

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting December 12, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin
 Peggy Wolff

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Normandin seconded. President Vickers called for the vote. Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn to Closed Session at 5:01 p.m. to discuss the following:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Education Code §54957

B. NEGOTIATIONS
Government Code §54957.6

- i. Employee Organization: CSEA
District Negotiator: Leisa Winston

C. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION
(Govt. Code § 54956.9(d)(1))
(*Student DOE v. Laguna Beach Unified School District*, OC Superior Court Case
No. 30-2017-00917965-CU-WM-CJC)

Member Normandin moved to adjourn from Closed Session. Member Brown seconded.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn from Closed Session. The Board adjourned Closed Session at 5:49 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Mindy Hawkins, President, LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Mike Morrison, Chief Technology Officer
Amy Kernan, Director, Assessment & Accountability
Irene White, Director, Special Education
Michael Keller, Ed.D., Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Anakaren Ureno, Public Relations Liaison
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers reported in Closed Session, on motion by Member Brown and second by Member Wolff, by a vote of 5-0, the Board took action to accept the resignation of classified employee number 7600000778 in lieu of termination.

Adoption of Agenda

Member Brown moved to adopt the agenda. Member Normandin seconded.

Discussion: Staff noted a correction to the July 2018 meeting dates. The July meeting should be July 17. In addition there was a change to the November 15 minutes under 12.a.ii, and a change a field trip under 12.d.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adopt the agenda as corrected.

Special Recognitions

PTA Council member, Jennifer Baker, highlighted the PTA Reflections winners for Laguna Beach Unified.

Public Comment (Non- Agenda Items)

There was no public comment.

Reports

Student Representative – Piper Warner

- Reported on:
 - Matriculation tests
 - Winter Concerts – Dance, instrumental, and choral
 - Auditions for “All Shook Up”
 - Successful food drive
 - ASB theme “friendship”
 - ASB hosting faculty breakfast
 - Holiday spirit week
 - Athletics update

LaBUFA Representative – Mindi Hawkins, LaBUFA President

- Training on Interest Based Bargaining and grateful for the opportunity
- Commented on the strength of community in LBUSD and the theme “The Power of US”
- Attended leadership training at El Morro and TOW

CSEA Representative – Elizabeth Phillips, CSEA Vice President

- Concurred on Interest Based Bargaining
- Reported voting for classified employee of the year end December 13
- Wished everyone happy holidays

Board Members

Board members reported as follows:

Member Wolff

- Attended Calendar Committee meeting
- Attended California School Boards Association (CSBA) Annual Conference and shared three areas of interest from the conference:
 - Google presenter and education evangelist
 - Virtual and augmented reality
 - Invest in Continuous Learners model
- Attended LBHS Dance concert

Member Normandin

- Attended California School Boards Association (CSBA) Annual Conference and will share three areas of interest at a later meeting
- Attended stakeholder meeting for Social/Emotional Support

Member Brown

- Attended California School Boards Association (CSBA) Annual Conference and shared three areas of interest from the conference:
 - Attendance
 - Family Engagement
 - Religion in Schools
- Attended JFMC meeting
- Attended SchoolPower Endowment meeting

Member Perry

- Attended Community Coalition
- Attended California School Boards Association (CSBA) Annual Conference and shared three areas of interest from the conference:
 - Data misuse – more effective ways to use data
 - Measurement of District's vital signs

President Vickers

- Attended Calendar Committee meeting and shared that Mrs. Winston provided a lot of data for consideration

Superintendent Viloria

- Thanked PTA Reflections coordinators and students
- Thanked CSEA and LaBUFA for their hard work and dedication and wished everyone a happy break.

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Attended California School Employees Benefits Association (CSEBA) workshop
- Wellness committee meeting forthcoming
- Shared Employee of the Year Announcements will be made next week at the holiday open house

Alysia Odipo, Assistant Superintendent, Instructional Services

- Commented on:
 - History and Social Science trainings
 - Irvine Math Project
 - Next Generation Science Standards
 - STEAM Symposium
 - Kudos to Irene White for the Instructional Assistant Trade Show and Professional Development
 - DELAC meeting on December 14

Jeff Dixon, Assistant Superintendent, Business Services

- Introduced auditors

Auditors Report

All financial statements audited and there are no significant findings. The audit is intended to provide the Board members with reasonable assurance.

ANNUAL ORGANIZATIONAL MEETING

Superintendent Vloria read the following:

Education Code Section 35143 requires the governing board of each school district to hold an annual organizational meeting and election within a prescribed 15-day period. For 2017, the 15-day period is from December 1 through December 15. Laguna Beach Unified School District Board Bylaw 9100 also specifies that the Board shall hold an annual organizational meeting and elect its slate of officers.

Superintendent Vloria conducted the election for President of the Board.

Election of Board President

Call for nominations for the position of President of the Board of Education.

Superintendent Vloria called for nominations for President.

Member Perry moved to re-elect Jan Vickers as President of the Board. Member Wolff seconded.

Discussion: None.

Superintendent Vilorio called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to elect Jan Vickers as President of the Board.

Election of Board Clerk

President Vickers called for nominations for the position of Clerk of the Board of Education.

Member Brown moved to nominate and elect Dee Perry as Clerk of the Board. Member Normandin seconded.

Discussion: None

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to elect Dee Perry as Clerk of the Board.

Appointment of Secretary to the Board of Education

Per Board Bylaw 9100, the Secretary to the Board of Education shall be appointed at the Annual Organizational Meeting and Board Bylaw 9006 designates the Superintendent as the Secretary to the Board.

The Board acknowledged the appointment of Superintendent Vilorio as Secretary to the Board.

Appointment of Board Representatives to the Following Groups:

The following members were appointed as representatives to outside organizations:

1. District Representative for Orange County Nominating Committee and Orange County School Boards Association: Peggy Wolff Representative and Ketta Brown Alternate
2. Laguna Beach Council of PTAs: Jan Vickers Representative and Carol Normandin Alternate

3. Laguna Beach Education Foundation School Power: Peggy Wolff Representative and Ketta Brown Alternate
4. Laguna Beach Education Foundation School Power Endowment: Dee Perry Representative and Ketta Brown Alternate
5. Community Coalition: Carol Normandin Representative and Ketta Brown Alternate

Setting Meeting Dates, Time and Place for 2018

Listed below are the recommended Regular Meeting dates for the Board of Education during 2018. These meetings will be held at a time to be determined by the Board of Education (typically the second and fourth Tuesday of the month at 6:00 p.m.) in the Board Room in the District Education Center, 550 Blumont Street, Laguna Beach, California.

Tuesday, January 9	Tuesday, May 8	Tuesday, September 11
Tuesday, January 23 (Joint Meeting with City)	Tuesday, May 22	Tuesday, September 25
Tuesday, February 13	Tuesday, June 12	Tuesday, October 9
Tuesday, March 13	Tuesday, June 26	Tuesday, October 23
Tuesday, March 27	Tuesday, July 17	Tuesday, November 13
Tuesday, April 17	Tuesday, August 21	Tuesday, December 11

**Study Sessions as needed*

Member Brown moved approval of the 2018 meeting dates as presented. Member Normandin seconded.

President Vickers called for the vote.

Motion carried by a vote of 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to approve the 2018 meeting dates as corrected.

Annual Reminders

President Vickers read the annual reminders.

1. Aliso Property Option Reminder

The Board of Education is reminded that the District has the opportunity to purchase the Aliso School Property in the year 2041 for one dollar. This special note is to remain a part of all Annual Organizational meetings until said purchase option is exercised or expires. A one dollar (\$1) bill is on file in the Business Office as a reminder to future Boards of Education. This dollar bill may be used to exercise that option in 2041. The First Amendment to the Option to Repurchase, effective December 11, 2012, enabled the District to establish a trust account that holds the deed to the property pursuant to any default by the current property owner. The District may record the deed by satisfying the existing loan upon any future default by the current owner.

2. Resolution No. 01-02 – Facilities Repair and Replacement Program

The Board of Education is reminded that by adoption of Resolution No. 01-02 on February 27, 2001, the intention and desire was to continue this program to ensure future repair and replacement of the District's facilities.

CONSENT CALENDAR

Member Normandin moved approval of Consent Calendar items a – n. Member Brown seconded.

Public Comment: None

Discussion: None

- a. Approval of Minutes
 - i. November 14, 2017 Regular Meeting
 - ii. November 15, 2017 Special Meeting
 - iii. December 6, 2017 Special Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Student Field Trip
- e. Approval of Interdistrict Attendance Agreement – Students From Other District
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements for Contracted Services – Technology
- h. Approval/Ratification of Warrants #392151 through #392427 in the amount of \$1,679,770.00 Dates: 11/06/2017 through 12/01/2017
- i. Approval/Ratification of Certificated Payroll 5A in the Amount of \$2,222,304.07
Approval/Ratification of Classified Payroll 5B in the Amount of \$843,600.39
Approval/Ratification of Certificated Payroll 5C in the Amount of \$36,448.76
- j. Approval of Student Teacher Field Experience and Clinical Practice Agreements with Point Loma Nazarene University from January 1, 2018 through August 31, 2023
- k. Approval of Student Teacher and Student Practicum Agreements with National University from November 8, 2017 through June 30, 2020
- l. Approval to Award Contract Extension for Technology Equipment and Peripherals based on Magnolia Elementary School District Piggyback Purchasing Bid Project No. MSIT3, #I-23-2014/15 through December 31, 2018
- m. Approval of Memorandum of Understanding Between WestEd and Laguna Beach Unified School District for Administration of the Biannual California Healthy Kids Survey During the 2017-2018 School Year

n. Approval/Ratification of Community Facilities District 98-1 (Crystal Cove)
Administrative Fund Disbursements Totaling \$1,173.20

Discussion: Clerk Perry noted there are several interesting conferences that staff are attending and she hopes the Board receives follow-up information.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to approve the consent calendar, items a – n.

INFORMATION ITEMS

Update on Computer Science Pathway Committee

Mike Morrison shared information to provide a better understanding of what computer science is, what is being done in LBUSD, and how it aligns with the curriculum. Both the high school and middle school use code.org. There are currently no state standards for computer science. The committee will continue to meet.

Board members asked questions regarding librarians, literacy, and when the state will have standards for computer science.

ACTION ITEMS

Approval of to Accept the 2016-2017 District Audit

Mr. Dixon introduced the item.

Public Comment: None

Board Member Questions:

Member Brown moved to accept the 2016-2017 district audit. Member Normandin seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval of Positive Certification of First Interim Report

Mr. Dixon introduced the item and stated this is the first report the Board receives from staff after the adoption of the budget.

Public Comment: None

Board Member Questions: None

Member Brown moved approval the Positive Certification of the First Interim Report. Member Normandin seconded.

Board Member Discussion: Board members appreciate the clarity provided for Fund 17.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval of Resolution No. 17-22: Establish interfund transfers of \$125,000 from the general fund to the special reserve for non-capital outlay fund for 2017-2018

Mr. Dixon introduced the item.

Member Normandin moved to approve Resolution 17-22. Member Brown seconded.

President Vickers called for a Roll Call vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes. Student Representative Piper Warner cast a symbolic vote of yes.

Approval of Resolution #17-23: Establish Interfund Transfer for \$1,200,000 from the General Fund to the Special Reserve Fund for Capital Improvement Plan for 2017-2018

Mr. Dixon introduced the item.

Member Normandin moved to approve Resolution 17-23. Member Brown seconded.

President Vickers called for a Roll Call vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes. Student Representative Piper Warner cast a symbolic vote of yes.

Approval of Resolution #17-24: Establish Interfund Transfer of \$900,000 from the General Fund to the Special Reserve Fund for Facilities Repair and Replacement Program for 2017-2018

Mr. Dixon introduced the item.

Member Brown moved to approve Resolution 17-24. Member Normandin seconded.

President Vickers called for a Roll Call vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes. Student

Representative Piper Warner cast a symbolic vote of yes.

Approval of Resolution No. 17-25: Establish Interfund Transfer of \$125,000 from the Special Reserve Fund for the Aliso Property Reserve to the Special Reserve for Non-Capital Outlay Fund for 2017-2018

Mr. Dixon introduced the item.

Member Normandin moved to approve Resolution 17-25. Member Brown seconded.

President Vickers called for a Roll Call vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes. Student Representative Piper Warner cast a symbolic vote of yes.

Approval to Award Contracts for HVAC and Painting Unit Costs Bid for District-wide Services

Mr. Dixon introduced the item.

Member Brown moved to approve the award to contracts for HVAC and painting unit costs bid for district-wide services.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval/Ratification of Agreement with Positive Coaching Alliance

Dr. Vilorio introduced the item.

Member Brown moved to approve the agreement with Positive Coaching Alliance.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

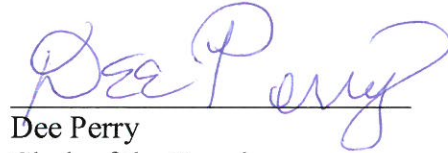
President Vickers noted that the high school dance show was great!

Adjournment

Member Brown moved to adjourn. Member Normandin seconded.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn the meeting. The meeting adjourned at 7:15 p.m.



Dee Perry
Clerk of the Board
January 9, 2018