



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT

**Regular Meeting
of the
Board of Education**

AGENDA

June 12, 2018

ADMINISTRATION

Jason Vilorio, Ed.D., Superintendent of Schools
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources and
Public Communications

BOARD OF EDUCATION

Jan Vickers, President
Dee Perry, Clerk
Ketta Brown, Member
Carol Normandin, Member
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING**

550 Blumont
Laguna Beach, CA 92651

June 12, 2018

**5:00 p.m. Closed Session
6:00 p.m. Open Session**

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS
Open Session School Board Meetings will be video recorded.

- 1. CALL TO ORDER**
- 2. ROLL CALL TO ESTABLISH QUORUM**
- 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
- 4. ADJOURN TO CLOSED SESSION**

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

B. NEGOTIATIONS

Government Code §54957.6

- | | | |
|------|------------------------|---|
| i. | Employee Organization: | LaBUFA |
| | District Negotiator: | Leisa Winston, Assistant Superintendent |
| ii. | Employee Organization: | CSEA |
| | District Negotiator: | Leisa Winston, Assistant Superintendent |
| iii. | Employee Organization: | Unrepresented Employees |
| | District Negotiator: | Leisa Winston, Assistant Superintendent |
| iv. | Employee Organization: | Superintendent |
| | District Negotiator: | Jan Vickers, School Board President |

- 5. CALL TO ORDER - OPEN SESSION**
- 6. PLEDGE OF ALLEGIANCE**
- 7. REPORT ON CLOSED SESSION ACTION**
- 8. ADOPTION OF AGENDA**
- 9. RECOGNITIONS**
 - a. Athletic Champions: Women's Short Board Surf Team, Scholastic Surf Series High School State Champions and Boys Tennis, CIF Champions – *Principal Jason Allemann, Ed.D.*
 - b. Elementary Spelling Bee Winner and Runner-up – *Principal Mike Conlon*
 - c. Reclassified English Learner Students – *ELD TOSA, Yadhira Rojas*
 - d. Juntos Mentors– *ELD TOSA, Yadhira Rojas*
 - e. Destination Imagination – *Principals Jason Allemann, Ed.D., Mike Conlon, and Jenny Salberg*
 - f. Student Board Representatives: Chloe Bryan and Piper Warner – *Superintendent Jason Vilorio, Ed.D.*

10. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

11. REPORTS

- *Student Representative(s)*
- *LaBUFA Representative*
- *CSEA Representative*
- *Organizations – Boosters, PTA, SchoolPower*
- *Board Members*
- *Superintendent*
- *Cabinet Members*

12. PUBLIC HEARINGS – The notice of public hearings was posted May 29, 2018

a. **Presentation of the Local Control Accountability Plan**

– **Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services**

The Board of Education will hold a public hearing to review the Local Control Accountability Plan and District Goals for the 2017-20 school years. Laguna Beach Unified School District stakeholders are encouraged to participate through public comment.

The Local Control Accountability Plan (LCAP) is the touchstone by which we guide and execute our efforts to educate children. The LCAP is also a critical part of the Local Control Funding Formula (LCFF). It is comprised of goals that focus District practices and resources to ensure students are college and career ready upon graduation. The LCAP shows the alignment of LBUSD curriculum, instruction, assessment, and interventions with the eight state priorities.

b. **Laguna Beach Unified School District's Preliminary 2018-2019 All Funds Budget** – **Jeff Dixon, Assistant Superintendent, Business Services**

The preliminary budget is presented to provide the Board of Education time to review the budget before it is agendized for approval on June 26, 2018.

The annual budget is a significant part of the overall planning process for the District. The District budget is more than an accounting tool; it is the educational program of the District expressed in dollars. The District's budget is a year-long plan that is monitored and updated for the Board of Education as conditions change.

c. **Public Disclosure of Use of Proposition 30 Education Protection Act Funds for 2018-2019 for Direct Instruction Salaries and Benefits**

– **Jeff Dixon, Assistant Superintendent, Business Services**

The Board of Education will hold a Public Hearing to disclose the use of Proposition 30 Education Protection Act Funds for 2018-2019 to be used for Direct Instruction Salaries and Benefits.

(Action Item 15)

- d. **Public Disclosure and Ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2018-19 Negotiated Agreement with Laguna Beach Unified Faculty Association (LaBUFA)**
– Leisa Winston, Assistant Superintendent, Human Resources/Public Communications
(Action Item 16)
- e. **Public Disclosure and Ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2018-21 Negotiated Agreement with the California School Employees Association (CSEA) and its Laguna Beach Chapter #131**
– Leisa Winston, Assistant Superintendent, Human Resources/Public Communications
(Action Item 17)

13. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes – May 22, 2018
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Interdistrict Attendance Agreement Student(s) From Other Districts
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements for Contracted Services – Technology
- g. Approval/Ratification of Warrants #394085 through #394299 in the amount of \$941,233.54 Dates: 5/14/2018 through 6/1/2018
- h. Approval to Increase the Existing Agreement with Best Best & Krieger for Legal Counsel Related to Special Education Issues with a Not-to-Exceed Amount of \$20,000 for the 2017-2018 School Year
- i. Approval of Independent Contractor Agreement with Kathy Futterman, Ed.D., for Dyslexia Training on June 18, 2018 in an Amount Not-to-Exceed \$2,600
- j. Approval for Submission of the Consolidated Application Reporting Systems (CARS) Spring Data Collection for the 2018-2019 School Year
- k. Approval to Award a Contract for Furniture and Accessories with Culver-Newlin, Inc. based on Hawthorne School District Renewal of Piggyback Purchasing Bid #13-14-1
- l. Authorization to Renew License to Use Agreement with Orin Neufeld to Operate a Youth Recreation Facility at 2003 Laguna Canyon Road for the 2018-2019 school year

INFORMATION ITEMS

14. MONTHLY FINANCIAL REPORT

– Jeff Dixon, Assistant Superintendent, Business Services

Staff will present the Monthly Financial Update to the Board of Education.

ACTION ITEMS

15. APPROVAL OF RESOLUTION 18-04: USE OF PROPOSITION 30 EDUCATION PROTECTION ACT FUNDS FOR 2018-2019 FOR DIRECT INSTRUCTION SALARIES AND BENEFITS

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve Resolution 18-04: Use of Proposition 30 Education Protection Act funds for 2018-2019 direct instruction salaries and benefits.

16. APPROVAL OF RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT IN ACCORDANCE WITH AB 1200 (CHAPTER 1213/1991), GOVERNMENT CODE 3547.5 AND CCR, TITLE V, SECTION 15449; AND 2018-19 NEGOTIATED AGREEMENT WITH LAGUNA BEACH UNIFIED FACULTY ASSOCIATION (LABUFA)

– Leisa Winston, Assistant Superintendent, Human Resources/Public Communications

Staff proposes the Board of Education ratify the 2018-19 revisions to the 2017-2020 Agreement negotiated by the designated representatives of the Laguna Beach Unified Faculty Association (LaBUFA) and the Laguna Beach Unified School District.

17. APPROVAL OF RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT IN ACCORDANCE WITH AB 1200 (CHAPTER 1213/1991), GOVERNMENT CODE 3547.5 AND CCR, TITLE V, SECTION 15449; AND 2018-2021 NEGOTIATED AGREEMENT WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) AND ITS LAGUNA BEACH CHAPTER #131

– Leisa Winston, Assistant Superintendent, Human Resources/Public Communications

Staff proposes the Board of Education ratify the 2018-2021 Collective Bargaining Agreement negotiated by the designated representatives of the California School Employees Association (CSEA) and its Laguna Beach Chapter #131 and the Laguna Beach Unified School District.

18. MOSAIC NETWORK, INC. (COVITALITYAPP) CONTRACT FOR 2018-19 SCHOOL YEAR AT A COST NOT-TO-EXCEED \$8,505.00

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education approve the contract to initiate work with Mosaic Network, Inc., for the 2018-19 school year. Staff will utilize Mozaic Networks CoVitalityApp's sequential research services, which include unlimited access to the CoVitality Online Education Research Library.

19. APPROVAL OF CONTRACT WITH MIND RESEARCH TO PROVIDE THE ST MATH SUPPLEMENTARY MATHEMATICS INTERVENTION PROGRAM FOR THE PURPOSE OF PILOTING DURING SUMMER SCHOOL AND THE 2018-19 SCHOOL YEAR IN AN AMOUNT NOT-TO-EXCEED \$33,002.00

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education approve the purchase of the ST Math supplementary mathematics intervention program for piloting during the summer school program and continuing through the 2018-19 school year. The proposed cost includes onsite professional development, self-guided online courses and webinars for teachers. The pilot is a one-year online subscription.

20. BOARD MEMBER REQUESTS: ITEMS FOR FUTURE MEETINGS, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS

– Jan Vickers, President, Board of Education

21. ADJOURNMENT

– Jan Vickers, President, Board of Education

The next Regular Meeting of the Board of Education is **Tuesday, June 26, 2018, 6:00 PM**
at the Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website:
www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

12.a. PUBLIC HEARING

June 12, 2018

Local Control Accountability Plan (LCAP) for 2017-2020

Proposal

Staff will provide an overview of Local Control Accountability Plan and District Goals for the 2017-2020 LCAP and Annual Review.

Background

The Local Control Accountability Plan (LCAP) is the touchstone by which we guide and execute our efforts to educate children. The LCAP is also a critical part of the Local Control Funding Formula (LCFF). It is comprised of goals that focus District practices and resources to ensure students are college and career ready upon graduation. The LCAP shows the alignment of LBUSD curriculum, instruction, assessment, and interventions with the eight state priorities. The areas are:

1. Basic Services - Providing all students access to fully credentialed teachers, instructional materials that align with state standards, and safe facilities.
2. Implementation of California's academic standards - including the Common Core State Standards in English language arts and math, Next Generation Science Standards, English language development, history social science, visual and performing arts, health education and physical education standards.
3. Parent involvement - parent participation, so the local community is engaged in the decision-making process and the educational programs of students.
4. Student Achievement – increasing student outcomes along multiple measures, including test scores, English proficiency and college and career preparedness.
5. Student Engagement – supporting student engagement and participation, including whether students attend school or are chronically absent.
6. School Climate - highlighting school connectedness through a variety of factors, such as suspension and expulsion rates, California Healthy Kids Survey data, and other locally identified means.
7. Course Access - ensuring all students have access to classes that prepare them for college and careers
8. Other Student Outcomes - measuring other important student outcomes related to required areas of study, including physical education and the arts.

To create the plan, school districts must engage parents, educators, employees and the community. LBUSD is focused on improving communication and involvement of all stakeholders, through stakeholder information meetings, School Messenger, the school and district websites, and stakeholder advisory groups. According to the 2018 LCAP Survey, 80% of parents are satisfied with the communication they receive and 75% of parents and staff say that the district encourages parent input. Our Annual LCAP Survey received 517 parent responses in 2018, up from 464 parent responses in 2017, 339 in 2016, and 193 in 2015. The parent participation has more than doubled since 2015. We also surveyed 989 students and 179 staff members. This data shows that LBUSD has dramatically improved our ability to receive feedback from parents and students.

Through feedback from School Site Councils, the LCAP Advisory Committee, school PTAs, district and site staff, and administration, LBUSD has determined five goals that align our efforts to the state priorities and focus our actions, services, and expenditures to ensure that we are meeting the needs of all LBUSD students. These five goals are:

1. Increase student academic achievement and social and emotional strength through collaboration, critical thinking, creativity, and communication
2. All students will gain the knowledge and skills to be college and career ready through a wide variety of academic and enrichment opportunities
3. Professional development focused on 21st Century teaching and learning
4. Safe, attractive, clean, well-equipped learning environments for all students that promote critical thinking, collaboration, creativity, and communication
5. All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff and the community that strengthen communication and meaningful participation

After analyzing district data and compiling input from all stakeholder groups, several changes were made to the LCAP to better meet the needs of LBUSD students. These changes include:

- Goal 1: Hiring of a digital librarian and technology TOSAs, purchasing of additional intervention programs such as IXL, and adding ELD interventions after school at TMS/EMS.
- Goal 2: Adding AP Computer Science A course and creating a Computer Science CTE pathway at the LBHS.
- Goal 3: Adding professional development opportunities such as C3 Framework, Inquiry, Dyslexia, and Sketchnoting as after school optional offerings as well as more classes added to the Launchpad professional development system.
- Goal 5: Increasing the use of Hanover to provide additional surveys and research, as well as increasing collaboration with the community colleges regarding articulated courses and concurrent enrollment. Focus groups were also convened at TMS and LBHS to provide input into various aspects of the LCAP, including interventions, school climate, and school connectedness.

The plan also demonstrates how the District's budget will help achieve the goals, and assesses, each year, how well the strategies in the plan were able to improve outcomes. Although basic aid districts do not receive funding through the LCFF and have been the model of local control since they were established, they still must create an LCAP that describes program goals and funding sources. The Laguna Beach Unified School District LCAP describes the District's overall vision for students, annual goals, and specific actions the District will take to achieve the vision and goals. The District has obtained input from various stakeholder groups, including parents, educators, and employees, to create this plan. The LCAP Planning Team has collected, reviewed, and analyzed data and the revised 2017-2020 LCAP and Annual Review is hereby presented for public hearing on June 12, 2018

Budget Impact

As stated in the proposed budget.

Recommended Action

Staff recommends the Board of Education hold a public hearing and receive public comment on the 2017-2020 LCAP.

Laguna Beach Unified School District

12.b. PUBLIC HEARING

June 12, 2018

Approval: Preliminary 2018-2019 All Funds Budget

Proposal

The Board of Education will conduct a public hearing on the 2018-2019 All Funds Budget to obtain public input and discussion.

Background

The budget document resulted from a process that included a variety of sources to determine best estimates of annual income and expenditures. This budget was developed using prior year's allocations and presently known legally required or contractually required expenditures.

The preliminary budget is presented to allow the Board of Education and Laguna Beach Unified School District stakeholders to review the budget and ask clarifying questions prior to approval at the June 26, 2018 Board meeting.

The annual budget is a significant part of the overall planning process for the District. The District budget is more than an accounting tool; it is the educational program of the District expressed in dollars. The District's budget is a year-long plan that is constantly monitored and updated for the Board of Education as conditions change.

Budget Impact

After review of the preliminary budget, the approval of the final budget by the Board of Education will establish the expenditure limits within budgeted categories for the 2018-2019 All Funds Budget.

Recommended Action

Staff recommends the Board of Education hold a public hearing and receive public comment on the 2018-2019 All Funds Budget, and subsequently, the Board of Education should officially close the public hearing and direct administration to acknowledge public comments. Staff will agendaize the 2018-2019 All Funds Budget at its next regularly scheduled Board meeting, June 26, 2018, for final review and approval by the Board of Education.

Laguna Beach Unified School District

12.c. PUBLIC HEARING

June 12, 2018

Public Disclosure of Use of Proposition 30 Education Protection Act Funds for 2018-2019 for Direct Instruction Salaries and Benefits

Proposal

The Board of Education will conduct a public hearing on the use of Proposition 30 Education Protection Act funds for 2018-2019 direct instruction salaries and benefits to obtain public input and discussion.

Background

Proposition 30, approved by voters in November 2012, requires the State to pass through a minimum of \$200 per average daily attendance to each local educational agency. The school district is required to hold a public hearing and approve a resolution indicating how the funds are spent. Before the passage of Proposition 30, school districts were facing further significant reductions in school funding. The passage of Proposition 30 created the Education Protection Act, using the new State funds to substitute for the State shortfall in revenue. Proposition 30 funding was set to expire in 2018, however, on voters approved Proposition 55 in April 2016, which extended the funding through 2030.

Budget Impact

After review of the use of Proposition 30 Education Protection Act Funds for 2018-19, the approval of the final budget by the Board of Education will establish the use of Proposition 30 Education Protection Act funds for 2018-2019 direct instruction salaries and benefits.

Recommended Action

Staff recommends the Board of Education hold a public hearing and receive public comment on the 2018-2019 Use of Proposition 30 Education Protection Act funds for direct instruction salaries and benefits, and subsequently, the Board of Education should officially close the public hearing and direct administration to acknowledge public comments. Staff will agendize the 2018-2019 use of Proposition 30 Education Protection Act funds for direct instruction salaries and benefits at its next regularly scheduled Board meeting, June 26, 2018, for final review and approval by the Board of Education.

Laguna Beach Unified School District

12.d. PUBLIC HEARING

June 12, 2018

Public Disclosure and ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2018-19 Negotiated Agreement with Laguna Beach Unified Faculty Association (LaBUFA)

Proposal

Staff proposes the Board of Education ratify the 2018-19 revisions to the 2017-2020 Agreement negotiated by the designated representatives of the Laguna Beach Unified Faculty Association (LaBUFA) and the Laguna Beach Unified School District.

Background

The Association and the District reached a Tentative Agreement for 2018-19 reopeners to the 2017-2020 Agreement. The agreement allows for up to two reopeners for each party each year in addition to health and welfare and salary.

The Tentative Agreement attached includes changes in total compensation. The agreement includes a 2% salary increase and a 0.5% one time, off-schedule payment. In addition, if the 2018-19 adopted State Budget results in an increase in one-time unrestricted funds, the District shall allocate LaBUFA's proportional share of the additional funds up to 1% as a one-time, off schedule salary payment.

Budget Impact

Public Disclosure of Collective Bargaining Agreements in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449 require that the costs associated with the agreement be publicly disclosed and approved by the Board of Education.

The cost of this agreement for 2018-19 is \$ 786,645.

Recommended Action

Staff recommends the Board of Education hold a public hearing and receive public comment on the proposed ratification of the 2018-19 revisions to the 2017-2020 Collective Bargaining Agreement negotiated by the designated representatives of the Laguna Beach Unified Faculty Association (LaBUFA) and the Laguna Beach Unified School District and its impact on the budget as presented.

**Orange County Department of Education
District Fiscal Services**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

Laguna Beach Unified School District - Laguna Beach Unified Faculty

School District - Bargaining Unit: Association (LaBUFA)

Certificated, Classified, Other: Certificated

The proposed agreement covers the period beginning: July 1, 2018 (date) and ending: June 30, 2019 (date)

The Governing Board will act upon this agreement on: June 12, 2018 (date)

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY 2018-19	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY 2018-19	Year 2 Increase/(Decrease) FY 2019-20	Year 3 Increase/(Decrease) FY 2020-21
1 Salary Schedule Increase (Decrease)	\$ 19,687,966.00	\$ 392,851		\$ -
		2.00%	0.00%	0.00%
2 Step and Column Increase (Decrease) Due to movement plus any changes due to settlement	\$ 266,733.00	\$ 5,335	\$ -	\$ -
		2.00%	0.00%	0.00%
3 Other Compensation - Increase (Decrease) (Stipends, Bonuses, Longevity, Overtime, etc.)	\$ -	\$ 262,103	\$ -	\$ -
		0.00%	0.00%	0.00%
Description of other compensation 1.5% One-time off schedule				
4 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare etc.	\$ 3,797,109	\$ 126,356	\$ -	\$ -
		3.33%	0.00%	0.00%
5 Health/Welfare Plans	\$ 2,756,632	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
6 Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 26,508,440	\$ 786,645.00	\$ -	\$ -
7 Total Number of Represented Employees (Use FTEs if appropriate)	170.09	170.09	0	0
8 Total Compensation <u>Average</u> Cost per Employee	\$ 155,849	\$ 4,625	\$ -	\$ -
		2.97%	0.00%	0.00%

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

Salary schedule adjustment comparable to 3.5% compensation.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No

11. Please include comments and explanations as necessary.

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes ☒ No ☐

If yes, please describe the cap amount.

The Districtwide Hard Cap was based on total budgeted amount of \$4,559,000 for all District employee benefits. The District will contribute annual amount for eligible unit members based on tiered structure individual cap as specified below. Eligible unit members shall be responsible for any costs incurred over the individual district contribution.

District Annual Contribution PPO		District Annual Contribution HMO	
Single	\$ 10,100	Single	\$ 6,785
EE+Spouse	\$ 21,200	EE+Spouse	\$ 14,500
EE+Children(s)	\$ 15,400	EE+Children(s)	\$ 11,000
Family	\$ 25,700	Family	\$ 18,200

- B. **Proposed Negotiated Changes in Noncompensation Items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

- C. **What are the specific impacts on instructional and support programs to accommodate the settlement?**

Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None

D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

Should the 2018-19 adopted State Budget result in an increase in one-time unrestricted funds, the District will allocate LaBUFA proportional share of the additional funds up to 1% as a one-time, off schedule salary payment for all unit members employed by the District as of July 1, 2018.

E. Will this agreement create, increase or decrease deficit financing in the current or subsequent year(s)?
"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

Ongoing expenditures after settlement of are within available ongoing revenue.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

A new option to address equity in substitute differential pay during extended illness leave.

G. Source of Funding for Proposed Agreement

1. Current Year

Receipt of additional property tax revenue.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

Property tax revenue is an on-going source to support salaries.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

N/A

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund				
Enter Bargaining Unit: Laguna Beach Unified Faculty Association (LaBUFA)				
	Column 1	Column 2	Column 3	Column 4
	Draft 2018-19 Budget Before Settlement	Adjustments as a Result of Settlement	Other Revisions CSEA/Mgmt	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ 54,802,500	\$ -	\$ -	\$ 54,802,500
Remaining Revenues (8100-8799)	\$ 2,131,529	\$ -	\$ -	\$ 2,131,529
TOTAL REVENUES	\$ 56,934,029	\$ -	\$ -	\$ 56,934,029
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 19,983,541	\$ 590,251	\$ 78,666	\$ 20,652,458
Classified Salaries (2000-2999)	\$ 6,186,359	\$ -	\$ 215,854	\$ 6,402,213
Employee Benefits (3000-3999)	\$ 9,816,792	\$ 112,005	\$ 47,833	\$ 9,976,630
Books and Supplies (4000-4999)	\$ 2,240,491	\$ -	\$ -	\$ 2,240,491
Services, Other Operating Expenses (5000-5999)	\$ 6,008,591	\$ -	\$ -	\$ 6,008,591
Capital Outlay (6000-6599)	\$ 938,000	\$ -	\$ -	\$ 938,000
Other Outgo (7100-7299) (7400-7499)	\$ 150,000	\$ -	\$ -	\$ 150,000
Direct Support/Indirect Cost (7300-7399)	\$ (30,152)	\$ -	\$ -	\$ (30,152)
Other Adjustments				
TOTAL EXPENDITURES	\$ 45,293,622	\$ 702,256	\$ 342,353	\$ 46,338,231
OPERATING SURPLUS (DEFICIT)	\$ 11,640,407	\$ (702,256)	\$ (342,353)	\$ 10,595,798
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 2,265,000	\$ -	\$ -	\$ 2,265,000
CONTRIBUTIONS (8980-8999)	\$ (8,751,818)	\$ (84,389)	\$ (119,686)	\$ (8,955,893)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 623,589	\$ (786,645)	\$ (462,039)	\$ (625,095)
BEGINNING BALANCE	\$ 4,047,165			\$ 4,047,165
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 4,670,754	\$ 3,884,109	\$ 3,422,070	\$ 3,422,070
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 50,000	\$ -	\$ -	\$ 50,000
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 1,470,754	\$ (786,645)	\$ (462,039)	\$ 222,070
Reserve for Economic Uncertainties (9789)	\$ 3,150,000	\$ -	\$ -	\$ 3,150,000
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund				
Enter Bargaining Unit: Laguna Beach Unified Faculty Association (LaBUFA)				
	Column 1	Column 2	Column 3	Column 4
	Draft 2018-19 Budget Before Settlement	Adjustments as a Result of Settlement	Other Revisions CSEA/Mgmt	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 5,085,884	\$ -	\$ -	\$ 5,085,884
TOTAL REVENUES	\$ 5,085,884	\$ -	\$ -	\$ 5,085,884
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 2,980,001	\$ 70,038	\$ 25,384	\$ 3,075,423
Classified Salaries (2000-2999)	\$ 2,300,231	\$ -	\$ 74,878	\$ 2,375,109
Employee Benefits (3000-3999)	\$ 4,003,286	\$ 14,351	\$ 19,424	\$ 4,037,061
Books and Supplies (4000-4999)	\$ 295,885	\$ -	\$ -	\$ 295,885
Services, Other Operating Expenses (5000-5999)	\$ 3,502,347	\$ -	\$ -	\$ 3,502,347
Capital Outlay (6000-6599)	\$ 540,000	\$ -	\$ -	\$ 540,000
Other Outgo (7100-7299) (7400-7499)	\$ 185,800	\$ -	\$ -	\$ 185,800
Direct Support/Indirect Cost (7300-7399)	\$ 30,152	\$ -	\$ -	\$ 30,152
Other Adjustments				
TOTAL EXPENDITURES	\$ 13,837,702	\$ 84,389	\$ 119,686	\$ 14,041,777
OPERATING SURPLUS (DEFICIT)	\$ (8,751,818)	\$ (84,389)	\$ (119,686)	\$ (8,955,893)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ 8,751,818	\$ 84,389	\$ 119,686	\$ 8,955,893
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	\$ 2,556,678			\$ 2,556,678
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 2,556,678	\$ 2,556,678	\$ 2,556,678	\$ 2,556,678
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ -	\$ -	\$ -	\$ -
Restricted Reserves (9740)	\$ 2,556,678	\$ -	\$ -	\$ 2,556,678
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund				
Enter Bargaining Unit: Laguna Beach Unified Faculty Association (LaBUFA)				
	Column 1	Column 2	Column 3	Column 4
	Draft 2018-19 Budget Before Settlement	Adjustments as a Result of Settlement	Other Revisions CSEA/Mgmt	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ 54,802,500	\$ -	\$ -	\$ 54,802,500
Remaining Revenues (8100-8799)	\$ 7,217,413	\$ -	\$ -	\$ 7,217,413
TOTAL REVENUES	\$ 62,019,913	\$ -	\$ -	\$ 62,019,913
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 22,963,542	\$ 660,289	\$ 104,050	\$ 23,727,881
Classified Salaries (2000-2999)	\$ 8,486,590	\$ -	\$ 290,732	\$ 8,777,322
Employee Benefits (3000-3999)	\$ 13,820,078	\$ 126,356	\$ 67,257	\$ 14,013,691
Books and Supplies (4000-4999)	\$ 2,536,376	\$ -	\$ -	\$ 2,536,376
Services, Other Operating Expenses (5000-5999)	\$ 9,510,938	\$ -	\$ -	\$ 9,510,938
Capital Outlay (6000-6599)	\$ 1,478,000	\$ -	\$ -	\$ 1,478,000
Other Outgo (7100-7299) (7400-7499)	\$ 335,800	\$ -	\$ -	\$ 335,800
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ 59,131,324	\$ 786,645	\$ 462,039	\$ 60,380,008
OPERATING SURPLUS (DEFICIT)	\$ 2,888,589	\$ (786,645)	\$ (462,039)	\$ 1,639,905
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 2,265,000	\$ -	\$ -	\$ 2,265,000
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 623,589	\$ (786,645)	\$ (462,039)	\$ (625,095)
BEGINNING BALANCE	\$ 6,603,843			\$ 6,603,843
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 7,227,432	\$ 6,440,787		\$ 5,978,748
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 50,000	\$ -	\$ -	\$ 50,000
Restricted Reserves (9740)	\$ 2,556,678	\$ -	\$ -	\$ 2,556,678
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 1,470,754	\$ (786,645)	\$ (462,039)	\$ 222,070
Reserve for Economic Uncertainties (9789)	\$ 3,150,000	\$ -	\$ -	\$ 3,150,000
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question on page 7.

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit: **Laguna Beach Unified Faculty Association (LaBUFA)**

	2018-19	2019-20	2020-21
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Local Control Funding Formula Sources (8010-8099)	\$ 54,802,500	\$ 56,950,241	\$ 58,333,321
Remaining Revenues (8100-8799)	\$ 7,217,413	\$ 6,813,067	\$ 7,026,332
TOTAL REVENUES	\$ 62,019,913	\$ 63,763,308	\$ 65,359,653
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 23,727,881	\$ 23,879,128	\$ 24,356,713
Classified Salaries (2000-2999)	\$ 8,777,322	\$ 8,721,281	\$ 8,791,046
Employee Benefits (3000-3999)	\$ 14,013,691	\$ 14,436,261	\$ 15,177,139
Books and Supplies (4000-4999)	\$ 2,536,376	\$ 2,621,598	\$ 2,424,181
Services, Other Operating Expenses (5000-5999)	\$ 9,510,938	\$ 9,842,481	\$ 10,121,950
Capital Outlay (6000-6999)	\$ 1,478,000	\$ 1,434,098	\$ 1,555,057
Other Outgo (7100-7299) (7400-7499)	\$ 335,800	\$ 347,083	\$ 358,298
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 60,380,008	\$ 61,281,930	\$ 62,784,384
OPERATING SURPLUS (DEFICIT)	\$ 1,639,905	\$ 2,481,378	\$ 2,575,269
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 2,265,000	\$ 2,265,000	\$ 2,265,000
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (625,095)	\$ 216,378	\$ 310,269
BEGINNING BALANCE	\$ 6,603,843	\$ 5,978,748	\$ 6,195,126
CURRENT-YEAR ENDING BALANCE	\$ 5,978,748	\$ 6,195,126	\$ 6,505,395
COMPONENTS OF ENDING BALANCE:			
Nonspendable Reserves (9711-9719)	\$ 50,000	\$ 50,000	\$ 50,000
Restricted Reserves (9740)	\$ 2,556,678	\$ 2,541,877	\$ 2,601,975
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 222,070	\$ 422,887	\$ 600,951
Reserve for Economic Uncertainties (9789)	\$ 3,150,000	\$ 3,180,362	\$ 3,252,469
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2018-19	2019-20	2020-21
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 62,645,008	\$ 63,546,930	\$ 65,049,384
b.	State Standard Minimum Reserve Percentage for this District Enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 1,879,350	\$ 1,906,408	\$ 1,951,482

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Reserve for Economic Uncertainties (9789)	\$ 3,150,000	\$ 3,180,362	\$ 3,252,469
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
c.	Special Reserve Fund (Fund 17) Budgeted Reserve for Economic Uncertainties (9789)	\$	\$	\$
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$	\$	\$
g.	Total Available Reserves	\$ 3,150,000	\$ 3,180,362	\$ 3,252,469
h.	Reserve for Economic Uncertainties Percentage	5.03%	5.00%	5.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2018-19

Yes

☒

No

☐

2019-20

Yes

☒

No

☐

2020-21

Yes

☒

No

☐

4. If no, how do you plan to restore your reserves?

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 6, Page 1 (i.e., increase was partially budgeted), explain the variance below:

N/A

6. Please include any additional comments and explanations of Page 4 as necessary:

N/A

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Laguna Beach Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Laguna Beach Unified Faculty Association (LaBUFA), during the term of the agreement from July 1, 2018 to June 30, 2019.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

Budget Adjustment Categories:	Budget Adjustment Increase (Decrease)
Revenues/Other Financing Sources	0
Expenditures/Other Financing Uses	786,645
Ending Balance Increase (Decrease)	-786,645

____ (No budget revisions necessary)

**Superintendent
(Signature)**

Date

**Chief Business Official
(Signature)**

Date

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee)
(Signature)

Date

Jeff Dixon, Assistant Superintendent, Business

Contact Person

(949) 497-7700 x5222

Phone

President or Clerk of the Governing Board
(Signature)

Date

May 17, 2018

TENTATIVE AGREEMENT 2018-2019

Between

Laguna Beach Unified School District

And

Laguna Beach Unified Faculty Association/CTA/NEA (LaBUFA)

The Laguna Beach Unified School District and the Laguna Beach Unified Faculty Association/CTA/NEA (LaBUFA) have reached a Tentative Agreement for 2018-2019 that provides for:

ARTICLE 7. Hours

7.1 Duty Day

- 7.1.1 Unit members shall be required to be at their schools or other work sites thirty (30) minutes prior to the beginning of the students' instructional day, except at the High School where the reporting time is fifteen (15) minutes.
- 7.1.2 On the last day of school completion of professional responsibilities shall be evidenced by the signature of the immediate supervisor on a District-developed end-of-the-year checklist.
- 7.1.3 Staff meetings will be scheduled during the professional work day at each site.
- 7.1.4 Unit members shall work a professional work day, inclusive of all duties outlined in 7.6. Unit members may leave at the conclusion of the regular student day, except on modified days, as long as they do not have student, parent, or administrative appointments. Secondary teachers may leave at the conclusion of the student instructional day on days when final exams are held.
- 7.1.5 Student contact time is exclusive of all passing and recess periods, preparatory and conference periods, lunch periods and prior-to-school time. There will be a minimum of 30 consecutive minutes of duty free lunch.
- 7.1.6 Unit members will be paid at the certificated non-instructional rate for any required meetings or training that extends more than 15 minutes beyond the student instructional day, exclusive of professional responsibilities identified in 7.1.2, 7.6, and negotiated stipends.
- 7.1.7 Unit members will be paid at the certificated instructional rate for required additional instructional contact time with students that extends beyond the state-required student instructional minutes. This provision is exclusive of professional responsibilities identified in 7.1.2, 7.6, and negotiated stipends. Student instructional minutes shall remain at the 2015-16 minutes unless otherwise negotiated or changed by the state.

7.1.8 The duty day for nurses, digital media and library specialist and the athletic director shall be an eight (8) hour work day.

7.2 The principal and staff will cooperatively develop a plan to structure time at the individual schools, subject to the final approval of the principal.

7.3 Preparation Periods

7.3.1 Unit members employed full-time at middle school or high school and serving as a classroom teacher for more than four (4) periods shall be assigned one (1) period for preparation and planning.

7.3.2 Unit members employed at elementary schools shall receive a minimum of 190 minutes per week of student free preparation and planning breaks for all kindergarten through third (3rd) grade teachers, and 230 minutes per week for fourth (4th) and fifth (5th) grade teachers.

7.3.3 Teachers shall be responsible for assigned students and may not reassign such responsibility without the approval of the site principal.

7.4 Outdoor Education

7.4.1 Unit members shall be encouraged but not required to attend Outdoor Education with their participating classes. Unit members who do not attend Outdoor Education with their participating classes shall serve in the District for the regular workday in such assignment as the superintendent or designee may designate until their classes return.

7.4.2 Unit members may travel in their own vehicles at their own expense unless no adult supervision can be provided on the bus. The District will make all reasonable efforts to provide supervision, other than unit members on the bus.

7.5 Morning Breaks

7.5.1 All unit members assigned to K-5 sites shall participate in scheduling which shall result in morning breaks for all K-5 teachers.

7.6 Professional Responsibilities

7.6.1 Professional Responsibilities required of all unit members shall include attendance at Back-to-School Night, Open House (Elementary/Middle only), Graduation (High School only) and Parent/Teacher Conferences (K-5).

7.6.2 Professional Learning Communities (PLC) –

The purpose of Professional Learning Communities shall be to provide for teacher collaboration around the common vision of improving teaching and student learning. Fidelity to the model requires the development of a common curriculum and common assessments. Sharing of assessment data is for the purpose of improving core instruction and designing and implementing effective and efficient ~~intervention strategies~~ systems of support. To that end, it is important that PLCs occur in an atmosphere of professional trust among both teachers and administrators.

Accordingly, evaluations shall be conducted per provisions of the Agreement and the California Education Code. Unit member rights are neither expanded nor diminished as the result of participation in PLC and in common assessments.

During each school year, unit members shall meet in Professional Learning Communities a maximum of thirty (30) total meetings of approximately one (1) hour each. Attendance at PLC meetings shall be punctual and consistent. Following each PLC meeting, a written summary of the meeting shall be provided to the site administrator in a timely fashion, as mutually agreed to by site administration and the site's PLCs. Site administration shall establish an accessible storage area where meeting summaries of the site's PLCs shall be filed and made available for unit member access.

The vitality and fidelity of the PLC process will be maintained through an annual review with ~~LaBUFA~~ certificated leadership and administration ~~with six (6) unit members and six (6) district administrators~~ at each site by May 30 of each year.

7.6.3 Professional Responsibilities Inclusive of the School Day

- a) Attendance at staff meetings, department meetings, PLC meetings, and appointments shall be punctual and consistent.
- b) Expectations for student performance levels shall be clearly communicated to students prior to assignments and assessments.
- c) Effective communications with students, parents, and District personnel concerning individual student needs shall be continuously maintained. This includes timely responses to phone calls, emails, and written correspondence or requests as well as availability for individual student and/or parent conferences as appropriate. Electronic communications, including use of the District-adopted learning management system and/or student information system, shall be updated in a timely manner. Specific definitions of "timely" and "appropriate" shall be determined by the principal in consultation with the site staff and/or departments at the beginning of each school year.
- d) Evaluations of student work shall be reported to students in a timely manner, and when grade level appropriate, the online

grading system shall be used to regularly communicate student performance. Each unit member will utilize and regularly update the District-adopted learning management system. Specific definitions of “timely” and “regularly” shall be determined by the principal in consultation with the site staff and/or departments at the beginning of each school year.

- e) Unit members will continue to participate in research, planning, design implementation, and providing feedback for 4CLE (4Cs Learning Environments), including participation in training, visitations, and application of 4CLE principles in classroom instruction. This process will be scheduled by the site administrator on a voluntary basis with unit members until all volunteers have participated, at which time all other unit members will be assigned to the implementation schedule.
- f) Unit members will continue to design and implement lessons and units inherent in implementing the California State Standards, recognizing the change in standards requires adaptation of curriculum design and classroom instruction.
- g) Elementary unit members shall be responsible for student supervision, as scheduled equitably among unit members at the school site.
- h) Adjunct duties shall be distributed equitably among all site unit members, with first consideration given to volunteers. Unit members shall be given as much advance notice as possible in adjunct duty assignments.

Adjunct duties are defined as participation and/or coordination of State, district, site-specific, and instructional initiatives and committees without additional pay.

7.6.4 Mandated Training

Each unit member is required to participate in Mandated Reporting of Child Abuse Training annually within the first six weeks of the school year in accordance with AB 1432. The District will offer multiple training opportunities within the unit member’s contracted work day. Should a unit member not attend a training, the unit member will be required to complete the online training module on a date and/or time that does not interfere with the student instructional day.

7.7 Substituting

- 7.7.1 Unit members at the intermediate or high school shall not normally be required to substitute during their preparation periods except in the event of sudden illness, accident, emergency, or when substitutes are not available. However, if a unit member does provide substitute service

during his/her conference/planning period, he/she will receive compensation calculated at the certificated instructional rate.

7.8 Minimum Days

- 7.8.1 The number of minimum days for each school year shall be identified on the school calendar.

7.9 Staff Development

- 7.9.1 Staff development shall be a combination of district-wide and site-based undertakings.

7.9.1.1 District-wide staff development shall be planned by the Assistant Superintendent for Instructional Services administration with input from unit members. ~~in consultation with the Curriculum Council.~~

7.9.1.2 Site-based staff development shall be planned by the site principal in consultation with appropriate site staff representatives.

~~7.10 — Adjunct duties shall be required only after volunteers are sought, if applicable, and such duties shall be distributed equitably among all site unit members. Unit members shall be given as much advance notice as possible in adjunct duty assignments.~~

~~7.11~~ **7.10** Unit members shall not be required to perform supervision at socially oriented activities such as athletic events, dances, performance, or concerts. The assumption of such supervision shall be voluntary.

7.12 7.11 District Days

The District shall provide eligible unit members with two days of release time for collaborative planning aligned to LCAP goals and/or elementary report cards.

~~7.12.1~~ **7.11.1** An eligible unit member is a teacher of record with a class roster or a teacher responsible for grade submission.

~~7.12.2~~ **7.11.2** The two days shall be on site or at another district location with approval of the immediate supervisor, but eligible unit members shall not be required to perform student contact services.

~~7.12.3~~ **7.11.3** Eligible unit members shall take district days as follows:

- Eligible members in grades 6 through 12 shall schedule each district day as a department for collaborative planning as determined by department member(s). Individual unit members may opt out of district days.
- Eligible members must use one of the two days before the end of the first semester.
- Eligible members may not use a day adjacent to a holiday or vacation period for this purpose.

- The site administrator shall distribute a calendar posted to allow eligible members and departments to schedule their days prior to September 30 for first semester and February 15 for second semester.
- Eligible members who do not use their days will be compensated at the substitute rate of pay within 30 days of the end of the school year.

ARTICLE 11. EVALUATION

Teachers due for formal evaluation shall be evaluated using the pilot evaluation system developed and piloted during the ~~2017-2018~~ **2018-2019** school year. The Joint Teacher-District Evaluation Committee shall meet during the ~~2017-2018~~ **2018-2019 school year** to review feedback regarding the program and recommend any changes to the bargaining unit and district by May 15, ~~2018~~ **2019**. Counselors **and unit members in non-classroom teacher roles** will continue to utilize the current process **in 2018-2019. A committee will work to develop modifications to the counselor and non-classroom teacher evaluation process during the 2018-2019 school year and recommend modifications to the bargaining units by May 15, 2019.** The amendments to this section are considered temporary language for the ~~2017-2018~~ **2018-2019** school year only.

- 11.1 Evaluation of unit members shall be conducted according to the Education Code sections, which deal with certificated staff evaluation.
- 11.2 The evaluator shall work closely with the unit member in defining areas of responsibilities, establishing objectives, jointly monitoring progress, assessing performance, and conducting evaluation conferences.
- 11.3 Evaluation and assessment of the performance of each unit member shall be made on a continuing basis, at least once each school year for temporary and probationary unit members, and at least every other year for unit members with permanent status.
- 11.3.1 A unit member with permanent status who has been employed at least 10 years with the district may be evaluated every three (3) years if the unit member is highly qualified, occupies a positions that is required to be filled by a highly qualified professional by the federal No Child Left Behind Act of 2001 (20 U.S.C. Sec. 6301, et seq.), as defined in 20 U.S.C. Sec. 7801, and whose previous evaluation rated the employee as meeting or exceeding standards, if the evaluator and unit member being evaluated agree. The unit member or the evaluator may withdraw consent at any time.
- 11.4 Evaluations shall be composed of interviews with the unit member as well as with personal observations by the immediate supervisor. Information which has not been observed or gained through these interviews shall not be included.
- 11.5 **Formal Evaluation of Permanent Unit Members**

11.5.1 Schedule of Evaluation for Permanent Teachers

Date of Last Evaluation	Next Evaluation for Permanent Teachers in 11.3	Next Evaluation for teachers eligible under 11.3.1
2015-2016	2017-2018	2018-2019
2016-2017	2018-2019	2019-2020

2017-2018	2019-2020	2020-2021
2018-2019	2020-2021	2021-2022
2019-2020	2021-2022	2022-2023

11.5.2 Goal-Setting

Each year, prior to October 15, teachers will develop personalized goal(s) for the upcoming school year. Teachers due for formal evaluations should complete the first three sections of the Formal Teacher Evaluation focused on goal-setting.

Prior to the reflective conversation meeting, the teacher may use the reflection resources in the appendix to assist in reflection and goal development.

For the teachers who aren't being formally evaluated, the annual goal setting form is to establish areas in which the teacher wishes to pursue professional growth and research in the classroom setting.

The teacher may revise his/her goal(s) at any point during the process. Should the evaluator identify areas of concern or specific areas of focus, the evaluator shall provide written notice to the teacher of the specific area(s) to be addressed in the evaluation process.

11.5.3 Reflective Conversation

Prior to November 1, principals will meet with teachers regarding the goal(s). The purpose of the meeting is to have a reflective conversation regarding the teacher's goals, identify ways in which the evaluator will support the teacher, and in the event they exist, to identify additional areas of concern or focus.

The teacher will submit a copy to the evaluator no later than two days prior to the reflective conversation meeting. The evaluator will complete his/her section of the goal-setting portion of the form to identify support offered to the teacher as well as identifying any additional areas of concern or focus.

While a teacher is not required to have a reflective conversation with the evaluator on a non-evaluation year, ongoing communication is ideal for continued growth. Ongoing reflective conversations with peers is expected.

11.5.4 Formal Observations

Formal Observations shall be at a mutually agreed-upon time, with every effort made by the evaluator to maintain the appointment. In the event of an unavoidable change, the evaluator would re-schedule with the evaluatee. Formal observations for permanent teachers shall be conducted by March 1.

Prior to the Formal Observation, the Observation Form will be completed by the teacher and submitted to the evaluator. The purpose of this step is to give the evaluator information regarding the focus of the observation, instructional strategies the teacher plans to employ during the lesson, context for the class or lesson, and the lesson's place in the larger unit of instruction. The Observation

Form shall be submitted no later than two school days prior to the scheduled Formal Observation.

The evaluator will conduct one formal observation of the teacher. The Formal Observation takes place for a lesson mutually agreed upon by the evaluator and teacher. The evaluator uses the teacher's Observation Form to record comments and suggested areas of growth based on the lesson observed.

A conference between the teacher and the evaluator will be scheduled within one week of the evaluator's formal observation of the teacher's classroom. During this conference the evaluator and teacher will discuss the evaluator's observation of the classroom lesson and the teacher's reflection on the lesson he/she delivered.

Any concerns on the part of the evaluator should be identified and addressed at this time and an additional observation can be scheduled through mutual agreement as appropriate.

11.5.4 Mid-Year Reflective Conversation

Each year, between January 1 and February 28, principals will meet with teachers due for a mid-year progress discussion regarding the teacher's goal(s). The purpose of the meeting is to have a reflective conversation regarding the goals, any revisions made, and/or identify additional or different ways in which the evaluator will support the teacher, and in the event they exist, to identify additional areas of concern or focus. The date of this meeting is recorded on the Formal Evaluation Form.

11.5.5 Self-Evaluation and Final Evaluation Meeting with the Evaluator

After the formal observation, subsequent post-observation conference, and mid-year progress discussion are completed the evaluator and teacher will schedule a final evaluation conference. The formal evaluation should be scheduled between April 1 to May 15, unless the teacher has received a Performance Improvement Plan, in which case the formal evaluation should be held between May 1 and May 15. The teacher will complete the self-reflection portion of the Final Evaluation form. The evaluator will complete the remainder of the Final Evaluation form and review with the teacher. The evaluator is expected to focus on the teacher's focus area/goal(s), however, feedback and discussion may take place around any of the six CSTPs as proficiency in all of the standards is the goal of professional educator. For temporary or probationary teachers, the evaluator shall evaluate all six CSTPs, the district's standard 7, in addition to progress on the focus areas.

The evaluator will consider the teacher's proficiency with the CSTPs. A teacher may make growth in his/her focus area, but may struggle with a particular CSTP or district standard 7. The evaluator shall provide notice to the teacher of any identified concern as quickly as possible after the concern has been identified, as well as support and expectations to correct the concern. Should the teacher not demonstrate proficiency in all CSTPs by the final evaluation, the evaluator may refer the teacher to the Performance Improvement Plan process.

Should the teacher choose to formally respond to the evaluation, the teacher may submit a written response that will be included with the evaluation.

11.5.6 Performance Improvement Plan

The need for a Performance Improvement Plan is determined by the evaluator and shall be reviewed with the teacher no later than March 1. A teacher on a PIP shall receive the final evaluation conference between May 1 and May 15. The teacher will be formally evaluated using the standards-based evaluation process focused on the CSTPs and district standard 7. Progress toward the expectations set forth in the PIP shall be reviewed at each reflective conversation during the second evaluation year.

11.6 Formal Evaluation of Temporary and Probationary Teachers

Formal evaluations of temporary and probationary teachers shall be conducted every year and shall focus on all six California Standards for the Teaching Profession (CSTP) plus the District-Adopted Standard Seven: Professional Expectations.

11.6.1 Goal-Setting

Each year, prior to October 15, teachers will develop personalized goal(s) for the upcoming school year. Teachers due for formal evaluations should complete the first three sections of the Formal Teacher Evaluation focused on goal-setting.

Prior to the reflective conversation meeting, the teacher may use the reflection resources in the appendix to assist in reflection and goal development.

For the teachers who aren't being formally evaluated, the annual goal setting form is to establish areas in which the teacher wishes to pursue professional growth and research in the classroom setting.

The teacher may revise his/her goal(s) at any point during the process. Should the evaluator identify areas of concern or specific areas of focus, the evaluator shall provide written notice to the teacher of the specific area(s) to be addressed in the evaluation process.

11.6.2 Reflective Conversation

Prior to November 1, principals will meet with teachers regarding the goal(s). The purpose of the meeting is to have a reflective conversation regarding the teacher's goals, identify ways in which the evaluator will support the teacher, and in the event they exist, to identify additional areas of concern or focus.

The teacher will submit a copy to the evaluator no later than two days prior to the reflective conversation meeting. The evaluator will complete his/her section of the goal-setting portion of the form to identify support offered to the teacher as well as identifying any additional areas of concern or focus.

11.6.3 Formal Observations

Formal Observations shall be at a mutually agreed-upon time, with every effort made by the evaluator to maintain the appointment. In the event of an unavoidable change, the evaluator would re-schedule with the evaluatee. Two formal observations for temporary and probationary teachers shall be conducted between November 15 and February 15, the first of which shall be conducted before winter break.

Prior to the Formal Observation, the Observation Form will be completed by the teacher and submitted to the evaluator. The purpose of this step is to give the evaluator information regarding the focus of the observation, instructional strategies the teacher plans to employ during the lesson, context for the class or lesson, and the lesson's place in the larger unit of instruction. The Observation Form shall be submitted no later than two school days prior to the scheduled Formal Observation.

Formal observations take place for a lesson mutually agreed upon by the evaluator and teacher. The evaluator uses the teacher's Observation Form to record comments and suggested areas of growth based on the lesson observed.

A conference between the teacher and the evaluator will be scheduled within one week of the evaluator's formal observation of the teacher's classroom. During this conference the evaluator and teacher will discuss the evaluator's observation of the classroom lesson and the teacher's reflection on the lesson he/she delivered.

Any concerns on the part of the evaluator should be identified and addressed at this time and an additional observation can be scheduled through mutual agreement as appropriate.

11.6.4 Mid-Year Reflective Conversation

Each year, between December 15 and January 15, principals will meet with teachers due for a mid-year progress discussion regarding the teacher's goal(s). The purpose of the meeting is to have a reflective conversation regarding the goals, any revisions made, and/or identify additional or different ways in which the evaluator will support the teacher, and in the event they exist, to identify additional areas of concern or focus. The date of this meeting is recorded on the Formal Evaluation Form.

11.6.5 Self-Evaluation and Final Evaluation Meeting with the Evaluator

After the formal observation, subsequent post-observation conference, and mid-year progress discussion are completed the evaluator and teacher will schedule a final evaluation conference. The formal evaluation should be scheduled between February 1 and February 28. The teacher will complete the self-reflection portion of the Final Evaluation form. The evaluator will complete the remainder of the Final Evaluation form and review with the teacher. The evaluator shall evaluate all six CSTPs, the district's standard 7, in addition to progress on the focus areas.

The evaluator will consider the teacher's proficiency with the CSTPs. A teacher may make growth in his/her focus area, but may struggle with a particular CSTP or district standard 7. The evaluator shall provide notice to the teacher of any

identified concern as quickly as possible after the concern has been identified, as well as support and expectations to correct the concern. Should the teacher not demonstrate proficiency in all CSTPs by the final evaluation, the evaluator may refer the teacher to the Performance Improvement Plan process.

Should the teacher choose to formally respond to the evaluation, the teacher may submit a written response that will be included with the evaluation.

11.6.6 Performance Improvement Plan

The need for a Performance Improvement Plan is determined by the evaluator by the final evaluation meeting. The PIP shall be reviewed with the teacher within two weeks after the final evaluation. The teacher will be formally evaluated the subsequent year using the evaluation process that is focused on the CSTPs and district standard 7. Progress toward the expectations set forth in the PIP shall be reviewed at each reflective conversation during the second evaluation year.

ARTICLE 12. LEAVES

12.6 Extended Illness Leave

- 12.6.1 If a unit member has utilized all accumulated sick leave and remains absent from duties on account of illness or accident for a period of five (5) school months or less, the amount deducted from ~~his/her~~ the unit member's monthly salary shall not exceed the ~~sum which is actually paid a substitute unit member employed to fill the position~~ district's long term substitute rate of pay during the unit member's absence or, if no substitute was employed, the amount that would have been paid to a substitute had ~~he/she~~ the unit member been employed for up to 30 days. After the first 30 days of the leave, the amount deducted from the unit member's monthly salary shall not exceed the sum which is actually paid a substitute employed to fill the position during the unit member's absence. The District shall make every reasonable effort to secure the services of a substitute employee.

ARTICLE 18. SALARY SCHEDULE

- 18.3 The basis of the salary schedule is a point system. The value of \$202.20 shall be awarded for school year ~~2017-2018~~ 2018-2019. (refer to Appendix A). On the Counselor Salary Schedule (refer to Appendix A), the value of \$213.14 shall be awarded for school year ~~2017-2018~~ 2018-2019. On the Nurse and Digital Media and Library Specialist Salary Schedule (refer to Appendix A), the value of \$243.58 shall be awarded for school year ~~2017-2018~~ 2018-2019. On the Athletic Director Salary Schedule (refer to Appendix A), the value of \$260.75 shall be awarded for school year ~~2017-2018~~ 2018-2019. An additional \$1,000 will be added to a unit member's salary after completion of 16 years of service.

- 18.3.1 An additional \$2,500 will be added to a unit member's salary upon completion of National Teacher Board Certification, National Counselor Board Certification, or Certification of Clinical Competence. When earned mid-year, the amount shall be pro-rated.

18.3.2 The District shall allocate one-half percent (0.5%) of base salary as a one-time, off schedule salary payment for all unit members employed by the District as of July 1, 2018.

18.3.3 In addition, if the 2018-19 adopted State Budget results in an increase in one-time unrestricted funds, the District shall allocate LaBUFA's proportional share of the additional funds up to 1% as a one-time, off schedule salary payment for all unit members employed by the District as of July 1, 2018.

18.8 Stipends shall be provided to individual unit members performing additional duties as specified in Appendix C. Beginning with the 2018-2019 school year, the following changes will be made to the athletic stipend schedule:

HEAD COACH - Varsity				
Sport	Max # of Coaches	Season(s)	Stipend (% based on Range 1/ Step 1 Teacher Salary Schedule)	Stipend for Teachers without Coaching Period (% based on Range 1/ Step 1 Teacher Salary Schedule)
Cheer	1	F, W, S	5.4 8 %	7.4 10 %

ASSISTANT COACH			
Sport	Max # of Coaches	Season(s)	Stipend (% based on Range 1/ Step 1 Teacher Salary Schedule)
Swimming (B/G)	4 2	S	5.4%
Surf (B/G)	4 3	F, W, S	5.4%

ARTICLE 19. FRINGE BENEFITS

19.1 For the 2017-2018 school year, the ~~The~~ District agrees to provide certificated employees and their dependents with existing insurance coverage for medical, dental, life and vision (life and vision for employees only) insurance up to the district cap as specified in 19.2. For the 2017-2018 school year, the District will provide insurance coverage, subject to the following limitations on the District's obligation to pay for benefits:

2017-2018 Health Benefits:

The total dollars budgeted for all District employee benefits in the 2017-18 school year, \$4,559,000. It is expressly understood that the cap of \$4,559,000 remains in force unless otherwise expressly agreed to.

The total dollars budgeted for all District employee benefits in 2017-18 shall be adjusted for net employee loss or gain in 2017-18.

In the case of employee loss, the amount(s) subtracted shall be equal to the actual District premiums paid on behalf of the former employee(s) in 2016-17. In the case of employee gain, the amount(s) added shall be equal to the actual District premiums paid on behalf of the new employee(s) in 2017-18. If the District and the Association are unable to reach a settlement on health benefits prior to October 1, 2018, then it may be necessary for the District to initiate employee payroll deductions to cover LaBUFA bargaining unit members' pro rata share of the increased premium costs. If the District initiates payroll deductions, it will notify the Association and LaBUFA unit members at least thirty (30) days in advance of starting deductions, and will make the appropriate deductions based on the Association's confirmation of the amount(s) to be deducted from the affected unit members' paychecks. No payroll deductions will occur before November 1, 2018.

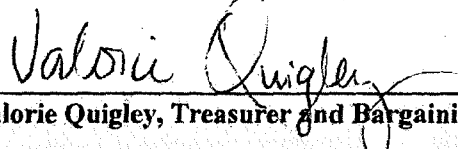
- 19.1.1 The Health Insurance Task Force Committee, consisting of four (4) members each from LaBUFA, CSEA and Management will continue to meet and discuss benefit options, with a focus on limiting cost increases. A commitment has been made to ensure that the Task Force Committee completes its work in a timely fashion, and is able to present its recommendations to the District and Association Bargaining Teams for use in negotiations.

19.2 The District will contribute the following maximum amounts for eligible unit members:


<u>District Annual Contribution - PPO</u>		<u>District Annual Contribution - HMO</u>	
<u>Single</u>	<u>\$10,100</u>	<u>Single</u>	<u>\$6,785</u>
<u>Employee + Spouse</u>	<u>\$21,200</u>	<u>Employee + Spouse</u>	<u>\$14,500</u>
<u>Employee + Child(ren)</u>	<u>\$15,400</u>	<u>Employee + Child(ren)</u>	<u>\$11,000</u>
<u>Family</u>	<u>\$25,700</u>	<u>Family</u>	<u>\$18,200</u>

Eligible unit members shall be responsible for any costs incurred over the individual cap.

The Laguna Beach United Faculty Association/CTA/NEA


Valorie Quigley, Treasurer and Bargaining Chair, LaBUFA

The Laguna Beach Unified School District


Leisa Winston, Assistant Superintendent, Human Resources & Public Communications, LBUSD

Laguna Beach Unified School District

12.e. PUBLIC HEARING

June 12, 2018

Public Disclosure and ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2018-2021 Negotiated Agreement with the California School Employees Association (CSEA) and its Laguna Beach Chapter #131

Proposal

It is proposed that the Board of Education ratify the 2018-2021 Collective Bargaining Agreement negotiated by the designated representatives of the California School Employees Association (CSEA) and its Laguna Beach Chapter #131 and the Laguna Beach Unified School District.

Background

The Association and the District reached Tentative Agreement for the 2018-2021 agreement. Major provisions remain in place. The District and Association utilized Interest-Based Bargaining (IBB) as the process.

The Tentative Agreement attached includes changes in total compensation. The agreement includes a 2% salary increase and a 0.5% one time, off-schedule payment. In addition, if the 2018-19 adopted State Budget results in an increase in one-time unrestricted funds, the District shall allocate CSEA's proportional share of the additional funds up to 1% as a one-time, off schedule salary payment.

Budget Impact

Public Disclosure of Collective Bargaining Agreements in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449 require that the costs associated with the agreement be publicly disclosed and approved by the Board of Education.

The revised cost for 2018-19 is \$130,500

Recommended Action

Staff recommends the Board of Education hold a public hearing and receive public comment on the proposed ratification of the 2018-2021 Collective Bargaining Agreement negotiated by the designated representatives of the California School Employees Association (CSEA) and its Laguna Beach Chapter #131 and the Laguna Beach Unified School District and its impact on the budget as presented.

**Orange County Department of Education
District Fiscal Services**

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Laguna Beach Unified School District - California School Employees

School District - Bargaining Unit: Association, Chapter 131 (CSEA)

Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: July 1, 2018 and ending: June 30, 2019
(date) (date)

The Governing Board will act upon this agreement on: June 12, 2018
(date)

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY 2018-19	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY 2018-19	Year 2 Increase/(Decrease) FY 2019-20	Year 3 Increase/(Decrease) FY 2020-21
1 Salary Schedule Increase (Decrease)	\$ 6,994,663.00	\$ 139,568		\$ -
		2.00%	0.00%	0.00%
2 Step and Column Increase (Decrease) Due to movement plus any changes due to settlement	\$ 103,754.00	\$ 2,075	\$ -	\$ -
		2.00%	0.00%	0.00%
3 Other Compensation - Increase (Decrease) (Stipends, Bonuses, Longevity, Overtime, etc.)	\$ -	\$ 90,347	\$ -	\$ -
		0.00%	0.00%	0.00%
Description of other compensation 1.5% One-time off schedule				
4 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare etc.	\$ 1,675,773	\$ 39,499	\$ -	\$ -
		2.36%	0.00%	0.00%
5 Health/Welfare Plans	\$ 1,279,183	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
6 Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 10,053,373	\$ 271,489.00	\$ -	\$ -
7 Total Number of Represented Employees (Use FTEs if appropriate)	121.10	121.10	0	0
8 Total Compensation Average Cost per Employee	\$ 83,017	\$ 2,242	\$ -	\$ -
		2.70%	0.00%	0.00%

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

Salary schedule adjustment comparable to 3.5% compensation.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No

11. Please include comments and explanations as necessary.

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes ☒ No ☐

If yes, please describe the cap amount.

The Districtwide Hard Cap was based on total budgeted amount of \$4,559,000 for all District employee benefits. The District will contribute annual amount for eligible unit members based on tiered structure individual cap as specified below. Eligible unit members shall be responsible for any costs incurred over the individual district contribution. Eliminate option for 5.75 hour per day employees, with over 5 years of service to the district, an opportunity to receive single party HMO health insurance. Eliminated option shall not apply to unit members hired after June 30, 2012.

District Annual Contribution PPO		District Annual Contribution HMO	
Single	\$ 10,100	Single	\$ 6,785
EE+Spouse	\$ 21,200	EE+Spouse	\$ 14,500
EE+Children(s)	\$ 15,400	EE+Children(s)	\$ 11,000
Family	\$ 25,700	Family	\$ 18,200

- B. Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

- C. What are the specific impacts on instructional and support programs to accommodate the settlement?

Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None

D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

Any settlement reached between the teachers' union (LaBUFA) that results in a higher total compensation settlement than CSEA received will be applied equally to align the total compensation amounts settled on for both bargaining units.

Should the 2018-19 adopted State Budget result in an increase in one-time unrestricted funds, the District will allocate CSEA proportional share of the additional funds up to 1% as a one-time, off schedule salary payment for all unit members employed by the District as of July 1, 2018.

E. Will this agreement create, increase or decrease deficit financing in the current or subsequent year(s)?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

Ongoing expenditures after settlement of are within available ongoing revenue.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

Unit members working 10 months of the school year, start date to a week before school starts through the last day of school, excluding five days during the winter and mid-winter breaks.

G. Source of Funding for Proposed Agreement

1. Current Year

Receipt of additional property tax revenue.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

Property tax revenue is an on-going source to support salaries.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Public Disclosure of Proposed Collective Bargaining Agreement
Page 3

N/A

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund				
Enter Bargaining Unit: California School Employees Association, Chapter 131 (CSEA)				
	Column 1 Draft 2018-19 Budget Before Settlement	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions LaBUFA/Mgmt	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ 54,802,500	\$ -	\$ -	\$ 54,802,500
Remaining Revenues (8100-8799)	\$ 2,131,529	\$ -	\$ -	\$ 2,131,529
TOTAL REVENUES	\$ 56,934,029	\$ -	\$ -	\$ 56,934,029
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 19,983,541	\$ -	\$ 668,917	\$ 20,652,458
Classified Salaries (2000-2999)	\$ 6,186,359	\$ 161,156	\$ 54,698	\$ 6,402,213
Employee Benefits (3000-3999)	\$ 9,816,792	\$ 25,970	\$ 133,868	\$ 9,976,630
Books and Supplies (4000-4999)	\$ 2,240,491	\$ -	\$ -	\$ 2,240,491
Services, Other Operating Expenses (5000-5999)	\$ 6,008,591	\$ -	\$ -	\$ 6,008,591
Capital Outlay (6000-6599)	\$ 938,000	\$ -	\$ -	\$ 938,000
Other Outgo (7100-7299) (7400-7499)	\$ 150,000	\$ -	\$ -	\$ 150,000
Direct Support/Indirect Cost (7300-7399)	\$ (30,152)	\$ -	\$ -	\$ (30,152)
Other Adjustments				
TOTAL EXPENDITURES	\$ 45,293,622	\$ 187,126	\$ 857,483	\$ 46,338,231
OPERATING SURPLUS (DEFICIT)	\$ 11,640,407	\$ (187,126)	\$ (857,483)	\$ 10,595,798
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 2,265,000	\$ -	\$ -	\$ 2,265,000
CONTRIBUTIONS (8980-8999)	\$ (8,751,818)	\$ (84,363)	\$ (119,712)	\$ (8,955,893)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 623,589	\$ (271,489)	\$ (977,195)	\$ (625,095)
BEGINNING BALANCE	\$ 4,047,165			\$ 4,047,165
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 4,670,754	\$ 4,399,265	\$ 3,422,070	\$ 3,422,070
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 50,000	\$ -	\$ -	\$ 50,000
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 1,470,754	\$ (271,489)	\$ (977,195)	\$ 222,070
Reserve for Economic Uncertainties (9789)	\$ 3,150,000	\$ -	\$ -	\$ 3,150,000
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund				
Enter Bargaining Unit: California School Employees Association, Chapter 131 (CSEA)				
	Column 1 Draft 2018-19 Budget Before Settlement	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions LaBUFA/Mgmt	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 5,085,884	\$ -	\$ -	\$ 5,085,884
TOTAL REVENUES	\$ 5,085,884	\$ -	\$ -	\$ 5,085,884
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 2,980,001	\$ -	\$ 95,422	\$ 3,075,423
Classified Salaries (2000-2999)	\$ 2,300,231	\$ 70,834	\$ 4,044	\$ 2,375,109
Employee Benefits (3000-3999)	\$ 4,003,286	\$ 13,529	\$ 20,246	\$ 4,037,061
Books and Supplies (4000-4999)	\$ 295,885	\$ -	\$ -	\$ 295,885
Services, Other Operating Expenses (5000-5999)	\$ 3,502,347	\$ -	\$ -	\$ 3,502,347
Capital Outlay (6000-6599)	\$ 540,000	\$ -	\$ -	\$ 540,000
Other Outgo (7100-7299) (7400-7499)	\$ 185,800	\$ -	\$ -	\$ 185,800
Direct Support/Indirect Cost (7300-7399)	\$ 30,152	\$ -	\$ -	\$ 30,152
Other Adjustments				
TOTAL EXPENDITURES	\$ 13,837,702	\$ 84,363	\$ 119,712	\$ 14,041,777
OPERATING SURPLUS (DEFICIT)	\$ (8,751,818)	\$ (84,363)	\$ (119,712)	\$ (8,955,893)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ 8,751,818	\$ 84,363	\$ 119,712	\$ 8,955,893
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	\$ 2,556,678			\$ 2,556,678
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 2,556,678	\$ 2,556,678	\$ 2,556,678	\$ 2,556,678
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ -	\$ -	\$ -	\$ -
Restricted Reserves (9740)	\$ 2,556,678	\$ -	\$ -	\$ 2,556,678
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund				
Enter Bargaining Unit: California School Employees Association, Chapter 131 (CSEA)				
	Column 1 Draft 2018-19 Budget Before Settlement	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions LaBUFA/Mgmt	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ 54,802,500	\$ -	\$ -	\$ 54,802,500
Remaining Revenues (8100-8799)	\$ 7,217,413	\$ -	\$ -	\$ 7,217,413
TOTAL REVENUES	\$ 62,019,913	\$ -	\$ -	\$ 62,019,913
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 22,963,542	\$ -	\$ 764,339	\$ 23,727,881
Classified Salaries (2000-2999)	\$ 8,486,590	\$ 231,990	\$ 58,742	\$ 8,777,322
Employee Benefits (3000-3999)	\$ 13,820,078	\$ 39,499	\$ 154,114	\$ 14,013,691
Books and Supplies (4000-4999)	\$ 2,536,376	\$ -	\$ -	\$ 2,536,376
Services, Other Operating Expenses (5000-5999)	\$ 9,510,938	\$ -	\$ -	\$ 9,510,938
Capital Outlay (6000-6599)	\$ 1,478,000	\$ -	\$ -	\$ 1,478,000
Other Outgo (7100-7299) (7400-7499)	\$ 335,800	\$ -	\$ -	\$ 335,800
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ 59,131,324	\$ 271,489	\$ 977,195	\$ 60,380,008
OPERATING SURPLUS (DEFICIT)	\$ 2,888,589	\$ (271,489)	\$ (977,195)	\$ 1,639,905
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 2,265,000	\$ -	\$ -	\$ 2,265,000
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 623,589	\$ (271,489)	\$ (977,195)	\$ (625,095)
BEGINNING BALANCE	\$ 6,603,843			\$ 6,603,843
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 7,227,432	\$ 6,955,943	\$ 5,978,748	\$ 5,978,748
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 50,000	\$ -	\$ -	\$ 50,000
Restricted Reserves (9740)	\$ 2,556,678	\$ -	\$ -	\$ 2,556,678
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 1,470,754	\$ (271,489)	\$ (977,195)	\$ 222,070
Reserve for Economic Uncertainties (9789)	\$ 3,150,000	\$ -	\$ -	\$ 3,150,000
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question on page 7.

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit: California School Employees Association, Chapter 131 (CSEA)

	2018-19	2019-20	2020-21
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Local Control Funding Formula Sources (8010-8099)	\$ 54,802,500	\$ 56,950,241	\$ 58,333,321
Remaining Revenues (8100-8799)	\$ 7,217,413	\$ 6,813,067	\$ 7,026,332
TOTAL REVENUES	\$ 62,019,913	\$ 63,763,308	\$ 65,359,653
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 23,727,881	\$ 23,879,128	\$ 24,356,713
Classified Salaries (2000-2999)	\$ 8,777,322	\$ 8,721,281	\$ 8,791,046
Employee Benefits (3000-3999)	\$ 14,013,691	\$ 14,436,261	\$ 15,177,139
Books and Supplies (4000-4999)	\$ 2,536,376	\$ 2,621,598	\$ 2,424,181
Services, Other Operating Expenses (5000-5999)	\$ 9,510,938	\$ 9,842,481	\$ 10,121,950
Capital Outlay (6000-6999)	\$ 1,478,000	\$ 1,434,098	\$ 1,555,057
Other Outgo (7100-7299) (7400-7499)	\$ 335,800	\$ 347,083	\$ 358,298
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 60,380,008	\$ 61,281,930	\$ 62,784,384
OPERATING SURPLUS (DEFICIT)	\$ 1,639,905	\$ 2,481,378	\$ 2,575,269
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 2,265,000	\$ 2,265,000	\$ 2,265,000
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (625,095)	\$ 216,378	\$ 310,269
BEGINNING BALANCE	\$ 6,603,843	\$ 5,978,748	\$ 6,195,126
CURRENT-YEAR ENDING BALANCE	\$ 5,978,748	\$ 6,195,126	\$ 6,505,395
COMPONENTS OF ENDING BALANCE:			
Nonspendable Reserves (9711-9719)	\$ 50,000	\$ 50,000	\$ 50,000
Restricted Reserves (9740)	\$ 2,556,678	\$ 2,541,877	\$ 2,601,975
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 222,070	\$ 422,887	\$ 600,951
Reserve for Economic Uncertainties (9789)	\$ 3,150,000	\$ 3,180,362	\$ 3,252,469
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2018-19	2019-20	2020-21
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 62,645,008	\$ 63,546,930	\$ 65,049,384
b.	State Standard Minimum Reserve Percentage for this District Enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 1,879,350	\$ 1,906,408	\$ 1,951,482

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Reserve for Economic Uncertainties (9789)	\$ 3,150,000	\$ 3,180,362	\$ 3,252,469
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
c.	Special Reserve Fund (Fund 17) Budgeted Reserve for Economic Uncertainties (9789)	\$	\$	\$
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$	\$	\$
g.	Total Available Reserves	\$ 3,150,000	\$ 3,180,362	\$ 3,252,469
h.	Reserve for Economic Uncertainties Percentage	5.03%	5.00%	5.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2018-19

Yes

☒

No

☐

2019-20

Yes

☒

No

☐

2020-21

Yes

☒

No

☐

4. If no, how do you plan to restore your reserves?

Public Disclosure of Proposed Collective Bargaining Agreement

Page 7

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 6, Page 1 (i.e., increase was partially budgeted), explain the variance below:

N/A

6. Please include any additional comments and explanations of Page 4 as necessary:

N/A

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Laguna Beach Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Classified School Employees' Association (CSEA), during the term of the agreement from July 1, 2017 to June 30, 2018.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

Budget Adjustment Categories:	Budget Adjustment Increase (Decrease)
<u>Revenues/Other Financing Sources</u>	<u>0</u>
<u>Expenditures/Other Financing Uses</u>	<u>271,489</u>
<u>Ending Balance Increase (Decrease)</u>	<u>-271,489</u>

____ (No budget revisions necessary)

**Superintendent
(Signature)**

Date

**Chief Business Official
(Signature)**

Date

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee)
(Signature)

Date

Jeff Dixon, Assistant Superintendent, Business

Contact Person

(949)497-7700 x5222

Phone

President or Clerk of the Governing Board
(Signature)

Date

May 14, 2018

**Tentative Agreement
Between the
Laguna Beach Unified School District (LBUSD)
And the
California School Employees Association (CSEA) and its Laguna Beach Chapter #131
2018-2019**

ARTICLE 3. ASSOCIATION RIGHTS

- 3.1 Pursuant to the appropriate State laws, the District agrees that all employees (probationary and permanent) in the represented unit (Appendix A-B) shall have the right to freely organize, join, and support the Association for the purpose of representation on all matters of employer-employee relations. Likewise, it is understood that any employee has the right to refuse to join and participate in the activities of the Association.
- 3.2 The Association shall have the right to post notices of activities and matters of Association concern on Association bulletin boards, at least one of which shall be provided at each site in an area frequented by classified employees. The Association shall have the right to use the inter-district mail service, email service, and mailboxes for communication to employees.
- 3.3 Representative(s) of the Association shall have the right to access ~~to~~ areas in which employees work so long as the representative(s) does not interfere with the work performance. In those cases where the representative(s) are not members of the respective staffs, the representative(s) shall obtain permission from the principal prior to gaining access to the work area and shall identify themselves.
- 3.4 Immediate supervisors shall not schedule time for Association access to employees during regular working hours but shall make it possible for representative(s) to talk to employees during work breaks, meal breaks, or before and after work hours.
- 3.5 The Association shall be permitted to use facilities upon application for and receipt of approval.
- 3.5.1 The Association may use school equipment on school property, as long as it does not interfere with the regular operation of the school programs. ~~Use of District duplicating equipment shall be charged to the Association at the prevailing rate.~~
- 3.6 Upon request by the Association, materials available to the public shall be provided promptly.
- 3.7 Distribution to include posting contract and job descriptions on the District's website. The District will prepare and deliver a copy of this Agreement to each new unit member.
- 3.8 The Association shall have the right to reasonable release time for the purpose of meeting and negotiating with the District restricted to the following:

District [Signature]

CSEA #131 [Signature]

CSEA Labor Rep [Signature]

- 3.8.1 For the purpose of a successor agreement, the Association shall select ~~four~~ six (6) representatives for the purpose of meeting and negotiating with the District and processing grievances. The Association's representatives shall receive a total allowance of ~~twenty-eight~~ forty-two (42) days of released time without loss of pay.
- 3.8.2 In the event that impasse is declared by both parties, eight (8) additional days shall be granted for the negotiating team.
- 3.8.3 If additional days beyond the eight during impasse are needed, the cost necessary to hire substitutes, if needed, shall be borne by the Association.
- 3.8.4 The District and Association may discharge negotiation procedures through authorized officers, consultants, representatives, or committees.
- 3.8.5 Those chosen by the Association as its representatives shall provide reasonable notice to the District prior to leaving their duties so that suitable replacements or other arrangements may be made to continue the work of the District.
- 3.9 The Association shall be granted sixty (60) days of leave per year to be utilized at the discretion of the Association. However, this leave shall not be utilized in preparation for or the participation in a work slowdown, work stoppage, and/or strike as governed by District leave procedures. The employee(s) affected by this leave shall not suffer loss of pay.
- 3.10 The District shall provide each new unit member with an informational packet prepared by CSEA and subject to approval by the District. ~~CSEA will be allowed time during new employee orientation twice per year to inform new unit members about CSEA.~~ Additionally, the District shall provide CSEA mandatory access to its three annual new employee orientations. "Access" to new employees shall be limited to two association representatives for 30 minutes. Association representatives may attend the District's new employee orientations. Release time spent in new employee orientations shall be deducted from the Association's annual allotment. Should the District, in its sole discretion, change the manner in which it conducts new employee orientations, the parties shall meet and re-negotiate this Agreement to comply with the District's decision.

Should a new unit member be hired in between employee orientation sessions, a unit member appointed by the CSEA President may meet and confer with the new unit member during designated break periods and/or release time.

The District shall provide not less than 10 calendar days' notice in advance to the association of a new employee orientation, unless there is an urgent need critical to the employer's operations that was not reasonably foreseeable. If the association representative does not attend, the orientation will not be rescheduled.

ARTICLE 8. ABSENCES/LEAVES

A unit member shall report absences using the District-adopted absence reporting system as early as possible but no later than sixty (60) minutes prior to the start of the shift on the actual day of absence.

District 

CSEA #131 

CSEA Labor Rep 

Unit members in certain departments may be required to report to the unit member's supervisor each day of the absence as directed by the supervisor. Unit members are required to request prior approval from the supervisor for Personal Necessity (with the exception of two days in accordance with 8.4.1.6), Vacation, and Floating Holiday.

8.1 SICK LEAVE

Every full-time unit member accrues eight (8) hours per calendar month for each month worked during the fiscal year, July 1 through June 30 for personal illness or injury (including physician appointments), or illness or injury of a family member in the immediate household, with full pay.

- 8.1.1 Sick leave not used in any one year shall be accumulated without limit.
- 8.1.2 A unit member serving regularly on a part-time basis is entitled to sick leave prorated in the same ratio as the regular work hours per day, days per week, weeks per month, or months per year that such part-time ~~employees~~ unit members bear to eight (8) hours per day, forty (40) hours per calendar week, four (4) calendar weeks per month, or twelve (12) calendar months during the school year.
- 8.1.3 If sick leave is utilized prior to accrual, and is followed by termination of employment, the amount advanced will be deducted from the final paycheck.
- 8.1.4 A unit member who is absent more than four (4) successive working days must furnish a doctor's certificate showing proof of illness to qualify for sick leave pay.
- 8.1.5 A unit member who has excessive absences shall be required to furnish a doctor's certificate showing proof of illness to qualify for sick leave pay for each day of absence.
- 8.1.6 The District shall accept any earned sick leave accumulated by the unit member from another school district, in accordance with Education Code.
- 8.1.7 Upon retirement, unused sick leave for eligible unit members shall be converted to retirement credit in compliance with the law.
- 8.1.8 The District shall provide each unit member with a statement of accrued sick leave and entitlement for the school year. Such statement shall be provided through the OCDE EIS system and as indicated on the unit member's monthly timesheets.

8.2 DIFFERENTIAL PAY

- 8.2.1 Before differential pay is utilized, all sick leave and vacation pay must be used. The differential pay period commences with the first day of absence.
- 8.2.2 When a unit member is absent from duties on account of illness or accident for a period of five (5) months or less, whether or not the absence arises out of or in the course of employment of the unit member, the amount deducted from the salary due the ~~employee~~

District

CSEA #131

CSEA Labor Rep

unit member for any month in which the absence occurs shall be compensated equal to fifty percent (50%) of the ~~employee's~~ unit member's regular base salary.

- 8.2.3 For any use of extended illness or injury leave the District will require verification from a physician that the unit member was physically unable to perform ~~his/her~~ their customary duties.
- 8.2.4 When leave of absence utilizing differential pay overlaps into the next fiscal year, the unit member shall only be entitled to the balance of unused leave as indicated above.

8.3 LEAVE OF ABSENCE FOR INDUSTRIAL ACCIDENT OR ILLNESS

- 8.3.1 Unit members shall be entitled to industrial accident or industrial illness (which qualifies under the State Workers' Compensation Insurance) leave of absence of not to exceed sixty (60) days duration, per accident or illness during any one fiscal year.
- 8.3.2 An industrial accident or illness leave shall commence on the first day of absence and shall be reduced by one day for each day of authorized absence.
- 8.3.3 When a leave of absence for an industrial accident or illness overlaps into the next fiscal year, the unit member shall be entitled to the balance of unused leave due for that particular injury or illness, as may be required.
- 8.3.4 Allowable leave for industrial accident or illness shall not be accumulated from year-to-year. Allowable leaves for each injury or illness shall not exceed sixty (60) working days in any one fiscal year for any one accident. While on an industrial accident leave, the unit member shall be entitled to use only that portion of ~~his~~ their accumulated or available sick leave, vacation or other available leave, which when added to the Workers' Compensation award, provides for a full day's wage or salary.
- 8.3.5 The unit member shall report an industrial accident or illness, no matter how minor, to the immediate supervisor and if deemed necessary, file an "Employer's Report of Occupational Injury or Illness" form with the Human Resources office within thirty (30) days of the date of such accident or illness.
- 8.3.6 The District will require the unit member to submit to a physical examination by a physician selected by the District any time during the leave.
- 8.3.7 During such paid leave of absence, in the event the unit member receives temporary disability indemnity checks directly, the unit member shall endorse to the District the checks received, and the District shall issue to the unit member appropriate salary warrants for payment of salary and shall deduct normal retirement and other authorized contributions.
- 8.3.8 In the event of termination of the industrial accident or illness leave prior to a permanent unit member's recovery, the unit member shall be granted an additional leave of absence without pay, not to exceed six (6) months. The District may renew the leave of absence

4

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CSEA #131 m

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without pay, for one additional six (6) month period or a lesser period. For this purpose, the unit member's absence shall be deemed to have commenced on the date of termination of the industrial accident or illness leave.

- 8.3.9 A unit member, upon ability to resume the duties of a position within the class to which the unit member was assigned, may do so at any time during the leave of absence granted and time lost shall not be considered a break in service. The unit member shall be restored to a position within the class to which the unit member was assigned with all rights and benefits of a permanent unit member.
- 8.3.10 If the unit member continues to receive temporary disability indemnity, the unit member may elect to take as much accumulated sick leave which, when added to the temporary disability indemnity will result in a payment of not more than the unit member's full salary.
- 8.3.11 When all available leaves of absence, paid or unpaid, have been exhausted and the unit member is not medically able to assume the duties of their position, and if the unit member is not placed in another position, the unit member shall be placed on a re-employment list for a period of 39 months.
- 8.3.12 At any time, during the prescribed 39 months, the unit member is able to assume the duties of the unit member's position, the unit member shall be re-employed in the first vacancy in the classification of the previous assignment. The re-employment will take preference over all other applicants except for those laid off for lack of work or funds under Article 9 of this Agreement in which case the unit member shall be ranked according to proper seniority.
- 8.3.13 A unit member who has been placed on a re-employment list, as provided herein, and who has been medically released for return to duty, but fails to accept an appropriate assignment, shall be dismissed.
- 8.3.14 An injured unit member and unit members subpoenaed by the court may attend the injured unit member employee's hearing concerning an appeal of a State Compensation Insurance claim. These unit members shall attend without loss of pay.

8.4 PERSONAL NECESSITY LEAVE

- 8.4.1 A unit member may utilize eight (8) days of accumulated sick leave for personal necessity leave. Personal necessity leave will be approved for the following reasons and cannot be used for recreational, vocational, or concerted activities. Unit members are required to request prior approval from the supervisor for personal necessity leave, with the exception of two (2) days in accordance with 8.4.1.6., which may be taken without providing a specific reason.

8.4.1.1 **Death of a Member of the Immediate Family.** Members of the unit member's immediate family, and spouse or domestic partner's immediate family, as used in this policy, means the mother, father, grandmother, grandfather, grandchild, son,

5

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CSEA Labor Rep W

~~daughter, brother, or sister, or any relative living in the immediate household of the employee as defined in 8.5.2.~~

8.4.1.2 **Accident.** Should the unit member experience an accident to themselves, the unit member's property, or to the person or property of a member of the unit member's immediate family, and of such an emergency nature that the immediate presence of the unit member is required during the workday.

8.4.1.3 **Appearance in Court as a Litigant, Party or Witness.** Under subpoena or any other order made with jurisdiction.

8.4.1.4 **Serious or Critical Illness of a Member of the Immediate Family.** As defined in Section 45207 of the Education Code, this section refers to an illness calling for the services of a physician and of such an emergency nature that the immediate presence of the unit member is required during the workday.

8.4.1.5 **Attendance at Birth.** The attendance of a spouse or domestic partner at the time of the birth of a child when such events occur during the regular workday.

8.4.1.6 **Other Serious and Compelling Matters.** Personal necessity leave may be used for other serious and compelling matters that cannot be reasonably accomplished outside of normal working hours. The unit member must state the specific reason for which the leave was taken. However, two (2) of the days may be taken without giving a specific reason unless the District has a reasonable basis to question that it meets the criteria of this section.

8.4.2 The unit member shall specify the reason for the personal necessity leave in the "Notes to the administrator" section of the district-adopted absence management system.

8.5 BEREAVEMENT LEAVE

8.5.1 All unit members are entitled to a leave of absence, not to exceed three (3) days, or five (5) days if more than 200 miles of travel is required on account of the death of any member of the immediate family. This leave shall not be deducted from sick leave.

8.5.2 Members of the immediate family, as used in this policy, means the unit member's, unit member's spouse or domestic partner's:

- spouse,
- children,
- step-children,
- ~~mother, father,~~ parents,
- siblings,
- step-parents,
- ~~parents-in-law, grandmother, grandfather,~~ grandparents,
- grandchildren,

- or any person or relative living in the immediate household. ~~of the unit member or of the spouse or the domestic partner of~~


- 8.5.3 The Superintendent or designee may waive the immediate family definition if warranted by extenuating circumstances.
- 8.5.4 Any additional days requested by the unit member beyond those provided in this policy must be handled through the provisions of section 8.4.
- 8.5.5 The unit member shall be required to use the days provided in this section prior to utilizing the benefits included in section 8.4.

8.6 PERSONAL LEAVE OF ABSENCE WITHOUT PAY

- 8.6.1 Unit members employed for three (3) consecutive years are eligible to request personal leave of absence without pay, which may be granted at the discretion of the Superintendent or designee.
- 8.6.2 Unit members who work less than 12 months may elect to take unpaid personal leave on scheduled work days during winter break, February (mid-winter) break, and/or spring break.
- 8.6.3 Benefits while on leave of absence without pay shall not be counted toward seniority, compensation, sick leave, vacation privileges, or retirement service credit as applicable by law.
- 8.6.4 Request for personal leave of absence without pay shall be made on the appropriate form and shall state specifically the reasons for the request, the date when it is desired to begin the leave, and the probable date of return. The requests shall be submitted as far in advance of the requested starting date as is reasonably possible to the unit member's supervisor for approval, and then submitted for approval by the Superintendent or designee.
- 8.6.5 A unit member on leave must give notification no less than thirty (30) days prior to the expiration of the leave that it is the intention of the employee to return to the unit member's classification. Failure to do so shall cause the unit member to be placed on the re-employment list for the classification for a period of 39 months.
- 8.6.6 The District may cancel any leave of absence upon evidence that the cause for granting it was misrepresented. Before any revocation is ordered, the employee shall be notified and have the right to request a hearing before the Superintendent or designee.
- 8.6.7 A unit member, while on leave of absence, may not accept other gainful employment with another employer without express written approval of the Superintendent or designee.

District 

CSEA #131 

CSEA Labor Rep 

8.7 JURY DUTY LEAVE

- 8.7.1 A unit member called to serve on a jury will be allowed a paid leave of absence while on jury duty. On those days, or portions of days, when the unit member is not actually serving on the jury, the unit member is expected to report to work. The unit member's full salary will be paid by the District; however, the unit member will be required to endorse duty checks to the District. The unit member will retain any amount paid for meals and travel expenses.
- 8.7.2 Any day during which the unit member whose regular assigned shift commences at or after 3:00 p.m. and who is required to serve all of the day on jury duty shall be relieved from work with pay.

8.8 MILITARY LEAVE

- 8.8.1 Unit members shall be entitled to the military leave provided by California law for classified employees of school districts if they meet the requirements imposed within the law, make the request for leave in a time which allows for the District to replace their services (except in national emergencies as declared by the President of the United States of America) and provide such other verification as required by the District to ensure that the leave is taken for the purpose for which it was intended by law.
- 8.8.2 A unit member granted Military Leave of Absence is entitled to return to the classification at the current rate of pay that was held when the unit member entered the service.
- 8.8.3 The unit member must provide written notification to the Superintendent or designee requesting Military Leave of Absence. The unit member shall return to employment within six months after separation from military service, in accordance with Education Code 44800. Failure to do so could affect the unit member's return to their former position.
- 8.8.4 Probationary unit members returning from Military Leave of Absence shall remain on probation until the total probationary time held prior to entry into the Service and total probationary time after returning to employment with the District reaches the nine (9) month period; the returning employee will then be evaluated to become a permanent unit member.
- 8.8.5 If experience gained while in the Military Service is beneficial to the District and meets the qualifications required of the classification held prior to the unit member's entry in to the Service, the returning employee may submit proof of Military experience to the Superintendent or designee and the supervisor for evaluation. The Superintendent or designee may elect to count the time in the Military Service as time toward the unit member's probationary requirement and the unit member may receive permanent status.

8.9 QUARANTINE

- 8.9.1 If a member of the family of a unit member is quarantined because of a contagious disease, and the unit member is required to remain at home, the unit member may elect to have this time charged against paid sick leave.
- 8.9.2 In order to be paid for quarantine under the sick leave policy, a doctor's certificate must be furnished, stating the quarantine was a Health Department restriction placed on entry and departure of the entire household.

8.10 PREGNANCY, FAMILY, AND MEDICAL LEAVES

- 8.10.1 The District shall grant a leave of absence for medical reasons associated with pregnancy and birth to unit members on the same terms and conditions governing leaves of absence for all other illness or medical disabilities.
- 8.10.2 Unit members who must be absent from duty because of disability as a result of pregnancy or convalescence following childbirth or a miscarriage are eligible for pregnancy disability leave which shall be taken from accrued sick leave.
- 8.10.3 Accrued sick leave benefits will commence upon certification by a physician or other licensed health advisor that the unit member is disabled because of pregnancy or convalescence from childbirth or miscarriage. The District shall require a doctor's release to return to employment. If in the opinion of the supervisor, the unit member is unable to perform assigned duties, the District may require at District expense a verification of ability to perform duties.
- 8.10.4 The District shall not refuse to do any of the following because of a unit member's pregnancy: hire or employ; ban or discharge the unit member from employment; bar the unit member from training programs leading to employment, reassignment, or promotion; or discriminate against the unit member in compensation or in terms, conditions, or privileges of employment.
- 8.10.5 Beginning with the date of disability, the unit member shall be placed on long-term illness leave during which the unit member may use all sick leave benefits.
- 8.10.6 Such accumulated personal illness/injury benefits shall continue until the unit member's attending physician or other licensed health advisor certifies that the unit member is able to return to service following delivery or miscarriage.
- 8.10.7 Unit members may request a leave of absence following termination of the disability.
- 8.10.8 The District shall comply with all provisions of the Family Medical Leave Act (FMLA) and California Family Rights Act (CFRA). Unit members shall contact Human Resources at least thirty (30) days in advance if the need for medical or family leave is foreseeable. If the thirty (30) days advance notice is not possible, then notice shall be

provided as soon as practicable. Any medical or family leave request will be processed in accordance with the applicable provisions of state and federal law.

- 8.10.9 The district shall provide a reasonable amount of break time to accommodate a unit member each time the unit member has a need to express breast milk for an infant child. To the extent possible, such break time shall run concurrently with the break time already provided to the unit member. Any additional break time used by a unit member for this purpose shall be unpaid. The unit member shall be provided a private location, other than a restroom, which is in close proximity to the work area and meets the requirements of Labor Code 1031 and 29 USC 207, as applicable.

ARTICLE 9. HOURS AND OVERTIME

- 9.1 The workday for full-time unit members shall be eight (8) hours per day with the workweek being forty (40) hours per week consisting of not more than five (5) consecutive working days from Monday through Friday.
- 9.2 The initial workday and workweek for part-time unit members shall be established by the District. The workday so established shall be the basis for determining vacation, sick leave, and holiday pay for part-time unit members. Whenever a part-time unit member works more than thirty (30) minutes over the established workday, for twenty (20) consecutive workdays, a new workday is then established and the unit member shall be allowed vacation, sick leave, and holiday pay based on the new workday.
- 9.2.1 Any reduction in assigned time shall be accomplished in accordance with the Education Code and the Educational Employment Relations Act (EERA).
- 9.2.2 The district may assign up to one hour per day of additional time to a part-time position on a regular basis. The assignment shall be offered to the unit member in the appropriate class at the discretion of the immediate supervisor. In making the recommendation, the immediate supervisor will consider the following factors: experience, job-related interests and strengths, evaluations, and where other factors are equal, seniority in the school district.
- 9.2.3 The District reserves the right to change the regular workday or workweek when it is deemed necessary to carry out the District's business; provided, however, that any change which involves modification of a Monday through Friday workweek or more than one hour in beginning or ending time will be negotiated with CSEA.

9.3 BREAKS

- 9.3.1 Unit members shall receive paid rest periods (breaks) in accordance with the schedule in 9.3.3. Rest periods are part of the regular workday and shall be compensated at the regular rate of pay for the unit member. These rest periods are not cumulative and may not be taken in any other way than described herein. The rest period shall be scheduled by the appropriate supervisor.

10

District 

CSEA #131 

CSEA Labor Rep 

9.5 SHIFT DIFFERENTIAL

- 9.5.1 If any unit member's assigned work shift commences between 2:00 p.m. and 5:00 p.m., the unit member shall be paid a shift differential premium of one percent above the base rate of pay for all hours worked.
- 9.5.2 Any unit member called to work by the immediate supervisor at a time when the unit member is not scheduled to work shall receive a minimum of three (3) hours pay at the appropriate rate of pay under this Agreement.
- 9.5.3 Any unit member shall have the right to reject any offer or request for overtime or call back, unless on standby time.
- 9.5.4 All standby time shall be considered as regular hours worked and shall be compensated on a straight time or overtime basis as are other hours worked under this Agreement. Standby time is the time in which an ~~employee~~ unit member must remain available when required by the immediate supervisor.
- 9.5.5 No unit member whose regular yearly assignment for service excludes all, or any part of, the period between the end of the academic year in June to the beginning of the next academic year in September, shall be required to perform services during such period. When necessary to assign unit members not regularly assigned to serve between the end of one academic year and the commencement of another who are willing to serve, such assignment shall be made on the basis of qualifications for employment at the reasonable discretion of the immediate supervisor. In making the assignment, the immediate supervisor will consider the job-related strength and evaluation of the ~~employee~~ unit member and where these factors are equal, seniority in the District.
- 9.5.6 Unit members hired during the extended year shall receive the same compensation as provided during the regular school year when assigned a similar class.

9.6 AFTER-HOURS CALLS

- 9.6.1 After hours calls shall be directed to District management. Should the District require the services of a unit member after regular work hours, the manager will authorize the unit member(s) to perform the necessary work and pay the appropriate rate of pay.

9.7 INSERVICE TRAINING

- ~~9.6.1~~ 9.7.1 The District agrees to provide employee training in concepts of safety in compliance with state and federal OSHA regulations.
- ~~9.6.2~~ 9.7.2 Unit members attending any training sessions during or outside the regular workday, which has been recommended by their immediate supervisor and approved by the District, shall be compensated for necessary expenses incurred, i.e., registration fees, supplies, transportation, meals, and regular straight time or overtime salary.

12

District EW

CSEA #134 122

CSEA Labor Rep RO

9.3.2 Any unit member working more than five (5) hours shall have an unpaid, uninterrupted lunch for at least thirty (30) minutes at a time that is mutually agreeable between the unit member and the supervisor, in accordance with the schedule in 9.3.3.

9.3.3 Paid rest periods and unpaid lunch periods shall be provided in the following increments:

Daily Hours	Morning Rest Period	Unpaid Lunch Period	Afternoon Rest Period
0 to 3 hours/day	None	None	None
3.25 up to 5 hours/day	15 Minutes	None	None
5.25 up to 7 hours/day	15 Minutes	30 minutes	None
7 or more hours/day	15 Minutes	30-60 minutes*	15 Minutes

*at the discretion of the unit member's supervisor

9.4 OVERTIME

9.4.1 All overtime work requires the prior approval of the supervisor.

9.4.2 All overtime worked in excess of eight (8) hours per day or forty (40) hours per week, shall be paid at the rate of one and one-half (1-1/2) times the regular hourly rate of the unit member.

9.4.3 Full-time unit members whose established workday and workweek is eight (8) hours per day, five (5) days per week shall be paid overtime for all work performed over eight (8) hours per day or forty (40) hours per week. Overtime at a rate equal to one and one-half (1½) times the regular rate of pay, will be paid for all work performed on the sixth and seventh day of that scheduled workweek designated and authorized to perform the work.

9.4.4 Part-time unit members shall be paid overtime for all work performed over eight (8) hours per day, or for all work performed on the sixth and seventh day.

9.4.5 For the purpose of computing the number of hours worked, time during which a unit member is excused from work because of holidays, sick leave, vacation, compensation time off, or other paid leave of absence shall be considered as time worked by the unit member.

9.4.6 If a unit member must work on a holiday, they will receive regular pay for that day plus one and one-half (1-1/2) times the regular hourly rate for the number of hours worked that day.

ARTICLE 12. PAY AND ALLOWANCES

- 12.1 Classification of each bargaining unit position shall be in accordance with the rates established for each range and step as provided for in Appendix A (Classification Chart) which is attached hereto and by reference incorporated as part of this Agreement.
- 12.2 The regular rate of pay for each position for each class as provided for in Appendix B (Salary Schedules) which is attached hereto and is by reference incorporated as part of this Agreement. The regular rate of pay shall include any shift differential and/or longevity increment requirement to be paid under this Agreement.
- 12.3 **PAYCHECK FREQUENCY.** The calendar month is the official pay period of the District. All unit members shall be paid twice per month payable on the tenth (10th) and on the twenty-fifth (25th) of the month. The check issued on the 10th of the month will reflect deductions for withholding, retirement, social security, and such other approved deductions as may have been requested. The check issued on the 25th of the month is an Earned Salary Advance. If the normal pay date falls on a Saturday, Sunday, or holiday, the paycheck shall be issued on the preceding workday.
- 12.4 **PAYROLL ERRORS**
- 12.4.1 Any payroll error resulting in insufficient payment for a unit member shall be corrected, and a supplemental check issued, not later than three (3) working days after the employee unit member provides notice to the Business Department. Overpayments will be deducted in the same time frame as the overpayment occurred (i.e., if employee unit member is overpaid for one month the deduction will be made to the next check; however, if an employee unit member through District error is overpaid for a year, the deductions will likewise be taken over a one-year period). It is understood by the Association that in the event that a unit member should terminate their employment with the District prior to paying back the entire overpayment, the District has the right to fully withhold all wages earned during the last period of employment. Furthermore, the District may take legal action to recover further repayment to fulfill the total overpayment.
- 12.4.2 Any payroll adjustments due a unit member as a result of working out of class, re-computation of hours, or other reasons other than procedural errors shall be made and the unit member compensated on the following pay period.
- 12.5 **MILEAGE.** A unit member employee required to use their vehicle on District approved business shall be reimbursed at the rate established by the Internal Revenue Service (IRS) for all miles driven on behalf of the District. The mileage computation shall include mileage necessary to return to the unit member's regular job site after the completion of District business. This amount, following submission of the claim by the unit member, shall be payable in a separate warrant drawn against District funds.

12.6 **MEALS AND/OR LODGING.** A unit member who, as a result of work assignment, must be lodged away from home overnight shall be reimbursed by the District for the reasonable and necessary expenses. Where possible, the District shall provide advance funds to the unit member for lodging and meals. If advance funds are not available or do not cover the cost of required expenditures, the District shall reimburse the unit member within a reasonable time after the unit member has submitted an expense claim.

12.7 **ANNIVERSARY DATE FOR THE PURPOSE OF STEP INCREASE**

12.7.1 For the purpose of this Article, unit members who are hired on or prior to the 15th day of the month shall be entitled to an anniversary date effective the first day of the ninth month following the hire date. Unit members hired on the 16th day of the month, or any day thereafter, shall be entitled to an anniversary date on the first day of the tenth month following date of hire.

12.7.2 Each succeeding step will be attained one year from this established anniversary date, until the maximum step in the classification has been achieved.

12.7.3 Any unit member who receives a promotion to a class allocated to a higher salary range, shall be placed on the step of the salary range which is next above the rate the unit member received in the previous class. At this time, the unit member will begin a new probationary period of nine months from the date of change, and the anniversary date will be changed to coincide with the completion of the nine-month probationary period in this new position (see Article 12.7.1 above), provided the new position requires additional skills. Increments in anniversary salary increases will proceed as stated in Article 12.7.2 above.

12.7.4 When a unit member is restored to their previous salary step after a personal leave of absence without pay for a period not longer than ninety (90) calendar days, the unit member shall receive credit for step advancement for service prior to the leave. The anniversary date shall be adjusted accordingly so the unit member shall be granted a step advancement after having completed the one year of total service. Credit toward a step advance within a range shall accrue when the State Education Code sections relating to military leave requires credit for step advancement during the period of the leave of absence.

12.8 **SALARY SCHEDULE ADJUSTMENTS**

12.8.1 The District will increase the CSEA Salary Schedule by **2% for 2018-2019**. During the term of this agreement, should any recognized Laguna Beach Unified School District bargaining unit reach a signed agreement that results in a higher total compensation than provided to the members of the Chapter 131 CSEA unit members, the district agrees to adjust the total compensation provided to CSEA unit members to an equivalent amount.

12.8.2 The District shall allocate one-half percent (0.5%) of base salary as a one-time, off schedule salary payment for all unit members employed by the District as of July 1, 2018.

14

District 

CSEA #131 

CSEA Labor Rep 

12.8.3 In addition, if the 2018-19 adopted State Budget results in an increase in one-time unrestricted funds, the District shall allocate CSEA's proportional share of the additional funds up to 1% as a one-time, off schedule salary payment for all unit members employed by the District as of July 1, 2018.

12.9 LONGEVITY PAY. Long Service Recognition will be granted upon completion of years of service in the District as follows:

- 10 years – 6.50% of base salary
- 15 years – additional 2.50% of base salary
- 20 years – additional 2.50% of base salary
- 25 years – additional 2.50% of base salary

Unit members who received 4% longevity at 5 years of service prior to July 1, 2016 will continue to receive it.

12.10 PROFESSIONAL DEVELOPMENT

12.10.1 The District will provide a professional development program to include a variety of topics with three proficiency levels. Each level includes a training component that is required. All professional development training must be conducted on the employee's unit member's own time.

In addition to the training component, the employee unit member will be required to demonstrate proficiency. Some tasks may require an assessment. Others may require the employee to submit evidence of proficiency in the context of his or her position, such as a screenshot, observation, or a producing a product. After completing the required training and demonstrating evidence of proficiency of a particular level, the employee unit member will earn a "micro-credential" in that subject and be paid the following one-time stipends:

- Level 1 Stipend - \$50
- Level 2 Stipend - \$100
- Level 3 Stipend - \$250

12.10.2 CONTINUING EDUCATION

Unit members shall request approval to utilize community college, university or continuing education units (CEUs) toward a licensure and/or certification as a Level 3 professional development opportunity, up to one per semester. Units must be applicable to the unit member's job classification. Requests shall be submitted to the unit member's supervisor using the district form no later than 14 days prior to the commencement of the course, which will then be submitted to the Human Resources office for final approval. Once completed, the unit member is required to submit evidence of a passing grade (C or better) to the Human Resources office before the stipend is issued.

12.11 EXTRA DUTY PAY

- 12.11.1 ~~Extra Duty Pay~~ The following extra duty structure is established for Instructional Assistant, Special Education. The need and duration of the assignment is determined by the supervisor.

5% in addition to base salary– Instructional Assistant, Special Education Extra Duty pay, Type A is to be paid to the assistant who assists students who are orthopedically impaired and/or have a serious health condition requiring a Health Care Plan or toileting assistance.

1.5% in addition to base salary– Instructional Assistant, Special Education Extra Duty Stipend, Type B is to be paid to the aide who assists, provides minimal to moderate toileting assistance and/or specialized care to students with a Health Care Plan.

At the beginning of the school year, the Special Education Office will provide a Personnel Action Report (PAR) form to the Human Resources Office listing the Instructional Assistant, Special Education positions who are to receive the Type A or Type B extra duty and dates the pay is to be issued.

- 12.11.2 Unit members who perform their regular duties beyond their assigned work hours are paid at the regular or overtime rate of pay as appropriate. Unit members who are required to attend training and/or assigned to perform duties, including required participation on committees, outside of their regular assignment shall receive the short-term classified rate of pay. This section excludes negotiations.

ARTICLE 13. ORGANIZATIONAL SECURITY

- 13.1 The District and the Association recognize the right of employees to form, join and participate in lawful activities of employee organizations and the equal alternative right of employees to refuse to form, join, and participate in employee organizations. Either party shall not exert pressure on or discriminate against an employee regarding such matters.

- 13.2 Membership in the Association is not compulsory. Except as provided elsewhere in this Agreement, all members of the bargaining unit, or in the case of new bargaining unit members hired during this Agreement, shall on or before the thirtieth (30th) day following either the beginning date of employment or the collective bargaining agreement, whichever is later:


- 13.2.1 Become a member of the Association.

- 13.2.2 All bargaining unit members who are not members of the Association shall pay to the Association during the term of the Agreement a service fee in the amount equal to the Association's monthly dues for representing such employees. The service fee payment described herein may be made, at the employee's option, either through payroll deduction, or by payment directly to the Association. If a unit member feels that the service fee includes payment for activities not necessary for representation, the unit

16

District 

CSEA #131 

CSEA Labor Rep 

member may apply directly to CSEA Executive Director, P.O. Box 640, San Jose, CA, 95106, for a rebate.

13.2.3 Upon ratification of this Agreement, all employees covered by this Agreement who are members of the Association shall be required to remain members of the Association for the duration of this Agreement. All employees hired prior to July 1, 1985, who are not members of the Association, shall be exempt from section 13.2.2, stated above.

13.2.4 ~~The District agrees to provide the Association notice of a new employee's hire date, classification and work location within thirty (30) days of employment.~~ The District shall provide the Association the following information within 10 working days of the employee's hire date, assuming the information is retained by the District: name, job title, department, work location, work, home, and personal cellular telephone numbers; personal email addresses on file with the employer; and home address.

This information shall be provided for all bargaining unit members on or before every September 30, January 30 and June 30.

Employees may submit a written request, pursuant to Government Code section 6254.3(c), prohibiting the disclosure of their home address, home telephone number, personal cellular telephone number, and personal email address. The District shall not encourage employees to opt out.

Any alleged violation, misinterpretation, or misapplication of the terms of this agreement shall be subject to the grievance procedures of the Collective Bargaining Agreement Article 5.

13.3 The interpretation, application, administration and enforcement of this Article shall be in accordance with the requirements of the Government Code section 3540 et seq., as amended, and construed by the Public Employment Relations Board, Federal and State Courts and to the extent that it does not conflict with any federal or state laws.

13.4 **MEMBERSHIP AND SERVICE FEES.** The District shall deduct in accordance with the Association's established dues of all employees who are members of the Association of the date of the execution of this Agreement, and who have submitted dues authorization forms to the District. The Association will provide the District any changes to proposed fee schedule 45 days prior to the effective date.

13.5 The District shall deduct in accordance with the Association Service Fee Schedule for employees who have submitted a service authorization form as a contribution toward the administration of this Agreement and the representation of such employees. This service fee shall be in the same amount and payable at the same time as the Association's regular dues, exclusive of initiation fees.

17

District ew

CSEA #131 PO

CSEA Labor Rep PO

13.6 **RELIGIOUS OBJECTIONS.** Any employee covered by this Agreement who is a member of a religious body whose traditional tenets or teachings include objections to joining or financially supporting employee organizations, shall not be required to join, maintain membership in or financially support any employee organization as a condition of employment except that once such employee has submitted evidence to the Association which proves that ~~he/she~~ they sincerely holds such beliefs will be required, in lieu of a service fee, to pay sums equal to such service fee either to a non-religious, non-labor organization, charitable fund exempt from taxation under Section 501 (c)(3) of Title 26 of the Internal Revenue Code, chosen by such employee from the following list of three:

- 13.6.1 Thurston Foundation
- 13.6.2 Children's Hospital of Orange County
- 13.6.3 Laguna Beach Educational Foundation

13.7 **DEDUCTION AND PAYMENT OF CHARITABLE CONTRIBUTIONS.** Evidence that such an employee belongs to a religious body described herein shall, within thirty (30) days of the date of this Agreement, or their employment, present proof to the Association that they are a member of such religious body and shall execute a written authorization for the payroll deduction in an amount equal to the service fee payable to one of the three (3) organizations listed in Section 13.6 of this Agreement, or in the alternative, such employee shall provide proof to the District that such payments have been made on an annual basis as a condition of continued exemption from the requirement of financial support of the exclusive representative. If such employee who holds conscientious objections pursuant to this section requests from the employee organization to use the grievance procedure or arbitration procedure on the employee's behalf, the employee organization is authorized to charge the employee for the reasonable cost of using such procedure.

13.8 In the event that an employee revokes a dues or service fee authorization or fails to make arrangements with the Association for the direct payment of service fees, the District shall deduct service fees until such time as the Association notifies the District that arrangements have been made for the payment of such fees. When the Association notifies the District of non-payment by the unit member, the District may, at its option, schedule a meeting to include an Association representative and the unit member within ten (10) days of notice prior to deducting the service fee. After the meeting, the District agrees to deduct the fee upon written request from the Association.

13.9 The Association shall hold the employer harmless on account of any monies deducted and remitted to the Association pursuant to this section.

District ew
CSEA #131 bx
CSEA Labor Rep PD

- 13.10 As a condition of the effectiveness of this Article, the Association agrees to indemnify and save the District, Board of Education, each individual school board member, and all administrators in the District, harmless against any and all claims, demands, costs, lawsuits, and judgments or other forms of liability and all court or administrative agency costs that may arise out of or by reason or action taken by the District for the purpose of complying with this Article.


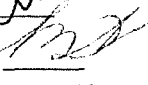

ARTICLE 16. VACATIONS

- 16.1 Full-time ~~classified employees~~ **unit members** assigned on a twelve-month basis are entitled to eight (8) hours of vacation or one day with pay for each month of service.

Unit members shall accumulate and be credited with vacation according to the following schedule:

	<u>10 Month Work Year</u>	<u>10.25 Month Work Year</u>	<u>10.5 Month Work Year</u>	<u>10.75 Month Work Year</u>	<u>11 Month Work Year</u>	<u>12 Month Work Year</u>
<u>0-4 Years</u>	10 days	10.25 days	10.5 days	10.75 days	11 days	12 days
<u>5-9 Years</u>	12.5 days	12.14 days	13.13 days	13.44 days	13.75 days	15 days
<u>10-14 Years</u>	15 days	15.38 days	15.75 days	16.13 days	16.5 days	18 days
<u>15-19 Years</u>	15.8 days	16.20 days	16.59 days	16.99 days	17.38 days	19 days
<u>20+ Years</u>	16.7 days	17.12 days	17.54 days	17.95 days	18.37 days	20 days

- 16.2 Vacation will be allocated on July 1 of each fiscal year and will be pro-rated upon initial employment. Upon separation from employment, unearned vacation will be deducted from final pay. The District reserves the right to pay out any unused vacation on June 30 of each fiscal year.
- 16.3 All full-time ~~employees~~ **unit members** assigned on a twelve-month basis may carryover a maximum of ten (10) days of unused vacation from one fiscal year to the following fiscal year.
- 16.4 The maximum vacation taken at one time in one year shall be three (3) weeks (120 hours) unless otherwise agreed to in advance by the District. Unit members may access vacation balances through the OCDE Employee Information System.
- 16.5 Permanent ~~employees~~ **unit members working less than 12 months** who choose to take personal leave without pay **on scheduled work days** during the winter, February (mid-winter) and/or spring breaks shall be paid out the amount equal to the personal leave taken from their accrued vacation available as of the last day of June of the current fiscal year on their July 10th paycheck.

District 
CSEA #131 
CSEA Labor Rep 

- 16.6 ~~An employee~~ unit member may be granted vacation during the school year, even though not earned at the time the vacation is taken, upon approval of the immediate supervisor.
- 16.7 If ~~an employee~~ a unit member is terminated and had taken vacation which was not yet earned at the time of termination, the District shall deduct from the ~~employee's~~ unit member's severance check the full amount of salary which was paid for such unearned days of vacation taken.
- 16.8 Upon separation from service, (termination, resignation, reduction of hours, and layoff) the ~~employee~~ unit member shall be entitled to be paid a lump-sum compensation for all earned and unused vacation. ~~Employees~~ Unit members who have not completed six months of employment in regular status shall not be entitled to such compensation.
- 16.9 ~~Employees~~ Unit members affected by a layoff (reduction in work year/hours) may be permitted to carryover unused vacation time to the next fiscal year subject to prior approval of the Superintendent.
- 16.10 Vacations shall be scheduled at the mutual convenience of the ~~employee~~ unit member and the District. If ~~an employee~~ a unit member is dissatisfied with the scheduled time, ~~he or she~~ the unit member may appeal to the next level of management to resolve the issue.
- 16.11 If there is any conflict between ~~employees~~ unit members who are working on the same or similar operations as to when vacations shall be taken, the ~~employee~~ unit member with the highest seniority shall be given ~~his/her~~ preference.
- 16.12 Unless a special permission is obtained, vacations should not be scheduled during the two weeks immediately preceding the opening of the school term, and the two weeks immediately preceding the closing of school.
- 16.13 If ~~an employee's~~ unit member's approved vacation must be postponed or interrupted due to illness, bereavement, or injury he/she may reschedule the vacation, or with District approval, carryover the unused vacation to the following school year, provided the ~~employee~~ unit member supplies adequate notice and relevant supporting information regarding the basis for such interruption or termination.
- 16.14 A granted holiday will not be charged as a day of vacation.
- 16.15 ~~Employees~~ Unit members on a paid leave of absence shall not be considered to have a break in service for purposes of earning vacation. Any period of unpaid absence, including reduction of hours and layoff shall be considered a break in service for purposes of earning vacation.

20

District ew

CSEA #131 mx

CSEA Labor Rep PD

- 16.16 ~~An employee~~ A unit member who terminates ~~his/her~~ employment with the District and who subsequently returns to employment with the District shall be reinstated with years of service for the purposes of earning benefits under this provision.

ARTICLE 17. EVALUATION PROCEDURES

- 17.1 The evaluation of classified ~~employees~~ unit members is the responsibility of the immediate supervisor.
- 17.2 Every ~~employee~~ unit member will be evaluated in writing on a standard evaluation form provided by the Human Resources Department. The form shall be developed by the District in consultation with the Association. Probationary ~~employees~~ unit members will be evaluated prior to the end of the fourth and eighth month. All other ~~employees~~ unit members will have a formal evaluation no less than ~~biannually~~ biennially before May 15. It is clearly understood that individual supervisors may evaluate ~~an employee~~ a unit member at any time. The probationary period is the nine-month period of service immediately following appointment to a regular position. If service is deemed unsatisfactory, the evaluation report shall include recommendations for improvement and provisions for assisting the ~~employee~~ unit member in implementing the recommendations made.
- 17.3 Evaluations should be based upon the direct observation or knowledge of ~~an employee's~~ a unit member's work performance by their immediate supervisor.
- 17.4 The ~~employee~~ unit member shall have the right to submit a formal written statement regarding items on the evaluation. This statement shall be attached to the evaluation in the ~~employee's~~ unit member's file.
- 17.5 The personnel file of each ~~employee~~ unit member shall be maintained at the District's Central Administration Office. No evaluation of any ~~employee~~ unit member shall be placed in the District Personnel File without an opportunity for discussion between the ~~employee~~ unit member and the immediate supervisor. Information of a derogatory nature, except materials that include ratings, reports, or records which were obtained prior to the employment of the ~~employee~~ unit member, shall not be entered or filed unless and until the ~~employee~~ unit member is given notice and an opportunity to review and comment.
- 17.6 Materials kept by the employer which concern the performance of the ~~employee~~ unit member shall be available for examination by the ~~employee~~ unit member after the provision of reasonable notice. ~~Employees~~ Unit members will be given a written copy of all information,

including information that may be used for disciplinary purposes, before such information is placed in their personnel file.

- 17.7 The evaluation process is subject to the grievance procedures of Article 5 of this Agreement.
- 17.8 Every employee unit member shall have the right to inspect such materials upon request, provided that the request for review is made at a time when he/she is not actually required to render service to the District.
- 17.9 An employee A unit member shall have the right to enter his/her their own comment on, and have the comments attached to, any such derogatory statement. Such review shall take place during normal business hours, and the employee unit member shall be released from duty for this purpose without loss of pay.

ARTICLE 21. STATE DISABILITY INSURANCE

- ~~21.1~~ The District agrees to make available to members of the Bargaining Unit State Disability Insurance as prescribed in the Insurance Code and the Government Code. The monthly premiums shall be paid by the members of the bargaining unit in accordance with the schedule as required by the State. This provision is exempt from the Grievance Procedure in Article 5 of this Agreement.

ARTICLE 21 22. NO DISCRIMINATION

- ~~22.1~~ 21.1 No member of the bargaining unit shall be discriminated against because of membership in an employee association or for political or religious opinions or affiliations, race, color, national origin or ancestry, sex, gender, marital status, physical handicaps, age, or sexual orientation.

ARTICLE 22 23. HEALTH BENEFITS

~~23.1~~ 22.1 Employee Unit Member and Dependent Insurance Programs

- ~~23.1.1~~ 22.1.1 The District agrees to provide ~~classified employees~~ unit members and their dependents; domestic partners registered with the State and their dependents, with medical, dental, life and vision insurance programs as specified in ~~23.2.2~~ 22.2.

- ~~23.1.2~~ 22.1.2 The District agrees to pay medical, dental and vision premiums for unit members as follows, up to the district cap as specified in ~~23.2.1.3~~ 22.1.3:

<u>Unit Member Group</u>	<u>District Contribution</u>
Unit members working six (6) hours or more per day, five (5) days per week	Medical, dental, and vision for employee <u>unit member</u> and dependents
Unit members working 5.75 hours per day, five (5) days per week, having completed at least five (5) years of service to the district based on date of hire.	Medical, dental and vision for employee only 50% of the premium for dependents
Unit members working at least four (4) hours per day, but less than six (6) hours per day, five days per week	50% of the premium for medical, dental and vision for employee <u>unit member</u> and dependents

22.1.2.1 Pursuant to the 2017-2018 agreement, unit members who work 5.75 hours per day, five (5) days per week, having completed at least five (5) years of service to the district based on date of hire prior to June 30, 2012 are eligible for medical, dental and vision benefits for the unit member only and 50% of the premium for dependents. This section shall not apply to unit members hired after June 30, 2012.


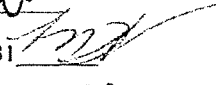

~~22.1.3~~ **22.1.3 The total dollars budgeted for all District employee benefits in the 2017-2018 school year is \$4,559,000. The cap remains in force unless otherwise expressly agreed to.**

~~If the health and welfare cost containment strategies of any other employee group(s) in LBUSD are not successful, the benefited classified employee pool will be held harmless, and shall not affect future negotiated total compensation for classified employees in LBUSD.~~

The District will contribute the following maximum amounts for eligible unit members as specified in 22.1.2:

<u>District Annual Contribution – PPO</u>		<u>District Annual Contribution – HMO</u>	
<u>Single</u>	<u>\$10,100</u>	<u>Single</u>	<u>\$6,785</u>
<u>Employee + Spouse</u>	<u>\$21,200</u>	<u>Employee + Spouse</u>	<u>\$14,500</u>
<u>Employee + Child(ren)</u>	<u>\$15,400</u>	<u>Employee + Child(ren)</u>	<u>\$11,000</u>
<u>Family</u>	<u>\$25,700</u>	<u>Family</u>	<u>\$18,200</u>

Eligible unit members shall be responsible for any costs incurred over the individual district contribution, which is specified in Appendix D.

District 
CSEA #131 
CSEA Labor Rep 

23.222.2 **Benefit Plan Designs Modifications effective October 1, 2018.** See Appendix D for complete and specific information concerning all medical, dental, and vision care benefits.

23.222.3 **Eligibility.** Present employees unit members may only request to elect to take health, life, vision, and dental insurance coverage prior to October 1 of each year to become effective October 1 of that year. New employees unit members desiring to enroll **MUST** join any time during the first thirty (30) days of their employment. Health, life, vision and dental insurance coverage for employees unit members and/or their dependents is not automatic, employees unit members must fill out the appropriate enrollment forms in order to be covered.

23.422.4 **Health & Welfare Insurance Committee.** The parties agree to maintain a District Employee Health & Welfare Insurance Committee, the membership of which shall be composed of at least four representatives from the Association. This Committee shall periodically research and review proposed and existing programs to ~~insure~~ **ensure** that quality and cost effectiveness criteria are maintained. The Committee shall meet periodically with insurance providers to determine that benefits are being accorded as required by the various benefits programs. Each of the four (4) CSEA representatives to the Committee shall be paid ~~a stipend of \$1000~~ **the short-term hourly rate of pay for meetings that extend beyond the unit member's regular work day.**

23.522.5 **Early Retirement Health Benefit Program**

23.5.122.5.1 Any full-time employee unit member eligible to retire under the PERS regulations who has worked a minimum of five (5) consecutive years in District employment and who has initiated the steps to withdraw retirement funds from PERS has the option to continue his/her medical coverage under the District medical plan at District expense. The retiree must currently be covered under one of the District's medical plans for at least 12 months prior to retirement. Disability retirement does not qualify as early retirement. Modifications to the insurance program for active unit members, which reduce coverage and increase unit member costs, are also applicable to the former unit members then retired.

23.5.222.5.2 The retiree may insure his/her spouse or registered domestic partner at retiree expense until such time as the spouse or domestic partner reaches the age of Medicare eligibility. The premium shall be the amount that the District pays for one year of coverage.

23.5.322.5.3 Any retiree who waives the right to participate in the early retirement health benefit program shall receive ten thousand (\$10,000) dollars annually until ~~he or she~~ **the**

retiree meets one of the conditions in 23.5.5-6 below. If the retirement health benefit is waived for any eligible year, the retiree may not apply for benefit reinstatement.

~~23.5.4~~22.5.4 It shall be the retiree's responsibility to pay the over-the-cap fee and dependent premium to the Business Office by the 10th of each school month. Default of two consecutive monthly payments shall result in the immediate termination of coverage; the District shall not assume the responsibility of reminding the retiree of premiums due.

~~23.5.5~~22.5.5 Coverage for retiree or spouse or domestic partner being carried at the retiree's expense or any other option under the early retiree health benefit program shall terminate upon the first occurrence of any of the following conditions:

- a. The retiree attains the mandatory Medicare enrollment age.
- b. The retiree becomes eligible for MediCal or Medicare benefits under Social Security.
- c. The retiree becomes eligible for medical insurance under any other LBUSD unit member benefit plan.
- d. When the retiree reaches mandatory Medicare enrollment age or any other conditions listed in b or c above, the spouse or domestic partner may continue on one of the District's medical plans, at ~~his/her~~ the spouse's or domestic partner's own expense.

ARTICLE 23 24. MANAGEMENT RIGHTS AND EMPLOYER POWERS

It is understood and agreed that the employer retains all powers and authority to direct and control District operations to the full extent of the law. Included, but not limited to those duties and powers, are the rights in accordance with applicable laws and Employer regulations to direct the work of employees unit members; to determine the means and services to be provided; establish the educational philosophy, goals, and objectives of the employer, school and/or other activity; to insure the rights of students, classified employees, teachers, managers and Board of Education members; to determine the number and kinds of personnel required; to determine the job descriptions after consultation with the exclusive representative; to maintain the efficiency of the school District operation; to determine the curriculum; to build, move or modify the facilities; to develop a budget; to develop and implement budget procedures with staff input; to determine the methods of raising revenue. In addition, the Employer retains the right to hire, assign, evaluate, terminate, and discipline employees-unit members. Further the Employer reserves the right to do all that is necessary to exercise the foregoing powers, rights, authority, duties and responsibilities, including but not limited to, the adoption of policies, rules, regulations, and practices in furtherance thereof, and the use of judgment and discretion in connection therewith, and shall be limited only by the specific and express terms of this Agreement, in conformance with the laws of the State of California.

25

District ew

CSEA #131 mx

CSEA Labor Rep pp

ARTICLE 24 25. CONFORMITY TO LAW-SAVINGS PROVISION

~~25.1~~24.1 If any provisions of this Agreement are held to be contrary to law by a court of competent jurisdiction, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force.

~~25.2~~24.2 Federal law within the scope of representation is cause for reopening of negotiations on only the article(s) affected. Should a provision or application be deemed invalid under the law by a court of competent jurisdiction, the parties shall meet no later than thirty (30) days after such court decision to re-negotiate the specific provision rendered invalid.

ARTICLE 25 26. PROHIBITION OF STRIKES AND LOCKOUTS

~~26.1~~25.1 Apart from and in addition to existing legal restrictions upon work stoppages, the Association hereby agrees that neither it nor its members, or agents, or representatives, or the ~~employees~~unit members, of persons acting in concert with any of them, shall incite, encourage, or participate in any strike, walkout, slowdown, sympathy strike, or other work stoppage of any nature whatsoever during the life of this Agreement, for disputes concerning matters not mentioned in this Agreement, disputes contending that the District has committed unfair employment practices, under EERA, disputes with other labor organizations, persons or employers, or jurisdictional disputes. In the event of any strike, walkout, slowdown, sympathy strike or work stoppage or threat thereof, the Association and its officers will do everything reasonable within their power to end or avert the same. The District will not lock out the ~~employees~~ unit members covered by the Agreement during the life of this Agreement.

~~26.2~~ 25.2 Any ~~employee~~ unit member authorizing, engaging in, encouraging, sanctioning, recognizing or assisting any strike, slowdown, picketing, sympathy strike, work stoppage or other concerted interference in violation of this Article, or refusing to perform duly assigned services in violation of this Article, shall be subject to discipline up to and including termination.

ARTICLE 26 27. SUPPORT OF AGREEMENT

~~27.1~~26.1 The District and the Association agree that it is to their mutual benefit to encourage the resolution of differences through the meet and negotiation process. Therefore, it is agreed that the District and Association will support this Agreement for its term and will not seek change or improvement in any matter subject to meet and negotiation process, except by mutual agreement of the District and the Association.

~~27.2~~ 26.2 The parties agree that in the event of scribe's error(s) of omission or commission in the preparation of the current collective bargaining agreement (~~2015-2018~~ 2018-2021), that the language of the Tentative Agreement(s) shall prevail in the event of a conflict(s).

26

District 

CSEA #131 

CSEA Labor Rep 

ARTICLE 27 28. TERM

~~28.1~~ **27.1** The duration of the agreement shall be three years from July 1, ~~2018~~ 2015, through June 30, ~~2021~~ 2018, with re-openers of up to two articles, in addition to health and welfare and salary, for each party in year two and year three of the Agreement.

APPENDIX E – CALENDAR DEFINITIONS

12 Month:

Employees Unit members work ~~twelve~~ (12) months of the year July 1 through June 30. Employees Unit members are paid the monthly rate as shown on the salary schedule.

Employees Unit members work 243 days and receive 18 paid holidays = 261 paid days/year

11 Month:

Employees Unit members work ~~eleven~~ (11) months of the year August 1 through June 30. Employees Unit members are paid the monthly or hourly rate as shown on the salary schedule.

Employees Unit members work 223 days and receive 17 paid holidays = 240 paid days/year

10.75 Month:

Employees Unit members work 10.75 months of the school year from early August through June 30. Employees Unit members are paid the monthly or hourly rate as shown on the salary schedule.

Employees Unit members work 218 days and receive 17 paid holidays = 235 paid days/year

10.5 Month:

Employees Unit members work 10.5 months of the school year mid-August through June 30. Employees Unit members are paid the monthly or hourly rate as shown on the salary schedule.

Employees Unit members work 213 days and receive 17 paid holidays = 230 paid days/year

10.25 Month:

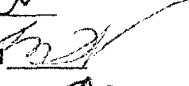
Employees Unit members work 10.25 months of the school year late August through June 30. Employees Unit members are paid the monthly or hourly rate as shown on the salary schedule.

Employees Unit members work 208 days and receive 17 paid holidays = 225 paid days/year

10.2 Month:

Employees Unit members work 10.2 months of the school year late August through June 30. Employees Unit members are paid the monthly or hourly rate as shown on the salary schedule.

District 

CSEA #131 

CSEA Labor Rep 

Employees Unit members work 206 days and receive 17 paid holidays = 223 paid days/year

10 Month:

Employees Unit members work 10 months of the school year from September 1 through June 30.

Employees Unit members are paid the monthly or hourly rate as shown on the salary schedule.

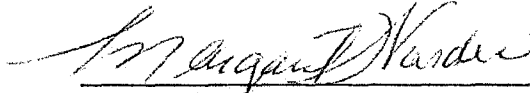

Employees Unit members work 200 days and receive 17 paid holidays = 217 paid days/year

10 Month Academic:

Employees Unit members work 10 months of the school year from the first day of school week before school starts through the last days of school, excluding five days during the winter and mid-winter breaks. Employees Unit members are paid the monthly or hourly rate as shown on the salary schedule.

Employees Unit members work 192 days and receive 17 paid holidays = 209 paid days/year

Agreed this 14th day of May, 2018.

Margaret Warder,
President, CSEA, Chapter 131


Leisa Winston
Assistant Superintendent, Human Resources



Robert Dewitz
CSEA Labor Representative

District 

CSEA #131 

CSEA Labor Rep 

Laguna Beach Unified School District

13.a. CONSENT/ACTION

June 12, 2018

Approval: May 22, 2018 Minutes

**Board of Education
Minutes of Regular Meeting
May 22, 2018**

Call to Order

President Vickers called the Regular Meeting of the Board of Education to order at 4:45 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
Dee Perry – arrived at 4:55 p.m.
Ketta Brown
Carol Normandin
Peggy Wolff

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Normandin seconded. Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to adjourn to Closed Session. Clerk Perry had not yet arrived. The meeting adjourned to Closed Session at 4:45 p.m. to discuss the following:

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (D) of Government Code 54956.9

- One potential case

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

C. NEGOTIATIONS

Government Code §54957.6

- i. Employee Organization: LaBUFA
District Negotiator: Leisa Winston
- ii. Employee Organization: CSEA
District Negotiator: Leisa Winston
- iii. Employee Organization: Unrepresented Employees
District Negotiator: Leisa Winston

Member Brown moved to adjourn from Closed Session. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes The Board adjourned from Closed Session at 5:42 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Dee Perry
Ketta Brown
Carol Normandin
Peggy Wolff

Employee Group
Representatives: Sara Hopper, Vice President, LaBUFA
Elizabeth Phillips, Vice President, CSEA

Staff: Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Irene White, Director, Special Education
Michael Keller, Ed.D., Director, Social Emotional Support
Mike Morrison, Chief Technology Officer
Ryan Zajda, Director, Facilities
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Ed.D., Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

President Vickers asked for a moment of silence in recognition of Mr. Bruce Hopping, long time community member and activist who passed away.

Report of Closed Session Action

President Vickers stated there was no report from Closed Session.

Adoption of Agenda

Dr. Vilorio noted there was a duplication of pages in the warrants section. Member Brown moved adoption of the agenda. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adopt the agenda as presented noting the duplication of pages under the warrants.

Public Comment (Non- Agenda Items)

There was no public comment.

Recognitions

Retirees

The Board honored the 2017-2018 employees that are retiring this year. Present for the recognition were Kim Adams, Special Education Teacher and Kathy LeVan, First Grade Teacher, both at El Morro Elementary School.

SchoolPower Check Presentation

SchoolPower President, Mrs. Kristin Winter, presented the Laguna Beach Unified School District with a check for \$510,735 on behalf of SchoolPower. The money represents three areas of SchoolPower's fundraising and focuses, which include contributions to K-3 class size reduction, K-8 music, middle school and high school visual and performing arts, STEM resources, teacher and school programs, and students' digital literacy.

SchoolPower Endowment Check Presentation

Mr. Chris Clark, on behalf of the SchoolPower Endowment Board, presented the Laguna Beach Unified School District with a check in the amount of \$192,111 to support classroom projects associated with Rocket Ready, the GradeSlam pilot, teacher grants, digital literacy, and the living classroom pilot.

SchoolPower Teacher Grants

Mr. Chris Clark and Mrs. Robin Rounaghi presented 20 teacher grants to support innovative teacher programs that will be implemented in the 2018-2019 school year.

Ten-minute break

Reports

Student Representative – Piper Warner

Piper provided an update on the following topics:

- AP testing
- CAASPP testing
- Spirit week
- Prom
- ASB activities
- Student Senate – third meeting
- Powder Puff football game – Wednesday, June 6
- Spring Play, Diary of Anne Frank opens May 25
- Boys Varsity Tennis won CIF Finals
- CIF update

Students from the Lacrosse and Wrestling programs addressed the Board to thank them for the support in approving the teams. The student athletes also provided an update on their respective sports.

LaBUFA Representative – Sara Hopper, Vice President, LaBUFA

- Negotiations complete
 - Members of the negotiating team had positive comments on the IBB process
 - Joint communiques were well received by certificated staff
- Elections for executive board will be held June 8
- Contract results will be final on June 11
- Participated in meeting to review process for PLCs and would like more training
- Appreciates process utilized for calendar

CSEA Representative – Elizabeth Phillips, Vice President, CSEA

- Negotiations complete
 - Members of the negotiating team had positive comments on the IBB process and would like to continue using that process
 - CSEA has scheduled a Q & A forum regarding the new contract
 - Voting will be held at all sites on June 6
- End of the year meeting and celebration recognizing the classified employees of the year will be held June 13 at 3:30 at LBHS
- Appreciated the opportunity to attend the Governor's May Revise workshop

Organizations

- N/A

Board Members

Board members reported as follows:

Member Wolff

- No report

Member Normandin

- No report

Member Brown

- Attended the CTE Perkins Grant Advisory Committee Board Meeting
 - Key outcomes regarding necessary skills for young employees:
 - Soft skills
 - Writing skills
 - Programming can be off-shored
 - Curiosity must be fostered from a young age

Clerk Perry

- No report

President Vickers

- Attended SchoolPower Endowment meeting

Superintendent Viloria

- State testing is occurring at all school sites
 - Cognitive rigor takes more time to express
- Survey regarding the proposed change to the school calendar done
- Site council representatives were meeting at the district office to receive the presentation

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Tentative agreements have been reached with both CSEA and LaBUFA
- The fourth day of IBB training will be held on June 4
- BTSA Colloquium held at OCDE
 - Thanked Val Quigley for her support as a mentor
 - Sally Ye graduated BTSA
 - Derek Tu entering year two

Jeff Dixon, Assistant Superintendent, Business Services

- Governor's May revision released

Alysia Odipo, Assistant Superintendent, Instructional Services

- The fifth Social Emotional Support (SES) Stakeholder meeting was held May 17

CONSENT CALENDAR

Member Perry pulled item a. May 8 Regular Meeting Minutes.

Member Brown moved approval of Consent Calendar items b - j. Member Normandin seconded.

Public Comment: None

Discussion: None

- a. ~~Approval of Minutes – May 8, 2018 Regular Meeting~~ - pulled to be voted on separately
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Interdistrict Attendance Agreements – Resident Students From Other Districts
- e. Denial of Interdistrict Attendance Agreements – Resident Students From Other Districts
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements and Contracts – Technology Services
- h. Approval/Ratification of Warrants #393897 through #394084 in the amount of \$937,485.39 Dates: 4/30/2018 through 5/11/2018
- i. Approval/Ratification of Certificated Payroll 10A in the Amount of \$2,199,926.73
Approval/Ratification of Classified Payroll 10B in the Amount of \$701,852.67
- j. Approval of Designation of Principal, Jason Allemann, Ed.D., and Athletic Director, Lance Neal, as Representatives to the League of the California Interscholastic Federation (CIF) for the 2018-2019 School Year

Discussion:

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Member Brown moved to approve item 12.a. – May 8 Regular Meeting Minutes. Member Normandin seconded. Motion Carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry abstained, as she was not in attendance for the May 8 meeting.

INFORMATION ITEMS

None

ACTION ITEMS

Approval of Resolution 18-03: Full and Fair Funding of California's Public Schools

The resolution urges the State Legislature to fund California public schools at the national average or higher by the year 2020 and at a level that is equal or above the average of the top ten states nationally by 2025, and to maintain this level of funding.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Motion carried by a roll call vote 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Board Policies – Second Reading and Final Approval

On May 8, 2018, the Board of Education reviewed the policies listed below and approved moving them forward for a second and final reading. In 2017, the California Legislature passed Assembly Bill 699 titled the Educational Equity: Immigration and Citizenship Status bill.

	Policy Number	Title	Comment/Action
1.	5022	Student and Family Privacy Rights	Approve New Policy
	5022	Student Exercise of Free Expression and Official School Publication Code	Delete. Replaced by BP 5145.2
2.	5145.6	Parent Notifications	Approve New Policy

Public Comment: None

Member Brown moved approval of Board Policy 5022, Student and Family Privacy Rights, and 5145.6, Parent Notifications and the deletion of BP 5022 Student Exercise of Free Expression and Official School Publication Code. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of On-Site Services Agreement with FranklinCovey to Provide Professional Development Opportunity at a Cost Not-To-Exceed \$3,500.00

Classified staff will have the opportunity to attend a professional development on the *Speed of Trust* in August 2018. The training will focus on increasing trust in today's connected, collaborative world.

Public Comment: None

Member Brown moved approval of the on-site services agreement with FranklinCovey to provide professional development in August 2018. Member Wolff seconded.

Board Member Discussion: Great idea.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Create a Technology Systems Specialist Position for 6.0 Hours Per Day, 12 Months Per Year

The employment structure and needs were reviewed by Mrs. Winston and Mr. Morrison. It was determined, based on current staffing, that an additional 6.0 hour per day employee was needed to fully support the overall needs of the district.

Public Comment: None

Member Brown moved to approve creation of a Technology Systems Specialist position for 6.0 hours per day, 12 months per year. Member Wolff seconded.

Board Member Discussion: Staff answered clarifying questions regarding current staffing.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Accept the Actuarial Study for Retiree Health Liabilities Under GASB 74/75 for the Fiscal Year Ending June 30, 2017

Mr. Dixon introduced the item.

Public Comment: None

Member Brown moved to approve acceptance of the actuarial study for retiree health liabilities under GASB 74/75 for the fiscal year ending June 30, 2017. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Award Purchase Agreement with Solution Tree for the 2018-2019 School Year in An Amount Not-to-Exceed \$6,500

The August professional development day will include speaker Jon Yost, who will address staff at Thurston and LBHS.

Public Comment: None

Member Brown moved to approve awarding the purchase agreement with Solution Tree for the 2018-2019 school year in an amount not-to-exceed \$6,500. Member Normandin seconded.

Clerk Perry asked staff to provide the Board with a brief biography of Mr. Yost. The Board appreciates the directive to shift the refresh the movement of PLC groups to the sites.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Agreement with Catlin Tucker for Consulting Fees for the 2018-2019 School Year in an Amount Not-to-Exceed \$7,600.00

Dr. Odipo

Public Comment: None

Member Brown moved to approve the agreement Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Award Contract with University of California, Irvine, Math Project (UCIMP) Consulting Services, for the 2018-2019 School Year in an Amount Not-to-Exceed \$26,400.00

This professional development will include in-class modeling.

Public Comment: None

Member Brown moved to approve awarding the contract with University of California, Irvine, Math Project (UCIMP) Consulting Services, for the 2018-2019 School Year in an Amount Not-to-Exceed \$24,600. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Award Contract to Brightview Landscape Services, Inc., for Grounds Maintenance Services on a Unit Cost Basis for the 2018-2019 Fiscal Year in An Amount Not-to-Exceed \$360,000.00

Mr. Zajda stated the contract includes organic and non-toxic options that will be utilized and that fall within the district's budget.

Public Comment: None

Member Brown moved to approve awarding the contract to Brightview Landscape Services, Inc., for grounds maintenance services on a unit cost basis for the 2018-2019 fiscal year in an amount not-to-exceed \$360,000.00. Member Normandin seconded.

The Board appreciates the efforts made to bring organic and non-toxic options to LBUSD.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Award Contract to for the LBHS Stadium Restroom-Storage Building and Theater Upgrades Project in an Amount Not-to-Exceed \$1,869,320.00

Mr. Zajda introduced the item stating awarding the three contracts together is better for planning and cost savings.

Public Comment: None

Member Brown moved to approve awarding the contract to for the LBHS stadium restroom storage building and theater upgrades in an amount not-to-exceed \$1,869,320.00. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Award Contract to Best Contracting Services, Inc., for the 2018-2019 Roofing Replacements Project at Various Sites in an Amount Not-to-Exceed \$562,390.00

Mr. Zajda stated the bids are within the Facilities Master Plan budget.

Public Comment: None

Member Brown moved to approve awarding the contract to Best Contracting Services, Inc., for the 2-18-2019 roofing replacements project at various sites in an amount not-to-exceed \$562,390.00.. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments

Member Normandin thanked everyone involved in negotiations for all of their work.

President Vickers attended the Thurston Middle School and Elementary PTA meetings. She listened to El Morro PTA members concerns regarding the proposed change in the student calendar.

She commented on the newly broken high school track record, Brett Fleming as Orange County Register Coach of the Year, and Dr. Keller speaking to the high school PTA.

Adjournment

Member Brown moved to adjourn. Member Normandin seconded.

President Vickers announced the next regular meeting is June 12, 2018 at 6:00 p.m.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adjourn the meeting. The meeting adjourned at 7:38 p.m.

Dee Perry
Clerk of the Board
June 12, 2018

Laguna Beach Unified School District

13.b. CONSENT/ACTION

June 12, 2018

Approval/Ratification: Personnel Report

Proposal

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

Background

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

PERSONNEL REPORT**June 12, 2018****I. RETIREMENTS:**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Jackie Parker PC13IT0701	Technology Training and Data Analyst District Office	July 31, 2018
Chuck Taylor PC05OS0201	Custodian III Laguna Beach High School/District Office	July 5, 2018

II. EMPLOYMENT:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Deborah Maya PC05SE0701	Health Clerk Laguna Beach High School 0105171012-2230 Range: 27 Step: A 6 hours per day/5 days per week/10.25 month work calendar Replaces: Peggy Legault	General Fund Probationary Employee \$21.29 per hour August 13, 2018
Elizabeth Yoder Hale PC08SS0101	Administrative Assistant to the Principal Top of the World Elementary 0108091005-2420 Range: 35 Step: C 8 hours per day/5 days per week/10.5 month work calendar Replaces: Kris Hammerquist	General Fund Permanent Employee \$4979 per month August 13, 2018

III. EMPLOYMENT: Stipends

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Steve Wade	Band Director Thurston Middle School 0106311008-1170	General Fund NTE: \$755.50 January 1, 2018 to June 21, 2018

IV. EMPLOYMENT: Summer School 2018

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Eva Boni	Instructional Assistant, Special Education Top of the World Elementary 0104602650-2115 4.5 hours per day/NTE: 19 days/Summer School Calendar	Summer School Fund \$26.17 per hour June 25, 2018 to July 20, 2018
Erin Carlton	Instructional Assistant, Special Education Top of the World Elementary 0104602650-2115 5.25 hours per day/NTE: 19 days/Summer School Calendar	Summer School Fund \$21.33 per hour June 25, 2018 to July 20, 2018
Dustin Gowan	Summer School Teacher Top of the World Elementary 0104602650-1130 5 hours per day/NTE: 19 days/Summer School Calendar	Summer School Fund \$51.64 per hour June 25, 2018 to July 20, 2018

IV. EMPLOYMENT: Summer School 2018 (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Marlo Jensma	Instructional Assistant, Special Education Top of the World Elementary Summer School Fund 0104602650-2115 \$26.17 per hour 5.25 hours per day/NTE: 10 days/Summer School Calendar	June 25, 2018 to June 29, 2018 and July 16, 2018 to July 20, 2018
Marlo Jensma	Summer School Teacher Top of the World Elementary Summer School Fund 0104602650-1130 \$45.91 per hour 5 hours per day/NTE: 9 days/Summer School Calendar	July 2, 2018 to July 13, 2018
Marlo Jensma	Instructional Assistant, Special Education Top of the World Elementary Summer School Fund 0104602650-2115 \$26.17 per hour 3 hours per day/NTE: 8 days/August Maintenance	August 13, 2018 to August 23, 2018
Elizabeth Murray	Instructional Assistant, Special Education Top of the World Elementary Summer School Fund 0104602650-2115 \$22.45 per hour 4.5 hours per day/NTE: 19 days/Summer School Calendar	June 25, 2018 to July 20, 2018
Amanda Myregard	Summer School Teacher Top of the World Elementary Summer School Fund 0104602650-1130 \$45.91 per hour 5 hours per day/NTE: 19 days/Summer School Calendar	June 25, 2018 to July 20, 2018
Launa Nacion-Kirkey	Summer School Teacher Top of the World Elementary Summer School Fund 0104602650-1130 \$51.64 per hour 5 hours per day/NTE: 10 days/Summer School Calendar	June 25, 2018 to June 29, 2018 and July 16, 2018 to July 20, 2018
Launa Nacion-Kirkey	Summer School Teacher Top of the World Elementary Summer School Fund 0104602650-1130 \$51.64 per hour 3 hours per day/NTE: 8 days/August Maintenance	August 13, 2018 to August 23, 2018
Andrew Palacios	Instructional Assistant, Special Education Top of the World Elementary Summer School Fund 0104602650-2115 \$22.45 per hour 4.5 hours per day/NTE: 19 days/Summer School Calendar	June 25, 2018 to July 20, 2018
Iris Pena-Tanner	Instructional Assistant, Special Education Top of the World Elementary Summer School Fund 0104602650-2115 \$26.17 per hour 4.5 hours per day/NTE: 19 days/Summer School Calendar	June 25, 2018 to July 20, 2018
Sara Perrault-Hopper	Summer School Speech Pathologist Laguna Beach High School Summer School Fund 0104192550-1280 \$51.64 per hour NTE: 10 hours	June 25, 2018 to July 27, 2018

IV. EMPLOYMENT: Summer School 2018 (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Tracey Slater	Summer School Speech Pathologist Top of the World Elementary Summer School Fund 0104192550-1280 \$51.64 per hour NTE: 10 hours	June 25, 2018 to July 27, 2018
Lorraine Winokur	Summer School Teacher Top of the World Elementary Summer School Fund 0104602650-1130 \$45.91 per hour 5 hours per day/NTE: 19 days/Summer School Calendar	June 25, 2018 to July 20, 2018
Julie Yaccino	Summer School Teacher Laguna Beach High School Summer School Fund 0104602650-1130 \$45.91 per hour 5 hours per day/NTE: 24 days/Summer School Calendar	June 25, 2018 to July 27, 2018
Elizabeth Yoder-Hale	Instructional Assistant, Special Education Top of the World Elementary Summer School Fund 0112011500-2420 \$24.87 per hour 4.5 hours per day/NTE: 19 days/Summer School Calendar	June 25, 2018 to July 20, 2018

V. EMPLOYMENT: Short Term Assignments - Extra Duty

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Bridget Beaudry-Porter	WASC Focus Group Lead Laguna Beach High School General Fund 0105015875-1130 \$40.17 per hour NTE: 10 hours	March 1, 2018 to November 30, 2018
Randi Beckley	Parent Update creation Thurston Middle School General Fund 0106311008-1170 \$40.17 per hour NTE: 5 hours	April 11, 2018 to June 20, 2018
Maureen Bornstein	After School class - student assistance Top of the World Elementary General Fund 0104612310-2150 \$27.56 per hour NTE: 4 hours Short Term/Intermittent work hours	April 1, 2018 to May 31, 2018
Cassandra Brooker	WASC Coordinator Laguna Beach High School General Fund 0105015875-1130 \$40.17 per hour NTE: 189 hours	March 1, 2018 to November 30, 2018
Jeanne Brown	WASC Focus Group Lead Laguna Beach High School General Fund 0105015875-1130 \$40.17 per hour NTE: 20 hours	March 1, 2018 to November 30, 2018

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Carrie Denton	Attend AP in the OC - AP Summer Institute Laguna Beach High School General Fund 0105014730-1130 \$40.17 per hour NTE: 32 hours	July 23, 2018 to July 26, 2018
Carrie Denton	WASC Coordinator Laguna Beach High School General Fund 0105015875-1130 \$40.17 per hour NTE: 205 hours	March 1, 2018 to November 30, 2018
Joseph Garcia	Campus Supervisor Laguna Beach High School General Fund 0105011012-2955 \$23.05 per hour NTE: 20 hours Reason: Extra campus supervision for dances/graduation	May 1, 2018 to June 21, 2018
Jim Garvey	WASC Focus Group Lead Laguna Beach High School General Fund 0105015875-1130 \$40.17 per hour NTE: 18 hours	March 1, 2018 to November 30, 2018
Heather Hanson	WASC Focus Group Lead Laguna Beach High School General Fund 0105015875-1130 \$40.17 per hour NTE: 20 hours	March 1, 2018 to November 30, 2018
Marlo Jensma	Dimension 4: Inquiry Top of the World Elementary General Fund 0102015380-2150 \$27.56 per hour NTE: 1.5 hours	March 28, 2018
Durinda Klein	WASC Focus Group Lead Laguna Beach High School General Fund 0105095875-2450 \$27.56 per hour NTE: 28 hours	March 1, 2018 to November 30, 2018
Jennifer Lundblad	WASC Focus Group Lead Laguna Beach High School General Fund 0105015875-1130 \$40.17 per hour NTE: 35 hours	March 1, 2018 to November 30, 2018
Missy Palino	WASC Focus Group Lead Laguna Beach High School General Fund 0105095875-2450 \$27.56 per hour NTE: 34 hours	March 1, 2018 to November 30, 2018
Parta Perkins	WASC Focus Group Lead Laguna Beach High School General Fund 0105015875-1130 \$40.17 per hour NTE: 20 hours	March 1, 2018 to November 30, 2018

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Yadi Rojas	Translation for LBUSD Presents Districtwide 0102013040-1130 NTE: 2 additional hours	May 2, 2018 General Fund \$40.17 per hour
See Employee List	CORE Byte Monday Thurston Middle School 0106011008-1130 NTE: 10 hours each Employees: Darci Anderson, Bjorn Avila, Dustin Gowan, Maria Hoffman, Ina Inouye, Michelle Martinez, Paul Matheson, Megan Matthias, Carl Nelson, Chris Nunziata, Sarah Schaeffer, Laura Silver, Anna Teichman	February 5, 2018 to April 30, 2018 General Fund \$40.17 per hour
See Employee List	Word Study Districtwide 0102015380-1130 NTE: 1.5 hours Employees: Tricia Hancock, Triana Ramazan	March 26, 2018 General Fund \$40.17 per hour
See Employee List	Word Study Districtwide 0102015380-2150 NTE: 1.5 hours Employees: Marlo Jensma, Iris Pena-Tanner	March 26, 2018 General Fund \$27.56 per hour
See Employee List	Dimension 4: Inquiry Districtwide 0102015380-1130 NTE: 1.5 hours Employees: Christina Carrillo, Debbie Finnerty, Kimberly Mattson, Erica Rahall	March 28, 2018 General Fund \$40.17 per hour
See Employee List	Translators for LBUSD Presents Districtwide 0102013040-2955 NTE: 2 additional hours each Employees: Luis Antonio, Raquel Gutierrez, Marissa Hoffman, Ivonne Cortez-Redard	May 2, 2018 General Fund \$27.56 per hour
Cynthia Sorensen	Development of Accelerated Geometry Curriculum Laguna Beach High School 0105011012-1130 NTE: 21 hours	August 15, 2017 to April 21, 2018 General Fund \$40.17 per hour
Cynthia Sorensen	WASC Focus Group Lead Laguna Beach High School 0105011012-1130 NTE: 35 hours	March 1, 2018 to November 30, 2018 General Fund \$40.17 per hour

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Margaret Warder	Fast Forward - At Home Program Top of the World Elementary 0108011005-2150 NTE: 13 hours	June 1, 2018 to September 1, 2018 General Fund \$31.52 per hour
Chantile Wells	Additional Office Assistance Top of the World Elementary 0108091005-2450 NTE: 35 hours	May 1, 2018 to June 30, 2018 General Fund \$27.56 per hour
Elizabeth Yoder-Hale	Administrative Assistant Training Top of the World Elementary 0108091005-2450 NTE: 40 hours	May 29, 2018 to June 22, 2018 General Fund \$27.56 per hour

VI. **EMPLOYMENT: Short Term Assignments - Performing Arts**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Luke Dressler	Professional Expert -Voice and Speech Laguna Beach High School 0105315015-2970 NTE: 30.82 hours	May 23, 2018 to May 27, 2018 PA Grant \$32.45 per hour
Michael Irish	Professional Expert - Shakespeare for Actors Laguna Beach High School 0105315015-2970 NTE: 30.82 hours	June 4, 2018 to June 9, 2018 PA Grant \$32.45 per hour
Laura Silver	Dramaturge - The Diary of Anne Frank Laguna Beach High School 0105315015-2970 NTE: 24.9 hours	May 23, 2018 to May 27, 2018 PA Grant \$40.17 per hour

VII. **EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

VIII. **EMPLOYMENT: Short Term Assignments - ASB Funds**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

IX. **EMPLOYMENT: Short Term Assignments - PTA**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School

General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017

CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018

CIF Playoff: February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018

CIF Playoff: May 14 to June 4, 2018

XI. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017

CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018

CIF Playoff: February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018

CIF Playoff: May 14 to June 4, 2018

XII. Employment and Resignation- Substitute Teachers & Classified Substitutes:

Resignation:

<u>Name:</u>	<u>Classification:</u>	<u>Effective Date:</u>
Karen Fulco	Substitute Teacher	May 24, 2018
Aldenir Koford	Classified Substitute	June 21, 2018
Jeffrey Trout	Substitute Teacher	May 14, 2018

Release

<u>Name:</u>	<u>Classification:</u>	<u>Effective Date:</u>
Brian Bishop	Walk-on Coach	May 23, 2018

Laguna Beach Unified School District

13.c. CONSENT/ACTION

June 12, 2018

Approval/Ratify:

Conference/Workshop Attendance

Jason Allemann, Dawn Hunnicutt, Nancy Mooers, and Valorie Quigley – “Professional Learning Communities at Work Institute” – June 24-27, 2018 – Santa Clara, CA. The institute provides opportunities for networking, breakout sessions, panel experts, and a working knowledge to revisit and review the PLC process for existing and new team members.

The conference request was originally approved by the Board on May 8, 2018. Airfare costs increased prior to final booking and there will be an additional fiscal impact.

Fiscal Impact:

\$	245.92	Transportation
\$	245.92	TOTAL

Account #0105011012– 5220 – LBHS - Travel & Conference

Mike Morrison “International Society for Technology in Education (ISTE)” – June 24-27, 2018 – Chicago, IL. ISTE is a non-profit organization that works with the global education community to accelerate the use of technology to solve tough problems and inspire motivation. Mr. Morrison will be paying for the airfare himself.

Fiscal Impact:

\$	450.00	Registration
\$	177.00	Transportation/Mileage/Taxi/Parking
\$	827.67	Lodging
\$	150.00	Meals
\$	3,112.10	Total

Account #0113457175– 5220 – Technology - Travel & Conference

Dee Perry, Mike Morrison, and Brian Kull – “2018 Leadership Institute: The Science of Leading Students to STEM Success” – July 12-15, 2018 – San Francisco, CA. Attendees will benefit from new resources, networking opportunities with fellow education leaders and experts, skill building and knowledge sharing focused on STEM, key strategies and tactics leaders can use to ensure equity through policy and practice, and more.

Fiscal Impact:

\$	897.00	Registration
\$	950.00	Transportation/Air/Shuttle/Taxi/Parking
\$	2,457.00	Lodging
\$	450.00	Meals
\$	4,754.00	Total

Account #0101377100 – 5220 – Superintendent - Travel/Conference

Carol Normandin, Peggy Wolff, Michael Keller, and Dawn Hunnicutt – “Stanford Summer Leadership Seminar: Challenge Success” – July 19-20, 2018 – Palo Alto, CA. Attendees will learn new strategies to improve student well-being and promote academic engagement.

Fiscal Impact:

\$ 2,800.00	Registration
\$ 1,410.00	Transportation/Air/Shuttle/Taxi/Parking
\$ 1,250.00	Lodging
\$ 400.00	Meals
\$ 5,860.00	Total

Account #0101377100 – 5220 – Superintendent - Travel/Conference

Carrie Denton – “AP in the OC – AP Summer Institute” – July 23-26, 2018 – Irvine, CA. The conference will help teachers prepare to teach AP CSA and to ensure the new requirements are known.

Fiscal Impact:

\$ 725.00	Registration
\$ 57.55	Transportation/Mileage
\$ 1,285.44	Teacher Pay
\$ 2,067.99	Total

Account #0105014730 – 5220 – College Readiness Grant - Travel/Conference

Victoria Webber – “Effective Goal Setting and Planning” – July 24, 2018 – Anaheim, CA. Attendees will gain knowledge of how to set and achieve goals through workable action plans and more.

Fiscal Impact:

\$ 74.00	Registration
\$ 20.00	Meals
\$ 94.00	Total

Account #0101377100 – 5220 – Superintendent - Travel/Conference

Jeff Dixon and Mike Conlon – “National Green Ribbon Schools Ceremony” – September 18-20, 2018 – Washington, DC. TOW was selected as a U.S. Department of Education Green Ribbon School. Mr. Dixon and Mr. Conlon will attend the recognition awards ceremony.

Fiscal Impact:

\$ 0.00	Registration
\$ 3,500.00	Transportation/Air/Shuttle/Parking
\$ 1,000.00	Lodging
\$ 300.00	Meals
\$ 4,800.00	Total

Account #0105014730 – 5220 – College Readiness Grant - Travel/Conference

Leisa Winston – “ACSA Personnel Institute” – October 3-5, 2018 – Berkeley, CA. The ACSA HR workshops and seminars empower staff to discover new ideas, stay up-to-date on the latest research and legal issues, and learn new concepts and ideas for future implementation in the HR office or the district.

Fiscal Impact:

\$ 499.00	Registration
\$ 520.00	Transportation/Air/Shuttle/Parking
\$ 450.00	Lodging
\$ 150.00	Meals
\$ 1,619.00	Total

Account #0110397140 – 5220 – Human Resources - Travel/Conference

Dawn Brown – “Credential Counselors and Analysts of California” – October 10-12, 2018 – Sacramento, CA. The annual conference provides up-to-date information on credentialing of personnel.

Fiscal Impact:

\$ 349.49	Registration
\$ 300.00	Transportation/Air/Shuttle/Parking
\$ 633.70	Lodging
\$ 150.00	Meals
\$ 1,433.19	Total

Account #0110397140 – 5220 – Human Resources - Travel/Conference

Total Fiscal Impact: \$22,478.77

Laguna Beach Unified School District

13.d. CONSENT/ACTION

June 12, 2018

Approval: Interdistrict Attendance Agreements Student(s) From Other Districts

Proposal

Staff proposes that the Board of Education approve the following Interdistrict Attendance Agreement request(s) for student(s) to attend Laguna Beach Unified School District.

Background

Board Policy 5035 and Education Code 48204 provide for Interdistrict Attendance Agreements. Because of limited District resources, the Governing Board discourages transfers into the District and will consider approving such transfers only on a case-by-case basis through an Interdistrict Attendance Agreement with another district.

Implications

This proposed action would approve the request of a non-resident student to attend Laguna Beach Unified Schools. The request(s) is/are for the **2018/2019 school year**.

Budget Impact

The budget impact that will occur as a result of this action is approximately \$8,500.00 per school year per student. This represents the estimated annual cost per student. The spreadsheet below outlines the number of Interdistrict Transfers into LBUSD for 2016/17 and 2017/18.

Summary of Interdistrict Transfer Agreements In 2018-19 Staff Members				
Requested School	IDT's In - 2016/17	IDT's In - 2017/18	IDT's In 2018/19 (to date)	2018/19 Estimated Cost (\$8500 per student)
LBHS	6	5	5	\$42,500
TMS	10	6	5	\$42,500
TOW/ELM	34	27	30	\$255,000
Total	50	38	40	\$340,000

Recommended Action

Staff recommends the Board of Education approve the following request(s) for Interdistrict Attendance Agreements.

Student FN, LI	Grade	LBUSD School	District of Residence	Transfer Reason
Blake P.	5	EMS	CUSD	1
Gavin P.	10	LBHS	CUSD	1
Gabriela D.	12	LBHS	SVUSD	3 (senior priv)
Sara J.	7	TMS	CUSD	1
Nicole J.	2	TOW	CUSD	1

- (1) Employee - Renewal
- (2) Employee - New
- (3) Special Need/Request

Kernan/Odipo/Viloria

Laguna Beach Unified School District

13.e. CONSENT/ACTION

June 12, 2018

Approval: Agreements for Contracted Services-Special Education

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

Staff recommends the Board of Education approve the contracts as listed.

Laguna Beach Unified School District

Agreements for Contracted Services – June 12, 2018

Contractor	Description of Services	Term	Funding	Cost
Independent Contract Cindy Cottier, SLP	Assistive Technology evaluation for a special education student	05/01/18- 06/22/18	Outside Agency 0104192430-5895	\$ 950
Independent Contract New Haven Youth & Family Services	Community Based Services to include therapy, behavioral specialist, crisis management (WRAP) for special education students	05/01/18- 06/30/18	Outside Agency 0104132750-5889	\$ 8,800
Independent Contract Cindy Cottier, SLP	Consultation on learning applications and Assistive Technology evaluations for special education students	07/01/18- 06/30/19	Outside Agency 0104132750-5889	\$ 6,900
Independent Contract Family Tree Optometric	Vision Therapy for a special education student	07/01/18- 06/30/19	Outside Agency 0104132750-5889	\$ 6,416
Master Contract Beacon Day School	Non-Public School for special education students	07/01/18- 06/30/19		
Individual Contract Beacon Day School	Non-Public School tuition for a special education student	07/11/18- 08/28/18	Non-Public School 0104072000-5878	\$19,582
Independent Contract Hiddleson Listening Language & Speech Center	Auditory Verbal Therapy for a special education student	07/01/18- 06/30/19	Outside Agency 0104632900-5889	\$12,000
Master Contract Ocean View School	Non-Public Day school for special education students	07/01/18- 06/30/19		
Individual Contract Ocean View School	Non-Public Day school tuition for a special education student	07/01/18- 06/30/19	Non-Public School 0104072000-5878	\$ 44,594
Master Contract Intermountain Children's Home	Residential placement for special education students	07/01/18- 06/30/19		

Individual Contract Intermountain Children's Home	Residential school tuition for a special education student	07/01/18- 06/30/19	Non-Public School 0104072000-5878	\$151,475
Master Contract Care Youth Corporation Falcon Ridge Ranch	Residential placement for special education students	07/01/18- 06/30/19		
Independent Contract Care Youth Corporation Falcon Ridge Ranch	Residential school tuition for a special education student	07/01/18- 06/30/19	Non-Public School 0104072000-5878	\$123,510
Parent Reimbursement	Reimbursement to parents for preschool tuition for a special education student	07/01/18- 06/30/19	Parent Reimbursement 0104602150-5877	\$ 3,000
Parent Reimbursement	Parent Travel to RTC/Student home visit from RTC for a special education student	07/01/18- 06/30/19	Parent Reimbursement 0104256700-5881	\$ 3,000
Parent Reimbursement	Parent Travel to RTC/Student home visit from RTC for a special education student	07/01/18- 06/30/19	Parent Reimbursement 0104256700-5881	\$ 3,000

Laguna Beach Unified School District

13.f. CONSENT/ACTION

June 12, 2018

Approval: Agreements and Contracts – Technology Services

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

Budget Impact

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

Recommended Action

Staff recommends the Board of Education authorize the following contracts.

Laguna Beach Unified School District

Contracts/Licenses – June 12, 2018

Contractor	Description of Services	Term	Funding	Cost
BrainPOP	Educational Animation Videos – K-12	07/01/18 – 06/30/19 Renew	01130171755805	\$7,542
Frontline	Absence & Substitute Management system	07/01/18 – 06/30/19 Renew	01134571755805	\$14,337.98
Hapara	Google Apps – Professional Learning Package – All Sites	10/01/18 09/30/19 Renew	01130171755805	\$16,607.05
Hayes	Annual Software Maintenance Renewal	07/01/18 – 06/30/19 Renew	01134571755805	\$2,513
Illuminate	Testing and Assessment System District-wide	07/01/18 – 06/30/19 Renew	01130171755805	\$17,574
Linkedin	LyndaCampus K-12 Student's training license	08/29/18 – 08/28/19 Renew	01130171755805	\$8,500
Mystery Science	Open-and-go online science lessons for Elementary	07/01/18 – 06/30/19 Renew	01130171755805	\$999
Netreo	Network Monitoring Software District-wide	07/28/18 – 07/27/19 Renew	01134571755805	\$5,208
OCDE	Sungard Business Plus System Support – Implementation and Software Support Service Agreement	07/01/18 – 06/30/19 Renew	01134571755852	\$20,515
OCDE	Human Resources Application Implementation and Software Support Service Agreement	07/01/18 – 06/30/19 Renew	01134571755852	\$13,219
XVR Software, LLC	FortiGate Firewall Software Support and Hardware replacement Warranty	07/01/18 – 06/30/19 Renew	01134571755832	\$10,850

Vantage Learning

Artificial Intelligence that scores
writing (TMS and LBHS)

07/01/18 –
06/30/19
Renew

01130171755805

\$15,256.20

Laguna Beach Unified School District

13.g. CONSENT/ACTION

June 12, 2018

**Approval: Warrants #394085 Through #394299 In The Amount of \$941,233.54
Dates: 5/14/2018 through 6/01/2018**

Proposal

Staff proposes the Board of Education approve/ratify Warrants #394085 through #394299 in the amount of \$941,233.54.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2017/2018 District Operating Budgets.

Recommended Action

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$941,233.54.

SELECT Check ID's and Numbers: 760 ; Check Dates: 051418

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394085	05/14/18	AT&T	APRIL 2018	0107477409	5920	TELEPHONE SERVICE	28.91
						CHECK TOTAL:	28.91
00394086	05/14/18	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	79.00
						CHECK TOTAL:	79.00
00394087	05/14/18	Family Tree Optometric	APRIL 2018	0104632900	5888	VISION THERAPY	240.00
			FEBRUARY 2018	0104632900	5888	VISION THERAPY	536.00
			MARCH 2018	0104632900	5888	VISION THERAPY	480.00
						CHECK TOTAL:	1,256.00
00394088	05/14/18	Fisher Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	66.21
						CHECK TOTAL:	66.21
00394089	05/14/18	Fisher Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	271.01
						CHECK TOTAL:	271.01
00394090	05/14/18	Laguna Beach Water Dis	2/26/18 - 4/26/18	0107477409	5530	WATER - UTILITIES	1,536.78
			2/26/18 - 4/26/18	0107477409	5530	WATER - UTILITIES	1,476.30
			2/26/18 - 4/26/18	0107477409	5530	WATER - UTILITIES	606.90
			2/26/18 - 4/26/18	0107477409	5530	WATER - UTILITIES	592.07
						CHECK TOTAL:	4,212.05
00394091	05/14/18	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	5.92
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	5.38
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	28.63
			GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	39.40
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	141.53
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	30.39
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-25.86
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	149.45
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	111.05
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	237.45
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	11.41
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	11.46
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	76.77
			GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	-5.92
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	14.00
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	6.44
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	165.17
			GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	5.92
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	33.14
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	5.51
						CHECK TOTAL:	1,047.24

SELECT Check ID's and Numbers: 760 ; Check Dates: 051418

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394092	05/14/18	Southern Calif Gas Co.	APRIL 2018	0105477409	5510	UTILITIES - HEAT	16.80
			APRIL 2018	0106477409	5510	UTILITIES - HEAT	186.26
			APRIL 2018	0108477409	5510	UTILITIES - HEAT	112.67
			APRIL 2018	0102477409	5510	UTILITIES - HEAT	26.11
						CHECK TOTAL:	341.84
00394093	05/14/18	Southern California Ed	MAY 2018	0108477409	5520	LIGHT & POWER	2,888.96
						CHECK TOTAL:	2,888.96
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	10,191.22
			GRAND TOTAL				10,191.22

SELECT Check ID's and Numbers: 76@ ; Check Dates: 051518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394094	05/15/18	Bandettini, Sandra	MILEAGE 2/28/18 - 5/2/18	0102115398	5210	MILEAGE REIMBURSEMENT	70.96
						CHECK TOTAL:	70.96
00394095	05/15/18	BROOKER, CASSANDRA	REFRESHMENTS - NOT FOOD SERV	0105015875	4325	REFRESHMENTS - NOT FOOD	327.60
						CHECK TOTAL:	327.60
00394096	05/15/18		APRIL 2018 - SPEECH	0104072000	5878	PARENT REIMBURSEMENT (LE	870.00
						CHECK TOTAL:	870.00
00394097	05/15/18	Carol Mignosa	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	185.61
						CHECK TOTAL:	185.61
00394098	05/15/18	Cortez-Redard, Ivonne	MILEAGE - 3/1/18 - 4/30/18	0102013045	5210	MILEAGE REIMBURSEMENT	135.16
						CHECK TOTAL:	135.16
00394099	05/15/18	Fisher Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	161.63
						CHECK TOTAL:	161.63
00394100	05/15/18	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	519.75
						CHECK TOTAL:	519.75
00394101	05/15/18	Frontier California In	MAY 2018	0106477409	5920	TELEPHONE SERVICE	53.14
						CHECK TOTAL:	53.14
00394102	05/15/18	Frontier California In	MAY 2018	0105477409	5920	TELEPHONE SERVICE	53.11
						CHECK TOTAL:	53.11
00394103	05/15/18	Frontier California In	MAY 2018	0102477409	5920	TELEPHONE SERVICE	53.17
						CHECK TOTAL:	53.17
00394104	05/15/18	Frontier California In	MAY 2018	0107477409	5920	TELEPHONE SERVICE	53.20
						CHECK TOTAL:	53.20
00394105	05/15/18	HARTFORD, RICHARD	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	8.15
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	131.65
						CHECK TOTAL:	139.80
00394106	05/15/18	Irene White	MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	36.73
						CHECK TOTAL:	36.73
00394107	05/15/18	Laguna Locksmith	OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	12.93
						CHECK TOTAL:	12.93
00394108	05/15/18	Marshall, Liv	MILEAGE - 1/30-2/6	0102015380	5220	TRAVEL & CONFERENCE	133.46

SELECT Check ID's and Numbers: 768 ; Check Dates: 051518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							133.46
00394109	05/15/18	Randi Beckley	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	90.95
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	195.50
CHECK TOTAL:							286.45
00394110	05/15/18	Rojas, Yadhira	MILEAGE - 3/15/18 - 4/30/18	0102013040	5210	MILEAGE REIMBURSEMENT	134.07
CHECK TOTAL:							134.07
00394111	05/15/18	Rosie Haynes	2/27 & 3/6 - RELIEF CONF	0102015380	5220	TRAVEL & CONFERENCE	42.25
			9/26 & 11/30 - RELIEF CONF	0102015380	5220	TRAVEL & CONFERENCE	48.08
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	200.00
CHECK TOTAL:							290.33
00394112	05/15/18	SC Fuels	APRIL 2018	0105477408	4375	FUEL FOR VEHICLES	343.77
			APRIL 2018	0102477408	4375	FUEL FOR VEHICLES	413.23
			APRIL 2018	0108477408	4375	FUEL FOR VEHICLES	63.13
CHECK TOTAL:							820.13
00394113	05/15/18	Southern Calif Gas Co.	APRIL 2018	0105477409	5510	UTILITIES - HEAT	144.30
			APRIL 2018	0105477409	5510	UTILITIES - HEAT	264.50
			APRIL 2018	0102477409	5510	UTILITIES - HEAT	28.62
			APRIL 2018	0102477409	5510	UTILITIES - HEAT	20.95
CHECK TOTAL:							458.37
00394114	05/15/18	Southern California Ed	MAY 2018	0107477409	5520	LIGHT & POWER	2,777.66
CHECK TOTAL:							2,777.66
00394115	05/15/18	Stewart, Nicole	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	566.15
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	541.86
CHECK TOTAL:							1,108.01
00394116	05/15/18	Waste Management of OC	TRASH - UTILITIES	0108477409	5540	TRASH - UTILITIES	549.79
CHECK TOTAL:							549.79
00394117	05/15/18	Winokur, Lorraine	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	198.47
CHECK TOTAL:							198.47
00394118	05/15/18	Reinhart, Catherine	FOOD SERVICE SALES	1300007426	8634	FOOD SERVICE SALES	100.00
CHECK TOTAL:							100.00

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 9,529.53

SELECT Check ID's and Numbers: 76@ : Check Dates: 051518

<u>Check #</u>	<u>Register</u>	<u>Payee Name</u>	<u>Description</u>	<u>Key</u>	<u>Object</u>	<u>Object Description</u>	<u>Check Amount</u>
GRAND TOTAL							9,529.53

SELECT Check ID's and Numbers: 768 ; Check Dates: 051618

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394119	05/16/18	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	318.82
			EQUIPMENT - NEW	0113478640	6410	EQUIPMENT - NEW	1,505.00
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	3,220.00
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	318.82
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	107.09
			CONTRACT SERVICES	0108495600	5610	CONTRACT SERVICES	270.71
			CONTRACT SERVICES	0108495600	5610	CONTRACT SERVICES	4,437.06
						CHECK TOTAL:	10,177.50
00394120	05/16/18	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	17.23
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	92.97
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	96.96
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	73.52
						CHECK TOTAL:	280.68
00394121	05/16/18	Stater Bros. Markets	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	30.92
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	34.21
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	48.60
						CHECK TOTAL:	113.73
00394122	05/16/18	VERTICAL TRANSPORT INC	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	270.00
						CHECK TOTAL:	270.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							10,841.91
GRAND TOTAL							10,841.91

SELECT Check ID's and Numbers: 76@ ; Check Dates: 051718

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394123	05/17/18	Acorn Media	EQUIPMENT-NEW COMPUTER SUPPLIES COMPUTER SUPPLIES	0113457175 0113457175 0113457175	4410 4320 4320	EQUIPMENT-NEW COMPUTER SUPPLIES COMPUTER SUPPLIES	1,830.67 112.70 112.70
						CHECK TOTAL:	2,056.07
00394124	05/17/18	B & H Photo Video Inc.	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0106011008 0106015040	4310 4310	MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS	315.00 161.74
						CHECK TOTAL:	476.74
00394125	05/17/18	Bonnie's Embroidery	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	475.20
						CHECK TOTAL:	475.20
00394126	05/17/18	Bonnie's Embroidery	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	62.64
						CHECK TOTAL:	62.64
00394127	05/17/18	BrightView Landscape S	MAY 2018 MAY 2018 MAY 2018 MAY 2018 MAY 2018	0102477409 0108477409 0107477409 0106477409 0105477408	5680 5680 5680 5680 5680	LANDSCAPE/IRRIGATION LANDSCAPE/IRRIGATION LANDSCAPE/IRRIGATION LANDSCAPE/IRRIGATION LANDSCAPE/IRRIGATION	616.20 3,594.50 4,210.70 3,081.00 5,591.60
						CHECK TOTAL:	17,094.00
00394128	05/17/18	Brinkmeyer, Victoria	3/22-3/24 - CA COUNCIL FOR SS	0105011012	5220	TRAVEL & CONFERENCE	50.00
						CHECK TOTAL:	50.00
00394129	05/17/18	Carolyn Sadler	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	351.00
						CHECK TOTAL:	351.00
00394130	05/17/18	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER	0105477408	4460	EQUIPMENT-COMPUTER	790.00
						CHECK TOTAL:	790.00
00394131	05/17/18	Crisp Imaging	CONTRACT SERVICES CONTRACT SERVICES CONTRACT SERVICES CONTRACT SERVICES CONTRACT SERVICES	0102477408 0102477408 0102477408 0102477408 0102477408	5610 5610 5610 5610 5610	CONTRACT SERVICES CONTRACT SERVICES CONTRACT SERVICES CONTRACT SERVICES CONTRACT SERVICES	205.94 993.44 1.29 0.26 0.17
						CHECK TOTAL:	1,201.10
00394132	05/17/18	Fan, Ermei	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0105015040 0105015040	4310 4310	MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS	156.35 231.53
						CHECK TOTAL:	387.88
00394133	05/17/18	Hwang, Cyrus	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	118.86
						CHECK TOTAL:	118.86

SELECT Check ID's and Numbers: 76@ ; Check Dates: 051718

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394134	05/17/18	Kris Hammerquist	GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	37.84
						CHECK TOTAL:	37.84
00394135	05/17/18		4/30 - 5/4	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
			5/7 - 5/11	0104632900	5878	PARENT REIMBURSEMENT (LE	1,300.00
						CHECK TOTAL:	2,925.00
00394136	05/17/18	Myregard, Amanda	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	200.00
						CHECK TOTAL:	200.00
00394137	05/17/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	36.19
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-11.60
			GENERAL SUPPLIES-NON INSTRUCT	0102397400	4340	GENERAL SUPPLIES-NON INS	9.97
			PRINTERS <\$250 & INK/SUPPLIES	0102397406	4322	PRINTERS <\$250 & INK/SUP	78.64
			PRINTERS <\$250 & INK/SUPPLIES	0108011005	4322	PRINTERS <\$250 & INK/SUP	1,772.22
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	268.91
						CHECK TOTAL:	2,154.33
00394138	05/17/18	RAHALL, ERICA	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	102.84
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	90.17
						CHECK TOTAL:	193.01
00394139	05/17/18	Ralphs Grocery Company	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	79.98
						CHECK TOTAL:	79.98
00394140	05/17/18	Realityworks	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	651.00
						CHECK TOTAL:	651.00
00394141	05/17/18	Really Good Stuff	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	14.99
						CHECK TOTAL:	14.99
00394142	05/17/18	Rob Hoglebe	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	236.06
						CHECK TOTAL:	236.06
00394143	05/17/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	16.16
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	333.59
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	24.58
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	28.92
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	8.59
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	47.22
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	20.17
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	374.49
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	56.14

SELECT Check ID's and Numbers: 760 ; Check Dates: 051718

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	111.86
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	18.78
						CHECK TOTAL:	1,040.50

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 30,596.20

GRAND TOTAL 30,596.20

SELECT Check ID's and Numbers: 76@ ; Check Dates: 051818

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394144	05/18/18	Barber & Gonzales Cons	CONSULTANTS-OTHER	0101377130	5831	CONSULTANTS-OTHER	7,339.29
						CHECK TOTAL:	7,339.29
00394145	05/18/18	Cox Communications	APRIL 2018	0113457175	5940	INTERNET CONNECTIVITY	179.05
						CHECK TOTAL:	179.05
00394146	05/18/18	Culver Newlin Inc.	EQUIPMENT-NEW	0102477408	4410	EQUIPMENT-NEW	303.32
						CHECK TOTAL:	303.32
00394147	05/18/18	Dapper Cadaver LLC	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	464.40
						CHECK TOTAL:	464.40
00394148	05/18/18	Department of Health C	ALL OTHER FEDERAL REVENUE	0100002600	8290	ALL OTHER FEDERAL REVENUE	206.00
						CHECK TOTAL:	206.00
00394149	05/18/18	Hancock, Tricia	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	166.35
				0108015040	4310	MATERIALS & SUPPLIES-INS	30.95
						CHECK TOTAL:	197.30
00394150	05/18/18	Intermountain	4/11 - 4/2 - OT	0104632210	5875	TUITION	452.00
			APRIL 2018	0104632210	5875	TUITION	3,650.00
			APRIL 2018	0104632210	5889	OTHER THERAPY	7,800.00
			APRIL 2018	0104632210	5898	AB3632 ROOM & BOARD	1,500.00
						CHECK TOTAL:	13,402.00
00394151	05/18/18	KAP 7 INTERNATIONAL IN	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	2,277.21
						CHECK TOTAL:	2,277.21
00394152	05/18/18	Konica Minolta	APRIL 2018	0105091012	5650	SOFTWARE/COPIER MAINTENA	119.07
			APRIL 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	32.13
			APRIL 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	56.16
			APRIL 2018	0108091005	5650	SOFTWARE/COPIER MAINTENA	222.68
			APRIL 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	59.43
			APRIL 2018	0105091012	5650	SOFTWARE/COPIER MAINTENA	-5.28
			APRIL 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	28.80
			APRIL 2018	0105091012	5650	SOFTWARE/COPIER MAINTENA	1,058.19
			APRIL 2018	0107091005	5650	SOFTWARE/COPIER MAINTENA	120.35
			APRIL 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	26.90
			APRIL 2018	0106091008	5650	SOFTWARE/COPIER MAINTENA	204.00
			APRIL 2018	0107091005	5650	SOFTWARE/COPIER MAINTENA	99.63
			APRIL 2018	0106091008	5650	SOFTWARE/COPIER MAINTENA	136.80
			APRIL 2018	0108091005	5650	SOFTWARE/COPIER MAINTENA	100.37
						CHECK TOTAL:	2,259.23

SELECT Check ID's and Numbers: 750 ; Check Dates: 051818

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394153	05/18/18	Midas of Laguna Beach	VEHICLE REPAIR	0102477408	5640	VEHICLE REPAIR	79.00
						CHECK TOTAL:	79.00
00394154	05/18/18	National Scholastic Su	MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	675.00
						CHECK TOTAL:	675.00
00394155	05/18/18	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0109156100	5831	CONSULTANTS-OTHER	712.50
			CONSULTANTS-OTHER	0109156100	5831	CONSULTANTS-OTHER	2,212.50
						CHECK TOTAL:	2,925.00
00394156	05/18/18	OC Register	ADVERTISING	0102477408	5815	ADVERTISING	4,618.64
						CHECK TOTAL:	4,618.64
00394157	05/18/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	2.79
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	103.63
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	86.84
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	1.73
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	146.53
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	12.92
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	27.23
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	28.02
						CHECK TOTAL:	409.69
00394158	05/18/18	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	50.00
						CHECK TOTAL:	50.00
00394159	05/18/18	SOLUTION TREE	TRAVEL & CONFERENCE	0105011012	5220	TRAVEL & CONFERENCE	2,756.00
						CHECK TOTAL:	2,756.00
00394160	05/18/18	State of CA/Department	APRIL 2018	0110397140	5845	FINGER PRINTING	422.00
						CHECK TOTAL:	422.00
00394161	05/18/18	Tangram Interiors	EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	25,804.90
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	12,861.00
						CHECK TOTAL:	38,665.90
00394162	05/18/18	William V MacGill & Co	MATERIALS & SUPPLIES-INSTRUCT	0104602120	4310	MATERIALS & SUPPLIES-INS	121.46
						CHECK TOTAL:	121.46
00394163	05/18/18	Ruhnau Clarke Architec	ARCHITECTURAL DESIGN FEES	2505498410	6220	ARCHITECTURAL DESIGN FEE	940.00
			ARCHITECTURAL DESIGN FEES	2508498410	6220	ARCHITECTURAL DESIGN FEE	4,785.00
						CHECK TOTAL:	5,725.00
00394164	05/18/18	BSN Sport	EQUIPMENT - NEW	4205498650	6410	EQUIPMENT - NEW	34,286.80

SELECT Check ID's and Numbers: 76@ ; Check Dates: 051818

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394165	05/18/18	Ruhnau Clarke Architec	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	1,215.00
			ARCHITECTURAL DESIGN FEES	4205498045	6220	ARCHITECTURAL DESIGN FEE	750.00
CHECK TOTAL:							1,965.00

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 119,327.29

GRAND TOTAL 119,327.29

SELECT Check ID's and Numbers: 768 ; Check Dates: 052218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394166	05/22/18	Aardvark Clay & Suppli	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0106011008 0107011005 0107011005	4310 4310 4310	MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	249.54 341.28 158.48 749.30
00394167	05/22/18	AT&T	APRIL 2018 APRIL 2018 APRIL 2018	0106477409 0105477409 0102477409	5920 5920 5920	TELEPHONE SERVICE TELEPHONE SERVICE TELEPHONE SERVICE CHECK TOTAL:	17.16 6.48 30.00 53.64
00394168	05/22/18	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	3,849.48 3,849.48
00394169	05/22/18	Cindy Cottier	APRIL 2018	0104192430	5895	OUTSIDE ASSESSMENT FEES CHECK TOTAL:	950.00 950.00
00394170	05/22/18	Cortex-Redard, Ivonne	GENERAL SUPPLIES-NON INSTRUCT REFRESHMENTS - NOT FOOD SERV MATERIALS & SUPPLIES-INSTRUCT	0109397150 0102013045 0102013045	4340 4325 4310	GENERAL SUPPLIES-NON INS REFRESHMENTS - NOT FOOD MATERIALS & SUPPLIES-INS CHECK TOTAL:	45.00 21.53 16.35 82.88
00394171	05/22/18	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	363.01 363.01
00394172	05/22/18	Fisher Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	69.57 69.57
00394173	05/22/18	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	599.86 599.86
00394174	05/22/18	Follett School Solutio	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	29.37 29.37
00394175	05/22/18	Frontier California In	MAY 2018 MAY 2018 MAY 2018	0108477409 0102477409 0107477409	5920 5920 5920	TELEPHONE SERVICE TELEPHONE SERVICE TELEPHONE SERVICE CHECK TOTAL:	49.02 281.89 55.90 386.81
00394176	05/22/18	Giddy Up Ranch	MISC OUTSIDE VENDOR	0108015040	5860	MISC OUTSIDE VENDOR CHECK TOTAL:	100.00 100.00
00394177	05/22/18	Hunnicutt, Dawn	3/8-3/11 - CATE CONF	0102015380	5220	TRAVEL & CONFERENCE CHECK TOTAL:	701.98 701.98

SELECT Check ID's and Numbers: 768 ; Check Dates: 052218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394178	05/22/18	Laguna Beach Water Dis	3/8/18 - 5/9/18	0102477409	5530	WATER - UTILITIES	137.89
						CHECK TOTAL:	137.89
00394179	05/22/18	Maintex	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	217.18
						CHECK TOTAL:	217.18
00394180	05/22/18	MATTSON, KIMBERLY	MILEAGE - 4/9 - 4/30	0109397150	5210	MILEAGE REIMBURSEMENT	26.60
			4/15 - ACRADIA SCHOOL VISIT	0109397150	5210	MILEAGE REIMBURSEMENT	64.31
						CHECK TOTAL:	90.91
00394181	05/22/18	MERZ, ELAINE	MILEAGE - 4/30-5/10	0109156100	5210	MILEAGE REIMBURSEMENT	36.19
						CHECK TOTAL:	36.19
00394182	05/22/18	Safety 1st Pest Contro	APRIL 2018	0102477409	5550	PEST CONTROL	50.00
			PEST CONTROL	0102477409	5550	PEST CONTROL	75.00
			APRIL 2018	0108477409	5550	PEST CONTROL	125.00
			APRIL 2018	0107477409	5550	PEST CONTROL	125.00
			APRIL 2018	0106477409	5550	PEST CONTROL	125.00
			APRIL 2018	0105477409	5550	PEST CONTROL	175.00
						CHECK TOTAL:	675.00
00394183	05/22/18	Southern Calif Gas Co.	APRIL 2018	0107477409	5510	UTILITIES - HEAT	173.12
						CHECK TOTAL:	173.12
00394184	05/22/18	U.S. Bank National Ass	REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	28.54
			TRAVEL & CONFERENCE	0109397150	5220	TRAVEL & CONFERENCE	69.84
			DUES & MEMBERSHIPS	0109397150	5310	DUES & MEMBERSHIPS	178.00
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	470.67
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	24.59
			TRAVEL & CONFERENCE	0110377145	5220	TRAVEL & CONFERENCE	-80.00
			TRAVEL & CONFERENCE	0105091012	5220	TRAVEL & CONFERENCE	299.00
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	3.00
			MISC OUTSIDE VENDOR	0105011012	5860	MISC OUTSIDE VENDOR	1,481.26
			TRAVEL & CONFERENCE	0102397406	5220	TRAVEL & CONFERENCE	108.20
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	333.98
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	351.41
			MISC REPAIR	0113457175	5690	MISC REPAIR	225.15
			PUBLICATIONS & JOURNALS	0101377100	4365	PUBLICATIONS & JOURNALS	7.93
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	585.36
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	83.03
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	460.84
			TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE	99.00
			REFRESHMENTS - NOT FOOD SERV	0107091005	4325	REFRESHMENTS - NOT FOOD	77.80
			TRAVEL & CONFERENCE	0105311075	5220	TRAVEL & CONFERENCE	30.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	172.05
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	78.36
			EQUIPMENT-NEW	0105015040	4410	EQUIPMENT-NEW	350.20
			EQUIPMENT-NEW	0105015040	4410	EQUIPMENT-NEW	6.51
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	99.20
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	1.79
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	1,300.54
			MATERIALS & SUPPLIES-INSTRUCT	0104072000	4310	MATERIALS & SUPPLIES-INS	24.84
			MATERIALS & SUPPLIES-INSTRUCT	0102115398	4310	MATERIALS & SUPPLIES-INS	194.13
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	421.23
			TRAVEL & CONFERENCE	0108091005	5220	TRAVEL & CONFERENCE	389.00
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	92.53
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	1,462.25
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	126.51
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	512.13
			REFRESHMENTS - NOT FOOD SERV	0101377350	4325	REFRESHMENTS - NOT FOOD	20.97
			REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	1,224.57
			REFRESHMENTS - NOT FOOD SERV	0109037150	4325	REFRESHMENTS - NOT FOOD	560.22
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	146.30
			REFRESHMENTS - NOT FOOD SERV	0102013045	4325	REFRESHMENTS - NOT FOOD	309.85
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	805.51
			REFRESHMENTS - NOT FOOD SERV	0109156100	4325	REFRESHMENTS - NOT FOOD	104.00
			REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	287.90
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	32.21
			REFRESHMENTS - NOT FOOD SERV	0102013045	4325	REFRESHMENTS - NOT FOOD	89.91
			TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	1,378.00
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	20.60
						CHECK TOTAL:	15,048.91
00394185	05/22/18	Woodwind & Brasswind	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	215.49
			MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	42.17
						CHECK TOTAL:	257.66
00394186	05/22/18	U.S. Bank National Ass	MISC OUTSIDE VENDOR	1119014680	5860	MISC OUTSIDE VENDOR	72.00
						CHECK TOTAL:	72.00
00394187	05/22/18	U.S. Bank National Ass	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	21.54
						CHECK TOTAL:	21.54
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	24,666.30
			GRAND TOTAL				24,666.30

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394188	05/23/18	CALIFORNIANS DEDICATED	TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	800.00
						CHECK TOTAL:	800.00
00394189	05/23/18	Johnson Controls Fire	JUNE 2018	0105477409	5560	ALARM MONITORING	1,485.92
			JUNE 2018	0105477409	5560	ALARM MONITORING	178.09
			JUNE 2018	0108477409	5560	ALARM MONITORING	272.25
			JUNE 2018	0102477409	5560	ALARM MONITORING	186.00
			JUNE 2018	0106477409	5560	ALARM MONITORING	482.25
			JUNE 2018	0107477409	5560	ALARM MONITORING	327.25
						CHECK TOTAL:	2,931.76
00394190	05/23/18	New Haven Youth & Fami	APRIL 2018	0104132750	5889	OTHER THERAPY	7,553.33
						CHECK TOTAL:	7,553.33
00394191	05/23/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	15.73
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	7.75
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	30.49
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	179.06
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	249.58
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	59.65
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	31.22
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	4.46
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	2.97
						CHECK TOTAL:	580.91
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							11,866.00
GRAND TOTAL							11,866.00

SELECT Check ID's and Numbers: 768 ; Check Dates: 052418

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394192	05/24/18	AA Beekeeper	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	250.00
						CHECK TOTAL:	250.00
00394193	05/24/18	CARLSON,JENNIFER	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	200.00
						CHECK TOTAL:	200.00
00394194	05/24/18	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0105477408	4340	GENERAL SUPPLIES-NON INS	102.94
						CHECK TOTAL:	102.94
00394195	05/24/18	CM School Supply	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	447.89
						CHECK TOTAL:	447.89
00394196	05/24/18	Cohn, Jacquie	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	200.00
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	26.26
			MATERIALS & SUPPLIES-INSTRUCT	0108015060	4310	MATERIALS & SUPPLIES-INS	464.04
			MATERIALS & SUPPLIES-INSTRUCT	0108015600	4310	MATERIALS & SUPPLIES-INS	21.78
						CHECK TOTAL:	712.08
00394197	05/24/18	Costley, Chris	MILEAGE - 5/3 - 5/10	0104644575	5210	MILEAGE REIMBURSEMENT	27.58
						CHECK TOTAL:	27.58
00394198	05/24/18	Durham School Services	3/9 - LBHS	0102014342	5865	CHARTER BUS-ATHLETIC/FIE	66.31
			3/12 - OCEAN INSTITUTE	0109017150	5865	CHARTER BUS-ATHLETIC/FIE	201.53
			3/19 - PILGRIM SHIP	0106015040	5865	CHARTER BUS-ATHLETIC/FIE	277.26
			3/20 - OCEAN INSTITUTE	0109017150	5865	CHARTER BUS-ATHLETIC/FIE	199.93
			4/20 - CSUF	0106015570	5865	CHARTER BUS-ATHLETIC/FIE	327.36
			4/10 - KNOTT'S BERRY FARM	0106015040	5865	CHARTER BUS-ATHLETIC/FIE	742.50
			4/10 - KNOTT'S BERRY FARM	0106015570	5865	CHARTER BUS-ATHLETIC/FIE	164.15
			4/19 - FORUM	0102014342	5865	CHARTER BUS-ATHLETIC/FIE	486.07
			APRIL 2018	0102256700	5100	SUBAGREEMENTS FOR SERVIC	86,306.24
			APRIL 2018	0108011005	5855	CHARTER BUS-HOME TO SCHO	497.32
			APRIL 2018	0108015600	5855	CHARTER BUS-HOME TO SCHO	497.32
			APRIL 2018	0106011008	5855	CHARTER BUS-HOME TO SCHO	700.53
			APRIL 2018	0106015600	5855	CHARTER BUS-HOME TO SCHO	700.52
			APRIL 2018	0104256700	5100	SUBAGREEMENTS FOR SERVIC	21,597.84
						CHECK TOTAL:	112,764.88
00394199	05/24/18	Federal Express Corp	POSTAGE/DELIVERY	0102397406	5910	POSTAGE/DELIVERY	14.12
						CHECK TOTAL:	14.12
00394200	05/24/18	Follett School Solutio	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	219.39
						CHECK TOTAL:	219.39
00394201	05/24/18	Frontier California In	MAY 2018	0105477409	5920	TELEPHONE SERVICE	55.90

SELECT Check ID's and Numbers: 760 ; Check Dates: 052418

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							55.90
00394202	05/24/18	Frontier California In	MAY 2018	0102477409	5920	TELEPHONE SERVICE	179.39
CHECK TOTAL:							179.39
00394203	05/24/18	Frontier California In	MAY 2018	0108477409	5920	TELEPHONE SERVICE	448.85
CHECK TOTAL:							448.85
00394204	05/24/18	Frontier California In	MAY 2018	0106477409	5920	TELEPHONE SERVICE	662.81
			MAY 2018	0107477409	5920	TELEPHONE SERVICE	158.08
			MAY 2018	0108477409	5920	TELEPHONE SERVICE	291.63
			MAY 2018	0102477409	5920	TELEPHONE SERVICE	1,030.24
			MAY 2018	0105477409	5920	TELEPHONE SERVICE	783.57
CHECK TOTAL:							2,926.33
00394205	05/24/18	Harbour Surfboards Ret	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	1,331.79
CHECK TOTAL:							1,331.79
00394206	05/24/18	Kaa, Kristen	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	50.49
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	245.60
CHECK TOTAL:							296.09
00394207	05/24/18	Kim Adams	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	300.00
CHECK TOTAL:							300.00
00394208	05/24/18	LA PIERRE, TAUNA	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	28.68
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	18.95
CHECK TOTAL:							47.63
00394209	05/24/18	Lakeshore Learning Mat	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	53.86
CHECK TOTAL:							53.86
00394210	05/24/18		PARENT REIMBURSEMENT (LEGAL)	0104632900	5878	PARENT REIMBURSEMENT (LE	8,296.54
CHECK TOTAL:							8,296.54
00394211	05/24/18	MAJD, PAMELA	MILEAGE - 2017-2018	0102172850	5210	MILEAGE REIMBURSEMENT	611.35
CHECK TOTAL:							611.35
00394212	05/24/18	Margaretich, Kathleen	MATERIALS & SUPPLIES-INSTRUCT	0107011020	4310	MATERIALS & SUPPLIES-INS	241.41
			MATERIALS & SUPPLIES-INSTRUCT	0107011020	4310	MATERIALS & SUPPLIES-INS	42.44
CHECK TOTAL:							283.85
00394213	05/24/18	MATTSON, KIMBERLY	MILEAGE - 5/1-5/16	0109397150	5210	MILEAGE REIMBURSEMENT	12.64
CHECK TOTAL:							12.64

SELECT Check ID's and Numbers: 760 ; Check Dates: 052418

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394214	05/24/18	MAXIM HEALTHCARE SERVI	APRIL 2018	0104172860	5831	CONSULTANTS-OTHER	4,987.30
			APRIL 2018	0104172860	5831	CONSULTANTS-OTHER	2,653.70
						CHECK TOTAL:	7,641.00
00394215	05/24/18	Medco Supply Co.	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	938.10
						CHECK TOTAL:	938.10
00394216	05/24/18	Megan Bartlett	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	185.61
						CHECK TOTAL:	185.61
00394217	05/24/18	Michelle Douglas	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	200.00
						CHECK TOTAL:	200.00
00394218	05/24/18	Pearson Assessments	TESTS/SCORING	0104613150	4330	TESTS/SCORING	40.17
						CHECK TOTAL:	40.17
00394219	05/24/18	PORTER, BRIDGET	OTHER BOOKS	0109397150	4220	OTHER BOOKS	113.90
			MATERIALS & SUPPLIES-INSTRUCT	0109017150	4310	MATERIALS & SUPPLIES-INS	64.16
						CHECK TOTAL:	178.06
00394220	05/24/18	RUSH, MICHAEL	5/7-5/8 - EXTRON TRAINING	0113457175	5220	TRAVEL & CONFERENCE	35.17
						CHECK TOTAL:	35.17
00394221	05/24/18	Seneca Family of Agenc	APRIL 2018	0104132750	5889	OTHER THERAPY	1,200.00
						CHECK TOTAL:	1,200.00
00394222	05/24/18	SPERAKOS, ROBERT	MILEAGE - 1/2 - 5/17	0113457175	5210	MILEAGE REIMBURSEMENT	188.03
						CHECK TOTAL:	188.03
00394223	05/24/18	Total Compensation Sys	CONSULTANTS-OTHER	0102397406	5831	CONSULTANTS-OTHER	2,700.00
						CHECK TOTAL:	2,700.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							142,889.24
GRAND TOTAL							142,889.24

SELECT Check ID's and Numbers: 760 ; Check Dates: 052518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394224	05/25/18	A-Z Office Resource In	COPIER PAPER	0107011005	4312	COPIER PAPER	1,554.77
						CHECK TOTAL:	1,554.77
00394225	05/25/18	ARC Reprographics	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	386.79
			CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	947.58
						CHECK TOTAL:	1,334.37
00394226	05/25/18	Atkinson Andelson Loya	APRIL 2018	0102397400	5835	LEGAL EXPENSE	1,500.00
						CHECK TOTAL:	1,500.00
00394227	05/25/18	Barber & Gonzales Cons	CONSULTANTS-OTHER	0101377130	5831	CONSULTANTS-OTHER	5,153.58
						CHECK TOTAL:	5,153.58
00394228	05/25/18	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105015040	4322	PRINTERS <\$250 & INK/SUP	324.87
						CHECK TOTAL:	324.87
00394229	05/25/18	JFK Transportation	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	696.75
						CHECK TOTAL:	696.75
00394230	05/25/18	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	117.08
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	650.00
						CHECK TOTAL:	767.08
00394231	05/25/18	MacMillan Speakers Bur	CONSULTANTS-OTHER	0109155040	5831	CONSULTANTS-OTHER	8,674.72
						CHECK TOTAL:	8,674.72
00394232	05/25/18	Marshall, Liv	4/19-LOS AL INTERVENTION PRGRM	0108011005	5220	TRAVEL & CONFERENCE	35.53
						CHECK TOTAL:	35.53
00394233	05/25/18	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0110397140	5831	CONSULTANTS-OTHER	21,284.58
						CHECK TOTAL:	21,284.58
00394234	05/25/18	OC Register	ADVERTISING	0102477408	5815	ADVERTISING	4,473.36
			ADVERTISING	0102477408	5815	ADVERTISING	4,582.32
						CHECK TOTAL:	9,055.68
00394235	05/25/18	OCDE	6/18-6/22- COMM INTERPRET CONF	0102013045	5220	TRAVEL & CONFERENCE	350.00
			6/18-6/22- COMM INTERPRET CONF	0102013045	5220	TRAVEL & CONFERENCE	350.00
						CHECK TOTAL:	700.00
00394236	05/25/18	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	47.19
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	61.46
			PRINTERS <\$250 & INK/SUPPLIES	0101377100	4322	PRINTERS <\$250 & INK/SUP	481.18
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	36.29

SELECT Check ID's and Numbers: 760 ; Check Dates: 052518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	8.93
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	12.11
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	25.86
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	34.65
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	9.69
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	69.37
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	44.68
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	74.11
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	103.62
			PRINTERS <\$250 & INK/SUPPLIES	0102397406	4322	PRINTERS <\$250 & INK/SUP	271.05
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	8.93
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	59.07
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	150.85
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	193.48
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	61.86
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	29.73
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	328.47
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	47.95
			GENERAL SUPPLIES-NON INSTRUCT	0104644575	4340	GENERAL SUPPLIES-NON INS	481.18
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	107.74
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	7.97
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-25.86
						CHECK TOTAL:	2,731.56
00394237	05/25/18	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	311.21
						CHECK TOTAL:	311.21

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 54,124.70

GRAND TOTAL 54,124.70

SELECT Check ID's and Numbers: 768 ; Check Dates: 052918

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394238	05/29/18	Blue Shield of Califor	JUNE 2018	0102397400	3402	HEALTH & WELFARE,CLASSIF	505.30
			JUNE 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	1,025.91
			JUNE 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	163,593.08
			JUNE 2018	0102397400	3402	HEALTH & WELFARE,CLASSIF	80,575.69
						CHECK TOTAL:	245,699.98
00394239	05/29/18		DECEMBER 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	2,646.00
			JANUARY 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	4,725.00
			FEBRUARY 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	4,725.00
			MARCH 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	4,725.00
						CHECK TOTAL:	16,821.00
00394240	05/29/18	Glass, Alicia	MILEAGE - APRIL 2018	0104256700	5880	TRANSPORTATION-IN LIEU	350.56
						CHECK TOTAL:	350.56
00394241	05/29/18	Kaiser Foundation Heal	JUNE 2018	0102397400	3402	HEALTH & WELFARE,CLASSIF	947.64
			JUNE 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	1,924.00
			JUNE 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	106,439.05
			JUNE 2018	0102397400	3402	HEALTH & WELFARE,CLASSIF	52,425.20
						CHECK TOTAL:	161,735.89
00394242	05/29/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	25.86
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	25.20
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	15.07
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	12.57
						CHECK TOTAL:	78.70
00394243	05/29/18	WESTERN YOUTH SERVICES	MARCH 2018	0104132980	5889	OTHER THERAPY	660.00
			APRIL 2018	0104132980	5889	OTHER THERAPY	420.00
						CHECK TOTAL:	1,080.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	425,766.13
			GRAND TOTAL				425,766.13

SELECT Check ID's and Numbers: 768 ; Check Dates: 053018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394244	05/30/18	ANDERSON, DARCI	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	26.10
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	140.78
						CHECK TOTAL:	166.88
00394245	05/30/18	BISMACK, BROOKE	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	21.15
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	165.99
						CHECK TOTAL:	187.14
00394246	05/30/18	Carl Nelson	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	230.16
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	130.50
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	74.89
						CHECK TOTAL:	435.55
00394247	05/30/18	Carrie Rabay	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	249.61
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	131.05
						CHECK TOTAL:	380.66
00394248	05/30/18	Cohn, Jacquie	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	221.71
						CHECK TOTAL:	221.71
00394249	05/30/18	Cortez-Radard, Ivonne	GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	68.23
						CHECK TOTAL:	68.23
00394250	05/30/18	Cory Day	5/6 - GREEN RIBBON AWARD	0108091005	5220	TRAVEL & CONFERENCE	29.55
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	102.54
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	85.59
						CHECK TOTAL:	217.68
00394251	05/30/18	de Encio, Drew	MILEAGE - 4/4/18 - 5/18/18	0113457175	5210	MILEAGE REIMBURSEMENT	29.98
						CHECK TOTAL:	29.98
00394252	05/30/18	Donna Todd	REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	42.32
						CHECK TOTAL:	42.32
00394253	05/30/18	Elizabeth Phillips	GENERAL SUPPLIES-NON INSTRUCT	0106172850	4340	GENERAL SUPPLIES-NON INS	44.05
			GENERAL SUPPLIES-NON INSTRUCT	0106172850	4340	GENERAL SUPPLIES-NON INS	51.93
						CHECK TOTAL:	95.98
00394254	05/30/18	Epic Sports Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	374.95
			MATERIALS & SUPPLIES-INSTRUCT	0105315310	4310	MATERIALS & SUPPLIES-INS	92.46
						CHECK TOTAL:	467.41
00394255	05/30/18	Fan, Ermei	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	3.26
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	22.26

SELECT Check ID's and Numbers: 760 ; Check Dates: 053018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	461.01
						CHECK TOTAL:	486.53
00394256	05/30/18	Hart, Nadia	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	17.90
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	40.47
						CHECK TOTAL:	58.37
00394257	05/30/18	KIMBALL, CYNDI	MILEAGE - 5/3/18 - 5/16/18	0104033200	5210	MILEAGE REIMBURSEMENT	39.57
						CHECK TOTAL:	39.57
00394258	05/30/18	Laguna Beach Water Dis	3/14/18 - 5/14/18	0102477409	5530	WATER - UTILITIES	143.90
			3/14/18 - 5/14/18	0105477409	5530	WATER - UTILITIES	416.06
			3/14/18 - 5/14/18	0105477409	5530	WATER - UTILITIES	1,283.52
			3/14/18 - 5/14/18	0105477409	5530	WATER - UTILITIES	352.80
			3/14/18 - 5/14/18	0105477409	5530	WATER - UTILITIES	118.49
			3/14/18 - 5/14/18	0106477409	5530	WATER - UTILITIES	4,234.04
			APRIL 2018	0105477409	5530	WATER - UTILITIES	1,282.26
			3/14/18 - 5/14/18	0105477409	5530	WATER - UTILITIES	34.91
						CHECK TOTAL:	7,865.98
00394259	05/30/18	Maintex	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	1,354.81
			OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	82.91
			OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	101.08
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	-141.23
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	111.20
						CHECK TOTAL:	1,508.77
00394260	05/30/18	Marianne Bynum	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	89.48
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	148.97
						CHECK TOTAL:	238.45
00394261	05/30/18	The Institute for Mult	TRAVEL & CONFERENCE	0102013080	5220	TRAVEL & CONFERENCE	8,225.00
						CHECK TOTAL:	8,225.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							20,736.21
GRAND TOTAL							20,736.21

SELECT Check ID's and Numbers: 760 ; Check Dates: 053118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394262	05/31/18	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	552.27
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	340.49
						CHECK TOTAL:	892.76
00394263	05/31/18	ALL CITY MANAGEMENT SE	4/22/18 - 5/5/18	0106098040	5860	MISC OUTSIDE VENDOR	715.60
						CHECK TOTAL:	715.60
00394264	05/31/18	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0106477408	5661	ELECTRICAL REPAIRS	322.00
			ELECTRICAL REPAIRS	0108477408	5661	ELECTRICAL REPAIRS	709.00
			ELECTRICAL REPAIRS	0107477408	5661	ELECTRICAL REPAIRS	1,179.00
						CHECK TOTAL:	2,210.00
00394265	05/31/18	Best Best & Krieger LL	LEGAL EXPENSE	0104072000	5835	LEGAL EXPENSE	13,213.10
						CHECK TOTAL:	13,213.10
00394266	05/31/18	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	17.20
						CHECK TOTAL:	17.20
00394267	05/31/18	BrightView Landscape S	LANDSCAPE/IRRIGATION	0107477408	5680	LANDSCAPE/IRRIGATION	1,390.26
			LANDSCAPE/IRRIGATION	0108477408	5680	LANDSCAPE/IRRIGATION	279.63
			LANDSCAPE/IRRIGATION	0107477408	5680	LANDSCAPE/IRRIGATION	13,989.58
						CHECK TOTAL:	15,659.47
00394268	05/31/18	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0106477408	4340	GENERAL SUPPLIES-NON INS	156.18
			GENERAL SUPPLIES-NON INSTRUCT	0107477408	4340	GENERAL SUPPLIES-NON INS	19.05
						CHECK TOTAL:	175.23
00394269	05/31/18	Cox Communications	MAY 2016	0106091008	5860	MISC OUTSIDE VENDOR	15.37
						CHECK TOTAL:	15.37
00394270	05/31/18	Coyne & Associates Inc	APRIL 2018	0104602140	5894	IBI SUPERVISION	3,838.00
						CHECK TOTAL:	3,838.00
00394271	05/31/18	FBA Engineering	ELECTRICAL REPAIRS	0102475980	5661	ELECTRICAL REPAIRS	3,360.00
						CHECK TOTAL:	3,360.00
00394272	05/31/18	Follett School Solutio	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	261.52
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	134.51
						CHECK TOTAL:	396.03
00394273	05/31/18	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	53.28
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	306.87
						CHECK TOTAL:	360.15

SELECT Check ID's and Numbers: 768 ; Check Dates: 053118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394274	05/31/18	Jim's Music Center Inc	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	349.11
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	80.00
						CHECK TOTAL:	429.11
00394275	05/31/18	Matter Hackers Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105114695	4310	MATERIALS & SUPPLIES-INS	484.77
						CHECK TOTAL:	484.77
00394276	05/31/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	38.63
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	25.42
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	30.13
						CHECK TOTAL:	94.18
00394277	05/31/18	Shillabeer, Richard A.	OUTSIDE ASSESSMENT FEES	0104132430	5895	OUTSIDE ASSESSMENT FEES	5,000.00
						CHECK TOTAL:	5,000.00
00394278	05/31/18	TYCO INTEGRATED SECURI	6/1/18 - 8/31/18	0102477409	5560	ALARM MONITORING	312.50
			6/1/18 - 8/31/18	0102477409	5560	ALARM MONITORING	250.00
						CHECK TOTAL:	562.50
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							47,423.47
GRAND TOTAL							47,423.47

SELECT Check ID's and Numbers: 750 ; Check Dates: 060118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394279	06/01/18	Acorn Media	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	1,132.45
						CHECK TOTAL:	1,132.45
00394280	06/01/18	Baker Party Rentals In	RENTAL EXPENSE	0105214730	5620	RENTAL EXPENSE	2,233.20
						CHECK TOTAL:	2,233.20
00394281	06/01/18	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	40.49
						CHECK TOTAL:	40.49
00394282	06/01/18	Blue Sky Outfitters	MATERIALS & SUPPLIES-INSTRUCT	0108015060	4310	MATERIALS & SUPPLIES-INS	339.13
						CHECK TOTAL:	339.13
00394283	06/01/18	Cox Communications	MAY 2018	0113457175	5940	INTERNET CONNECTIVITY	97.70
						CHECK TOTAL:	97.70
00394284	06/01/18	Dunn Edwards Paint	GENERAL SUPPLIES-NON INSTRUCT	0106477408	4340	GENERAL SUPPLIES-NON INS	42.53
						CHECK TOTAL:	42.53
00394285	06/01/18	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	27.16
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	235.86
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	270.46
						CHECK TOTAL:	533.48
00394286	06/01/18	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	321.62
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	169.73
						CHECK TOTAL:	491.35
00394287	06/01/18	General Binding Corp	MISC REPAIR	0107011005	5690	MISC REPAIR	650.64
						CHECK TOTAL:	650.64
00394288	06/01/18	HIDDLESON LISTENING LA	APRIL 2018	0104632900	5889	OTHER THERAPY	675.00
			APRIL 2018	0104632900	5889	OTHER THERAPY	1,050.00
						CHECK TOTAL:	1,725.00
00394289	06/01/18		MAY 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	3,710.00
						CHECK TOTAL:	3,710.00
00394290	06/01/18	Laguna Beach Water Dis	3/19/18 - 5/17/18	0105477409	5530	WATER - UTILITIES	494.55
			3/19/18 - 5/17/18	0105477409	5530	WATER - UTILITIES	473.55
			3/19/18 - 5/17/18	0105477409	5530	WATER - UTILITIES	2,784.18
						CHECK TOTAL:	3,752.28
00394291	06/01/18	Magic Jump Rentals Ora	MISC OUTSIDE VENDOR	0107015060	5860	MISC OUTSIDE VENDOR	888.50
						CHECK TOTAL:	888.50

SELECT Check ID's and Numbers: 750 ; Check Dates: 060118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394292	06/01/18	Maintex	OTHER CUSTODIAL SUPPLIES CUSTODIAL CONSUMABLES (PAPER)	0105477409 4361 0106477409 4360	OTHER CUSTODIAL SUPPLIES CUSTODIAL CONSUMABLES (PA	3,582.00 1,168.94 CHECK TOTAL:	4,750.94
00394293	06/01/18	McKinley Elevator Corp	CONTRACT SERVICES	0105477408 5610	CONTRACT SERVICES	490.00 CHECK TOTAL:	490.00
00394294	06/01/18	National Construction	JUNE 2018	0105477408 5620	RENTAL EXPENSE	170.55 CHECK TOTAL:	170.55
00394295	06/01/18	Ralphs Grocery Company	MATERIALS & SUPPLIES-INSTRUCT	0106011008 4310	MATERIALS & SUPPLIES-INS	81.04 CHECK TOTAL:	81.04
00394296	06/01/18	SOLUTION TREE	6/25-6/27 - PLC WORK INST	0106011008 5220	TRAVEL & CONFERENCE	1,338.00 CHECK TOTAL:	1,338.00
00394297	06/01/18	Staples Advantage	COPIER PAPER COPIER PAPER MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT COPIER PAPER MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT COPIER PAPER	0105011012 4312 0106011008 4312 0106011008 4310 0106015040 4310 0106015040 4310 0105011012 4310 0106011008 4310 0105011012 4312 0106015040 4310 0105011012 4310 0102397406 4340 0102397406 4340 0102397406 4340 0102397400 4312	COPIER PAPER COPIER PAPER MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS COPIER PAPER MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS COPIER PAPER	667.19 1,334.38 107.74 35.56 36.38 422.54 59.53 1,334.38 201.63 61.76 100.46 8.23 1,217.47 533.75 CHECK TOTAL:	6,121.00
00394298	06/01/18	William V MacGill & Co	GENERAL SUPPLIES-NON INSTRUCT	0107171005 4340	GENERAL SUPPLIES-NON INS	82.36 CHECK TOTAL:	82.36
00394299	06/01/18	WINSOR LEARNING INC.	MATERIALS & SUPPLIES-INSTRUCT	0102014105 4310	MATERIALS & SUPPLIES-INS	4,604.70 CHECK TOTAL:	4,604.70
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							33,275.34
GRAND TOTAL							33,275.34

Laguna Beach Unified School District

13.h. CONSENT/ACTION

June 12, 2018

Approval: Increase the Existing Agreement with Best Best & Krieger for Legal Counsel Related to Special Education Issues with a Not-to-Exceed Amount of \$20,000 for the 2017-2018 School Year

Proposal

Staff proposes the Board of Education authorize an increase to the existing agreement with Best Best & Krieger for legal services and advice related to special education issues with a not-to-exceed amount of \$20,000.

Background

Best Best & Krieger's standard hourly rate for legal counsel related to special education issues is \$260 per hour.

Budget Impact

The not-to-exceed amount of \$20,000 will come from general funds, special education budget.

Recommended Action

Staff recommends the Board of Education approve an increase to the agreement with Best Best & Krieger for legal services and advice related to special education issues for the 2017-2018 school year, with a not-to-exceed amount of \$20,000.

INDEPENDENT ATTORNEY AGREEMENT

This AGREEMENT is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "DISTRICT," and Best Best & Krieger LLP; Address: 18101 Von Karman Ave., Suite 1000, Irvine, CA 92612; Phone: (949) 263-2600; hereinafter referred to as "ATTORNEY."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, ATTORNEY is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Scope of Work:** ATTORNEY, under the direction of its designated partner, Epiphany Owen, will provide special legal services and advice to the District related to special education. ATTORNEY reserves the right to withdraw its representation as provided herein at any time deemed necessary or advisable by ATTORNEY. Retainer of the ATTORNEY as set forth herein shall not prevent the ATTORNEY from acting as attorneys in the future for clients having disputes, legal or otherwise, with the District which are not in any way connected with or do not involve the subject matter of this Agreement even though the same may result in litigation. It is understood that retainer of the ATTORNEY by District for the specialized services provided herein does not extend to matters of general representation for the District, and that the existing retainer agreement between the parties, as amended, shall continue in full force and effect except for the special services provided by this Agreement.

2. **Term.** ATTORNEY shall commence providing services under this AGREEMENT on May 1, 2018 and will diligently perform as required through June 30, 2018.

3. **Compensation.** Services of the Firm pursuant to this Agreement shall be provided to District at the rate of Two Hundred Sixty Dollars (\$260.00) per hour. Paralegal rate at \$150.00 per hour. The scope of this Agreement shall not exceed \$20,000 without prior authorization from the DISTRICT. District shall pay ATTORNEY according to the following terms and conditions: Upon monthly receipt of invoices indicating hours completed.

4. **Expenses.** DISTRICT shall be liable to ATTORNEY for all costs and expenses incurred in the course of rendering such services.

5. Independent Contractor. ATTORNEY, in the performance of this AGREEMENT, shall be and act as an independent contractor. ATTORNEY understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. ATTORNEY assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. ATTORNEY shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to ATTORNEY's employees.

6. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate ATTORNEY only for services satisfactorily rendered to the date of termination (payment for hours worked). Written notice by DISTRICT shall be sufficient to stop further performance of services by ATTORNEY. Notice shall be deemed given when received by the ATTORNEY or no later than three days after the day of mailing, whichever is sooner. ATTORNEY reserves the right to withdraw its representation of District at any time ATTORNEY deems necessary or advisable.

7. Insurance. ATTORNEY agrees to carry malpractice and/or professional liability insurance in an amount satisfactory to the DISTRICT of \$1,000,000.

8. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersede any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

9. Affirmative Action Employment/Non Discrimination. ATTORNEY agrees that it will not engage in unlawful discrimination in employment of persons because of sexual orientation, race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or gender of such persons.

10. Non Waiver. The failure of DISTRICT or ATTORNEY to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

11. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered

given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this AGREEMENT, the addresses of the parties are as follows:

**LAGUNA BEACH UNIFIED
SCHOOL DISTRICT
550 Blumont
Laguna Beach, CA 92651**

**ATTORNEY
Best Best & Krieger LLP
18101 Von Karman Ave. Suite 1000
Irvine, CA 92612**

12. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 12th DAY OF June, 2018.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT ATTORNEY

By: _____
Signature

Jason Vilorio, Ed.D.
Typed Name

Superintendent of Schools
Title

By: _____
Signature

Cathy Holmes

Attorney at Law, Best Best & Krieger LLP
Title

95-2157337
Social Security or
Taxpayer Identification Number

****BEST BEST & KRIEGER LLP ATTORNEY AGREEMENT – Special Education – 17/18 SCHOOL YEAR.****

Laguna Beach Unified School District

13.i. CONSENT/ACTION

June 12, 2018

Approval: Independent Contractor Agreement with Dr. Kathy Futterman for Dyslexia Training to be Held on June 18, 2018 in an Amount Not-to-Exceed \$2,600.00

Proposal

Staff proposes the Board of Education approve an Independent Contractor Agreement for a full day training by Dr. Kathy Futterman, Dyslexia expert. Dr. Futterman will train special education staff and other key district staff in identifying and intervening on behalf of students identified with dyslexia and related reading and writing disorders. The training will be held on June 18, 2018.

Background

Dr. Futterman, has worked in the field of special education for over 22 years, primarily with students with language-based learning issues in the areas of reading, writing and spelling. She has worked in a variety of settings including private clinics, public and private schools and at the university level. She is a lecturer and fieldwork supervisor at CSU-East Bay in the Department of Educational Psychology and Teacher Education teaching courses on inclusion, curriculum and instruction, assessment and special education. Dr. Futterman is committed to continuing to work with Decoding Dyslexia CA team members to ensure early and accurate identification of dyslexia and related reading and writing disorders.

Budget Impact

The cost for this all day training is \$2,600.00.

Recommended Action

Staff recommends the Board of Education approve the Independent Contractor Agreement for Dyslexia training to be held on June 18, 2018 by Dr. Kathy Futterman in an amount not-to-exceed \$2,600.00.

INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "DISTRICT," and Kathy Futterman, Ed.D., ET/P; Address: 3075 Citrus Circle, Ste 165, Walnut Creek, CA 94518 Phone: 925-639-1807; Email: kathy.futterman@gmail.com, hereinafter referred to as "CONTRACTOR."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be Provided by Contractor:**

Train special education staff and other key district staff in identifying and intervening on behalf of students identified with Dyslexia

2. **Term.** CONTRACTOR shall commence providing services under this AGREEMENT on 6/18/18 and will diligently perform as required and complete performance by 6/18/18.

3. **Compensation.** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **Two Thousand Six Hundred dollars exactly (2,600.00)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions: None

4. **Expenses.** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: None

5. **Independent Contractor.** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR

understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: None. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. Copyright/Trademark/Patent. CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for

damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

(d) Any acts or omissions by CONTRACTOR or any person or corporation employed by CONTRACTOR relating to services to be rendered under this Agreement.

11. Insurance. CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." CONTRACTOR agrees to carry malpractice and/or professional liability in an amount satisfactory to DISTRICT. Prior to the execution of this Agreement, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees that not less than 30 days prior to the expiration of any coverage, CONTRACTOR will provide evidence of renewal to DISTRICT. CONTRACTOR agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policies. CONTRACTOR shall provide proof of current Worker's Compensation insurance for CONTRACTOR'S employees.

12. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR without the prior written consent of District.

13. Compliance With Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment With Public Agency. CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

**LAGUNA BEACH UNIFIED
SCHOOL DISTRICT**
550 Blumont
Laguna Beach, CA 92651

CONTRACTOR
Kathy Futterman, Ed.D.
3075 Citrus Circle, Ste 165
Walnut Creek, CA 94518

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 12th DAY OF June, 2018.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

CONTRACTOR

By: _____

Signature

Jason Vilorio, Ed.D.

Typed Name

Superintendent of Schools

Title

By: _____

Signature

Kathy Futterman, Ed.D., ET/P

Typed Name

Dyslexia Consultant

Title

Social Security or Taxpayer
Identification Number

Laguna Beach Unified School District

13.j. CONSENT/ACTION

June 12, 2018

Approval: Consolidated Application Reporting Systems (CARS) Application for Funding for the 2018-19 School Year

Proposal

Staff proposes the Board of Education approve the submission of the Consolidated Application for Funding for the 2018-19 school year to the California Department of Education.

Background

The District must submit the Consolidated Application to the California Department of Education (CDE) under the Consolidated Application and Reporting System (CARS), formerly (CONAPP). There are three data collections for the Consolidated Application each year, fall, winter, and spring. These include, but are not limited to, number of English Learners, number of students on free and reduced lunch program, categorical expenditures, and assurance of compliance with State and federal laws. The data is then used to determine eligibility for federal funding. The Application for Funding is due to the California Department of Education on June 30, 2018.

Budget Impact

There are no funding allocations or entitlements at this time. This data collection includes the Application for Funding for state and federal programs.

Recommended Action

Staff recommends the Board of Education approve the submission of the Consolidated Application for Funding for the 2018-2019 school year to the California Department of Education.

Laguna Beach Unified School District

13.k. CONSENT/ACTION

June 12, 2018

Approval: **Award of Contract for Furniture and Accessories with Culver-Newlin, Inc. based on Hawthorne School District Renewal of Piggyback Purchasing Bid #13-14-1**

Proposal

Staff proposes the Board of Education award a contract for the purchase and installation of furniture and accessories from Culver-Newlin, Inc. based on Hawthorne School District Renewal of Piggyback Purchasing Bid #13-14-1.

Background

On May 9, 2018, the Hawthorne School District's Board of Trustees approved the renewal of Bid No. 13-14-1 with Culver-Newlin, Inc. for the purchase and installation of furniture and accessories. The bid was co-sponsored with Rowland Unified School District, and has been widely used by school districts, and other agencies within the State of California by virtue of its "piggyback" clause. Culver-Newlin will increase their pricing by 5% as allowed per contract terms. Pursuant to Education Code Section 17596, the contract may be renewed for one-year periods, not to exceed four additional renewal years. The term for this fourth renewal is from July 1, 2018, through June 30, 2019. Bids were opened and publicly read aloud at 2:00 p.m. on April 18, 2018.

Budget Impact

There is no financial impact to allowing this purchasing option. Separate Board actions will indicate program improvements and timelines.

Recommended Action

Staff recommends the Board of Education award a contract for the purchase and installation of furniture and accessories from Culver-Newlin, Inc. based on Hawthorne School District Renewal of Piggyback Purchasing Bid #13-14-1.

Agreement

THIS AGREEMENT is made this 26th day of February, 2014, in the City of Hawthorne, County of Los Angeles, State of California, by and between HAWTHORNE SCHOOL DISTRICT, a California School District, hereinafter called the "District" and Culver-Newlin hereinafter called the "Contractor", with a principal place of business located at Corona, California 92879

WITNESSETH, that the District and the Contractor in consideration of the mutual covenants contained herein agree as follows:

- 1.01 The Work.** Within the Contract Time and for the Contract Price, subject to adjustments thereto pursuant to the Contract Documents, the Contractor shall perform and provide all necessary labor, materials, tools, equipment, utilities, services and transportation to complete in a workmanlike manner and in strict compliance with the terms and conditions of the Contract Documents all of the work required in connection with the service referred to as:

BID #13-14-1 – FURNITURE AND ACCESSORIES BID.

Contractor shall perform all work covered by the Contract Documents, including without limitation, the specifications and other Contract Documents enumerated in Article 1.05 below, along with all modifications and addenda thereto, in strict accordance with the Contract Documents.

- 1.02 Contract Time.** The Service shall be commenced on the date stated in the District's Notice to Proceed. The period of the Contract shall be from March 1, 2014, through June 30, 2015, and may be extended yearly by mutual consent through June 30, 2019, and subject to performance reviews made by the District. Annual increases will be based on CPI (not to exceed 5% per year).
- 1.03 Contract Price.** The District shall pay the Contractor as full consideration for the Contractor's full, complete and faithful performance of the Contractor's obligations under the Contract Documents, subject to any additions or deduction as provided for in the Contract Documents. The Contract Price is based upon the Contractor's Base Bid Proposal and the following Alternate Bid Items, if any: The District's payment of the Contract Price shall be in accordance with the Contract Documents.
- 1.04 Contractor's License.** The Contractor and/or installer shall possess at the time this Contract is awarded as well as through the duration of the Contract a Class B and/or C61 in field D34 Contractor's license, pursuant to Public Contract Code §3300.
- 1.05 Prevailing Wages.** If a District requires prevailing wages due to the scope of a project or believes that the project qualifies for prevailing wages, a separate quote will be issued by the awarded Bidder for the specific manufacturer for labor and installation; and an adjustment in pricing may occur. If a project requires prevailing wage it shall be in accordance with the general prevailing rate of holiday and overtime work in the locality in which the work is to be performed for each craft, classification, or type of work needed to execute the contract as determined by the Director of the Department of Industrial Relations. The following are hereby referenced and made a part of this Agreement and Contractor stipulates to the provisions contained herein. Chapter 1 of Part 7 of Division 2 of the Labor Code (Section 1720 et seq.); and California Code of Regulations, Title 8, Chapter 8, Subchapters 3 – 6 (Section 16000 et seq.)
- 1.06 The Contract Documents.** The Contract Documents consist of the following:

Notice to Contractors Calling for Bids

Instructions for Bidders

Bid Proposal

Subcontractors List

Non-Collusion Affidavit

Statement of Bidder's Qualifications

Bid Bond

District General Conditions: <http://goo.gl/tCTkxy>

Agreement

Performance Bond

Certificate of Workers Compensation

Drug Free Workplace Certification

General Conditions

Special Conditions

Scope of Work

- 1.07 **Fuel Charge.** Should gas prices in Southern California exceed \$5.01 a gallon for 10 consecutive days, the District and Bidder shall meet to discuss an escalation adjustment to specifically address the issue of gasoline prices. If the price of the gasoline falls below \$5.00 a gallon for 10 consecutive days, the rate of the pay shall automatically revert back to the bid amounts awarded by the Board of Trustees.
- 1.08 **Steel Charge.** Steel material cost remain volatile globally and if there is a significant escalation in steel cost per Producer Price Index, District and Bidder shall meet to discuss an escalation adjustment to specifically address the issue of Steel cost.
- 1.09 **Authority to Execute.** The individual(s) executing this Agreement on behalf of the Contractor is/are duly and fully authorized to execute this Agreement on behalf of Contractor and to bind the Contractor to each and every term, condition and covenant of the Contract Documents.

IN WITNESS WHEREOF, this Agreement has been duly executed by the District and the Contractor as of the date set forth above.

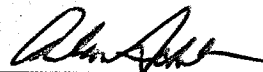
DISTRICT

HAWTHORNE SCHOOL DISTRICT,

a California School District

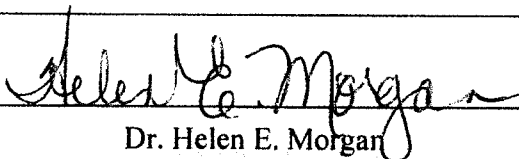
CONTRACTOR

License # 968540



Name and Title (Authorized Officer or Agent)
& License Number

By:



Dr. Helen E. Morgan

Superintendent

By:



Name: MARTIN E. Schum

Title: President

(Corporate Seal)

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
1	2/90 Sign System	A.24	2/90 ARC Essentials 12" x 11" Directional Sign	1-9	\$ 135.43	1-9	N/B
2				10+	\$ 133.41	10+	N/B
3		M.10	2/90 Plaques Plus Essentials 10" x 8.5" Plaque	1-9	\$ 82.53	1-9	N/B
4				10+	\$ 81.53	10+	N/B
5		Disc	Percentage Discount on 2/90 Sign System Items	Disc %	25%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
6	3M Workspace Solutions	AKT90LE	Keyboard Tray, Adjustable w/Easy-Adjust Arm, Standard Platform	1-9	\$ 267.23	1-9	N/B
7				10+	\$ 247.79	10+	N/B
8		MA200MB	Monitor Arm, Easy-Adjust for Monitors up to 20Lbs. Swivels 180 degrees	1-9	\$ 258.45	1-9	N/B
9				10+	\$ 239.81	10+	N/B
10		Disc	Percentage Discount on 3M Workspace Solution Items	Disc %	NET + 40%	Disc %	N/B
			Price List No:	1/1/2014		N/B	
			Applicable Price Column	N/A		N/B	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings		
				Quantity	Unit Price	Quantity	Unit Price	
11	9 to 5 Seating	OF1560Y2A8ST01	Chair, Mid-Back Synchro Tilt With 2 Way Adjustable Lumbar, Adjustable Height Arms, Back With 5 Position Tilt Lock, Black Mesh Back And Air Grid Black Mesh Seat, Silver Arms.	1-20	\$ 311.78	1-20	N/B	
12				21-50	\$ 305.88	21-50	N/B	
13				51+	\$ 299.13	51+	N/B	
14	9 to 5 Seating	OF2610K1A16L31	Chair, Executive High Back with Knee Tilt, Padded Leather Pillowcase Surface, Waterfall Seat	1-20	\$ 318.99	1-20	N/B	
15				21-50	\$ 312.55	21-50	N/B	
16				51+	\$ 307.93	51+	N/B	
17		Disc	Percentage Discount on 9 to 5 Seating Items	Disc %	50%	Disc %	N/B	
			Price List No:		PL2014		N/B	
			Applicable Price Column		N/A		N/B	
18	Aaria Seating	OFAELE72CBG	Chair, Elektra High Back Executive, Chrome Base & Arms, Beige Caressoft Plus Vinyl, Spring-Tilt Mech.	1-20	\$ 324.00	1-20	N/B	
19				21-50	\$ 315.00	21-50	N/B	
20				51+	\$ 289.00	51+	N/B	
21		OFAELD72M	Chair, Amadeus High Back Executive, Mahogany Base & Arms, Black Caressoft Plus Vinyl, Spring-Tilt Mech.	1-20	\$ 300.00	1-20	N/B	
22				21-50	\$ 290.00	21-50	N/B	
23				51+	\$ 269.00	51+	N/B	
24		Disc	Percentage Discount on Aaria Seating Items	Disc %	40%	Disc %	N/B	
			Price List No:		PL2014		N/B	
			Applicable Price Column		N/A		N/B	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
25	ABCO Office Furniture	OFOP7261KP90	Panel, Fabric Covered, 72" x 61", Putty and Champagne color.	1-20	\$ 291.88	1-20	N/B
26				21-50	\$ 281.45	21-50	N/B
27				51+	\$ 261.45	51+	N/B
28		OFOP7249KP90	Panel, Fabric Covered, 72" x 49", Putty and Champagne color.	1-20	\$ 287.40	1-20	N/B
29				21-50	\$ 263.90	21-50	N/B
30				51+	\$ 243.90	51+	N/B
31		Disc	Percentage Discount on ABCO Office Furniture Seating Items	Disc %	35%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
32	Acco/Quartet	200E	Quartet Duramax Easel, Dual Purpose Writing B oard/Flipchart Easel, collapsible for transportation	1-9	\$ 299.87	1-9	N/B
33				10+	\$ 283.99	10+	N/B
34		85260	Quartet Platinum Plus Porcelaine Whiteboard, 4' X 8' – Aluminum Frame w/Ultra durable Dura Max surface will not scratch, dent, stain or ghost.	1-9	\$ 967.83	1-9	N/B
35				10+	\$ 894.40	10+	N/B
36		Disc	Percentage Discount on Acco/Quartet Seating Items	Disc %	10%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
37	AIS	P-M2FR3424	Radius Profile Panel Frame 34" x 24", steel tube welded frame including topcap, tile retainers, leveling guides. Can accommodate 2 stack-on frames.	1-20	\$ 158.80	1-20	N/B
38				21-50	\$ 153.33	21-50	N/B
39				51+	\$ 148.05	51+	N/B
40		P-M2DRGL8242	Panel Glass Window Door Frame, 82" x 42", Left Swing, Door Frame and Door painted in specified colors.	1-20	\$ 2,499.18	1-20	N/B
41				21-50	\$ 2,475.15	21-50	N/B
42				51+	\$ 2,465.15	51+	N/B
43		Disc	Percentage Discount on AIS Seating Items	Disc %	53%	Disc-%	N/B
			Price List No:		PL2014	N/B	
			Applicable Price Column		N/A	N/B	
44	ALLSEATING	7840-T2-FM-NBLK-F1-1521	Task chair – mid-back with adjustable arm	1-9	\$ 399.89	1-9	N/B
45				10+	\$ 379.91	10+	N/B
46		78040-CA-FM-NBLK-F1-152	Conference chair – mid-back with conference arm	1-9	\$ 392.67	1-9	N/B
47				10+	\$ 372.17	10+	N/B
48		78054-WA	Side Chair – standard width / without arms	1-9	\$ 219.67	1-9	N/B
49				10+	\$ 199.98	10+	N/B
50		Disc	Percentage Discount on ALLSEATING Items	Disc %	30%	Disc-%	N/B
			Price List No:		PL2014	N/B	
			Applicable Price Column		N/A	N/B	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
51	American Seating	AC0020	Acton Stacker chair, 14 gauge tubular steel "Z" shaped frame sled base, 16 gauge steel inner reinforcement, waterfall seat, contoured back, powder coat frame	1-19	\$ 79.50	1-19	\$ 85.08
52				20-50	\$ 77.50	20-50	\$ 84.08
53				51+	\$ 75.50	51+	\$ 83.08
54		406	Stadium chair, Double wall plastic seat and back, contoured seat and back, HDPE plastic material, widths available from 18"-22"W, 30"H,	1-9	\$ 112.00	1-9	\$ 119.95
55				20-50	\$ 110.00	20-50	\$ 118.95
56				51+	\$ 108.00	51+	\$ 117.95
57		Disc	Percentage Discount on American Seating Items	Disc %	40%	Disc %	40%
			Price List No:		PL2014		2014
			Applicable Price Column		N/A		List
58	AMNEON	HFS4712	AMNEON Furniture	1-4	\$ 309.60	1-4	N/B
59				5-20	\$ 305.88	5-20	N/B
60				21+	\$ 299.18	21+	N/B
61		HFS5312	AMNEON Furniture	1-4	\$ 332.00	1-4	N/B
62				5-20	\$ 328.00	5-20	N/B
63				21+	\$ 322.00	21+	N/B
64		HFS6712	AMNEON Furniture	1-4	\$ 380.00	1-4	N/B
65				5-20	\$ 375.00	5-20	N/B
66				21+	\$ 370.00	21+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
67	AMNEON	Disc	Percentage Discount on AMNEON Items	Disc %	20%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
68	Arcadia Contract Furniture	5581	Hush Free Standing Lounge Chair (34"x33.5"x45.5")	1-9	\$ 1,324.00	1-9	N/B
69				10+	\$ 1,314.00	10+	N/B
70		4551	Serafina Lounge Chair with Fixed Legs and Wood Arm (28"x31.5"x32")	1-9	\$ 911.80	1-9	N/B
71				10+	\$ 901.80	10+	N/B
72		110	Cylinder Table (18"x18")	1-9	\$ 604.66	1-9	N/B
73				10+	\$ 592.80	10+	N/B
74		Disc	Percentage Discount on Arcadia Contract Furniture Items	Disc %	40%	Disc %	N/B
			Price List No:	2011 +4%		N/B	
			Applicable Price Column	Grade 1		N/B	
75	Artco-Bell	D100	Four Leg Stacking Chair	1-9	\$ 48.55	1-9	\$ 29.10
76				10+	\$ 45.82	10+	\$ 29.10
77		D700	Four Leg Combination Desk	1-9	\$ 121.50	1-9	\$ 89.40
78				10+	\$ 117.16	10+	\$ 89.40
79		P308	Z-Leg Chair	1-9	\$ 95.50	1-9	\$ 60.50
80				10+	\$ 91.64	10+	\$ 60.50

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
81	Artco-Bell	Disc	Percentage Discount on Artco-Bell Items	Disc %	42%	Disc %	53%
			Price List No:	PL2014		2014	
			Applicable Price Column	N/A		List	
82	Artopex	TC-1428	Artopex Furniture	1-4	\$ 427.50	1-4	N/B
83				5-20	\$ 422.89	5-20	N/B
84				21+	\$ 417.78	21+	N/B
85		TC-1575	Artopex Furniture	1-4	\$ 307.50	1-4	N/B
86				5-20	\$ 302.78	5-20	N/B
87				21+	\$ 299.89	21+	N/B
88		TC-3578	Artopex Furniture	1-4	\$ 738.88	1-4	N/B
89				5-20	\$ 732.78	5-20	N/B
90				21+	\$ 769.99	21+	N/B
91		TC-4602	Artopex Furniture	1-4	\$ 504.00	1-4	N/B
92				5-20	\$ 499.78	5-20	N/B
93				21+	\$ 492.88	21+	N/B
94		Disc	Percentage Discount on Artopex Items	Disc %	25%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
95	Balt	89759	Presentation Cart Gray	1-9	\$ 361.20	1-9	\$ 195.46
96				10+	\$ 351.72	10+	\$ 190.46
97		27521	Xtra Long Presentation Cart	1-9	\$ 475.00	1-9	\$ 374.40
98				10+	\$ 469.89	10+	\$ 370.90
99		27547	All Steel Presentation Cart	1-9	\$ 471.00	1-9	\$ 258.96
100				10+	\$ 465.97	10+	\$ 250.90
101		27517	Xtra Wide Presentation Cart	1-9	\$ 581.20	1-9	\$ 317.45
102				10+	\$ 571.20	10+	\$ 310.45
103		Disc	Percentage Discount on Balt Items	Disc %	30%	Disc %	47%
			Price List No:	PL2014 Q1		2014	
			Applicable Price Column	N/A		List	
104	Best Rite	669RU-DD	Platinum Reversible 40"H x 30"W, Porcelain / Porcelain	1-9	\$ 804.40	1-9	\$ 448.82
105				10+	\$ 798.25	10+	\$ 448.82
106		669RG-DD	Platinum Reversible 4'H x 6'W, Porcelain / Porcelain	1-9	\$ 1,240.00	1-9	\$ 684.04
107				10+	\$ 1,230.85	10+	\$ 684.04
108		669RH-DD	Platinum Reversible 4'H x 8'W, Porcelain / Porcelain	1-9	\$ 1,498.00	1-9	\$ 786.65
109				10+	\$ 1,415.48	10+	\$ 786.65

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
110	Best Rite	Disc	Percentage Discount on Best Rite Items	Disc %	30%	Disc %	47%
			Price List No:	PL2014			
			Applicable Price Column	N/A			
111	TEC/Body Fun Classroom Seating	ISBF12	12" High Cantilever style chair	1-9	\$ 235.00	1-9	N/B
112				10+	\$ 225.00	10+	N/B
113		ISBF20	20" High Cantilever style chair	1-9	\$ 233.00	1-9	N/B
114				10+	\$ 225.00	10+	N/B
115		ISBFGL	Gas Lift Teacher's Chair	1-9	\$ 320.00	1-9	N/B
116				10+	\$ 315.00	10+	N/B
117		Disc	Percentage Discount on TEC/Body Fun Classroom Seating Items	Disc %	25%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
118	Boss Office Products	OFVSBO8601	High Back Executive Chair, Brushed Base & Arms, Black Leather, Spring-Tilt Mechanism	1-20	\$ 200.00	1-20	N/B
119				21+	\$ 175.95	21+	N/B
120		OFVSBO7509	Guest Chair, Black Leather Upholstery, Black Frame	1-20	\$ 105.00	1-20	N/B
121				21+	\$ 99.81	21+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
122	Boss Office Products	Disc	Percentage Discount on Boss Office Products Items	Disc %	50%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
123	Bretford	3521-GM	Connections Work Centers	1-9	\$ 428.00	1-9	N/B
124				10+	\$ 423.00	10+	N/B
125		ECILS1-BK	Projector Carts with Pull-Out Notebook shelves for Presentations	1-9	\$ 390.00	1-9	N/B
126				10+	\$ 382.33	10+	N/B
127		Disc	Percentage Discount on Bretford Items	Disc %	30%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
128	Canam	C600	U-shape desk	1-9	\$ 1,526.40	1-9	\$ 875.60
129				10+	\$ 1,506.40	10+	\$ 874.60
130		C400	L-shaped desk	1-9	\$ 1,194.40	1-9	\$ 699.90
131				10+	\$ 1,184.40	10+	\$ 698.90
132		C200	Single Pedestal desk	1-9	\$ 698.30	1-9	\$ 265.90
133				10+	\$ 678.30	10+	\$ 265.90

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
134	Canam	Disc	Percentage Discount on Canam Items	Disc %	30%	Disc %	55%
			Price List No:	PL2014			
			Applicable Price Column	N/A			
135	Carolina House	OFCH4150MOXBL	Guest/Conference Chair, Mahogany Frame, Oxblood Vinyl Upholstery	1-20	\$ 370.20	1-20	N/B
136				21+	\$ 329.00	21+	N/B
137		OFCH4725CHETEA K	Executive Chair, Cherry / Teak	1-20	\$ 980.40	1-20	N/B
138				21+	\$ 859.00	21+	N/B
139		Disc	Percentage Discount on Carolina House Items	Disc %	40%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
140	Carpet for Kids	2201	Carpets for kids	1-9	\$ 124.56	1-9	\$ 165.90
141				10+	\$ 122.80	10+	\$ 164.90
142		68.61	Carpets for kids	1-9	\$ 73.88	1-9	N/B
143				10+	\$ 69.18	10+	N/B
144		3506	Carpets for kids	1-9	\$ 232.88	1-9	\$ 277.10
145				10+	\$ 229.36	10+	\$ 276.10

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
146	Carpet for Kids	Disc	Percentage Discount on Carpet for Kids Items	Disc %	26%	Disc-%	17%
			Price List No:	PL2014	2014		
			Applicable Price Column	N/A	List		
147	Chromcraft Contract	Y930 155 77	Faucet Four Leg Guest Chair	1-20	\$ 246.14	1-20	N/B
148				21+	\$ 231.12	21+	N/B
149		R040 20C 77	Flipp Training Table	1-20	\$ 659.12	1-20	N/B
150				21+	\$ 638.14	21+	N/B
151		Disc	Percentage Discount on Chromcraft Contract Items	Disc %	40%	Disc-%	N/B
			Price List No:	3/1/2013	N/B		
			Applicable Price Column	N/A	N/B		
152		Claridge Products and Equipment	OFMGM46	4' x 6' Magnetic Glass Markerboard	1-9	\$ 1,198.00	1-9
153	10+				\$ 1,059.00	10+	N/B
154	OFMGM34		3' x 4' Magnetic Glass Markerboard	1-9	\$ 733.20	1-9	N/B
155				10+	\$ 649.00	10+	N/B
156	Disc		Percentage Discount on Claridge Products and Equipment Items	Disc %	40%	Disc-%	N/B
			Price List No:	PL2014	N/B		
		Applicable Price Column	N/A	N/B			

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings		
				Quantity	Unit Price	Quantity	Unit Price	
157	Clarin	3400B	Portable Folding Chair 3" thick seat foam, Grade 1 vinyl seat and back	1-9	\$ 111.99	1-9	N/B	
158				10+	\$ 107.99	10+	N/B	
159		8012VTA	Meridian flex back chair	1-9	\$ 293.89	1-9	N/B	
160				10+	\$ 285.68	10+	N/B	
161		8240	Latitude flex-chair, available with upholstered seat and poly back and a swivel base	1-9	\$ 174.56	1-9	N/B	
162				10+	\$ 168.70	10+	N/B	
163		9700TL	18" or 20" Deep Fixed Seating and Tables straight table with PVC edge or T-mold Edge	1-9	\$ 517.23	1-9	N/B	
164				10+	\$ 512.11	10+	N/B	
165		Disc	Percentage Discount on Clarin Items		Disc %	25%	Disc %	N/B
			Price List No:		PL2014		N/B	
			Applicable Price Column		N/A		N/B	
166	Community	19A	Library chair, Class Act series, oak frame, sled base, no arms, solid wood	1-29	\$ 138.53	1-29	\$ 123.74	
167				30+	\$ 136.53	30+	\$ 122.74	
168		303A	Library chair, Americana series, ladder back, selected hardwood frame, no arms	1-29	\$ 139.57	1-29	\$ 124.99	
169				30+	\$ 139.57	30+	\$ 123.99	
170		Disc	Percentage Discount on Community Items		Disc %	49.50%	Disc %	51.2%
			Price List No:		PL2014		2014	
			Applicable Price Column		N/A		List	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
171	Compatico	HMB153.36	36"w x 53"h Non-Powered Fabric covered Panel	1-9	\$ 303.20	1-9	N/B
172				10+	\$ 298.56	10+	N/B
173		Disc	Percentage Discount on Compatico Items	Disc %	20%	Disc-%	N/B
			Price List No:	2013		N/B	
			Applicable Price Column	N/A		N/B	
174	Copernicus Educational Products	RC005	Classic Royal® Reading Writing Center	1-9	\$ 329.80	1-9	N/B
175				10+	\$ 324.80	10+	N/B
176		BB005-9	Leveled Reading Book Browser 9	1-9	\$ 215.88	1-9	N/B
177				10+	\$ 208.80	10+	N/B
178		Disc	Percentage Discount on Copernicus Educational Products Items	Disc %	20%	Disc-%	N/B
			Price List No:	PL2014		N/B	
	Applicable Price Column		N/A		N/B		
179	Correl	Disc	Percentage Discount on Correll Items	Disc %	40%	Disc-%	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
180	Culver-Newlin	2001NC	Nurses cot Naugahide Spirit II with detachable pillow, Dimensions are as follows: 72" Long x 26" Wide x 23" High	1-9	\$ 339.40	1-9	\$ 370.10
181				10+	\$ 334.89	10+	\$ 369.10

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
182	Culver-Newlin	Disc	Percentage Discount on Culver-Newlin Items	Disc %	*25% see APC	Disc %	37%
			Price List No:	2014 Digital Catalog		2014	
			Applicable Price Column	*VS, Webcoat List +5%		List	
183	Darran	APC-7236-DD001	72"x36" Double Pedestal Desk, 1-BBF Ped & 1- FF Ped	1-9	\$ 1,668.00	1-9	N/B
184				10+	\$ 1,659.98	10+	N/B
185		EMN-2332-OWB02	Wood Guest Seating, upholstered sea & back	1-9	\$ 642.60	1-9	N/B
186				10+	\$ 638.88	10+	N/B
187		Disc	Percentage Discount on Darran Items	Disc %	40%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
188	Diversified	Disc	Percentage Discount on Diversified Products	Disc %	52%	Disc %	48.5%
			Price List No:	PL2014		2014	
			Applicable Price Column	N/A		List	
189	DMI Office Furniture	OF768456A	Left Executive L Desk, Chocolate Patina	1-20	\$ 1,742.23	1-20	N/B
190				21+	\$ 1,721.67	21+	N/B
191		OF768455A	Right Executive L Desk, Chocolate Patina	1-20	\$ 1,742.23	1-20	N/B
192				21+	\$ 1,721.67	21+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
193	DMI Office Furniture	Disc	Percentage Discount on DMI Office Furniture Items	Disc %	46%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
194	Engineered Storage Systems (Cunningham Storage Systems).	CSS 2013	Single tier integrated frame all welded locker, 1" thick door formation, integral door frame, 1-piece top, back, and bottom for locker group, and continuous piano hinges 12"W x 12"D x 60"H	1-9	\$ 637.17	1-9	N/B
195				10+	\$ 574.18	10+	N/B
196		Disc	Percentage Discount on Engineered Storage Systems Items	Disc %	List + 10.5%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
197	Ergonomic Comfort Design Inc	MC3407 – BLK	Ergonomic Task Chair mesh back/without arms/upholstered seat/swivel/tilt control/seat height adjustment/26" base/60mm casters	1-49	\$ 157.92	1-49	N/B
198				50-99	\$ 155.92	50-99	N/B
199				100+	\$ 153.92	100+	N/B
200		MC3404 –BLK	Ergonomic Lab Stool mesh back /upholstered seat/without arms/swivel/tilt control/seat height adjustment/26" base/60mm casters	1-49	\$ 215.52	1-49	N/B
201				50-99	\$ 213.52	50-99	N/B
202				100+	\$ 211.52	100+	N/B
203		MC3416C-BLK	Ergonomic Conference/training area chair/with loop arms/mesh back /upholstered seat/swivel/tilt control/seat height adjustment/26" base/60mm casters	1-49	\$ 171.84	1-49	N/B
204				50-99	\$ 169.84	50-99	N/B
205				100+	\$ 167.84	100+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
206	Ergonomic Comfort Design Inc	Disc	Percentage Discount on Ergonomic Comfort Design Inc Items	Disc %	52%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	Grade C		N/B	
207	Encore and ONQ Seating	5191-M	Escape Mid-Back Executive Management Synchro Tilt Chair (26"x26"x40")	1-9	\$ 481.00	1-9	N/B
208				10+	\$ 474.00	10+	N/B
209		2610	Lingo Guest/Stack Chair (23.5"x23.5"x31")	1-9	\$ 252.80	1-9	N/B
210				10+	\$ 241.80	10+	N/B
211		831-T	Cerra Multi-Lever Task Chair (21"x20"x31")	1-9	\$ 384.50	1-9	N/B
212				10+	\$ 380.40	10+	N/B
213		Disc	Percentage Discount on Encore and ONQ Seating Items	Disc %	40%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
214	ERG	D800	Cafeteria 4 seat cluster unit, Delfi series, frame and legs are 11 gauge tubular steel, frames powder coated	1-9	\$ 1,976.25	1-9	N/B
215				10+	\$ 1,946.25	10+	N/B
216		030	Lounge chair, sled base, steel tubular 12 gauge 1 1/2" diameter frame, powder coat or chrome frame, glides	1-9	\$ 175.95	1-9	N/B
217				10+	\$ 170.95	10+	N/B
218		2460	Folding training table, 114 H.P.L top, 3MM edge, frame 14 gauge 2" round steel tubing,	1-9	\$ 387.90	1-9	N/B
219				10+	\$ 382.85	10+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
220	ERG	Disc	Percentage Discount on ERG Items	Disc %	33%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
221	Eurotech Seating (Raynor Group)	ME7ERG	Ergohuman Executive Mesh Chair	1-9	\$ 748.20	1-9	N/B
222				10+	\$ 742.45	10+	N/B
223		498SL	Task Chair, Multi-function with Seat Slider	1-9	\$ 352.20	1-9	N/B
224				10+	\$ 348.97	10+	N/B
225		Disc	Percentage Discount on Eurotech Seating Items	Disc %	40%	Disc %	N/B
			Price List No:	2013-14		N/B	
			Applicable Price Column	N/A		N/B	
226		Fairfield	OF278650J9918	Sofa, Espresso Café fabric	1-20	\$ 1,790.40	1-20
227	21+				\$ 1,569.00	21+	N/B
228	OF812081		Writing Desk, Manhattan Finish	1-20	\$ 1,019.40	1-20	N/B
229				21+	\$ 889.00	21+	N/B
230	Disc		Percentage Discount on Fairfield Items	Disc %	40%	Disc %	N/B
			Price List No:	PL2014		N/B	
		Applicable Price Column	N/A		N/B		

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
231	Falcon (A CF Group Brand)	ST3T-18T-1300	Falcon Storm Table	1-24	\$ 500.50	1-24	N/B
232				25+	\$ 497.44	25+	N/B
233		Disc	Percentage Discount on Falcom Items	Disc %	30%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
234	Faustinos	E5A	Executive U-Shape desk, Veneer	1-9	\$ 1,595.00	1-9	\$ 2,650.00
235				10+	\$ 1,581.96	10+	\$ 2,650.00
236		E3C	L-Shape desk, Laminate	1-9	\$ 1,400.00	1-9	\$ 1,185.00
237				10+	\$ 1,311.96	10+	\$ 1,185.00
238		5701	Lobby chair, arms, 4legged, bent wood frame, grade A fabric	1-9	\$ 176.00	1-9	\$ 159.00
239				10+	\$ 166.79	10+	\$ 159.00
240		Disc	Percentage Discount on Faustinos Items	Disc %	53%	Disc %	54.5%
			Price List No:	PL2013		2014	
			Applicable Price Column	N/A		List	
241	Fire King International, Inc	OF43822CPA	Four-drawer 38" Lateral Insulated Fireproof Filing Cabinet, Parchment Color	1-20	\$ 4,072.20	1-20	\$ 3,056.80
242				21+	\$ 4,069.45	21+	\$ 3,056.80
243		OF42131CPA	Four-drawer Legal-size Fireproof Filing Cabinet, Parchment Color	1-20	\$ 1,719.56	1-20	\$ 2,022.40
244				21+	\$ 1,711.89	21+	\$ 2,022.40

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
245	Fire King International, Inc	Disc	Percentage Discount on Fire King International Inc Items	Disc %	35%	Disc-%	34%
			Price List No:	PL2014		2014	
			Applicable Price Column	N/A		List	
246	Fixtures	44100	Conference chair, 4legged style, arms, frame 1" 16 gauge steel tube, epoxy finish, seat upholstered	1-9	\$ 318.71	1-9	N/B
247				10+	\$ 301.00	10+	N/B
248		10410/01001	Table, 30 x 60, rectangle, 1W' HPL top, 3MM edge, backer sheet sealed complete 6 sides, leg base to be "reveal" base (4) required	1-9	\$ 508.08	1-9	N/B
249				10+	\$ 479.85	10+	N/B
250		Disc	Percentage Discount on Fixtures Items	Disc %	25%	Disc-%	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
251	Fleetwood Furniture	Disc	Percentage Discount on Fleetwood Furniture Items	Disc %	25%	Disc-%	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
252	Fleetwood Furniture (Harmony Collection-Instrument and Music Storage Solutions)	Disc	Percentage Discount on Fleetwood Furniture Harmony Collection-Instrument and Music Storage Solutions Items	Disc %	25%	Disc-%	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
253	Ghent	M1-48-4	48"x96" Traditional Centurion Porcelain Magnetic Markerboard Aluminum Frame	1-9	\$ 406.70	1-9	N/B
254				10+	\$ 401.89	10+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
255	Ghent	PA23648TR-BK	Enclosed Recycled Rubber Bulletin Boards- Satin Aluminum	1-9	\$ 404.60	1-9	N/B
256				10+	\$ 401.45	10+	N/B
257		Disc	Percentage Discount on Ghent Items	Disc %	30%	Disc-%	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
258	Gressco LTD	809038	Favorit Chair, beech, no arms	1-9	\$ 239.00	1-9	\$ 349.80
259				10+	\$ 234.93	10+	\$ 349.80
260		475725	Move Upp Chair, beech, no arms, metal legs	1-9	\$ 341.00	1-9	\$ 250.10
261				10+	\$ 335.88	10+	\$ 250.10
262		178003	Solit Sit Chair, plastic, no arms, metal legs	1-9	\$ 292.00	1-9	\$ 219.00
263				10+	\$ 287.95	10+	\$ 219.00
264			Percentage Discount on Gressco LTD Items	Disc %	NET + 40%	Disc-%	43%
			Price List No:	PL2014		2014	
			Applicable Price Column	N/A		List	
265	Hale	7210SHA	Saratoga Library Series Shelving (72"H starter 10"D)	1-9	\$ 1,110.00	1-9	N/B
266				10+	\$ 1,101.00	10+	N/B
267		T6036RT	Library table, rectangle, 30" x 66" x 29", HPL top, top is 1 1A" and has 1 W' solid hardwood	1-9	\$ 1,204.23	1-9	N/B
268				10+	\$ 1,196.25	10+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School and Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
269	Hale	Disc	Percentage Discount on Hale Items	Disc %	25%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
270	High Point Furniture	OF5923MET	28" Round, 24" High Glass Top End Table, Brushed Aluminum Powdercoat Finish	1-20	\$ 405.50	1-20	N/B
271				21+	\$ 393.44	21+	N/B
272		OF5901MET744952	Club Chair, Slate/Black Fabric, Brushed Aluminum Legs	1-20	\$ 751.34	1-20	N/B
273				21+	\$ 730.45	21+	N/B
274		Disc	Percentage Discount on High Point Furniture Items	Disc %	40%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
275		Hirsh Industries	14105	3000 Series® 26.5" deep, 4 drawer, commercial grade vertical file cabinet	1-9	\$ 289.00	1-9
276	10+				\$ 284.47	10+	N/B
277	14109		2500 Series® 25" deep, 2 drawer, commercial grade vertical file cabinet	1-9	\$ 287.00	1-9	N/B
278				10+	\$ 283.50	10+	N/B
279	17787		22" deep, 4 drawer, commercial grade vertical file cabinet	1-9	\$ 281.00	1-9	N/B
280				10+	\$ 275.00	10+	N/B
281	Disc		Percentage Discount on Hirsh Industries Items	Disc %	20%	Disc %	N/B
			Price List No:	PL2014		N/B	
		Applicable Price Column	N/A		N/B		

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings		
				Quantity	Unit Price	Quantity	Unit Price	
282	Hon	Disc	Percentage Discount on Hon Veener Desks	Disc %	50%	Disc-%	51.5%	
283			Percentage Discount on Hon Laminate Desks	Disc %	50%	Disc-%	51.5%	
284			Percentage Discount on Hon Vicinity Work Station	Disc %	50%	Disc-%	51.5%	
285			Percentage Discount on Hon Steel Desks	Disc %	50%	Disc-%	51.5%	
286			Percentage Discount on all other Hon catalog Items	Disc %	50%	Disc-%	51.5%	
			Price List No:		PL2014Q1		2014	
			Applicable Price Column		N/A		List	
287	Hooker Furniture	OF37410562	73" x 37" Executive Desk, Dark brown / Cherry	1-20	\$ 2,644.20	1-20	N/B	
288				21+	\$ 2,319.00	21+	N/B	
289		OFEC215	Tufted Executive Leather Swivel Chair	1-20	\$ 678.60	1-20	N/B	
290				21+	\$ 599.00	21+	N/B	
291		Disc	Percentage Discount on Hooker Furniture Items	Disc %	40%	Disc-%	N/B	
			Price List No:		PL2014		N/B	
	Applicable Price Column		N/A		N/B			

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
292	Horizon Collection	HC90016	Smart Wall Four Base Unit 194"W x 84"H x 27"D	1-9	N/B	1-9	N/B
293				10+	N/B	10+	N/B
294		HC91007	Convertible Mobile Cabinet 2 Doors, 1 Vertical Divider, Red & Shelf	1-9	N/B	1-9	N/B
295				10+	N/B	10+	N/B
296		HC92180	Convertible Mobile Cabinet 2 Doors, 1 Vertical Divider, Red & Shelf	1-9	N/B	1-9	N/B
297				10+	N/B	10+	N/B
298		Disc	Percentage Discount on Horizon Collection Items	Disc %	N/B	Disc %	N/B
			Price List No:	N/B		N/B	
			Applicable Price Column	N/B		N/B	
299	Humanscale	F111GW101	Freedom Task Chair	1-9	\$ 702.28	1-9	N/B
300				10+	\$ 694.87	10+	N/B
301		L111BM10W101	Liberty Task Chair	1-9	\$ 721.23	1-9	N/B
302				10+	\$ 714.67	10+	N/B
303		5G90090HF	Keyboard Trays	1-9	\$ 257.89	1-9	N/B
304				10+	\$ 252.71	10+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
305	Humanscale	M2BS	Monitor Arms	1-9	\$ 193.45	1-9	N/B
306				10+	\$ 186.02	10+	N/B
307		Disc	Percentage Discount on Humanscale Items	Disc %	40%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
308	Incorca (TEC) Auditorium Seating	Nova 35	35" High back, plastic back and seat, urethane arms	1-9	\$ 299.00	1-9	N/B
309				10+	\$ 295.00	10+	N/B
310		Nova 38	38" High back, plastic back and seat, urethane arms	1-9	\$ 307.00	1-9	N/B
311				10+	\$ 302.00	10+	N/B
312		ECCO 35	35" High back, plastic back and seat, urethane arms	1-9	\$ 309.00	1-9	N/B
313				10+	\$ 304.00	10+	N/B
314		Disc	Percentage Discount on Inorca (TEC) Auditorium Seating Items	Disc %	10%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
315	Inwood Office Invinroments	OFCF127225MP	72" x 36" Traditional Double Ped Desk, Mousing Slides, Center Drawer, Mahogany finish	1-20	\$ 2,647.00	1-20	N/B
316				21+	\$ 2,557.00	21+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
317	Inwood Office Environments	OFM2172RFM8DCPB	72" x 36-48" x 24" L-shaped desk, Right Return, Laminate Top, Dark Cherry finish	1-20	\$ 2,433.60	1-20	N/B
318				21+	\$ 2,139.00	21+	N/B
319		Disc	Percentage Discount on Inwood Office Environments Items	Disc %	40%	Disc-%	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
320	ISE	SL-TR-HAE-2-3072DD/SB-LTR-HAE-3072DD-BK	All-In-One dual line of sight desk, electric lift monitor arms, laminate top, PVC edge, black metal chassis base	1-99	\$ 1,795.00	1-99	N/B
321				100+	\$ 1,750.77	100+	N/B
322		Disc	Percentage Discount on ISE Items	Disc %	30%	Disc-%	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
323	Izzy+	LNTR6070CB	Fixtures Dewey 6-top table, 27"x42"x60", laminate top, urethane edge, aluminum base	1-49	\$ 1,089.00	1-49	N/B
324				50+	\$ 1,081.47	50+	N/B
325		HAN001	Izzy Hannah armless stack chair, thermoplastic shell, powder coat legs	1-49	\$ 150.00	1-49	N/B
326				50+	\$ 144.50	50+	N/B
327		G98A66KB	Harter Anthro KB task chair, swivel tilt, knit back, cantilever loop arm	1-49	\$ 487.00	1-49	N/B
328				50+	\$ 483.00	50+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
329	Izzy+	H8010	HAG Capisco Puls chair thermoplastic seat, adjustable back, seat slider, optional stool kit with foot ring	1-49	\$ 809.00	1-49	N/B
330				50+	\$ 801.70	50+	N/B
331		CCFLFT 24609	ABCO Medley series computer support table 24"x60", laminate top, 3 mm edge, wire management tray	1-49	\$ 627.00	1-49	N/B
332				50+	\$ 623.45	50+	N/B
333		Disc	Percentage Discount on Izzy+ Items	Disc %	25%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
334	Jasper Chair	103	Oak & Maple Wood, Steam Bent Parts, Solid Wood Corner Blocks, Nail Trim options can be added to all models in this series with wood seats	1-25	\$ 178.40	1-25	N/B
335				26+	\$ 160.80	26+	N/B
336		103-RTA	Oak & Maple Wood, Steam Bent Parts, Solid Wood Corner Blocks, 11.25" x 16.75" tablet surface	1-25	\$ 220.88	1-25	N/B
337				26+	\$ 197.65	26+	N/B
338		3-977UBS-18	Oak & Maple Wood, Steam Bent Parts, Solid Wood Corner Blocks , Flex O Lator Spring Seats	1-25	\$ 302.15	1-25	N/B
339				26+	\$ 270.80	26+	N/B
340		Disc	Percentage Discount on Jasper Chair Items	Disc %	40%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings		
				Quantity	Unit Price	Quantity	Unit Price	
341	Jonticraft	2035JC	Three in One kitchen center- full length piano safety hinges - lifetime warranty- Birch Line	1-9	\$ 661.00	1-9	\$ 512.59	
342				10+	\$ 657.20	10+	\$ 512.59	
343		54260JC	Mobile script and skills station -locking safety casters -lifetime warranty	1-9	\$ 599.00	1-9	\$ 463.77	
344				10+	\$ 594.60	10+	\$ 463.77	
345		37560JC	Reading rounds couch and storage center- rounded safety edges -lifetime warranty	1-9	\$ 605.00	1-9	\$ 467.45	
346				10+	\$ 599.20	10+	\$ 467.45	
347		Disc	Percentage Discount on Jonticraft Items	Disc %	40.50%	Disc %	29.8%	
			Price List No:		PL2014		2014	
			Applicable Price Column		N/A		List	
348		KFI	OFFB4921BK	Wood Guest Chair, Fully Upholstered Back. Black Fabric, Medium Cherry finish frame	1-20	\$ 290.40	1-20	N/B
349	21+				\$ 259.00	21+	N/B	
350	OF3315BMH		Cafe Chair, Black Seat, Mahogany finish frame	1-20	\$ 274.80	1-20	N/B	
351				21+	\$ 249.00	21+	N/B	
352	Disc		Percentage Discount on KFI Items	Disc %	40%	Disc %	N/B	
			Price List No:		PL2014		N/B	
			Applicable Price Column		N/A		N/B	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings		
				Quantity	Unit Price	Quantity	Unit Price	
353	KI	IW410-TBD-TBD-TBD-CTN	Chair – 4 Leg Intellect Wave No Arm	1-9	\$ 66.00	1-9	N/B	
354				10+	\$ 63.00	10+	N/B	
355		IWD4FH/29	Desk – 4 Leg Intellect Wave Desk	1-9	\$ 129.00	1-9	N/B	
356				10+	\$ 124.20	10+	N/B	
357		IWPD18AUB	Task Chair – Intellect Wave Task Chair w/Arms	1-9	\$ 242.00	1-9	N/B	
358				10+	\$ 237.12	10+	N/B	
359		Disc	Percentage Discount on KI Items	Disc %	40%	Disc %	N/B	
			Price List No:		PL2014		N/B	
			Applicable Price Column				N/B	
360	Korden	FFLG-C431	4 drawer vertical file cabinet	1-10	\$ 2,280.40	1-10	\$ 1,533.16	
361				11+	\$ 2,216.40	11+	\$ 1,533.16	
362		FFLG-C231	2 drawer vertical file cabinet	1-10	\$ 1,571.88	1-10	\$ 928.00	
363				11+	\$ 1,471.80	11+	\$ 928.00	
364		Disc	Percentage Discount on Korden Items	Disc %	37%	Disc %	42.6%	
			Price List No:		PL2012			
	Applicable Price Column		N/A					

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
365	LA Steelcraft	PBF-C6	6' Bench with back, fiberglass planks, portable mount	1	\$ 379.97	4	\$ 409.00
366				2+	\$ 379.97	2+	\$ 409.00
367		PBF-C8	8' Bench with back, fiberglass planks, portable mount	1	\$ 451.97	4	\$ 489.00
368				2+	\$ 451.97	2+	\$ 489.00
369		TP6-FA	6' Table with two attached seats, fiberglass planks, portable mount	1	\$ 647.97	4	\$ 709.00
370				2+	\$ 647.97	2+	\$ 709.00
371		TP8-FA	8' Table with two attached seats, fiberglass planks, portable mount	1	\$ 730.97	4	\$ 797.00
372				2+	\$ 730.97	2+	\$ 797.00
373		FRB-6	6' Round fiberglass unbrella with aluminum post	4	\$ 468.48	1	\$ 450.00
374				2+	\$ 468.48	2+	\$ 450.00
375		FRB-7	6' Round fiberglass unbrella with aluminum post	4	\$ 553.97	1	\$ 540.00
376				2+	\$ 553.97	2+	\$ 540.00
377		Disc	Percentage Discount on LA Steelcraft Items	Disc %	List	Disc %	List (0)
			Price List No:	PL2014		2014	
	Applicable Price Column		N/A		List		

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
378	Lacasse and Lacasse Steel	OFM1NSGS3672SMA	Rectangular Desk, 36" x 72" x 29 3/8", Classic Maroon Laminate	1-20	\$ 591.00	1-20	N/B
379				21+	\$ 588.45	21+	N/B
380		OFLPF0436DP01	Four-drawer lateral file, Black	1-20	\$ 726.00	1-20	N/B
381				21+	\$ 721.45	21+	N/B
382		Disc	Percentage Discount on Lacasse and Lacasse Steel Items	Disc %	40%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
383	Lazyboy Contract & KNU Furniture	92123	Horizon High Back Swivel Chair (26.5"x30"x43")	1-9	\$ 545.50	1-9	N/B
384				10+	\$ 538.45	10+	N/B
385		F5017	Florin Mobile Medical Recliner (33.5"x38"x47")	1-9	\$ 1,544.98	1-9	N/B
386				10+	\$ 1,539.45	10+	N/B
387		SCB11	St. Clair Bedside Cabinet (19.5"x18.5"x30")	1-9	\$ 389.15	1-9	N/B
388				10+	\$ 386.10	10+	N/B
389		Disc	Percentage Discount on Lazyboy Contract & KNU Furniture Items	Disc %	45%	Disc %	N/B
	Price List No:		PL2014		N/B		
	Applicable Price Column		N/A		N/B		

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings		
				Quantity	Unit Price	Quantity	Unit Price	
390	Legacy Furniture Group	301	Miller wood Arm Chair, Exterior Frame constructed of solid-kiln dried hardwoods, interior frame composed of kiln-dried hardwoods and laminated hardwoods	1-20	\$ 706.76	1-20	N/B	
391				21+	\$ 505.27	21+	N/B	
392		301M	Miller metal Arm Chair, constructed of 14 gauge 1 ½" tube steel with rails constructed of ¼" and 1 ½" solid steel interior frame constructed of kiln-dried & laminated hardwoods	1-20	\$ 739.55	1-20	N/B	
393				21+	\$ 533.68	21+	N/B	
394		95-TH35	Manual H-Base Treatment Table, 5 Year Warranty	1-20	\$ 1,131.99	1-20	N/B	
395				21+	\$ 740.53	21+	N/B	
396		Disc	Percentage Discount on Legacy Furniture Group Items	Disc %	40%	Disc %	N/B	
			Price List No:		PL2014		N/B	
			Applicable Price Column		N/A		N/B	
397	Lesro Industries	W1301G5	Single Guest Chair wood frame, upholstered seat & back	1-9	\$ 315.25	1-9	\$ 240.00	
398				10+	\$ 312.45	10+	\$ 240.00	
399		S1760R4	Rectangle Conference Table 36"x60" High Pressure Laminate	1-9	\$ 627.25	1-9	\$ 475.00	
400				10+	\$ 624.96	10+	\$ 475.00	
401		Disc	Percentage Discount on Lesro Industries Items		Disc %	35%	Disc %	48.5%
			Price List No:		PL2014		2014	
	Applicable Price Column		N/A		List			

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
402	LSI	Disc	Designer laminate casework systems and related products.- Percentage Discount on all LSI Catalog Items	Disc %	N/B	Disc %	N/B
			Price List No:	N/B		N/B	
			Applicable Price Column	N/B		N/B	
403	Library Collection	Disc	Percentage Discount on all Library Collection Catalog Items	Disc %	25%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
404	Luxor	TC121	Utility cart, top and bottom are tub shelves, middle flat shelf, molded plastic construction, 32"W x 24"d x 37"H, tub is 2 1/2"deep, shelf clearance 11", 4" casters (2) locking	1-9	\$ 227.55	1-9	N/B
405				10+	\$ 222.70	10+	N/B
406		BYMT122BY	Booktruck, steel construction, quiet easy rolling anti shimmy, 4" casters, (8) big wheel option available, 11" shelf clearance, double slanted shelves provide a 6 1/2" deep shelf on each side, powder coat finish, accent strip alternate color option available as standard, (2) locking casters	1-9	Disc	1-9	N/B
407				10+	Disc	10+	N/B
408		LX9128	Mobile lecturn, adj. height, tilt top, 2" casters, (2) locking, steel frame, knob for height adjustment, 23 1/4"W x 19 3/4"D x 36 W-45"H	1-9	\$ 142.89	1-9	N/B
409				10+	\$ 138.55	10+	N/B
410		Disc	Percentage Discount on Luxor Items	Disc %	15%	Disc %	N/B
			Price List No:	2013		N/B	
			Applicable Price Column	Silver		N/B	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
411	Lyon	Disc	Percentage Discount on Lockers: All Standard, Heavy Duty, Ventilated, All-Welded, Integrated Frame All Welded and Expanded Metal lockers, accessories and benches	Disc-%	List +10.5%	Disc %	20%
412			Modular Drawer and All Welded Cabinets for M&O: Limited lifetime warranty	Disc-%	List +10.5%	Disc %	20%
413			Shelving: Steel and Wire and Stackable Drawer Case Units for M&O. Lifetime	Disc-%	List +10.5%	Disc %	20%
414			Classroom and Office Storage Cabinets: Shelf cabinets, wardrobe cabinets, combination cabinets and visible storage cabinets, assembled or unassembled.	Disc-%	List +10.5%	Disc %	20%
415			Ergonomic Chairs: Performance Plus, Industrial, Utility, Operational, High Rise, Clean Room, ESD Operational and Desk and Office Seating.	Disc-%	List +10.5%	Disc %	20%
416			Stools: All welded stools with or without backs, steel or pressed wood seat	Disc-%	List +10.5%	Disc %	20%
417			Carts: Service Carts, Accessorized Service Carts, Commercial Carts, Tool Stands, Tool Toters, and All-Welded Carts	Disc-%	List +10.5%	Disc %	20%
418			Ergonomic Workbenches, Tool Chests, Work Centers, Multi-Purpose Cabinets and Rollmaster Mobile Work Stations: 1-year warranty	Disc-%	List +10.5%	Disc %	20%
419			Workbenches, SkyWall II, Anti-Fatigue Mats, Guard Rail Systems and Shop Furniture: Lifetime warranty	Disc-%	List +10.5%	Disc %	20%

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings		
				Quantity	Unit Price	Quantity	Unit Price	
420	Lyon	Disc	Racking including rivet rack/bottless shelving, bulk storage rack, bar rack, and tire rack. Lifetime warranty	Disc %	List +10.5%	Disc %	20%	
421			Racking including pallet and cantilever rack. Lifetime warranty	Disc %	List +10.5%	Disc %	20%	
422			Hazardous material storage cabinets including flammable, drum, paints and inks, acids and corrosives, and pesticide: Lifetime warranty	Disc %	List +10.5%	Disc %	20%	
423			Percentage Discount on all other Lyon catalog Items	Disc %	List +10.5%	Disc %	20%	
			Price List No:		PL2014		2014	
			Applicable Price Column		N/A		List	
424	MACO	Disc	Library Furniture which includes Modular charging & desk Units, Shelving systems, Reference Centers/Book Trucks/Display Units, Tables & carrels. Percentage Discount on all MACO catalog Items.	Disc %	30%	Disc %	35%	
			Applicable Price Column		N/A		List	
425	Martin Furniture	OFMV720C	Executive Desk, Cherry Finish	1-20	\$ 1,911.60	1-20	N/B	
426				21+	\$ 1,679.00	21+	N/B	
427		OFMV729C	Computer Credenza, Cherry Finish	1-20	\$ 1,634.40	1-20	N/B	
428				21+	\$ 1,439.00	21+	N/B	
429		Disc	Percentage Discount on Martin Furniture Items	Disc %	40%	Disc %	N/B	
			Price List No:		PL2014		N/B	
	Applicable Price Column		N/A		N/B			

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings		
				Quantity	Unit Price	Quantity	Unit Price	
430	Marvel	PTR6024L	School training table, 60"W x 24D "x 29"H, HPllaminate top 1 W' thick with T-mold edge, 2 grommet holes per top, steel pedestal C leg design	1-9	\$ 673.20	1-9	N/B	
431				10+	\$ 662.98	10+	N/B	
432		Typical 9-A	Modular desking system, Pronto series, steel construction framework, powder coat finish, all drawers include ball bearing slides, locks, laminate tops to be 1W' thick with PVC T-mold edge,	1-9	\$ 4,383.12	1-9	N/B	
433				10+	\$ 4,288.76	10+	N/B	
434		Marvel UTSR60	Mail sorter riser, steel construction, 35 slots, 60"W x 14"D x 42"H, powder coat paint, standard finishes	1-9	\$ 403.80	1-9	N/B	
435				10+	\$ 394.22	10+	N/B	
436		Disc	Percentage Discount on Marvel Items	Disc %	40%	Disc %	N/B	
			Price List No:		PL2014		N/B	
			Applicable Price Column		N/A		N/B	
437		Maverick Desk	MMS3048	Single Pedestal Desk	1-9	\$ 302.55	1-9	N/B
438	10+				\$ 297.37	10+	N/B	
439	MM3060		Double Pedestal Desk	1-9	\$ 370.55	1-9	N/B	
440				10+	\$ 363.35	10+	N/B	
441	MMS3066 MMRA2042 MMS3066 MMRA2042 MMS3066		L – Shape Desk	1-9	\$ 1,265.00	1-9	N/B	
442				10+	\$ 1,252.37	10+	N/B	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
443	Maverick Desk	MMBC3648	Bookcase	1-9	\$ 215.00	1-9	N/B
444				10+	\$ 205.43	10+	N/B
448		Disc	Percentage Discount on Maverick Desk Items	Disc %	50%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
449	Mayline	AT3	Laminate U-Shape Desk consisting of 36x72 desk, 24x72 credenza, 24x42 bridge 2-BBF Pedestals	1-9	\$ 1,751.40	1-9	N/B
450				10+	\$ 1,744.34	10+	N/B
451		EU3	Veneer U-Shape desk consisting of 36x72 desk, 20x72 credenza,24x48 bridge, 1-BBF & 1 FF Pedestal	1-9	\$ 2,166.00	1-9	N/B
452				10+	\$ 2,159.34	10+	N/B
453		3200	Black Fabric seat with Mesh back, pneumatic seat height adjustment, Adjustable arms, Syncro-tilt mechanism, Adjustable lumbar support, tilt tension	1-9	\$ 250.20	1-9	N/B
454				10+	\$ 245.44	10+	N/B
455		TSH1	Valore Chair; Mesh back with Fabric seat, compact nesting for easy storage	1-9	\$ 261.00	1-9	N/B
456				10+	\$ 257.88	10+	N/B
457		ARC24726S	6-Tier Complete ARC Rotary File	1-9	\$ 1,435.20	1-9	N/B
458				10+	\$ 1,422.34	10+	N/B
459		FFD7	7-Tier Flip & File Storage cabinet	1-9	\$ 1,457.40	1-9	N/B
460				10+	\$ 1,452.33	10+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings		
				Quantity	Unit Price	Quantity	Unit Price	
461	Mayline	7867	5-Drawer self-contained steel C-File for 24"x36" Sheets	1-9	\$ 1,098.60	1-9	N/B	
462				10+	\$ 1,082.34	10+	N/B	
463		7867W	Flush Base	1-9	\$ 191.40	1-9	N/B	
464				10+	\$ 188.97	10+	N/B	
465		Disc	Percentage Discount on Mayline Items	Disc %	40%	Disc %	N/B	
			Price List No:		PL2013		N/B	
			Applicable Price Column		N/A		N/B	
466		McDowell-Craig	AT3020-8	Student desk A leg Trapezoid	1-9	\$ 133.98	1-9	N/B
467	10+				\$ 129.30	10+	N/B	
468	L-6024FT		Flip top computer table	1-9	\$ 317.93	1-9	N/B	
469				10+	\$ 312.89	10+	N/B	
470	Disc		Percentage Discount on McDowell-Craig Items	Disc %	40%	Disc %	N/B	
			Price List No:		PL229		N/B	
			Applicable Price Column		N/A		N/B	
471	Midwest Folding Products	TB8D29	Midwest Convertible Bench Unit 29"W x 96"L x 29"H	1-9	\$ 898.40	1-9	\$ 589.00	
472				10+	\$ 888.30	10+	\$ 585.00	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
473	Midwest Folding Products	TFR72	Midwest Transfold Choral Risers 72"W x 55"L x 24"H	1-9	\$ 1,164.80	1-9	\$ 1,271.00
474				10+	\$ 1,144.80	10+	\$ 1,271.00
475		CTL248F	Midwest CTLF Series Training Table, 24"W x 96"L x 29"H, Midwest CTLF Series Training Table 24"W x 96"L x 29"H	1-9	\$ 392.50	1-9	\$ 229.00
476				10+	\$ 382.50	10+	\$ 229.00
477		Disc	Percentage Discount on Midwest Folding Products Items	Disc %	10%	Disc %	24%
			Price List No:	PL14G & 114M			
			Applicable Price Column	N/A			
478	Mity-Lite	RT-3096	Folding table, 30" x 96", rectangular	1-24	\$ 386.52	1-24	N/B
479				25+	\$ 376.52	25+	N/B
480		RT-1896	Platic table, 18" x 96", rectangular, skinny	1-24	\$ 345.99	1-24	N/B
481				25+	\$ 339.40	25+	N/B
482		Disc	Percentage Discount on Mity-Lite Items	Disc %	20%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
483	Mobile/Modular Case Goods - Illusions and Learning Walls	Disc	Percentage Discount on Mobile/Modular Case Goods Items	Disc %	25%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
484	National Public Seating	300 Series	Triple Brace Steel Folding chair with double hinges	1-9	\$ 18.77	1-9	N/B
485				10+	\$ 17.77	10+	N/B
486		800 Series	Lightweight Plastic Folding chair with double hinges	1-9	\$ 18.04	1-9	N/B
487				10+	\$ 17.54	10+	N/B
488		8500 Series	Sled Base Stack Chair	1-9	\$ 40.46	1-9	N/B
489				10+	\$ 39.54	10+	N/B
490		BT3072	Lightweight folding table 30"x72"	1-9	\$ 61.73	1-9	N/B
491				10+	\$ 60.38	10+	N/B
492		Disc	Percentage Discount on National Public Seating Items	Disc %	50.50%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
493	Nightingale Chairs	6200D CXO	Mid Back, with ABLEX weave mesh back	1-49	\$ 1,248.00	1-49	N/B
494				50+	\$ 1,236.00	50+	N/B
495		808	808 Butterfly Stacker Armless, Black Plastic Shell, lightweight, mobile	1-49	\$ 164.00	1-49	N/B
496				50+	\$ 162.00	50+	N/B
497		24/7hd-HR	High Back Intensive Task with Headrest Swivel-tilt mechanism, infinite position tilt lock complete with back depth adjustment	1-49	\$ 1,145.00	1-49	N/B
498				50+	\$ 1,137.00	50+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
499	Nightingale Chairs	Disc	Percentage Discount on Nightingale Chairs Items	Disc %	40%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
500	Norsons	OFMV720C	Bookcase, 84" High, Walnut Finish, 1" Reinforced Shelves	1-20	\$ 539.40	1-20	N/B
501				21+	\$ 479.00	21+	N/B
502		OFJE841MH	84" High, Mahogany Finish, 1" Reinforced Shelves	1-20	\$ 625.80	1-20	N/B
503				21+	\$ 549.00	21+	N/B
504		Disc	Percentage Discount on Norsons Items	Disc %	40%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
505	Nova	65-DS306030NBL	Teacher's desk left pedestal D-shaped desk, 30" x 60" x 30"	1-9	Disc	1-9	N/B
506				10+	Disc	10+	N/B
507		65-CS253636DRL	Combined storage cabinet 25" x 36" x 36"	1-9	Disc	1-9	N/B
508				10+	Disc	10+	N/B
509		65-SH1437600S	14" x 37" x 60". Laminate frame, steel shelves 18 gauge	1-9	\$ 802.30	1-9	N/B
510				10+	\$ 805.70	10+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
511	Nova	Disc	Percentage Discount on Nova Items	Disc %	30%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
512	OCI/Sitwell	EL-35	Elevate task chair, black mesh back, synchro-tilt, adjustable arms, seat slider, adjustable lumbar pad	1-99	\$ 471.00	1-99	N/B
513				100+	\$ 466.29	100+	N/B
514		Disc	Percentage Discount on OCI/Sitwell Items	Disc %	35%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
515	Oklahoma Sound	WZD	The Wizard A/V Presentation Center	1	\$ 548.39	1	N/B
516				2+	\$ 528.29	2+	N/B
517		Disc	Percentage Discount on Oklahoma Sound Items	Disc %	Net +35%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
518	OMNI Pacific	TN2460-M	Nesting table; 24" x 60"; 1 1/8" thick top with high pressure laminate, 3mm edge banding from Omni standard edge/case	1-15	\$ 480.35	1-15	N/B
519				16+	\$ 465.21	16+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
520	OMNI Pacific	Disc	Percentage Discount on OMNI Pacific Items	Disc %	35%	Disc %	N/B
			Price List No:	PL2013		N/B	
			Applicable Price Column	N/A		N/B	
521	Paladin Library Furniture	CFSH6012S	12" Deep, 60" high, single faced shelving starter	1-9	\$ 899.00	1-9	N/B
522				10+	\$ 895.00	10+	N/B
523		CFSH6012A	12" Deep 60"high, single faced shelving adder	1-9	\$ 838.00	1-9	N/B
524				10+	\$ 833.00	10+	N/B
525		CTBL367229	30" x 72" x 29" Reading Table with laminate top, bullnose edge	1-9	\$ 1,015.00	1-9	N/B
526				10+	\$ 1,012.00	10+	N/B
527		Disc	Percentage Discount on Paladin Library Furniture Items	Disc %	10%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
528	Palmer Hamilton	19F06293012	Bench Table 30" x 12'	1-9	\$ 1,988.00	1-9	N/B
529				10+	\$ 1,962.00	10+	N/B
530		22M032960RD	22M Series 60" round Table.	1-9	\$ 892.10	1-9	N/B
531				10+	\$ 872.10	10+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
532	Palmer Hamilton	23M06293012	23M series of rectangular tables	1-9	\$ 1,188.20	1-9	N/B
533				10+	\$ 1,168.20	10+	N/B
534		RR32	Waste receptacles	1-9	\$ 1,581.67	1-9	N/B
535				10+	\$ 1,561.50	10+	N/B
536		Disc	Percentage Discount on Palmer Hamilton Items	Disc %	10%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
537	Platinum	800140800	Porcelain Steel Markerboard-4'H x 8'W	1-9	\$ 276.00	1-9	\$ 235.00
538				10+	\$ 273.13	10+	\$ 230.00
539		800141200	Porcelain Steel Markerboard-4'H x12'W	1-9	\$ 408.00	1-9	\$ 360.00
540				10+	\$ 405.25	10+	\$ 350.00
541		801340899	Premium Natural Corkboard-4'H x 8'W	1-9	\$ 178.00	1-9	\$ 125.00
542				10+	\$ 173.82	10+	\$ 122.00
543		801341299	Premium Natural Corkboard-4'H x 12'W	1-9	\$ 214.00	1-9	\$ 161.00
544				10+	\$ 209.69	10+	\$ 159.00

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
545	Platinum	Disc	Percentage Discount on Platinum Items	Disc %	45%	Disc %	55.1%
			Price List No:	PL2014		2014	
			Applicable Price Column	N/A		List	
546	RightAngle Products	OF2450CKM	Compact Keyboard and Mouse Drawer	1-20	\$ 119.40	1-20	N/B
547				21+	\$ 109.00	21+	N/B
548		OFMFP21	Keyboard Platform with Reversible Mouse Shelf	1-20	\$ 273.00	1-20	N/B
549				21+	\$ 239.00	21+	N/B
550		Disc	Percentage Discount on RightAngle Products Items	Disc %	40%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
551		S&K Theatrical Draperies	Pleasted Bi-Part	Pleated Bi-part traveler drape. 50% fullness, size 10' H x 20"W, fabric Regal Red, Velour memorabel fr 25 oz, reinforced top w/snap hooks, 6" weighted bottome hem w/enclosed chain pocket. Fire retardant fabric.	1	\$ 2,477.66	1
552	2+				\$ 2,422.13	2+	N/B
553	Pleated Main Valance		Pleated main masking valance. 50% fullness, size 3'H x 40"W, fabric Regal Red, Velour memorable fr 25 oz, reinforced top with tie-lines, 3" standard bottom hem, Fire retardant material.	1	\$ 2,711.72	1	N/B
554				2+	\$ 2,698.06	2+	N/B
555	Disc		Percentage Discount on S&K Theatrical Draperies Items	Disc %	10%	Disc %	N/B
			Price List No:	PL2014		N/B	
		Applicable Price Column	N/A		N/B		

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings		
				Quantity	Unit Price	Quantity	Unit Price	
556	SAFCO	3395L/3396L	Counter height stool, extended height adjustment, seat 18"w x 17 Yz"D, back 17"W x 15 Yz"H, seat height adjusts from 23-33	1-9	\$ 192.89	1-9	N/B	
557			10+	\$ 182.88	10+	N/B		
558		6680/6622/5132/6683	Counter height stool, high lift height adjustment, seat 18"W x 16 Yz"D, back 17"W x 12"H, seat height adjusts from 22"-32"	1-9	\$ 101.23	1-9	N/B	
559			10+	\$ 93.71	10+	N/B		
560		9241	Steel literature organizers, steel frame, solid fiberboard back, 37 Yz"W x 12 %"D x 71"H, 72 individual compartments, each compartment holds up to 750 sheets, standard finishes	1-9	\$ 214.10	1-9	N/B	
561			10+	\$ 207.95	10+	N/B		
562		Disc	Percentage Discount on SAFCO Items	Disc %	25%	Disc %	N/B	
			Price List No:		PL2014		N/B	
			Applicable Price Column		N/A		N/B	
563	Sandusky Cabinets	OFCA4136187209	Storage Cabinet, 18" x 36" x 72", Black	1-20	\$ 663.84	1-20	\$ 240.38	
564			21+	\$ 465.22	21+	\$ 240.38		
565		OFBM1036183001	Mobile Bookcase, 36" x 18" x 36", Red	1-20	\$ 500.15	1-20	\$ 130.50	
566			21+	\$ 350.58	21+	\$ 130.50		
567		Disc	Percentage Discount on Sandusky Cabinets Items	Disc %	30%	Disc %	36%	
			Price List No:		PL2014		2014	
	Applicable Price Column		N/A		List			

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings		
				Quantity	Unit Price	Quantity	Unit Price	
568	Seating Component Manufacturing	48B	48"round top with 4 ea. 10"x42" semi-round benches with 1 5/8" galvanized portable legs, 30"high and 79" overall diameter	1-9	\$ 963.56	1-9	N/B	
569				10+	\$ 951.18	10+	N/B	
570		54B	54"round top with 4 ea. 10"x42" semi-round benches with 1 5/8" galvanized portable legs, 30"high and 79" overall diameter.	1-9	\$ 1,007.76	1-9	N/B	
571				10+	\$ 997.67	10+	N/B	
572		3042B	30"x42" top with 2 ea. 10"x42" benches with 1 5/8" galvanized portable legs, 30"high and 63" overall width	1-9	\$ 632.06	1-9	N/B	
573				10+	\$ 626.54	10+	N/B	
574		Disc	Percentage Discount on Seating Component Manufacturing Items	Disc %	List +10.5%	Disc %	N/B	
			Price List No:		PL2014		N/B	
			Applicable Price Column		N/A		N/B	
575	Screenflex	HFSL6011	Mobile room dividers, heavy duty, 11 panel section, 6' tall, accordion style, steel frame, casters, total length 20'-5"	1-9	\$ 2,193.75	1-9	\$ 1,659.45	
576				10+	\$ 2,143.75	10+	\$ 1,659.45	
577		DS603	Mobile room dividers, heavy duty, 11 panel section, 6' tall, accordion style, steel frame, casters, total length 20'-5", oversized self leveling caster	1-9	\$ 242.67	1-9	\$ 457.70	
578				10+	\$ 240.67	10+	\$ 457.70	
579		Disc	Percentage Discount on Screenflex Items		Disc %	25%	Disc %	42%
			Price List No:		PL2014		2014	
			Applicable Price Column		N/A		List	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
580	Shain	PT-62M	Art table, 42"W x 60"L x 30"H, 1W' HPL top, heavy duty hard maple base, Mortise/tenon joint construction with draw bolt reinforcement	1-9	\$ 824.82	1-9	N/B
581				10+	\$ 811.06	10+	N/B
582		DT4SA	Drafting table, single station, two piece adj. top, constructed of solid maple framing and 2 W' legs utilizing mortise and tenon joint construction with steel plate and lag bolt reinforcement	1-9	\$ 928.76	1-9	N/B
583				10+	\$ 903.88	10+	N/B
584		DT-84A DT-82A	Drafting table, double station, legs and truss bars are solid maple utilizing mortise and tenon joint construction with draw bolt reinforcement, center storage cabinet has ten drawers	1-9	\$ 1,888.99	1-9	N/B
585				10+	\$ 1,830.65	10+	N/B
586		Disc	Percentage Discount on Shain Items	Disc %	52%	Disc-%	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
587	Sisneros	S5-2424-DP-SD	Student desk, C-Desk, 24 x 24 top, 114" top laminate finish, T-Mold Edge, steel all welded frame, "double-post" pedestal style leg support, 1" x 2" 16 gauge steel uprights, 1" x 2" 16 gauge steel foot base	1-20	\$ 138.45	1-20	N/B
588				21+	\$ 134.86	21+	N/B
589		UTM2448W	24 x 48 Utility table, all welded frame and apron, tops 1 1/8" 48lb density PCB core with laminate finish, backer sheet, 3 edge details optional, frame 16 gauge steel, apron 1" x 2" square tube	1-20	\$ 214.90	1-20	N/B
590				21+	\$ 209.87	21+	N/B
591		UTM2460W	24 x 60 Utility table, all welded frame and apron, tops 1 1/8" 48lb density PCB core with laminate finish, backer sheet, 3 edge details optional, frame 16 gauge steel, apron 1" x 2" square tube	1-20	\$ 243.78	1-20	N/B
592				21+	\$ 239.67	21+	N/B
593		UTM2472W	24 x 72 Utility table, all welded frame and apron, tops 1 1/8" 48lb density PCB core with laminate finish, backer sheet, 3 edge details optional, frame 16 gauge steel, apron 1" x 2" square tube	1-20	\$ 268.80	1-20	N/B
594				21+	\$ 265.23	21+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
595	Sisneros	Disc	Percentage Discount on Sisneros Items	Disc %	52%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
596	Smith Systems	00561	18" Seat "A" shell	1-20	\$ 90.00	1-20	N/B
597				21+	\$ 87.89	21+	N/B
598		01475V	Open front single student desk	1-20	\$ 137.25	1-20	N/B
599				21+	\$ 134.98	21+	N/B
600		Disc	Percentage Discount on Smith Systems Items	Disc %	25%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
601	Spacestor USA	3M/120/180/wh/ss	White TFM facings with steel shelving	1-9	\$ 3,812.50	1-9	N/B
602				10+	\$ 3,612.50	10+	N/B
603		60:20 STR60	Chrome flip top frame with white TFM top 30" x 60'	1-9	\$ 1,086.50	1-9	N/B
604				10+	\$ 1,046.97	10+	N/B
605		PVR60	Silver flip top frame with white TFM top 30" x 60"	1-9	\$ 693.75	1-9	N/B
606				10+	\$ 678.76	10+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
607	Spacestor USA	Disc	Percentage Discount on Spacestor USA Items	Disc %	15%	Disc %	N/B
			Price List No:	Jan-13		N/B	
			Applicable Price Column	N/A		N/B	
608	Sparkeology	BEN-5619	Ben Bench with metal legs and edge detail, 56"W x 19"D x 19"H	1-25	\$ 907.50	1-25	N/B
609				26+	\$ 899.32	26+	N/B
610		MAN-19R	Manny Round Ottoman, metal legs and edge detail, 19" D x 19"H	1-25	\$ 875.25	1-25	N/B
611				26+	\$ 869.03	26+	N/B
612		ST-7122	Duane Desk, Metal Sled Base with flush mounted button fasteners, resin or laminate tops available. Also available with power. 71"W x 22"D x 29"H	1-25	\$ 2,320.50	1-25	N/B
613				26+	\$ 2,299.01	26+	N/B
614		Disc	Percentage Discount on Sparkeology Items	Disc %	25%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
615	Superior Shade	N/A	10'x10'x8' high, single dome hip structure, with 4 embedded columns	1-3	\$ 2,490.76	1-3	N/B
616				4-6	\$ 2,475.72	4-6	N/B
617				7+	\$ 2,460.72	7+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
618	Superior Shade	N/A	20'x20'x10' high, single dome hip structure with 4 embedded columns	1-3	\$ 3,988.05	1-3	N/B
619				4-6	\$ 3,880.76	4-6	N/B
620				7+	\$ 3,860.37	7+	N/B
621		N/A	38'x38'x12' high, single dome hip structure with 4 embedded columns	1-3	\$ 9,676.80	1-3	N/B
622				4-6	\$ 9,576.50	4-6	N/B
623				7+	\$ 9,476.50	7+	N/B
624		N/A	40' Hexagon structure, 8' eave height with 4 embedded columns	1-3	\$ 7,506.78	1-3	N/B
625				4-6	\$ 7,406.78	4-6	N/B
626				7+	\$ 7,306.17	7+	N/B
627		Disc	Percentage Discount on Superior Shade Items	Disc %	List +20%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
628	Surface Works	Disc	Percentage Discount on all Surface Works Items	Disc %	N/B	Disc %	N/B
			Price List No:	N/B		N/B	
			Applicable Price Column	N/B		N/B	
629	TEC Impressions Library Furniture	ISSWSS4212HF	12" Deep, 42" high, single faced shelving starter	1-9	\$ 729.00	1-9	N/B
630				10+	\$ 725.00	10+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
631	TEC Impressions Library Furniture	ISSWSA4212HF	12" Deep 42"high, single faced shelving adder	1-9	\$ 682.00	1-9	N/B
632				10+	\$ 678.00	10+	N/B
633		ITRW304829B	30" x 48" x 29" Reading Table with laminate top, bullnose edge	1-9	\$ 912.00	1-9	N/B
634				10+	\$ 907.00	10+	N/B
635		Disc	Percentage Discount on TEC Impressions Library Furniture Items	Disc %	15%	Disc %	N/B
				Price List No: PL2014		N/B	
				Applicable Price Column N/A		N/B	
636	Thonet (A CF Group Brand)	T3302-18	Grade 1 Thonet Chill Square Ottoman	1-24	\$ 452.90	1-24	N/B
637				25+	\$ 449.43	25+	N/B
638		Disc	Percentage Discount on Thonet Items	Disc %	30%	Disc %	N/B
				Price List No: PL2014		N/B	
				Applicable Price Column N/A		N/B	
639	Topline Services	EPS 10ADA-73	Play Structure, made of powder coated steel & rotationally molded plastic	1-9	\$ 15,625.00	1-9	N/B
640				10+	\$ 15,600.00	10+	N/B
641		20368	Shade Canopy, made of powder coated steel post with innovative fabric for the top	1-9	\$ 11,063.90	1-9	N/B
642				10+	\$ 11,001.78	10+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
643	Topline Services	PWS12	Playground Woodchips	1-9	\$ 8,397.90	1-9	N/B
644				10+	\$ 8,357.34	10+	N/B
645		PIP 6	Pour-in-Place Rubber	1-9	\$ 13,330.00	1-9	N/B
646				10+	\$ 13,235.00	10+	N/B
647		Disc	Percentage Discount on Topline Services Items	Disc %	List +15%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
648	Ultra Play	Disc	Percentage Discount on Ultra Play Items	Disc %	List +10%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
649	United Chair	OFSVX16WH01DSSP	Executive High Performance Chair, Swivel, Seatslide, Black Vinyl Upholstery	1-20	\$ 489.60	1-20	N/B
650				21+	\$ 474.55	21+	N/B
651		OFFE01PCFS03	Chrome Frame Stack Chair w/o Arms, Black	1-20	\$ 77.40	1-20	N/B
652				21+	\$ 75.44	21+	N/B
653		Disc	Percentage Discount on United Chair Items	Disc %	40%	Disc %	N/B
			Price List No:	PL2014		N/B	
	Applicable Price Column		N/A		N/B		

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
654	USI	Disc	Percentage Discount on USI Items	Disc %	12%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
655	Valentine Woodworks	OFD8CHR	8' Laminate Reception Desk, Curved Front, Cherry Finish	1-20	\$ 2,545.20	1-20	N/B
656				21+	\$ 2,438.00	21+	N/B
657		OFU3624ALD	36" Upper Modular Cabinets, Almond Finish	1-20	\$ 412.68	1-20	N/B
658				21+	\$ 399.00	21+	N/B
659		Disc	Percentage Discount on Valentine Woodworks Items	Disc %	33%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings		
				Quantity	Unit Price	Quantity	Unit Price	
660	Vanerum-Stelter	LWVCDOP2721/LWVC COP26	Optimax Desk and Chair	1-20	\$ 507.00	1-20	N/B	
661				21+	\$ 501.00	21+	N/B	
662		LWTAAT603029	Activity Tables	1-20	\$ 264.75	1-20	N/B	
663				21+	\$ 259.88	21+	N/B	
664		Disc	Percentage Discount on Vanerum-Stelter Items	Disc %	25.0%	Disc-%	N/B	
			Price List No:	PL2014		N/B		
			Applicable Price Column	N/A		N/B		
665		Virco	2000 Series	Classroom Chairs - 12" Seat Height 2012 Chrome-	1-9	N/B	1-9	N/B
666				10+	N/B	10+	N/B	
667	2400BR		18" Seat Height, Combo Unit Chrome-	1-9	N/B	1-9	N/B	
668			10+	N/B	10+	N/B		
669	482448		Table - 24 X 48	1-9	N/B	1-9	N/B	
670				10+	N/B	10+	N/B	
671	2501		Mobile Storage cabinet	1-9	N/B	1-9	N/B	
672				10+	N/B	10+	N/B	
673	Disc		Percentage Discount on Virco Items	Disc-%	N/B	Disc-%	N/B	
			Price List No:	N/B		N/B		
		Applicable Price Column	N/B		N/B			

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
674	VS America	31400	20" VS Panton Swing, Brown Dot Size. Cantilever design with blow modled poly shell with air vents, two component glides for use on any surface, chair shell is flexible.	1-9	\$ 114.00	1-9	N/B
675				10+	\$ 109.00	10+	N/B
676		31506	A size VS Panto Move. Five star base design, 3 blow molded poly shell sizes.	1-9	\$ 293.00	1-9	N/B
677				10+	\$ 289.00	10+	N/B
678	VS America	Disc	Percentage Discount on VS America Items	Disc %	1.5%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
679	Webcoat	T8UL	ULTRALEISURE 8ft. table with 2 attached seats, rounded comers, and 2-3/8" legs. Portable.	1-9	\$ 878.23	1-9	N/B
680				10+	\$ 847.35	10+	N/B
681		T46UL	ULTRALEISURE 6ft. table with 2 attached seats, rounded comers, and 2-3/8" legs. Portable.	1-9	\$ 898.63	1-9	N/B
682				10+	\$ 856.62	10+	N/B
683		TR55	Trash receptacle 55 gallon	1-9	\$ 469.99	1-9	N/B
684				10+	\$ 464.92	10+	N/B
685		FLATTOP55	Flat Top for TR55	1-9	\$ 89.99	1-9	N/B
686				10+	\$ 85.59	10+	N/B

SUMMARY OF BID 13-14-1

Line Item	Manufacturer	Model #	Description	Culver Newlin		Concepts School & Office Furnishings	
				Quantity	Unit Price	Quantity	Unit Price
687	Webcoat	Disc	Percentage Discount on Webcoat Items	Disc %	List +5%	Disc %	N/B
			Price List No:	PL2014		N/B	
			Applicable Price Column	N/A		N/B	
688	Workrite	2144-22	Keyboard platform with right-hand swivel-out mouse surface	1-9	\$ 268.00	1-9	\$ 190.00
689				10+	\$ 262.07	10+	\$ 190.00
690		PA1000-S	Monitor arm features a parallel linkage design with adjustable pneumatic counter balance that floats the monitor above the work surface	1-9	\$ 312.00	1-9	\$ 230.00
691				10+	\$ 308.86	10+	\$ 230.00
692		Disc	Percentage Discount on Workrite Items	Disc %	30%	Disc %	42%
			Price List No:	PL2014		2014	
	Applicable Price Column		N/A		List		
693	SICO	BY 65	Mobile Folding Lunchroom table with optional flip up bench seats. Center gravity locking bar, protective neoprene feet, swivel casters, full length benches, Sico Armor edge, high pressure laminate, chrome or powder-coat frame	1-9	\$ 1,947.00	1-9	N/B
694				Disc	10+	\$ 1,927.11	10+
		Percentage Discount on SICO Items	Disc %		20%	Disc %	N/B
		Price List No:	PL2014		N/B		
			Applicable Price Column	N/A		N/B	

Hawthorne School District Minutes

Regular Meeting

May 9, 2018

6:00 PM

Hawthorne School District
14120 South Hawthorne Blvd.
Hawthorne, CA 90250

IV. Consent Agenda

a. Approve Consent Items

Motion Passed: Approve Consent Items (a-k) in one action. Passed with a motion by Alexandre Monteiro and a second by Sergio Mortara.

Yes Luciano Aguilar
Yes Cristina Chiappe
Yes Dr. Eugene Krank
Yes Alexandre Monteiro
Yes Sergio Mortara

Rationale:

- a. Approve Consent Items
- b. Minutes of the April 18, 2018 Regular Board Meeting
- c. Minutes of the Special Meeting held on April 25, 2018
- d. Personnel Report
- e. Purchase Order Report
- f. School District Warrants
- g. Approve Renewal of Bid No. 13-14-1 Furniture and Accessories
- h. Renewal of Bid No. T15-16-12 Network Upgrade
- i. Assembly
- j. Kids in Motion Pediatric Therapy
- k. Kedren Community Health Center, Inc. Memorandum of Understanding (MOU)

Comments:

Recommended by: Dr. Helen E. Morgan, Superintendent

Hawthorne School District Minutes

Regular Meeting

May 9, 2018

6:00 PM

Hawthorne School District
14120 South Hawthorne Blvd.
Hawthorne, CA 90250

IV. Consent Agenda

g. Approve Renewal of Bid No. 13-14-1 Furniture and Accessories

Motion Passed: Approve Renewal of Bid No. 13-14-1 Furniture and Accessories with Culver Newlin, Inc. Passed with a motion by Alexandre Monteiro and a second by Sergio Mortara.

Yes Luciano Aguilar

Yes Cristina Chiappe

Yes Dr. Eugene Krank

Yes Alexandre Monteiro

Yes Sergio Mortara

Rationale:

On February 26, 2014, the Board of Trustees awarded multiple line items to two vendors. It is requested, that the Board of Trustees, approve the renewal of Bid No. 13-14-1 Furniture and Accessories with Culver-Newlin, Inc. Concepts School and Office Furnishings has declined to renew for an additional year. The bid was co-sponsored with Rowland Unified School District, and has been widely used by school districts, and other agencies within the State of California by virtue of its "piggyback" clause. Culver-Newlin, Inc. will increase their pricing by 5%, as allowed per contract terms. Pursuant to Education Code Section 17596, the contract may be renewed for one-year periods, based on mutual agreement, not to exceed four additional renewal years. The term for this fourth renewal is from July 1, 2018, through June 30, 2019. As required by SB-854, Culver-Newlin, Inc. is registered with the Department of Industrial Relations: Registration Number 1000003199.

Comments:

Recommended to the Superintendent by: Mara Pagniano, Assistant Superintendent, Business Services.

Financial Impact:

Funding Source: N/A

Laguna Beach Unified School District

13.I. CONSENT/ACTION

June 12, 2018

Approval: Authorization to Renew License to Use Agreement with Orin Neufeld to Operate a Youth Recreation Facility at 2003 Laguna Canyon Road for the 2018-2019 School Year

Proposal

Staff proposes the Board of Education authorize the renewal of the License to Use Agreement with Orin Neufeld to operate a youth recreation facility at 2003 Laguna Canyon Road.

Background

The terms of this License to Use Agreement allow for annual renewal if both parties are in mutual agreement.

Budget Impact

Approval of the proposed use agreement would result in a gross income to the District of \$16,000 for one full year.

Agreement Components

Premises: LICENSOR agrees to allow LICENSEE to use the premises situated in the City of Laguna Beach, County of Orange, State of California, hereinafter referred to as Premises, and more particularly described as 2003 Laguna Canyon Road. LICENSOR agrees that LICENSEE shall have exclusive use of the rear portion of the PREMISES and joint use of office, restrooms, sidewalks and parking lots.

Term: The term of this Agreement shall commence on July 1, 2018, and terminate on June 30, 2019, subject to earlier termination as set forth herein. This AGREEMENT may be renewed for subsequent one (1) year terms upon mutual written agreement of the PARTIES. Neither Mr. Neufeld nor his supporters will contest termination of this USE AGREEMENT if the Board of Education deems it has determined a better use for the property.

License Fees: LICENSEE shall pay LICENSOR a license to use fee in the sum of sixteen hundred dollars (\$1,600) per month (\$16,000 total). LICENSEE shall pay LICENSOR this fee amount on the 1st of every month throughout the duration of the term. All of said fees shall be paid to: Laguna Beach Unified School District, 550 Blumont Street, Laguna Beach, California 92651, or at such other place as LICENSOR may designate in writing. In the event of any renewal of this AGREEMENT, the amount of the annual fees may be adjusted to reflect a cost of living adjustment each subsequent January 1st. The adjustment shall be calculated upon the basis of the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index Sub-Group – “All Items” for the Los Angeles, Anaheim, Riverside Western area published for the month of May of each year. LICENSEE shall not pay any license fees for the months of July and August 2018 due to decreased activity for youth sports.

Recommended Action

Staff recommends the Board of Education approve a License to Use Agreement with Orin Neufeld to operate a youth recreation facility at 2003 Laguna Canyon Road for the 2018-2019 school year.

LICENSE TO USE AGREEMENT

This **LICENSE TO USE Agreement**, hereinafter referred to as **AGREEMENT**, for reference purpose only, is entered into this **1st day of July, 2018**, by and between the Laguna Beach Unified School District, 550 Blumont Street, Laguna Beach, California 92651, hereinafter referred to as **LICENSOR** and **Orin Neufeld at 1205 Victory Walk, Laguna Beach, CA 92651, Phone: 949-494-5287**, hereinafter referred to as **LICENSEE**. **LICENSOR** and **LICENSEE** shall be collectively referred to as the **PARTIES**.

WITNESSETH:

WHEREAS, **LICENSEE** desires to use certain premises, as hereinafter defined, to **LICENSOR**; and

WHEREAS, **LICENSEE** desires to use the premises of **LICENSOR** for the purpose of operating a **Youth Recreation Facility at 2003 Laguna Canyon Road**,

NOW, THEREFORE, the **PARTIES** agree as follows:

1.0 **PREMISES**. **LICENSOR** agrees to allow **LICENSEE** and **LICENSEE** agrees to use, the premises situated in the City of Laguna Beach, County of Orange, State of California, hereinafter referred to as **Premises**, and described as **2003 Laguna Canyon Road at the rear of LICENSOR'S property**. **LICENSOR** agrees that **LICENSEE** shall have exclusive use of the rear portion of the property of **Premises** and joint use of office, restrooms, sidewalks and parking lots.

2.0 **TERM**. The term of this **AGREEMENT** shall commence on **July 1, 2018**, and terminate on **June 30, 2019**, subject to termination as set forth in this **AGREEMENT**. **Neither Mr. Neufeld nor his supporters will contest termination of this AGREEMENT if the Board of Education deems it has determined a better use for the property.**

3.0 **LICENSE FEES**.

A. **LICENSEE** shall pay **LICENSOR** a license to use fee in the sum of **Sixteen Hundred Dollars (\$1600) per month**. **LICENSEE** shall pay **LICENSOR** this fee amount on the first day of every month throughout the duration of the **AGREEMENT** term. All of said fees shall

be paid to: Laguna Beach Unified School District, 550 Blumont Street, Laguna Beach, California 92651, or at such other place as LICENSOR may designate in writing.

B. In the event of any renewal of this AGREEMENT, the amount of the annual fees may be adjusted to reflect a cost of living adjustment each subsequent January 1st. The adjustment shall be calculated upon the basis of the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index Sub-Group – “All Items” for the Los Angeles, Anaheim, Riverside Western area published for the month of May of each year.

C. LICENSEE shall not pay any license fees for the months of July and August, 2018 due to decreased activity for youth sports.

4.0 CUSTODIAL SERVICES. No custodial services will be provided by LICENSOR.

5.0 USE. The Premises shall be used for the LICENSEE'S **Youth Recreation Facility as described in the City of Laguna Beach's Conditional Use Permit** and for no other purposes without the prior written consent of LICENSOR. LICENSEE shall not commit, or permit to be committed, any waste or nuisance upon the Premises. LICENSEE shall not use the Premises, or any part thereof, for any purpose other than the purpose for which said premises are to be used. LICENSEE shall, at LICENSOR'S sole cost and expense, observe and use the Premises in compliance with all municipal, county, state and federal regulations, ordinances and statutes now in force, or which may hereafter be in force.

6.0 EQUIPMENT. LICENSEE may install and operate equipment that is normal for the purposes for which the LICENSEE is using the Premises. LICENSEE shall remove such equipment from the Premises upon or prior to the termination of the AGREEMENT and repair any damage to the Premises caused by such removal.

7.0 COMPLIANCE. LICENSOR warrants to LICENSEE that the Premises to be occupied by LICENSEE does not violate any covenants or restrictions of record, and is in compliance with all applicable statutes, codes, regulations and ordinances.

8.0 MAINTENANCE & GROUNDS. LICENSEE shall, at LICENSOR'S sole cost and expense, maintain the landscaping and the entire Premises including but not limited to any of LICENSEE'S equipment installed on the Premises.

9.0 ALTERATIONS. LICENSEE shall pay all costs of any alterations or additions to the Premises. LICENSEE shall not make, or permit to be made, any additions or alterations of the Premises, or any part thereof, without the written consent of LICENSOR. LICENSOR may retain the right to specific additions if such written agreement with LICENSOR is gained prior to installation. LICENSEE shall indemnify LICENSOR against, and hold LICENSOR harmless from, any and all mechanics' liens or claims of liens and all attorney's fees, costs and expenses which may accrue, arise out of, or be incurred by reason of or on account of any such lien or claims of lien. LICENSOR shall at all times have the right to post and to keep posted on the Premises such notices provided for under or by virtue of the laws of the State of California for the protection of the Premises from mechanics liens or liens of a similar nature.

10.0 INDEMNIFICATION/INSURANCE.

A. To the extent authorized by law, and except for the acts or omissions of LICENSOR, its employees, agents and officers, LICENSEE hereby agrees to hold harmless, indemnify and defend LICENSOR, and its Governing Board, officers, agents and employees from any liability or any claims of liability for bodily injury, personal injury, sickness, disease or death of any person or persons, or damage to property, real, personal, tangible or intangible, arising out of the use of the Premises for LICENSEE'S operations during the term of this AGREEMENT. In this respect, LICENSEE agrees to carry a comprehensive general liability insurance policy including premises operations, productscompleted operations, blanket contractual and personal injury with limits of One million dollars (\$1,000,000) per occurrence, combined single limit in a form mutually acceptable to both parties to protect LICENSEE and LICENSOR against liability or claims of liability arising out of the use of the Premises for LICENSEE'S operations during the term of this AGREEMENT. LICENSEE agrees to secure a specific endorsement to its liability policy stating, "Such insurance as is afforded for LICENSOR and its Governing Board, officers, agents, and employees shall be primary, and any insurance carried by LICENSOR, its Governing Board, officers, agents and employees shall be excess and noncontributory." In addition, LICENSEE agrees to name the Laguna Beach Unified School District, and its Governing Board, officers, agents, and employees as additional insureds under the policy and shall furnish LICENSOR with a certificate of insurance evidencing all coverages and

endorsements required herein including a thirty (30) day written notice of cancellation or reduction in coverage.

B. To the extent authorized by law, and except for the acts or omissions of members, employees, agents, and officers of LICENSEE, LICENSOR hereby agrees to hold harmless, indemnify and defend LICENSEE and their officers, agents and employees, from any liability or any claims of liability for bodily injury, personal injury, sickness, disease or death of any person or persons, or damage to property, real, personal, tangible or intangible, arising out of the use of the Premises for operations other than those of LICENSEE during the term of this AGREEMENT. In this respect, LICENSOR agrees to carry a comprehensive general liability insurance policy including premisesoperations, productscompleted operations, blanket contractual and personal injury with limits of One million dollars (\$1,000,000) per occurrence, combined single limit in a form mutually acceptable to both parties to protect LICENSOR and LICENSEE against liability or claims of liability arising out of the use of the Premises for operations other than those of LICENSEE during the term of this AGREEMENT. LICENSOR shall furnish LICENSEE with a certificate of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage.

11.0 DESTRUCTION. In the event of partial destruction of the Premises during the Term, LICENSOR shall forthwith repair the same, provided such repairs can be made within ninety (90) days of the destruction, but such partial destruction shall not affect this AGREEMENT, except that LICENSEE shall be entitled to a daily pro rata reduction of fees while such repairs are being made, based upon the extent to which the destruction or the making of such repairs interferes with the business carried on by LICENSEE upon the Premises, but in no event to be more than the amount of the monthly rental. In the event that LICENSOR is unable to make such repairs within sixty (60) days of destruction, this AGREEMENT may be terminated by notice in writing by either PARTY. A total destruction of the Premises shall automatically terminate this AGREEMENT.

12.0 RIGHT OF ENTRY. LICENSEE shall permit LICENSOR and its officers, employees or agents to enter upon the Premises during business hours for the purpose of inspecting the same, except in the case of emergency in which case no notice shall be required. LICENSOR may enter upon the Premises during business hours upon the giving of twentyfour (24) hours' prior notice or at such time as is agreeable between the Parties for making any alterations, repairs, improvements or additions to any portion the Premises as LICENSOR may see fit to make.

13.0 ASSIGNMENT AND SUBUSE. LICENSEE shall not assign this AGREEMENT, or any interest therein, and shall not sub-use or sublet the Premises, or any part thereof, or any right or privilege appurtenant thereto, without the prior written consent of LICENSOR. A consent to one assignment or subletting shall not be construed as a consent to any subsequent assignment or subletting unless such written consent has been given and obtained. Any assignment or sub-use of this AGREEMENT, or of any interest therein, either by voluntary or involuntary act of LICENSEE, or by operation of law, or otherwise, may be deemed a breach of this AGREEMENT by LICENSEE at LICENSOR'S election, and any such purported assignment or sub-using without such consent, may be deemed by LICENSOR to be null and void. LICENSOR'S consent to any such assignment or sub-using shall not relieve LICENSEE from any obligations under this AGREEMENT.

14.0 SIGNS. No sign, advertisement or notice shall be inscribed, painted, or affixed to or on any part of the Premises without LICENSOR'S prior written consent as to size, location, style, design, and type.

15.0 HOLDING OVER. Holding over after the expiration of the AGREEMENT term, or any oral extension thereof with the consent of LICENSOR, shall be a tenancy from month to month at a monthly rate of 110% of the last month's fees. All other conditions and agreements of this AGREEMENT shall be applicable to such holding over.

16.0 QUIET POSSESSION. So long as LICENSEE performs its obligations under this AGREEMENT, LICENSEE shall have quiet and peaceful possession of the Premises for the term of the AGREEMENT.

17.0 OPTION TO RENEW. Failing Board of Education determination of another use of the Premises, LICENSEE shall have the option to renew this AGREEMENT for a further period of one (1) year, after the expiration of the the previous term, under the same terms and conditions except that the fee rate may be adjusted based on a cost of living increase. The adjustment shall be calculated upon the basis of the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index Sub-Group – “All Items” for the Los Angeles, Anaheim, Riverside Western area published for the month of May of each year. In no instance shall the increase exceed six percent (6%) any one year unless the entire AGREEMENT is renegotiated.

18.0 TERMINATION. LICENSEE or LICENSOR may terminate this AGREEMENT at any time for any reason by giving written notice to the other party ninety (90) days in advance of the desired date of termination. Upon termination, LICENSEE shall surrender the Premises to LICENSOR in the same condition as when received, ordinary wear and tear excepted.

LICENSEE shall repair any damage to the Premises occasioned by removal of its trade fixtures, furnishings and equipment, prior to the expiration or sooner termination of the AGREEMENT.

19.0 DEFAULT BY LICENSOR. If LICENSOR defaults in the performance of any agreement or condition required by this AGREEMENT to be performed by LICENSOR, and such default continues for a period of thirty (30) days after written notice has been given by LICENSEE specifying the default, unless default, by necessity, will require more than thirty (30) days to cure and LICENSOR has commenced actions necessary to cure that default within said thirty (30) day period and is diligently pursuing the same to completion, then LICENSEE may declare a breach of this AGREEMENT by written notice to LICENSOR and exercise any one or more of the rights available to a licensee under the laws of the State of California, including without limitation, the right to terminate this AGREEMENT immediately and without further notice to LICENSOR, and to seek such equitable or other relief as may be available to LICENSEE by law.

20.0 DEFAULT BY LICENSEE. If (i) LICENSEE defaults in the payment of fees or the payment of any monetary amount required by this AGREEMENT (collectively, a "Monetary Default") and such Monetary Default continues for period of thirty (30) days after written notice has been given by LICENSOR to LICENSEE specifying the Monetary Default; or (ii)

LICENSEE defaults in the performance of any other condition required by this AGREEMENT to be performed by LICENSEE (collectively, a "NonMonetary Default"), and such NonMonetary default continues for a period of thirty (30) days after written notice has been given by LICENSOR to LICENSEE specifying the NonMonetary Default, unless the NonMonetary Default, by necessity, will require more than thirty (30) days to cure and LICENSEE has commenced actions necessary to cure that NonMonetary Default within said thirty (30) day period and is diligently pursuing the same to completion, then, in the event of any of the above events, LICENSOR may declare a breach of this AGREEMENT by written notice to LICENSEE and exercise any one or more of the rights available to LICENSOR under the laws of the State of California, including without limitation, the right:

(a) to terminate this AGREEMENT immediately and without further notice to LICENSEE, and recover (i) the unpaid fees which have been earned at the time of termination; and (ii) any other reasonable monetary amount necessary to compensate LICENSOR for all the detriment suffered by LICENSOR which was proximately caused by LICENSEE'S default under this AGREEMENT, including all costs of litigation and attorney's fees incurred by LICENSOR.

(b) to seek such equitable or other relief as may be available to LICENSOR by law.

21.0 TOBACCO USE POLICY. In the interest of public health, LICENSOR requires a tobacco-free environment on the Premises and LICENSEE agrees to comply with said policy.

22.0 NOTICES. All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing and given either by: i) Personal service, or ii) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or, if mailed, on the third (3rd) day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT the addresses of the Parties are as follows:

**LICENSOR: Laguna Beach Unified School District
550 Blumont Street
Laguna Beach, California 92651
Attn: Director – Facilities & Grounds
(949) 497-7700 x5209**

**LICENSEE: Orin Neufeld
1205 Victory Walk
Laguna Beach, CA 92651
(949) 494-4528 CELL (949) 306-7494**

23.0 DISCRIMINATION POLICY. The LICENSOR and LICENSEE shall not discriminate against a person because of the person's race, gender, sexual orientation, color, creed, disability, national origin or ancestry.

24.0 MISCELLANEOUS.

A. The captions and sections headings of this AGREEMENT are inserted only as a matter of convenience and for reference, and are not part of this AGREEMENT and in no way define, limit or describe the scope of this AGREEMENT or the intent of any provision thereof.

B. The invalidity of any particular provision of this AGREEMENT as determined by court shall in no way affect the validity of any other provision hereof.

C. The PARTIES agree that this AGREEMENT shall be construed and enforced in accordance with the laws of the State of California, through California State Courts with venue in Orange County, California where the site of Used Premises is located.

D. The failure of the LICENSOR or LICENSEE to seek redress for violation of, or to insist upon, the strict performance of any covenant or condition of this AGREEMENT, shall not be deemed a waiver by the PARTY of such covenant or condition or prevent a subsequent similar act, from again constituting a violation of such covenant or condition.

E. This AGREEMENT contains the entire agreement between LICENSOR and LICENSEE regarding the PREMISES and any agreement hereafter made shall be ineffective to modify this AGREEMENT in whole or in part unless such agreement is embodied in a written amendment to this AGREEMENT which has been signed by both PARTIES. This AGREEMENT supersedes all prior negotiations, understandings, representations and agreements.

F. The conditions and agreements herein contained shall apply to and bind the heirs, executors, administrators, and successors in interest to the parties hereto.

IN WITNESS WHEREOF, LICENSOR AND LICENSEE have caused this AGREEMENT to be executed this 12th day of June, 2018.

Laguna Beach Unified School District

Orin Neufeld

BY: _____
Authorized Signature

BY: _____
Authorized Signature

PRINT NAME: Jeff Dixon

PRINT NAME: _____

TITLE: Asst. Supt. – Business Services

TITLE: _____

DATE: _____

DATE: _____

Laguna Beach Unified School District

14. INFORMATION

June 12, 2018

Monthly Financial Update

Proposal

Staff will present the Monthly Financial Update to the Board of Education.

Background

The Monthly Financial Update is a financial report provided to ensure the Board is familiar with the year to date financial activity of the District. The General Fund is presented as it pertains to the current budget. The District budget is adopted by July 1 of each year, revised as of October 31 and January 31, with report dates no later than December 15 and March 15, respectively.

The Monthly Financial Update consists of all the District's funds and special reports for services.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required. The Monthly Financial Update report is prepared for information purposes only.

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
MONTHLY FINANCIAL STATEMENT
AS OF APRIL 30, 2018**

	Second Interim @ 3/13/2018	Receipts/ Expenditures YTD	Percent YTD
REVENUES			
Property Taxes/LCFF Hold Harmless/Prop. 30	52,197,552	51,061,401	98%
Federal Revenues	887,411	182,779	21%
Other State Revenues	3,631,998	1,048,439	29%
Other Local Revenues	2,976,585	1,302,076	44%
Interfund Transfers In	-	-	
TOTAL REVENUE	59,693,546	53,594,695	90%
EXPENDITURES			
Certificated Salaries	22,715,222	18,048,974	79%
Classified Salaries	8,519,694	6,209,938	73%
Employee Benefits	12,589,357	8,524,646	68%
Books & Supplies	3,052,451	1,789,690	59%
Services and Operating Services	9,896,788	6,734,765	68%
Capital Outlay	1,390,960	736,009	53%
Other Outgo	332,496	218,716	66%
Transfers Out	2,390,000	2,390,000	100%
TOTAL EXPENDITURES	60,886,968	44,652,737	73%
ADJUSTED BEGINNING BALANCE AS OF 7/1/2017	<u>\$ 7,466,970</u>		
SURPLUS / DEFICIT SPENDING	<u>(1,193,422)</u>		
ENDING FUND BALANCE PROJECTED FOR 6/30/2018	<u>\$ 6,273,548</u>		

SPECIAL PROGRAM EXPENDITURES REPORTING

Special Education	8,993,206	6,363,753	71%
Technology	2,529,921	1,992,692	79%
4CLE	1,128,136	724,271	64%
Ongoing & Major Maintenance Account	2,627,322	1,857,739	71%
Capital Improvement Plan	1,754,232	1,267,082	72%
Facilities Repair & Replacement Program	1,015,250	453,937	45%

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
FISCAL YEAR 2017-18
SECOND INTERIM
COMPONENTS OF ENDING FUND BALANCE**

<u>General Fund</u>	
ENDING FUND BALANCE	\$ 6,273,548
<u>Nonspendable - (Revolving Cash)</u>	\$ 50,000
<u>Restricted - (Categorical Programs)</u>	
Routine Restricted Maintenance	2,556,678
<u>Committed</u>	
<u>Assigned</u>	
Potential Onetime Expenditures	616,870
District Goals, GASB 45, Textbooks, Special Education, Litigation, Furniture & Equipment, and Facilities	
<u>Unassigned / Unappropriated</u>	
Reserve for Economic Uncertainties = 5%	3,050,000
State required reserve for economic uncertainty 3%	
Local requirement under Policy 3101: Financial Reserves 2%	
 Fund Balance	 <u><u>\$ 6,273,548</u></u>

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

General Fund Expenditures	58,496,968
General Fund Transfers Out to Other Funds	2,390,000
General Fund Expenditures and Transfers	<u>60,886,968</u>

<u>Assigned</u>		
Potential Onetime Expenditures	1.0%	616,870
District Goals, GASB 45, Textbooks, Special Education, Litigation, Furniture & Equipment, and Facilities		
<u>Unassigned</u>		
State Minimum Reserve Level	3.0%	1,826,609
District Minimum Reserve Level	2.0%	1,223,391
Assigned and Unassigned Balances	6.0%	<u>\$ 3,666,870</u>

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
MONTH ENDING CASH BALANCE
AS OF APRIL 30, 2018

	Revenue	Expenditures	Assets/Liability Changes	Monthly Cash Flow Change	Month Ending Cash Balance
7/1/2017					7,543,615.45
JULY	646,578.38	(1,744,089.37)	(1,032,817.39)	(2,130,328.38)	5,413,287.07
AUGUST	325,386.62	(2,847,676.76)	(77,080.87)	(2,599,371.01)	2,813,916.06
SEPTEMBER *	1,664,741.84	(4,715,479.57)	6,457,988.20	3,407,250.47	6,221,166.53
OCTOBER	269,396.39	(5,242,549.95)	26,591.04	(4,946,562.52)	1,274,604.01
NOVEMBER	9,258,740.57	(4,378,423.31)	(277,643.92)	4,602,673.34	5,877,277.35
DECEMBER *	18,381,519.87	(4,472,696.18)	(6,026,838.32)	7,881,985.37	13,759,262.72
JANUARY	3,918,295.60	(7,565,115.98)	239,735.58	(3,407,084.80)	10,352,177.92
FEBRUARY	130,056.28	(3,684,757.82)	(208,716.90)	(3,763,418.44)	6,588,759.48
MARCH	3,884,760.45	(5,243,276.44)	11,096.90	(1,347,419.09)	5,241,340.39
APRIL	15,115,218.69	(4,758,671.50)	652,021.18	11,008,568.37	16,249,908.76
MAY					
JUNE					
YTD	53,594,694.69	(44,652,736.88)	(235,664.50)	8,706,293.31	

* SEPTEMBER and DECEMBER expected \$6 million cash flow transfer in from Fund 17 and transfer out to Fund 17.

	2017-18 Month Ending Cash Balance	2017-18 Projected Ending Fund Balance
FUND 01	\$ 16,249,908.76	\$ 6,273,548.00
FUND 11	85,245.36	-
FUND 13	5,177.73	42,421.00
FUND 17	16,504,931.14	16,525,087.00
FUND 25	53,885.88	292,327.00
FUND 4040	959,899.06	400,025.00
FUND 4041	5,145,160.20	5,154,920.00
FUND 4042	3,285,824.85	2,801,389.00
	<u>\$ 42,290,032.98</u>	<u>\$ 31,489,717.00</u>

INTERFUND TRANSFERS

	Second Interim Budget	Actuals	% Used
Transferred from General Fund to:			
Cafeteria Fund (Fund 13)	165,000	165,000	100%
Special Reserve Other Than Capital Outlay (Fund 17)	125,000	125,000	100%
Special Reserve for Capital Outlay - Facilities Repair & Replacement Program (Fund 4040)	900,000	900,000	100%
Special Reserve for Capital Outlay - Capital Improvement Plan (Fund 4042)	1,200,000	1,200,000	100%

Laguna Beach Unified School District
 CERBT Strategy 3
 Entity #: SKB8-1700217302-001
 Quarter Ended March 31, 2018



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$2,846,884.46	\$2,704,831.27
Contribution	0.00	0.00
Disbursement	0.00	0.00
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	(42,283.69)	100,955.84
Administrative Expenses	(333.58)	(1,018.83)
Investment Expense	(243.88)	(744.97)
Other	0.00	0.00
Ending Balance	\$2,804,023.31	\$2,804,023.31
FY End Contrib per GASB 74 Para 22	0.00	0.00
FY End Disbursement Accrual	0.00	0.00
Grand Total	\$2,804,023.31	\$2,804,023.31

FUND DESCRIPTIONS

- FUND 01** The **General Fund** is the chief operating fund for Laguna Beach USD. It is used to account for the ordinary operations of the district. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the general fund must be identified and reported separately from unrestricted projects or activities.
- FUND 11** The **Adult Education Fund** is a separate fund used to account for state appropriations and to finance specific programs for the education of adults. Funds can be expended on salaries, benefits, supplies, books, services, and equipment related to adult education programs (Education Code Section 52616.4).
- FUND 13** The **Cafeteria Fund (Food Service)** is used to account separately for federal, state, and local resources to operate the food service program (Education Code sections 38090-38093). The purpose of the food service program is to provide nutritious meals to the students. The District participates in the National School Lunch Program and the School Breakfast Program. The District serves approximately 500-550 lunches and 200-230 breakfasts to the students from kindergarten through twelfth grade on a daily basis.
- FUND 17** The **Special Reserve Fund for Other Than Capital Outlay Projects** is used primarily to provide for the accumulation of moneys for general operating purposes other than for capital outlay (Education Code Section 42840). On May 11, 2004 the Board of Education approved the target of reserving two-thirds of the basic aid differential (the difference between Revenue Limit funding and Basic Aid funding) to be achieved by June 30, 2009. Funds reserved for the Basic Aid differential are deposited into this fund.
- FUND 25** The **Capital Facilities Fund (Developer Fees)** exists to account for monies received as mitigation fees levied on developers, property owners or other agencies as a condition of approving new development or additions to existing real property. The authority for these levies may be local government ordinances (GC 65970-65981) or private agreements between a school district and the developer. Expenditures from this fund are to be used for the purpose of funding the construction or reconstruction of school facilities (Education Code sections 17620-
- FUND 40** The **Special Reserve Fund for Capital Outlay Projects** exists to account for the accumulation of moneys for capital outlay purposes (Education Code Section 42840). This fund is separated into three sub-funds in accordance to with resolutions #01-02, #14-02 and #14-03.

Sub-fund 4040 exists to account for the **Facility Repair and Replacement Program (FRRP)**.

Sub-fund 4041 exists to account for the **Vista Aliso property reserve**. The District holds a re-purchase agreement on the property.

Sub-fund 4042 exists to account for the **Capital Improvement Plan (CIP)** that goes above and beyond prior commitments for repair and replacement needs, but extends to improvements of facilities for program and enrollment growth. A ten-year plan will be developed and revised, at least annually, to prioritize major projects.

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 0101 GENERAL FUND
YTD For Month Ending: 04/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	16,249,908.76	
REVOLVING CASH ACCOUNT	9130	50,000.00	
DUE FROM GRANTOR GOVERNMENTS	9290	3,524.00	
MID MONTH PAYROLL	9360	140,738.70	
Total Assets:			16,444,171.46
LIABILITIES			
DUE TO STATE (OCDE)	9513	49.60	
ACCTS PAY AUTOMATIC	9519	27,598.84	
CA USE TAX LIABILITY	9552	7,594.99	
Total Liabilities:		35,243.43	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	7,466,970.22	
Total Beginning Fund Balance:		7,466,970.22	
Excess Revenue Over Expenditures:		8,941,957.81	
Total Fund Balance:		16,408,928.03	
Total Liabilities & Fund Balance:			16,444,171.46
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 0101 GENERAL FUND
YTD For Month Ending: 04/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	907,503.25	
Property Tax	(8020-8079)	50,153,897.54	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	182,778.76	
Other State Revenue	(8300-8599)	1,048,438.97	
Other Local Revenue	(8600-8799)	1,302,076.17	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			53,594,694.69
EXPENDITURES			
Certificated Salaries	(1000-1999)	18,048,973.75	
Classified Salaries	(2000-2999)	6,209,937.73	
Employee Benefits	(3000-3999)	8,524,646.09	
Supplies and Services	(4000-5999)	8,524,454.52	
Capital Outlays	(6000-6999)	736,009.14	
Other Outgo	(7000-7399)	218,715.65	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	2,390,000.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			44,652,736.88
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			8,941,957.81
BEGINNING FUND BALANCE (9791)		7,466,970.22	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			7,466,970.22
ENDING FUND BALANCE			16,408,928.03

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 1111 ADULT EDUCATION
YTD For Month Ending: 04/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	85,245.36	
Total Assets:			85,245.36
LIABILITIES			
Total Liabilities:		0.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	67,634.45	
Total Beginning Fund Balance:		67,634.45	
Excess Revenue Over Expenditures:		17,610.91	
Total Fund Balance:		85,245.36	
Total Liabilities & Fund Balance:			85,245.36
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 1111 ADULT EDUCATION
YTD For Month Ending: 04/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	61,156.64	
Other Local Revenue	(8600-8799)	438.47	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			61,595.11
EXPENDITURES			
Certificated Salaries	(1000-1999)	19,140.23	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	3,252.08	
Supplies and Services	(4000-5999)	21,591.89	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			43,984.20
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			17,610.91
BEGINNING FUND BALANCE (9791)		67,634.45	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			67,634.45
ENDING FUND BALANCE			85,245.36

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 1313 CAFETERIA
YTD For Month Ending: 04/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	5,177.73	
REVOLVING CASH ACCOUNT	9130	1,295.00	
STORES-CAFETERIA FUND ONLY	9321	8,142.65	
Total Assets:			14,615.38
LIABILITIES			
Total Liabilities:			0.00
FUND BALANCE			
BEGINNING FUND BALANCE	9791	46,273.13	
Total Beginning Fund Balance:			46,273.13
Excess Revenue Over Expenditures:			-31,657.75
Total Fund Balance:			14,615.38
Total Liabilities & Fund Balance:			14,615.38
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 1313 CAFETERIA
YTD For Month Ending: 04/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	61,844.36	
Other State Revenue	(8300-8599)	3,941.12	
Other Local Revenue	(8600-8799)	388,420.57	
Interfund Transfers In	(8910-8929)	165,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			619,206.05
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	344,407.38	
Employee Benefits	(3000-3999)	73,371.17	
Supplies and Services	(4000-5999)	233,085.25	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			650,863.80
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-31,657.75
BEGINNING FUND BALANCE (9791)		46,273.13	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			46,273.13
ENDING FUND BALANCE			14,615.38

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 1717 Special Reserve Other Than C/O

YTD For Month Ending: 04/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	16,504,931.14	
Total Assets:			16,504,931.14
FUND BALANCE			
BEGINNING FUND BALANCE	9791	16,133,086.62	
Total Beginning Fund Balance:		16,133,086.62	
Excess Revenue Over Expenditures:		371,844.52	
Total Fund Balance:		16,504,931.14	
Total Liabilities & Fund Balance:			16,504,931.14
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 1717 Special Reserve Other Than C/O

YTD For Month Ending: 04/30/2018

Object Codes		Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	121,844.52	
Interfund Transfers In	(8910-8929)	250,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			371,844.52
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			0.00
Total Non-Operating Accounts			0.00
EXCESS REVENUE OVER EXPENDITURES			371,844.52
BEGINNING FUND BALANCE (9791)		16,133,086.62	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE		16,133,086.62	
ENDING FUND BALANCE		16,504,931.14	

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 2525 CAPITAL FACILITIES

YTD For Month Ending: 04/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	53,885.88	
Total Assets:			53,885.88
LIABILITIES			
Total Liabilities:		0.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	283,101.61	
Total Beginning Fund Balance:		283,101.61	
Excess Revenue Over Expenditures:		-229,215.73	
Total Fund Balance:		53,885.88	
Total Liabilities & Fund Balance:			53,885.88
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 2525 CAPITAL FACILITIES
YTD For Month Ending: 04/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	186,985.86	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			186,985.86
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	5,860.00	
Capital Outlays	(6000-6999)	410,341.59	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			416,201.59
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-229,215.73
BEGINNING FUND BALANCE (9791)		283,101.61	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			283,101.61
ENDING FUND BALANCE			53,885.88

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 4040 SPECIAL RESERVE FAC REPAIR/RPL
YTD For Month Ending: 04/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	959,899.06	
Total Assets:			959,899.06
LIABILITIES			
Total Liabilities:		0.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	500,275.03	
Total Beginning Fund Balance:		500,275.03	
Excess Revenue Over Expenditures:		459,624.03	
Total Fund Balance:		959,899.06	
Total Liabilities & Fund Balance:			959,899.06
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4040 SPECIAL RESERVE FAC REPAIR/RPL

YTD For Month Ending: 04/30/2018

Object Codes		Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	13,561.28	
Interfund Transfers In	(8910-8929)	900,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			913,561.28
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	453,937.25	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			453,937.25
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			459,624.03
BEGINNING FUND BALANCE (9791)		500,275.03	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			500,275.03
ENDING FUND BALANCE			959,899.06

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4041 SPECIAL RESERVE ALISO PROPERTY

YTD For Month Ending: 04/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	5,145,160.20	
Total Assets:			5,145,160.20
FUND BALANCE			
BEGINNING FUND BALANCE	9791	5,225,919.77	
Total Beginning Fund Balance:		5,225,919.77	
Excess Revenue Over Expenditures:		-80,759.57	
Total Fund Balance:		5,145,160.20	
Total Liabilities & Fund Balance:			5,145,160.20
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4041 SPECIAL RESERVE ALISO PROPERTY

YTD For Month Ending: 04/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	44,240.43	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			44,240.43
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	125,000.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			125,000.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-80,759.57
BEGINNING FUND BALANCE (9791)		5,225,919.77	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			5,225,919.77
ENDING FUND BALANCE			5,145,160.20

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4042 SPECIAL RESERVE CAP IMP PLAN

YTD For Month Ending: 04/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	3,285,824.85	
Total Assets:			3,285,824.85
LIABILITIES			
Total Liabilities:			0.00
FUND BALANCE			
BEGINNING FUND BALANCE	9791	3,325,621.16	
Total Beginning Fund Balance:		3,325,621.16	
Excess Revenue Over Expenditures:		-39,796.31	
Total Fund Balance:		3,285,824.85	
Total Liabilities & Fund Balance:			3,285,824.85
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4042 SPECIAL RESERVE CAP IMP PLAN

YTD For Month Ending: 04/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	27,285.57	
Interfund Transfers In	(8910-8929)	1,200,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			1,227,285.57
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	30,000.00	
Capital Outlays	(6000-6999)	1,237,081.88	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			1,267,081.88
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-39,796.31
BEGINNING FUND BALANCE (9791)		3,325,621.16	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			3,325,621.16
ENDING FUND BALANCE			3,285,824.85

Laguna Beach Unified School District

15. ACTION

June 12, 2018

Approval: Approve Resolution 18-04 Use of Proposition 30 Education Protection Act Funds for 2018-2019 for Direct Instruction Salaries and Benefits

Proposal

Staff proposes the Board of Education approve Resolution 18-04: Use of Proposition 30 Education Protection Act funds for 2018-2019 direct instruction salaries and benefits.

Background

Proposition 30, approved by voters in November 2012, requires the State to pass through a minimum of \$200 per average daily attendance to each local educational agency. The school district is required to hold a public hearing and approve a resolution indicating how the funds are spent. Before the passage of Proposition 30, school districts were facing further significant reductions in school funding. The passage of Proposition 30 created the Education Protection Act, using the new State funds to substitute for the State shortfall in revenue. Proposition 30 funding was set to expire in 2018, however, on voters approved Proposition 55 in April 2016, which extended the funding through 2030.

The attached resolution and schedule records the amount of projected funding for 2018-2019. The expenditure budgets include Grades 6-12 extra period assignments to provide necessary classes for students and one full-time teacher.

Recommended Action

Staff recommends the Board of Education approve Resolution 18-04: Use of Proposition 30 Education Protection Act funds for 2018-2019 direct instruction salaries and benefits.

RESOLUTION NO. 18-04
REGARDING THE EDUCATION PROTECTION ACCOUNT

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Laguna Beach Unified School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Laguna Beach Unified School District has determined to spend the monies received from the Education Protection Act as attached.

PASSED AND ADOPTED by the Governing Board on June 12, 2018, by the following vote:

AYES:	_____	Members:
NOES:	_____	Members:
ABSENT:	_____	Members:

STATE OF CALIFORNIA)
) ss
COUNTY OF ORANGE

I, Dee Perry, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 12th day of June 2018.

Dee Perry, Clerk of the Governing
Board

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Expenditures through: June 30, 2018

For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	578,668.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		578,668.00
EXPENDITURES AND OTHER FINANCING USES		
(Functions 1000-7999)	Function Codes	
Instruction	1000-1999	578,668.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00

Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		578,668.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

Laguna Beach Unified School District

16. ACTION

June 12, 2018

Ratification: Ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2018-19 Negotiated Agreement with Laguna Beach Unified Faculty Association (LaBUFA)

Proposal

Staff proposes the Board of Education ratify the 2018-19 revisions to the 2017-2020 Agreement negotiated by the designated representatives of the Laguna Beach Unified Faculty Association (LaBUFA) and the Laguna Beach Unified School District.

Background

The Association and the District reached a Tentative Agreement for 2018-19 reopeners to the 2017-2020 Agreement. The agreement allows for up to two reopeners for each party each year in addition to health and welfare and salary.

The Tentative Agreement attached includes changes in total compensation. The agreement includes a 2% salary increase and a 0.5% one time, off-schedule payment. In addition, if the 2018-19 adopted State Budget results in an increase in one-time unrestricted funds, the District shall allocate LaBUFA's proportional share of the additional funds up to 1% as a one-time, off schedule salary payment.

Budget Impact

Public Disclosure of Collective Bargaining Agreements in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449 require that the costs associated with the agreement be publicly disclosed and approved by the Board of Education.

The cost of this agreement for 2018-19 is \$786,645.

Recommended Action

Staff proposes the Board of Education ratify the 2018-19 revisions to the 2017-2020 Collective Bargaining Agreement negotiated by the designated representatives of the Laguna Beach Unified Faculty Association (LaBUFA) and the Laguna Beach Unified School District and its impact on the budget as presented.

Laguna Beach Unified School District

17. ACTION

June 12, 2018

Ratification: Ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2018-2021 Negotiated Agreement with the California School Employees Association (CSEA) and its Laguna Beach Chapter #131

Proposal

Staff proposes the Board of Education ratify the 2018-2021 Collective Bargaining Agreement negotiated by the designated representatives of the California School Employees Association (CSEA) and its Laguna Beach Chapter #131 and the Laguna Beach Unified School District.

Background

The Association and the District reached a Tentative Agreement for the 2018-2021 agreement. Major provisions remain in place. The District and Association utilized Interest-Based Bargaining (IBB) as the process.

The Tentative Agreement attached includes changes in total compensation. The agreement includes a 2% salary increase and a 0.5% one time, off-schedule payment. In addition, if the 2018-19 adopted State Budget results in an increase in one-time unrestricted funds, the District shall allocate CSEA's proportional share of the additional funds up to 1% as a one-time, off schedule salary payment.

Budget Impact

Public Disclosure of Collective Bargaining Agreements in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449 require that the costs associated with the agreement be publicly disclosed and approved by the Board of Education.

The revised cost for 2018-19 is \$271,489.

Recommended Action

Staff proposes the Board of Education ratify the 2018-2021 Collective Bargaining Agreement negotiated by the designated representatives of the California School Employees Association (CSEA) and its Laguna Beach Chapter #131 and the Laguna Beach Unified School District and its impact on the budget as presented.

Laguna Beach Unified School District

18. ACTION

June 12, 2018

Approval: Mosaic Network, Inc. (CoVitalityApp), California Student Privacy Agreement for the 2018-19 School Year at a Cost Not-to-Exceed \$8,505.00

Proposal

Staff proposes the Board of Education approve the contract to initiate work with Mosaic Network, Inc., for the 2018-19 school year. Staff will utilize Mozaic Networks CoVitalityApp's sequential research services, which include unlimited access to the CoVitality Online Education Research Library.

Background

LBUSD is committed to supporting students K-12 in the development of positive personal and interpersonal skills to enhance academic achievement, positive decision-making, and long-term social-emotional health outcomes. In order to more effectively measure social-emotional functioning for students in K-12 grades, a team of mental health professionals within the district evaluated multiple universal screening options. The team recommended the utilization of Mosaic Network Inc.'s online software, CoVitalityApp, as a method of collecting self-report information from students within a two-factor model of mental health: 1) Social-emotional distress, and 2) Co-Vitality, the combination of 12 validated human capital constructs that relate to a student's sense of social and emotional well-being. The team selected the Student Risk Screening Scale (SRSS) as a brief universal screener that measures internalizing and externalizing risk on a 12-item scale for implementation in K-3. We use Illuminate to host the assessment and scoring for the SRSS and there is no cost or contract associated with implementation in K-3 as the content is public domain.

The proposed contract will enable LBUSD to deliver multiple co-vitality and social-emotional distress measures to students in 4th-12th grades in the fall and in the spring, via an online 48 item survey. The scope of the software agreement includes:

- Software and system configuration, and data frontloading
- Coaching, and technical assistance in the design, administration, and best-practice data utilization;
- Online application survey administration for unlimited use;
- Comprehensive report portfolio, including student reports and parent communication; classroom reports; schoolwide reports; pre/post results; and districtwide results;
- Data analysis to provide information briefs; student, schoolwide, and districtwide insights and results; and data validity and completeness statistics.

Budget Impact

The cost of the California Student Privacy Agreement is \$8,505.00.

Recommended Action

Staff recommends the Board of Education approve the Mosaic Network, Inc. California Student Privacy Agreement for the 2018-19 school year at a cost not-to-exceed \$8,505.00.

CALIFORNIA STUDENT DATA PRIVACY AGREEMENT

Version 1.0

Laguna Beach Unified School District

and

Mosaic Network, Inc.

This California Student Data Privacy Agreement ("DPA") is entered into by and between the
Laguna Beach Unified School Dist. (hereinafter referred to as "LEA") and
Mosaic Network, Inc. (hereinafter referred to as "Provider") on [REDACTED]
The Parties agree to the terms as stated herein.

RECITALS

WHEREAS, the Provider has agreed to provide the Local Education Agency ("LEA") with certain digital educational services ("Services") pursuant to a contract dated [REDACTED] ("Service Agreement"); and

WHEREAS, in order to provide the Services described in the Service Agreement, the Provider may receive and the LEA may provide documents or data that are covered by several federal and statutes, among them, the Family Educational Rights and Privacy Act ("FERPA") at 20 U.S.C. 1232g, Children's Online Privacy Protection Act ("COPPA"), 15 U.S.C. 6501-6502; Protection of Pupil Rights Amendment ("PPRA") 20 U.S.C. 1232 h; and

WHEREAS, the documents and data transferred from California LEAs are also subject to several California student privacy laws, including AB 1584, found at California Education Code Section 49073.1 and the Student Online Personal Information Protection Act (sometimes referred to as either "SB 1177" or "SOPIPA") found at California Business and Professions Code section 22584; and

WHEREAS, the Parties wish to enter into this DPA to ensure that the Service Agreement conforms to the requirements of the privacy laws referred to above and to establish implementing procedures and duties; and

WHEREAS, the Provider may, by signing the "General Offer of Privacy Terms", agrees to allow other LEAs in California the opportunity to accept and enjoy the benefits of this DPA for the Services described herein, without the need to negotiate terms in a separate DPA.

NOW THEREFORE, for good and valuable consideration, the parties agree as follows:

ARTICLE I: PURPOSE AND SCOPE

1. **Purpose of DPA.** The purpose of this DPA is to describe the duties and responsibilities to protect student data transmitted to Provider from the LEA pursuant to the Service Agreement, including compliance with all applicable privacy statutes, including the FERPA, PPRA, COPPA, SB 1177 (SOPIPA), and AB 1584. In performing these services, the Provider shall be considered a School Official with a legitimate educational interest, and performing services otherwise provided by the LEA. Provider shall be under the direct control and supervision of the LEA. Control duties are set forth below.
2. **Nature of Services Provided.** The Provider has agreed to provide the following digital educational services described below and as may be further outlined in Exhibit "A" hereto:

3. **Student Data to Be Provided.** In order to perform the Services described in the Service Agreement, LEA shall provide the categories of data described below or as indicated in the Schedule of Data, attached hereto as Exhibit "B":

Use of online portal and application for the administration of student surveys.

4. **DPA Definitions.** The definition of terms used in this DPA is found in Exhibit "C". In the event of a conflict, definitions used in this DPA shall prevail over term used in the Service Agreement.

ARTICLE II: DATA OWNERSHIP AND AUTHORIZED ACCESS

1. **Student Data Property of LEA.** All Student Data or any other Pupil Records transmitted to the Provider pursuant to the Service Agreement is and will continue to be the property of and under the control of the LEA. The Parties agree that as between them all rights, including all intellectual property rights in and to Student Data or any other Pupil Records contemplated per the Service Agreement shall remain the exclusive property of the LEA. For the purposes of FERPA, the Provider shall be considered a School Official, under the control and direction of the LEAs as it pertains to the use of student data notwithstanding the above. Provider may transfer pupil-generated content to a separate account, according to the procedures set forth below.
2. **Parent Access.** LEA shall establish reasonable procedures by which a parent, legal guardian, or eligible student may review personally identifiable information on the pupil's records, correct erroneous information, and procedures for the transfer of pupil-generated content to a personal account, consistent with the functionality of services. Provider shall respond in a reasonably timely manner to the LEA's request for personally identifiable information in a pupil's records held by the Provider to view or correct as necessary. In the event that a parent of a pupil or other individual contacts the Provider to review any of the Pupil Records of Student Data accessed pursuant to the Services, the Provider shall refer the parent or individual to the LEA, who will follow the necessary and proper procedures regarding the requested information.
3. **Separate Account.** Provider shall, at the request of the LEA, transfer Student generated content to a separate student account.
4. **Third Party Request.** Should a Third Party, including law enforcement and government entities, contact Provider with a request for data held by the Provider pursuant to the Services, the Provider shall redirect the Third Party to request the data directly from the LEA. Provider shall notify the LEA in advance of a compelled disclosure to a Third Party unless legally prohibited.

5. **No Unauthorized Use.** Provider shall not use Student Data or information in a Pupil Record for any purpose other than as explicitly specified in the Service Agreement.
6. **Subprocessors.** Provider shall enter into written agreements with all Subprocessors performing functions pursuant to the Service Agreement, whereby the Subprocessors agree protect Student Data in manner consistent with the terms of this DPA

ARTICLE III: DUTIES OF LEA

1. **Provide Data In Compliance With FERPA.** LEA shall provide data for the purposes of the Service Agreement in compliance with the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. section 1232 g, AB 1584 and the other privacy statutes quoted in this DPA.
2. **Reasonable Precautions.** LEA shall take reasonable precautions to secure usernames, passwords, and any other means of gaining access to the services and hosted data.
3. **Unauthorized Access Notification.** LEA shall notify Provider promptly of any known or suspected unauthorized access. LEA will assist Provider in any efforts by Provider to investigate and respond to any unauthorized access.
4. **District Representative.** At request of Provider, LEA shall designate an employee or agent of the District as the District representative for the coordination and fulfillment of the duties of this DPA.

ARTICLE IV: DUTIES OF PROVIDER

1. **Privacy Compliance.** The Provider shall comply with all California and Federal laws and regulations pertaining to data privacy and security, including FERPA, COPPA, PPRA, AB 1584, and SOPIPA.
2. **Authorized Use.** The data shared pursuant to the Service Agreement, including persistent unique identifiers, shall be used for no purpose other than the Services stated in the Service Agreement and/or otherwise authorized under the statutes referred to in subsection (1), above.
3. **Employee Obligation.** Provider shall require all employees and agents who have access to Student Data to comply with all applicable provisions of FERPA laws with respect to the data shared under the Service Agreement. Provider agrees to require and maintain an appropriate confidentiality agreement from each employee or agent with access to Student Data pursuant to the Service Agreement.

4. **No Disclosure.** Provider shall not disclose any data obtained under the Service Agreement in a manner that could identify an individual student to any other entity in published results of studies as authorized by the Service Agreement. Deidentified information may be used by the vendor for the purposes of development and improvement of educational sites, services, or applications.
5. **Disposition of Data.** Provider shall dispose of all personally identifiable data obtained under the Service Agreement when it is no longer needed for the purpose for which it was obtained and transfer said data to LEA or LEA's designee within 60 days of the date of termination and according to a schedule and procedure as the Parties may reasonably agree. Nothing in the Service Agreement authorizes Provider to maintain personally identifiable data obtained under the Service Agreement beyond the time period reasonably needed to complete the disposition. Disposition shall include (1) the shredding of any hard copies of any Pupil Records; (2) Erasing; or (3) Otherwise modifying the personal information in those records to make it unreadable or indecipherable. Provider shall provide written notification to LEA when the Data has been disposed. The duty to dispose of Student Data shall not extend to data that has been de-identified or placed in a separate Student account, pursuant to the other terms of the DPA. Nothing in the Service Agreement authorizes Provider to maintain personally identifiable data beyond the time period reasonably needed to complete the disposition.
6. **Advertising Prohibition.** Provider is prohibited from using Student Data to conduct or assist targeted advertising directed at students or their families/guardians. This prohibition includes the development of a profile of a student, or their families/guardians or group, for any commercial purpose other than providing the service to client. This shall not prohibit Providers from using data to make product or service recommendations to LEA.

ARTICLE V: DATA PROVISIONS

1. **Data Security.** The Provider agrees to abide by and maintain adequate data security measures to protect Student Data from unauthorized disclosure or acquisition by an unauthorized person. The general security duties of Provider are set forth below. Provider may further detail its security programs and measures in in Exhibit "D" hereto. These measures shall include, but are not limited to:
 - a. **Passwords and Employee Access.** Provider shall make best efforts practices to secure usernames, passwords, and any other means of gaining access to the Services or to Student Data, at a level suggested by Article 4.3 of NIST 800-63-3. Provider shall only provide access to Student Data to employees or contractors that are performing the Services. As stated elsewhere in this DPA, employees with access to Student Data shall have signed confidentiality agreements regarding said Student Data. All employees with access to Student Records shall pass criminal background checks.
 - b. **Destruction of Data.** Provider shall destroy all personally identifiable data obtained under the Service Agreement when it is no longer needed for the purpose for which it was

obtained or transfer said data to LEA or LEA's designee, according to a schedule and procedure as the parties may reasonable agree. Nothing in the Service Agreement authorizes Provider to maintain personally identifiable data beyond the time period reasonably needed to complete the disposition.

- c. **Security Protocols.** Both parties agree to maintain security protocols that meet industry best practices in the transfer or transmission of any data, including ensuring that data may only be viewed or accessed by parties legally allowed to do so. Provider shall maintain all data obtained or generated pursuant to the Service Agreement in a secure computer environment and not copy, reproduce, or transmit data obtained pursuant to the Service Agreement, except as necessary to fulfill the purpose of data requests by LEA.
- d. **Employee Training.** The Provider shall provide periodic security training to those of its employees who operate or have access to the system. Further, Provider shall provide LEA with contact information of an employee who LEA may contact if there are any security concerns or questions.
- e. **Security Technology.** When the service is accessed using a supported web browser, Secure Socket Layer ("SSL"), or equivalent technology protects information, using both server authentication and data encryption to help ensure that data are safe secure only to authorized users. Provider shall host data pursuant to the Service Agreement in an environment using a firewall that is periodically updated according to industry standards.
- f. **Security Coordinator.** Provider shall provide the name and contact information of Provider's Security Coordinator for the Student Data received pursuant to the Service Agreement
- g. **Subprocessors Bound.** Provider shall enter into written agreements whereby Subprocessors agree to secure and protect Student Data in a manner consistent with the terms of this Article V. Provider shall periodically conduct or review compliance monitoring and assessments of Subprocessors to determine their compliance with this Article.

2. **Data Breach.** In the event that Student Data is accessed or obtained by an unauthorized individual, Provider shall provide notification to LEA within a reasonable amount of time of the incident. Provider shall follow the following process:

- a. The security breach notification shall be written in plain language, shall be titled "Notice of Data Breach," and shall present the information described herein under the following headings: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information." Additional information may be provided as a supplement to the notice.
- b. The security breach notification described above in section 2(a) shall include, at a minimum, the following information:
 - i. The name and contact information of the reporting LEA subject to this section.
 - ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.

- iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
 - iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.
 - v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
- c. At LEA's discretion, the security breach notification may also include any of the following:
- i. Information about what the agency has done to protect individuals whose information has been breached.
 - ii. Advice on steps that the person whose information has been breached may take to protect himself or herself.
- d. Any agency that is required to issue a security breach notification pursuant to this section to more than 500 California residents as a result of a single breach of the security system shall electronically submit a single sample copy of that security breach notification, excluding any personally identifiable information, to the Attorney General. Provider shall assist LEA in these efforts.
- e. At the request and with the assistance of the District, Provider shall notify the affected parent, legal guardian or eligible pupil of the unauthorized access, which shall include the information listed in subsections (b) and (c), above.

ARTICLE VI: GENERAL OFFER OF PRIVACY TERMS

Provider may, by signing the attached Form of General Offer of Privacy Terms ("General Offer"), (attached hereto as Exhibit "E"), be bound by the terms of this DPA to any other LEA who signs the Acceptance on said Exhibit. The Form is limited by the terms and conditions described therein.

ARTICLE VII: MISCELLANEOUS

1. **Term.** The Provider shall be bound by this DPA for the duration of the Service Agreement or so long as the Provider maintains any Student Data. Notwithstanding the foregoing, Provider agrees to be bound by the terms and obligations of this DPA for no less than three (3) years.
2. **Termination.** In the event that either party seeks to terminate this DPA, they may do so by mutual written consent so long as the Service Agreement has lapsed or has been terminated.
3. **Effect of Termination Survival.** If the Service Agreement is terminated, the Provider shall

destroy all of LEA's data pursuant to Article V, section 1(b).

4. **Priority of Agreements.** This DPA shall govern the treatment of student records in order to comply with the privacy protections, including those found in FERPA and AB 1584. In the event there is conflict between the terms of the DPA and the Service Agreement, or with any other bid/RFP, license agreement, or writing, the terms of this DPA shall apply and take precedence. Except as described in this paragraph herein, all other provisions of the Service Agreement shall remain in effect.
5. **Notice.** All notices or other communication required or permitted to be given hereunder must be in writing and given by personal delivery, facsimile or e-mail transmission (if contact information is provided for the specific mode of delivery), or first class mail, postage prepaid, sent to the addresses set forth herein.
6. **Application of Agreement to Other Agencies.** Provider may agree by signing the General Offer of Privacy Terms be bound by the terms of this DPA for the services described therein for any Successor Agency who signs a Joinder to this DPA.
7. **Entire Agreement.** This DPA constitutes the entire agreement of the parties relating to the subject matter hereof and supersedes all prior communications, representations, or agreements, oral or written, by the parties relating thereto. This DPA may be amended and the observance of any provision of this DPA may be waived (either generally or in any particular instance and either retroactively or prospectively) only with the signed written consent of both parties. Neither failure nor delay on the part of any party in exercising any right, power, or privilege hereunder shall operate as a waiver of such right, nor shall any single or partial exercise of any such right, power, or privilege preclude any further exercise thereof or the exercise of any other right, power, or privilege.
8. **Severability.** Any provision of this DPA that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this DPA, and any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction. Notwithstanding the foregoing, if such provision could be more narrowly drawn so as not to be prohibited or unenforceable in such jurisdiction while, at the same time, maintaining the intent of the parties, it shall, as to such jurisdiction, be so narrowly drawn without invalidating the remaining provisions of this DPA or affecting the validity or enforceability of such provision in any other jurisdiction.
9. **Governing Law; Venue and Jurisdiction.** THIS DPA WILL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF CALIFORNIA,

WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES. EACH PARTY CONSENTS AND SUBMITS TO THE SOLE AND EXCLUSIVE JURISDICTION TO THE STATE AND FEDERAL COURTS LOCATED IN Orange COUNTY, CALIFORNIA FOR ANY DISPUTE ARISING OUT OF OR RELATING TO THIS SERVICE AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY.

[Signature Page Follows]

EXHIBIT "A"
DESCRIPTION OF SERVICES

See Attachment "A" Scope of Services and Payment Overview

EXHIBIT "B"

SCHEDULE OF DATA

Category of Data	Elements	Check if used by your system
Application Technology Meta Data	IP Addresses of users, Use of cookies etc.	<input checked="" type="checkbox"/>
	Other application technology meta data-Please specify:	<input type="checkbox"/>
Application Use Statistics	Meta data on user interaction with application	<input checked="" type="checkbox"/>
Assessment	Standardized test scores	<input type="checkbox"/>
	Observation data	<input type="checkbox"/>
	Other assessment data-Please specify:	<input type="checkbox"/>
Attendance	Student school (daily) attendance data	<input type="checkbox"/>
	Student class attendance data	<input type="checkbox"/>
Communications	Online communications that are captured (emails, blog entries)	<input type="checkbox"/>
Conduct	Conduct or behavioral data	<input type="checkbox"/>
Demographics	Date of Birth	<input type="checkbox"/>
	Place of Birth	<input type="checkbox"/>
	Gender	<input checked="" type="checkbox"/>
	Ethnicity or race	<input checked="" type="checkbox"/>
	Language information (native, preferred or primary language spoken by student)	<input checked="" type="checkbox"/>
	Other demographic information-Please specify:	<input type="checkbox"/>
Enrollment	Student school enrollment	<input type="checkbox"/>
	Student grade level	<input checked="" type="checkbox"/>
	Homeroom	<input type="checkbox"/>
	Guidance counselor	<input type="checkbox"/>
	Specific curriculum programs	<input type="checkbox"/>
	Year of graduation	<input type="checkbox"/>
Parent/Guardian Contact Information	Address	<input type="checkbox"/>
	Email	<input type="checkbox"/>
	Phone	<input type="checkbox"/>
Parent/Guardian ID	Parent ID number (created to link parents to students)	<input type="checkbox"/>
Parent/Guardian Name	First and/or Last	<input type="checkbox"/>

Category of Data	Elements	Check if used by your system
Schedule	Student scheduled courses	<input type="checkbox"/>
	Teacher names	<input type="checkbox"/>
Special Indicator	English language learner information	<input type="checkbox"/>
	Low income status	<input type="checkbox"/>
	Medical alerts	<input type="checkbox"/>
	Student disability information	<input checked="" type="checkbox"/>
	Specialized education services (IEP or 504)	<input type="checkbox"/>
	Living situations (homeless/foster care)	<input type="checkbox"/>
Category of Data	Other indicator information-Please specify:	<input type="checkbox"/>
Student Contact Information	Address	<input type="checkbox"/>
	Email	<input type="checkbox"/>
	Phone	<input type="checkbox"/>
Student Identifiers	Local (School district) ID number	<input checked="" type="checkbox"/>
	State ID number	<input type="checkbox"/>
	Vendor/App assigned student ID number	<input type="checkbox"/>
	Student app username	<input type="checkbox"/>
	Student app passwords	<input type="checkbox"/>
Student Name	First and/or Last	<input type="checkbox"/>
Student In App Performance	Program/application performance (typing program-student types 60 wpm, reading program-student reads below grade level)	<input type="checkbox"/>
Student Program Membership	Academic or extracurricular activities a student may belong to or participate in	<input type="checkbox"/>
Student Survey Responses	Student responses to surveys or questionnaires	<input checked="" type="checkbox"/>
Student work	Student generated content; writing, pictures etc.	<input type="checkbox"/>

Category of Data	Elements	Check if used by your system
Other	Other student work data - Please specify:	<input type="checkbox"/>
Transcript	Student course grades	<input type="checkbox"/>
	Student course data	<input type="checkbox"/>
	Student course grades/performance scores	<input type="checkbox"/>
	Other transcript data -Please specify:	<input type="checkbox"/>

Category of Data	Elements	Check if used by your system
Transportation	Student bus assignment	<input type="checkbox"/>
	Student pick up and/or drop off location	<input type="checkbox"/>
	Student bus card ID number	<input type="checkbox"/>
	Other transportation data - Please specify:	<input type="checkbox"/>
Other	Please list each additional data element used, stored or collected by your application	<input type="checkbox"/>

EXHIBIT "C"

DEFINITIONS

AB 1584, Buchanan: The statutory designation for what is now California Education Code § 49073.1, relating to pupil records.

De-Identifiable Information (DII): De-Identification refers to the process by which the Vendor removes or obscures any Personally Identifiable Information ("PII") from student records in a way that removes or minimizes the risk of disclosure of the identity of the individual and information about them.

NIST 800-63-3: Draft National Institute of Standards and Technology ("NIST") Special Publication 800-63-3 Digital Authentication Guideline.

Operator: For the purposes of SB 1177, SOPIPA, the term "operator" means the operator of an Internet Website, online service, online application, or mobile application with actual knowledge that the site, service, or application is used primarily for K–12 school purposes and was designed and marketed for K–12 school purposes. For the purpose of the Service Agreement, the term "Operator" is replaced by the term "Provider." This term shall encompass the term "Third Party," as it is found in AB 1584.

Personally Identifiable Information (PII): The terms "Personally Identifiable Information" or "PII" shall include, but are not limited to, student data, metadata, and user or pupil-generated content obtained by reason of the use of Provider's software, website, service, or app, including mobile apps, whether gathered by Provider or provided by LEA or its users, students, or students' parents/guardians. PII includes, without limitation, at least the following:

First and Last Name	Home Address
Telephone Number	Email Address
Discipline Records	Test Results
Special Education Data	Juvenile Dependency Records
Grades	Evaluations
Criminal Records	Medical Records
Health Records	Social Security Number
Biometric Information	Disabilities
Socioeconomic Information	Food Purchases
Political Affiliations	Religious Information
Text Messages	Documents
Student Identifiers	Search Activity
Photos	Voice Recordings
Videos	

General Categories:

Indirect Identifiers: Any information that, either alone or in aggregate, would allow a reasonable person to be able to identify a student to a reasonable certainty

Information in the Student's Educational Record

Attachment A - Scope of Services and Payment Overview

<u>Activity</u>	<u>Price</u>	<u>Discounted Price</u>
A. Software As a Service		
<u>B1. District-wide Software License</u> License to use online portal and app for the stakeholders including: <ul style="list-style-type: none"> - District staff and evaluators. - School administrators and consultants. - Counselors and professionals. - Teachers. - Participants. 	\$12,150.00 /year Unlimited Users	\$8,505.00 /year Unlimited Users
<u>B2. Ongoing Toll-Free Help Desk Support</u> <ul style="list-style-type: none"> - Toll-free help-line available to all users from 6am-6pm (PT) / 9am-9pm (ET). - Access to remote-desktop technology for effective data coaching. - 24-Hour emergency support number. 	— Included —	
<u>B3. Ongoing System Maintenance and Hosting Services</u> <ul style="list-style-type: none"> - Secured and HIPAA compliant, and worry-free server hosting. - Routine (nightly and weekly) backups at a secured offsite location. - Just-in-time backups for real-time replication of all data. - Continual monitoring to ensure continued system performance. - Maintenance and upgrades to database and underlying software platform. 	— Included —	

<u>Activity</u>	<u>Price</u>	<u>Discounted Price</u>
B. Online Survey Administration, Reporting and Resources		
<u>C1. Online and App Based Survey Administration</u> <ul style="list-style-type: none"> - Administer surveys (students respond online via app). - Support district and school staff as needed. - Monitor administration progress through the portal. - Review responses and validity analysis in the portal. - Basic reports are readily available in the portal in real-time. 	— Included — (Unlimited Administrations)	
<u>C3. Real-time Access to the Report Package for All Schools</u> Comprehensive report portfolio that includes: <ul style="list-style-type: none"> - Student reports and parent communiques. - Classroom reports. - Schoolwide results. - Pre/Post results. 	— Included — (Unlimited Reports and Exports)	

<u>Activity</u>	<u>Price</u>	<u>Discounted Price</u>
- Districtwide results.		
C4. Integrated Resource Library Online library integrated in the portal with resources developed in collaboration with the university partners and the authors: <ul style="list-style-type: none"> - Training manuals including embedded videos. - Webinar recordings. - Follow-up resources. - Research references 	— Included —	
C. Data Analysis and Results Presentation Services		
Develop a results-portfolio (in the form of a presentation) in collaboration with research and evaluation experts to communicate results to key stakeholders. The presentation to include: <ul style="list-style-type: none"> - Information briefs. - Districtwide insights and results. - Schoolwide insights and results. - Pre/Post analysis (if applicable). - Data validity and completeness statistics. 	\$3,500.00	Waived
D. Research Consultation and Advanced Technical/Assistance		
Partnership for research-informed and result-driven usage including <ul style="list-style-type: none"> - Research-based, best practice and follow up strategies. - Evaluation support to report on school climate. - Customized survey questions and additional measures. - Additional trainings and hands-on workshops. - Research advisory and longitudinal studies. 	Not Included	
TOTAL COSTS	\$15,650.00	\$8,505.00

Payment Terms

<u>Payment Number</u>	<u>Payment Percentage (%)</u>	<u>Payment Amount (\$)</u>	<u>Notes</u>
Payment #1	50%	\$4,252.50	Due at Contract Execution
Payment #2	50%	\$4,252.50	Due at End of First Administration

Laguna Beach Unified School District

19. ACTION

June 12, 2018

Approval: Contract with Mind Research to Provide the ST Math Supplementary Mathematics Intervention Program for the Purpose of Piloting during Summer School and the 2018-19 School Year in an Amount Not-to-Exceed \$33,002.00

Proposal

Staff proposes the Board of Education approve the purchase of the ST Math supplementary mathematics intervention program for piloting during the summer school program and continuing through the 2018-19 school year. The proposed cost includes onsite professional development, self-guided online courses and webinars for teachers. The pilot is a one-year online subscription.

Background

MIND Research Institute's supplementary math program, ST Math, is an online visual instructional program that builds a deep conceptual understanding of math through rigorous learning and creative problem solving to engage, motivate and challenge kindergarten through grade six students toward higher achievement. This program benefits every level of student from struggling students who grow to become proficient to proficient students who become advanced, and meets the needs of students at risk by supporting the diversity of learners in one classroom. The program begins by teaching foundational concepts visually and then connects the ideas to the symbols and language. The problems are accessible to all students, regardless of skill level or language background. ST Math is aligned to State Standards and is a web-based supplemental curriculum. The program includes embedded assessments and detailed reporting and tracking of progress for monitoring by teachers.

Under the direction of our Elementary Math Committee, the ST Math Software Program from Mind Research Institute was piloted by a group of teachers representing first through fifth grade at El Morro and Top of the World Elementary Schools from March through May 2018. The team was unanimous in their desire to continue the pilot in the fall of 2018-19. The committee also recommended including the entire K-5 staff so that all elementary students experience this research-based program. Pilot teachers believe the conceptual program develops important skills our students struggle with. The group reported that students were engaged and loved using the program. Observations included that all students had access to content and were able to work independently including EL students because ST Math starts conceptually and does not have a language component to begin with (no words or text). It then gradually introduces symbols and language.

Budget Impact

The budget impact is \$69,082 for a two-year investment of 1077 student licenses and professional development for 25 teachers, after which our annual costs will drop dramatically. (See chart below.) A portion of the investment cost will be deferred as follows:

Year One, we will pay \$26 per student (\$28,002) and \$5,000 for professional development for a total of \$33,002. The balance of \$36,080 is deferred to year two.

Should the program be successful and approved for adoption, the deferred balance of \$36,080 will be paid for Year Two, the 2019-20 school year.

Beginning with the 2020-21 school year, our costs will consist of the number of student licenses needed times the renewal fee of \$8.50 per student. Based on an estimated count of 1077 K-5 students, our total cost would be \$9,155 for future school years. The following chart shows the investment of doing a multi-year agreement versus annual renewal of the program. Additionally, if the district adopts ST Math for all students in K-5, this amount could also qualify for OC donor funds provided they are available as they have been for the last 5 years .

License	Enroll	Year 1 (includes 2 PD Days)	Year 2	Year 3	Year 4	Year 5	Total 5 Year Investment
Subscription - Annual Renewal	1077	\$33,002	\$22,617	\$22,617	\$22,617	\$22,617	\$123,470
Student License (Split Cost) - Deferred Payment Agreement	1077	\$33,002	\$36,080	\$9,155	\$9,155	\$9,155	\$87,397

Recommended Action

Staff recommends the Board of Education approve the purchase of ST Math student licenses and teacher professional development in an amount not-to-exceed \$33,002 for the 2018-19 school year.

INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "District," and Mind Research Institute, 111 Academy Drive, Suite 100, Irvine, CA 92617, 949-345-8700, hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor. Contractor shall provide to District the following services hereinafter referred to as "Services" described in Quote #1432781:

A. 1,077 NEW ST MATH STUDENT LICENSE

- ST Math Gen5 Software License for Number of Students Indicated
- Ongoing Minor Software Updates
- Self-Guided Online Courses (Asynchronous via Web Browser)
- Just-in-Time Live Webinars (Instructor-Lead via WebEx)
- Technical Support during Standard Business Hours via Email, Chat or Phone
- Weekly School Progress Reports Delivered via Email

B. ONSITE PROFESSIONAL DEVELOPMENT

1 Day (up to 6 hours) of Instructor-Led Onsite Professional Development at School

2. Term. Contractor shall commence providing Services under this Agreement upon Board Approval on June 12, 2018, and will diligently perform as required and complete performance by June 30, 2019.

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a total fee not to exceed Thirty-Three Thousand and Two Dollars (\$33,002). District shall pay Contractor according to the following terms and conditions: Net 30 upon receipt of invoice.

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District, except as follows: N/A

5. Independent Contractor. Contractor, in the performance of the Services pursuant to this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the Services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.

6. Materials. Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement, except as follows: N/A

Contractor's Services will be performed in accordance with generally and currently accepted principles and practices of its profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all ideas, technologies, formulae, procedures, processes and methods prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor understands and agrees that all Content produced under this Agreement is the property of District and cannot be used without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title and interest in said Content, including the right to secure and maintain the copyright, trademark and/or patent of said Content in the name of the District.

8. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the

Contractor; or (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice by District shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the District may secure the required Services from another contractor. If the cost to the District to secure the required Services from another contractor exceeds the cost of providing the Services pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District. Written notice by District shall be deemed given when received by the Contractor, or no later than three (3) days after the day of mailing, whichever is sooner.

9. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless and defend the District and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor or any person, firm or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

10. Insurance. Contractor shall insure Contractor's activities in connection with the Services under this Agreement and agrees to carry insurance to ensure Contractor's ability to adhere to the indemnification requirements under this Agreement.

10.1 Contractor shall, at Contractor's sole cost and expense, maintain in full force and effect the following insurance coverages from a California licensed insurer with an A, VIII, or better rating from A.M. Best or an approved self insurance program, sufficient to cover any claims, damages, liabilities, costs and expenses (including attorney fees) arising out of or in connection with Contractor's fulfillment of the obligations under this Agreement:

a. Comprehensive or Commercial Form General Liability Insurance, including bodily injury, property damage and contractual liability with minimum limits as follows:

(1)	Each Occurrence	<u>\$1,000,000</u>
(2)	Products/Completed Operations	<u>N/A</u>
(3)	Personal and Advertising Injury	<u>\$1,000,000</u>
(4)	General Aggregate	<u>\$2,000,000</u>

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. This policy shall include or be endorsed to include abuse and molestation coverage of at least \$1,000,000 for each occurrence.

b. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the Contractor drives on behalf of the District in the course of performing Services.)

c. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, if applicable; \$2,000,000 aggregate.

d. Workers' Compensation and Employers Liability Insurance in a form and amount covering Contractor's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws. The policy shall be endorsed with the insurer's waiver of rights of subrogation against the District.

Part A - Statutory Limits for Contractor

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers' Liability

e. Employment Practices Liability (EPL) and Directors and Officers (D&O) coverage with the following limits: \$1,000,000 per occurrence

It should be expressly understood, however, that the coverage and limits referred to under a., b. and c. above shall not in any way limit the liability of the Contractor. If Contractor maintains broader coverage and/or higher

limits than the minimums required herein, the District shall be entitled to the broader coverage and/or higher limits maintained by the Contractor.

10.2 Upon execution of this Agreement by the District and Contractor, and prior to commencing the Services under this Agreement, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder.

Contractor shall provide prior written notice to the District thirty (30) days in advance of any non-renewal, cancellation, or modification of the required insurance. The certificates of insurance providing the coverages referred to in clauses a and b above shall:

- name District, its Governing Board, officers, and employees, as additional insureds with appropriate endorsements.
- be endorsed with the insurer's waiver of rights of subrogation against the District.

In addition, the certificates of insurance shall include a provision stating "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." Failure to maintain the above-mentioned insurance coverages shall be cause for termination of this Agreement.

11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. Compliance with Applicable Laws. The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, the Services, equipment and personnel engaged in Services covered by this Agreement or accruing out of the performance of such Services.

12.1. Fingerprinting. Education Code section 45125.1 requires that employees of a Contractor providing certain services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the District determines that the Contractor and/or Contractor's employees will have limited or no contact with District's students. In making this determination, the District will consider the totality of the circumstances. If the District has determined that fingerprinting is required, whether or not the Services are one of those listed in Section 45125.1, the Contractor expressly agrees that Contractor and all of Contractor's current and subsequent employees will submit or have

submitted fingerprints in a manner required by the California Department of Justice, as set forth in Education Code section 45125.1. Contractor and/or Contractor's current and subsequent employees shall not come in contact with students until the Department of Justice has ascertained that the Contractor and/or Contractor's employees have not been convicted of a serious or violent felony. Contractor shall certify in writing to the Governing Board of the District that none of its employees who may come in contact with students have been convicted of a serious or violent felony; and shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. Contractor shall fulfill these requirements at its own expense. The District may require the Contractor and its current and subsequent employees to submit to additional criminal records checks at the District's sole and absolute discretion.

If the District has determined that fingerprinting is not required, the Contractor and/or Contractor's current and subsequent employees shall check in with the District or school site office each day immediately upon arriving at the District or school site; employees shall inform District or school site office staff of their proposed activities and location at the District or school site; once at the District or school site, Contractor and/or Contractor's employees shall not change locations without contacting the District or school site office; Contractor and/or Contractor's employees shall not use student restroom facilities; and, if Contractor and/or Contractor's employees encounter any students, Contractor and/or Contractor's employees shall immediately leave the area and contact the District or school site office and receive further direction from District or school site office staff.

12.2. Tuberculosis Testing. Contractor and/or Contractor's current and subsequent employees providing Services to the District agree to undergo tuberculosis screening and to submit written verification of negative results for tuberculosis, if required by the District, prior to commencing Services pursuant to this Agreement.

13. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

14. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.

15. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or Agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

16. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality,

disability, gender, sex, marital status, age, or other characteristics protected by federal or state laws of such persons.

17. Non Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are as follows:

District:

Laguna Beach Unified School District
Attn: Instructional Services Office
550 Blumont Street
Laguna Beach, CA 92651

Contractor:

Mind Research Institute
111 Academy Drive, Suite 100
Irvine, CA 92617

19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

21. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the Parties. No legal significance of any type shall be attached to the headings.

22. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all Parties have signed it.

23. Authorized Signatures. The individual signing this Agreement warrants that he/she is authorized to do so. The Parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all

appropriate legal and equitable remedies against the breaching party.

24. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

This Agreement is entered into this ____ day of _____, 20__.

Laguna Beach Unified School District

Name of District

Contractor Name

By: _____

By: _____

Typed Name

Typed Name

Title: _____

Title: _____

Taxpayer Identification Number