elementary General Fund 0107051180-2250 \$28.11 per hour NTE: 10 hours	February 1, 2019 to June 20, 2019
Valorie Quigley	Credit Recovery Grading Math Assignments and Exams Laguna Beach High School General Fund 0105011012-1130 \$40.97 per hour NTE: 10 hours	February 15, 2019 to June 20, 2019

IV. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Nikki Romano	Library Media Specialists PLCs and Planning Meetings Top of the World Elementary General Fund 0108051180-2250 \$28.11 per hour NTE: 10 hours	February 1, 2019 to June 20, 2019
Ashley Tyus	Instructional Assistant El Morro Elementary General Fund 0107011005-2150 \$21.30 per hour NTE: 10 hours Reason: Attendance at meetings/trainings after work hours	September 1, 2018 to June 20, 2019

V. EMPLOYMENT: Short Term Assignments - Performing Arts

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
David Schmidt	Guest Choreographer - Dance Laguna Beach High School PA Funds 0105315017-2970 \$28.11 per hour NTE: 8 ours	February 1, 2019 to March 31, 2019

VI. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

VII. EMPLOYMENT: Short Term Assignments - ASB Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

VIII. EMPLOYMENT: Short Term Assignments - PTA

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Mackenna Pitz	After School Cooking Class Top of the World Elementary PTA Funds 0108015600-2145 \$28.11 per hour NTE: 24 hours	February 1, 2019 to June 20, 2019

IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School

General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2018/19:

In-Season: August 6 - November 2, 2018

CIF Playoff: November 2 - December 8, 2018

Winter Sports Calendar 2018/19:

In-Season: November 12 - February 1, 2019

CIF Playoff: February 5 to March 9, 2019

Spring Sports Calendar 2018/19:

In-Season: February 9 - May 11, 2019

CIF Playoff: April 27 - May 29, 2019

Basketball - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Bret Fleming	Head Coach, CIF	\$556.26
Jim Garvey	Head Coach, JV CIF	\$333.02
Rus Soobzokov	Assistant Coach, CIF	\$333.02

Soccer - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Ben Helm	Head Coach, CIF	\$493.37
Kelly Latimer	Assistant Coach, CIF	\$333.02
Daniel Pask	Assistant Coach, CIF	\$333.02
Daniel Pask	Head JV Coach, In Season	\$3330.23*
Daniel Pask	Assistant Coach, In Season	\$3330.23*

* stipend amounts revised from February 12, 2019

Waterpolo - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Ethan Damato	Head Coach, CIF	\$1,480.10
Trevor Lyle	Assistant Coach, CIF	\$999.07
Yoshi Andersen	Assistant Coach, CIF	\$999.07
MacKenzie Beck	Assistant Coach, CIF	\$999.07

X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2018/19:

In-Season: August 6 - November 2, 2018

CIF Playoff: November 2 - December 8, 2018

Winter Sports Calendar 2018/19:

In-Season: November 12 - February 1, 2019

CIF Playoff: February 5 to March 9, 2019

Spring Sports Calendar 2018/19:

In-Season: February 9 - May 11, 2019

CIF Playoff: April 27 - May 29, 2019

None

XI. Employment, Resignation and Release- Substitute Teachers & Classified Substitutes:

Resignation:

<u>Name:</u>	<u>Classification:</u>	<u>Effective Date:</u>
Cara Borkovec	Walk On Coach	February 15, 2019
Samantha Collins	Walk On Coach	February 15, 2019
Brent Frohoff	Walk On Coach	February 15, 2019
Paige Guldner	Walk On Coach	February 15, 2019
Precious Kilburg	Walk On Coach	February 15, 2019
Matthew Malone	Walk On Coach	February 15, 2019
Samuel McKenney	Walk On Coach	February 15, 2019
Ryan Murphy	Walk On Coach	February 15, 2019
Travis Otott	Walk On Coach	February 15, 2019
Hannah Perry	Substitute Teacher	February 4, 2019
Lance Peterson	Walk On Coach	February 15, 2019
Joseph Pillon	Walk On Coach	February 15, 2019
Abel Ramirez	Walk On Coach	February 15, 2019
Christopher Reid	Walk On Coach	February 15, 2019
Robert Reinhorn	Walk On Coach	February 15, 2019
Amanda Sylvia	Walk On Coach	February 15, 2019
Dalton Sype	Walk On Coach	February 15, 2019

Laguna Beach Unified School District

12.c. CONSENT/ACTION

March 12, 2019

Approve/Ratify: Conference/Workshop Attendance

Proposal

Staff proposes the Board of Education approve/ratify the following requests for attendance at conferences/workshops.

Conferences

Previously approved on January 15, 2019, an additional cost of \$543.32 is brought to the Board for approval for lodging.

Elizabeth Likins and Amy Tingirides – “Workability 1, Region 1 Spring Training” – March 21-22, 2019 - San Dimas, CA. Recipient districts of the Workability Grant must send participants to this training

Fiscal Impact:

\$ 543.32 Lodging
\$ 543.32 Total

Account #0104644575 – 5220 – Special Education - Travel/Conference

Mike Morrison, Roi Brignac, and Leanne Hartley – “Aeries Conference 2019” – March 4-6, 2019 - Ontario, CA. Annual Aeries training provides updates to system changes as well as required CalPads data changes.

Fiscal Impact:

\$ 2,125.00 Registration
\$ 187.00 Transportation
\$ 638.00 Lodging
\$ 180.00 Meals
\$ 60.00 Parking
\$ 3,190.00 Total

Account #0113457175 – 5220 - Tech Travel/Conference

Ann Bergen – “College of Charleston Counselors Conference” – March 23-26, 2019 - Charleston, SC. Counselors will get an inside look at the College of Charleston admission processes, tour the campus and visit classes, and network with other high school and college counselors. The College of Charleston covers the majority of expenses.

Fiscal Impact:

\$	<u>21.11</u>	Transportation
\$	21.11	Total

Account #0105014730 – 5220 – College Readiness - Travel/Conference

Jason Vilorio and Jeff Dixon – “Schools for Sound Finance Spring Symposium” – March 14, 2019 - Sacramento, CA. School for Sound Finance will provide important information to community-funded districts on topics including state budget debates, legislative issues and relations, an economic update, and more.

Fiscal Impact:

\$	594.00	Transportation - Air
\$	100.00	Taxi/Shuttle
\$	20.00	Meals
\$	<u>60.00</u>	Parking
\$	774.00	Total

Account #0102397406 – 5220 – Business Services - Travel/Conference

Account #0101377100 – 5220 – Superintendent - Travel/Conference

Jason Vilorio and Leisa Winston – “ACSA Legislative Action Day” – April 7-8, 2019 - Sacramento, CA. Approximately 400 education leaders throughout the state bring their teams to Sacramento to advocate for California students.

Fiscal Impact:

\$	530.00	Transportation - Air
\$	761.00	Lodging
\$	200.00	Meals
\$	100.00	Taxi/Shuttle
\$	<u>70.00</u>	Parking
\$	1,661.00	Total

Account #0102397406 – 5220 – Business Services - Travel/Conference

Account #0101377100 – 5220 – Superintendent - Travel/Conference

Tim Crilly – “Far West Athletic Trainers’ Association Annual Clinical Symposium” – April 25-28, 2019 - San Diego, CA. The annual symposium helps athletic trainers stay current on topics, evidence, and literature and obtain continuing education credits for certification maintenance.

Fiscal Impact:

\$	220.00	Registration
\$	140.00	Transportation
\$	150.00	Meals
\$	<u>75.00</u>	Parking
\$	526.00	Total

Account #0105091012 – 5220 – LBHS - Travel/Conference

Michael Keller, Jason Allemann, Dawn Hunnicutt, Mark Alvarez, Jeanne Brown, Mr. Warner, and Piper Warner – “Challenge Success Spring Conference” – April 7-8, 2019 - Sacramento, CA. The conference is part 2 of the Challenge Success program and will provide an overview of professional development and surveys.

Fiscal Impact:

\$	1,450.00	Transportation - Air
\$	902.00	Lodging
\$	350.00	Meals
\$	400.00	Taxi/Shuttle/Car Rental
\$	<u>350.00</u>	Parking
\$	3,452.00	Total

Account #0101377350 – 5220 – Superintendent Culture/Climate - Travel/Conference

Account #0101377350 – 1190 – Superintendent Culture/Climate - Substitutes

Irene White – “Mind Over Matter, Ignite Success and Reduce Stress” – May 18, 2019 - Huntington Beach, CA. Attendees will hear presenter Lynn Meltzer, Ph.D., Associate in Education at Harvard Graduate School of Education.

Fiscal Impact:

\$	<u>30.00</u>	Registration
\$	30.00	Total

Account #0104613150 – 5220 – Special Education - Travel/Conference

Shannon Castain and Jennifer Chen – “PLC at Work Institute” – June 3-5, 2019 - Las Vegas, NV. Attendees will receive knowledge and tools to implement PLC’s at work.

Fiscal Impact:

\$	1,378.00	Registration
\$	626.00	Trans. - Air/Mileage
\$	1,560.00	Lodging
\$	400.00	Meals
\$	200.00	Taxi/Shuttle/Parking
\$	<u>780.00</u>	Substitutes
\$	4,944.00	Total

Account #0107011005 – 5220 – El Morro Prof. Development - Travel/Conference

Account #0107011005 – 1190 – El Morro Prof. Development - Substitutes

Total Fiscal Impact: \$ 15,191.43

Laguna Beach Unified School District

12.d. CONSENT/ACTION

March 12, 2019

Approval: Student Field Trips

Proposal

Staff proposes the Board of Education approve the following student field trip:

1. Laguna Beach High School

Destination:	Catalina Island Softball Trip
Date:	April 6-7, 2019
Chaperone(s):	James Crawford, Scott Crawford, Jason Simpson, Brenda Garra, Tracy Paddock, and Lauren Rodriguez
Cost to Student:	\$85.00
Number of Students:	14
Transportation:	Parents to dock and Catalina Express to Catalina Island
Accommodations:	Hermit Gulch Campgrounds

The LBHS softball team will participate in a double-header on Catalina Island and team bonding.

Background

The principal of Laguna Beach High School has approved the Application for Field Trip request and submitted the applications for approval in accordance with Board Policy 6153, School Sponsored Trips. This policy provides forms for use by parents/guardians that give permission for their students to participate in field trips, along with authorization for medical care and a waiver in conformance with Ed Code Section 35330.

The District's liability insurance through ASCIP provides field trip coverage in the following areas: (1) coverage against claims by a parent for negligence by the District if the student is injured, and (2) coverage for any damage caused by a student.

Laguna Beach Unified School District

12.e. CONSENT/ACTION

March 12, 2019

Approval: Agreements for Contracted Services - Special Education

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide necessary services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

Staff recommends the Board of Education approve the contracts as listed.

Laguna Beach Unified School District

Agreements for Contracted Services – March 12, 2019

Contractor	Description of Services	Term	Funding	Estimated Cost
Independent Contract Kathy Futterman, Ed.D.	Records review for a special education student in preparation for due process hearing	02/14/19-03/14/19	Consultant/Dyslexia 0104072000-5830	\$ 5,000
Parent Reimbursement	Parent Travel to RTC/student home visit from RTC for a special education student	12/20/18-06/30/19	Parent Reimbursement 0104256700-5881	\$ 4,000
Independent Contract Seaside Solutions	Counseling for a special education student	02/14/19-06/30/19	Mental Health 0104132980-5889	\$ 2,750
Independent Contract Rockstar Recruiting DBA Staff Rehab	LVN services for a special education student	02/15/19-06/20/19	Nurse Intervention 0104172860-5831	\$26,702
Independent Contract Advancement for Behavior & Educational Development & Intervention DBA ABEDI, Inc.	Behavior Intervention 1:1 Aide for a special education student to collect behavior data for 5 weeks	02/11/19-03/21/19	Non-Public Agency 0104602140-5894	\$10,560

Laguna Beach Unified School District

12.f. CONSENT/ACTION

March 12, 2019

Approval/Ratification: Agreements and Contracts - Technology Services

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

Budget Impact

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

Recommended Action

Staff recommends the Board of Education approve the following contracts.

Laguna Beach Unified School District

Technology Contracts/Licenses - March 12, 2019

Contractor	Description of Services	Term	Funding	Estimated Cost
edPuzzle	Unlimited access to create videos for instruction All staff and students at LBHS	2/05/19 - 2/04/20 New Contract	0113457175-5805	\$1,260
edPuzzle	Unlimited access to create videoS for instruction All staff and students at TMS	2/05/19 - 2/04/20 New Contract	0113457175-5805	\$1,080
Certica	Data Integrity Checking Software for all school sites	5/5/19-5/4/20 Renewal	0113457175-5805	\$3,076
Journeys	Career Planning Software Subscription	2/26/19-2/25/20 New	0113017175-5805	\$7,000

Laguna Beach Unified School District

12.g. CONSENT/ACTION

March 12, 2019

Approval: Warrants #396762 Through #397029 in the Amount of \$1,956,512.25
Dates: 02/01/2019 through 02/28/2019

Proposal

Staff proposes the Board of Education approve/ratify Warrants #396762 through #397029 in the amount of \$1,956,512.25.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2018/2019 District Operating Budgets.

Recommended Action

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$1,956,512.25.

SELECT Check ID's and Numbers: 768 ; Check Dates: 020119

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396762	02/01/19	Apple Computer Inc.	EQUIPMENT-COMPUTER \$500-\$5000	0113457175	4460	EQUIPMENT-COMPUTER \$500-	2,270.60
			EQUIPMENT-COMPUTER \$500-\$5000	0113457175	4320	COMPUTER SUPPLIES	191.80
			EQUIPMENT-COMPUTER \$500-\$5000	0113017175	4460	EQUIPMENT-COMPUTER \$500-	2,623.25
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	3,300.00
						CHECK TOTAL:	8,385.65
00396763	02/01/19	ASICS AMERICA CORPORAT	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	637.49
						CHECK TOTAL:	637.49
00396764	02/01/19	Cintas Corporation Loc	OTHER CUSTODIAL SUPPLIES	0106477409	4361	OTHER CUSTODIAL SUPPLIES	181.90
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	58.48
						CHECK TOTAL:	240.38
00396765	02/01/19	Cox Communications	JANUARY 2019	0113457175	5940	INTERNET CONNECTIVITY	97.68
						CHECK TOTAL:	97.68
00396766	02/01/19	Demco	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	155.04
						CHECK TOTAL:	155.04
00396767	02/01/19	Environmental Nature C	MISC OUTSIDE VENDOR	0108015060	5860	MISC OUTSIDE VENDOR	807.50
						CHECK TOTAL:	807.50
00396768	02/01/19	Frontier California In	JANUARY 2019	0107477409	5920	TELEPHONE SERVICE	57.50
			JANUARY 2019	0106477409	5920	TELEPHONE SERVICE	57.50
			JANUARY 2019	0105477409	5920	TELEPHONE SERVICE	252.55
			JANUARY 2019	0108477409	5920	TELEPHONE SERVICE	66.34
						CHECK TOTAL:	433.89
00396769	02/01/19	Frontier California In	JANUARY 2019	0108477409	5920	TELEPHONE SERVICE	123.61
						CHECK TOTAL:	123.61
00396770	02/01/19	Frontier California In	JANUARY 2019	0102477409	5920	TELEPHONE SERVICE	64.80
						CHECK TOTAL:	64.80
00396771	02/01/19	Frontier California In	JANUARY 2019	0105477409	5920	TELEPHONE SERVICE	64.80
						CHECK TOTAL:	64.80
00396772	02/01/19	Frontier California In	JANUARY 2019	0105477409	5920	TELEPHONE SERVICE	64.80
						CHECK TOTAL:	64.80
00396773	02/01/19	Frontier California In	JANUARY 2019	0102477409	5920	TELEPHONE SERVICE	64.80
						CHECK TOTAL:	64.80
00396774	02/01/19	Frontier California In	JANUARY 2019	0102477409	5920	TELEPHONE SERVICE	59.23

SELECT Check ID's and Numbers: 76@ ; Check Dates: 020119

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							59.23
00396775	02/01/19	Frontier California In	JANUARY 2019	0106477409	5920	TELEPHONE SERVICE	59.23
CHECK TOTAL:							59.23
00396776	02/01/19	Frontier California In	JANUARY 2019	0102477409	5920	TELEPHONE SERVICE	59.23
CHECK TOTAL:							59.23
00396777	02/01/19	Frontier California In	JANUARY 2019	0106477409	5920	TELEPHONE SERVICE	61.00
CHECK TOTAL:							61.00
00396778	02/01/19	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	21.64
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	139.67
CHECK TOTAL:							161.31
00396779	02/01/19	Illuminate Education I	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONAL	850.00
CHECK TOTAL:							850.00
00396780	02/01/19	Laguna Beach Water Dis	11/9/18 - 1/10/19	0102477409	5530	WATER - UTILITIES	127.89
CHECK TOTAL:							127.89
00396781	02/01/19	Los Angeles Van Rental	OC31249T01/OC31250T109	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	951.92
CHECK TOTAL:							951.92
00396782	02/01/19	Maintex	CUSTODIAL CONSUMABLES (PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES (PA	18.97
CHECK TOTAL:							18.97
00396783	02/01/19	Montgomery Hardware Co	OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	332.59
CHECK TOTAL:							332.59
00396784	02/01/19	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	50.00
			OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	82.00
CHECK TOTAL:							132.00
00396785	02/01/19	Peartree Construction	PEST CONTROL	0107477409	5550	PEST CONTROL	610.00
			PEST CONTROL	0105477409	5550	PEST CONTROL	725.00
CHECK TOTAL:							1,335.00
00396786	02/01/19	Riddell All American	MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	5,552.33
CHECK TOTAL:							5,552.33
00396787	02/01/19	Waterboy Sports LLC	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	2,600.00
CHECK TOTAL:							2,600.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 020119

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396788	02/01/19	MOBILE MODULAR MANAGEM	RENTAL EXPENSE	2506498410	5620	RENTAL EXPENSE	646.00
						CHECK TOTAL:	646.00
00396789	02/01/19	SCHNEIDER ELECTRIC BUI	HVAC	4005498946	6205	HVAC	193,161.60
						CHECK TOTAL:	193,161.60
00396790	02/01/19	Diamond Environmental	BUILDING IMPROVEMENTS	4205498008	6230	BUILDING IMPROVEMENTS	-37.32
			BUILDING IMPROVEMENTS	4205498008	6230	BUILDING IMPROVEMENTS	159.75
			SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	142.00
						CHECK TOTAL:	264.43
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	217,513.17
			GRAND TOTAL				217,513.17

SELECT Check ID's and Numbers: 768 ; Check Dates: 020519

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396791	02/05/19	Atkinson Andelson Loya	DECEMBER 2018	0102397400	5835	LEGAL EXPENSE	16,318.32
						CHECK TOTAL:	16,318.32
00396792	02/05/19	Boys & Girls Club of L	MISC OUTSIDE VENDOR	0109156100	5860	MISC OUTSIDE VENDOR	17,010.00
						CHECK TOTAL:	17,010.00
00396793	02/05/19	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	1,218.15
						CHECK TOTAL:	1,218.15
00396794	02/05/19	Fulcrum Management Sol	ANNUAL SOFTWARE LICENSE FEE	0101377350	5805	ANNUAL SOFTWARE LICENSE	28,000.00
						CHECK TOTAL:	28,000.00
00396795	02/05/19	Ganahl Lumber	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	5.01
						CHECK TOTAL:	5.01
00396796	02/05/19	Industrial Cleaning Sy	MISC REPAIR	0105477408	5690	MISC REPAIR	335.08
						CHECK TOTAL:	335.08
00396797	02/05/19	Irvine Ranch Water Dis	SEWER FEES	0107477409	5555	SEWER FEES	46.82
						CHECK TOTAL:	46.82
00396798	02/05/19	Micworks Inc.	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	7,789.25
						CHECK TOTAL:	7,789.25
00396799	02/05/19	OCDE	TRAVEL & CONFERENCE	0106011008	5220	TRAVEL & CONFERENCE	1,647.00
						CHECK TOTAL:	1,647.00
00396800	02/05/19	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	131.23
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	81.60
			PRINTERS <\$250 & INK/SUPPLIES	0101377100	4322	PRINTERS <\$250 & INK/SUP	96.52
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	72.41
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	78.10
						CHECK TOTAL:	459.86
00396801	02/05/19	Pearson Assessments	TESTS/SCORING	0104613150	4330	TESTS/SCORING	405.82
						CHECK TOTAL:	405.82
00396802	02/05/19	Safety 1st Pest Contro	DECEMBER 2018	0102477409	5550	PEST CONTROL	50.00
			DECEMBER 2018	0108477409	5550	PEST CONTROL	125.00
			DECEMBER 2018	0107477409	5550	PEST CONTROL	125.00
			DECEMBER 2018	0106477409	5550	PEST CONTROL	125.00
			DECEMBER 2018	0105477409	5550	PEST CONTROL	175.00
			PEST CONTROL	0102477409	5550	PEST CONTROL	150.00
						CHECK TOTAL:	750.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 020519

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396803	02/05/19	School Services of CA	CONSULTANTS-OTHER	0102397406	5831	CONSULTANTS-OTHER	350.00
						CHECK TOTAL:	350.00
00396804	02/05/19	SPEAR Sports Performan	1/7/19 - 1/16/19	0105315040	5860	MISC OUTSIDE VENDOR	1,600.00
						CHECK TOTAL:	1,600.00
00396805	02/05/19	Staples Advantage	COPIER PAPER	0105011012	4312	COPIER PAPER	1,376.61
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	182.33
						CHECK TOTAL:	1,558.94
00396806	02/05/19	VERTICAL TRANSPORT INC	OTHER MAINTENANCE SERVICES	0107477408	5692	OTHER MAINTENANCE SERVIC	305.00
			OTHER MAINTENANCE SERVICES	0105477408	5692	OTHER MAINTENANCE SERVIC	204.56
						CHECK TOTAL:	509.56
00396807	02/05/19	Village Travel of Lagu	MISC OUTSIDE VENDOR	0105315017	5860	MISC OUTSIDE VENDOR	8,372.00
						CHECK TOTAL:	8,372.00
00396808	02/05/19	Yamaha Golf Cars of Ca	VEHICLE REPAIR	0105477408	5640	VEHICLE REPAIR	491.74
						CHECK TOTAL:	491.74
00396809	02/05/19	Quick Dispense Inc.	FOOD	1302277426	4700	FOOD	237.65
						CHECK TOTAL:	237.65
00396810	02/05/19	BEST Contracting Servi	ROOFING	4006498440	6209	ROOFING	9,709.00
			ROOFING	4005498440	6209	ROOFING	31,720.49
						CHECK TOTAL:	41,429.49
00396811	02/05/19	BEST Contracting Servi	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	5,515.70
						CHECK TOTAL:	5,515.70
00396812	02/05/19	Caston Inc.	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	14,200.00
						CHECK TOTAL:	14,200.00
00396813	02/05/19	PACIFIC PLUMBING COMPA	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	15,338.70
						CHECK TOTAL:	15,338.70
00396814	02/05/19	Sanders Construction S	BUILDING IMPROVEMENTS	4205498008	6230	BUILDING IMPROVEMENTS	27,018.95
			BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	3,354.45
						CHECK TOTAL:	30,373.40
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							193,962.49

LAGUNA BEACH USD 02/05/19 Commercial Check Register Page 3
TUE, FEB 05, 2019, 8:19 AM ---req: ADMIN-----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 76@ ; Check Dates: 020519

<u>Check #</u>	<u>Register</u>	<u>Payee Name</u>	<u>Description</u>	<u>Key</u>	<u>Object</u>	<u>Object Description</u>	<u>Check Amount</u>
GRAND TOTAL							193,962.49

SELECT Check ID's and Numbers: 76@ ; Check Dates: 020619

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396815	02/06/19	Advanced Alarm Inc.	ALARM MONITORING	0106477409	5560	ALARM MONITORING	355.00
						CHECK TOTAL:	355.00
00396816	02/06/19	Air-Ex Air Conditionin	HVAC	0106477408	5660	HVAC	216.10
			HVAC	0105477408	5660	HVAC	324.15
						CHECK TOTAL:	540.25
00396817	02/06/19	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	153.62
						CHECK TOTAL:	153.62
00396818	02/06/19	COLLINS COMPANY	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	3,750.00
						CHECK TOTAL:	3,750.00
00396819	02/06/19	DIAMOND GLASS	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	793.24
						CHECK TOTAL:	793.24
00396820	02/06/19	Discount Dance LLC	MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	502.65
						CHECK TOTAL:	502.65
00396821	02/06/19	Fratzke, Estee	MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	29.99
			MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	46.56
						CHECK TOTAL:	76.55
00396822	02/06/19	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	11.40
						CHECK TOTAL:	11.40
00396823	02/06/19	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	87.06
						CHECK TOTAL:	87.06
00396824	02/06/19	HD SUPPLY CONSTRUCTION	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	297.00
						CHECK TOTAL:	297.00
00396825	02/06/19	HI-TECH Cabling Inc.	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	2,150.12
						CHECK TOTAL:	2,150.12
00396826	02/06/19	JENNIFER TONEY SPEECH	JANUARY 2019	0104632900	5887	SPEECH THERAPY	4,675.00
						CHECK TOTAL:	4,675.00
00396827	02/06/19	Laguna Beach Water Dis	11/19/18 - 1/18/19	0105477409	5530	WATER - UTILITIES	472.11
			11/19/18 - 1/18/19	0105477409	5530	WATER - UTILITIES	2,095.94
			11/19/18 - 1/18/19	0105477409	5530	WATER - UTILITIES	531.96
						CHECK TOTAL:	3,100.01
00396828	02/06/19	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	790.93

SELECT Check ID's and Numbers: 76@ ; Check Dates: 020619

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							790.93
00396829	02/06/19	Mardan Center of Educa	JANUARY 2019 - SPEECH	0104632210	5875	TUITION	240.00
			JANUARY 2019	0104632210	5875	TUITION	3,293.46
CHECK TOTAL:							3,533.46
00396830	02/06/19	Merda, Kelli	1/16-1/17 - FRONTLINE CONF	0110377145	5220	TRAVEL & CONFERENCE	81.20
CHECK TOTAL:							81.20
00396831	02/06/19	New Dimension General	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,884.95
			CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	2,339.54
			CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	11,730.45
CHECK TOTAL:							15,954.94
00396832	02/06/19	Ocean View School	JANUARY 2019	0104632210	5100	SUBAGREEMENTS FOR SERVIC	3,939.41
CHECK TOTAL:							3,939.41
00396833	02/06/19	Pearson Assessments	TESTS/SCORING	0104613150	4330	TESTS/SCORING	47.71
CHECK TOTAL:							47.71
00396834	02/06/19	Tangram Interiors	EQUIPMENT-NEW >\$5000	0113018640	6410	EQUIPMENT-NEW >\$5000	3,259.81
CHECK TOTAL:							3,259.81
00396835	02/06/19	The LaunchPad Therapy	JANUARY 2019	0104632900	5885	OCCUPATIONAL THERAPY	3,095.00
			JANUARY 2019	0104632900	5885	OCCUPATIONAL THERAPY	805.00
			JANUARY 2019	0104632900	5885	OCCUPATIONAL THERAPY	90.00
CHECK TOTAL:							3,990.00
00396836	02/06/19	Total Compensation Sys	CONSULTANTS-OTHER	0102397406	5831	CONSULTANTS-OTHER	1,350.00
CHECK TOTAL:							1,350.00
00396837	02/06/19	WINSOR LEARNING INC.	MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	1,179.32
CHECK TOTAL:							1,179.32
00396838	02/06/19	SPORTS FIELD SERVICES	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	9,975.00
CHECK TOTAL:							9,975.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							60,593.68
GRAND TOTAL							60,593.68

SELECT Check ID's and Numbers: 76@ ; Check Dates: 020719

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396839	02/07/19	All About Learning Pre	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	207.60 207.60
00396840	02/07/19	Alpenspruce Education	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE CHECK TOTAL:	900.00 900.00
00396841	02/07/19	Apple Computer Inc.	EQUIPMENT-COMPUTER \$500-\$5000	0113457175	4320	COMPUTER SUPPLIES CHECK TOTAL:	481.64 481.64
00396842	02/07/19	B & H Photo Video Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	674.55 674.55
00396843	02/07/19	Cox Communications	FEBRUARY 2019	0113457175	5940	INTERNET CONNECTIVITY CHECK TOTAL:	160.92 160.92
00396844	02/07/19	Dan's Thermal Services	CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES CHECK TOTAL:	416.74 416.74
00396845	02/07/19	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	314.10 314.10
00396846	02/07/19	Frontier California In	JANUARY 2019	0102477409	5920	TELEPHONE SERVICE CHECK TOTAL:	421.10 421.10
00396847	02/07/19	GARCIA, CARITA	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	53.61 53.61
00396848	02/07/19		FEBRUARY 2019 MILEAGE - JANUARY 2019	0104632900 0104256700	5878 5880	PARENT REIMBURSEMENT (LE TRANSPORTATION-IN LIEU CHECK TOTAL:	3,950.00 400.64 4,350.64
00396849	02/07/19	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES CHECK TOTAL:	54.78 54.78
00396850	02/07/19	HD SUPPLY CONSTRUCTION	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES CHECK TOTAL:	80.80 80.80
00396851	02/07/19	McGill, Loryn Rachel	JANUARY 2019	0104632900	5887	SPEECH THERAPY CHECK TOTAL:	500.00 500.00
00396852	02/07/19	NICK RAIL MUSIC	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	49.07 49.07
00396853	02/07/19	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	22.62

SELECT Check ID's and Numbers: 76@ ; Check Dates: 020719

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	146.45
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	20.98
			GENERAL SUPPLIES-NON INSTRUCT	0104644575	4340	GENERAL SUPPLIES-NON INS	538.93
						CHECK TOTAL:	728.98
00396854	02/07/19	Orange County Therapy	JANUARY 2019	0104632900	5100	SUBAGREEMENTS FOR SERVIC	15,210.00
			JANUARY 2019	0104632900	5100	SUBAGREEMENTS FOR SERVIC	2,100.00
			JANUARY 2019	0104632900	5886	PHYSICAL THERAPY	2,520.00
						CHECK TOTAL:	19,830.00
00396855	02/07/19	Peter Roche	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	91.03
						CHECK TOTAL:	91.03
00396856	02/07/19	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	556.43
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	6.29
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	175.30
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	-218.23
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	218.23
						CHECK TOTAL:	738.02
00396857	02/07/19	Ureno, Anakaren	MILEAGE - JANUARY 2019	0110397140	5210	MILEAGE REIMBURSEMENT	21.11
						CHECK TOTAL:	21.11
00396858	02/07/19	Verizon Wireless LA	JANUARY 2019	0113457175	5930	MOBILE COMMUNICATIONS	2,620.90
						CHECK TOTAL:	2,620.90
00396859	02/07/19	VICIS Inc.	EQUIPMENT-NEW \$500-\$5000	0105311080	4410	EQUIPMENT-NEW \$500-\$5000	1,554.83
			EQUIPMENT-NEW \$500-\$5000	0105311075	4410	EQUIPMENT-NEW \$500-\$5000	8,346.17
						CHECK TOTAL:	9,901.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	42,596.59
			GRAND TOTAL				42,596.59

SELECT Check ID's and Numbers: 76@ ; Check Dates: 020819

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396860	02/08/19	Acorn Media	EQUIPMENT-COMPUTER \$500-\$5000	0113017175	4460	EQUIPMENT-COMPUTER \$500- CHECK TOTAL:	619.56 619.56
00396861	02/08/19	ASICS AMERICA CORPORAT	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0105311075 0105311075	4310	MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	924.38 688.91 1,613.29
00396862	02/08/19	Bio Rad	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	25.47 25.47
00396863	02/08/19	CALIFORNIA SCHOOLS EMP	FEBRUARY 2019 FEBRUARY 2019 FEBRUARY 2019 FEBRUARY 2019 FEBRUARY 2019	0102017400 0102397400 0102017400 0102397400 0102397400	3401 3402 3401 3402 5831	HEALTH & WELFARE, CERTIF HEALTH & WELFARE,CLASSIF HEALTH & WELFARE, CERTIF HEALTH & WELFARE,CLASSIF CONSULTANTS-OTHER CHECK TOTAL:	2,796.31 1,377.28 19,245.92 9,479.33 543.00 33,441.84
00396864	02/08/19	Discount Dance LLC	MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	100.53 100.53
00396865	02/08/19	Floor Tech America Inc	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES CHECK TOTAL:	1,540.00 1,540.00
00396866	02/08/19	Ganahl Lumber	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES CHECK TOTAL:	35.44 35.44
00396867	02/08/19	GST	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	340.40 340.40
00396868	02/08/19	JFK Transportation	CHARTER BUS-ATHLETIC/FIELD TRP CHARTER BUS-ATHLETIC/FIELD TRP CHARTER BUS-ATHLETIC/FIELD TRP CHARTER BUS-ATHLETIC/FIELD TRP CHARTER BUS-ATHLETIC/FIELD TRP CHARTER BUS-ATHLETIC/FIELD TRP CHARTER BUS-ATHLETIC/FIELD TRP	0105311075 0105311075 0105311075 0105311075 0105311075 0105311075 0105311075	5865 5865 5865 5865 5865 5865 5865	CHARTER BUS-ATHLETIC/FIE CHARTER BUS-ATHLETIC/FIE CHARTER BUS-ATHLETIC/FIE CHARTER BUS-ATHLETIC/FIE CHARTER BUS-ATHLETIC/FIE CHARTER BUS-ATHLETIC/FIE CHARTER BUS-ATHLETIC/FIE CHECK TOTAL:	393.00 506.75 490.50 393.00 393.00 393.00 393.00 2,962.25
00396869	02/08/19	Lakeshore Learning Mat	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	410.00 410.00
00396870	02/08/19	Office Depot	GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT	0108091005 0108091005 0108091005	4340 4340 4340	GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS	171.31 135.43 131.23

SELECT Check ID's and Numbers: 760 ; Check Dates: 020819

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	-171.31
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	25.73
			GENERAL SUPPLIES-NON INSTRUCT	0104644575	4340	GENERAL SUPPLIES-NON INS	10.06
			GENERAL SUPPLIES-NON INSTRUCT	0104644575	4340	GENERAL SUPPLIES-NON INS	90.71
						CHECK TOTAL:	393.16
00396871	02/08/19	Resilient Communicatio	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	1,670.01
						CHECK TOTAL:	1,670.01
00396872	02/08/19	Reynolds Carpet Cleaners	CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	4,740.48
						CHECK TOTAL:	4,740.48
00396873	02/08/19	Satellite Phone Store	EQUIPMENT-NEW \$500-\$5000	0102395980	4410	EQUIPMENT-NEW \$500-\$5000	4,536.05
						CHECK TOTAL:	4,536.05
00396874	02/08/19	South Coast Fire Protection	RISK MANAGEMENT	0102477408	5670	RISK MANAGEMENT	11,582.52
						CHECK TOTAL:	11,582.52
00396875	02/08/19	The Shirt Cannery	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	221.32
						CHECK TOTAL:	221.32
00396876	02/08/19	UNIVERSAL ASPHALT CO I	PAVING	0107477408	5607	PAVING	1,000.00
						CHECK TOTAL:	1,000.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	65,232.32
			GRAND TOTAL				65,232.32

SELECT Check ID's and Numbers: 760 ; Check Dates: 021219

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396877	02/12/19	Burnham Benefits Insur	FEBRUARY 2019	0102397400	5831	CONSULTANTS-OTHER	5,000.00
						CHECK TOTAL:	5,000.00
00396878	02/12/19	BURT, MICHELLE	JANUARY 2019	0104632900	5887	SPEECH THERAPY	280.00
						CHECK TOTAL:	280.00
00396879	02/12/19	CARE Youth Corporation	JANUARY 2019	0104632210	5875	TUITION	3,300.00
			JANUARY 2019	0104632210	5889	OTHER THERAPY	2,294.00
			JANUARY 2019	0104632210	5898	AB3632 ROOM & BOARD	6,820.00
						CHECK TOTAL:	12,414.00
00396880	02/12/19		JANUARY 2019 - EXTENDED DAY	0104602150	5877	PRESCHOOL TUITION	255.00
						CHECK TOTAL:	255.00
00396881	02/12/19		JANUARY 2019 - EXTENDED DAY	0104602150	5877	PRESCHOOL TUITION	270.00
						CHECK TOTAL:	270.00
00396882	02/12/19	Southern California Ed	DECEMBER 2018	0108477409	5520	LIGHT & POWER	2,765.76
			JANUARY 2019	0107477409	5520	LIGHT & POWER	24.99
			JANUARY 2019	0105477409	5520	LIGHT & POWER	8,155.51
			JANUARY 2019	0102477409	5520	LIGHT & POWER	2,073.10
			JANUARY 2019	0106477409	5520	LIGHT & POWER	4,917.80
						CHECK TOTAL:	17,937.16
00396883	02/12/19	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	-5.50
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	-38.01
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	18.01
			COPIER PAPER	0106011008	4312	COPIER PAPER	860.38
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	89.41
						CHECK TOTAL:	924.29
00396884	02/12/19	U.S. Bank National Ass	MISC OUTSIDE VENDOR	0105015590	5860	MISC OUTSIDE VENDOR	4,032.59
			MATERIALS & SUPPLIES-INSTRUCT	0109017150	4310	MATERIALS & SUPPLIES-INS	99.01
			REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	584.61
			TRAVEL & CONFERENCE	0108091005	5220	TRAVEL & CONFERENCE	15.00
			DUES & MEMBERSHIPS	0108011005	5813	SUBSCRIPTIONS - ONLINE	50.00
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	272.66
			TRAVEL & CONFERENCE	0110377145	5220	TRAVEL & CONFERENCE	196.09
			MISC OUTSIDE VENDOR	0102397406	5860	MISC OUTSIDE VENDOR	645.00
			REFRESHMENTS - NOT FOOD SERV	0107091005	4325	REFRESHMENTS - NOT FOOD	51.92
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	60.62
			MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	347.77
			MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	96.74
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	78.00

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	155.77
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	1,000.77
			REFRESHMENTS - NOT FOOD SERV	0105311075	4325	REFRESHMENTS - NOT FOOD	305.24
			REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	130.76
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	49.24
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	55.20
			MATERIALS & SUPPLIES-INSTRUCT	0109017150	4310	MATERIALS & SUPPLIES-INS	14.99
			GENERAL SUPPLIES-NON INSTRUCT	0102172850	4340	GENERAL SUPPLIES-NON INS	172.50
			REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	76.85
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	69.90
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	-96.00
			REFRESHMENTS - NOT FOOD SERV	0106011008	4325	REFRESHMENTS - NOT FOOD	20.26
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	86.32
			OTHER BOOKS	0101377100	4220	OTHER BOOKS	310.20
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	94.00
			PUBLICATIONS & JOURNALS	0101377100	4365	PUBLICATIONS & JOURNALS	15.96
			MISC OUTSIDE VENDOR	0104072000	5860	MISC OUTSIDE VENDOR	228.00
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	59.48
			OTHER BOOKS	0110705380	4220	OTHER BOOKS	56.10
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	172.65
						CHECK TOTAL:	9,508.20
00396885	02/12/19	Waste Management of OC	FEBRUARY 2019	0108477409	5540	TRASH - UTILITIES	375.10
			FEBRUARY 2019	0105477409	5540	TRASH - UTILITIES	1,370.50
			FEBRUARY 2019	0107477409	5540	TRASH - UTILITIES	453.82
			FEBRUARY 2019	0106477409	5540	TRASH - UTILITIES	483.56
			FEBRUARY 2019	0102477409	5540	TRASH - UTILITIES	236.92
						CHECK TOTAL:	2,919.90
00396886	02/12/19		JANUARY 2019 - EXTENDED DAY	0104602150	5877	PRESCHOOL TUITION	270.00
						CHECK TOTAL:	270.00
00396887	02/12/19	U.S. Bank National Ass	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	7.69
						CHECK TOTAL:	7.69
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							49,786.24
GRAND TOTAL							49,786.24

SELECT Check ID's and Numbers: 760 ; Check Dates: 021319

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396888	02/13/19	Aardvark Clay & Suppli	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0105015060 0105015060	4310 4310	MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	501.04 49.13 550.17
00396889	02/13/19	ALL CITY MANAGEMENT SE	12/30/18 - 1/12/19	0106098040	5860	MISC OUTSIDE VENDOR CHECK TOTAL:	384.80 384.80
00396890	02/13/19	Beacon Day School	JANUARY 2019	0104632210	5875	TUITION CHECK TOTAL:	9,857.10 9,857.10
00396891	02/13/19	BERTRAND'S HORN IMPROV	EQUIPMENT-NEW \$500-\$5000 EQUIPMENT-NEW \$500-\$5000	0102011190 0102011190	4410 4410	EQUIPMENT-NEW \$500-\$5000 EQUIPMENT-NEW \$500-\$5000 CHECK TOTAL:	3,554.67 1,287.60 4,842.27
00396892	02/13/19	Best Best & Krieger LL	JANUARY 2019	0104072000	5835	LEGAL EXPENSE CHECK TOTAL:	4,446.00 4,446.00
00396893	02/13/19	Coyne & Associates Inc	JANUARY 2019 JANUARY 2019	0104602140 0104602140	5894 5894	IBI SUPERVISION IBI SUPERVISION CHECK TOTAL:	5,054.88 1,500.00 6,554.88
00396894	02/13/19	Culver Newlin Inc.	EQUIPMENT-NEW >\$5000	0102397400	6410	EQUIPMENT-NEW >\$5000 CHECK TOTAL:	1,844.98 1,844.98
00396895	02/13/19	FaceFirst Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	668.05 668.05
00396896	02/13/19	Garmin USA Inc.	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	958.08 958.08
00396897	02/13/19	Home Depot	PLUMBING REPAIRS EQUIPMENT-NEW \$500-\$5000 MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES PLUMBING REPAIRS	0102477408 0105091012 0105477408 0108477408 0102477408	5662 4410 4362 4362 5662	PLUMBING REPAIRS EQUIPMENT-NEW \$500-\$5000 MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES PLUMBING REPAIRS CHECK TOTAL:	73.33 589.24 641.12 283.76 44.02 1,631.47
00396898	02/13/19	Maintex	CUSTODIAL CONSUMABLES(PAPER) OTHER CUSTODIAL SUPPLIES OTHER CUSTODIAL SUPPLIES CUSTODIAL CONSUMABLES(PAPER)	0106477409 0105477409 0105477409 0106477409	4360 4361 4361 4360	CUSTODIAL CONSUMABLES(PA OTHER CUSTODIAL SUPPLIES OTHER CUSTODIAL SUPPLIES CUSTODIAL CONSUMABLES(PA CHECK TOTAL:	2,930.94 544.14 218.13 18.17 3,711.38
00396899	02/13/19	Monarch Center for Aut	JANUARY 2019	0104632210	5898	AB3632 ROOM & BOARD	15,652.83

SELECT Check ID's and Numbers: 760 ; Check Dates: 021319

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			JANUARY 2019	0104632210	5875	TUITION	6,371.88
			JANUARY 2019	0104632210	5100	SUBAGREEMENTS FOR SERVIC	253.02
						CHECK TOTAL:	22,277.73
00396900	02/13/19	Park, Jennifer	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATZIALS & SUPPLIES-INS	158.94
						CHECK TOTAL:	158.94
00396901	02/13/19	PITNEY BOWES GLOBAL FI	11/28/18 - 2/27/19	0102397400	5620	RENTAL EXPENSE	653.88
						CHECK TOTAL:	653.88
00396902	02/13/19	Safe Harbor Travels	MISC OUTSIDE VENDOR	0105015060	5860	MISC OUTSIDE VENDOR	14,909.00
						CHECK TOTAL:	14,909.00
00396903	02/13/19	Segerstrom Center for	12/17 - JOURNEYS TO THE PAST	0107015060	5860	MISC OUTSIDE VENDOR	1,325.75
						CHECK TOTAL:	1,325.75
00396904	02/13/19	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	12.92
						CHECK TOTAL:	12.92
00396905	02/13/19	Super Duper Publicatio	GENERAL SUPPLIES-NON INSTRUCT	0104192550	4340	GENERAL SUPPLIES-NON INS	54.49
						CHECK TOTAL:	54.49
00396906	02/13/19	Valorie Quigley	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	22.48
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	177.56
						CHECK TOTAL:	200.04
00396907	02/13/19	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	662.61
						CHECK TOTAL:	662.61
00396908	02/13/19	West-Lite Supply Compa	ELECTRICAL REPAIRS	0105477408	5661	ELECTRICAL REPAIRS	120.13
			ELECTRICAL REPAIRS	0108477408	5661	ELECTRICAL REPAIRS	157.74
						CHECK TOTAL:	277.87
00396909	02/13/19	Russell, Susan	FOOD SERVICE SALES	1300007426	8634	FOOD SERVICE SALES	69.15
						CHECK TOTAL:	69.15
00396910	02/13/19	Beynon Sports Surfaces	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	6,000.00
						CHECK TOTAL:	6,000.00
00396911	02/13/19	UCMI INC.	PUBLIC AGENCY FEES	4205498650	6268	PUBLIC AGENCY FEES	3,200.00
						CHECK TOTAL:	3,200.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							85,251.56

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WED, FEB 13, 2019, 8:25 AM ---req: ADMIN-----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 76@ ; Check Dates: 021319

<u>Check #</u>	<u>Register</u>	<u>Payee Name</u>	<u>Description</u>	<u>Key</u>	<u>Object</u>	<u>Object Description</u>	<u>Check Amount</u>
GRAND TOTAL							85,251.56

SELECT Check ID's and Numbers: 76@ ; Check Dates: 021419

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396912	02/14/19	Apple Computer Inc.	EQUIPMENT-COMPUTER \$500-\$5000	0113017175	4320	COMPUTER SUPPLIES	656.54
			EQUIPMENT-COMPUTER \$500-\$5000	0113017175	4320	COMPUTER SUPPLIES	52.80
			EQUIPMENT-COMPUTER \$500-\$5000	0113457175	4320	COMPUTER SUPPLIES	213.35
						CHECK TOTAL:	922.69
00396913	02/14/19		1/28/19 - 2/1/19	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
			2/4/19 - 2/8/19	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
						CHECK TOTAL:	3,250.00
00396914	02/14/19	New Haven Youth & Fami	JANUARY 2019	0104132750	5889	OTHER THERAPY	2,200.00
						CHECK TOTAL:	2,200.00
00396915	02/14/19	ReadyRefresh by Nestle	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	51.90
						CHECK TOTAL:	51.90
00396916	02/14/19	Saddleback Valley Unif	AUGUST 2018 - DECEMBER 2018	0104292800	5100	SUBAGREEMENTS FOR SERVIC	156,998.33
			AUGUST 2018 - DECEMBER 2018	0104292800	5852	OTHER LOCAL AGENCY FEES	25,000.00
						CHECK TOTAL:	181,998.33
00396917	02/14/19	Southern Calif Gas Co.	JANUARY 2019	0106477409	5510	UTILITIES - HEAT	870.41
			JANUARY 2019	0102477409	5510	UTILITIES - HEAT	45.00
			JANUARY 2019	0108477409	5510	UTILITIES - HEAT	366.25
						CHECK TOTAL:	1,281.66
00396918	02/14/19	Southern California Ed	JANUARY 2019	0108477409	5520	LIGHT & POWER	2,490.91
			JANUARY 2019	0107477409	5520	LIGHT & POWER	2,718.36
						CHECK TOTAL:	5,209.27
00396919	02/14/19	Waste Management of OC	JANUARY 2019	0102477409	5540	TRASH - UTILITIES	298.84
						CHECK TOTAL:	298.84
00396920	02/14/19	Resilient Communicatio	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	1,680.11
						CHECK TOTAL:	1,680.11
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							196,892.80
GRAND TOTAL							196,892.80

SELECT Check ID's and Numbers: 76@ ; Check Dates: 021919

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396921	02/19/19	Acorn Media	MATERIALS & SUPPLIES-INSTRUCT	0108015600	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	500.83 500.83
00396922	02/19/19	Ann Moneymaker	MILEAGE - JANUARY 2019	0102477408	5220	TRAVEL & CONFERENCE CHECK TOTAL:	53.82 53.82
00396923	02/19/19	AVILA, BJORN	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	200.00 200.00
00396924	02/19/19	Calcoast Team Sports I	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	3,000.30 3,000.30
00396925	02/19/19	California League of S	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS CHECK TOTAL:	300.00 300.00
00396926	02/19/19	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES CHECK TOTAL:	458.75 458.75
00396927	02/19/19	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES PRINTERS <\$250 & INK/SUPPLIES	0105011012 0105011012	4322 4322	PRINTERS <\$250 & INK/SUP PRINTERS <\$250 & INK/SUP CHECK TOTAL:	1,655.30 916.12 2,571.42
00396928	02/19/19	Cox Communications	FEBRUARY 2019 FEBRUARY 2019 FEBRUARY 2019 FEBRUARY 2019 JANUARY 2019	0100005090 0113457175 0100005090 0113457175 0113457175	8699 5940 8699 5940 5940	ALL OTHER LOCAL REVENUE INTERNET CONNECTIVITY ALL OTHER LOCAL REVENUE INTERNET CONNECTIVITY INTERNET CONNECTIVITY CHECK TOTAL:	-150.00 268.19 -8,056.78 12,420.21 2,011.71 6,493.33
00396929	02/19/19	Crisp Imaging	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES CHECK TOTAL:	53.75 53.75
00396930	02/19/19	DIAMOND GLASS	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES CHECK TOTAL:	682.35 682.35
00396931	02/19/19	Disneyland Resort	MISC OUTSIDE VENDOR	0105015060	5860	MISC OUTSIDE VENDOR CHECK TOTAL:	1,080.00 1,080.00
00396932	02/19/19	Follett School Solutio	CONSULTANTS-OTHER	0113057175	5831	CONSULTANTS-OTHER CHECK TOTAL:	2,499.00 2,499.00
00396933	02/19/19	Frontier California In	FEBRUARY 2019	0102477409	5920	TELEPHONE SERVICE CHECK TOTAL:	53.54 53.54

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396934	02/19/19	Frontier California In	FEBRUARY 2019	0106477409	5920	TELEPHONE SERVICE	53.51
						CHECK TOTAL:	53.51
00396935	02/19/19	Frontier California In	FEBRUARY 2019	0107477409	5920	TELEPHONE SERVICE	53.51
						CHECK TOTAL:	53.51
00396936	02/19/19	Frontier California In	FEBRUARY 2019	0105477409	5920	TELEPHONE SERVICE	53.51
						CHECK TOTAL:	53.51
00396937	02/19/19	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	17.09
						CHECK TOTAL:	17.09
00396938	02/19/19	Infinity Communication	CONSULTANTS-OTHER	0102395090	5831	CONSULTANTS-OTHER	3,750.00
						CHECK TOTAL:	3,750.00
00396939	02/19/19		FEBRUARY 2019	0104632900	5878	PARENT REIMBURSEMENT (LE	2,260.00
						CHECK TOTAL:	2,260.00
00396940	02/19/19	JFK Transportation	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	393.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	523.00
						CHECK TOTAL:	1,702.00
00396941	02/19/19		FEBRUARY 2019	0104632900	5878	PARENT REIMBURSEMENT (LE	3,950.00
						CHECK TOTAL:	3,950.00
00396942	02/19/19	LBUSD Revolving Cash F	MISC OUTSIDE VENDOR	0101377100	5860	MISC OUTSIDE VENDOR	30.00
			BANK SRVC CHRG - JANUARY 2019	0102397400	5820	BANKING SERVICES	16.39
						CHECK TOTAL:	46.39
00396943	02/19/19	Mountain & Sea Educati	MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	1,500.00
						CHECK TOTAL:	1,500.00
00396944	02/19/19	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0110397140	5831	CONSULTANTS-OTHER	6,934.50
						CHECK TOTAL:	6,934.50
00396945	02/19/19	Pacific Coachways	CHARTER BUS-ATHLETIC/FIELD TRP	0105014730	5865	CHARTER BUS-ATHLETIC/FIE	1,151.50
						CHECK TOTAL:	1,151.50
00396946	02/19/19	Procure America Inc	NOVEMBER 2018 - WIRELESS	0102477409	5831	CONSULTANTS-OTHER	172.19
			NOVEMBER 2018 - TELECOM	0102477409	5831	CONSULTANTS-OTHER	1,001.05
						CHECK TOTAL:	1,173.24

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396947	02/19/19	Southern Calif Gas Co.	JANUARY 2019	0105477409	5510	UTILITIES - HEAT	85.94
			JANUARY 2019	0102477409	5510	UTILITIES - HEAT	63.20
			JANUARY 2019	0105477409	5510	UTILITIES - HEAT	418.07
			JANUARY 2019	0105477409	5510	UTILITIES - HEAT	602.53
			JANUARY 2019	0102477409	5510	UTILITIES - HEAT	48.79
						CHECK TOTAL:	1,218.53
00396948	02/19/19	Sparkletts	MISC OUTSIDE VENDOR	0102397400	5860	MISC OUTSIDE VENDOR	215.25
						CHECK TOTAL:	215.25
00396949	02/19/19	SPEAR Sports Performan	1/17/19 - 2/1/19	0105315040	5860	MISC OUTSIDE VENDOR	700.00
			MISC OUTSIDE VENDOR	0105315040	5860	MISC OUTSIDE VENDOR	637.50
						CHECK TOTAL:	1,337.50
00396950	02/19/19	SPORTS FIELD SERVICES	CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	4,800.00
						CHECK TOTAL:	4,800.00
00396951	02/19/19	Total Compensation Sys	CONSULTANTS-OTHER	0102397406	5831	CONSULTANTS-OTHER	1,350.00
						CHECK TOTAL:	1,350.00
00396952	02/19/19	Varidesk LLC	EQUIPMENT-NEW \$500-\$5000	0102395980	4410	EQUIPMENT-NEW \$500-\$5000	533.37
						CHECK TOTAL:	533.37
00396953	02/19/19	BEST Contracting Servi	ROOFING	4006498440	6209	ROOFING	11,388.80
			ROOFING	4005498440	6209	ROOFING	14,361.70
						CHECK TOTAL:	25,750.50
00396954	02/19/19	BEST Contracting Servi	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	3,510.90
						CHECK TOTAL:	3,510.90
00396955	02/19/19	School Construction Co	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	528.58
						CHECK TOTAL:	528.58
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							79,836.97
GRAND TOTAL							79,836.97

SELECT Check ID's and Numbers: 760 ; Check Dates: 022519

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396956	02/25/19	ALL CITY MANAGEMENT SE	1/13/19 - 1/26/19	0106098040	5860	MISC OUTSIDE VENDOR	692.64
						CHECK TOTAL:	692.64
00396957	02/25/19	AT&T	JANUARY 2019	0102477409	5920	TELEPHONE SERVICE	30.41
			JANUARY 2019	0107477409	5920	TELEPHONE SERVICE	-12.13
			JANUARY 2019	0106477409	5920	TELEPHONE SERVICE	9.13
						CHECK TOTAL:	27.41
00396958	02/25/19	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	4.07
						CHECK TOTAL:	4.07
00396959	02/25/19	BrightView Landscape S	NOVEMBER 2018	0106477409	5680	LANDSCAPE/IRRIGATION	2,344.91
			NOVEMBER 2018	0107477409	5680	LANDSCAPE/IRRIGATION	4,693.68
			NOVEMBER 2018	0105477409	5680	LANDSCAPE/IRRIGATION	10,994.37
			NOVEMBER 2018	0102477409	5680	LANDSCAPE/IRRIGATION	468.98
			NOVEMBER 2018	0108477409	5680	LANDSCAPE/IRRIGATION	2,735.72
			LANDSCAPE/IRRIGATION	0105477409	5680	LANDSCAPE/IRRIGATION	491.25
			LANDSCAPE/IRRIGATION	0105477409	5680	LANDSCAPE/IRRIGATION	335.42
			DECEMBER 2018	0102477409	5680	LANDSCAPE/IRRIGATION	677.12
			DECEMBER 2018	0105477409	5680	LANDSCAPE/IRRIGATION	12,198.70
			DECEMBER 2018	0108477409	5680	LANDSCAPE/IRRIGATION	3,949.87
			DECEMBER 2018	0106477409	5680	LANDSCAPE/IRRIGATION	7,282.95
			DECEMBER 2018	0107477409	5680	LANDSCAPE/IRRIGATION	4,986.99
						CHECK TOTAL:	51,159.96
00396960	02/25/19	Durham School Services	1/8 - CENTENNIAL FARM	0107015600	5865	CHARTER BUS-ATHLETIC/FIE	161.25
			1/9 - MISSION SAN JUAN CAP	0107015600	5865	CHARTER BUS-ATHLETIC/FIE	372.38
			1/25 - KNOTT'S BERRY FARM	0107015600	5865	CHARTER BUS-ATHLETIC/FIE	537.50
			1/29 - IRVINE ART MUSEUM	0107015570	5865	CHARTER BUS-ATHLETIC/FIE	282.94
			JANUARY 2019	0106011008	5855	CHARTER BUS-HOME TO SCHO	1,006.97
			JANUARY 2019	0108011005	5855	CHARTER BUS-HOME TO SCHO	566.74
			JANUARY 2019	0108015600	5855	CHARTER BUS-HOME TO SCHO	566.74
			JANUARY 2019	0104256700	5100	SUBAGREEMENTS FOR SERVIC	27,568.49
			JANUARY 2019	0102256700	5100	SUBAGREEMENTS FOR SERVIC	112,472.11
			JANUARY 2019	0107013040	5855	CHARTER BUS-HOME TO SCHO	1,313.22
			JANUARY 2019	0106015600	5855	CHARTER BUS-HOME TO SCHO	671.32
						CHECK TOTAL:	145,519.66
00396961	02/25/19	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	49.17
						CHECK TOTAL:	49.17
00396962	02/25/19	GST	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	225.09
			COMPUTER REPAIRS/MAINTENANCE	0113457175	5630	COMPUTER REPAIRS/MAINTEN	175.00
						CHECK TOTAL:	400.09

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396963	02/25/19	Illuminate Education I	TRAVEL & CONFERENCE	0109017150	5220	TRAVEL & CONFERENCE	1,050.00
						CHECK TOTAL:	1,050.00
00396964	02/25/19	Intermountain	JANUARY 2019	0104632210	5875	TUITION	3,832.50
			JANUARY 2019	0104632210	5889	OTHER THERAPY	8,060.00
			JANUARY 2019	0104632210	5898	AB3632 ROOM & BOARD	1,550.00
			JANUARY 2019	0104632210	5100	SUBAGREEMENTS FOR SERVIC	339.00
						CHECK TOTAL:	13,781.50
00396965	02/25/19	Lacrosse Unlimited Inc	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	415.92
						CHECK TOTAL:	415.92
00396966	02/25/19	Lucid Software Inc.	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	1,200.00
						CHECK TOTAL:	1,200.00
00396967	02/25/19	Micworks Inc.	EQUIPMENT-NEW \$500-\$5000	0106011008	4410	EQUIPMENT-NEW \$500-\$5000	799.51
						CHECK TOTAL:	799.51
00396968	02/25/19	Montgomery Hardware Co	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	226.28
						CHECK TOTAL:	226.28
00396969	02/25/19	Ralphs Grocery Company	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	66.63
						CHECK TOTAL:	66.63
00396970	02/25/19	Raptor Technologies LL	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	2,700.00
						CHECK TOTAL:	2,700.00
00396971	02/25/19	School Savers	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	151.12
						CHECK TOTAL:	151.12
00396972	02/25/19	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	87.92
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	4.16
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	256.18
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	59.78
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	2.10
			COPIER PAPER	0102397400	4312	COPIER PAPER	344.15
			PRINTERS <\$250 & INK/SUPPLIES	0102397406	4322	PRINTERS <\$250 & INK/SUP	364.43
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	36.49
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	429.88
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	22.42
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	-179.72
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	498.57
			COPIER PAPER	0105011012	4312	COPIER PAPER	688.31

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	9.69
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	162.96
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	5.84
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	102.20
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	17.34
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	394.74
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	173.33
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	44.54
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	229.66
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	-256.18
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	16.90
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	24.18
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	32.48
						CHECK TOTAL:	3,572.35
00396973	02/25/19	VERTICAL TRANSPORT INC	OTHER MAINTENANCE SERVICES	0105477408	5692	OTHER MAINTENANCE SERVIC	395.00
						CHECK TOTAL:	395.00
00396974	02/25/19	William V MacGill & Co	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	88.43
						CHECK TOTAL:	88.43
00396975	02/25/19	MOBILE MODULAR MANAGEM	RENTAL EXPENSE	2506498410	5620	RENTAL EXPENSE	646.00
						CHECK TOTAL:	646.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							222,945.74
GRAND TOTAL							222,945.74

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00396976	02/26/19	Advanced Alarm Inc.	ALARM MONITORING	0105477409	5560	ALARM MONITORING	500.00
			ALARM MONITORING	0105477409	5560	ALARM MONITORING	500.00
						CHECK TOTAL:	1,000.00
00396977	02/26/19	AMERICAN LOGISTICS COM	DECEMBER 2018	0104256700	5100	SUBAGREEMENTS FOR SERVIC	-112.50
			JANUARY 2019	0104256700	5100	SUBAGREEMENTS FOR SERVIC	28,520.00
						CHECK TOTAL:	28,407.50
00396978	02/26/19	CALIFORNIA YOUTH SERVI	CONSULTANTS-OTHER	0101395985	5831	CONSULTANTS-OTHER	400.00
						CHECK TOTAL:	400.00
00396979	02/26/19	Cama Stevens	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	200.00
						CHECK TOTAL:	200.00
00396980	02/26/19	CDW GOVERNMENT LLC	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	24.75
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	82.21
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	44.48
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	722.01
						CHECK TOTAL:	873.45
00396981	02/26/19	CHEN, JENNIFER	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	300.00
						CHECK TOTAL:	300.00
00396982	02/26/19	Express Pipe & Supply	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	16.22
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	15.07
						CHECK TOTAL:	31.29
00396983	02/26/19	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	489.85
						CHECK TOTAL:	489.85
00396984	02/26/19	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	360.81
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	159.31
						CHECK TOTAL:	520.12
00396985	02/26/19	HD SUPPLY CONSTRUCTION	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	80.80
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	34.47
						CHECK TOTAL:	115.27
00396986	02/26/19	IPEVO	MATERIALS & SUPPLIES-INSTRUCT	0113017175	4310	MATERIALS & SUPPLIES-INS	2,144.23
						CHECK TOTAL:	2,144.23
00396987	02/26/19	Konica Minolta	JANUARY 2019	0105091012	5650	SOFTWARE/COPIER MAINTENA	122.00
			JANUARY 2019	0105091012	5650	SOFTWARE/COPIER MAINTENA	1,259.42
			JANUARY 2019	0106091008	5650	SOFTWARE/COPIER MAINTENA	174.27

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			JANUARY 2019	0107091005	5650	SOFTWARE/COPIER MAINTENA	160.45
			JANUARY 2019	0106091008	5650	SOFTWARE/COPIER MAINTENA	239.44
			JANUARY 2019	0102397400	5650	SOFTWARE/COPIER MAINTENA	38.66
			JANUARY 2019	0107091005	5650	SOFTWARE/COPIER MAINTENA	87.94
			JANUARY 2019	0108091005	5650	SOFTWARE/COPIER MAINTENA	358.43
			JANUARY 2019	0105091012	5650	SOFTWARE/COPIER MAINTENA	35.42
			JANUARY 2019	0108091005	5650	SOFTWARE/COPIER MAINTENA	194.32
			JANUARY 2019	0102397400	5650	SOFTWARE/COPIER MAINTENA	37.21
						CHECK TOTAL:	2,707.56
00396988	02/26/19	Margaretich, Kathleen	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	101.88
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	21.11
						CHECK TOTAL:	122.99
00396989	02/26/19	NICK RAIL MUSIC	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	28.96
						CHECK TOTAL:	28.96
00396990	02/26/19	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	21.08
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	182.54
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	73.26
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	65.61
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	199.77
						CHECK TOTAL:	542.26
00396991	02/26/19	Pearson Assessments	TESTS/SCORING	0102014011	4330	TESTS/SCORING	796.00
			TESTS/SCORING	0102014011	4330	TESTS/SCORING	995.00
						CHECK TOTAL:	1,791.00
00396992	02/26/19	Southwest School and O	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	617.54
						CHECK TOTAL:	617.54
00396993	02/26/19	State of CA/Department	JANUARY 2019	0110397140	5845	FINGER PRINTING	819.00
						CHECK TOTAL:	819.00
00396994	02/26/19	Totally Promotional	GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	373.93
						CHECK TOTAL:	373.93
00396995	02/26/19	TPRS Publishing Inc	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	225.00
						CHECK TOTAL:	225.00
00396996	02/26/19	Viloria, Jason	REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	168.38
						CHECK TOTAL:	168.38
00396997	02/26/19	Bread Artisan Bakery L	FOOD	1302277426	4700	FOOD	109.92

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							109.92
00396998	02/26/19	Void - Continued Stubb	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00396999	02/26/19	Gold Star Foods	FOOD	1302277426	4700	FOOD	277.62
			FOOD	1302277426	4700	FOOD	136.81
			FOOD	1302277426	4700	FOOD	604.55
			FOOD	1302277426	4700	FOOD	192.06
			FOOD	1302277426	4700	FOOD	118.06
			FOOD	1302277426	4700	FOOD	68.02
			FOOD	1302277426	4700	FOOD	548.81
			FOOD	1302277426	4700	FOOD	509.60
			FOOD	1302277426	4700	FOOD	532.40
			FOOD	1302277426	4700	FOOD	546.59
			FOOD	1302277426	4700	FOOD	198.92
			FOOD	1302277426	4700	FOOD	97.81
			FOOD	1302277426	4700	FOOD	259.19
			FOOD	1302277426	4700	FOOD	106.23
			FOOD	1302277426	4700	FOOD	374.56
			FOOD	1302277426	4700	FOOD	36.29
			FOOD	1302277426	4700	FOOD	146.44
			FOOD	1302277426	4700	FOOD	162.93
			FOOD	1302277426	4700	FOOD	43.75
			FOOD	1302277426	4700	FOOD	68.23
			FOOD	1302277426	4700	FOOD	827.43
			FOOD	1302277426	4700	FOOD	115.29
			FOOD	1302277426	4700	FOOD	169.13
			FOOD	1302277426	4700	FOOD	19.43
			FOOD	1302277426	4700	FOOD	-34.01
			FOOD	1302277426	4700	FOOD	-68.02
			FOOD	1302277426	4700	FOOD	87.45
			FOOD	1302277426	4700	FOOD	34.01
			FOOD	1302277426	4700	FOOD	99.47
			FOOD	1302277426	4700	FOOD	473.37
			FOOD	1302277426	4700	FOOD	620.28
			FOOD	1302277426	4700	FOOD	9.16
			FOOD	1302277426	4700	FOOD	237.87
			FOOD	1302277426	4700	FOOD	154.94
			FOOD	1302277426	4700	FOOD	660.33
			FOOD	1302277426	4700	FOOD	764.93
			FOOD	1302277426	4700	FOOD	88.07
			FOOD	1302277426	4700	FOOD	307.34
CHECK TOTAL:							9,595.34

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00397000	02/26/19	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	141.88
			FOOD	1302277426	4700	FOOD	135.81
			FOOD	1302277426	4700	FOOD	63.10
			FOOD	1302277426	4700	FOOD	76.80
			FOOD	1302277426	4700	FOOD	149.46
			FOOD	1302277426	4700	FOOD	82.64
			FOOD	1302277426	4700	FOOD	151.12
			FOOD	1302277426	4700	FOOD	186.34
			FOOD	1302277426	4700	FOOD	101.24
			FOOD	1302277426	4700	FOOD	192.74
			FOOD	1302277426	4700	FOOD	109.80
			FOOD	1302277426	4700	FOOD	82.64
			FOOD	1302277426	4700	FOOD	110.03
			FOOD	1302277426	4700	FOOD	137.42
			FOOD	1302277426	4700	FOOD	133.54
			FOOD	1302277426	4700	FOOD	148.04
			FOOD	1302277426	4700	FOOD	126.20
			FOOD	1302277426	4700	FOOD	85.74
			FOOD	1302277426	4700	FOOD	137.42
			FOOD	1302277426	4700	FOOD	44.27
			FOOD	1302277426	4700	FOOD	73.85
			FOOD	1302277426	4700	FOOD	85.82
			FOOD	1302277426	4700	FOOD	62.38
			FOOD	1302277426	4700	FOOD	92.64
			FOOD	1302277426	4700	FOOD	137.42
			FOOD	1302277426	4700	FOOD	92.45
			FOOD	1302277426	4700	FOOD	130.44
			FOOD	1302277426	4700	FOOD	133.77
			FOOD	1302277426	4700	FOOD	123.49
			CHECK TOTAL:				
00397001	02/26/19	Mandarin King	FOOD	1302277426	4700	FOOD	220.00
			FOOD	1302277426	4700	FOOD	220.00
			FOOD	1302277426	4700	FOOD	220.00
			FOOD	1302277426	4700	FOOD	220.00
CHECK TOTAL:							880.00
00397002	02/26/19	P & R Paper Supply Co	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	2,376.86
			GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	797.82
			CHECK TOTAL:				3,174.68
00397003	02/26/19	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD	175.00
			FOOD	1302277426	4700	FOOD	105.75
			FOOD	1302277426	4700	FOOD	105.75

SELECT Check ID's and Numbers: 76@ ; Check Dates: 022619

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	105.75
			FOOD	1302277426	4700	FOOD	175.00
						CHECK TOTAL:	667.25
00397004	02/26/19	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD	-22.50
			FOOD	1302277426	4700	FOOD	68.22
			FOOD	1302277426	4700	FOOD	122.51
			FOOD	1302277426	4700	FOOD	135.10
			FOOD	1302277426	4700	FOOD	17.20
			FOOD	1302277426	4700	FOOD	95.09
			FOOD	1302277426	4700	FOOD	56.59
			FOOD	1302277426	4700	FOOD	5.47
			FOOD	1302277426	4700	FOOD	58.49
			FOOD	1302277426	4700	FOOD	16.98
			FOOD	1302277426	4700	FOOD	39.95
			FOOD	1302277426	4700	FOOD	131.25
			FOOD	1302277426	4700	FOOD	64.42
			FOOD	1302277426	4700	FOOD	89.56
			FOOD	1302277426	4700	FOOD	59.23
			FOOD	1302277426	4700	FOOD	100.83
						CHECK TOTAL:	1,038.39
00397005	02/26/19	Sysco Food Service of	FOOD	1302277426	4700	FOOD	66.02
			FOOD	1302277426	4700	FOOD	56.22
			FOOD	1302277426	4700	FOOD	697.77
			FOOD	1302277426	4700	FOOD	203.05
			FOOD	1302277426	4700	FOOD	239.92
			FOOD	1302277426	4700	FOOD	105.99
			FOOD	1302277426	4700	FOOD	38.76
			FOOD	1302277426	4700	FOOD	133.12
			FOOD	1302277426	4700	FOOD	26.19
			FOOD	1302277426	4700	FOOD	840.26
			FOOD	1302277426	4700	FOOD	387.85
			FOOD	1302277426	4700	FOOD	38.61
			FOOD	1302277426	4700	FOOD	91.43
			FOOD	1302277426	4700	FOOD	56.22
			FOOD	1302277426	4700	FOOD	450.35
			FOOD	1302277426	4700	FOOD	110.87
			FOOD	1302277426	4700	FOOD	58.64
			FOOD	1302277426	4700	FOOD	530.14
			FOOD	1302277426	4700	FOOD	110.13
			FOOD	1302277426	4700	FOOD	132.53
			FOOD	1302277426	4700	FOOD	58.64
			FOOD	1302277426	4700	FOOD	65.44

SELECT Check ID's and Numbers: 76@ ; Check Dates: 022619

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							4,498.15
00397006	02/26/19	US Foodservice Inc.	FOOD	1302277426	4700	FOOD	111.40
			FOOD	1302277426	4700	FOOD	727.24
			FOOD	1302277426	4700	FOOD	147.52
			FOOD	1302277426	4700	FOOD	91.76
			FOOD	1302277426	4700	FOOD	988.73
			FOOD	1302277426	4700	FOOD	455.37
			FOOD	1302277426	4700	FOOD	135.72
			FOOD	1302277426	4700	FOOD	177.22
			FOOD	1302277426	4700	FOOD	678.01
CHECK TOTAL:							3,512.97
00397007	02/26/19	Z PIZZA INC	FOOD	1302277426	4700	FOOD	163.00
			FOOD	1302277426	4700	FOOD	132.00
			FOOD	1302277426	4700	FOOD	293.00
			FOOD	1302277426	4700	FOOD	90.00
			FOOD	1302277426	4700	FOOD	293.00
			FOOD	1302277426	4700	FOOD	90.00
			FOOD	1302277426	4700	FOOD	180.00
			FOOD	1302277426	4700	FOOD	156.00
			FOOD	1302277426	4700	FOOD	250.00
			FOOD	1302277426	4700	FOOD	144.00
			FOOD	1302277426	4700	FOOD	315.00
			FOOD	1302277426	4700	FOOD	156.00
			FOOD	1302277426	4700	FOOD	171.00
			FOOD	1302277426	4700	FOOD	90.00
CHECK TOTAL:							2,523.00
00397008	02/26/19	Diamond Environmental	BUILDING IMPROVEMENTS	4205498008	6230	BUILDING IMPROVEMENTS	222.23
CHECK TOTAL:							222.23
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							71,428.75
GRAND TOTAL							71,428.75

SELECT Check ID's and Numbers: 76@ ; Check Dates: 022719

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00397009	02/27/19	New Dimension General	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,331.72
			CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,481.26
			CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	532.50
			CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	998.62
			CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	2,424.74
			CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,752.11
			CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	3,531.11
						CHECK TOTAL:	12,052.06
00397010	02/27/19	Painting & Decor Inc.	PAINTING	0107477408	5675	PAINTING	1,970.00
			PAINTING	0105477408	5675	PAINTING	477.68
			PAINTING	0105477408	5675	PAINTING	1,027.00
			PAINTING	0105477408	5675	PAINTING	4,208.00
			PAINTING	0105477408	5675	PAINTING	5,437.00
			PAINTING	0105477408	5675	PAINTING	737.00
			PAINTING	0108477408	5675	PAINTING	18,470.00
			PAINTING	0107477408	5675	PAINTING	5,910.00
			PAINTING	0107477408	5675	PAINTING	9,750.00
			PAINTING	0105477408	5675	PAINTING	950.00
			PAINTING	0105477408	5675	PAINTING	1,960.00
			PAINTING	0107477408	5675	PAINTING	19,930.00
			PAINTING	0105477408	5675	PAINTING	8,370.00
			PAINTING	0102477408	5675	PAINTING	14,913.00
			PAINTING	0105477408	5675	PAINTING	4,573.00
			PAINTING	0106477408	5675	PAINTING	47,930.00
			PAINTING	0105477408	5675	PAINTING	32,274.00
			PAINTING	0107477408	5675	PAINTING	42,700.00
			PAINTING	0105477408	5675	PAINTING	9,830.00
			PAINTING	0105477408	5675	PAINTING	4,150.00
			PAINTING	0105477408	5675	PAINTING	1,890.00
						CHECK TOTAL:	237,456.68
00397011	02/27/19	Vavrinek Trine Day & C	AUDITS	0102377102	5840	AUDITS	12,000.00
			MILEAGE	0102377102	5840	AUDITS	112.82
						CHECK TOTAL:	12,112.82
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							261,621.56
GRAND TOTAL							261,621.56

SELECT Check ID's and Numbers: 768 ; Check Dates: 022819

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00397012	02/28/19	Acorn Naturalists	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	141.25
						CHECK TOTAL:	141.25
00397013	02/28/19	American Red Cross - H	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	540.00
						CHECK TOTAL:	540.00
00397014	02/28/19	Apple Computer Inc.	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	1,707.84
						CHECK TOTAL:	1,707.84
00397015	02/28/19	Blue Shield of Califor	MARCH 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	158,166.26
			MARCH 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	77,902.79
			MARCH 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	1,051.50
			MARCH 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	517.91
						CHECK TOTAL:	237,638.46
00397016	02/28/19	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0106015570	5865	CHARTER BUS-ATHLETIC/FIE	2,069.42
			CHARTER BUS-ATHLETIC/FIELD TRP	0106015600	5865	CHARTER BUS-ATHLETIC/FIE	1,169.55
			CHARTER BUS-ATHLETIC/FIELD TRP	0106015600	5865	CHARTER BUS-ATHLETIC/FIE	3,330.45
						CHECK TOTAL:	6,569.42
00397017	02/28/19	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	97.67
						CHECK TOTAL:	97.67
00397018	02/28/19	Follett School Solutio	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	224.85
						CHECK TOTAL:	224.85
00397019	02/28/19	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	332.81
						CHECK TOTAL:	332.81
00397020	02/28/19	Johnson Controls Fire	MARCH 2019	0108477409	5560	ALARM MONITORING	272.25
			MARCH 2019	0107477409	5560	ALARM MONITORING	327.25
			MARCH 2019	0105477409	5560	ALARM MONITORING	1,485.92
			MARCH 2019	0105477409	5560	ALARM MONITORING	178.09
			MARCH 2019	0106477409	5560	ALARM MONITORING	482.25
						CHECK TOTAL:	2,745.76
00397021	02/28/19	Kaiser Foundation Heal	MARCH 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	755.95
			MARCH 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	521.25
			MARCH 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	1,058.31
			MARCH 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	50,227.97
			MARCH 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	372.33
			MARCH 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	101,977.99
						CHECK TOTAL:	154,913.80

SELECT Check ID's and Numbers: 76@ ; Check Dates: 022819

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00397022	02/28/19	Maintex	CUSTODIAL CONSUMABLES(PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES(PA	73.66
						CHECK TOTAL:	73.66
00397023	02/28/19	SC Fuels	JANUARY 2019	0102477408	4375	FUEL FOR VEHICLES	508.94
			JANUARY 2019	0108477408	4375	FUEL FOR VEHICLES	63.87
			JANUARY 2019	0105477408	4375	FUEL FOR VEHICLES	259.09
						CHECK TOTAL:	831.90
00397024	02/28/19	Seneca Family of Agenc	JANUARY 2019	0104132750	5889	OTHER THERAPY	600.00
						CHECK TOTAL:	600.00
00397025	02/28/19	Southwest School and O	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	197.58
			COPIER PAPER	0107011005	4312	COPIER PAPER	194.94
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	56.95
						CHECK TOTAL:	449.47
00397026	02/28/19	Stater Bros. Markets	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	25.54
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	12.32
						CHECK TOTAL:	37.86
00397027	02/28/19	University of Californ	CONSULTANTS-INSTRUCTIONAL	0102014345	5830	CONSULTANTS-INSTRUCTIONA	244.00
						CHECK TOTAL:	244.00
00397028	02/28/19	VERTICAL TRANSPORT INC	OTHER MAINTENANCE SERVICES	0105477408	5692	OTHER MAINTENANCE SERVIC	485.00
			OTHER MAINTENANCE SERVICES	0105477408	5692	OTHER MAINTENANCE SERVIC	624.00
						CHECK TOTAL:	1,109.00
00397029	02/28/19	LIGHTSPEED TECHNOLOGIE	MATERIALS & SUPPLIES-INSTRUCT	1119014680	4310	MATERIALS & SUPPLIES-INS	592.63
						CHECK TOTAL:	592.63
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							408,850.38
GRAND TOTAL							408,850.38

Laguna Beach Unified School District

12.h. CONSENT/ACTION

March 12, 2019

Approval: Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$2,218.80

Proposal

Staff proposes the Board of Education approve/ratify the attached disbursement from the Administrative Fund of the Community Facilities District 98-1 "CFD 98-1."

Background

A separate Administrative Fund was established pursuant to the Indenture by and between Laguna Beach Unified School District and Community Facilities District No.98-1 (Crystal Cove) 2012 Special Tax Refunding Bonds. Administrative expenses are for the actual or reasonably estimated costs directly related to the administration of CFD No. 98-1. The estimated amount for the current outstanding principal is equal to \$8,040,000 which is based on principal paid through September 2018. Staff requests approval of the payment detailed on the Administrative Funds Disbursement list.

Budget Impact

The \$2,218.80 payment will be made from the CFD 98-1 Administrative Expense Fund located at U.S. Bank. After the disbursement, the remaining fund balance will be \$41,713.56.

	Payee Name & Address	Purpose	Revenue	Expense	Balance
1	Beginning Balance				\$43,909.88
2	Interest Earned	Dec 2018 - Jan 2019	\$22.48		
3	David Taussig & Associates	Inv. 1901136		\$2,218.80	
4	Ending Fund Balance				\$41,713.56

Recommended Action

Staff recommends the Board of Education approve the disbursement as presented.

Laguna Beach Unified School District

12.i. CONSENT/ACTION

March 12, 2019

Approval: Agreement for Contracted Services with David Taussig & Associates, Inc., to Administer the Mello-Roos Special Taxes in Community Facilities District (“CFD”) No. 98-1 with a Not-to-Exceed Amount of \$13,000 for Fiscal year 2019/2020

Proposal

Staff proposes the Board of Education approve a contract with David Taussig & Associates, Inc. to administer the Mello-Roos special taxes in Community Facilities District (“CFD”) No. 98-1 with a not-to-exceed amount of \$12,000 plus direct costs not-to-exceed \$1,000 for a total contractual amount of \$13,000 for fiscal year 2019/2020.

Background

This contract provides for the firm of Taussig & Associates, Inc. to administer the Mello-Roos special taxes in Community Facilities District (“CFD”) No. 98-1 for fiscal year 2019/20.

Budget Impact

There is no impact to the General Fund as the cost of administering the CFD can be included in the fiscal year 2019/2020 special tax levy. The fee for the administrative services is a not-to-exceed \$12,000. In addition, the special tax levy will be billed for any out-of-pocket expenses associated with travel, photocopying, courier services, facsimile transmissions, telephone, and public and/or private data sources such as assessor parcel and tract maps. These expenses have a not-to-exceed amount of \$1,000.

Recommended Action

Staff recommends the Board of Education approve a contract with David Taussig & Associates, Inc. to administer the Mello-Roos special taxes in Community Facilities District (“CFD”) No. 98-1 with a not-to-exceed amount of \$12,000 plus direct costs not-to-exceed \$1,000 for a total contractual amount of \$13,000 for fiscal year 2019/2020.

EXHIBIT A

MELLO-ROOS SPECIAL TAX ADMINISTRATION SERVICES

COMMUNITY FACILITIES DISTRICT NO. 98-1 OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT

SCOPE OF WORK

Consultant shall provide financial consulting services to assist the Laguna Beach Unified School District ("Client") in the administration of Client's Community Facilities District (CFD) No. 98-1.

The specific activities and tasks to be performed under this Scope of Work include the following:

Task 1 Land Use Research

This task involves determining, gathering and organizing the land use data required to apportion and collect special taxes, and includes the following subtasks:

- 1.1 Subdivision Research:** Identify and obtain copies of all final tract or parcel maps for CFD No. 98-1. Determine density for each tract, and lot square footage for each parcel.
- 1.2 Development Research:** Determine building permit activity as of January 1 of each year. Identify building permit issuance date, building square footage and situs address for each new home. Review current Assessor Parcel Maps to determine which parcel numbers will be valid for each fiscal year.
- 1.3 Database Management:** Create automated parcel database to include all parcels. Data items will include Assessor Parcel Number and corresponding tract, lot and unit number, density, land square footage, building square footage, building permit issuance date and situs address.

Task 2 Classification of Property

This task involves application of the Rate and Method of Apportionment of the Special Tax to determine the appropriate special tax classification for each parcel located within CFD No. 98-1, and includes the following subtasks:

- 2.1 Exempt Property:** Identify all property owned by public agencies or entities otherwise exempt from the special tax and classify as exempt property.
- 2.2 Taxable Property:** Identify all taxable properties and classify each as "Developed Property" or "Undeveloped Property." Assign each "Developed Property" to the appropriate special tax class.

- 2.3 Backup Special Tax:** Determine the Backup Special Tax, if any, that will apply to property within each Planning Area.

Task 3 Financial Analysis

This task involves calculating the Special Tax Requirement for each fiscal year and allocating it to property in CFD No. 98-1, and includes the following subtasks:

- 3.1 Determine Special Tax Requirement:** Assist Client with the preparation of an administrative expense budget. Confirm interest and principal payments. Determine any other charges or credits to tax levy.
- 3.2 FY 2019-20 Special Tax Rates:** Based on tax classifications and special tax requirement, compute the fiscal year 2019-20 special tax rates for all classifications of taxable property.

Task 4 Report Preparation

This task includes the preparation of an Annual Special Tax Report containing the findings of the financial analysis and an explanation of the methodology employed to apportion the special taxes for CFD No. 98-1. Included in the report is a list of special taxes by Assessor's Parcel which can be used as the exhibit to the resolution authorizing the levy and collection of special taxes for fiscal year 2019-20.

Task 5 Submittal of Special Taxes to County of Orange

This task involves submitting the special tax levy on or before August 10, of each year, or such other date specified by the County of Orange to the Auditor-Controller for inclusion on the fiscal year 2019-20 consolidated property tax bills. The special tax levy will be submitted on magnetic tape or other media as specified by the County.

Task 6 Delinquent Property Owner Research

This task involves the review and research of County records to determine which parcels are delinquent in the payment of property and special taxes, and includes the following subtasks:

- 6.1 Static Delinquency Report:** Review the tri-annual Paid/Unpaid Status Reports provided to the CFD by the Orange County Auditor-Controller to determine which parcels are delinquent and the corresponding amount of delinquent special taxes. Prepare report summarizing the amount of delinquent special taxes.
- 6.2 Dynamic Delinquency Report:** As necessary, conduct a review of on-line records to provide an up-to-the-minute status report for any given number of delinquent parcels.
- 6.3 Collection of Delinquent Special Taxes:** Assist Client with the development of procedures

to cure delinquent special taxes. Assist with the preparation of demand letters and support documents necessary for foreclosure actions.

Task 7 Roll Changes and Adjusted Property Tax Bills

This task involves monitoring any changes to the secured tax roll which necessitate new or adjusted property tax bills. This task includes the calculation of new or adjusted bills and the preparation of requests to the County to prepare such bills.

Task 8 Responses to Property Owner Questions

This task involves the provision of information to individuals and other interested parties regarding the amount and calculation of the special tax.

Task 9 Monthly Review of All Funds and Accounts

This task involves continuous monitoring of fiscal agent financial statements for all funds and accounts for CFD No. 98-1 to assure the fiscal agent is adhering to the "Bond Indenture." Prepare monthly report of financial activity for all funds showing account balances, interest earnings and other revenues, and expenditures.

Task 10 Meetings

Consultant will attend one Board meeting to discuss the fiscal year 2019-20 special tax levy or other matters relating to the administration of CFD No. 98-1.

Task 11 CFD Disclosure

This task involves assisting Client meet the annual disclosure requirements and includes the following subtasks:

- 11.1 Submit required data to the California Debt and Investment Advisory Commission each October in compliance with Section 53359.5 of the Government Code as stated in SB 1464.
- 11.2 Provide special tax disclosure documents to Client for resale properties pursuant to Section 1102.6b of the Civil Code and Section 53340.2 of the Government Code as stated in SB 1464.
- 11.3 Assist Client in the preparation of material required by the District Continuing Disclosure Agreement.
- 11.4 Assist Client in the preparation of material in compliance with SB 1029.
- 11.5 Assist Client posting of material on Client website in compliance with Section 53343.2 of the Government Code as stated in AB 1666.

<http://localhost/resources/Proposals/ADMIN/CALIF/LBUSD/adm argmt 18-19.doc>

EXHIBIT B

MELLO-ROOS SPECIAL TAX ADMINISTRATION SERVICES

COMMUNITY FACILITIES DISTRICT NO. 98-1 OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT

FEE SCHEDULE

Consultant shall charge the following hourly fees for services related to Tasks 1 through 11:

Managing Director	\$225/Hour
Vice President	\$220/Hour
Senior Manager	\$195/Hour
Senior Associate II	\$175/Hour
Senior Associate I	\$170/Hour
Associate II	\$160/Hour
Associate I	\$150/Hour
Research Associate II	\$140/Hour
Research Associate I	\$130/Hour
Research Assistant	\$115/Hour

Subject to the limitations below, fees related to Tasks 1 through 11 shall not exceed \$12,000 for fiscal year 2019-20.

Monthly progress payments will be made by Client upon presentation of invoice by Consultant providing details of services rendered and expenses incurred. At Client's request services in addition to those identified in the Scope of Work may be provided if the total fee required to complete Tasks 1 through 11 is less than \$12,000. Alternatively, if the Scope of Work can be completed for less than the maximum amount, only the hours actually expended will be billed.

In addition to fees for services, Client will reimburse Consultant for travel, photocopying, database services or materials, facsimile and telephone calls, clerical services, and other out-of-pocket expenses, in an amount not to exceed \$1,000.

LIMITATIONS

If the maximum amount has been exceeded as a result of "extraordinary" consulting services required in connection with Task 8 or 9, such additional services in excess of the maximum shall be billed at the hourly rates listed above. For the purposes of this section, services rendered in connection with Task 8 or 9 which exceed \$1,000 shall be considered extraordinary.

Additional services other than those necessary to amend errors on the part of Consultant in Tasks 1 through 11 are not covered by the maximum fee listed above.

<http://localhost/resources/Proposals/ADMIN/CALIF/LBUSD/adm 18-19.doc>

INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "DISTRICT," and **David Taussig & Associates, Inc.**, Address: 5000 Birch Street, Suite 6000, Newport Beach, CA 92660, Phone: (949) 955-1500; hereinafter referred to as "CONTRACTOR."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Scope of Work: Contractor shall provide financial services necessary for administering the Mello-Roos special taxes in Community Facilities District ("CFD") No. 98-1. The following tasks are included:

TASK 1 – LAND USE RESEARCH

This task involves determining, gathering and organizing the land use data required to apportion and collect special taxes, and includes the following subtasks:

1.1 Subdivision Research: Identify and obtain copies of all final tract or parcel maps for CFD No. 98-1. Determine density for each tract, and lot square footage for each parcel.

1.2 Development Research: Determine building permit activity as of January 1 of each year. Identify building permit issuance date, building square footage and situs address for each new home. Review current Assessor Parcel Maps to determine which parcel numbers will be valid for each fiscal year.

1.3 Database Management: Create automated parcel database to include all parcels. Data items will include Assessor Parcel Number and corresponding tract, lot and unit number, density, land square footage, building square footage, building permit issuance date and situs address.

TASK 2 – CLASSIFICATION OF PROPERTY

This task involves application of the Rate and Method of Apportionment of the Special Tax to determine the appropriate special tax classification for each parcel located within CFD No. 98-1, and includes the following subtasks:

2.1 Exempt Property: Identify all property owned by public agencies or entities otherwise exempt from the special tax and classify as exempt property.

2.2 Taxable Property: Identify all taxable properties and classify each as “Developed Property” or “Undeveloped Property”. Assign each “Developed Property” to the appropriate special tax class.

2.3 Backup Special Tax: Determine the Backup Special Tax, if any, that will apply to property within each Planning Area.

TASK 3 – FINANCIAL ANALYSIS

This task involves calculating the Special Tax Requirement for each fiscal year and allocating it to property in CFD No. 98-1, and includes the following subtasks:

3.1 Determine Special Tax Requirement: Assist Client with the preparation of an administrative expense budget. Confirm interest and principal payments. Determine any other charges or credits to tax levy.

3.2 FY 2019/2020 Special Tax Rates: Based on tax classifications and special tax requirement, compute the fiscal year 2019/2020 special tax rates for all classifications of taxable property.

TASK 4 – REPORT PREPARATION

This task includes the preparation of an Annual Special Tax Report containing the findings of the financial analysis and an explanation of the methodology employed to apportion the special taxes for CFD No. 98-1. Included in the report is a list of special taxes by Assessor’s Parcel, which can be used as the exhibit to the resolution authorizing the levy and collection of special taxes for fiscal year 2019/2020.

TASK 5 – SUBMITTAL OF SPECIAL TAXES TO COUNTY OF ORANGE

This task involves submitting the special tax levy on or before August 10, of each year, or such other date specified by the County of Orange to the Auditor-Controller for inclusion on the fiscal year 2019/2020 consolidated property tax bills. The special tax levy will be submitted on magnetic tape or other media as specified by the County.

TASK 6 – DELINQUENT PROPERTY OWNER RESEARCH

This task involves the review and research of County records to determine which parcels are delinquent in the payment of property and special taxes, and includes the following subtasks:

6.1 Static Delinquency Report: Review the tri-annual Paid/Unpaid Status Reports provided to the CFD by the Orange County Auditor-Controller to determine which parcels are delinquent and the corresponding amount of delinquent special taxes. Prepare report summarizing the amount of delinquent special taxes.

6.2 Dynamic Delinquency Report: As necessary, conduct a review of on-line records to provide an up-to-the-minute status report for any given number of delinquent parcels.

6.3 Collection of Delinquent Special Taxes: Assist Client with the development of procedures to cure delinquent special taxes. Assist with the preparation of demand letters and support documents necessary for foreclosure actions.

TASK 7 – ROLL CHANGES AND ADJUSTED PROPERTY TAX BILLS

This task involves monitoring any changes to the secured tax roll, which necessitate new or adjusted property tax bills. This task includes the calculation of new or adjusted bills and the preparation of requests to the County to prepare such bills.

TASK 8 – RESPONSES TO PROPERTY OWNER QUESTIONS

This task involves the provision of information to individuals and other interested parties regarding the amount and calculation of the special tax.

TASK 9 – MONTHLY REVIEW OF ALL FUNDS AND ACCOUNTS

This task involves continuous monitoring of fiscal financial statements for all funds and accounts for CFD No. 98-1 to assure the fiscal agent is adhering to the “Bond Indenture”. Prepare monthly report of financial activity for all funds showing account balances, interest earnings and other revenues, and expenditures.

TASK 10 – MEETINGS

Consultant will attend one Board meeting to discuss the fiscal year 2019/2020 special tax levy or other matters relating to the administration of CFD No. 98-1.

TASK 11 – CFD DISCLOSURE

This task involves assisting Client meet the annual disclosure requirements of SB 1464, the 1992 Mello-Roos Amendment Bill, and includes the following subtasks:

11.1 Submit required data to the California Debt and Investment Advisory Commission each October in compliance with Section 53359.5 of the Government Code as stated in SB 1464.

11.2 Provide special tax disclosure documents to Client for resale properties pursuant to Section 1102.6b of the Civil Code and Section 53340.2 of the Government Code as stated in SB 1464.

11.3 Assist Client in the preparation of material required by any continuing disclosure agreement.

2. Term. CONTRACTOR shall commence providing services under this AGREEMENT upon Board approval and will diligently perform through project completion.

3. Compensation. DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not-to-exceed thirteen thousand dollars (**\$13,000**). DISTRICT shall pay CONTRACTOR according to the following terms and conditions: The work shall be billed based on actual hours worked, with up to the FINAL 20 percent being paid upon completion/submission of the final product per the following rate schedule:

RATE SCHEDULE

Managing Director	\$225/Hour
Vice President	\$220/Hour
Senior Manager	\$195/Hour
Senior Associate II	\$175/Hour
Senior Associate I	\$170/Hour
Associate II	\$160/Hour
Associate I	\$150/Hour
Research Associate II	\$140/Hour
Research Associate I	\$130/Hour
Research Assistant	\$115/Hour
Tasks 1 – 11	\$12,000.00
Expenses	<u>1,000.00</u>
TOTAL NOT TO EXCEED	\$13,000.00

4. Expenses. DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: CONTRACTOR shall be reimbursed separately for reasonable and necessary costs for travel, photocopying, database services or materials, facsimile and telephone calls, clerical services, and other out-of-pocket expenses. These expenses are a not-to-exceed amount of \$1,000.

5. Independent Contractor. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and

local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as noted in number 4 above. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONTRACTOR agrees that in providing services pursuant to this AGREEMENT, CONTRACTOR shall obey and comply with all copyright, trademark and patent laws, rules and regulations, including proper identification of all copyrighted materials used.

8. Proprietary Language. Notwithstanding the above, all computer financial models including without limitation compilations of formulas and spreadsheet models used or developed by the Consultant in performing its work are proprietary and shall remain property owned solely by the Consultant.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. *If this Contract price is a Not To Exceed fixed price, termination of contract will occur through proration of fees.* Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Indemnification Language. Notwithstanding the above, for purposes of Professional Liability, Consultant shall only indemnify, protect, defend and hold harmless District and any and all of its officials and employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or subconsultants (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement.

11. Insurance. CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability, which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." CONTRACTOR agrees to carry malpractice and/or professional liability in an amount satisfactory to DISTRICT. Prior to the execution of this Agreement, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees that not less than 30 days prior to the expiration of any coverage, CONTRACTOR will provide evidence of renewal to DISTRICT. CONTRACTOR agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policies. CONTRACTOR shall provide proof of current Worker's Compensation insurance for CONTRACTOR'S employees.

12. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR without the prior written consent of District.

13. Compliance With Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment With Public Agency. CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of sexual orientation, race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this AGREEMENT, the addresses of the parties are as follows:

**LAGUNA BEACH UNIFIED
SCHOOL DISTRICT
550 Blumont
Laguna Beach, CA 92651**

**CONTRACTOR
David Taussig & Associates, Inc.
5000 Birch Street, Suite 6000
Newport Beach, CA 92660**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 13th DAY OF MARCH, 2019.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT CONTRACTOR

By: _____

Signature

Jeff Dixon _____

Typed Name

Assistant Superintendent Business Services _____

Title

By: _____

Signature

Typed Name

Title

Social Security or
Taxpayer Identification Number

Laguna Beach Unified School District

12.j. CONSENT/ACTION

March 12, 2019

**Approval: Fourth Renewal Award of Contract for Furniture and Equipment
with Tangram Interiors through March 24, 2020**

Proposal

Staff recommends the Board of Education authorize the fourth renewal award of contract for furniture and equipment with Tangram Interiors through March 24, 2020.

Background

The Board of Education approved the initial award of bid on March 24, 2015 to Tangram Interiors for the purchase of furniture and equipment. The bid award provides a manufacture discount of a range of 40% - 60% off current catalogue listed prices. Additionally this bid award allows a discount of 49.16% off future catalogue purchases. The contract may be renewed for an additional one (1) one year periods in accordance with provisions contained in the Education Code, section 17596 (K-12).

Budget Impact

Purchases awarded within the bid are within the approved budget.

Recommended Action

Staff recommends the Board of Education approve the fourth renewal award of contract for furniture and equipment with Tangram Interiors through March 24, 2020.

Laguna Beach Unified School District

13. INFORMATION

March 12, 2019

Laguna Beach Police Department School Resource Officer: Student Spotlight

Proposal

Staff proposes the Board of Education receive the report.

Background

Corporal Ashton has worked with LBUSD staff to identify opportunities to highlight LBUSD students who are making a difference in the lives of their fellow students, staff, and larger community. Corporal Ashton will present a student spotlight video to the Board that features an LBUSD student.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required.

Laguna Beach Unified School District

14. INFORMATION

March 12, 2019

2019 Summer School Program

Proposal

Staff proposes the Board of Education receive information regarding the dates and budget for the 2019 Summer School Program according to the following schedule:

- Four weeks of classes for students in grades one (1) through eight (8) to be held at Top of the World Elementary School. Classes are from Monday, June 24, 2019 to Friday, July 19, 2019 (no school on July 4th holiday);
- Five weeks of classes for high school students to be held at Laguna Beach High School. Classes are from Monday, June 24, 2019 to Friday, July 26, 2019 (no school on July 4th holiday);
- Special Education Extended School Year (ESY) Summer School program for eligible Preschool through 8th grade students from Monday, June 24, 2019 to Friday, July 19, 2019 (no school on July 4th holiday); Special Education Extended School Year (ESY) Summer School program for eligible 9th-12th grade students from Monday, June 24, 2019 to Friday, June 26, 2019 (no school on July 4th holiday);
- Staff planning/professional development day June 21, 2019; and
- Staff planning/professional development of up to 6 hours for curriculum and assessment design and implementation to be used prior to June 24, 2019.

Background

In the summer of 2019, the Laguna Beach Unified School District will offer summer school to our students as follows:

- Intervention classes for recommended students entering grades one (1) through twelve (12)
 - Entering Grades 1-3: Literacy & Foundational Skills
 - Entering Grades 4-5: Literacy & Conceptual Mathematics
 - Entering Grades 6-8: Literacy, Mathematics, & Successful Mindsets & Inclusion ELD
 - Entering Grade 9: Transition Courses- Breaker Successful Mindsets
 - Entering Grades 10-12: Credit Recovery classes, as needed, to meet high school graduation requirements
- Enrichment classes for students entering grades nine (9) through twelve (12), as follows:
 - English Language Development (ELD) Academic, College, & Career Academy
 - Dual Enrollment Courses: Irvine Valley College and LBHS
 - MUS 28: History of Rock Music
 - Psychology 1: Introduction to Psychology

- Extended School Year (ESY) for students in special education as specified in their IEP, select students from Preschool to entering grade twelve (12), to prevent substantial skill regression.

Budget Impact

Funding for the summer school program is included in the 2018-2019 and 2019-2020 budgets.

Recommended Action

No action is required. This update is for information only.

Laguna Beach Unified School District

15. ACTION

March 12, 2019

Approval: Positive Certification of Second Interim Report

Proposal

Staff proposes the Board of Education approve a positive certification of the Second Interim Financial Report for 2018-2019.

Background

This positive certification of the Second Interim Report is submitted to the Board for approval pursuant to Education Code Section 42130.

This report certifies that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Budget Impact

Approval of the Second Interim Report by the Board will authorize staff to meet State Education Code requirements, submit the report to the County Office of Education ahead of deadline and update, adjust and account for changes reflected in the Second Interim Report.

Recommended Action

Staff recommends the Board of Education approve a positive certification of the Second Interim Financial Report for 2018-2019.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____
District Superintendent or Designee

Date: _____

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 12, 2019

Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

X POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

_____ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

_____ NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Jeff Dixon

Telephone: (949) 497-7700, ext 5222

Title: Asst. Superintendent, Business Services

E-mail: jdixon@lbusd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?		X
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2017-18) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since first interim in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

2018-2019

Approval at the March 12, 2019 Regular Meeting of the Board of Education



SECOND INTERIM REPORT

Prepared and Reviewed by:
Jeff Dixon, Assistant Superintendent of Business Services
Raymond Lee, Budget Administrator
Thuy Bui, Financial Analyst



2018-2019 SECOND INTERIM REPORT

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CRITERIA AND STANDARDS FOR REVIEWING SCHOOL DISTRICT INTERIM REPORTS

The following narrative is presented in the same sequence as the accompanying **2018-19 Second Interim General Fund Summary – Unrestricted/Restricted Revenues, Expenditures, and Changes in Fund Balance**. Individual summaries of unrestricted and restricted General Fund Revenue and Expenditures are also included.

A) REVENUE

- 1) Property Tax/LCFF – Projected LCFF sources decreased by \$592 to reflect the estimated Education Protection Account (EPA) entitlement funding based on ADA. Projections for current year secured property tax continues to be 5.0 percent over prior year collections.
- 2) Federal Revenue – When compared to the first interim budget, federal revenues are up \$4,226. Federal revenue represents 1.4 percent of total General Fund. It comprises funding for Special Education and No Child Left Behind (NCLB), including Title I, Title II, Title III and Title IV. Allocation amounts in the apportionment of Title I funds were revised and final allocation amounts will be determined in the spring.
- 3) Other State Revenue – The State Controller’s Office (SCO) allocates lottery funding based upon prior year annual ADA until the actual annual ADA is available for the current year. The recalculation of lottery funding indicates a decrease of approximately \$13,051.
- 4) Other Local Revenues – Local revenue increased by \$95,714. The increase is due to local and school site donations received throughout the year. Revenue is recognized in the budget when the funds are available or received.

B) EXPENDITURES

- 1) Certificated Salaries – Total certificated positions have not changed since the first interim budget. However, this category decreased by \$103,294 to account for savings from normal attrition and other staffing adjustments related to the board approved plan to provide teachers professional training, particularly in the area of secondary mathematics.
- 2) Classified Salaries – This category decreased by \$44,649 to reflect actual staffing levels in classified support and substitute positions.
- 3) Employee Benefits – The CalSTRS Early Retirement Incentive Program is based on a one-time retirement contribution. The district has budgeted approximately \$800,000 for all eligible certificated employees anticipated to take advantage of this program. Based on preliminary data, the district is projecting to achieve savings in future years. Other offsetting costs are a direct result of the certificated and classified adjustments mentioned above.
- 4) Books and Supplies – Funds were originally set aside for the next major textbook adoption, History/Social Studies. Plans to purchase these new instructional materials follow a rigorous process for evaluation and stakeholder participation. Based on some assumed courses and proposals for print material, online subscriptions and teaching resources it is estimated that the budget for books and supplies can be reduced by \$138,535.

- 5) Services and Other Operating Expenditures – In addition to focusing on capital projects, the Facilities, Grounds, and Construction Department has dedicated its efforts in various repairs and routine maintenance projects across the district. An increase of \$186,331 in services and other operating expenditures can be attributed primarily to these essential services. Other costs include utilities, special education placements and professional development training for teachers.
- 6) Capital Outlay – A decrease of \$217,878 in capital outlay is due to the shifting of some facility and districtwide projects to the following year.
- 7) Other Outgo – No changes at Second Interim.
- 8) Transfer of Indirect/Direct Support Costs – No changes at Second Interim.

D. OTHER FINANCING SOURCES AND USES

- 1) Interfund Transfers
 - a) Transfers In – No changes at Second Interim.
 - b) Transfers Out – A General Fund transfer to the Cafeteria Fund in the amount of \$85,000 is budgeted to maintain a positive ending fund balance. A five-year projection for the child nutrition program reveals that the current contribution is not sufficient to address the declining participation since the implementation of stricter nutritional regulations over the past few years. In addition, food and labor are the major costs in the food service department. Needless to say, state-mandated increases in pension contributions have added to operating costs and are expected to continue to rise.

F. FUND BALANCE

Fund balance meets requirements, as it is not less than the sum of its components.

SUMMARY

CASH FLOW ANALYSIS

Requirements are met as an analysis indicates that there will not be a negative cash balance at or before the end of the fiscal year.

MULTI-YEAR COMMITMENTS

There have been no multi-year commitments in the General Fund since budget adoption.

CONCLUSION

At this time in the fiscal year, the District is in a satisfactory financial condition. It is recommended that, based upon the Second Period Interim Report, the Governing Board approves the following:

1. A positive certification that this District will be able to meet its financial obligations at year-end and two subsequent fiscal years.
2. Revisions to the Operating Budget as outlined in this report.

**Laguna Beach Unified
School District
2018-19
Second Interim Report**

General Fund Summary

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2018-19 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	54,802,500.00	54,882,761.00	31,662,248.16	54,882,169.00	(592.00)	0.0%
2) Federal Revenue		8100-8299	912,640.00	908,680.00	154,646.84	912,906.00	4,226.00	0.5%
3) Other State Revenue		8300-8599	3,675,081.00	4,040,163.00	735,953.04	4,027,112.00	(13,051.00)	-0.3%
4) Other Local Revenue		8600-8799	2,629,692.00	3,170,765.00	2,103,268.49	3,266,479.00	95,714.00	3.0%
5) TOTAL, REVENUES			62,019,913.00	63,002,369.00	34,656,116.53	63,088,666.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	23,727,881.00	23,321,203.00	12,002,352.26	23,217,909.00	103,294.00	0.4%
2) Classified Salaries		2000-2999	8,777,322.00	8,893,616.00	4,177,772.56	8,848,967.00	44,649.00	0.5%
3) Employee Benefits		3000-3999	14,013,691.00	13,791,015.00	6,433,688.40	14,541,690.00	(750,675.00)	-5.4%
4) Books and Supplies		4000-4999	2,536,376.00	3,436,348.00	1,311,478.74	3,297,813.00	138,535.00	4.0%
5) Services and Other Operating Expenditures		5000-5999	9,510,938.00	10,007,117.00	4,897,308.74	10,193,448.00	(186,331.00)	-1.9%
6) Capital Outlay		6000-6999	1,478,000.00	1,951,396.00	1,467,552.31	1,733,518.00	217,878.00	11.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	335,800.00	397,210.00	169,426.48	397,210.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			60,380,008.00	61,797,905.00	30,459,579.49	62,230,555.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,639,905.00	1,204,464.00	4,196,537.04	858,111.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	2,265,000.00	3,165,000.00	3,165,000.00	3,250,000.00	(85,000.00)	-2.7%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(2,265,000.00)	(3,165,000.00)	(3,165,000.00)	(3,250,000.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(625,095.00)	(1,960,536.00)	1,031,537.04	(2,391,889.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	6,603,843.00	9,213,101.00		9,213,101.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,603,843.00	9,213,101.00		9,213,101.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,603,843.00	9,213,101.00		9,213,101.00		
2) Ending Balance, June 30 (E + F1e)			5,978,748.00	7,252,565.00		6,821,212.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	50,000.00	50,000.00		50,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	2,556,678.00	2,601,700.00		2,621,800.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	222,070.00	1,300,865.00		849,412.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	3,150,000.00	3,300,000.00		3,300,000.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	54,802,500.00	54,882,761.00	31,662,248.16	54,882,169.00	(592.00)	0.0%
2) Federal Revenue		8100-8299	950.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	907,589.00	1,086,095.00	512,711.31	1,073,014.00	(13,081.00)	-1.2%
4) Other Local Revenue		8600-8799	1,222,990.00	1,761,628.00	1,429,832.82	1,857,342.00	95,714.00	5.4%
5) TOTAL, REVENUES			56,934,029.00	57,730,484.00	33,604,792.29	57,812,525.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	20,652,458.00	20,287,078.00	10,426,093.05	20,270,179.00	16,899.00	0.1%
2) Classified Salaries		2000-2999	6,402,213.00	6,518,317.00	3,101,448.71	6,468,048.00	50,269.00	0.8%
3) Employee Benefits		3000-3999	9,976,630.00	9,756,791.00	5,537,692.52	10,528,245.00	(771,454.00)	-7.9%
4) Books and Supplies		4000-4999	2,240,491.00	2,843,221.00	1,190,569.02	2,699,682.00	143,539.00	5.0%
5) Services and Other Operating Expenditures		5000-5999	6,008,591.00	6,244,712.00	3,167,779.14	6,223,515.00	21,197.00	0.3%
6) Capital Outlay		6000-6999	938,000.00	1,432,288.00	1,046,363.24	1,310,368.00	121,920.00	8.5%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	150,000.00	196,000.00	87,480.78	196,000.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(30,152.00)	(40,800.00)	(408.26)	(48,552.00)	7,752.00	-19.0%
9) TOTAL, EXPENDITURES			46,338,231.00	47,237,607.00	24,557,018.20	47,647,485.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			10,595,798.00	10,492,877.00	9,047,774.09	10,165,040.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	2,265,000.00	3,165,000.00	3,165,000.00	3,250,000.00	(85,000.00)	-2.7%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(8,955,893.00)	(9,204,618.00)	0.00	(9,243,234.00)	(38,616.00)	0.4%
4) TOTAL, OTHER FINANCING SOURCES/USES			(11,220,893.00)	(12,369,618.00)	(3,165,000.00)	(12,493,234.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(625,095.00)	(1,876,741.00)	5,882,774.09	(2,328,194.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	4,047,165.00	6,527,606.00		6,527,606.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,047,165.00	6,527,606.00		6,527,606.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,047,165.00	6,527,606.00		6,527,606.00		
2) Ending Balance, June 30 (E + F1e)			3,422,070.00	4,650,865.00		4,199,412.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	50,000.00	50,000.00		50,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	222,070.00	1,300,865.00		849,412.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	3,150,000.00	3,300,000.00		3,300,000.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	911,690.00	908,680.00	154,646.84	912,906.00	4,226.00	0.5%
3) Other State Revenue		8300-8599	2,767,492.00	2,954,068.00	223,241.73	2,954,098.00	30.00	0.0%
4) Other Local Revenue		8600-8799	1,406,702.00	1,409,137.00	673,435.67	1,409,137.00	0.00	0.0%
5) TOTAL, REVENUES			5,085,884.00	5,271,885.00	1,051,324.24	5,276,141.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	3,075,423.00	3,034,125.00	1,576,259.21	2,947,730.00	86,395.00	2.8%
2) Classified Salaries		2000-2999	2,375,109.00	2,375,299.00	1,076,323.85	2,380,919.00	(5,620.00)	-0.2%
3) Employee Benefits		3000-3999	4,037,061.00	4,034,224.00	895,995.88	4,013,445.00	20,779.00	0.5%
4) Books and Supplies		4000-4999	295,885.00	593,127.00	120,909.72	598,131.00	(5,004.00)	-0.8%
5) Services and Other Operating Expenditures		5000-5999	3,502,347.00	3,762,405.00	1,729,529.60	3,969,933.00	(207,528.00)	-5.5%
6) Capital Outlay		6000-6999	540,000.00	519,108.00	421,189.07	423,150.00	95,958.00	18.5%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	185,800.00	201,210.00	81,945.70	201,210.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	30,152.00	40,800.00	408.26	48,552.00	(7,752.00)	-19.0%
9) TOTAL, EXPENDITURES			14,041,777.00	14,560,298.00	5,902,561.29	14,583,070.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(8,955,893.00)	(9,288,413.00)	(4,851,237.05)	(9,306,929.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	8,955,893.00	9,204,618.00	0.00	9,243,234.00	38,616.00	0.4%
4) TOTAL, OTHER FINANCING SOURCES/USES			8,955,893.00	9,204,618.00	0.00	9,243,234.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(83,795.00)	(4,851,237.05)	(63,695.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,556,678.00	2,685,495.00		2,685,495.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,556,678.00	2,685,495.00		2,685,495.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,556,678.00	2,685,495.00		2,685,495.00		
2) Ending Balance, June 30 (E + F1e)			2,556,678.00	2,601,700.00		2,621,800.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	2,556,678.00	2,601,700.00		2,621,800.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

**Laguna Beach Unified
School District
2018-19
Second Interim Report**

**Components of Ending Fund
Balance**

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**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
FISCAL YEAR 2018-19
SECOND INTERIM
COMPONENTS OF ENDING FUND BALANCE**

General Fund			
<u>ENDING FUND BALANCE</u>			<u>\$ 6,821,212</u>
<u>Nonspendable - (Revolving Cash)</u>	\$ 50,000		
<u>Restricted - (Categorical Programs)</u>			
Routine Restricted Maintenance	2,621,800		
<u>Committed</u>			
<u>Assigned</u>			
Potential One-Time Expenditures Including: District Goals, Textbooks, Special Education, Litigation, Equipment and Facilities	849,412		
<u>Unassigned / Unappropriated</u>			
Reserve for Economic Uncertainties = 5%	3,300,000		
State required reserve for economic uncertainty 3%			
Local requirement under Policy 3101: Financial Reserves 2%			
Fund Balance			<u>\$ 6,821,212</u>
Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.			
General Fund Expenditures	62,230,555		
General Fund Transfers Out to Other Funds	3,250,000		
General Fund Expenditures and Transfers	<u>65,480,555</u>		
<u>Assigned</u>			
Potential Onetime Expenditures	1.3%	849,412	
District Goals, Textbooks, Special Education, Litigation, Equipment and Facilities			
<u>Unassigned</u>			
State Minimum Reserve Level	3.0%	1,964,417	
District Minimum Reserve Level	2.0%	1,335,583	
Assigned and Unassigned Balances	6.3%	\$ 4,149,412	

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**Laguna Beach Unified
School District
2018-19
Second Interim Report**

Cash Flow Worksheet

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Second Interim
2018-19 INTERIM REPORT
Cashflow Worksheet - Budget Year (1)30 66555 0000000
Form CASH

	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	JAN									
A. BEGINNING CASH			10,437,940.66	7,877,281.68	4,249,109.10	5,742,591.20	1,392,953.79	5,376,370.09	13,208,470.39	10,192,374.54
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		82,230.60	82,230.60	226,912.60	82,230.60	0.00	144,682.00	32,892.24	37,277.87
Property Taxes	8020-8079		560,989.92	0.00	961,125.01	0.00	9,290,547.57	18,247,486.17	1,950,920.85	0.00
Miscellaneous Funds	8080-8099		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal Revenue	8100-8299		1,430.00	103.18	0.00	33.66	14,815.00	0.00	138,265.00	22,838.39
Other State Revenue	8300-8599		110,994.77	0.00	22,580.64	650.00	0.00	187,996.74	413,730.89	37,756.30
Other Local Revenue	8600-8799		361,957.70	85,601.86	13,260.80	516,273.06	8,220.30	62,587.32	1,055,367.45	56,657.53
Interfund Transfers In	8910-8929		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS			1,117,602.99	167,935.64	1,223,879.05	599,187.32	9,313,582.87	18,642,752.23	3,591,176.43	154,530.09
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		330,637.53	559,619.35	2,398,928.43	2,179,953.48	2,193,306.26	0.00	4,339,907.21	2,179,127.00
Classified Salaries	2000-2999		3,431.31	489,884.36	544,993.04	770,050.41	843,974.60	710,806.87	814,631.97	719,198.00
Employee Benefits	3000-3999		836,607.86	639,795.76	713,113.39	1,312,974.44	674,766.81	671,486.71	1,584,943.43	331,928.00
Books and Supplies	4000-4999		51,492.60	287,551.43	210,396.32	376,531.28	201,287.05	97,531.32	86,688.74	63,011.00
Services	5000-5999		396,177.41	1,063,510.02	535,606.51	662,866.15	799,921.98	607,271.61	831,955.06	499,191.00
Capital Outlay	6000-6599		149,299.06	226,127.24	550,844.14	309,805.69	162,727.48	8,934.14	59,814.56	17,642.00
Other Outgo	7000-7499		19,883.36	19,877.36	42,506.26	28,932.52	23,126.16	0.00	35,100.82	21,938.00
Interfund Transfers Out	7600-7629		165,000.00	0.00	500,000.00	0.00	0.00	2,500,000.00	0.00	0.00
All Other Financing Uses	7630-7699		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS			1,952,529.13	3,286,365.52	5,496,388.09	5,641,113.97	4,899,110.34	4,596,030.65	7,753,041.79	3,832,035.00
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not in Treasury	9111-9199	358,193.23	308,193.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	9200-9299	1,727,225.48	264,274.48	118,458.52	126,244.74	216,413.43	0.00	33,690.69	409,775.42	2,328.92
Due From Other Funds	9310	11,286.02	504.45	10,781.57	0.00	0.00	0.00	0.00	0.00	0.00
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prepaid Expenditures	9330	45,765.90	45,765.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Current Assets	9340	0.00	(73,723.69)	(16,333.72)	(56,974.38)	2,447.24	(25,496.99)	13,038.78	12,503.61	(763.39)
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		2,142,470.63	545,014.37	112,906.37	69,270.36	218,860.67	(25,496.99)	46,729.47	422,279.03	1,565.53
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599	2,276,591.49	1,859,699.52	(57,022.12)	303,279.22	(473,428.57)	405,559.24	261,350.75	(723,490.48)	210,282.43
Due To Other Funds	9610	679,737.90	66.71	679,671.19	(6,000,000.00)	0.00	0.00	6,000,000.00	0.00	0.00
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unearned Revenues	9650	410,980.98	410,980.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		3,367,310.37	2,270,747.21	622,649.07	(5,696,720.78)	(473,428.57)	405,559.24	6,261,350.75	(723,490.48)	210,282.43
Nonoperating										
Suspense Clearing	9910	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BALANCE SHEET ITEMS		(1,224,839.74)	(1,725,732.84)	(509,742.70)	5,765,991.14	692,289.24	(431,056.23)	(6,214,621.28)	1,145,769.51	(208,716.90)
E. NET INCREASE/DECREASE (B - C + D)			(2,560,658.98)	(3,628,172.58)	1,493,482.10	(4,349,637.41)	3,983,416.30	7,832,100.30	(3,016,095.85)	(3,886,221.81)
F. ENDING CASH (A + E)			7,877,281.68	4,249,109.10	5,742,591.20	1,392,953.79	5,376,370.09	13,208,470.39	10,192,374.54	6,306,152.73
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

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Second Interim
2018-19 INTERIM REPORT
Cashflow Worksheet - Budget Year (1)30 66555 000000
Form CASH

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	JAN								
A. BEGINNING CASH		6,306,152.73	5,349,047.75	16,559,125.45	15,264,345.71				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	181,727.87	37,277.87	37,277.87	163,681.88	0.00	0.00	1,108,422.00	1,108,422.00
Property Taxes	8020-8079	3,573,093.22	15,519,940.92	3,353,846.27	334,974.07	0.00	0.00	53,792,924.00	53,792,924.00
Miscellaneous Funds	8080-8099	0.00	0.00	0.00	(19,177.00)	0.00	0.00	(19,177.00)	(19,177.00)
Federal Revenue	8100-8299	9,080.74	55,718.00	0.00	87,935.61	582,686.42	0.00	912,906.00	912,906.00
Other State Revenue	8300-8599	147,507.19	0.00	183,537.76	2,610,481.67	311,876.04	0.00	4,027,112.00	4,027,112.00
Other Local Revenue	8600-8799	701,161.10	68,133.73	27,370.95	59,091.69	250,795.51	0.00	3,266,479.00	3,266,479.00
Interfund Transfers In	8910-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS		4,612,570.12	15,681,070.52	3,602,032.85	3,236,987.92	1,145,357.97	0.00	63,088,666.00	63,088,666.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	2,172,633.00	2,173,856.00	2,195,613.00	2,372,849.74	121,478.00	0.00	23,217,909.00	23,217,909.00
Classified Salaries	2000-2999	801,970.00	769,162.00	751,029.00	800,710.44	829,125.00	0.00	8,848,967.00	8,848,967.00
Employee Benefits	3000-3999	1,490,647.00	1,059,507.00	1,300,904.00	3,494,015.60	431,000.00	0.00	14,541,690.00	14,541,690.00
Books and Supplies	4000-4999	103,492.00	124,130.00	164,815.00	1,447,981.26	82,905.00	0.00	3,297,813.00	3,297,813.00
Services	5000-5999	980,160.00	850,860.00	520,769.00	1,145,920.26	1,299,239.00	0.00	10,193,448.00	10,193,448.00
Capital Outlay	6000-6599	20,128.00	13,479.00	41,545.69	55,001.00	118,170.00	0.00	1,733,518.00	1,733,518.00
Other Outgo	7000-7499	11,742.00	47,020.00	11,742.00	79,030.52	56,311.00	0.00	397,210.00	397,210.00
Interfund Transfers Out	7600-7629	0.00	85,000.00	0.00	0.00	0.00	0.00	3,250,000.00	3,250,000.00
All Other Financing Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS		5,580,772.00	5,123,014.00	4,986,417.69	9,395,508.82	2,938,228.00	0.00	65,480,555.00	65,480,555.00
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00	0.00	0.00	308,193.23	
Accounts Receivable	9200-9299	15,876.00	673,391.41	(1,806.33)	0.00	(2,136,569.00)	0.00	(277,921.72)	
Due From Other Funds	9310	0.00	0.00	0.00	0.00	(110,000.00)	0.00	(98,713.98)	
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	45,765.90	
Other Current Assets	9340	1,890.26	(4,485.18)	(1,806.00)	0.00	0.00	0.00	(149,703.46)	
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		17,766.26	668,906.23	(3,612.33)	0.00	(2,246,569.00)	0.00	(172,380.03)	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599	6,669.36	16,885.05	(93,217.43)	(144,937.00)	(1,261,053.00)	0.00	310,576.97	
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	679,737.90	
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	410,980.98	
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	(185,000.00)	0.00	(185,000.00)	
SUBTOTAL		6,669.36	16,885.05	(93,217.43)	(144,937.00)	(1,446,053.00)	0.00	1,216,295.85	
Nonoperating									
Suspense Clearing	9910	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL BALANCE SHEET ITEMS		11,096.90	652,021.18	89,605.10	144,937.00	(800,516.00)	0.00	(1,388,675.88)	
E. NET INCREASE/DECREASE (B - C + D)		(957,104.98)	11,210,077.70	(1,294,779.74)	(6,013,583.90)	(2,593,386.03)	0.00	(3,780,564.88)	(2,391,889.00)
F. ENDING CASH (A + E)		5,349,047.75	16,559,125.45	15,264,345.71	9,250,761.81				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								6,657,375.78	

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**Laguna Beach Unified
School District
2018-19
Second Interim Report**

Multi-Year Projections

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Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	54,882,169.00	4.88%	57,558,786.00	2.44%	58,965,948.00
2. Federal Revenues	8100-8299	912,906.00	-1.64%	897,894.00	0.00%	897,894.00
3. Other State Revenues	8300-8599	4,027,112.00	-16.71%	3,354,318.00	5.53%	3,539,655.00
4. Other Local Revenues	8600-8799	3,266,479.00	-10.03%	2,938,887.00	-4.15%	2,817,051.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		63,088,666.00	2.63%	64,749,885.00	2.27%	66,220,548.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				23,217,909.00		22,751,408.00
b. Step & Column Adjustment				454,775.00		455,029.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(921,276.00)		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	23,217,909.00	-2.01%	22,751,408.00	2.00%	23,206,437.00
2. Classified Salaries						
a. Base Salaries				8,848,967.00		8,811,900.00
b. Step & Column Adjustment				68,231.00		70,493.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(105,298.00)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	8,848,967.00	-0.42%	8,811,900.00	0.80%	8,882,393.00
3. Employee Benefits	3000-3999	14,541,690.00	-4.78%	13,846,944.00	5.41%	14,596,572.00
4. Books and Supplies	4000-4999	3,297,813.00	-26.25%	2,432,129.00	12.63%	2,739,371.00
5. Services and Other Operating Expenditures	5000-5999	10,193,448.00	-1.87%	10,002,792.00	2.70%	10,273,021.00
6. Capital Outlay	6000-6999	1,733,518.00	7.31%	1,860,155.00	-19.01%	1,506,514.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	397,210.00	3.18%	409,841.00	3.05%	422,345.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	3,250,000.00	-12.31%	2,850,000.00	0.00%	2,850,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		65,480,555.00	-3.84%	62,965,169.00	2.40%	64,476,653.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(2,391,889.00)		1,784,716.00		1,743,895.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		9,213,101.00		6,821,212.00		8,605,928.00
2. Ending Fund Balance (Sum lines C and D1)		6,821,212.00		8,605,928.00		10,349,823.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	50,000.00		50,000.00		50,000.00
b. Restricted	9740	2,621,800.00		2,621,800.00		2,621,800.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	849,412.00		2,784,128.00		4,428,023.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	3,300,000.00		3,150,000.00		3,250,000.00
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance		6,821,212.00		8,605,928.00		10,349,823.00
(Line D3f must agree with line D2)						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	3,300,000.00		3,150,000.00		3,250,000.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		3,300,000.00		3,150,000.00		3,250,000.00
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		5.04%		5.00%		5.04%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00		0.00		0.00
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		2,730.68		2,708.86		2,685.61
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		65,480,555.00		62,965,169.00		64,476,653.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		65,480,555.00		62,965,169.00		64,476,653.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		1,964,416.65		1,888,955.07		1,934,299.59
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		1,964,416.65		1,888,955.07		1,934,299.59
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	54,882,169.00	4.88%	57,558,786.00	2.44%	58,965,948.00
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	1,073,014.00	-48.06%	557,371.00	-0.14%	556,593.00
4. Other Local Revenues	8600-8799	1,857,342.00	-17.51%	1,532,185.00	-7.95%	1,410,349.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(9,243,234.00)	6.65%	(9,858,138.00)	2.14%	(10,069,093.00)
6. Total (Sum lines A1 thru A5c)		48,569,291.00	2.51%	49,790,204.00	2.16%	50,863,797.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				20,270,179.00		19,788,496.00
b. Step & Column Adjustment				396,678.00		395,769.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(878,361.00)		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	20,270,179.00	-2.38%	19,788,496.00	2.00%	20,184,265.00
2. Classified Salaries						
a. Base Salaries				6,468,048.00		6,442,456.00
b. Step & Column Adjustment				48,371.00		51,538.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(73,963.00)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	6,468,048.00	-0.40%	6,442,456.00	0.80%	6,493,994.00
3. Employee Benefits	3000-3999	10,528,245.00	-8.35%	9,648,931.00	4.56%	10,088,660.00
4. Books and Supplies	4000-4999	2,699,682.00	-29.90%	1,892,362.00	23.01%	2,327,775.00
5. Services and Other Operating Expenditures	5000-5999	6,223,515.00	2.59%	6,384,457.00	3.05%	6,579,184.00
6. Capital Outlay	6000-6999	1,310,368.00	-35.51%	845,105.00	-48.39%	436,176.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	196,000.00	3.18%	202,233.00	3.05%	208,400.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(48,552.00)	0.00%	(48,552.00)	0.00%	(48,552.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	3,250,000.00	-12.31%	2,850,000.00	0.00%	2,850,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		50,897,485.00	-5.68%	48,005,488.00	2.32%	49,119,902.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(2,328,194.00)		1,784,716.00		1,743,895.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		6,527,606.00		4,199,412.00		5,984,128.00
2. Ending Fund Balance (Sum lines C and D1)		4,199,412.00		5,984,128.00		7,728,023.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	50,000.00		50,000.00		50,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	849,412.00		2,784,128.00		4,428,023.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	3,300,000.00		3,150,000.00		3,250,000.00
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		4,199,412.00		5,984,128.00		7,728,023.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	3,300,000.00		3,150,000.00		3,250,000.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves (Sum lines E1a thru E2c)		3,300,000.00		3,150,000.00		3,250,000.00
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
B1d-Remove 1.5% one-time off-schedule salary and include attrition savings. Remove one-time outstanding mandate claims and carryover expenditures. Increase non-salary for CPI. Projected secured property tax growth of 5.0% in 18-19, 5.0% in 19-20 and 2.5% in 20-21.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2. Federal Revenues	8100-8299	912,906.00	-1.64%	897,894.00	0.00%	897,894.00
3. Other State Revenues	8300-8599	2,954,098.00	-5.32%	2,796,947.00	6.65%	2,983,062.00
4. Other Local Revenues	8600-8799	1,409,137.00	-0.17%	1,406,702.00	0.00%	1,406,702.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	9,243,234.00	6.65%	9,858,138.00	2.14%	10,069,093.00
6. Total (Sum lines A1 thru A5c)		14,519,375.00	3.03%	14,959,681.00	2.65%	15,356,751.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				2,947,730.00		2,962,912.00
b. Step & Column Adjustment				58,097.00		59,260.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(42,915.00)		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,947,730.00	0.52%	2,962,912.00	2.00%	3,022,172.00
2. Classified Salaries						
a. Base Salaries				2,380,919.00		2,369,444.00
b. Step & Column Adjustment				19,860.00		18,955.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(31,335.00)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	2,380,919.00	-0.48%	2,369,444.00	0.80%	2,388,399.00
3. Employee Benefits	3000-3999	4,013,445.00	4.60%	4,198,013.00	7.38%	4,507,912.00
4. Books and Supplies	4000-4999	598,131.00	-9.76%	539,767.00	-23.75%	411,596.00
5. Services and Other Operating Expenditures	5000-5999	3,969,933.00	-8.86%	3,618,335.00	2.09%	3,693,837.00
6. Capital Outlay	6000-6999	423,150.00	139.88%	1,015,050.00	5.45%	1,070,338.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	201,210.00	3.18%	207,608.00	3.05%	213,945.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	48,552.00	0.00%	48,552.00	0.00%	48,552.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		14,583,070.00	2.58%	14,959,681.00	2.65%	15,356,751.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(63,695.00)		0.00		0.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		2,685,495.00		2,621,800.00		2,621,800.00
2. Ending Fund Balance (Sum lines C and D1)		2,621,800.00		2,621,800.00		2,621,800.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	2,621,800.00		2,621,800.00		2,621,800.00
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		2,621,800.00		2,621,800.00		2,621,800.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
B1d-Remove 1.5% one-time off schedule salary. Remove one-time facilities projects, program carryover, and one-time revenue. Add CPI to non-salary expenditures.						

**Laguna Beach Unified
School District
2018-19
Second Interim Report**

Average Daily Attendance

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Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	2,787.90	2,788.09	2,730.68	2,788.09	0.00	0%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	2,787.90	2,788.09	2,730.68	2,788.09	0.00	0%
5. District Funded County Program ADA						
a. County Community Schools	14.10	14.10	10.77	10.77	(3.33)	-24%
b. Special Education-Special Day Class	1.76	1.76	1.96	1.96	0.20	11%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.10	0.10	0.27	0.27	0.17	170%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	15.96	15.96	13.00	13.00	(2.96)	-19%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	2,803.86	2,804.05	2,743.68	2,801.09	(2.96)	0%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

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**Laguna Beach Unified
School District
2018-19
Second Interim Report**

**Criteria and Standards
Review**

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Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: **-2.0% to +2.0%**

1A. Calculating the District's ADA Variances

DATA ENTRY: First Interim data that exist will be extracted into the first column, otherwise, enter data for all fiscal years. Second Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 1A)	Second Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2018-19)				
District Regular	2,788.09	2,788.09		
Charter School	0.00	0.00		
Total ADA	2,788.09	2,788.09	0.0%	Met
1st Subsequent Year (2019-20)				
District Regular	2,729.98	2,729.98		
Charter School				
Total ADA	2,729.98	2,729.98	0.0%	Met
2nd Subsequent Year (2020-21)				
District Regular	2,708.86	2,708.86		
Charter School				
Total ADA	2,708.86	2,708.86	0.0%	Met

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range: **-2.0% to +2.0%**

2A. Calculating the District's Enrollment Variances

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	First Interim (Form 01CSI, Item 2A)	Second Interim CBEDS/Projected		
Current Year (2018-19)				
District Regular	2,862	2,861		
Charter School				
Total Enrollment	2,862	2,861	0.0%	Met
1st Subsequent Year (2019-20)				
District Regular	2,840	2,840		
Charter School				
Total Enrollment	2,840	2,840	0.0%	Met
2nd Subsequent Year (2020-21)				
District Regular	2,816	2,816		
Charter School				
Total Enrollment	2,816	2,816	0.0%	Met

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Enrollment projections have not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CSI, Item 3A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2015-16)			
District Regular	2,898	3,029	
Charter School			
Total ADA/Enrollment	2,898	3,029	95.7%
Second Prior Year (2016-17)			
District Regular	2,878	3,025	
Charter School			
Total ADA/Enrollment	2,878	3,025	95.1%
First Prior Year (2017-18)			
District Regular	2,788	2,934	
Charter School	0		
Total ADA/Enrollment	2,788	2,934	95.0%
Historical Average Ratio:			95.3%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			95.8%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2018-19)				
District Regular	2,731	2,861		
Charter School	0			
Total ADA/Enrollment	2,731	2,861	95.5%	Met
1st Subsequent Year (2019-20)				
District Regular	2,709	2,840		
Charter School				
Total ADA/Enrollment	2,709	2,840	95.4%	Met
2nd Subsequent Year (2020-21)				
District Regular	2,686	2,816		
Charter School				
Total ADA/Enrollment	2,686	2,816	95.4%	Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

LCFF Revenue				
(Fund 01, Objects 8011, 8012, 8020-8089)				
	First Interim	Second Interim		
Fiscal Year	(Form 01CSI, Item 4A)	Projected Year Totals	Percent Change	Status
Current Year (2018-19)	54,901,938.00	54,901,346.00	0.0%	Met
1st Subsequent Year (2019-20)	57,579,962.00	57,579,370.00	0.0%	Met
2nd Subsequent Year (2020-21)	58,987,802.00	58,987,210.00	0.0%	Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - LCFF revenue has not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2015-16)	33,807,971.32	42,516,453.19	79.5%
Second Prior Year (2016-17)	34,030,531.60	43,250,192.26	78.7%
First Prior Year (2017-18)	34,823,541.24	42,852,322.65	81.3%
	Historical Average Ratio:		79.8%

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	76.8% to 82.8%	76.8% to 82.8%	76.8% to 82.8%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2018-19)	37,266,472.00	47,647,485.00	78.2%	Met
1st Subsequent Year (2019-20)	35,879,883.00	45,155,488.00	79.5%	Met
2nd Subsequent Year (2020-21)	36,766,919.00	46,269,902.00	79.5%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2018-19)	908,680.00	912,906.00	0.5%	No
1st Subsequent Year (2019-20)	893,668.00	897,894.00	0.5%	No
2nd Subsequent Year (2020-21)	893,668.00	897,894.00	0.5%	No

Explanation:
(required if Yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2018-19)	4,040,163.00	4,027,112.00	-0.3%	No
1st Subsequent Year (2019-20)	3,336,650.00	3,354,318.00	0.5%	No
2nd Subsequent Year (2020-21)	3,567,033.00	3,539,655.00	-0.8%	No

Explanation:
(required if Yes)

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2018-19)	3,170,765.00	3,266,479.00	3.0%	No
1st Subsequent Year (2019-20)	2,914,548.00	2,938,887.00	0.8%	No
2nd Subsequent Year (2020-21)	2,817,052.00	2,817,051.00	0.0%	No

Explanation:
(required if Yes)

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2018-19)	3,436,348.00	3,297,813.00	-4.0%	No
1st Subsequent Year (2019-20)	2,729,323.00	2,432,129.00	-10.9%	Yes
2nd Subsequent Year (2020-21)	2,544,707.00	2,739,371.00	7.6%	Yes

Explanation:
(required if Yes)

Science book adoption moved from 2019-20 to 2020-21.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2018-19)	10,007,117.00	10,193,448.00	1.9%	No
1st Subsequent Year (2019-20)	9,963,693.00	10,002,792.00	0.4%	No
2nd Subsequent Year (2020-21)	10,249,597.00	10,273,021.00	0.2%	No

Explanation:
(required if Yes)

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2018-19)	8,119,608.00	8,206,497.00	1.1%	Met
1st Subsequent Year (2019-20)	7,144,866.00	7,191,099.00	0.6%	Met
2nd Subsequent Year (2020-21)	7,277,753.00	7,254,600.00	-0.3%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2018-19)	13,443,465.00	13,491,261.00	0.4%	Met
1st Subsequent Year (2019-20)	12,693,016.00	12,434,921.00	-2.0%	Met
2nd Subsequent Year (2020-21)	12,794,304.00	13,012,392.00	1.7%	Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD MET - Projected total operating revenues have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
Federal Revenue
(linked from 6A
if NOT met)

Explanation:
Other State Revenue
(linked from 6A
if NOT met)

Explanation:
Other Local Revenue
(linked from 6A
if NOT met)

- 1b. STANDARD MET - Projected total operating expenditures have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
Books and Supplies
(linked from 6A
if NOT met)

Explanation:
Services and Other Exps
(linked from 6A
if NOT met)

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: The Proposition 51 school facility program requires the district to deposit a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year (as EC Section 17070.75 read on January 1, 2015).

For all other school facility programs, AB 104 (Chapter 13, Statutes of 2015, effective January 1, 2016) requires the district to deposit into the account, for the 2017-18 to 2019-20 fiscal years, a minimum that is the greater of the following amounts:

- A. The lesser of three percent of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year; or
- B. Two percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if First Interim data does not exist. If EC 17070.75(e)(1) and (e)(2) apply, input 3%. First Interim data that exist will be extracted; otherwise, enter First Interim data into lines 1, if applicable, and 2. All other data are extracted.

	Required Minimum Contribution	Second Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	1,879,350.24	2,911,817.00	Met
2. First Interim Contribution (information only) (Form 01CSI, First Interim, Criterion 7, Line 1)		2,877,631.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
<input type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
<input type="checkbox"/>	Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District's Available Reserve Percentages (Criterion 10C, Line 9)	5.0%	5.0%	5.0%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	1.7%	1.7%	1.7%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals		Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)		
Current Year (2018-19)	(2,328,194.00)	50,897,485.00	4.6%	Not Met
1st Subsequent Year (2019-20)	1,784,716.00	48,005,488.00	N/A	Met
2nd Subsequent Year (2020-21)	1,743,895.00	49,119,902.00	N/A	Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

One-time expenditures for facilities and special education, and program carryover are budgeted in 2018-19.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 01I, Line F2) (Form MYPI, Line D2)		Status
Current Year (2018-19)	6,821,212.00		Met
1st Subsequent Year (2019-20)	8,605,928.00		Met
2nd Subsequent Year (2020-21)	10,349,823.00		Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)		Status
Current Year (2018-19)	9,250,761.81		Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or \$67,000 (greater of)	0	to	300
4% or \$67,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

¹ Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	2,731	2,709	2,686
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:

No

- Enter the name(s) of the SELPA(s):

- Special Education Pass-through Funds
(Fund 10, resources 3300-3499 and 6500-6540,
objects 7211-7213 and 7221-7223)

Current Year Projected Year Totals (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
0.00	0.00	0.00

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	65,480,555.00	62,965,169.00	64,476,653.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00	0.00	0.00
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	65,480,555.00	62,965,169.00	64,476,653.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	1,964,416.65	1,888,955.07	1,934,299.59
6. Reserve Standard - by Amount (\$67,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	1,964,416.65	1,888,955.07	1,934,299.59

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	3,300,000.00	3,150,000.00	3,250,000.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	0.00	0.00	0.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	0.00	0.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. District's Available Reserve Amount (Lines C1 thru C7)	3,300,000.00	3,150,000.00	3,250,000.00
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	5.04%	5.00%	5.04%
District's Reserve Standard (Section 10B, Line 7):	1,964,416.65	1,888,955.07	1,934,299.59
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

- 1a. Does your district have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

Yes

- 1b. If Yes, identify the interfund borrowings:

The District transfers \$6 million from Fund 17 to support the General Fund 01 cash shortfall between October and December since the major source of revenue is related to property tax not received until December.

S4. Contingent Revenues

- 1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2018-19)	(9,204,618.00)	(9,243,234.00)	0.4%	38,616.00	Met
1st Subsequent Year (2019-20)	(9,773,510.00)	(9,858,138.00)	0.9%	84,628.00	Met
2nd Subsequent Year (2020-21)	(10,176,263.00)	(10,069,093.00)	-1.1%	(107,170.00)	Met
1b. Transfers In, General Fund *					
Current Year (2018-19)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2019-20)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2020-21)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2018-19)	3,165,000.00	3,250,000.00	2.7%	85,000.00	Met
1st Subsequent Year (2019-20)	2,265,000.00	2,850,000.00	25.8%	585,000.00	Not Met
2nd Subsequent Year (2020-21)	2,265,000.00	2,850,000.00	25.8%	585,000.00	Not Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

- 1c. NOT MET - The projected transfers out of the general fund have changed since first interim projections by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:
(required if NOT met)

The District plans to increase transfer, \$500K to Fund 17 Basic Aid Differential. In addition, an increase of \$85K to Fund 13 to maintain a positive ending fund balance.

- 1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:
(required if YES)

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:
(Required if Yes
to increase in total
annual payments)

General Obligation Bonds have moderate increases in principal and interest; however, payments are provided by tax assessment voted through the ballot initiative.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

No

- c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

No

2. OPEB Liabilities

- a. Total OPEB liability
b. OPEB plan(s) fiduciary net position (if applicable)
c. Total/Net OPEB liability (Line 2a minus Line 2b)
d. Is total OPEB liability based on the district's estimate or an actuarial valuation?
e. If based on an actuarial valuation, indicate the date of the OPEB valuation.

First Interim (Form 01CSI, Item S7A)	Second Interim
2,980,812.00	2,980,812.00
2,705,100.00	2,705,100.00
275,712.00	275,712.00
Actuarial	Actuarial
Jun 30, 2017	Jun 30, 2017

3. OPEB Contributions

- a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method
Current Year (2018-19)
1st Subsequent Year (2019-20)
2nd Subsequent Year (2020-21)
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund)
(Funds 01-70, objects 3701-3752)
Current Year (2018-19)
1st Subsequent Year (2019-20)
2nd Subsequent Year (2020-21)
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)
Current Year (2018-19)
1st Subsequent Year (2019-20)
2nd Subsequent Year (2020-21)
d. Number of retirees receiving OPEB benefits
Current Year (2018-19)
1st Subsequent Year (2019-20)
2nd Subsequent Year (2020-21)

First Interim (Form 01CSI, Item S7A)	Second Interim
0.00	0.00
0.00	0.00
0.00	0.00
405,712.00	405,712.00
147,637.00	131,760.00
197,071.00	133,548.00
127,479.00	127,479.00
147,637.00	147,637.00
197,071.00	197,071.00
16	16
16	16
16	16

4. Comments:

S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

No

- b. If Yes to item 1a, have there been changes since first interim in self-insurance liabilities?

n/a

- c. If Yes to item 1a, have there been changes since first interim in self-insurance contributions?

n/a

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs
b. Unfunded liability for self-insurance programs

First Interim (Form 01CSI, Item S7B)	Second Interim

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
Current Year (2018-19)
1st Subsequent Year (2019-20)
2nd Subsequent Year (2020-21)

First Interim (Form 01CSI, Item S7B)	Second Interim

- b. Amount contributed (funded) for self-insurance programs
Current Year (2018-19)
1st Subsequent Year (2019-20)
2nd Subsequent Year (2020-21)

4. Comments:

--

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of first interim projections?

Yes

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2017-18)	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of certificated (non-management) full-time-equivalent (FTE) positions	168.9	166.3	163.3	163.3

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year
(2018-19)

1st Subsequent Year
(2019-20)

2nd Subsequent Year
(2020-21)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

--

7. Amount included for any tentative salary schedule increases

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

Certificated (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

--

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

--

Certificated (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

Certificated (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

Certificated (Non-management) - Other

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of first interim projections?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

Yes

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2017-18)	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of classified (non-management) FTE positions	122.2	120.8	120.8	120.8

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

If Yes, date of budget revision board adoption:

n/a

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year
(2018-19)

1st Subsequent Year
(2019-20)

2nd Subsequent Year
(2020-21)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year
or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

Current Year
(2018-19)

1st Subsequent Year
(2019-20)

2nd Subsequent Year
(2020-21)

7. Amount included for any tentative salary schedule increases

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

Classified (Non-management) Prior Year Settlements Negotiated Since First Interim

Are any new costs negotiated since first interim for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

--

Classified (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

Classified (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections?

Yes

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2017-18)	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of management, supervisor, and confidential FTE positions	29.8	30.3	30.3	30.3

1a. Have any salary and benefit negotiations been settled since first interim projections?

If Yes, complete question 2.

If No, complete questions 3 and 4.

n/a

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

No

Negotiations Settled Since First Interim Projections

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year
(may enter text, such as "Reopener")

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

**Management/Supervisor/Confidential
Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

**Management/Supervisor/Confidential
Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

**Management/Supervisor/Confidential
Other Benefits (mileage, bonuses, etc.)**

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

- A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

- A2. Is the system of personnel position control independent from the payroll system?

Yes

- A3. Is enrollment decreasing in both the prior and current fiscal years?

Yes

- A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

No

- A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

- A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

No

- A7. Is the district's financial system independent of the county office system?

No

- A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

- A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of School District Second Interim Criteria and Standards Review

**Laguna Beach Unified
School District
2018-19
Second Interim Report**

**Summary of Interfund
Activities**

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Second Interim
2018-19 Projected Year Totals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
011 GENERAL FUND								
Expenditure Detail	1,385.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	3,250,000.00		
Fund Reconciliation								
091 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
101 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
111 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
121 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
131 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	(1,385.00)	0.00	0.00				
Other Sources/Uses Detail					250,000.00	0.00		
Fund Reconciliation								
141 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
151 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
171 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					500,000.00	0.00		
Fund Reconciliation								
181 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
191 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
201 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
211 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
251 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
301 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
351 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
401 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					2,500,000.00	0.00		
Fund Reconciliation								
491 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
511 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
521 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
531 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
561 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
571 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
611 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								

Second Interim
2018-19 Projected Year Totals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund Transfers In 5750	Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Transfers Out 7350	Interfund Transfers In 8900-8929	Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
621 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
631 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
661 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
671 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
711 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
731 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
761 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
951 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
TOTALS	1,385.00	(1,385.00)	0.00	0.00	3,250,000.00	3,250,000.00		

**Laguna Beach Unified
School District
2018-19
Second Interim Report**

Other Funds

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LAGUNA BEACH UNIFIED SCHOOL DISTRICT FUND DESCRIPTIONS

- FUND 01** **The General Fund** is the chief operating fund for Laguna Beach USD. It is used to account for the ordinary operations of the district. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the general fund must be identified and reported separately from unrestricted projects or activities.
- FUND 11** **The Adult Education Fund** is a separate fund used to account for state appropriations and to finance specific programs for the education of adults. Funds can be expended on salaries, benefits, supplies, books, services, and equipment related to adult education programs (Education Code Section 52616.4).
- FUND 13** **The Cafeteria Fund (Nutrition Services)** is used to account separately for federal, state, and local resources to operate the food service program (Education Code sections 38090-38093). The purpose of the food service program is to provide nutritious meals to the students. The District participates in the National School Lunch Program and the School Breakfast Program. The District serves approximately 500-550 lunches and 200-230 breakfasts to the students from kindergarten through twelfth grade on a daily basis.
- FUND 17** **The Special Reserve Fund for Other Than Capital Outlay Projects** is used primarily to provide for the accumulation of moneys for general operating purposes other than for capital outlay (Education Code Section 42840). On May 11, 2004 the Board of Education approved the target of reserving two-thirds of the basic aid differential (the difference between Revenue Limit funding and Basic Aid funding) to be achieved by June 30, 2009. Funds reserved for the Basic Aid differential are deposited into this fund.
- FUND 25** **The Capital Facilities Fund (Developer Fees)** exists to account for monies received as mitigation fees levied on developers, property owners or other agencies as a condition of approving new development or additions to existing real property. The authority for these levies may be local government ordinances (GC 65970-65981) or private agreements between a school district and the developer. Expenditures from this fund are to be used for the purpose of funding the construction or reconstruction of school facilities (Education Code sections 17620-17626).
- FUND 40** **The Special Reserve Fund for Capital Outlay Projects** exists to account for the accumulation of moneys for capital outlay purposes (Education Code Section 42840). This fund is separated into three sub-funds in accordance to with resolutions #01-02, #14-02 and #14-03.

Sub-fund 4040 exists to account for the **Facility Repair and Replacement Program (FRRP)**.

Sub-fund 4041 exists to account for the **Vista Aliso property reserve**. The District holds a re-purchase agreement on the property.

Sub-fund 4042 exists to account for the **Capital Improvement Plan (CIP)** that goes above and beyond prior commitments for repair and replacement needs, but extends to improvements of facilities for program and enrollment growth. A ten-year plan will be developed and revised, at least annually, to prioritize major projects.

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	91,735.00	91,735.00	0.00	91,735.00	0.00	0.0%
4) Other Local Revenue		8600-8799	750.00	750.00	587.20	750.00	0.00	0.0%
5) TOTAL REVENUES			92,485.00	92,485.00	587.20	92,485.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	60,000.00	50,000.00	13,656.57	50,000.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	11,403.00	9,467.00	2,588.46	9,467.00	0.00	0.0%
4) Books and Supplies		4000-4999	21,082.00	12,380.00	11,207.38	13,902.00	(1,522.00)	-12.3%
5) Services and Other Operating Expenditures		5000-5999	0.00	20,638.00	21,190.36	21,191.00	(553.00)	-2.7%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			92,485.00	92,485.00	48,642.77	94,560.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	(48,055.57)	(2,075.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	(48,055.57)	(2,075.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	0.00	92,075.00		92,075.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	92,075.00		92,075.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	92,075.00		92,075.00		
2) Ending Balance, June 30 (E + F1e)			0.00	92,075.00		90,000.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	92,075.00		90,000.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	151,000.00	151,000.00	26,871.90	153,000.00	2,000.00	1.3%
3) Other State Revenue		8300-8599	8,400.00	8,400.00	2,451.36	8,170.00	(230.00)	-2.7%
4) Other Local Revenue		8600-8799	625,800.00	585,800.00	223,000.38	532,950.00	(52,850.00)	-9.0%
5) TOTAL REVENUES			785,200.00	745,200.00	252,323.64	694,120.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	481,736.00	481,565.00	206,787.55	481,565.00	0.00	0.0%
3) Employee Benefits		3000-3999	107,968.00	107,974.00	48,244.22	107,974.00	0.00	0.0%
4) Books and Supplies		4000-4999	346,320.00	303,216.00	120,730.50	304,601.00	(1,385.00)	-0.5%
5) Services and Other Operating Expenditures		5000-5999	22,950.00	22,130.00	11,320.46	20,745.00	1,385.00	6.3%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			958,974.00	914,885.00	387,062.73	914,885.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(173,774.00)	(169,685.00)	(134,759.09)	(220,765.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	165,000.00	165,000.00	165,000.00	250,000.00	85,000.00	51.5%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			165,000.00	165,000.00	165,000.00	250,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(8,774.00)	(4,685.00)	30,240.91	29,235.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	42,421.00	18,212.00		18,212.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			42,421.00	18,212.00		18,212.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			42,421.00	18,212.00		18,212.00		
2) Ending Balance, June 30 (E + F1e)			33,647.00	13,527.00		47,447.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	1,295.00	1,295.00		1,295.00		
Stores		9712	8,143.00	12,232.00		12,232.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	24,209.00	0.00		33,920.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	197,950.00	230,000.00	123,724.72	230,000.00	0.00	0.0%
5) TOTAL, REVENUES			197,950.00	230,000.00	123,724.72	230,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			197,950.00	230,000.00	123,724.72	230,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	250,000.00	500,000.00	500,000.00	500,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			250,000.00	500,000.00	500,000.00	500,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			447,950.00	730,000.00	623,724.72	730,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	16,525,087.00	16,567,615.00		16,567,615.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			16,525,087.00	16,567,615.00		16,567,615.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			16,525,087.00	16,567,615.00		16,567,615.00		
2) Ending Balance, June 30 (E + F1e)			16,973,037.00	17,297,615.00		17,297,615.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	16,973,037.00	17,297,615.00		17,297,615.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	191,000.00	191,000.00	68,406.74	141,000.00	(50,000.00)	-26.2%
5) TOTAL, REVENUES			191,000.00	191,000.00	68,406.74	141,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	30,000.00	30,000.00	4,522.00	7,752.00	22,248.00	74.2%
6) Capital Outlay		6000-6999	0.00	27,026.00	19,505.00	77,026.00	(50,000.00)	-185.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			30,000.00	57,026.00	24,027.00	84,778.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			161,000.00	133,974.00	44,379.74	56,222.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8830-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			161,000.00	133,974.00	44,379.74	56,222.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	31,034.00	51,668.00		51,668.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			31,034.00	51,668.00		51,668.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			31,034.00	51,668.00		51,668.00		
2) Ending Balance, June 30 (E + F1e)			192,034.00	185,642.00		107,890.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	192,034.00	185,642.00		107,890.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	101,830.00	131,830.00	78,241.25	131,830.00	0.00	0.0%
5) TOTAL, REVENUES			101,830.00	131,830.00	78,241.25	131,830.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	215.00	1,314.50	1,315.00	(1,100.00)	-511.6%
6) Capital Outlay		6000-6999	2,905,320.00	3,098,607.00	2,893,135.85	3,272,075.00	(173,468.00)	-5.6%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,905,320.00	3,098,622.00	2,894,450.35	3,273,390.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(2,803,490.00)	(2,966,992.00)	(2,816,209.10)	(3,141,560.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	2,100,000.00	2,500,000.00	2,500,000.00	2,500,000.00	0.00	0.0%
b) Transfers Out		7600-7629	250,000.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			1,850,000.00	2,500,000.00	2,500,000.00	2,500,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND								
BALANCE (C + D4)			(953,490.00)	(466,992.00)	(316,209.10)	(641,560.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	8,686,719.00	9,415,623.00		9,415,623.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,686,719.00	9,415,623.00		9,415,623.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,686,719.00	9,415,623.00		9,415,623.00		
2) Ending Balance, June 30 (E + F1e)			7,733,229.00	8,948,631.00		8,774,063.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	7,733,229.00	8,948,631.00		8,774,063.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

LAGUNA BEACH UNIFIED SCHOOL DISTRICT Special Reserve for Capital Projects - Fund 40		2018-19 Budget			
		Fund 4040 Facilities Repair and Replacement (FRRP)	Fund 4041 Aliso Property Reserve	Fund 4042 Capital Improvement Plan (CIP)	State Reporting Fund 40 (Combining SubFunds 4040, 4041, & 4042)
A	REVENUES	Object			
	1 LCFF Sources	8010-8099	-	-	-
	2 Federal Revenue	8100-8299	-	-	-
	3 Other State Revenue	8300-8599	-	-	-
	4 Other Local Revenue	8600-8799	16,000	80,830	35,000
	5 TOTAL REVENUES		16,000	80,830	35,000
B	EXPENDITURES				
	1 Certificated salaries	1000-1999	-	-	-
	2 Classified salaries	2000-2999	-	-	-
	3 Employee Benefits	3000-3999	-	-	-
	4 Books & Supplies	4000-4999	-	-	-
	5 Contracted Services	5000-5999	1,100	215	1,315
	6 Capital Outlay	6000-6999	968,127	2,303,948	3,272,075
		7100-7299	-	-	-
	7 Other Outgo	7400-7499	-	-	-
	8 Indirect Costs	7300-7399	-	-	-
	9 TOTAL EXPENDITURES		969,227	2,304,163	3,273,390
C	EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES		(953,227)	80,830	(2,269,163)
D	1 Interfund Transfers				
	a) Transfers In	8900-8929	1,000,000	-	1,500,000
	b) Transfers out	7600-7629	-	-	-
	2 Other Sources/Uses				
	a) Sources	8930-8979	-	-	-
	b) Uses	7630-7699	-	-	-
	3 Contributions	8980-8999	-	-	-
	TOTAL OTHER FINANCING				
	4 SOURCES/USES		1,000,000	-	1,500,000
E	NET INCREASE (DECREASE) IN FUND BALANCE		46,773	80,830	(769,163)
F	FUND BALANCE, RESERVES				
	1 Beginning Fund Balance				
	a) As of July 1 - Unaudited	9791	1,261,039	5,164,736	2,989,848
	b) Audit Adjustments	9793	-	-	-
	c) As of July 1 - Audited		1,261,039	5,164,736	2,989,848
	d) Other Restatements	9795	-	-	-
	e) Adjusted Beginning Balance		1,261,039	5,164,736	2,989,848
	2 Ending Balance, June 30		1,307,812	5,245,566	2,220,685
	Components				
	a) Nonspendable				
	b) Restricted	9740	-	-	-
	c) Committed				
	FRRP	9760	1,307,812	-	-
	Aliso Property	9760	-	5,245,566	-
	CIP	9760	-	-	2,220,685
	d) Assigned	9780	-	-	-
	e) Unassigned/unappropriated				

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**Laguna Beach Unified
School District
2018-19
Second Interim Report**

Technical Review Checklist

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Second Interim
2018-19 Original Budget
Technical Review Checks

Laguna Beach Unified

Orange County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special	

Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

LCFF-TRANSFER - (W) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRA-FD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

EPA-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to

the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

SUPPLEMENTAL CHECKS

EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

SACS2018ALL Financial Reporting Software - 2018.2.0
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Second Interim
2018-19 Board Approved Operating Budget
Technical Review Checks

Laguna Beach Unified

Orange County

Following is a chart of the various types of technical review checks and related requirements:

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- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special	

Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

LCFF-TRANSFER - (W) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRAFFD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRAFFD-INDIRECT - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRAFFD-INDIRECT-FN - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (W) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (W) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

EPA-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to

the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (W) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

CEFB-POSITIVE - (W) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

SUPPLEMENTAL CHECKS

EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

SACS2018ALL Financial Reporting Software - 2018.2.0
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Second Interim
2018-19 Actuals to Date
Technical Review Checks

Laguna Beach Unified

Orange County

Following is a chart of the various types of technical review checks and related requirements:

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- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
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IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
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CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
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CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special	

Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

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CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

LCFF-TRANSFER - (W) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRA-FD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

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CONTRIB-UNREST-REV - (W) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (W) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

EPA-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to

the lottery (resources 1100 and 6300) or from the Lottery: Instructional
Materials (Resource 6300). PASSED

SUPPLEMENTAL CHECKS

EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the
affected forms must be opened and saved. PASSED

Checks Completed.

SACS2018ALL Financial Reporting Software - 2018.2.0
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Second Interim
2018-19 Projected Totals
Technical Review Checks

Laguna Beach Unified

Orange County

Following is a chart of the various types of technical review checks and related requirements:

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CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
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GENERAL LEDGER CHECKS

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INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

LCFF-TRANSFER - (W) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

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CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

EPA-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to

the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (F) - Explanations must be provided in the Criteria and Standards Review (Form 01CSI) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes. PASSED

CS-YES-NO - (F) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CSI) must be answered Yes or No, where applicable, for the form to be complete. PASSED

EXPORT CHECKS

FORM01-PROVIDE - (F) - Form 01 (Form 01I) must be opened and saved. PASSED

INTERIM-CERT-PROVIDE - (F) - Interim Certification (Form CI) must be provided. PASSED

ADA-PROVIDE - (F) - Average Daily Attendance data (Form AI) must be provided. PASSED

CS-PROVIDE - (F) - The Criteria and Standards Review (Form 01CSI) has been provided. PASSED

CASHFLOW-PROVIDE - (W) - A Cashflow Worksheet (Form CASH) must be provided with your Interim reports. (Note: LEAs may use a cashflow worksheet other than Form CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.) PASSED

MYP-PROVIDE - (W) - A Multiyear Projection Worksheet must be provided with your Interim. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.) PASSED

MYPIO-PROVIDE - (W) - A multiyear projection worksheet must be provided with your interim report for any fund projecting a negative balance at the end of the current fiscal year. (Note: LEAs may use a multiyear projection worksheet other than Form MYPIO, with approval of their reviewing agency.) PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed. PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

Laguna Beach Unified School District

16. ACTION

March 12, 2019

Approval: California School Board Association (CSBA) 2019 Delegate Assembly Election

Proposal

Staff proposes the Board of Education vote for up to nine (9) candidates for the 2019 CSBA Region 15 Delegate Assembly.

Background

California School Boards Association (CSBA), Region 15, is holding elections for the 2019 Delegate Assembly. The Board as a whole votes for up to the number of vacancies in the region. Region 15 has nine vacancies for the 2019 election year. The Board may cast no more than one vote for any one candidate. The Board has received the biographical information on the candidates as provided by CSBA.

The official ballot must be postmarked on or before Thursday, March 15, 2019. All districts and candidates are notified of the results no later than April 1. Delegates serve two-year terms beginning April 1. Delegates meet twice a year to conduct business and may also meet with the other Delegates and the Director within their Region.

The 2019 CSBA Delegate Assembly Nominees are:

David A. Boyer (Los Alamitos USD)
Bonnie Castrey (Huntington Beach Union HSD)*
Gina Clayton-Tarvin (Ocean View SD)
Jackie Filbeck (Anaheim ESD)
Carrie Flanders (Brea Olinda USD)
Karin M. Freeman (Placentia-Yorba Linda USD)*
Elizabeth A. Gonzalez (Centralia ESD)

Al Jabbar (Anaheim Union HSD)*
Chester Jeng (Fullerton Joint Union HSD)
Charlene Metoyer (Newport-Mesa USD)
Xavier Nguyen (Westminster USD)
Suzie R. Swartz (Saddleback Valley USD)*
Edward Wong (Saddleback Valley USD)

**Incumbent*

Recommended Action

Staff recommends the Board vote for up to nine (9) candidates for the 2018 CSBA Region 15 Delegate Assembly.

Laguna Beach Unified School District

17. ACTION

March 12, 2019

**Approval: South Orange County Special Education Local Plan Area
Community Advisory Committee Members for 2018-2020**

Proposal

Staff proposes the Board of Education approve the appointment of the special education staff members designated below to serve a two-year term as additional voting members of the South Orange County Special Education Local Plan Area (SOC SELPA) Community Advisory Committee (CAC) for the 2018-2019 and 2019-2020 school years.

Background

The California Education Code requires the establishment of a SELPA Community Advisory Committee, which serves only in an advisory capacity. The authority and responsibility of the CAC include but are not limited to:

- Advising the SELPA administration regarding the development of the Local Plan
- Making recommendations on annual priorities to be addressed under the Local Plan
- Assisting in parent education and recruiting of parents and other volunteers who may contribute to the implementation of the Local Plan
- Acting in support of individuals with exceptional needs

The members of the CAC must be appointed by and are responsible to the governing board of each participating district. Laguna Beach Unified School District is entitled to four voting members, which include two parents of special education students, a student with exceptional needs, a special education staff member, and a general education participant that alternates terms from each district. Furthermore, each district is allowed to have two alternate voting members (one parent and one special educator).

Budget Impact

Funding for staff attendance is \$328.00.

Recommended Action

Staff recommends the Board of Education approve the appointment of the special education staff members designated below to serve a two-year term as additional voting members of the South Orange County Special Education Local Plan Area (SOC SELPA) Community Advisory Committee (CAC) for the 2018-2019 and 2019-2020 school years.

White/Odipo/Viloria

<u>Parent Name</u>	<u>Membership Designation</u>	<u>Term Expiration Date</u>
Kay Metis	Voting Parent	August 2020
<u>Teacher/Staff Name</u>	<u>Membership Designation</u>	<u>Term Expiration Date</u>
Launa Kirkey	Voting Staff member	August 2020
<u>Student Name</u>	<u>Membership Designation</u>	<u>Term Expiration Date</u>
Arianna Nugent	Voting Student	August 2020

Laguna Beach Unified School District

18. ACTION

March 12, 2019

Approval: Increase the Existing Agreement with Best Best & Krieger for Legal Counsel Related to Special Education Issues with a not-to-Exceed Amount of \$30,000 for the 2018-2019 School Year

Proposal

Staff proposes the Board of Education authorize an increase to the existing agreement with Best Best & Krieger for legal services and advice related to special education issues with a not-to-exceed amount of \$30,000.

Background

Best Best & Krieger's standard hourly rate for legal counsel related to special education issues is \$260 per hour.

Budget Impact

The not-to-exceed amount of \$30,000 will come from general funds, special education budget.

Recommended Action

Staff recommends the Board of Education approve an increase to the agreement with Best Best & Krieger for legal services and advice related to special education issues for the remainder of the 2018-2019 school year, with a not-to-exceed amount of \$30,000.

INDEPENDENT ATTORNEY AGREEMENT

This AGREEMENT is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "DISTRICT," and Best Best & Krieger LLP; Address: 18101 Von Karman Ave., Suite 1000, Irvine, CA 92612; Phone: (949) 263-2600; hereinafter referred to as "ATTORNEY."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, ATTORNEY is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Scope of Work:** ATTORNEY, under the direction of its designated partner, Epiphany Owen, will provide special legal services and advice to the District related to special education. ATTORNEY reserves the right to withdraw its representation as provided herein at any time deemed necessary or advisable by ATTORNEY. Retainer of the ATTORNEY as set forth herein shall not prevent the ATTORNEY from acting as attorneys in the future for clients having disputes, legal or otherwise, with the District which are not in any way connected with or do not involve the subject matter of this Agreement even though the same may result in litigation. It is understood that retainer of the ATTORNEY by District for the specialized services provided herein does not extend to matters of general representation for the District, and that the existing retainer agreement between the parties, as amended, shall continue in full force and effect except for the special services provided by this Agreement.

2. **Term.** ATTORNEY shall commence providing services under this AGREEMENT on February 1, 2019 and will diligently perform as required through June 30, 2019.

3. **Compensation.** Services of the Firm pursuant to this Agreement shall be provided to District at the rate of Two Hundred Sixty Dollars (\$260.00) per hour. Paralegal rate at \$150.00 per hour. The scope of this Agreement shall not exceed \$30,000 without prior authorization from the DISTRICT. District shall pay ATTORNEY according to the following terms and conditions: Upon monthly receipt of invoices indicating hours completed.

4. **Expenses.** DISTRICT shall be liable to ATTORNEY for all costs and expenses incurred in the course of rendering such services.

5. Independent Contractor. ATTORNEY, in the performance of this AGREEMENT, shall be and act as an independent contractor. ATTORNEY understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. ATTORNEY assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. ATTORNEY shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to ATTORNEY's employees.

6. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate ATTORNEY only for services satisfactorily rendered to the date of termination (payment for hours worked). Written notice by DISTRICT shall be sufficient to stop further performance of services by ATTORNEY. Notice shall be deemed given when received by the ATTORNEY or no later than three days after the day of mailing, whichever is sooner. ATTORNEY reserves the right to withdraw its representation of District at any time ATTORNEY deems necessary or advisable.

7. Insurance. ATTORNEY agrees to carry malpractice and/or professional liability insurance in an amount satisfactory to the DISTRICT of \$1,000,000.

8. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersede any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

9. Affirmative Action Employment/Non Discrimination. ATTORNEY agrees that it will not engage in unlawful discrimination in employment of persons because of sexual orientation, race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or gender of such persons.

10. Non Waiver. The failure of DISTRICT or ATTORNEY to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

11. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered

given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this AGREEMENT, the addresses of the parties are as follows:

**LAGUNA BEACH UNIFIED
SCHOOL DISTRICT
550 Blumont
Laguna Beach, CA 92651**

**ATTORNEY
Best Best & Krieger LLP
18101 Von Karman Ave. Suite 1000
Irvine, CA 92612**

12. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 12th DAY OF March, 2019.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT ATTORNEY

By: _____
Signature

Jason Vilorio, Ed.D.
Typed Name

Superintendent of Schools
Title

By: _____
Signature

Cathy Holmes

Attorney at Law, Best Best & Krieger LLP
Title

95-2157337
Social Security or
Taxpayer Identification Number

****BEST BEST & KRIEGER LLP ATTORNEY AGREEMENT – Special Education – 18/19 SCHOOL YEAR.****

Laguna Beach Unified School District

19. ACTION

March 12, 2019

Approval: Board Policies - Second Read and Final Approval

Proposal

On February 6, 2019, the Board of Education held a special meeting to review and discuss the bylaws and policies listed below. On February 12, 2019 the Board received each bylaw and policy for a first reading. The following bylaws and policies were approved to move forward for a second reading and final approval.

Bylaw Number	Description	Recommendation
9100	Annual Organizational Meeting	Approve
9110	Terms of Office	Approve
9121	President	Approve
9122	Secretary	Approve
9123	Clerk	Approve
9124	Attorney	Approve
9223	Filling Vacancies	Approve
9240	Board Training	Approve
9250	Remuneration, Reimbursement, and Other Benefits	Approve
9270	Conflict of Interest	Approve
9324	Minutes and Recordings	Approve
Policy Number	Description	Recommendation
0460	LCAP	Approve
3350	Travel Expenses	Approve

Recommended Action

Staff recommends the Board approve the bylaws and policies as listed.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

ANNUAL ORGANIZATIONAL MEETING

BB 9100

Board Bylaws

The Governing Board shall hold an annual organizational meeting within the time limits prescribed by law.

At this meeting the Board shall:

1. Elect a president and a clerk from its members.
2. Appoint a secretary to the Board.
3. Authorize signatures.
4. Develop a schedule of regular meetings for the year.
5. Develop a Board calendar for the year.
6. Designate Board representatives.

Legal Reference:

EDUCATION

CODE

5017 Term of office

35143 Annual organizational meeting date, and notice

35145 Public meetings

GOVERNMENT CODE

54953 Meetings to be open and public; attendance

Date Bylaw adopted by the Board: August 28, 2012

Date revised: January 27, 2015

Date revised:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

TERMS OF OFFICE

BB 9110

Board Bylaws

The Governing Board shall consist of five members whose terms shall be staggered so that as nearly as practicable, one-half of the members shall be elected in each even-numbered year in which the Board's elections are regularly held.

Board member terms expire four years after their initial election. The term of office for Board members elected in regular elections shall be four years, commencing on the second Friday in December following certification of their election.

Board members whose terms have expired shall continue to discharge the duties of office until their successors have qualified by taking the oath of office

Legal Reference:

EDUCATION CODE

5000-5033 Election of school district board members

35010 Control of district

35012 Board members; number, election and terms

35107 Eligibility

ELECTIONS CODE

1302 Local elections, school district election

10400-10418 Consolidation of elections

14050-14057 California Voter Participation Rights Act

GOVERNMENT CODE

1302 Continuance in office until qualification of successor

1303 Exercising functions of office without having qualified

1360 Necessity of taking constitutional oath

Date Board Bylaw Adopted: June 12, 2012

Revised:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

PRESIDENT

BB 9121

Board Bylaws

The Governing Board shall elect a president from among its members to provide leadership on behalf of the governance team and the educational community it serves.

To ensure that Board meetings are conducted in an efficient, transparent, and orderly manner, the president shall:

1. Consult with the Superintendent or designee on the preparation of Board meeting agendas
2. Call the meeting to order at the appointed time and preside over the meeting
3. Announce the business to come before the Board in its proper order
4. Enforce the Board's bylaws related to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act
5. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference
6. Facilitate the Board's effective deliberation, ensuring that each Board member has an opportunity to participate in the deliberation and that the discussion remains focused
7. Rule on issues of parliamentary procedure and provide clarity on the effects of a motion if unclear to other members
8. Put motions to a vote, and clearly state the results of the vote

The president shall have the same rights as other members of the Board, including the right to discuss and vote on all matters before the Board.

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

1. Signing all instruments, acts, orders, and resolutions necessary to comply with legal requirements and carry out the will of the Board
2. Working with the Superintendent or designee to ensure that Board members have necessary materials and information
3. In conjunction with the Superintendent or designee, representing the district as the Board's spokesperson in communications with the media
4. Leading the Board's advocacy efforts to build support within the local community and at the state and national levels

The president may participate in professional development opportunities to enhance their leadership skills and first time elected President may attend the California School Boards Association's Board President's Workshop.

When the president resigns or is absent, the clerk shall perform the president's duties. When both the president and clerk are absent, the Board shall choose a president pro tempore to perform the president's duties.

Legal Reference:

EDUCATION CODE

35022 President of the board

35143 Annual organizational meetings; dates and notice

35250 Records and Reports

GOVERNMENT CODE

54950-54963 Ralph M. Brown Act

Date Adopted by the Board:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

SECRETARY

BB 9122

Board Bylaws

The Governing Board shall appoint the Superintendent to serve as secretary to the Board. The secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings and shall:

1. Prepare, distribute and maintain the Board agenda
2. Record, distribute and maintain the Board minutes
3. Maintain Board records and documents
4. Conduct official correspondence for the Board
5. As directed by the Board, sign and execute official papers
6. Perform other duties as assigned by the Board

Legal Reference:

EDUCATION CODE

35025 Secretary and bookkeeper

35143 Annual organizational meetings; dates and notice

35250 Duty to keep certain records and reports

GOVERNMENT CODE

54950-54963 Ralph M. Brown Act

Date Adopted by the Board:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

CLERK

BB 9123

Board Bylaws

The Governing Board shall elect a clerk from its own membership at the annual organizational meeting.

The duties of the clerk or designee shall be to:

1. Certify or attest to actions taken by the Board when required
2. Maintain such other records or reports at the District as required by law
3. Sign documents on behalf of the district as directed by the Board
4. Notify Board members and members-elect of the date and time for the annual organizational meeting
5. Perform any other duties assigned by the Board

Legal Reference:

EDUCATION CODE

17593 Repair and supervision of property (duty of district clerk)

35038 Appointment of clerk by county superintendent of schools

35039 Dismissal of clerk

35121 Appointment of clerk in certain city and high school districts

35143 Annual organizational meetings

35250 Duty to keep certain records and reports

38113 Duty of clerk (re provision of school supplies)

GOVERNMENT CODE

54950-54963 Ralph M. Brown Act

Date Adopted by the Board:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

ATTORNEY

BB 9124

Board Bylaws

The Governing Board recognizes the complex legal environment in which districts operate and desires reliable, high-quality legal advice at reasonable rates. In order to meet the district's legal needs, the Board may contract with county counsel, attorneys in private practice, or appoint legal counsel as a district employee or independent contractor. The Board also supports pursuing collaborative legal efforts with other agencies and districts as appropriate.

Retaining Legal Counsel

The Board and Superintendent shall annually evaluate the performance of the firm and/or attorneys providing legal services in such areas as efficiency and adequacy of advice; results obtained for the district; reasonableness of fees; and responsiveness to and interactions with the Board, administration, and community. Upon a successful evaluation, the Board may renew the agreement with legal counsel.

The Board may also contract for temporary, specialized legal services without initiating an RFP when a majority of the Board determines that the unique demands of a particular issue or emergency situation so requires.

Contacting Legal Counsel

At their discretion, the Board president, Superintendent, or designee may confer with district legal counsel subject to any limits or parameters established by the Board. In addition, the Superintendent, designee, or Board president may contact district legal counsel to provide the Board with legal information or advice when so directed by a majority of the Board.

Individual Board members other than the Board president may not seek advice from district legal counsel on matters of district business unless so authorized by a majority of the Board.

Legal Reference:

EDUCATION CODE

35041 Administrative adviser

35041.5 Legal counsel

35161 Powers and duties of governing board

35200-35214 Liabilities, especially:

35204 Contract with attorney in private practice

35205 Contract for legal services

GOVERNMENT CODE

814-895.8 Liability of public entities and public employees

995-996.6 Defense of public employees

26520 Legal services to school districts

53060 Special services and advice

Date Adopted by the Board:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

FILLING VACANCIES

BB 9223

Board Bylaws

Events Causing a Vacancy

A vacancy on the Governing Board may occur for any of the following events:

1. The death of an incumbent
2. The adjudication pursuant to a quo warranto proceeding declaring that an incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of their office for the remainder of their term
3. A Board member's resignation

A vacancy resulting from resignation occurs when the written resignation is filed with the County Superintendent of Schools having jurisdiction over the district, except where a deferred effective date is specified in the resignation so filed, in which case the resignation shall become operative on that date. A Board member may not defer the effective date of their resignation for more than 60 days after they file the resignation with the County Superintendent. Upon being filed with the County Superintendent, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable.

4. A Board member's removal from office, including by recall
5. A Board member's ceasing to be a resident of the district
6. A Board member's absence from the state for more than 60 days, except in the following situations:
 - a. Upon district business with the approval of the Board
 - b. With the consent of the Board for an additional period not to exceed a total absence of 90 days

In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the Board.

- c. For federal military deployment, not to exceed an absence of a total of six months, as a member of the armed forces of the United States or the California National Guard

If the absence of the Board member for this purpose exceeds six months, the Board may approve an additional six-month absence upon a showing that there is a reasonable expectation that the member will return within the second six-month period, and the

Board may appoint an interim member to serve in their absence. If two or more members of the Board are absent by reason of these circumstances, and those absences result in the inability to establish a quorum at a regular meeting, the Board may immediately appoint one or more interim members as necessary to enable the Board to conduct business and discharge its responsibilities. The term of an interim member appointed in these circumstances shall not extend beyond the return of the absent Board member or beyond the next regularly scheduled election for that office, whichever occurs first.

7. A Board member's ceasing to discharge the duties of their office for the period of three consecutive months, except when prevented by illness or illness of an immediate family member, or when absent from the state with the permission required by law
8. A Board member's conviction of a felony or any offense involving a violation of his/her official duties or conviction of a designated crime resulting in a forfeiture of office
9. A Board member's refusal or neglect to file their required oath or bond within the time prescribed
10. The decision of a competent tribunal declaring void a Board member's election or appointment
11. The making of an order vacating a Board member's office or declaring the office vacant when the Board member fails to furnish an additional or supplemental bond
12. A Board member's commitment to a hospital or sanitarium as a drug addict, dipsomaniac, inebriate, or stimulant addict by a court of competent jurisdiction, in which case the office shall not be deemed vacant until the order of commitment has become final
13. A "failure to elect" in which no candidate or an insufficient number of candidates have filed to run for a Board seat(s)

Timelines for Filling a Vacancy

When a vacancy occurs, the Board shall take the following action, as appropriate:

1. When a vacancy occurs within four months of the end of a Board member's term, the Board shall take no action.
2. When a vacancy occurs longer than four months before the end of a Board member's term, the Board shall, within 60 days of the date of the vacancy or the filing of the member's deferred resignation, either order an election or make a provisional appointment, unless a special election is mandated as described in item #3 below.
3. When a vacancy occurs from six months to 130 days before a regularly scheduled Board election at which the position is not scheduled to be filled, a special election to fill the position shall be consolidated with the regular election. The person so elected shall take office at the first regularly scheduled Board meeting following the certification of the election and shall serve only until the end of the term of the position which he/she was elected to fill.

Eligibility

In order to be appointed or elected to fill a vacancy on the Board, a person must meet the eligibility requirements specified in Education Code 35107.

Provisional Appointments

Within 10 days after the appointment is made, the Board shall post notices of the actual vacancy, or the filing of a deferred resignation, and the provisional appointment. The notice shall be published in the local newspaper pursuant to Government Code 6061 and posted in at least three public places within the district.

The notice shall contain:

1. The date of the occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation
2. The full name of the appointee
3. The date of appointment
4. A statement notifying the voters that unless a petition calling for a special election pursuant to Education Code 5091 is filed in the office of the County Superintendent within 30 days of the provisional appointment, it shall become an effective appointment

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

Appointment Due to Failure to Elect

When a vacancy occurs because no candidate or an insufficient number of candidates have been nominated (i.e., a failure to elect) and a district election will not be held, the Board shall appoint a qualified person to the office. This appointment shall be made at a meeting prior to the day fixed for the election and the appointee shall be seated at the organizational meeting as if elected at the district election.

When an appointment is being made because of a failure to elect, the district shall publish a notice once in a newspaper of general circulation published in the district, or if no such newspaper exists, in a newspaper having general circulation within the district. This notice shall state that the Board intends to make an appointment and shall inform persons of the procedure available for applying for the appointment.

The procedure for selecting and interviewing candidates shall be the same as the procedures for "Provisional Appointments," as specified above.

Legal Reference:

EDUCATION CODE

5000-5033 Elections

5090-5095 Vacancies

5200-5208 Districts governed by boards of education

5300-5304 Elections

5320-5329 Order and call of election

5340-5345 Consolidation of elections

5360-5363 Election notice

5420-5426 Cost of elections

5440-5442 Miscellaneous provisions, elections

35107 Eligibility of board members

35178 Resignation with deferred effective date

ELECTIONS CODE

10600-10604 School district elections

11381-11386 Candidates for recall

GOVERNMENT CODE

1064 Absence from state

1770 Vacancies: definition

3000-3003 Forfeiture of office

3060-3075 Removal other than by impeachment

6061 One time notice

Date approved by the Board: April 8, 2014

Date revised:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

BOARD TRAINING

BB 9240

Board Bylaws

The Governing Board believes that the Board's ability to effectively and responsibly govern the district is essential to promoting student achievement, building positive community relations, and protecting the public interest in district schools. Board members shall be provided sufficient opportunities for professional development that helps them understand their responsibilities, stay abreast of new developments in education, and develop boardsmanship skills.

The Board and/or the Superintendent or designee shall provide an orientation to newly elected or appointed Board members which includes comprehensive information regarding Board roles, policies, and procedures and the district's vision and goals, operations, and current challenges. Throughout their first term, Board members shall continue to participate in additional educational opportunities designed to assist them in understanding the principles of effective governance, including, but not limited to, information on school finance and budgets, student achievement and assessment, labor relations, community relations, program evaluation, open meeting laws (the Brown Act), conflict of interest laws, and other topics necessary to govern effectively and in compliance with law.

All Board members are encouraged to continuously participate in advanced training offered by the California School Boards Association in order to reinforce boardsmanship skills and build knowledge related to key education issues. Such activities may include online courses, webinars, webcasts, and in-person attendance at workshops and conferences. In addition, workshops and consultations may be held within the district on issues that involve the entire governance team.

Funds for board training shall be budgeted annually for the Board and each Board member. In selecting appropriate activities, the Board and/or individual Board members shall consider activities that are aligned with the district's vision and goals and the needs of the Board or individual member to obtain specific knowledge and skills. The Board shall annually develop a board training calendar in order to schedule and track board training activities and to schedule opportunities for Board members to report on the activities in which they participated.

Board members may attend a conference or similar public gathering with other Board members and/or with the Superintendent or designee in order to develop common knowledge and understanding of an issue or engage in team-building exercises. In such cases, a majority of the Board members shall not discuss among themselves, other than as part of the scheduled program, business of a specified nature that is within the district's jurisdiction, so as not to violate the Brown Act open meeting laws pursuant to Government Code 54952.2.

Board members shall report to the Board, orally or in writing, on the board training activities they attend, for the purpose of sharing the acquired knowledge or skills with the full Board and enlarging the benefit of the activity to the Board and district.

Legal Reference:

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:

54952.2 Meeting

Dated Adopted by the Board:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS

BB 9250

Board Bylaws

Remuneration

The Governing Board views Board service as a voluntary contribution to the community and elects not to receive the compensation to which it is entitled by law.

Reimbursement of Expenses

Board members shall be reimbursed for travel expenses incurred when authorized in advance by the Board.

The rate of reimbursement shall be the same rate specified for district personnel.

Health and Welfare Benefits

Board members may participate in the health and welfare benefits program provided for district employees.

Health and welfare benefits for Board members shall be no greater than that received by district's employees with the most generous schedule of benefits.

Board members may elect to participate in the district health and welfare benefits program at the same cost that the district provides for district staff in accordance with Government Code 53208.5.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouses, dependent children under the age of 21, dependent children under the age of 26 who are full-time students at a college or university, and dependent children regardless of age who are physically or mentally incapacitated.

Legal Reference:

EDUCATION CODE

1090 Compensation for members and mileage allowance

33050-33053 General waiver authority

33362-33363 Reimbursement of expenses (Department of Education and CSBA workshops)

35012 Board members; number, election, and term

35044 Payment of traveling expenses of representatives of board

35120 Compensation (services as member of governing board)

35172 Promotional activities

44038 Cash deposits for transportation purchased on credit

GOVERNMENT CODE

20322 Elective officers; election to become member

53200-53209 Group insurance

Date Bylaw Adopted By the Board: June 10, 2014

Date revised:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

CONFLICT OF INTEREST

BB 9270

Board Bylaws

The Governing Board desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. In accordance with law, Board members and designated employees shall disclose any conflict of interest and, as necessary, shall abstain from participating in the decision.

The Board shall adopt a resolution that specifies the terms of the district's conflict of interest code, the district's designated positions, and the disclosure categories required for each position.

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code and submit any changes to the code reviewing body.

When a change in the district's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days.

When reviewing and preparing the district's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views.

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the district's conflict of interest code. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last statement and the date of leaving office or district employment.

Conflict of Interest under the Political Reform Act

A Board member or designated employee shall not make, participate in making, or in any way use or attempt to use their official position to influence a governmental decision in which he/she knows or has reason to know that they have a disqualifying conflict of interest. A conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect" on one or more of the Board member's or designated employee's "economic interests," unless the effect is indistinguishable from the effect on the public generally or the Board member's or designated employee's participation is legally required

A Board member or designated employee makes a governmental decision when, acting within the authority of their office or position, they vote on a matter, appoints a person, obligates or commits the district to any course of action, or enters into any contractual agreement on behalf of the district.

A Board member who has a disqualifying conflict of interest on an agenda item that will be heard in an open meeting of the Board shall abstain from voting on the matter. They may remain on the dais, but their presence shall not be counted towards achieving a quorum for that matter. A Board member with a disqualifying conflict of interest shall not be present during a closed session meeting of the Board when the decision is considered and shall not obtain or review a recording or any other nonpublic information regarding the issue.

Additional Requirements for Boards that Manage Public Investments

A Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following:

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.
2. Recuse themselves from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. They may listen to the public discussion of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

If the item is on the consent calendar, the Board member must recuse themselves from discussing or voting on that matter, but the Board member is not required to leave the room during consideration of the consent calendar.

4. If the Board's decision is made during closed session, disclose their interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that their recusal is because of a conflict of interest pursuant to Government Code 87100. They shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision.

Conflict of Interest under Government Code 1090

Board members, employees, or district consultants shall not be financially interested in any contract made by the Board on behalf of the district, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest, the district is barred from entering into the contract.

A Board member shall not be considered to be financially interested in a contract if their interest is a "noninterest" as defined in Government Code 1091.5. One such noninterest is when a Board member's spouse/registered domestic partner has been a district employee for at least one year prior to the Board member's election or appointment.

A Board member shall not be considered to be financially interested in a contract if they have only a "remote interest" in the contract as specified in Government Code 1091 and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract.

Even if there is not a prohibited conflict of interest, a Board member shall abstain from voting on personnel matters that uniquely affect their relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which their relative belongs. Relative means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree.

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with their official duties.

Rule of Necessity or Legally Required Participation

On a case-by-case basis and upon advice of legal counsel, a Board member with a financial interest in a contract may participate in the making of the contract if the rule of necessity or legally required participation applies pursuant to Government Code 87101 and 2 CCR 18708.

Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district.

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value.

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation except as described in Government Code 89506.

A gift of travel does not include travel provided by the district for Board members and designated employees.

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law.

The term honorarium does not include:

1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession unless the sole or predominant activity of the business, trade, or profession is making speeches.
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes.

APPENDIX

Disclosure Categories

1. Category 1: A person designated Category 1 shall disclose:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.
2. Category 2: A person designated Category 2 shall disclose:
 - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
 - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is their entire school.

Designated Positions

Designated Position and Disclosure Category

Title	Category
Governing Board Members	1
Superintendent of Schools	1
Assistant Superintendents	1
Directors	2
Principals	2
Assistant Principals	2
Chief Technology Officer	2
School Psychologist	2

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to:

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18704, subsections (a) and (b), or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code.

Legal Reference:

EDUCATION CODE

1006 Qualifications for holding office

35107 School district employees

35230-35240 Corrupt practices, especially:

35233 Prohibitions applicable to members of governing boards

41000-41003 Moneys received by school districts

FAMILY CODE

297.5 Rights, protections, and benefits of registered domestic partners

GOVERNMENT CODE

1090-1099 Prohibitions applicable to specified officers

1125-1129 Incompatible activities

81000-91014 Political Reform Act of 1974, especially:

82011 Code reviewing body

87100-87103.6 General prohibitions

87200-87210 Disclosure

87300-87313 Conflict of interest code

87500 Statements of economic interests

89501-89503 Honoraria and gifts

91000-91014 Enforcement

Date Bylaw Adopted By the Board: June 10, 2014

Revised:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

MINUTES AND RECORDINGS

BB 9324

Board Bylaws

The Governing Board recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by district staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

The secretary of the Board shall keep minutes and record all official Board actions. The Board's minutes shall be public records and shall be made available to the public upon request.

The Superintendent or designee shall distribute a copy of the "unapproved" minutes of the previous meeting(s) with the agenda for the next regular meeting. At the next meeting, the Board shall approve the minutes as circulated or with necessary amendments.

In order to ensure that the minutes are focused on Board action, the minutes shall include only a brief summary of the Board's discussion but shall not include a verbatim record of the Board's discussion on each agenda topic or the names of Board members who made specific points during the discussion.

The minutes shall include the specific language of each motion, the names of members who made and seconded the motion, and the individual votes of each member, unless the action was unanimous. When a roll call vote is taken, the names and votes of each member shall be listed. Motions or resolutions shall be recorded as having passed or failed. All Board resolutions shall be numbered consecutively from the beginning of each fiscal year.

The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address.

The minutes shall record which members are present and whether a member is not present for part of the meeting due to late arrival and/or early departure.

Official Board minutes and recordings shall be stored in a secure location and shall be retained in accordance with law.

Any minutes or recordings kept for Board meetings held in closed session shall be kept separately from the minutes or recordings of regular and special meetings. Minutes or recordings of closed sessions are not public records.

Recording or Broadcasting of Meetings

The district will tape, film, or broadcast any open Board meeting. The Board president shall announce that a recording or broadcasting is being made at the beginning of the meeting and, as practicable, the recorder or camera shall be placed in plain view of meeting participants.

Any district recording may be erased or destroyed no less than four years after the meeting. Recordings made during a meeting are public records and, upon request, shall be made available for inspection by members of the public on a district recorder without charge.

Legal Reference:

EDUCATION CODE

35145 Public meetings

35163 Official actions, minutes and journals

35164 Vote requirements

GOVERNMENT CODE

54952.2 Meeting defined

54953.5 Audio or video recording of proceedings

54953.6 Broadcasting of proceedings

54957.2 Closed sessions; clerk; minute book

54960 Violations and remedies

Date Board Bylaw Adopted by Board: March 24, 2015

Date Revised:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)

BP 0460

Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A community-based, comprehensive, data-driven planning process shall be used to identify annual goals and specific actions and to facilitate continuous improvement of district practices.

The Board shall adopt a districtwide local control and accountability plan (LCAP), following the template provided in 5 CCR 15497.5, based on the template adopted by the State Board of Education that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and subsequent two fiscal years

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" and other underperforming students or are part of any numerically significant student subgroup that is at risk of or is underperforming.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth and are counted only once for purposes of the local control funding formula.

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students, or as otherwise defined by the Superintendent of Public Instruction (SPI).

The Superintendent or designee shall review the Single Plan for Student Achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA.

The LCAP shall also be aligned with other district and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.

Any complaint that the District has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures.

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in various

student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The District shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students.

Public Review and Input

The District shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include at least one parent/guardian of an unduplicated student as defined above.

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the district shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners.

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s).

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985.

As part of the parent and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English.

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities.

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget.

Adoption of the Plan

The Board shall adopt the LCAP prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing.

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting.

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP, the district budget, and the budget overview for parents/guardians, the Board shall file the LCAP, the budget, and the budget overview with the County Superintendent of Schools.

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations.

If the County Superintendent does not approve the district's LCAP, the Board shall accept technical assistance from the County Superintendent focused on revising the plan so that it can be approved.

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by them and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. An evaluation shall include, but not be limited to, an assessment of district and school performance on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

Technical Assistance/Intervention

When it is in the best interest of the district, the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to:

1. Assistance in the identification of district strengths and weaknesses in regard to state priorities which includes the review of performance data on the state and local indicators included in the Dashboard and other relevant local data, and in identifying of effective, evidence-based programs or practices that address any areas of weakness.
2. Assistance from an academic, programmatic, or fiscal expert, team of experts, in identifying and implementing effective programs and practices that are designed to improve performance in any identified areas of weakness. The district may engage other service providers, including, but not limited to, other school districts, county offices of education, or charter schools, to provide such assistance.

In the event that the County Superintendent requires the district to receive technical assistance based on one or more numerically significant student subgroups meeting the criteria established pursuant Education Code 52064.5, the Board shall work with the County Superintendent, or another service provider at district expense, and shall provide the County Superintendent timely documentation of the district's completion of the activities listed in items #1-2 above or substantially similar activities.

If referred to the California Collaborative for Educational Excellence by either the County Superintendent or the Superintendent of Public Instruction (SPI), the district shall implement the recommendations of that agency in order to accomplish the goals set forth in the district's LCAP.

If the Superintendent of Public Instruction (SPI) identifies the district as needing intervention pursuant to Education Code 52072, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following:

1. Revision of the district's LCAP
2. Revision of the district's budget in accordance with changes in the LCAP
3. A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

Legal Reference:

EDUCATION CODE

305-306 English language education

17002 State School Building Lease-Purchase Law, including definition of good repair

33430-33436 Learning Communities for School Success Program; grants for LCAP implementation

41020 Audits

41320-41322 Emergency apportionments

42127 Public hearing on budget adoption

42238.01-42238.07 Local control funding formula

44258.9 County superintendent review of teacher assignment

48985 Parental notices in languages other than English

51210 Course of study for grades 1-6

51220 Course of study for grades 7-12

52052 Numerically significant student subgroups

52059.5 Statewide system of support

52060-52077 Local control and accountability plan

52302 Regional occupational centers and programs

52372.5 Linked learning pilot program

54692 Partnership academies

60119 Sufficiency of textbooks and instructional materials; hearing and resolution

60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission

64001 Single plan for student achievement

99300-99301 Early Assessment Program

WELFARE AND INSTITUTIONS CODE

300 Dependent child of the court

CODE OF REGULATIONS, TITLE 5

15494-15497 Local control and accountability plan and spending requirements

UNITED STATES CODE, TITLE 20

6312 Local educational agency plan

6826 Title III funds, local plans

Dated Adopted by the Board: August 25, 2015

Date Revised: September 25, 2018

Date Revised:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

TRAVEL EXPENSES

BP 3350

Business and Noninstructional Operations

The Governing Board recognizes that district employees may incur expenses in the course of performing their assigned duties and responsibilities. To ensure the prudent use of public funds, the Superintendent or designee shall establish rules to keep such expenses to a minimum while affording employees a reasonable level of safety and convenience.

The superintendent shall authorize payment for actual and necessary travel expenses incurred by any employee performing authorized services for the district, whether within or outside district boundaries. The superintendent's travel expenses shall be authorized by the Board.

The Superintendent or designee shall establish procedures for the approval of travel requests and the submission and verification of expense claims. They also shall establish reimbursement rates in accordance with law and Board policy.

An employee shall obtain approval from the Superintendent or designee prior to traveling. The Superintendent or designee must verify that travel requests are in accordance with the adopted budget and upon determining that the travel is authorized or assigned by the employee's supervisor, is necessary to attend a conference or other staff development opportunity that will enhance employee performance, and/or is otherwise necessary to the performance of the employee's duties. Travel expenses not previously budgeted may be approved on a case-by-case basis by the Superintendent or designee if they determine that the travel is essential and that resources may be obtained or redirected for this purpose.

Reimbursable travel expenses may include, but are not limited to, costs of transportation, parking fees, bridge or road tolls, lodging when district business reasonably requires an overnight stay, registration fees for seminars and conferences, telephone and other communication expenses incurred on district business, and other necessary incidental expenses.

The district shall not reimburse personal travel expenses including, but not limited to, alcohol, entertainment, laundry, expenses of any family member who is accompanying the employee on district-related business, personal use of an automobile, and personal losses or traffic violation fees incurred while on district business.

Except as otherwise provided, reimbursement of travel expenses shall be based on actual expenses as documented by receipts.

Authorized employees shall be reimbursed for the use of their own private vehicles in the performance of assigned duties, on either a mileage or monthly basis as determined by the Superintendent or designee.

The mileage allowance provided by the district for employees' use of their private vehicles shall be equal to the rate established by the Internal Revenue Service.

Vehicles should be shared whenever possible to minimize travel costs. No employee shall be entitled to reimbursement for automobile travel when they are transported free of charge or by another employee who is entitled to the expense reimbursement.

Meal costs shall be reimbursed based on documented actual expenses within the maximum amounts established by the Superintendent or designee and based on the time of day that travel for district business begins and ends.

Any expense that exceeds the maximum rate of reimbursement established by the district shall be reimbursed only with the approval of the Superintendent or designee.

All expense reimbursement claims shall be submitted on a district form, within 1 month following return from travel when possible. The form shall be accompanied by receipts and any explanation necessary to document that the expenses meet district criteria for reimbursement.

The Superintendent or designee shall approve expense claims only upon verifying that all necessary documentation is provided and that all expenses are appropriate and related to district business. If an expense claim is disallowed due to lack of documentation or inappropriate expenses, the employee may be personally responsible for any improper costs incurred.

When approved by the Superintendent or designee, an employee may be issued a district credit card for use while on authorized district business. Receipts documenting the expenses incurred on a district credit card shall be submitted promptly following return from travel. Under no circumstances shall personal expenses be charged on a district credit card, even if the employee intends to subsequently reimburse the district for the personal charges.

When necessary, the Superintendent or designee may approve a cash advance, not to exceed the estimated out-of-pocket reimbursable expenses, to an employee authorized to travel on district business. Within 1 month following return from travel, the employee shall submit a final accounting with all necessary supporting documentation. They shall refund to the district any amount of cash advance exceeding the actual approved reimbursable expenses.

Legal Reference:

EDUCATION CODE

42634 Itemization of expenses

44016 Travel expense to employment interview

44032 Travel expenses

44033 Automobile allowance

44802 Student teacher's travel expense

Date Policy Approved:

Laguna Beach Unified School District

20. ACTION

March 12, 2019

Approval: Board Policies - First Read

Proposal

On February 6, 2019, the Board of Education held a special meeting to review and discuss the bylaws and policies listed below. On February 12, 2019 the Board received each bylaw and policy for a first reading. The following bylaws and policies were discussed and revisions were requested. These bylaws are brought back for a first reading and discussion.

Bylaw Number	Description	Recommendation
9230	Orientation	Review and Discuss - Move forward for second reading
9322	Agenda/Meeting Materials	Review and Discuss - Move forward for second reading
9400	Board Self-Evaluation	Review and Discuss - Move forward for second reading

Recommended Action

Staff recommends the Board approve the bylaws as listed for a second reading.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

ORIENTATION

BB 9230

Board Bylaws

Board Candidate Orientation

The Governing Board desires to provide Board candidates with an orientation that will enable them to understand the responsibilities and expectations of Board membership. The Superintendent or designee shall provide all candidates with general information about school programs, district operations, and Board responsibilities. They may also provide candidates with information about the election process, including, but not limited to, information about campaign conduct and ballot statement information.

The Board encourages all candidates to attend public Board meetings during the period of their candidacy. Candidates shall have the same access as members of the public to district staff and information.

The Board encourages all potential candidates to attend a pre-orientation meeting conducted by district staff. **The Superintendent or designee shall provide all potential candidates with general information about school programs, district operations, and Board responsibilities.**

New Board Member Orientation

The Board shall convene a meeting to provide an orientation and information to incoming Board members to assist them in understanding the Board's functions, policies, procedures, protocols, and agreed-upon standards of conduct. Incoming Board members shall receive the district's policy manual and other materials related to the district and Board member responsibilities.

Upon their election, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office.

The Superintendent may provide incoming Board members with additional background and information regarding the district's vision and goals, operations, and current challenges in areas that include, but are not limited to, student achievement, curriculum, finance, facilities, policy, human resources, and collective bargaining.

Incoming members are encouraged to attend Board meetings and review agenda materials available to the public in order to become familiar with current issues facing the district. Incoming members also may, at district expense and with approval of the Board, attend workshops and conferences relevant to their individual needs or to the needs of the Board as a whole or the district.

Legal Reference:

EDUCATION CODE

33360 Department of Education and statewide association of school district boards; annual workshops

33362-33363 Reimbursement of expenses; board member or member-elect

ELECTIONS CODE

13307 Candidate's statement

20440 Code of Fair Campaign Practices

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:

54952.1 Member of a legislative body

54952.7 Copies of Brown Act to board members

Date Bylaw Adopted by the Board:

April 8, 2014

Revised:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

AGENDA/MEETING MATERIALS

BB 9322

Board Bylaws

Agenda Content

Governing Board meeting agendas shall reflect the district's vision and goals and the Board's focus on student learning. (Moved from agenda preparation section)

Each agenda shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session.

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. However, the agenda need not provide an opportunity for public comment when the agenda item has previously been considered at an open meeting of a committee comprised exclusively of Board members, provided that members of the public were afforded an opportunity to comment on the item at that meeting and that the item has not been substantially changed since the committee considered it.

The agenda for a regular Board meeting shall also provide members of the public an opportunity to testify at regular meetings provide comment on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Each agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of documents related to an open session item that have been distributed to the Board less than 72 hours before the meeting.

~~The agenda shall specify that an individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee.~~

The agenda shall include information regarding how, when, and to whom a request should be made if an individual requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting

Agenda Preparation

The Board president and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each regular and special meeting. ~~Each agenda shall reflect the district's vision and goals and the Board's focus on student learning.~~ (moved to first paragraph)

~~A~~ Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at

least ~~one week~~ **two weeks** before the scheduled meeting date. Items submitted less than **two weeks** ~~a week~~ before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board president and Superintendent shall decide whether a request from a member of the public is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation. ~~before placing the item on the agenda.~~

If the Board president and Superintendent deny a request from a Board member to place an item on the agenda, the Board member may request the Board to take action to determine whether the item shall be placed on the agenda.

The Board president and Superintendent shall **also** decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote or an information item that does not require immediate action. ~~or a consent item that is routine in nature and for which no discussion is anticipated.~~

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item that has not been previously considered.

Any Board action that involves borrowing \$100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda.

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

Agenda Dissemination to Board Members

At least ~~three days~~ 72 hours before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, and others; and other available documents pertinent to the meeting.

When special meetings are called, ~~the Superintendent or designee shall make every effort to distribute the agenda and supporting materials to Board members as soon as possible before the meeting.~~ **Board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted.**

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee ~~to request additional information on agenda items.~~ to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

Agenda Dissemination to Members of the Public

Any agenda and related materials distributed to the Board shall be made available to the public upon request without delay. Only those documents which are disclosable public records under the Public Records Act and which relate to an agenda item scheduled for the open session portion of a regular meeting shall be made available to the public.

~~Any documents prepared by the district or the Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any documents prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act.~~

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public.

In addition, the Superintendent or designee shall post the agenda on the homepage of the district web site. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the district's agenda management platform in accordance with Government Code 54954.2. When the district utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the web site with the district's agendas, and the current agenda shall be the first available.

If a document which relates to an open session agenda item of a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board. ~~provided that the document is a public record under the Public Records Act and relates to an agenda item for an open session of a regular Board meeting. The Superintendent or designee may also post the document on the district's web site in a position and manner that makes it clear that the document relates to an agenda item for an upcoming meeting.~~

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first.

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year.

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act.

Legal Reference:

EDUCATION CODE

35144 Special meetings

35145 Public meetings

35145.5 Right of public to place matters on agenda

GOVERNMENT CODE

6250-6270 Public Records Act

53635.7 Separate item of business

54954.1 Mailed agenda of meeting

54954.2 Agenda posting requirements; board actions

54954.3 Opportunity for public to address legislative body

54954.5 Closed session item descriptions

54956.5 Emergency meetings

54957.5 Availability of public records

54960.2 Challenging board actions; cease and desist

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.160 Effective communications

36.303 Auxiliary aids and services

COURT DECISIONS

Mooney v. Garcia, (2012) 207 Cal.App.4th 229

Caldwell v. Roseville Joint Union High School District, 2007 U.S. Dist. LEXIS 66318

ATTORNEY GENERAL OPINIONS

99 Ops. Cal. Atty. Gen. 11 (2016)

78 Ops.Cal.Atty.Gen. 327 (1995)

Date Board Bylaw Adopted by Board: March 24, 2015

Revised:

(3/08 11/12) 12/18

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

BOARD SELF-EVALUATION

BB 9400

Board Bylaws

The Governing Board shall annually conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals,

The evaluation may address any area of Board responsibility, including, but not limited to, Board performance in relation to vision setting, curriculum, personnel, finance, policy development, collective bargaining, community relations, and advocacy. The evaluation may also address objectives related to Board meeting operations, relationships among Board members, relationship with the Superintendent, understanding of Board and Superintendent roles and responsibilities, communication skills, or other governance or boardsmanship skills.

The Board shall evaluate itself as a whole. Individual Board members are also expected to use the evaluation process as an opportunity to assess and set goals for their own personal performance.

Each year, the Board, with assistance from the Superintendent, shall determine an evaluation method or instrument that measures key components of board responsibility and previously identified performance objectives. Visual and/or audio recordings of a Board meeting may only be used as an evaluation tool when consent is given by all Board members.

Any discussion involving the Board's self-evaluation shall be conducted in open session.

At the request of the Board, a facilitator may be used to assist with the evaluation process. The Board may invite the Superintendent or other individual(s) with pertinent information to provide input into the evaluation process.

Following the evaluation, the Board shall set goals, define and/or refine protocols, and establish priorities and objectives for the following year's evaluation. The Board shall also develop strategies for strengthening Board performance based on identified areas of need, including, but not limited to, Board trainings such as those offered by the California School Boards Association.

Legal Reference:

GOVERNMENT CODE

54950-54963 Brown Act; board self-evaluations not covered

Date Adopted by the Board:

Laguna Beach Unified School District

21. ACTION

March 12, 2019

Approval: Acceptance of the 10-Year Facilities Master Plan Update; a Dynamic Living Document that is Updated on an Annual Basis and Serves as a Planning Tool to Reflect Current Progress and Alterations from Changing Conditions and District Needs

Proposal

Staff proposes the Board of Education accept the 10-year Facilities Master Plan (FMP) Update for 2019. It is a dynamic living document that is updated on an annual basis and serves as a planning tool to reflect current progress and alterations from changing conditions and District needs.

Background

The Board approved a Ten Year Facilities Master Plan on January 27, 2015. The plan consists of large repair/maintenance projects, including roofing and mechanical replacements, as well as proposed capital projects such as classroom additions. Staff presented updates and proposed revisions to the current 2018 Facilities Master Plan at the February 12, 2019 Board meeting. The following significant updates and revisions to the plan were identified and discussed:

- Enrollment projections have been updated to reflect the 2018 actual enrollment figures as of October. The projections from last year were very close to the actual enrollment at the beginning of the 2018 school year, and accounts for the larger cohort anomaly in 8th grade.
- Significant added projects by site included:

<u>SITE</u>	<u>DESCRIPTION</u>	<u>SCHEDULE</u>
El Morro E.S.	Playground Replacement	Summer 2020
Top of the World E.S.	Kindergarten Fence Replacement	Summer 2019
Thurston M.S.	Slope Repairs	Summer 2019 & 2020
Laguna Beach H.S.	Theater and Breezeway Restroom Replacement of Finishes	Summer 2019
District Office	Building Renovation	2025

- CIP projects at Thurston Middle School, Laguna Beach High School and the District Office were updated to reflect current needs, funding, and schedules.
- Funding information by source and planned use was reviewed for the current and future years.

Budget Impact

Approval of the plan as presented will be funded through the annual contributions to the Capital Improvement Fund (4042), and the Facilities Repair & Replacement Fund (4040).

Recommended Action

Staff recommends the Board of Education accept the 10-year Facilities Master Plan Update to be used as a planning tool and updated at least annually, to reflect current progress and alterations from changing conditions and District needs.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT



El Morro Elementary School



Top of the World Elementary School



Thurston Middle School



Laguna Beach High School



District Office

2019

Facilities Master Plan Update

March 12, 2019

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

FACILITIES MASTER PLAN UPDATE

INTRODUCTION

The Laguna Beach Unified School District currently owns and maintains roughly 312,400 square feet of building space, which is comprised of four schools, district offices, and a warehouse facility. In January of 2015, facilities staff developed a 10-year facilities plan that identified maintenance projects, capital improvement projects, as well as major repair and replacement projects. The scope and timing of the projects was based on 3 primary sources of feedback:

- Facility Condition Assessment (2014)
- Online Community Survey
- Principal Feedback (Ongoing)

This report is intended to serve as an update to the 2018 Facilities Master Plan, which will reflect the projects completed to date, as well as identify potential new projects and modifications based on the continuous feedback obtained over the past year. The matrix below provides a status for projects planned for completion in 2018/19.

Site Name	Planned Project	Completed (Yes or No)	Project Notes
El Morro	Renovate existing playfield and improve irrigation	Yes	Completed summer of 2018
	Re-key all locks and doors throughout site	Yes	Completed summer of 2018
	Upgrade HVAC and controls rooms 42-49	Yes	Completed summer of 2018
	Paint building exterior trim	Yes	Completed summer of 2018

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Site Name	Planned Project	Completed (Yes or No)	Project Notes
Top of the World	Flooring replacements in kindergarten rooms	Yes	Completed summer of 2018
	Upgrade HVAC and controls at 3000 building	Yes	Completed summer of 2018
	Re-key all locks and doors throughout site	No	Planned Installation Spring 2019
	Building & Classroom Signage Replacement	No	Planned Installation Spring 2019

Site Name	Planned Project	Completed (Yes or No)	Project Notes
Thurston Middle School	Roof system replacement	Yes	Completed summer of 2018
	Asphalt repair, seal and stripe	Yes	Completed summer of 2018
	Flooring replacements in Admin building	No	Deferred Installation until Summer 2020
	Paint building exterior trim	Yes	Completed summer of 2018
	Cafeteria building sewer line replacement	Yes	Completed summer of 2018

Site Name	Planned Project	Completed (Yes or No)	Project Notes
Laguna Beach High School	Roof system replacement	Yes	Completed summer of 2018
	Upgrade HVAC and controls (energy efficiency)	Yes	Completed winter of 2018
	Asphalt repair, seal and stripe	Yes	Completed summer of 2018
	Flooring replacements	Yes	Completed summer of 2018
	Paint building exterior trim	Yes	Completed summer of 2018
	Replace deck coatings on second level walkways	Yes	Completed summer of 2018
	Upgrade HVAC and controls	Yes	Completed summer of 2018
	Stadium Restroom-Storage Building	Yes	Completed winter of 2018
	Theater ADA Upgrades project	Yes	Completed winter of 2018
	Main Quad Modernization	No	Defer until Admin Office project

Site Name	Planned Project	Completed (Yes or No)	Project Notes
District Office	Asphalt repair, seal and stripe	Yes	Completed summer of 2018
	Paint building exterior	Yes	Completed summer of 2018
	Warehouse facility floor and wall repairs	Yes	Completed summer of 2018
	HVAC replacement at Data Center	Yes	Completed summer of 2018

The master plan update provides revised project completion dates for projects deferred until a later start date, modifications to existing planned projects and also the addition of new projects proposed to be added to the plan.

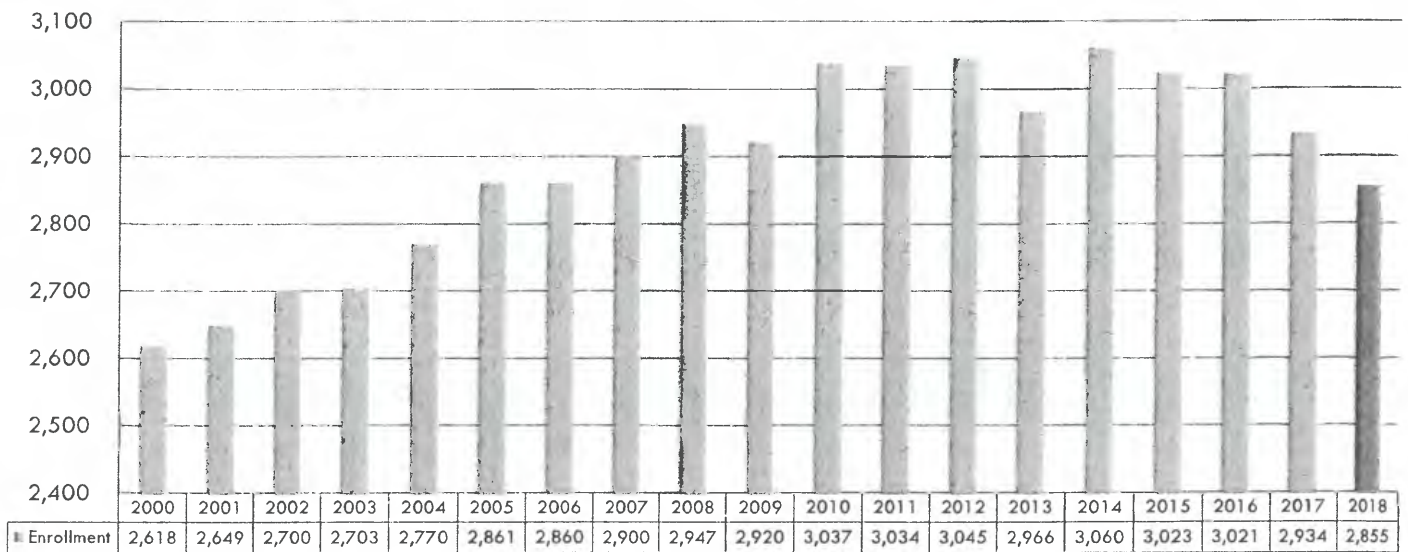
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DEMOGRAPHIC DATA

Looking back at historical enrollment, going as far back as the late 1960's, the district has experienced a steady rise and fall in terms of total enrollment. In the late 1960's through the early 80's the district had similar total enrollments as today. From 1982 through 1992 the enrollment fell steadily to roughly 2,000 students and then from 1992 through 2010 the enrollment grew a stable pace to about 3,000. The enrollment has remained stable and has slightly declined to roughly 2,850 total students.

Enrollment



Projecting enrollment requires a complex mix of historical data, analysis and projection of existing trends, as well as making specific assumptions about the future. In general, the further out the projections go (in terms of years), the less reliable they tend to be. Therefore, it is recommended that projections be updated annually to better assess ongoing demographic changes. For a district like Laguna Beach USD, where all existing schools are landlocked, it will be of particular importance to maintain enrollment projections so that capacity needs can be addressed before it becomes an issue.

A school's capacity is derived from multiple differentiating factors and is as much effected by the number and type of programs being offered as it is by the total number of students in attendance. An example of an irregular capacity calculation is a Special Day Class (SDC) that will be housed in a regular classroom (in terms of size) but will only have approximately 10 students enrolled.

ENROLLMENT PROJECTIONS

Below is the current enrollment projection, by school and grade levels, for Laguna Beach Unified School District. The current year is highlighted in blue and the first year of the projection is yellow:

El Morro Elementary School

Grade	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
TK	27	26	17	21	20	20	21	21	21	20	20	20	20	20
K	59	55	52	67	62	63	63	63	63	63	63	62	62	62
1	80	76	67	60	74	76	77	77	77	77	76	76	76	75
2	75	74	73	61	56	70	71	72	75	75	75	74	74	74
3	84	88	80	77	65	60	80	76	77	79	80	79	79	79
4	100	91	81	78	77	65	60	78	76	77	79	80	79	79
5	114	103	89	84	79	77	66	61	82	76	77	80	80	80
Subtotals	539	513	459	448	433	431	438	448	471	467	470	471	470	469
SDC	22	19	13	14	12	12	10	14	15	15	15	15	15	15
Totals	561	532	472	462	445	443	448	462	486	482	485	486	485	484
Capacity	678	678	678	678	678	678	678	678	678	678	678	678	678	678
Open Seats	117	146	206	216	233	235	230	216	192	196	193	192	193	194

Top of the World Elementary School

Grade	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
K	67	71	72	75	74	76	76	76	76	75	75	75	74	74
1	92	84	86	82	87	86	87	88	88	88	87	87	86	86
2	103	110	90	90	87	92	91	93	91	91	90	90	89	89
3	110	104	115	96	96	93	98	97	98	97	94	93	97	96
4	125	118	112	117	101	101	98	104	99	101	99	96	96	99
5	139	121	112	111	117	99	100	97	103	99	100	99	96	95
Subtotals	636	608	595	578	569	554	557	562	562	558	552	547	545	546
SDC	0	0	8	7	7	7	7	7	7	7	7	7	7	7
Totals	636	608	595	578	582	570	578	583	579	578	581	585	592	546
Capacity	672	672	672	672	672	672	672	672	672	672	672	672	672	672
Open Seats	36	64	77	94	103	118	115	110	110	114	120	125	127	126

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Thurston Middle School

Grade	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
6	231	277	240	207	205	208	184	175	169	197	186	188	190	187
7	224	248	283	254	219	216	220	294	180	181	212	200	202	204
8	263	235	252	282	261	224	222	226	197	182	184	214	203	205
Subtotals	718	760	775	743	685	648	626	595	546	560	582	602	595	596
SDC	4	6	6	5	5	4	4	4	4	4	4	4	4	4
Totals	722	766	781	748	690	652	630	599	550	564	586	606	599	600
Capacity	826	826	826	826	826	826	826	826	826	826	826	826	826	826
Open Seats	104	60	45	78	136	174	196	227	276	262	240	220	227	226

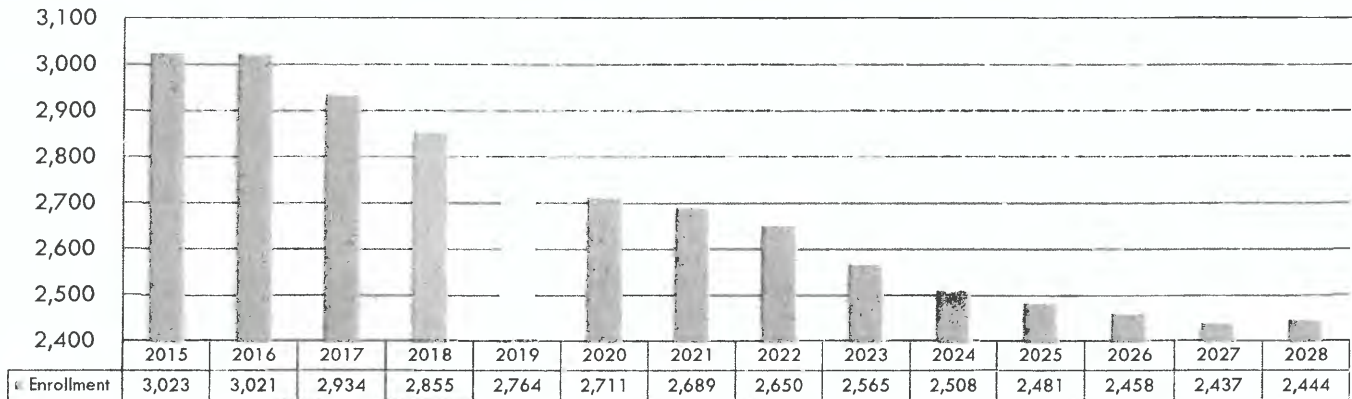
Laguna Beach High School

Grade	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
9	307	277	242	258	296	272	233	231	235	205	189	191	223	211
10	280	316	269	242	259	296	273	234	231	235	205	189	191	223
11	244	276	305	267	239	256	293	270	232	230	233	204	188	190
12	266	243	265	294	260	232	249	286	264	229	226	230	201	185
Subtotals	1097	1112	1081	1061	1054	1056	1048	1021	962	899	853	814	803	809
SDC	7	3	5	6	6	6	6	6	5	5	5	5	5	5
Totals	1104	1115	1086	1067	1060	1062	1054	1027	967	904	858	819	808	814
Capacity	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155
Open Seats	51	40	69	88	95	93	101	128	188	251	297	336	347	341

Totals

Grade	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
TK	27	26	17	21	20	20	21	21	21	20	20	20	20	20
K	126	126	124	142	136	139	139	139	139	138	138	137	136	136
1	172	160	153	142	161	162	164	165	165	165	163	163	162	161
2	178	184	163	151	143	162	162	165	166	166	165	164	163	163
3	194	192	195	173	161	153	178	173	175	176	174	172	176	175
4	225	209	193	195	178	166	158	182	175	178	178	176	175	178
5	253	224	201	195	196	176	166	158	185	175	177	179	176	175
6	231	277	240	207	205	208	184	175	169	197	186	188	190	187
7	224	248	283	254	219	216	220	194	180	181	212	200	202	204
8	263	235	252	282	261	224	222	226	197	182	184	214	203	205
9	307	277	242	258	296	272	233	231	235	205	189	191	223	211
10	280	316	269	242	259	296	273	234	231	235	205	189	191	223
11	244	276	305	267	239	256	293	270	232	230	233	204	188	190
12	266	243	265	294	260	232	249	286	264	229	226	230	201	185
Subtotals	2990	2993	2902	2823	2734	2682	2662	2619	2534	2477	2450	2427	2406	2413
SDC	33	28	32	32	30	29	27	31	31	31	31	31	31	31
Totals	3023	3021	2934	2855	2764	2711	2689	2650	2565	2508	2481	2458	2437	2444
Capacity	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331
Open Seats	308	310	397	476	567	620	642	681	766	823	850	873	894	887

ENROLLMENT PROJECTIONS CHART



SITE FEEDBACK

Proposed Project Changes and Additions

The 2019 master plan update includes several changes in projects that were approved in the 2018 update. The changes include delaying, combining, adding, and reducing potential scope of some projects that are planned over the next 10 years.

- **Delaying Projects** – Projects are delayed as a result of facility inspections that show the expected life, or need for repair/replacement, are beyond what was initially forecasted.
- **Combining Projects** – Projects are combined when they are of similar scope and/or proximity and will result in cost savings or time savings to mitigate the impact on each site.
- **Adding Projects** – Projects are added to the master plan list primarily based on site feedback.
- **Reducing Scope of Projects** – Projects are reduced in scope as a result of facility inspections that show less of a need for improvement than was anticipated, or the ability to complete all or most of the work using in house staff is possible.

PROPOSED PROJECT ADDITIONS

Significant proposed changes to the 2019 facilities master plan are identified below. Roofing replacements remain a high priority and modernization of interior finishes are planned to be completed with 4 CLE classroom modernization projects and will be funded with the routine maintenance account. District-wide re-keying is in progress and planned to be completed summer of 2019. HVAC system replacements are identified for units which require ongoing maintenance services which result in costs that exceed annualized replacement costs for a new system.

EL MORRO ELEMENTARY SCHOOL

Summer 2019

- Add storm drain modifications at 40's classrooms.
- Add MPR replacement of interior finishes including painting and wallcovering.
- Modify playground rubber replacement to include the kindergarten area for summer of 2019 and defer the replacement at the elementary playground area until summer 2020 when the playground structure can be replaced at the same time.

Summer 2020

- Change asphalt seal and strip parking lots from summer 2019 to summer 2020. The asphalt is in good repair and service can be deferred one additional year.
- Add elementary playground structure replacement. The playground is at the end of life cycle and requires replacement.

Summer 2021

- Add replacement of interior finishes and classroom windows with energy efficient low E type.
- Add installation of a site networked HVAC control system to control all HVAC systems through a remote web based platform. System lowers service costs and provides for energy conservation.

Summer 2022

- Add replacement of interior finishes and classroom windows with energy efficient low E type.

Summer 2023

- Add replacement of interior classroom ceilings. The 12"x12" acoustical ceiling tiles are not mechanically fastened and require replacement.

-

Summer 2024

- Add flooring replacements.

Summer 2025

- Add replacement of interior finishes.

TOP OF THE WORLD ELEMENTARY SCHOOL

Summer 2018

- Change rekey of site from summer 2019 to the spring of 2019.
- Add signage replacement to spring of 2019 to install at the same time as rekey.

Summer 2019

- Add installation of a site networked HVAC control system to control all HVAC systems through a remote web based platform. System lowers service costs and provides for energy conservation.
- Add the replacement of the kindergarten area security fence and fabric.
- Add storm water drainage modifications.

Summer 2023

- Add replacement of exterior finishes.

Summer 2024

- Revise site utility replacement to occur over the summer of 2024 and also summer 2025.

Summer 2025

- Add playground structure replacement and change playground surface replacement to completed summer of 2025.

THURSTON MIDDLE SCHOOL

Summer 2019

- Defer roof system replacement planned for summer 2019 until summer of 2020.
- Revise the Classroom/Field Modernization project to start summer 2020 and finish summer 2021. Increase project cost to be \$4,000,000 and include estimated project costs over three fiscal years 2019/20, 2020/21 and 2021/2022.
- Add repair of slope drainage systems to summer 2019 and also summer 2020.

Summer 2020

- Change fire alarm replacement to be completed summer 2020.

Summer 2021

- Change parking lot asphalt seal and stripe and also the replacement of the bluetop surface coating until summer 2021 so that it is completed at the end of the Field/Classroom Modernization project.

Summer 2022

- Add replacement of interior finishes.

Summer 2023

- Add flooring replacements.

Summer 2025

- Add replacement of interior finishes.

LAGUNA BEACH HIGH SCHOOL

Summer 2018

- Revise Main Quad Modernization project to be completed 2023/24. The contractor quoted costs for the conceptual plan exceeded the approved budget and it is recommended to increase the budget from \$200,000 to \$400,000 and defer the project.

Summer 2019

- Add Theater interior/exterior finishes replacement.
- Add Breezeway and Breezeway Restroom renovation. Plumbing is in need of replacement.

Summer 2020

- Add Stadium main bleacher guardrail fence replacement.
- Add 30's building restroom renovation.

Summer 2021

- Add 80's building restroom renovation.
- Add replacement of baseball field foul ball netting system and painting of poles.

Summer 2022

- Change fire alarm replacement to be completed by summer of 2022.
- Add Main Bleacher restroom renovation.

Summer 2023

- Change Admin Office Renovation to be completed in 2023/24 to allow for adequate funding to be available for the project.

DISTRICT OFFICE

Summer 2019

- Add HVAC system replacement at 90's Training Room.

Summer 2020

- Add restroom renovations.

Summer 2021

- Add plumbing system replacements.

Summer 2025

- Add District Office renovation project. The District Office is in need of enhancements to allow for the facility to meet the needs of the District. Modifications may include improved restrooms, meeting areas, circulation, storage, work space, and the replacement of mechanical, electrical, and plumbing systems to bring the building up to current building codes.

FACILITIES PLAN UPDATE

Definitions and Explanation of Chart

The projects are identified in the year planning begins (in some cases construction may occur in the subsequent school year).

Project:	General scope of work included in the proposed construction activity.
Planning:	Timeframe in which the project scope is developed. Includes some or all of the following: scope development, design professional(s) procurement, inspector and/or testing lab procurement, job walks, and Board approval of contracts/bids.
Construction:	Anticipated completion time for proposed project.
Actual Completion:	Time in which construction was actually complete.
Estimated Cost:	Cost estimate for scope of work contained within project. The majority of the cost estimates are from the 2014 FCA, but may also reflect staff updates and/or consultants (i.e. adding 30% to cover potential soft costs related complex projects). The estimates are considered a "rough order of magnitude" (ROM) and actual costs may range +/- 50%. Once a project is approved facilities will work diligently to maximize dollars spent and limit total cost.
Actual Cost:	The total cost to complete each project once completed.
Funding Sources:	The anticipated funding source to be used for each project.

The timeframe used in the facilities plan reflect the "school year" in which the activities are planned to occur in. The timing is also consistent with "fiscal year" (July 1 through June 30).

Some maintenance activities are performed by in-house maintenance staff. Examples of the type of work performed by in-house maintenance staff are interior and exterior wall repairs, plumbing repairs, miscellaneous painting, etc. The costs for these items are funded through routine maintenance and are ongoing at each facility to keep the facilities in good repair.

El Morro Elementary School

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
2014/15 School Year											
Replace damaged restroom partitions	Winter 2014	Winter 2014	Winter 2015	\$1,490	\$1,490	X					
Flooring replacements in B building	Winter 2014	Winter 2014	Winter 2014	\$33,945	\$33,945	X					
Repair kitchen plumbing drainage	Winter 2014	Winter 2014	Winter 2014	\$5,000	\$2,775	X					
TOTALS				\$40,435	\$38,210						
2015/16 School Year											
Flooring replacements in A, B, C and E buildings	Spring 2015	Summer 2015	Summer 2015	\$100,000	\$76,109	X					
Add air conditioning to A, B, C, and E buildings	Spring 2015	Summer 2015	Summer 2015	\$500,000	\$196,978			X			
TOTALS				\$600,000	\$273,087						
2016/17 School Year											
Add shade structures at blacktop and behind 2-story building	Spring 2015	Summer 2016	Summer 2016	\$300,000	\$71,379			X			
Flooring replacements in E and H buildings	Spring 2016	Summer 2016	Summer 2016	\$100,000	\$12,967	X					
Upgrade lighting and controls (energy efficiency)	Spring 2015	Summer 2015	Spring 2017	\$416,000	\$725,024		X			X	
Repair exterior finishes and paint exterior	Spring 2015	Summer 2016	Summer 2016	\$60,000	N/A	X					
TOTALS				\$876,000	\$809,370						
2017/18 School Year											
Replace roof systems at covered walkways and rain gutters throughout	Fall 2016	Summer 2017	Summer 2017	\$455,000	\$186,345		X				
Improve drainage and plumbing throughout site	Fall 2016	Summer 2017	Summer 2017	\$100,000	\$32,000	X					
Slurry seal and stripe asphalt play area and fire lane	Spring 2017	Summer 2017	Summer 2017	\$45,000	\$25,200	X					
TOTALS				\$650,000	\$243,545						
2018/19 School Year											
Renovate existing playfield and improve irrigation	Spring 2018	Summer 2018	Summer 2018	\$15,000	\$13,989	X					
Re-key all locks and doors throughout site	Spring 2018	Summer 2018	Summer 2018	\$60,000	\$46,051	X					
Upgrade HVAC and controls rooms 42-49	Spring 2018	Summer 2018	Summer 2018	\$120,000	\$97,614	X					
Paint building exterior trim	Spring 2018	Summer 2018	Summer 2018	\$45,000	\$48,610	X					
TOTALS				\$290,000	\$206,264						
2019/20 School Year											
Roof system replacement at 50's/Admin/MPR	Spring 2019	Summer 2019		\$428,000			X				
Service, repair, replace rubberized play surface Kinder	Spring 2019	Summer 2019		\$25,000		X					
Replace/Modify HVAC at 50's/Admin/MPR	Spring 2019	Summer 2019		\$160,000		X					
Storm water drainage modifications at 40's	Spring 2019	Summer 2019		\$15,000		X					
MPR replace wall covering and paint	Spring 2019	Summer 2019		\$20,000		X					
TOTALS				\$648,000							
2020/21 School Year											
Roof system replacement	Spring 2020	Summer 2020		\$365,700			X				

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Elementary Playground Rubber Surface Replacement	Spring 2020	Summer 2020		\$105,000		X					
Elementary Playground Replacement	Spring 2020	Summer 2020		\$125,000		X					
Asphalt seal and stripe parking lot	Spring 2020	Summer 2020		\$20,000		X					
TOTALS				\$615,700							
2021/22 School Year											
Roof system replacement	Spring 2021	Summer 2021		\$246,100			X				
Interior finishes replacements	Spring 2021	Summer 2021		\$30,000		X					
Renovate existing landscape and improve irrigation	Spring 2021	Summer 2021		\$30,000		X					
Exterior Window Replacements	Spring 2021	Summer 2021		\$80,000		X					
Upgrade/replace fire alarm system	Spring 2021	Summer 2021		\$80,000		X					
Replace HVAC Controls with Integrated System	Spring 2021	Summer 2021		\$40,000		X					
TOTALS				\$506,100							
2022/23 School Year											
Asphalt seal and stripe play area and fire lane	Spring 2022	Summer 2022		\$40,000		X					
Exterior Window Replacements	Spring 2022	Summer 2022		\$80,000		X					
Interior finishes replacements	Spring 2022	Summer 2022		\$80,000		X					
TOTALS				\$200,000							
2023/24 School Year											
Ceiling Replacements	Spring 2023	Summer 2023		\$220,000		X					
TOTALS				\$220,000							
2024/25 School Year											
Asphalt seal and stripe parking lots	Spring 2024	Summer 2024		\$25,000		X					
Flooring replacements	Spring 2024	Summer 2024		\$100,000		X					
TOTALS				\$125,000							
2025/26 School Year											
Interior finishes replacements	Spring 2025	Summer 2025		\$125,000		X					
TOTALS				\$125,000							

Top of the World Elementary School

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
2014/15 School Year											
Replace damaged restroom partitions	Winter 2014	Winter 2014	Winter 2014	\$2,810	\$2,810	X					
Flooring replacements in 2000's and 3000's	Winter 2014	Sumer 2015	Summer 2015	\$132,938	\$150,766	X					
Frame in MDF room at front of school	Winter 2014	Spring 2015	Spring 2015	\$15,000	\$6,000	X					
Repair/replace pavements throughout site (Phase 1)	Winter 2014	Spring 2015	Spring 2015	\$10,000	\$8,270	X					

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Replace roofing on 2000 and 3000 buildings	Spring 2015	Summer 2015	Summer 2015	\$260,000	\$400,172	X					
TOTALS				\$420,748	\$568,018						
2015/16 School Year											
Replace wood chips with rubberized play surface	Spring 2015	Summer 2015	Winter 2016	\$110,000	\$80,031	X					
Retaining wall maintenance and repairs	Spring 2015	Summer 2015	Summer 2015	\$50,000	\$46,175	X					
TOTALS				\$160,000	\$126,206						
2016/17 School Year											
Roof system replacement MPR and Admin	Spring 2016	Summer 2016	Summer 2016	\$450,000	\$447,849		X				
Upgrade lighting and controls (energy efficiency)	Spring 2015	Summer 2016	Spring 2017	\$300,000	\$520,209		X			X	
TOTALS				\$750,000	\$968,058						
2017/18 School Year											
Replace CLC portables and add music building	Winter 2015	Summer 2016	Winter 2018	\$2,100,000	\$2,331,613			X			
Renovate existing playfield and improve irrigation	Spring 2015	Summer 2015	Fall 2017	\$265,000	\$10,245	X					
Repair/replace pavements throughout site (Phase 2)	Spring 2016	Summer 2016	Winter 2018	\$140,000	\$23,510	X					
TOTALS				\$2,505,000	\$2,365,368						
2018/19 School Year											
Flooring replacements in kindergarten rooms	Spring 2018	Summer 2018	Summer 2018	\$40,000	\$39,727	X					
Upgrade HVAC and controls at 3000 building	Spring 2018	Summer 2018	Summer 2018	\$165,000	\$127,699	X					
Re-key all locks and doors throughout site	Fall 2018	Spring 2019		\$80,000		X					
Building & Classroom Signage Replacement	Fall 2018	Spring 2019		\$20,000		X					
TOTALS				\$305,000	\$167,426						
2019/20 School Year											
Upgrade/replace fire alarm system	Fall 2018	Summer 2019		\$80,000		X					
Replace HVAC systems at 2000 building	Fall 2018	Summer 2019		\$140,000		X					
Replace HVAC controls with integrated system	Fall 2018	Summer 2019		\$25,000		X					
Replace kindergarten security fence	Fall 2018	Summer 2019		\$65,000		X					
Storm water drainage modifications	Fall 2018	Summer 2019		\$30,000		X					
TOTALS				\$340,000							
2020/21 School Year											
Upgrade HVAC at Kinder, Admin, MPR	Fall 2019	Summer 2020		\$144,000		X					
Flooring replacements in Admin/Library	Spring 2020	Summer 2020		\$60,000		X					
TOTALS				\$204,000							
2021/22 School Year											
Upgrade HVAC and controls at 6000 building	Fall 2020	Summer 2021		\$80,000		X					
Interior finishes replacement	Spring 2021	Summer 2021		\$60,000		X					
TOTALS				\$140,000							
2022/23 School Year											

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Asphalt repair, seal and stripe	Spring 2022	Summer 2022		\$45,000		X					
Upgrade HVAC and controls	Spring 2022	Summer 2022		\$60,000		X					
Repair/replace exterior doors, finishes and paint	Fall 2021	Summer 2022		\$125,000		X					
TOTALS				\$230,000							
2023/24 School Year											
Site utility system replacement	Fall 2022	Summer 2023		\$350,000		X					
TOTALS				\$350,000							
2024/25 School Year											
Site utility system replacement	Fall 2023	Summer 2024		\$350,000		X					
TOTALS				\$350,000							
2025/26 School Year											
Interior finishes replacements	Spring 2025	Summer 2025		\$125,000		X					
Playground surface replacements	Spring 2025	Summer 2025		\$90,000		X					
Playground structure replacements	Spring 2025	Summer 2025		\$125,000		X					
TOTALS				\$340,000							

Thurston Middle School

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
2014/15 School Year											
Replace damaged restroom partitions	Winter 2014	Winter 2014	Winter 2015	\$12,690	\$12,690	X					
Flooring replacements in 1101 and 1102	Winter 2014	Winter 2014	Winter 2014	\$12,301	\$12,301	X					
Replace sinks in boys/girls restrooms	Winter 2014	Winter 2014	Winter 2014	\$15,000	\$14,860	X					
Add striping at PE asphalt area	Winter 2014	Winter 2015	Winter 2015	\$10,000	\$7,350	X					
Add artificial turf to existing quad area	Winter 2014	Spring 2015	Spring 2015	\$45,000	\$55,996	X					
TOTALS				\$94,991	\$103,197						
2015/16 School Year											
Repair/replace pavements throughout site	Spring 2016	Summer 2016	Summer 2016	\$60,000	\$7,950	X					
Site gas system replacement	Spring 2016	Spring 2016	Summer 2016	\$600,000	\$618,155						
TOTALS				\$660,000	\$626,105						
2016/17 School Year											
Upgrade lighting and controls (energy efficiency)	Spring 2015	Summer 2016	Spring 2017	\$200,000	\$599,790		X			X	
Upgrade HVAC and controls (energy efficiency)	Spring 2015	Summer 2016	Summer 2017	\$852,980	\$1,126,229		X				
TOTALS				\$1,052,980	\$1,726,019						
2017/18 School Year											

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Replace roofing on 4101, 4102, 209-217 and Library/Cafeteria buildings	Spring 2017	Summer 2017	Summer 2017	\$215,000	\$204,367		X				
Resurface gymnasium flooring	Spring 2017	Summer 2017	Summer 2017	\$5,000	\$3,300	X					
TOTALS				\$220,000	\$207,667						
2018/19 School Year											
Roof system replacement	Spring 2018	Summer 2018	Summer 2018	\$280,710	\$297,345		X				
Asphalt repair, seal and stripe	Spring 2018	Summer 2018	Summer 2018	\$25,000	\$9,320	X					
Flooring replacements in Admin building	Spring 2018	Summer 2018		\$60,000	\$0	X					
Paint building exterior trim	Spring 2018	Summer 2018	Summer 2018	\$50,000	\$47,930	X					
Cafeteria building sewer line replacement	Spring 2018	Summer 2018	Summer 2018	\$45,000	\$9,650	X					
TOTALS				\$460,710	\$364,245						
2019/20 School Year											
Re-key all locks and doors throughout site	Fall 2018	Summer 2019		\$80,000			X				
Classroom/Field Modernization project	Fall 2018	Summer 2020		\$800,000				X	X		
Interior finishes replacements	Spring 2019	Summer 2019		\$80,000		X					
Repair slope drainage	Spring 2019	Summer 2019		\$40,000		X					
TOTALS				\$1,000,000							
2020/21 School Year											
Roof system replacement	Spring 2019	Summer 2020		\$401,700			X				
Classroom/Field Modernization project	Fall 2018	Summer 2020		\$2,400,000				X	X		
Repair slope drainage	Spring 2020	Summer 2020		\$40,000		X					
Upgrade/replace fire alarm system	Spring 2020	Summer 2020		\$100,000		X					
TOTALS				\$2,941,700							
2021/22 School Year											
Upgrade HVAC and controls	Spring 2021	Summer 2021		\$150,000		X					
Classroom/Field Modernization project	Fall 2018	Summer 2020		\$800,000				X	X		
Asphalt repair, seal and stripe	Spring 2021	Summer 2021		\$40,000		X					
Replace basketball court bluetop coating system	Spring 2021	Summer 2021		\$40,000		X					
Roof system replacement	Fall 2020	Summer 2021		\$196,500			X				
TOTALS				\$1,226,500							
2022/23 School Year											
Upgrade HVAC and controls	Spring 2022	Summer 2022		\$60,000		X					
Interior finishes replacements	Spring 2022	Summer 2022		\$80,000		X					
Replace synthetic turf at quad area	Spring 2022	Summer 2022		\$120,000		X					
TOTALS				\$260,000							
2023/24 School Year											
Upgrade HVAC and controls	Spring 2023	Summer 2023		\$60,000		X					

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Flooring replacements	Spring 2023	Summer 2023		\$80,000		X					
TOTALS				\$140,000							
2024/25 School Year											
Asphalt seal and stripe	Spring 2024	Summer 2024		\$35,000		X					
TOTALS				\$35,000							
2025/26 School Year											
Interior finishes replacements	Spring 2025	Summer 2025		\$125,000		X					
TOTALS				\$125,000							

Laguna Beach High School

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
2014/15 School Year											
Replace damaged restroom partitions	Winter 2014	Winter 2014	Spring 2015	\$6,110	\$6,110	X					
Flooring replacements in rooms 51-54	Winter 2014	Winter 2014	Winter 2014	\$26,265	\$26,265	X					
Replace exterior wheelchair lifts	Winter 2014	Winter 2014	Winter 2015	\$55,000	\$65,560	X			X		
Perimeter slope improvements	Winter 2014	Winter 2014	Winter 2014	\$200,000	\$133,700	X					
TOTALS				\$287,375	\$231,635						
2015/16 School Year											
Replace broken elevator near stadium	Winter 2014	Spring 2015	Summer 2015	\$200,000	\$150,000	X			X		
Tennis court improvements	Winter 2014	Summer 2015	Fall 2015	\$1,200,000	\$1,245,978			X			X
Repair retaining wall at tennis court #6	Winter 2014	Spring 2015	Summer 2015	\$430,000	\$455,000	X					X
Replace roofing at 40's, 50's and 70's buildings	Spring 2015	Summer 2015	Summer 2015	\$341,000	\$400,073	X					
Expand music room and improve acoustics in 50's	Spring 2015	Summer 2015	Summer 2015	\$100,000	\$42,257	X					
TOTALS				\$2,271,000	\$2,293,308						
2016/17 School Year											
Renovate library for added instructional space	Spring 2015	Summer 2016	Summer 2016	\$450,000	\$244,029	X		X			X
Stadium track/turf replacement & drainage	Spring 2015	Summer 2016	Summer 2016	\$3,200,000	\$2,128,575			X			X
Flooring replacements in 80's	Fall 2015	Spring 2016	Summer 2016	\$92,637	\$47,250	X					
Upgrade lighting and controls (energy efficiency)	Spring 2015	Summer 2016	Spring 2017	\$350,000	\$599,790		X			X	X
Flooring replacements in 40's and 70's	Fall 2015	Summer 2016	Summer 2016	\$165,000	\$80,249	X					
Repair, refinish, paint exterior walls and posts	Fall 2015	Summer 2016	Summer 2016	\$80,000	\$147,719	X					
Replace PA System	Spring 2016	Summer 2016	Summer 2016	\$120,000	\$101,672		X				
TOTALS				\$4,457,637	\$3,349,284						
2017/18 School Year											

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Pavement repairs and replacements	Fall 2015	Spring 2016	Summer 2017	\$8,000	\$3,895	X					
Repair/replace exterior windows	Spring 2016	Summer 2016	Summer 2017	\$210,000	\$11,029	X					
Flooring replacements in building 20's and 30's	Fall 2016	Summer 2017	Summer 2017	\$185,000	\$50,281	X					
Resurface tennis courts	Spring 2017	Summer 2017	Fall 2017	\$50,000	\$28,170	X					X
TOTALS				\$453,000	\$93,375						
2018/19 School Year											
Roof system replacement	Spring 2018	Summer 2018	Summer 2018	\$408,730	\$357,600		X				
Upgrade HVAC and controls (energy efficiency)	Spring 2015	Summer 2018	Winter 2019	\$1,126,229	\$206,596		X				
Asphalt repair, seal and stripe	Summer 2018	Spring 2019	Spring 2019	\$15,000	\$14,200	X					
Flooring replacements	Spring 2018	Summer 2018	Summer 2018	\$60,000	\$72,599	X					
Paint building exterior trim	Spring 2018	Summer 2018	Summer 2018	\$50,000	\$57,826	X					
Replace deck coatings on second level walkways	Spring 2018	Summer 2018	Summer 2018	\$25,000	\$21,770	X					
Upgrade HVAC and controls	Spring 2018	Summer 2018	Summer 2018	\$150,000	\$73,611	X					
Stadium Restroom-Storage Building	Fall 2017	Summer 2018	Winter 2018	\$1,500,000	\$1,427,203			X			
Theater ADA Upgrades project	Fall 2016	Summer 2018	Winter 2018	\$750,000	\$387,190			X			
TOTALS				\$4,084,959	\$2,618,595						
2019/20 School Year											
Re-key all locks and doors throughout site	Fall 2018	Summer 2019		\$120,000			X				
Roof system replacement at Theater & Pool	Spring 2019	Summer 2019		\$240,000			X				
Theater interior/exterior finishes renovation	Spring 2019	Summer 2019		\$90,000		X					
Breezeway and restroom renovation	Spring 2019	Summer 2019		\$200,000		X					
TOTALS				\$650,000							
2020/21 School Year											
Roof system replacement	Spring 2020	Summer 2020		\$322,250			X				
Exterior and interior painting projects	Spring 2020	Summer 2020		\$50,000		X					
Resurface tennis courts	Spring 2020	Summer 2020		\$50,000		X					X
Flooring replacements	Spring 2020	Summer 2020		\$50,000		X					
Asphalt repair, seal and stripe	Spring 2020	Summer 2020		\$15,000		X					
Upgrade HVAC and controls	Spring 2020	Summer 2020		\$150,000		X					
Stadium main bleacher guardrail fence replacement	Spring 2020	Summer 2020		\$80,000		X					
30's restroom renovation	Spring 2020	Summer 2020		\$150,000		X					
TOTALS				\$867,250							
2021/22 School Year											
Exterior and interior painting projects	Spring 2021	Summer 2021		\$50,000		X					
Flooring replacements	Spring 2021	Summer 2021		\$50,000		X					
Upgrade HVAC and controls	Spring 2021	Summer 2021		\$150,000		X					
Roof system replacement	Spring 2021	Summer 2021		\$190,000			X				

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Upgrade electrical equipment and systems	Spring 2021	Summer 2021		\$50,000		X					
Replace baseball field foul ball netting and repaint poles	Spring 2021	Summer 2021		\$115,000		X					
80's restroom renovation	Spring 2021	Summer 2021		\$150,000		X					
TOTALS				\$755,000							
2022/23 School Year											
Upgrade HVAC and controls	Spring 2022	Summer 2022		\$150,000		X					
Exterior and interior painting projects	Spring 2022	Summer 2022		\$50,000		X					
Upgrade/replace fire alarm system	Spring 2022	Summer 2022		\$100,000		X					
Main Quad modernization project	Spring 2018	Summer 2022		\$400,000				X			
Flooring replacements	Spring 2022	Summer 2022		\$50,000		X					
Main bleachers restroom renovation	Spring 2022	Summer 2022		\$150,000		X					
TOTALS				\$900,000							
2023/24 School Year											
Replace deck coatings on second level walkways	Spring 2023	Summer 2023		\$30,000		X					
Upgrade HVAC and controls	Spring 2023	Summer 2023		\$150,000		X					
Exterior and interior painting projects	Spring 2023	Summer 2023		\$50,000		X					
Asphalt repair, seal and stripe	Spring 2023	Summer 2023		\$15,000		X					
Main Office Renovation project	Spring 2018	Summer 2023		\$1,600,000				X			
Flooring replacements	Spring 2023	Summer 2023		\$50,000		X					
TOTALS				\$1,895,000							
2024/25 School Year											
Resurface tennis courts	Spring 2024	Summer 2024		\$60,000		X					X
Remove and replace concrete pool edge	Spring 2024	Summer 2024		\$200,000		X					X
TOTALS				\$260,000							
2025/26 School Year											
Replace Stadium synthetic turf and rubber track	Fall 2024	Summer 2024		\$1,200,000			X				
TOTALS				\$1,200,000							

District Office

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
2014/15 School Year											
TOTALS				\$0	\$0						
2015/16 School Year											
TOTALS				\$0	\$0						
2016/17 School Year											

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Upgrade lighting and controls (energy efficiency)	Spring 2015	Summer 2016	Spring 2017	\$215,000	\$75,229		X			X	
Replace roof systems at Warehouse Facility	Fall 2015	Winter 2015	Summer 2016	\$100,000	\$89,674		X				
TOTALS				\$315,000	\$164,903						
2017/18 School Year											
Upgrade HVAC and controls (energy efficiency)	Spring 2015	Summer 2016	Summer 2017	\$190,000	\$36,848	X					
Repair building exterior, doors, gutters and paint	Spring 2017	Summer 2017	Summer 2017	\$100,000	\$37,994	X					
TOTALS				\$290,000	\$74,842						
2018/19 School Year											
Asphalt repair, seal and stripe	Spring 2018	Summer 2018	Summer 2018	\$12,000	\$18,460	X					
Paint building exterior	Spring 2018	Summer 2018	Summer 2018	\$15,000	\$14,913	X					
Warehouse facility floor and wall repairs	Spring 2018	Summer 2018	Summer 2018	\$6,500	\$1,500	X					
HVAC replacement at Data Center	Spring 2018	Summer 2018	Summer 2018	\$50,000	\$44,983	X					
TOTALS				\$83,500	\$79,856						
2019/20 School Year											
Re-key all locks and doors throughout site	Fall 2018	Summer 2019		\$10,000			X				
Sewer lateral replacement	Spring 2019	Summer 2019		\$30,000		X					
Interior finishes replacement and modernization	Spring 2019	Summer 2019		\$40,000		X					
Training Room 91 HVAC system installation	Spring 2019	Summer 2019		\$18,500		X					
TOTALS				\$98,500							
2020/21 School Year											
Interior walls, flooring, ceilings replacements	Spring 2020	Summer 2020		\$40,000		X					
TOTALS				\$40,000							
2021/22 School Year											
Roof system replacement	Spring 2021	Summer 2021		\$80,000			X				
Interior plumbing replacements	Spring 2021	Summer 2021		\$10,000		X					
Upgrade HVAC and controls	Spring 2021	Summer 2021		\$30,000		X					
TOTALS				\$120,000							
2022/23 School Year											
TOTALS				\$0							
2023/24 School Year											
Asphalt repair, seal and stripe	Spring 2023	Summer 2023		\$15,000		X					
TOTALS				\$15,000							
2024/25 School Year											
TOTALS				\$0							
2025/26 School Year											
District Office renovation project	Spring 2023	Summer 2023		\$1,500,000				X			
TOTALS				\$1,500,000							

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

FUNDING INFORMATION

FRRP, CIP AND FUND 25 ACCOUNT BALANCE PROJECTIONS

Activity	2019-20			2020-21			2021-22			2022-23			2023-24			2024-25			2025-26		
	FRRP	CIP	Fund 25	FRRP	CIP	Fund 25	FRRP	CIP	Fund 25	FRRP	CIP	Fund 25	FRRP	CIP	Fund 25	FRRP	CIP	Fund 25	FRRP	CIP	Fund 25
EM Roof system replacement	\$428,000			\$365,700			\$412,700														
Roof system replacement				\$401,700			\$196,500														
TMS Door Hardware Lock Rekey	\$80,000																				
Classroom / Field Modernization		\$700,000	\$230,000		\$2,100,000	\$150,000		\$700,000	\$120,000												
LBHS Roof system replacement	\$240,000			\$322,250			\$190,000														
Restroom/Storage Building project																					
Main Quad modernization										\$400,000											
Main Office renovation													\$1,600,000								
Door Hardware Lock Rekey	\$120,000																				
Stadium Turf/Track Replacement																			\$1,200,000		
Theater ADA Upgrades																					
DO Roof system replacement							\$80,000														
Facility Modernization																				\$1,500,000	
STARTING FUND BALANCE	\$1,307,812	\$2,220,685	\$107,890	\$1,339,812	\$2,720,685	\$31,890	\$1,150,162	\$1,820,685	\$28,190	\$1,070,962	\$2,320,685	\$39,860	\$1,770,962	\$3,120,685	\$178,114	\$2,370,962	\$2,420,685	\$326,737	\$2,870,962	\$3,320,685	\$490,222
FISCAL YEAR FUNDING	\$900,000	\$1,200,000	\$154,000	\$900,000	\$1,200,000	\$146,300	\$800,000	\$1,200,000	\$131,670	\$700,000	\$1,200,000	\$138,254	\$600,000	\$900,000	\$148,623	\$500,000	\$900,000	\$163,485	\$500,000	\$900,000	\$180,000
FISCAL YEAR TOTAL PROJECTED COSTS	\$868,000	\$700,000	\$230,000	\$1,089,650	\$2,100,000	\$150,000	\$879,200	\$700,000	\$120,000	\$0	\$400,000	\$0	\$0	\$1,600,000	\$0	\$0	\$0	\$0	\$1,200,000	\$1,500,000	\$0
YEAR END FUND BALANCE	\$1,339,812	\$2,720,685	\$31,890	\$1,150,162	\$1,820,685	\$28,190	\$1,070,962	\$2,320,685	\$39,860	\$1,770,962	\$3,120,685	\$178,114	\$2,370,962	\$2,420,685	\$326,737	\$2,870,962	\$3,320,685	\$490,222	\$2,170,962	\$2,720,685	\$670,222

*Note there are no FRRP or CIP funded projects planned for TOW within this projection. RRMA funds are managed through the District's regular budget review and approval process. Fund 25 is the Developer Fee account.

RRMA MAINTENANCE 7408 BUDGET PROJECTIONS

OBJECT	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
	<i>2nd Interim</i>	<i>Projection</i>	<i>Projection</i>	<i>Projection</i>	<i>Projection</i>	<i>Projection</i>	<i>Projection</i>	<i>Projection</i>
Total for: 2000	647,261	648,658	657,510	666,538	675,747	685,140	694,722	704,495
Total for: 3000	270,784	313,195	337,019	350,393	366,562	378,664	386,898	391,805
Total for: 4000	144,559	93,320	95,176	97,070	100,112	103,100	106,178	109,347
Total for: 5000	1,287,939	1,008,460	1,027,653	1,011,880	1,043,543	1,074,646	1,106,681	1,139,677
Total for: 6000	423,150	445,000	370,000	370,000	381,656	393,105	404,899	417,045
RRMA Total Expenditures	2,773,693	2,508,633	2,487,358	2,495,882	2,567,620	2,634,655	2,699,378	2,762,369

RRMA OPERATIONS 7409 BUDGET PROJECTIONS

OBJECT	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
	<i>2nd Interim</i>	<i>Projection</i>	<i>Projection</i>	<i>Projection</i>	<i>Projection</i>	<i>Projection</i>	<i>Projection</i>	<i>Projection</i>
Total for: 2000	901,797	915,688	924,432	933,264	951,105	969,302	987,864	1,006,796
Total for: 3000	419,404	446,340	477,470	493,402	517,695	536,499	549,918	558,632
Total for: 4000	84,674	86,368	88,095	89,857	92,688	95,469	98,334	101,284
Total for: 5000	1,166,574	1,189,905	1,213,703	1,237,977	1,276,973	1,315,283	1,354,742	1,395,382
Operations Total Expenditures	2,572,449	2,638,300	2,703,701	2,754,500	2,838,461	2,916,553	2,990,858	3,062,094

Laguna Beach Unified School District

22. ACTION

March 12, 2019

Approval: Updates to Hardware that Supports the Video Recording and Streaming Systems

Proposal

Staff proposes the Board of Education discuss and provide direction to staff regarding the purchase of updated hardware to support the video recording systems.

Background

On May 12, 2015 the Board approved the hardware, software, and installation necessary to record and stream regularly scheduled board meetings. While overall the system has been fairly consistent, there have been problems with the system that have caused poor audio quality, disruptions in live streaming and issues with recordings.

The system allows staff to livestream and record LBUSD School Board meetings. There are seven main components of the broadcast system used to produce Laguna Beach Unified School District School Board Meetings:

1. Four wall mounted remote control cameras
2. Wireless microphones
3. Ceiling mounted wired microphones
4. Precision camera controller
5. Video switcher
6. Encoder (housed on site from Granicus)
7. Granicus cloud based streaming and hosting service

The system includes a visual system using four wall-mounted remote control cameras (1); an audio system that mixes wireless microphones and ceiling microphones (2/3); and software/hardware (6/7) (Granicus) used to transmit the meetings live via the web.

The cameras are controlled by two devices a Precision Camera Controller (4) (called Vaddio) and video switcher (5) that feeds the visual to the Granicus encoder (6) and is then sent to the Granicus service for streaming and archive. (7)

These systems all need to work together to provide the control necessary to produce the audio and video feed and the recording.

Granicus provided the following statistics; however, after district staff analyzed these statistics many anomalies were found that the District presented to Granicus. Their reply was that their statistics are not accurate because they are a random snapshot of views. These statistics can not be relied upon to provide accurate data for the totals for live views or archived views of any given board meeting. When comparing the numbers for live views versus the number of unique visitors, the statistics showed a drop of 12%; however, these are also taken as random samplings and are also inaccurate.

Date	Live Views	Archived Views
10/10/2017	16	171
10/23/2017	9	43
11/14/2017	49	86
12/12/2017	21	43
1/9/2018	22	21
1/23/2018	47	0
2/13/2018	0	11
3/13/2018	33	10
3/27/2018	126	7
4/17/2018	44	161
5/8/2018	118	118
5/22/2018	64	54
6/12/2018	32	172
6/26/2018	54	32
7/17/2018	9	93
8/21/2018	56	93
9/11/2018	0	65
9/25/2018	93	18
10/9/2018	23	67
10/23/2018	8	8
11/13/2018	0	26

The current issues with our system that have been identified stem from two different components. The video camera controller has problems that come from an electrical short in the power supply that was identified by staff hours prior to the meeting on December 11, 2018. This made it so the system was unable to change cameras. It is currently out of warranty and the cost to replace it would be \$2,580.31.

The other problem has been with the hardware that receives and sends the audio/visual feed to the Granicus service for live streaming and recording. The hardware has experienced occasional loss in connectivity that is unrelated to the network and is an internal hardware problem with the Granicus encoder. It was discovered that the streaming service was not functioning after the meeting started but the Granicus system indicated it was recording. When staff attempted to access the recording of the meeting on the morning of December 12th staff discovered that the system had also failed to record. Staff investigated the systems failure

to stream/record and identified intermittent issue was with the internal hardware. The hardware is out of warranty and can be replaced at a cost of \$4,500, which includes installation.

Budget Impact

If approved the combined cost of the encoder \$2,580.31, and the camera controller \$4,500, totals \$7,080.31. This cost was not built into the budget for the 2018-19 school year so additional funding will need to be identified.

Recommended Action

Staff recommends the Board of Education approve the purchase of the camera controller and encoder in order to continue to live stream and record board meetings or provide direction to identify other options to live stream.



Granicus Proposal for Laguna Beach Unified School District

Granicus Contact

Name: Andrew Murray

Phone: (202) 407-7435

Email: andrew.murray@granicus.com

Proposal Details

Quote Number: Q-55611

Prepared On: 2/1/2019

Valid Through: 3/1/2019

Pricing

Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

Currency: USD

Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 12 months.

One-Time Fees

Solution	Billing Frequency	Quantity/Unit	One-Time Fee
Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)	Upon Delivery	1 Each	\$3,500.00
Granicus Encoding Appliance Hardware - Setup & Config	Upon Delivery	1 Each	\$875.00
US Shipping Charge C - Large Item	Up Front	1 Each	\$125.00
		SUBTOTAL:	\$4,500.00

Product Descriptions

Name	Description
Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)	AMAX Encoder with Osprey SDI Card. Used to pass commands and data from LiveManager that include Start/Stop of webcast, indexing, and document display. Also serves to distribute video and captions to be distributed to the CDN or Performance Accelerator.
Granicus Encoding Appliance Hardware - Setup & Config	Remote configuration and deployment of an encoding appliance.
US Shipping Charge C - Large Item	US shipping of a large item



Terms and Conditions

- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Laguna Beach Unified School District to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- If submitting a Purchase Order, please include the following language: All pricing, terms and conditions of quote Q-55611 dated 2/1/2019 are incorporated into this Purchase Order by reference.
- Granicus will provide a three (3) year warranty with respect to required hardware. Within the three (3) year warranty period, Granicus shall repair or replace any required hardware provided directly from Granicus that fails to function properly due to normal wear and tear, defective workmanship, or defective materials.
- Laguna Beach Unified School District is eligible to receive up to five (5) two-day passes to the 2019 Granicus National Summit, valued at \$299.00 each. The Granicus National Summit is the premiere user conference for public sector professionals across federal, state, and local government. Attendees will be provided with hands-on training led by Granicus subject matter experts, as well as opportunities to learn and network with peers and leaders in government. *Granicus National Summit Dates: May 14-15, 2019*
- The terms and conditions of the Service Agreement effective 9/28/2015 are incorporated herein by reference.

Agreement and Acceptance

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Billing Information

Name:
Phone:
Email:
Address:

Laguna Beach Unified School District

Signature:
Name:
Title:
Date:



Solution Proposal

Mike R LAG651_Vaddio Camera Control_011719

01/23/2019
Quote # 047735
Version 1

Prepared for:

Laguna Beach USD

Mike Rush
mrush@lbusd.org

Mike RLAG651_Vaddio Camera Control_011719



Prepared by:
Golden Star Technology
Eileen Hsiao
(562) 345-8700
Fax (562) 546-1290
ehsiao@gstes.com

Prepared for:
Laguna Beach USD
550 Blumont St.
Laguna Beach, CA 92651
Mike Rush
mrush@lbusd.org
(949) 497-7700

Quote Information:
Quote #: 047735
Version: 1
Quote Date: 01/23/2019
Expiration Date: 02/20/2019

▶ Statement of Work

GST SCOPE OF SERVICES

Remove and replace existing Vaddio camera controller with new.

EXCLUSIONS

GENERAL EXCLUSIONS

- Any item not specifically stated in the above section(s).
- Electrical infrastructure (outlets, conduits, breaker boxes, panels, etc.).
- Network infrastructure and cabling.
- Concrete saw cutting and/or core drilling.
- Fire wall, ceiling, roof and floor penetration.
- Drywall replacement and/or repair.
- Millwork (moldings, trim, etc.).
- Painting and patching.
- Permits (unless specifically provided for elsewhere in the contract).
- HVAC and plumbing relocation.
- Cutting of Granite or Glass table tops.
- Repositioning of existing lighting.
- Moving or displacing existing equipment.
- Disposal of existing equipment.

GST is not responsible for existing conditions which may adversely affect the installed systems, included, but not limited to the following:

- Glare from untreated windows or lights.
- Vibration from HVAC or plumbing systems.
- RF interference from other equipment in use in the area.

ASSUMPTIONS

GENERAL PROVISIONS

- GST reserves the right to charge, time and materials basis for any additional work over and above this service package pricing that may result from work required address service prerequisites or other requirements not met by the Customer.
- Should the customer not, within 30 days of having purchased the service, contact GST schedule its subsequent delivery, GST reserves the right re-evaluate the charges for this service.
- The ability of GST deliver this service is dependent upon the Customer's full and timely cooperation with GST, as well as the accuracy and completeness of any information and data the Customer may provide GST.

CUSTOMER REQUIREMENTS

GENERAL RESPONSIBILITIES

- Coordinate the preparation of any hardware and/or software that is not included for this project. Ensure that existing hardware is fully functional and software/firmware is updated.
- Assure that the environment is 100% ready. If the environment is not 100% ready the scheduling of the implementation will not be finalized until it is.
- Customer is responsible for providing 24 hours or greater advanced notice for the rescheduling or cancellation of GST's onsite engineering services. If less than 24 hours is given the customer will be charged a half day of GST's engineers time at \$175/hr.
- Coordinate service deployment on third-party maintained hardware/software (if applicable).
- Assign a designated person from the Customer's staff who, on behalf of the Customer will grant all approvals, provide information, and otherwise be available to assist GST to facilitate the delivery of this service.
- Ensure that all hardware, firmware, and software that the GST engineer will need in order to deliver this service are available.
- Allow GST full and unrestricted access to all locations where the service is to be delivered.
- Provide a suitable work area for delivery of the service, including access to an outside telephone line, power, any network connections, etc. that is required.
- Be responsible for all data backup and restore operations
- Provide one point-of-contact that will finalize decisions during the project.
- Provide necessary documentations, paperwork, schematics, line drawings, and information for GST to complete the project. Any delays in providing the necessary project documentation will delay the project.

DELIVERABLES

- As-Built Drawing(s)
- Programming Control File(s).
- System Training.

SERVICES TERMS AND CONDITIONS

NON-COMPETE CLAUSE

GST assigns service professionals with qualifications commensurate with tasks listed in this scope of work. If the customer, directly or indirectly, contracts with or hires any GST employee engaged in providing services to the customer under this agreement or any other agreement, written or oral, GST will have the option of negotiating a change in the cost and/or time to deliver or charge the customer the equivalent of 30% of the employees' annual salary as a finder's fee. This clause is applicable for a period of up to ninety days from the last date of services rendered by a GST employee to the customer.

TIME RECORDS

Each employee, either directly employed by GST or a subcontractor (hereinafter called "GST employee") will present a time record to the customer setting forth the hours worked. An authorized representative of the customer must countersign the record and will thereby certify that such time is correct and that the work was performed in a satisfactory manner.

NORMAL BUSINESS HOURS

GST service hours are 8:00 am to 5:00 pm Monday through Friday. Overtime (over 8 hours in one day), scheduled after hours and weekends are charged at time and one-half of contracted service rate. Emergency after hours, weekends and holidays are charged at two times contracted service rate. Customer is responsible for providing 24 hours or greater advanced notice for the re-scheduling or cancellation of GST onsite engineering services. If less than 24 hours is given the customer will be charged a half day of GST engineering time at \$175/hr.

TERMINATION TERMS

Client may terminate work under this Statement of Work, in whole or in part, at any time by 30 day written notice. Such notice shall state the extent and effective date of such termination. Upon receipt thereof, GST shall, to the extent directed by the Client or its designees, stop work under this agreement. If the agreement is so terminated for convenience, GST shall be paid in accordance with the terms of the order for only those materials or supplies delivered and accepted.

COMMENCEMENT OF WORK

Work shall not commence under the Contract until a fully executed agreement has been received by GST and GST has been given approval to proceed by customer.

DATA LOSS

GST make no guarantee against data loss during services engagements. It is the customers responsibility to ensure data is properly protected (backed up) before the engagement begins.

PRODUCT RETURNS

Standard stock items purchased from GST may be returned for any reason within (14) fourteen days. Custom orders are non-returnable and non-refundable. All original packaging, accessories and documentation must accompany the item and be in unmarked condition. Items must be shipped via at least 2nd day freight with insurance for the full value of the item. Returned items are subject to a 25% restocking fee. Though rare, a customer may need to return a defective product. Defective product returns are not subject to the 25% restocking fee and will be exchanged in accordance with the manufacturer's policy within 30 days of purchase.

PROJECT DELAYS

Delays due to client configuration specifications, hardware delivery, carrier availability, and facility access, physical or environmental delays are subject to change orders as billable delays. These delays can also impact project timeline and deadlines.

PREVAILING WAGE CLAUSE

GST holds the right to charge the customer additional services fees if the project is deemed to have prevailing rates of wages requirements prior, during, or after project completion. GST adheres and complies with the provisions of the California Labor Code. All workers employed on public works projects must be paid the prevailing wage determined by the Director of the Department of Industrial Relations, according to the type of work and location of the project. The prevailing wage rate is the basic hourly rate paid on public works projects to a majority of workers engaged in a particular craft, classification or type of work within the locality and in the nearest labor market area (if a majority of such workers are paid at a single rate). If there is no single rate paid to a majority, then the single or modal rate being paid to the greater number of workers is prevailing.

GST STANDARD WARRANTY

QUALITY OF SERVICES

GST warrants that its Services will be of professional quality (performed in a good and workmanlike manner) and will conform to generally accepted industry standards for such Services and to the requirements specified in this SOW. GST's personnel shall be competent and qualified to perform the tasks to which they are assigned. In the event of any breach of this warranty, GST, at its sole expense and without delay, shall re-perform the non-conforming Services to the applicable standard.

WORKMANSHIP WARRANTY

GST certifies that all equipment and materials furnished shall carry a one (1) warranty. GST guarantees to furnish qualified personnel (during normal business hours, Monday to Friday, 8:00 am to 5:00 pm) to the installation site for the period of one (1) year from the date of installation to repair or replace defective items installed or provided by GST. If the item is determined not to be defective, GST will charge the customer for all time spent on the incident at a rate of \$175/hour. Determination if item is defective or was changed, damaged, reconfigured, or altered by non GST personnel is under sole authority of GST. Any change, alteration, damage, or reconfiguration by non GST personnel voids this one (1) year warranty. No response time frame SLA is guaranteed for warranty work. Further, most equipment purchased from GST in our installed system is subject to a manufacturer's warranty. GST will not honor any other warranty, implied or otherwise. In no event shall GST be liable or in any way responsible for damages, or defect in the system, which were caused by neglect, vandalism, misuse, environmental damage or by repairs or attempted repairs performed by anyone other than a GST service technician. Nor shall GST be liable or in any way responsible for any incidental or consequential economic or property damage.

CHANGE MANAGEMENT

GST establishes change management procedures to document changes that are made to the baseline project identified in the Statement of Work. These procedures are in place to reduce the potential for cost and schedule variances.

Customer is responsible for providing 24 hours or greater advanced notice for the re-scheduling or cancellation of GST engineering services. If less than 24 hours is given the customer will be charged a half day of GST engineering time at \$175/hr.

If a change needs to be made to the project, which is not included in the SOW or differs from the SOW, GST or the client must complete the Change Management Request form. GST will review the completed form and provide an estimate to complete the request. Client must approve the additional hours/costs in order to complete the request.

In the event a change requested by the customer reduces the amount of work and the project is a firm fixed priced project, the full amount of the project will be invoiced.

A change occurs when GST encounters any of the following situations during project delivery:

1. Either party identifies new requirements not included in the original project's scope
2. Either party makes suggestions that would improve the proposed system but are not necessarily required to address the project requirements; such suggestions are incorporated into a subsequent project phase
3. Either party changes the direction and intent of this project, which requires GST to rework the solution design or services

Changes in the scope of work defined in this Statement of Work are only effective if both the customer and GST agree to

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them in a written document setting forth the modifications and any changes to the delivery schedule and payment terms.

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Services

Line	Item	Description	Price	Qty	Ext. Price	Taxable
1	GST-SVC-FPP-EXP	GST Firm Fixed Priced Service - Materials and Expenses	\$40.00	1	\$40.00	<input checked="" type="checkbox"/>
2	GST-SVC-FPP	GST Firm Fixed Priced Service	\$342.38	1	\$342.38	<input type="checkbox"/>

Subtotal: **\$382.38**

Hardware

Line	Item	Description	Price	Qty	Ext. Price	Taxable
1	999-5700-000	ProductionVIEW Precision Camera Controller	\$1,952.53	1	\$1,952.53	<input checked="" type="checkbox"/>

Subtotal: **\$1,952.53**

Shipping

Line	Item	Description	Price	Qty	Ext. Price	Taxable
1	GST-SHIPPING	GST-SHIPPING	\$90.98	1	\$90.98	<input type="checkbox"/>

Subtotal: **\$90.98**

Quote Summary

Description	Amount
Services	\$382.38
Hardware	\$1,952.53
Shipping	\$90.98

Subtotal: **\$2,425.89**

Tax: **\$154.42**

Total: **\$2,580.31**

TERMS AND CONDITIONS

All prices and descriptions are subject to change without notice.

THIS PRICE LIST IS A QUOTATION ONLY AND IS NOT AN ORDER OR OFFER TO SELL. No contract for sale will exist unless and until a purchase order has been issued by you and accepted by Golden Star Technology Inc. ("GST"). Acceptance by GST of any offer is expressly conditioned upon your assent to the Terms and Conditions of Sale set forth in GST's invoices.

The prices contained in this list may not be relied upon as the price at which GST will accept an offer to purchase products unless expressly

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agreed to by GST in writing. Products quoted were selected by GST based on specifications available at the time of the quotation, and are not guaranteed to meet bid specifications. Product specifications may be changed by the manufacturer without notice. It is your responsibility to verify product conformance to specifications of any subsequent contract. All products are subject to availability from the manufacturer. The freight costs listed are estimates. Shipping costs may vary based on time of purchase, quantity ordered, shipment carrier and warehouse sourced. Actual shipping costs will be calculated during shipment and will be reflected on your invoice. For hardware product(s), manufacturer warranty will begin upon physical delivery of the hardware products by the customer or GST warehouse. For software product(s), the manufacturer warranty will begin upon electronic or physical receipt of the software product(s) by you or GST.

GST is not responsible for compliance with regulations, requirements or obligations associated with any contract resulting from this quotation unless said regulations, requirements or obligations have been passed to GST and approved in writing by an authorized representative of GST.

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Statement of Work Authorization

I agree with the tasks described in the aforementioned statement of work for the project. I understand that if there are any changes to the Statement of Work that GST will provide a revised statement of work and a quote for any additional charges. By signing below, each party agrees to the terms of this Agreement and GST will begin in executing this statement of work.

Client Acceptance:

Authorized Signature

Printed Name

Title

Date

GST Acceptance:

Authorized Signature

Printed Name

Title

Date

Customer Signature

Date