



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT

**Regular Meeting
of the
Board of Education**

AGENDA

January 9, 2018

ADMINISTRATION

Jason Vilorio, Ed.D., Superintendent of Schools
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources and
Public Communications

BOARD OF EDUCATION

Jan Vickers, President
Dee Perry, Clerk
Ketta Brown, Member
Carol Normandin, Member
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING
550 Blumont
Laguna Beach, CA 92651**

January 9, 2018

**Closed Session 5:00 P.M.
Open Session 6:00 P.M.**

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS

Open Session School Board Meetings will be video recorded.

1. CALL TO ORDER

2. ROLL CALL TO ESTABLISH QUORUM

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

4. ADJOURN TO CLOSED SESSION

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

B. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION

(Govt. Code § 54956.9(d)(1))

(Student DOE v. Laguna Beach Unified School District, OC Superior Court Case No. 30-2017-00917965-CU-WM-CJC)

C. NEGOTIATIONS

Government Code §54957.6

- | | |
|-----------------------------|-------------------------|
| i. Employee Organization: | LaBUFA |
| District Negotiator: | Leisa Winston |
| ii. Employee Organization: | CSEA |
| District Negotiator: | Leisa Winston |
| iii. Employee Organization: | Unrepresented Employees |
| District Negotiator: | Leisa Winston |

5. CALL TO ORDER - REGULAR SESSION

6. PLEDGE OF ALLEGIANCE

7. REPORT ON CLOSED SESSION ACTION

8. ADOPTION OF AGENDA

9. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

10. REPORTS

- *Student Representative(s)*
- *LaBUFA Representative*
- *CSEA Representative*
- *Organizations – Boosters, PTA, SchoolPower*
- *Board Members*
- *Superintendent*
- *Cabinet Members*

11. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes – December 12, 2017
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trip(s)
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements and Contracts – Technology Services
- g. Acceptance of Gifts-Checks Totaling \$307,807.00
- h. Approval/Ratification of Warrants #392428 through #392660 in the amount of \$923,498.96 Dates: 12/04/17 through 12/19/17
- i. Approval of Independent Contractor Agreement with Jennifer McCluan in an Amount Not-to-Exceed \$5,550.00
- j. Approval of Independent Contractor Agreement with Brian Shay in an Amount Not-to-Exceed \$3,200.00

INFORMATION ITEMS

12. SECOND QUARTER REPORT OF UNIFORM COMPLAINTS FOR THE WILLIAMS CASE SETTLEMENT

– Leisa Winston, Assistant Superintendent, Human Resources/ Public Communications

Staff will present the second quarter summary report on the nature and resolution of all complaints, as required by the Williams Litigation Settlement. The report will also be submitted to the County Superintendent of Schools.

13. REPORT ON TEMPORARY INTERFUND TRANSFER OF \$6,000,000 INITIATED ON SEPTEMBER 14, 2017 WAS RETURNED TO THE SPECIAL RESERVE FOR NON-CAPITAL OUTLAY FUND (17) ON DECEMBER 20, 2017

– Jeff Dixon, Assistant Superintendent, Business Services

The months of October through December are the low cash balance months in the General Fund. Major payrolls begin September 30 and the first major cash receipt from property taxes arrives mid-December. The governing board of any school district may direct that moneys held in any fund or account be temporarily transferred to another fund or account of the district for payment of obligations. Pursuant to Education Code Section 42603, approval of Resolution 17-20, approved September 12, 2017, positioned the district to be prepared should the need arise at any time during the current fiscal year.

14. MONTHLY FINANCIAL UPDATE

– Jeff Dixon, Assistant Superintendent, Business Services

Staff will present the Monthly Financial Update to the Board of Education.

ACTION ITEMS

15. APPROVAL OF STUDENT PLANS FOR STUDENT ACHIEVEMENT (SPSA) – ALL SITES

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes that the Board of Education approve the revised 2017-18 Single Plan for Student Achievement (SPSA) for each school site.

16. APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT WITH DR. BELINDA KARGE, CO-TEACHING EXPERT

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff recommends the Board of Education approve an Independent Contractor Agreement for consulting services for the 2017-18 school year by Dr. Belinda Karge, co-teaching expert and trainer as well as California State University, Fullerton professor. Dr. Karge will present to select middle school and high school special education and regular education teachers.

17. APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN UNIVERSITY OF CALIFORNIA, SAN DIEGO (UCSD) AND LAGUNA BEACH UNIFIED SCHOOL DISTRICT FOR ADMINISTRATIVE COORDINATION, ITEM DESIGN, PROCTORING, AND ADVANCED ANALYTICS OF THE BIENNIAL CALIFORNIA HEALTHY KIDS SURVEY DURING THE 2017-2018 SCHOOL YEAR

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes that the Board of Education approve a Memorandum of Understanding (MOU) between the University of California, San Diego (UCSD) and Laguna Beach Unified School District for the administrative coordination, item design, proctoring, and advanced analytics of the California Healthy Kids Survey (CHKS) for students in grades 5, 7, 9, and 11. This survey is part of the comprehensive Cal-SCHLS data system, developed by WestEd under contract with the California Department of Education.

18. APPROVAL TO CLOSE COMMUNITY LEARNING CENTER (CLC) ALTERNATIVE PROGRAM LOCATED AT TOP OF THE WORLD ELEMENTARY

– Jason Vilorio, Ed.D., Superintendent

At the November 14, 2017 Board Meeting, the Board of Education provided initial direction to staff regarding the closure of the alternative program located at Top of the World Elementary with Board action to follow in January.

19. APPROVAL OF EMPLOYMENT CONTRACTS FOR ASSISTANT SUPERINTENDENT, BUSINESS SERVICES, ASSISTANT SUPERINTENDENT, HUMAN RESOURCES AND PUBLIC COMMUNICATIONS, AND ASSISTANT SUPERINTENDENT, INSTRUCTIONAL SERVICES

– Jason Vilorio, Ed.D., Superintendent

At the November 14, 2017 Board Meeting employment contracts for LBUSD Assistant Superintendents of Business Services, Human Resources and Public Communications, and, Instructional Services, are presented to the Board of Education for review. Staff proposes the Board of Education approve the contracts with a term to be through June 30, 2020.

20. BOARD MEMBER REQUESTS FOR ITEMS FOR NEXT MEETING, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS

– Jan Vickers, President, Board of Education

21. ADJOURNMENT

– Jan Vickers, President, Board of Education

The next Regular Meeting of the Board of Education is **Tuesday, January 23, 2018, 6:00 PM**
at the Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website:
www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

11.a. CONSENT/ACTION

January 9, 2018

Approval: Minutes – December 12, 2017

Board of Education Minutes of Regular Meeting December 12, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin
 Peggy Wolff

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Normandin seconded. President Vickers called for the vote. Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn to Closed Session at 5:01 p.m. to discuss the following:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Education Code §54957

B. NEGOTIATIONS

Government Code §54957.6

- i. Employee Organization: CSEA
- District Negotiator: Leisa Winston

C. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION

(Govt. Code § 54956.9(d)(1))

(*Student DOE v. Laguna Beach Unified School District*, OC Superior Court Case No. 30-2017-00917965-CU-WM-CJC)

Member Normandin moved to adjourn from Closed Session. Member Brown seconded.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn from Closed Session. The Board adjourned Closed Session at 5:49 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Mindy Hawkins, President, LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Mike Morrison, Chief Technology Officer
Amy Kernan, Director, Assessment & Accountability
Irene White, Director, Special Education
Michael Keller, Ed.D., Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Anakaren Ureno, Public Relations Liaison
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers reported in Closed Session, on motion by Member Brown and second by Member Wolff, by a vote of 5-0, the Board took action to accept the resignation of classified employee number 7600000778 in lieu of termination.

Adoption of Agenda

Member Brown moved to adopt the agenda. Member Normandin seconded.

Discussion: Staff noted a correction to the July 2018 meeting dates. The July meeting should be July 17. In addition there was a change to the November 15 minutes under 12.a.ii, and a change a field trip under 12.d.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adopt the agenda as corrected.

Special Recognitions

PTA Council member, Jennifer Baker, highlighted the PTA Reflections winners for Laguna Beach Unified.

Public Comment (Non- Agenda Items)

There was no public comment.

Reports

Student Representative – Piper Warner

- Reported on:
 - Matriculation tests
 - Winter Concerts – Dance, instrumental, and choral
 - Auditions for “All Shook Up”
 - Successful food drive
 - ASB theme “friendship”
 - ASB hosting faculty breakfast
 - Holiday spirit week
 - Athletics update

LaBUFA Representative – Mindi Hawkins, LaBUFA President

- Training on Interest Based Bargaining and grateful for the opportunity
- Commented on the strength of community in LBUSD and the theme “The Power of US”
- Attended leadership training at El Morro and TOW

CSEA Representative – Elizabeth Phillips, CSEA Vice President

- Concurred on Interest Based Bargaining
- Reported voting for classified employee of the year end December 13
- Wished everyone happy holidays

Board Members

Board members reported as follows:

Member Wolff

- Attended Calendar Committee meeting
- Attended California School Boards Association (CSBA) Annual Conference and shared three areas of interest from the conference:
 - Google presenter and education evangelist
 - Virtual and augmented reality
 - Invest in Continuous Learners model
- Attended LBHS Dance concert

Member Normandin

- Attended California School Boards Association (CSBA) Annual Conference and will share three areas of interest at a later meeting
- Attended stakeholder meeting for Social/Emotional Support

Member Brown

- Attended California School Boards Association (CSBA) Annual Conference and shared three areas of interest from the conference:
 - Attendance
 - Family Engagement
 - Religion in Schools
- Attended JFMC meeting
- Attended SchoolPower Endowment meeting

Member Perry

- Attended Community Coalition
- Attended California School Boards Association (CSBA) Annual Conference and shared three areas of interest from the conference:
 - Data misuse – more effective ways to use data
 - Measurement of District's vital signs

President Vickers

- Attended Calendar Committee meeting and shared that Mrs. Winston provided a lot of data for consideration

Superintendent Vloria

- Thanked PTA Reflections coordinators and students
- Thanked CSEA and LaBUFA for their hard work and dedication and wished everyone a happy break.

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Attended California School Employees Benefits Association (CSEBA) workshop
- Wellness committee meeting forthcoming
- Shared Employee of the Year Announcements will be made next week at the holiday open house

Alysia Odipo, Assistant Superintendent, Instructional Services

- Commented on:
 - History and Social Science trainings
 - Irvine Math Project
 - Next Generation Science Standards
 - STEAM Symposium
 - Kudos to Irene White for the Instructional Assistant Trade Show and Professional Development
 - DELAC meeting on December 14

Jeff Dixon, Assistant Superintendent, Business Services

- Introduced auditors

Auditors Report

All financial statements audited and there are no significant findings. The audit is intended to provide the Board members with reasonable assurance.

ANNUAL ORGANIZATIONAL MEETING

Superintendent Vloria read the following:

Education Code Section 35143 requires the governing board of each school district to hold an annual organizational meeting and election within a prescribed 15-day period. For 2017, the 15-day period is from December 1 through December 15. Laguna Beach Unified School District Board Bylaw 9100 also specifies that the Board shall hold an annual organizational meeting and elect its slate of officers.

Superintendent Vloria conducted the election for President of the Board.

Election of Board President

Call for nominations for the position of President of the Board of Education.

Superintendent Vilorio called for nominations for President.

Member Perry moved to re-elect Jan Vickers as President of the Board. Member Wolff seconded.

Discussion: None.

Superintendent Vilorio called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to elect Jan Vickers as President of the Board.

Election of Board Clerk

President Vickers called for nominations for the position of Clerk of the Board of Education.

Member Brown moved to nominate and elect Dee Perry as Clerk of the Board. Member Normandin seconded.

Discussion: None

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to elect Dee Perry as Clerk of the Board.

Appointment of Secretary to the Board of Education

Per Board Bylaw 9100, the Secretary to the Board of Education shall be appointed at the Annual Organizational Meeting and Board Bylaw 9006 designates the Superintendent as the Secretary to the Board.

The Board acknowledged the appointment of Superintendent Vilorio as Secretary to the Board.

Appointment of Board Representatives to the Following Groups:

The following members were appointed as representatives to outside organizations:

1. District Representative for Orange County Nominating Committee and Orange County School Boards Association: Peggy Wolff Representative and Ketta Brown Alternate
2. Laguna Beach Council of PTAs: Jan Vickers Representative and Carol Normandin Alternate
3. Laguna Beach Education Foundation School Power: Peggy Wolff Representative and Ketta Brown Alternate
4. Laguna Beach Education Foundation School Power Endowment: Dee Perry Representative and Ketta Brown Alternate
5. Community Coalition: Carol Normandin Representative and Ketta Brown Alternate

Setting Meeting Dates, Time and Place for 2018

Listed below are the recommended Regular Meeting dates for the Board of Education during 2018. These meetings will be held at a time to be determined by the Board of Education (typically the second and fourth Tuesday of the month at 6:00 p.m.) in the Board Room in the District Education Center, 550 Blumont Street, Laguna Beach, California.

Tuesday, January 9	Tuesday, May 8	Tuesday, September 11
Tuesday, January 23 (Joint Meeting with City)	Tuesday, May 22	Tuesday, September 25
Tuesday, February 13	Tuesday, June 12	Tuesday, October 9
Tuesday, March 13	Tuesday, June 26	Tuesday, October 23
Tuesday, March 27	Tuesday, July 17	Tuesday, November 13
Tuesday, April 17	Tuesday, August 21	Tuesday, December 11

**Study Sessions as needed*

Member Brown moved approval of the 2018 meeting dates as presented. Member Normandin seconded.

President Vickers called for the vote.

Motion carried by a vote of 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to approve the 2018 meeting dates as corrected.

Annual Reminders

President Vickers read the annual reminders.

1. Aliso Property Option Reminder

The Board of Education is reminded that the District has the opportunity to purchase the Aliso School Property in the year 2041 for one dollar. This special note is to remain a part of all Annual Organizational meetings until said purchase option is exercised or expires. A one dollar (\$1) bill is on file in the Business Office as a reminder to future Boards of Education. This dollar bill may be used to exercise that option in 2041. The First Amendment to the Option to Repurchase, effective December 11, 2012, enabled the District to establish a trust account that holds the deed to the property pursuant to any default by the current property owner. The District may record the deed by satisfying the existing loan upon any future default by the current owner.

2. Resolution No. 01-02 – Facilities Repair and Replacement Program

The Board of Education is reminded that by adoption of Resolution No. 01-02 on February 27, 2001, the intention and desire was to continue this program to ensure future repair and replacement of the District's facilities.

CONSENT CALENDAR

Member Normandin moved approval of Consent Calendar items a – n. Member Brown seconded.

Public Comment: None

Discussion: None

a. Approval of Minutes

- i. November 14, 2017 Regular Meeting
- ii. November 15, 2017 Special Meeting
- iii. December 6, 2017 Special Meeting

b. Approval/Ratification of Personnel Report

c. Approval/Ratification of Conference/Workshop Attendance

d. Approval of Student Field Trip

e. Approval of Interdistrict Attendance Agreement – Students From Other District

f. Approval of Agreements for Contracted Services – Special Education

g. Approval of Agreements for Contracted Services – Technology

h. Approval/Ratification of Warrants #392151 through #392427 in the amount of \$1,679,770.00 Dates: 11/06/2017 through 12/01/2017

- i. Approval/Ratification of Certificated Payroll 5A in the Amount of \$2,222,304.07
Approval/Ratification of Classified Payroll 5B in the Amount of \$843,600.39
Approval/Ratification of Certificated Payroll 5C in the Amount of \$36,448.76
- j. Approval of Student Teacher Field Experience and Clinical Practice Agreements with Point Loma Nazarene University from January 1, 2018 through August 31, 2023
- k. Approval of Student Teacher and Student Practicum Agreements with National University from November 8, 2017 through June 30, 2020
- l. Approval to Award Contract Extension for Technology Equipment and Peripherals based on Magnolia Elementary School District Piggyback Purchasing Bid Project No. MSIT3, #I-23-2014/15 through December 31, 2018
- m. Approval of Memorandum of Understanding Between WestEd and Laguna Beach Unified School District for Administration of the Biannual California Healthy Kids Survey During the 2017-2018 School Year
- n. Approval/Ratification of Community Facilities District 98-1 (Crystal Cove) Administrative Fund Disbursements Totaling \$1,173.20

Discussion: Clerk Perry noted there are several interesting conferences that staff are attending and she hopes the Board receives follow-up information.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to approve the consent calendar, items a – n.

INFORMATION ITEMS

Update on Computer Science Pathway Committee

Mike Morrison shared information to provide a better understanding of what computer science is, what is being done in LBUSD, and how it aligns with the curriculum. Both the high school and middle school use code.org. There are currently no state standards for computer science. The committee will continue to meet.

Board members asked questions regarding librarians, literacy, and when the state will have standards for computer science.

ACTION ITEMS

Approval of to Accept the 2016-2017 District Audit

Mr. Dixon introduced the item.

Public Comment: None

Board Member Questions:

Member Brown moved to accept the 2016-2017 district audit. Member Normandin seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval of Positive Certification of First Interim Report

Mr. Dixon introduced the item and stated this is the first report the Board receives from staff after the adoption of the budget.

Public Comment: None

Board Member Questions: None

Member Brown moved approval the Positive Certification of the First Interim Report. Member Normandin seconded.

Board Member Discussion: Board members appreciate the clarity provided for Fund 17.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval of Resolution No. 17-22: Establish interfund transfers of \$125,000 from the general fund to the special reserve for non-capital outlay fund for 2017-2018

Mr. Dixon introduced the item.

Member Normandin moved to approve Resolution 17-22. Member Brown seconded.

President Vickers called for a Roll Call vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes. Student Representative Piper Warner cast a symbolic vote of yes.

Approval of Resolution #17-23: Establish Interfund Transfer for \$1,200,000 from the General Fund to the Special Reserve Fund for Capital Improvement Plan for 2017-2018

Mr. Dixon introduced the item.

Member Normandin moved to approve Resolution 17-23. Member Brown seconded.

President Vickers called for a Roll Call vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes. Student Representative Piper Warner cast a symbolic vote of yes.

Approval of Resolution #17-24: Establish Interfund Transfer of \$900,000 from the General Fund to the Special Reserve Fund for Facilities Repair and Replacement Program for 2017-2018

Mr. Dixon introduced the item.

Member Brown moved to approve Resolution 17-24. Member Normandin seconded.

President Vickers called for a Roll Call vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes. Student Representative Piper Warner cast a symbolic vote of yes.

Approval of Resolution No. 17-25: Establish Interfund Transfer of \$125,000 from the Special Reserve Fund for the Aliso Property Reserve to the Special Reserve for Non-Capital Outlay Fund for 2017-2018

Mr. Dixon introduced the item.

Member Normandin moved to approve Resolution 17-25. Member Brown seconded.

President Vickers called for a Roll Call vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes. Student Representative Piper Warner cast a symbolic vote of yes.

Approval to Award Contracts for HVAC and Painting Unit Costs Bid for District-wide Services

Mr. Dixon introduced the item.

Member Brown moved to approve the award to contracts for HVAC and painting unit costs bid for district-wide services.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval/Ratification of Agreement with Positive Coaching Alliance

Dr. Viloria introduced the item.

Member Brown moved to approve the agreement with Positive Coaching Alliance.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

President Vickers noted that the high school dance show was great!

Adjournment

Member Brown moved to adjourn. Member Normandin seconded.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn the meeting. The meeting adjourned at 7:15 p.m.

Dee Perry
Clerk of the Board
January 9, 2018

Laguna Beach Unified School District

11.b. CONSENT/ACTION

January 9, 2018

Approval/Ratification: Personnel Report

Proposal

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

Background

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

PERSONNEL REPORT

January 9, 2018

I. RESIGNATIONS:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Jennifer Lester PC04SE0112	Instructional Assistant, Special Education Thurston Middle School	January 10, 2017
Thomas Munoz PC02TS0101	Delivery Driver District Office	March 31, 2018

II. EMPLOYMENT:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

III. EMPLOYMENT: Student Worker/Workability Program

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Gavin Childs	Student Worker - Work Experience/Workability Laguna Beach High School 0104644575-2960 NTE: 50 hours	December 1, 2017 to June 30, 2018 Special Ed Funds \$10.50 per hour

IV. EMPLOYMENT: Short Term Assignments - Extra Duty

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Bridget Beaudry-Porter	CTE Pathway Development & Planning Laguna Beach High School 0105114695-1130 NTE: 38 hours	June 30, 2017 to October 1, 2017 General Fund \$40.17 per hour
Randi Beckley	Writing Parent Update Thurston Middle School 0106311008-1170 NTE: 24 hours	November 15, 2017 to June 30, 2018 General Fund \$40.17 per hour
Erin Carlton	Attend PLCs Top of the World Elementary 0104602120-2150 NTE: 12 hours	December 1, 2017 to June 21, 2018 Special Ed Fund \$21.33 per hour
Katie Dwight	After School Math - Fourth Grade Substitute Top of the World Elementary 0108011005-1130 NTE: 15 hours	January 16, 2018 to May 17, 2018 General Fund \$45.91 per hour
Mindy Hawkins	TUPE District Lead Laguna Beach High School 0102014342-1170 NTE: 62 hours	September 6, 2017 to June 30, 2018 General Fund \$40.91 per hour
Penny Herrick Dressler	TUPE Site Lead Thurston Middle School 0102014342-1170 NTE: 45 hours	September 6, 2017 to June 30, 2018 General Fund \$40.91 per hour

IV. EMPLOYMENT: Short Term Assignments - Extra Duty (cont'd)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Eric Moore	Campus Supervisor Thurston Middle School General Fund 0106011008-2955 \$25.53 per hour NTE: 40 hours Reason: Supervision after school and weekend activities	November 1, 2017 to June 21, 2018
Iris Pena-Tanner	Attend PLCs Top of the World Elementary Special Ed Fund 0104612310-2150 \$26.17 per hour NTE: 12 hours	December 1, 2017 to June 21, 2018
See Employee List	Launch Pad Leads Districtwide General Fund 0110035380-2970 \$27.56 per hour NTE: 20 hours each Employees: Jennifer deEncio, Kris Landgraf, Brandon Lee, Amy McNeely, Sarah Pearlman, Nikki Romano, Victoria Webber, Thasa Zuziak	November 15, 2017 to June 30, 2018
See Employee List	MTSS, CAASPP Prep Thurston Middle School General Fund 0106311008-1170 \$40.17 per hour NTE: 20 hours each Employees: Megan Matthias, Jesse Rothman	December 1, 2017 to June 30, 2018
See Employee List	Instructional Assistant Professional Development Districtwide Special Ed Fund 0102015380-2150 \$27.56 per hour NTE: 1.5 hours each Employees: Luis Antonio, Kasie Barker, Anastasia Booher, Christian Caballero, James Crawford, Miranda Fortich, Jayne Greenwalt, Sara Hoffman, Wendy Landaverde, Jennifer Lester, Elizabeth Likens, Iris Pena-Tanner, Sarah Steer	December 1, 2017

V. EMPLOYMENT: Short Term Assignments - Performing Arts

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

VI. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

VII. EMPLOYMENT: Short Term Assignments - PTA

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Mary Stinnett	After School Club Coordinator El Morro Elementary PTA Fund 0107015600-2145 \$27.56 per hour NTE: 58 hours	September 1, 2017 to June 21, 2018

VIII. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School
General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017
CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018
CIF Playoff: February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018
CIF Playoff: May 14 to June 4, 2018

IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School
Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017
CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018
CIF Playoff: February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018
CIF Playoff: May 14 to June 4, 2018

X. Employment and Resignation- Substitute Teachers & Classified Substitutes:

Employment

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective:</u>
Alex Aguirre	Substitute Custodian	December 6, 2017
Jorge Amezcua	Substitute Custodian	December 6, 2017
Jeremy Comer	Substitute Custodian	December 6, 2017
Hector Lopez	Substitute Custodian	December 6, 2017
Lee Mapula	Substitute Custodian	December 6, 2017
Jesus Rodriguez	Substitute Custodian	December 6, 2017
Alfredo Salas	Substitute Custodian	December 6, 2017

Laguna Beach Unified School District

11.c. CONSENT/ACTION

January 9, 2018

Approval/Ratification: Conference/Workshop Attendance

On September 26, 2017 the following conference was approved and revision is necessary.

Alysia Odipo, Lara Greco, Valorie Quigley, Jacquie Cohn, Chris Duddy, Kathleen Margaretich, Jesse Rothman and Allie Olvey - "California STEAM Symposium" - December 10-11, 2017 — San Francisco, CA. The California STEAM Symposium provides educators with opportunities for ongoing rigorous, high-quality, collaborative, and inspiring professional learning and resources. The conference showcases innovative approaches to teaching and learning throughout California. The inclusion of Art recognizes the role creativity and design thinking plays in students' learning.

Revisions: Kimberly Mattson attended in place of Kathleen Margaretich and Richard Selin attended in place of Jesse Rothman. Alexandra Olvey was not able to attend.

There is no additional fiscal impact.

Alysia Odipo, Irene White, Brad Rush, Grace Jones, Lila Samia, Luisa Mossa, Livi Marshall, Trianna Ramazan, Sara Hopper, and Kimberly Mattson - "Demystifying Dyslexia" - January 30, 2018 – Costa Mesa, CA. Participants will gain understanding of the components of a structured literacy approach to teaching all students to read, including students with dyslexia.

Fiscal Impact:

\$	0.00	Registration
\$	152.00	Transportation-mileage
\$	260.00	Substitutes
\$	412.00	TOTAL

Account #0102055380 – 5220 – Staff Development - Travel & Conference

Account #0102055380 – 1190 – Staff Development - Substitutes

Amy Kernan, Kimberly Mattson, Livi Marshall, and Triana Ramazan - "Illuminate Education User Conference 2018" February 1-2, 2018 – San Diego, CA. Attendees will learn about current trends and best practices in education, and attend dozens of sessions focused on student/educator success.

Fiscal Impact:

\$	1,596.00	Registration
\$	342.40	Transportation-mileage
\$	1,030.00	Lodging
\$	200.00	Meals
\$	520.00	Substitutes
\$	80.00	Parking
\$	3,768.40	TOTAL

Account #0102055380 – 5220 – Staff Development - Travel & Conference

Account #0102055380 – 1190 – Staff Development - Substitutes

Kristin Cowles, Mark Alvarez, Victoria Brinkmeyer, Carolen Sadler, Jennifer Lundblad, and Heather Hanson - "California Council for the Social Studies Annual Conference" March 23-25, 2018 - San Diego, CA. The annual conference is an opportunity for teachers to attend a variety of sessions on content, strategies, and resources.

Fiscal Impact:

\$ 1,554.00	Registration
\$ 493.02	Transportation-mileage
\$ 2,400.00	Lodging
\$ 900.00	Meals
\$ 780.00	Substitutes
\$ 120.00	Parking
\$ 6,247.02	TOTAL

Account #0105011012 - 5220 - LBHS - Travel & Conference

Account #0105011012 - 1190 - LBHS - Travel & Conference

Chris Duddy and Triana Ramazan - "CAASPP 2017-18 Pretest Workshop" - February 6, 2018 - Irvine, CA. Attendees will learn how to administer Smarter Balanced Summative Assessments and the California Science Test (CAST). The workshop includes a brief update on California Alternative Assessments. Important updates include changes to technology, CAST and CAA science information, practice and training tests, and more.

Fiscal Impact:

\$ 23.97	Transportation
\$ 130.00	Substitute
\$ 153.97	TOTAL

Account #010701105 - 5220 - El Morro - Travel & Conference

Account #010701105 - 1190 - El Morro - Substitutes

Amy Kernan, Nikol King, Ellen Oxales, Gwen Myers, Sarah Pearlman, and Lisa Brackez - "Aeries Spring Conference" March 5-6, 2018 - Ontario, CA. The conference provides opportunities for users to advance their level of knowledge and learn new applicants and requirements in student records.

Fiscal Impact:

\$ 2,925.00	Registration
\$ 297.44	Transportation-mileage
\$ 1,213.88	Lodging
\$ 200.00	Meals
\$ 640.00	Substitutes
\$ 100.00	Parking
\$ 5,466.32	TOTAL

Account #0109397150 - 5220 - Instructional Services - Travel & Conference

Account #0105011012 - 5220 - LBHS - Travel & Conference

Account #0105091012 - 5220 - LBHS - Travel & Conference

Account #0106011008 - 5220 - TMS - Travel & Conference

Heather Besecker - "Orange County EdTech Team Google Summit" - April 28-29, 2018 – Costa Mesa, CA. Attendees will engage in hands-on breakout sessions and listen to inspiring keynote speakers. Activities focus on integrating Google Apps and other tools to promote student learning.

Fiscal Impact:

\$	299.00	Registration
\$	28.46	Transportation-mileage
\$	327.46	TOTAL

Account #010701105 – 5220 – El Morro - Travel & Conference

Total Expenses: \$16,375.17

Laguna Beach Unified School District

11.d. CONSENT/ACTION

January 9, 2018

Approval: Student Field Trips

Proposal

Staff proposes the Board of Education approve the following student field trip:

1. Laguna Beach High School

Destination:	San Francisco – Competitive Music Festival
Date:	April 26-28, 2018
Chaperone(s):	Jeremy Chung, Kathleen Fay, Katherine Richardson, Glenn Wilson
Cost to Student:	\$400
Number of Students:	75
Transportation:	Bus
Accommodations:	Marriott – San Francisco Fisherman’s Wharf

Students will participate in a competitive music festival and experience an atmosphere of mutual respect, while enjoying performances from other ensembles. Its’ an opportunity for musical growth and cooperative encouragement for students and parents.

Background

The principal of Laguna Beach High School has approved the Applications for Field Trip requests and submitted the applications for approval in accordance with Board Policy 6019. This policy provides forms for use by parents/guardians that give permission for their student(s) to participate in field trips, along with authorization for medical care and a waiver in conformance with Education Code Section 35330.

The District’s liability insurance through ASCIP provides field trip coverage in the following areas: (1) coverage against claims by a parent for negligence by the District if the student is injured, and (2) coverage for any damage caused by a student.

Laguna Beach Unified School District

11.e. ACTION

January 9, 2018

Approval: Agreements for Contracted Services-Special Education

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

Staff recommends the Board of Education approve the contracts as listed.

Laguna Beach Unified School District

Contracts– January 9, 2018

Contractor	Description of Services	Term	Funding	Cost
Parent Reimbursement	Reimbursement to parents for preschool tuition for a special education student	11/27/17- 06/30/18	Parent Reimbursement 0104602150-5877	\$3,000
Independent Contract	Vision Therapy for a special education student	04/16/18- 06/30/18	Outside Agency 0104632900-5888	\$1,200
Capistrano USD	Reimbursement for a special education student placed in Capistrano USD transition program	01/08/18- 06/30/18	Pupil Services 0104292800-5852	\$10,400
Independent Contract Seneca Family of Agencies	Wrap around, psychotherapeutic services, counseling, transition wrap, comprehensive assessment for special education students	11/01/17- 06/30/18	Outside Agency 0104132750-5889	\$33,000

Laguna Beach Unified School District

11.f. CONSENT/ACTION

January 9, 2018

Approval: Agreements and Contracts – Technology Services

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

Budget Impact

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

Recommended Action

Staff recommends the Board of Education authorize the following contracts.

Laguna Beach Unified School District

Contracts/Licenses – January 9, 2018

Contractor	Description of Services	Term	Funding	Cost
OCDE	Annual data circuit network management	7/01/18 – 06/30/19	01134571755852	\$2,350.00
Turnitin, LLC	Originality Checking and Feedback For LBHS High School teachers	1/26/18 – 1/25/19	01130171755805	\$4,073.70

Laguna Beach Unified School District

11.g. **CONSENT/ACTION**

January 9, 2018

Approval: Acceptance of Gifts – Checks Totaling \$307,807.00 and In Kind Donation

Proposal

Staff proposes the Board of Education accept the following gift(s) to the District – checks totaling \$307,807.00.

Background

After acceptance by the Board of Education, a letter of thanks and acknowledgement will be mailed to the donor(s).

Recommended Action

Staff recommends the Board of Education accept the following gift(s), as presented:

Type of Gift	Donor	Amount/Gift	Disposition
In Kind Donation	J. Walker Reed	Planetary/Astronomical Framed photos	LBUSD
Check	SchoolPower	\$150,000.00	Partial Annual Donation
Check	SchoolPower	\$56,645.00	Teacher Designation Grants
Check	SchoolPower	\$72,820.00	Rocket Ready & Grade Slam
Check	Calen & Amber Offield	\$1,500.00	ELM Kindergarten Garden
Check	LB Athletic Boosters Club	\$26,842.00	2018 Chevrolet Passenger Van
Total		\$307,807.00	

Laguna Beach Unified School District

11.h. CONSENT/ACTION

January 9, 2018

Approval: Warrants #392428 Through #392660 In The Amount of \$923,498.96
Dates: 12/04/2017 through 12/19/2017

Proposal

Staff proposes the Board of Education approve/ratify Warrants #392428 through #392660 in the amount of \$923,498.96.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2017/2018 District Operating Budgets.

Recommended Action

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$923,498.96.

SELECT Check ID's and Numbers: 760 ; Check Dates: 120417

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392428	12/04/17	Advanced Alarm Inc.	ALARM MONITORING	0106477408	5560	ALARM MONITORING	552.00
						CHECK TOTAL:	552.00
00392429	12/04/17	Calcoast Team Sports I	MATERIALS & SUPPLIES-INSTRUCT	0105315310	4310	MATERIALS & SUPPLIES-INS	211.53
			MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	1,122.20
						CHECK TOTAL:	1,333.73
00392430	12/04/17	CDW GOVERNMENT LLC	EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	1,785.40
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	119.99
			EQUIPMENT - NEW	0113478640	6410	EQUIPMENT - NEW	2,001.01
			EQUIPMENT - NEW	0113478640	6410	EQUIPMENT - NEW	374.54
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	27.40
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	475.20
			EQUIPMENT - NEW	0113478640	6410	EQUIPMENT - NEW	2,075.79
						CHECK TOTAL:	6,859.33
00392431	12/04/17	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	3.37
						CHECK TOTAL:	3.37
00392432	12/04/17	Fisher Scientific	EQUIPMENT - NEW	0108015600	4410	EQUIPMENT - NEW	550.33
						CHECK TOTAL:	550.33
00392433	12/04/17	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	2,166.07
						CHECK TOTAL:	2,166.07
00392434	12/04/17	Forte Music Academy	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	218.70
						CHECK TOTAL:	218.70
00392435	12/04/17	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	22.55
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	39.25
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	1,723.91
						CHECK TOTAL:	1,785.71
00392436	12/04/17	HERITAGE MUSEUM	1/18 - JOURNEY IN TIME	0108015570	5860	MISC OUTSIDE VENDOR	1,350.00
						CHECK TOTAL:	1,350.00
00392437	12/04/17	Houghton Mifflin Harco	TEXTBOOKS	0102016300	4100	TEXTBOOKS	100.50
			TEXTBOOKS	0102016300	4100	TEXTBOOKS	55.00
						CHECK TOTAL:	155.50
00392438	12/04/17	Laguna Beach Water Dis	10/19/17 - 11/17/17	0105477409	5530	WATER - UTILITIES	550.60
			10/19/17 - 11/17/17	0105477409	5530	WATER - UTILITIES	549.28
			9/19/17 - 11/17/17	0105477409	5530	WATER - UTILITIES	2,725.61
						CHECK TOTAL:	3,825.49

SELECT Check ID's and Numbers: 760 ; Check Dates: 120417

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392439	12/04/17	Staples Advantage	COPIER PAPER	0105011012	4312	COPIER PAPER	667.19
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	407.36
						CHECK TOTAL:	1,074.55
00392440	12/04/17	TEAM PRIDE ATHLETIC AP	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	1,374.51
						CHECK TOTAL:	1,374.51
00392441	12/04/17	VANTAGE LEARNING USA L	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	137.30
						CHECK TOTAL:	137.30
00392442	12/04/17	VS Athletics	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	1,029.95
						CHECK TOTAL:	1,029.95
00392443	12/04/17	William V MacGill & Co	GENERAL SUPPLIES-NON INSTRUCT	0105172850	4340	GENERAL SUPPLIES-NON INS	175.98
						CHECK TOTAL:	175.98
00392444	12/04/17		NOVEMBER 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	1,875.00
						CHECK TOTAL:	1,875.00
00392445	12/04/17	MOBILE MODULAR MANAGEM	NOVEMBER 2017	2506498410	5620	RENTAL EXPENSE	586.00
						CHECK TOTAL:	586.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	25,053.52
			GRAND TOTAL				25,053.52

SELECT Check ID's and Numbers: 760 ; Check Dates: 120517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392446	12/05/17	ALL CITY MANAGEMENT SE	10/22/17 - 11/4/17	0106098040	5860	MISC OUTSIDE VENDOR	715.60
						CHECK TOTAL:	715.60
00392447	12/05/17	B & H Photo Video Inc.	EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	74.35
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	836.99
						CHECK TOTAL:	911.34
00392448	12/05/17	BSN Sport	EQUIPMENT - NEW	0105011075	4410	EQUIPMENT - NEW	9,544.75
						CHECK TOTAL:	9,544.75
00392449	12/05/17	Center for Drug Free C	11/30 - PAL WORKSHOP	0107015060	5860	MISC OUTSIDE VENDOR	300.00
			11/30 - PAL WORKSHOP	0107015570	5860	MISC OUTSIDE VENDOR	1,975.00
						CHECK TOTAL:	2,275.00
00392450	12/05/17	Cox Communications	NOVEMBER 2017	0106091008	5860	MISC OUTSIDE VENDOR	13.93
						CHECK TOTAL:	13.93
00392451	12/05/17	Debby Nash	MILEAGE - NOVEMBER 2017	0104072050	5210	MILEAGE REIMBURSEMENT	37.24
						CHECK TOTAL:	37.24
00392452	12/05/17	King, Nikol	REFRESHMENTS - NOT FOOD SERV	0105015350	4325	REFRESHMENTS - NOT FOOD	63.03
						CHECK TOTAL:	63.03
00392453	12/05/17	Lacrosse Unlimited Inc	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	34.56
						CHECK TOTAL:	34.56
00392454	12/05/17	Ocean View School	NOVEMBER 2017	0104632210	5100	SUBAGREEMENTS FOR SERVIC	12,908.10
						CHECK TOTAL:	12,908.10
00392455	12/05/17	Ralphs Grocery Company	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	186.04
						CHECK TOTAL:	186.04
00392456	12/05/17	Robert Billinger	REFRESHMENTS - NOT FOOD SERV	0105095060	4325	REFRESHMENTS - NOT FOOD	198.37
						CHECK TOTAL:	198.37
00392457	12/05/17	Staples Advantage	MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	102.47
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	125.91
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	148.91
						CHECK TOTAL:	377.29
00392458	12/05/17	WESTERN YOUTH SERVICES	OCTOBER 2017	0104132980	5889	OTHER THERAPY	540.00
						CHECK TOTAL:	540.00
00392459	12/05/17	You, Younglin Jennifer	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	213.37

SELECT Check ID's and Numbers: 76@ ; Check Dates: 120517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							213.37
00392460	12/05/17	Bread Artisan Bakery L	FOOD	1302277426	4700	FOOD	116.88
CHECK TOTAL:							116.88
00392461	12/05/17	Gold Star Foods	FOOD	1302277426	4700	FOOD	112.89
			FOOD	1302277426	4700	FOOD	783.23
			FOOD	1302277426	4700	FOOD	459.40
			FOOD	1302277426	4700	FOOD	951.54
			FOOD	1302277426	4700	FOOD	573.66
			FOOD	1302277426	4700	FOOD	74.50
			FOOD	1302277426	4700	FOOD	100.80
			FOOD	1302277426	4700	FOOD	696.75
			FOOD	1302277426	4700	FOOD	96.87
			FOOD	1302277426	4700	FOOD	25.51
CHECK TOTAL:							3,875.15
00392462	12/05/17	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	150.35
			FOOD	1302277426	4700	FOOD	128.45
			FOOD	1302277426	4700	FOOD	186.79
			FOOD	1302277426	4700	FOOD	188.66
			FOOD	1302277426	4700	FOOD	100.48
			FOOD	1302277426	4700	FOOD	52.30
			FOOD	1302277426	4700	FOOD	151.31
			FOOD	1302277426	4700	FOOD	130.61
			FOOD	1302277426	4700	FOOD	100.90
			FOOD	1302277426	4700	FOOD	140.52
			FOOD	1302277426	4700	FOOD	97.20
			FOOD	1302277426	4700	FOOD	153.46
			FOOD	1302277426	4700	FOOD	78.02
			FOOD	1302277426	4700	FOOD	164.49
			FOOD	1302277426	4700	FOOD	129.52
			FOOD	1302277426	4700	FOOD	40.59
			FOOD	1302277426	4700	FOOD	19.65
			FOOD	1302277426	4700	FOOD	123.60
			FOOD	1302277426	4700	FOOD	89.80
			FOOD	1302277426	4700	FOOD	264.30
			FOOD	1302277426	4700	FOOD	124.83
			FOOD	1302277426	4700	FOOD	123.21
			FOOD	1302277426	4700	FOOD	57.61
			FOOD	1302277426	4700	FOOD	63.21
CHECK TOTAL:							2,859.86
00392463	12/05/17	Mandarin King	FOOD	1302277426	4700	FOOD	210.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 120517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	210.00
						CHECK TOTAL:	420.00
00392464	12/05/17	Quick Dispense Inc.	FOOD	1302277426	4700	FOOD	169.75
						CHECK TOTAL:	169.75
00392465	12/05/17	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD	173.25
			FOOD	1302277426	4700	FOOD	149.50
			FOOD	1302277426	4700	FOOD	173.25
			FOOD	1302277426	4700	FOOD	138.00
			FOOD	1302277426	4700	FOOD	165.00
			FOOD	1302277426	4700	FOOD	165.00
						CHECK TOTAL:	964.00
00392466	12/05/17	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD	66.36
			FOOD	1302277426	4700	FOOD	132.36
			FOOD	1302277426	4700	FOOD	217.47
			FOOD	1302277426	4700	FOOD	133.73
			FOOD	1302277426	4700	FOOD	53.90
			FOOD	1302277426	4700	FOOD	145.32
			FOOD	1302277426	4700	FOOD	41.63
			FOOD	1302277426	4700	FOOD	49.64
			FOOD	1302277426	4700	FOOD	241.89
			FOOD	1302277426	4700	FOOD	288.94
			FOOD	1302277426	4700	FOOD	220.40
			FOOD	1302277426	4700	FOOD	91.36
			FOOD	1302277426	4700	FOOD	133.25
			FOOD	1302277426	4700	FOOD	260.01
			FOOD	1302277426	4700	FOOD	104.63
						CHECK TOTAL:	2,180.89
00392467	12/05/17	Sysco Food Service of	FOOD	1302277426	4700	FOOD	180.04
			FOOD	1302277426	4700	FOOD	567.03
			FOOD	1302277426	4700	FOOD	800.18
			FOOD	1302277426	4700	FOOD	96.70
			FOOD	1302277426	4700	FOOD	310.65
			FOOD	1302277426	4700	FOOD	15.21
			FOOD	1302277426	4700	FOOD	46.09
			FOOD	1302277426	4700	FOOD	540.01
			FOOD	1302277426	4700	FOOD	570.71
			FOOD	1302277426	4700	FOOD	53.97
			FOOD	1302277426	4700	FOOD	292.60
			FOOD	1302277426	4700	FOOD	44.64
			FOOD	1302277426	4700	FOOD	941.93

SELECT Check ID's and Numbers: 768 ; Check Dates: 120517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							4,459.76
00392468	12/05/17	US Foodservice Inc.	FOOD	1302277426	4700	FOOD	-28.88
			FOOD	1302277426	4700	FOOD	327.27
			FOOD	1302277426	4700	FOOD	-91.74
			FOOD	1302277426	4700	FOOD	28.51
			FOOD	1302277426	4700	FOOD	29.57
			FOOD	1302277426	4700	FOOD	84.13
			FOOD	1302277426	4700	FOOD	622.99
CHECK TOTAL:							971.85
00392469	12/05/17	Z PIZZA INC	FOOD	1302277426	4700	FOOD	291.00
			FOOD	1302277426	4700	FOOD	110.00
			FOOD	1302277426	4700	FOOD	112.00
			FOOD	1302277426	4700	FOOD	185.00
CHECK TOTAL:							698.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							44,734.76
GRAND TOTAL							44,734.76

SELECT Check ID's and Numbers: 760 ; Check Dates: 120617

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392470	12/06/17	ACSA Foundation Educa	TRAVEL & CONFERENCE	0110397140	5220	TRAVEL & CONFERENCE	2,204.00
						CHECK TOTAL:	2,204.00
00392471	12/06/17	ACT American College T	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	250.00
			TESTS/SCORING	0105014730	4330	TESTS/SCORING	3,132.00
						CHECK TOTAL:	3,382.00
00392472	12/06/17	ATM Specialty Services	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,700.00
			CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	450.00
						CHECK TOTAL:	2,150.00
00392473	12/06/17	Caputo,Christopher J.	MISC OUTSIDE VENDOR	0105315015	5860	MISC OUTSIDE VENDOR	4,850.00
						CHECK TOTAL:	4,850.00
00392474	12/06/17	County of Orange Treas	SEWER FEES	0102477409	5555	SEWER FEES	11,941.20
						CHECK TOTAL:	11,941.20
00392475	12/06/17	Dan's Thermal Services	CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	85.00
			CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	85.00
						CHECK TOTAL:	170.00
00392476	12/06/17	FileWave (USA) Inc.	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	2,128.00
						CHECK TOTAL:	2,128.00
00392477	12/06/17	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	969.15
						CHECK TOTAL:	969.15
00392478	12/06/17	Government Finance Off	DUES & MEMBERSHIPS	0102397406	5310	DUES & MEMBERSHIPS	280.00
						CHECK TOTAL:	280.00
00392479	12/06/17	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	63.62
						CHECK TOTAL:	63.62
00392480	12/06/17	GST	MATERIALS & SUPPLIES-INSTRUCT	0113017175	4310	MATERIALS & SUPPLIES-INS	1,021.62
						CHECK TOTAL:	1,021.62
00392481	12/06/17	JENNIFER TONEY SPEECH	NOVEMBER 2017	0104632900	5887	SPEECH THERAPY	5,185.00
						CHECK TOTAL:	5,185.00
00392482	12/06/17	LIGHTSPEED TECHNOLOGIE	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	175.98
						CHECK TOTAL:	175.98
00392483	12/06/17	Maintex	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	47.80
						CHECK TOTAL:	47.80

SELECT Check ID's and Numbers: 760 ; Check Dates: 120617

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392484	12/06/17	Mardan Center of Educa	NOVEMBER 2017 NOVEMBER 2017 NOVEMBER 2017 - SPEECH	0104632210 0104632210 0104632210	5875 5100 5100	TUITION SUBAGREEMENTS FOR SERVIC SUBAGREEMENTS FOR SERVIC	3,291.34 2,231.00 240.00
						CHECK TOTAL:	5,762.34
00392485	12/06/17	McCluan, Jennifer Hale	CONSULTANTS-INSTRUCTIONAL CONSULTANTS-INSTRUCTIONAL	0102015380 0102015380	5830 5830	CONSULTANTS-INSTRUCTIONA CONSULTANTS-INSTRUCTIONA	1,850.00 1,850.00
						CHECK TOTAL:	3,700.00
00392486	12/06/17	McGill, Loryn Rachel	SPEECH THERAPY	0104632900	5887	SPEECH THERAPY	750.00
						CHECK TOTAL:	750.00
00392487	12/06/17	McGraw Hill School Pub	TEXTBOOKS TEXTBOOKS TEXTBOOKS	0102016300 0102016300 0102016300	4100 4100 4100	TEXTBOOKS TEXTBOOKS TEXTBOOKS	547.37 8,362.96 -547.37
						CHECK TOTAL:	8,362.96
00392488	12/06/17	MIKE LAWRENCE CONSULTI	CONSULTANTS-INSTRUCTIONAL	0113015040	5830	CONSULTANTS-INSTRUCTIONA	1,500.00
						CHECK TOTAL:	1,500.00
00392489	12/06/17	New Dimension General	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	851.00
						CHECK TOTAL:	851.00
00392490	12/06/17	OCDE	TRAVEL & CONFERENCE	0102013045	5220	TRAVEL & CONFERENCE	50.00
						CHECK TOTAL:	50.00
00392491	12/06/17	Pasco Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	584.01
						CHECK TOTAL:	584.01
00392492	12/06/17	Ralphs Grocery Company	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	68.92
						CHECK TOTAL:	68.92
00392493	12/06/17	Sehi Computer Products	COMPUTER REPAIRS/MAINTENANCE EQUIPMENT-COMPUTER	0113457175 0113457175	5630 4460	COMPUTER REPAIRS/MAINTEN EQUIPMENT-COMPUTER	87.00 394.95
						CHECK TOTAL:	481.95
00392494	12/06/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0106011008 0106011008 0106011008 0105011012 0106011008 0106011008 0106011008	4310 4310 4310 4310 4310 4310 4310	MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS	24.90 18.32 41.79 7.76 82.48 57.59 25.21

SELECT Check ID's and Numbers: 76@ ; Check Dates: 120617

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	258.05
00392495	12/06/17	The LaunchPad Therapy	NOVEMBER 2017	0104632900	5885	OCCUPATIONAL THERAPY	2,990.00
						CHECK TOTAL:	2,990.00
00392496	12/06/17	UPS	POSTAGE/DELIVERY	0105091012	5910	POSTAGE/DELIVERY	15.44
						CHECK TOTAL:	15.44
00392497	12/06/17	DC ARCHITECTS	ARCHITECTURAL DESIGN FEES	2507498410	6220	ARCHITECTURAL DESIGN FEE	142.50
						CHECK TOTAL:	142.50
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	60,085.54
			GRAND TOTAL				60,085.54

SELECT Check ID's and Numbers: 76@ ; Check Dates: 120817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392513	12/08/17	AT&T	OCTOBER 2017	0102477409	5920	TELEPHONE SERVICE	30.10
			OCTOBER 2017	0105477409	5920	TELEPHONE SERVICE	6.50
			OCTOBER 2017	0106477409	5920	TELEPHONE SERVICE	32.08
						CHECK TOTAL:	68.68
00392514	12/08/17		DECEMBER 2017	0104602150	5877	PRESCHOOL TUITION	830.00
						CHECK TOTAL:	830.00
00392515	12/08/17	BrightView Landscape S	LANDSCAPE/IRRIGATION	0102477408	5680	LANDSCAPE/IRRIGATION	3,482.16
						CHECK TOTAL:	3,482.16
00392516	12/08/17	Burnham Benefits Insur	DECEMBER 2017	0102397400	5831	CONSULTANTS-OTHER	5,000.00
						CHECK TOTAL:	5,000.00
00392517	12/08/17		NOVEMBER 2017 - SOCIAL	0104072000	5878	PARENT REIMBURSEMENT (LE	280.00
						CHECK TOTAL:	280.00
00392518	12/08/17	CALIFORNIA SCHOOLS EMP	DECEMBER 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	18,753.84
			DECEMBER 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	9,236.96
			DECEMBER 2017	0102397400	5831	CONSULTANTS-OTHER	529.50
			DECEMBER 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	2,328.18
			DECEMBER 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	1,146.72
						CHECK TOTAL:	31,995.20
00392519	12/08/17	Cox Communications	DECEMBER 2017	0113457175	5940	INTERNET CONNECTIVITY	160.48
						CHECK TOTAL:	160.48
00392520	12/08/17	Crisp Imaging	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	8.02
						CHECK TOTAL:	8.02
00392521	12/08/17	Culvar Newlin Inc.	EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	5,069.37
						CHECK TOTAL:	5,069.37
00392522	12/08/17	Diversified Thermal Se	HVAC	0105477408	5660	HVAC	872.27
						CHECK TOTAL:	872.27
00392523	12/08/17	Durham School Services	SEPTEMBER 2017	0107011005	5855	CHARTER BUS-HOME TO SCHO	418.05
			10/6 - CENTENNIAL FARM	0108015570	5865	CHARTER BUS-ATHLETIC/FIE	224.04
			10/9 - PLEIN AIR PAINTERS	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	67.46
			10/17 - ENVIRO NATURE CNTR	0107015600	5865	CHARTER BUS-ATHLETIC/FIE	296.90
			OCTOBER 2017	0102256700	5855	CHARTER BUS-HOME TO SCHO	14,402.00
			OCTOBER 2017	0102256700	5100	SUBAGREEMENTS FOR SERVIC	104,691.72
			OCTOBER 2017	0104256700	5100	SUBAGREEMENTS FOR SERVIC	29,567.68
			OCTOBER 2017	0108011005	5855	CHARTER BUS-HOME TO SCHO	682.99

SELECT Check ID's and Numbers: 76@ ; Check Dates: 120817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			NOVEMBER 2017	0108015600	5855	CHARTER BUS-HOME TO SCHO	682.99
			OCTOBER 2017	0107015600	5855	CHARTER BUS-HOME TO SCHO	927.48
			OCTOBER 2017	0106011008	5855	CHARTER BUS-HOME TO SCHO	920.59
			OCTOBER 2017	0106015600	5855	CHARTER BUS-HOME TO SCHO	920.59
			OCTOBER 2017	0107011005	5855	CHARTER BUS-HOME TO SCHO	927.49
			10/23-10/25 - FIRE STAGING	0102256700	5100	SUBAGREEMENTS FOR SERVIC	2,288.35
						CHECK TOTAL:	157,018.33
00392524	12/08/17	Frontier California In	NOVEMBER 2017	0108477409	5920	TELEPHONE SERVICE	448.34
			NOVEMBER 2017	0102477409	5920	TELEPHONE SERVICE	179.34
						CHECK TOTAL:	627.68
00392525	12/08/17	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	24.30
						CHECK TOTAL:	24.30
00392526	12/08/17	Go Rent-A-Van	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	280.13
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	215.48
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	140.06
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	140.06
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	140.06
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	-50.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	-50.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	-50.00
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	190.06
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	190.06
						CHECK TOTAL:	1,335.97
00392527	12/08/17	Gopher Sport	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	1,719.51
						CHECK TOTAL:	1,719.51
00392528	12/08/17	Infinity Communication	CONSULTANTS-OTHER	0102395090	5831	CONSULTANTS-OTHER	3,825.00
						CHECK TOTAL:	3,825.00
00392529	12/08/17	Laguna Beach Water Dis	9/26/17 - 11/27/17	0108477409	5530	WATER - UTILITIES	5,488.94
						CHECK TOTAL:	5,488.94
00392530	12/08/17	Mountain & Sea Educati	MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	500.00
						CHECK TOTAL:	500.00
00392531	12/08/17	National Construction	RENTAL EXPENSE	0105477408	5620	RENTAL EXPENSE	170.55
						CHECK TOTAL:	170.55
00392532	12/08/17	Norm's Refrigeration a	MISC REPAIR	0105091012	5690	MISC REPAIR	610.70

SELECT Check ID's and Numbers: 760 ; Check Dates: 120817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	610.70
00392533	12/08/17		DECEMBER 2017	0104602150	5877	PRESCHOOL TUITION	985.00
						CHECK TOTAL:	985.00
00392534	12/08/17	STRING TENNIS SHOP	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	1,026.00
						CHECK TOTAL:	1,026.00
00392535	12/08/17	UNIVERSAL AWARDS PROGR	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	97.88
						CHECK TOTAL:	97.88
00392536	12/08/17	Verizon Wireless LA	NOVEMBER 2017	0113457175	5930	MOBILE COMMUNICATIONS	5,897.07
						CHECK TOTAL:	5,897.07
00392537	12/08/17	WeVideo Inc.	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	4,454.00
						CHECK TOTAL:	4,454.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							231,547.11
GRAND TOTAL							231,547.11

SELECT Check ID's and Numbers: 76@ ; Check Dates: 121117

Check #	Registrar	Payee Name	Description	Key	Object	Object Description	Check Amount
00392538	12/11/17	ALL CITY MANAGEMENT SE	MISC OUTSIDE VENDOR	0106098040	5860	MISC OUTSIDE VENDOR	644.04
						CHECK TOTAL:	644.04
00392539	12/11/17		NOVEMBER 2017 - SPEECH	0104072000	5878	PARENT REIMBURSEMENT (LE	420.00
						CHECK TOTAL:	420.00
00392540	12/11/17	CANON USA	MISC REPAIR	0105011012	5690	MISC REPAIR	194.09
						CHECK TOTAL:	194.09
00392541	12/11/17	CARE Youth Corporation	NOVEMBER 2017	0104632210	5889	OTHER THERAPY	2,220.00
			NOVEMBER 2017	0104632210	5898	AB3632 ROOM & BOARD	6,600.00
			NOVEMBER 2017	0104632210	5875	TUITION	3,150.00
						CHECK TOTAL:	11,970.00
00392542	12/11/17	Cindy Cottier	NOVEMBER 2017	0104192430	5895	OUTSIDE ASSESSMENT FEES	950.00
						CHECK TOTAL:	950.00
00392543	12/11/17	Demco	GENERAL SUPPLIES-NON INSTRUCT	0108054356	4340	GENERAL SUPPLIES-NON INS	60.58
						CHECK TOTAL:	60.58
00392544	12/11/17	Fisher Science Educati	EQUIPMENT - NEW	0108015600	4410	EQUIPMENT - NEW	683.05
						CHECK TOTAL:	683.05
00392545	12/11/17	Ganahl Lumber	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	67.79
						CHECK TOTAL:	67.79
00392546	12/11/17	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	82.54
						CHECK TOTAL:	82.54
00392547	12/11/17	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	128.16
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	48.49
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	67.84
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	43.10
						CHECK TOTAL:	287.59
00392548	12/11/17	KERNAN, AMY	11/16-11/17 - CAREER TECH CONF	0105114695	5220	TRAVEL & CONFERENCE	391.22
						CHECK TOTAL:	391.22
00392549	12/11/17	LBUSD Revolving Cash F	OCTOBER 2017 - BANK SVC CHRG	0102397400	5820	BANKING SERVICES	17.96
						CHECK TOTAL:	17.96
00392550	12/11/17	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	2,908.51
						CHECK TOTAL:	2,908.51

SELECT Check ID's and Numbers: 760 ; Check Dates: 121117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392551	12/11/17	New Dimension General	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	1,040.75
						CHECK TOTAL:	1,040.75
00392552	12/11/17	OC Snake Removal	CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	2,975.00
						CHECK TOTAL:	2,975.00
00392553	12/11/17	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	11.64
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	50.09
			PRINTERS <\$250 & INK/SUPPLIES	0109397150	4322	PRINTERS <\$250 & INK/SUP	120.88
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	23.26
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	139.30
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	2.68
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	3.88
			PRINTERS <\$250 & INK/SUPPLIES	0110397140	4322	PRINTERS <\$250 & INK/SUP	479.25
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	55.99
						CHECK TOTAL:	886.97
00392554	12/11/17	Oriental Trading Co	GENERAL SUPPLIES-NON INSTRUCT	0108054356	4340	GENERAL SUPPLIES-NON INS	116.93
						CHECK TOTAL:	116.93
00392555	12/11/17	Pitney Bowes	POSTAGE/DELIVERY	0106091008	5910	POSTAGE/DELIVERY	189.39
						CHECK TOTAL:	189.39
00392556	12/11/17	PT FOR KIDS	NOVEMBER 2017	0104632900	5886	PHYSICAL THERAPY	2,047.50
						CHECK TOTAL:	2,047.50
00392557	12/11/17	Resilient Communicatio	EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	1,658.81
						CHECK TOTAL:	1,658.81
00392558	12/11/17	Reynolds Carpet Cleane	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	225.00
						CHECK TOTAL:	225.00
00392559	12/11/17	School Savers	MATERIALS & SUPPLIES-INSTRUCT	0102016300	4310	MATERIALS & SUPPLIES-INS	5,632.54
						CHECK TOTAL:	5,632.54
00392560	12/11/17	SECURE LIVE SCAN	NOVEMBER 2017	0110397140	5845	FINGER PRINTING	60.00
						CHECK TOTAL:	60.00
00392561	12/11/17	South Coast Lock Shop	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	125.00
						CHECK TOTAL:	125.00
00392562	12/11/17	Southern Calif Gas Co.	NOVEMBER 2017	0105477409	5510	UTILITIES - HEAT	13.81
						CHECK TOTAL:	13.81

SELECT Check ID's and Numbers: 76@ ; Check Dates: 121117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392563	12/11/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	7.75
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	14.44
						CHECK TOTAL:	22.19
00392564	12/11/17	THINKING MAPS INC.	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	7,085.96
						CHECK TOTAL:	7,085.96
00392565	12/11/17	Vernier Software & Tec	SUBSCRIPTIONS	0108015600	4368	SUBSCRIPTIONS	40.00
						CHECK TOTAL:	40.00
00392566	12/11/17	UCMI INC.	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	5,280.00
			BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	10,020.00
						CHECK TOTAL:	15,300.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	56,097.22
			GRAND TOTAL				56,097.22

SELECT Check ID's and Numbers: 768 ; Check Dates: 121217

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392567	12/12/17	Southern Calif Gas Co.	NOVEMBER 2017	0106477409	5510	UTILITIES - HEAT	139.05
			NOVEMBER 2017	0105477409	5510	UTILITIES - HEAT	174.64
			NOVEMBER 2017	0105477409	5510	UTILITIES - HEAT	162.95
			NOVEMBER 2017	0108477409	5510	UTILITIES - HEAT	67.56
			NOVEMBER 2017	0102477409	5510	UTILITIES - HEAT	25.26
			NOVEMBER 2017	0102477409	5510	UTILITIES - HEAT	18.07
			NOVEMBER 2017	0102477409	5510	UTILITIES - HEAT	23.38
						CHECK TOTAL:	610.91
00392568	12/12/17	Southern California Ed	DECEMBER 2017	0105477409	5520	LIGHT & POWER	10,317.42
			DECEMBER 2017	0102477409	5520	LIGHT & POWER	2,689.64
			DECEMBER 2017	0106477409	5520	LIGHT & POWER	8,724.67
			DECEMBER 2017	0107477409	5520	LIGHT & POWER	23.50
						CHECK TOTAL:	21,755.23
00392569	12/12/17	Waste Management of OC	DECEMBER 2017	0102477409	5540	TRASH - UTILITIES	235.73
			DECEMBER 2017	0102477409	5540	TRASH - UTILITIES	529.15
			NOVEMBER 2017	0108477409	5540	TRASH - UTILITIES	366.46
			DECEMBER 2017	0105477409	5540	TRASH - UTILITIES	1,339.54
			DECEMBER 2017	0107477409	5540	TRASH - UTILITIES	436.85
			DECEMBER 2017	0106477409	5540	TRASH - UTILITIES	466.15
						CHECK TOTAL:	3,373.88
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	25,740.02
			GRAND TOTAL				25,740.02

SELECT Check ID's and Numbers: 76@ ; Check Dates: 121317

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392570	12/13/17	Best Best & Krieger LL	NOVEMBER 2017	0104072000	5835	LEGAL EXPENSE	8,996.00
						CHECK TOTAL:	8,996.00
00392571	12/13/17	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	2,440.92
						CHECK TOTAL:	2,440.92
00392572	12/13/17	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0105477408	4340	GENERAL SUPPLIES-NON INS	102.93
						CHECK TOTAL:	102.93
00392573	12/13/17	Diversified Electrical	ELECTRICAL REPAIRS	0105477408	5661	ELECTRICAL REPAIRS	10,310.00
			ELECTRICAL REPAIRS	0105477408	5661	ELECTRICAL REPAIRS	950.00
			ELECTRICAL REPAIRS	0105477408	5661	ELECTRICAL REPAIRS	592.00
			ELECTRICAL REPAIRS	0102477408	5661	ELECTRICAL REPAIRS	2,570.00
			ELECTRICAL REPAIRS	0102477408	5661	ELECTRICAL REPAIRS	1,011.00
						CHECK TOTAL:	15,433.00
00392574	12/13/17	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	2,460.77
						CHECK TOTAL:	2,460.77
00392575	12/13/17	Gander Publishing	TESTS/SCORING	0104613150	4330	TESTS/SCORING	1,177.38
						CHECK TOTAL:	1,177.38
00392576	12/13/17	hand2mind Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	593.97
						CHECK TOTAL:	593.97
00392577	12/13/17	Konica Minolta	NOVEMBER 2017	0106091008	5650	SOFTWARE/COPIER MAINTENA	331.40
			NOVEMBER 2017	0106091008	5650	SOFTWARE/COPIER MAINTENA	143.14
			NOVEMBER 2017	0108091005	5650	SOFTWARE/COPIER MAINTENA	233.81
			NOVEMBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	61.27
			NOVEMBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	119.54
			NOVEMBER 2017	0107091005	5650	SOFTWARE/COPIER MAINTENA	161.67
			NOVEMBER 2017	0108091005	5650	SOFTWARE/COPIER MAINTENA	198.53
			NOVEMBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	43.79
			NOVEMBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	42.13
			NOVEMBER 2017	0107091005	5650	SOFTWARE/COPIER MAINTENA	157.64
			NOVEMBER 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	103.61
			NOVEMBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	50.83
			NOVEMBER 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	44.30
			NOVEMBER 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	874.39
						CHECK TOTAL:	2,566.05
00392578	12/13/17	miniPCR	EQUIPMENT - NEW	0105015040	4410	EQUIPMENT - NEW	4,560.00
						CHECK TOTAL:	4,560.00

SELECT Check ID's and Numbers: 768 ; Check Dates: 121317

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392579	12/13/17	Peacock's Marching Wor	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	523.43 523.43
00392580	12/13/17	Positive Promotions	MATERIALS & SUPPLIES-INSTRUCT	0108116100	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	250.70 250.70
00392581	12/13/17	Rancho Las Lomas Wildl	MISC OUTSIDE VENDOR	0107011005	5860	MISC OUTSIDE VENDOR CHECK TOTAL:	920.00 920.00
00392582	12/13/17	Resilient Communicatio	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER CHECK TOTAL:	850.00 850.00
00392583	12/13/17	Safety 1st Pest Contro	NOVEMBER 2017 NOVEMBER 2017 NOVEMBER 2017 NOVEMBER 2017 NOVEMBER 2017	0107477409 0106477409 0108477409 0102477409 0105477409	5550 5550 5550 5550 5550	PEST CONTROL PEST CONTROL PEST CONTROL PEST CONTROL PEST CONTROL CHECK TOTAL:	125.00 125.00 125.00 50.00 175.00 600.00
00392584	12/13/17	Santomieri Systems	CONSULTANTS-COMPUTER SERVICES CONSULTANTS-COMPUTER SERVICES	0113457175 0113457175	5832 5832	CONSULTANTS-COMPUTER SER CONSULTANTS-COMPUTER SER CHECK TOTAL:	420.00 918.40 1,338.40
00392585	12/13/17	Staples Advantage	COPIER PAPER GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT	0102397400 0102397406 0102397406	4312 4340 4340	COPIER PAPER GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS CHECK TOTAL:	333.59 11.09 75.05 419.73
00392586	12/13/17	Vavrinek Trine Day & C	AUDITS	0102377102	5840	AUDITS CHECK TOTAL:	1,800.00 1,800.00
00392587	12/13/17	National Construction	11/23/17 - 12/20/17	4208498675	6230	BUILDING IMPROVEMENTS CHECK TOTAL:	80.40 80.40
00392588	12/13/17	R. Jensen Company Inc	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS CHECK TOTAL:	221,350.00 221,350.00
00392589	12/13/17	StorageContainer.com	NOVEMBER 2017 DECEMBER 2017	4208498675 4208498675	6230 6230	BUILDING IMPROVEMENTS BUILDING IMPROVEMENTS CHECK TOTAL:	71.50 71.50 143.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							266,606.68

LAGUNA BEACH USD 12/13/17 Commercial Check Register Page 3
WED, DEC 13, 2017, 8:29 AM --req: ADMIN-----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 76@ ; Check Dates: 121317

<u>Check #</u>	<u>Register</u>	<u>Payee Name</u>	<u>Description</u>	<u>Key</u>	<u>Object</u>	<u>Object Description</u>	<u>Check Amount</u>
GRAND TOTAL							266,606.68

SELECT Check ID's and Numbers: 760 ; Check Dates: 121417

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392590	12/14/17	Atkinson Andelson Loya	OCTOBER 2017 NOVEMBER 2017	0102397400 0110397140	5835 5835	LEGAL EXPENSE LEGAL EXPENSE	10,884.56 1,519.88
						CHECK TOTAL:	12,404.44
00392591	12/14/17	CDW GOVERNMENT LLC	EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	4,528.03
						CHECK TOTAL:	4,528.03
00392592	12/14/17	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	175.85
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	44.70
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	3,323.25
						CHECK TOTAL:	3,543.80
00392593	12/14/17	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	158.74
						CHECK TOTAL:	158.74
00392594	12/14/17	Greek, Douglas B.	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	4,255.00
						CHECK TOTAL:	4,255.00
00392595	12/14/17	Maintex	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	697.10
						CHECK TOTAL:	697.10
00392596	12/14/17	McCluan, Jennifer Hele	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONAL	1,850.00
						CHECK TOTAL:	1,850.00
00392597	12/14/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	293.00
						CHECK TOTAL:	293.00
00392598	12/14/17	Pearson Assessments	TESTS/SCORING	0104613150	4330	TESTS/SCORING	164.62
						CHECK TOTAL:	164.62
00392599	12/14/17	Sand Canyon Urgent Car	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	75.00
						CHECK TOTAL:	75.00
00392600	12/14/17	South Coast Fire Prote	RISK MANAGEMENT	0102477408	5670	RISK MANAGEMENT	810.00
						CHECK TOTAL:	810.00
00392601	12/14/17	Southwest Binding & La	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	179.02
						CHECK TOTAL:	179.02
00392602	12/14/17	TOTAL RECALL CAPTIONIN	NOVEMBER 2017	0104622510	5860	MISC OUTSIDE VENDOR	3,806.25
						CHECK TOTAL:	3,806.25
00392603	12/14/17	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	25.66
						CHECK TOTAL:	25.66

LAGUNA BEACH USD 12/14/17 Commercial Check Register Page 2
THU, DEC 14, 2017, 8:44 AM --req: ADMIN-----lag: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 760 ; Check Dates: 121417

<u>Check #</u>	<u>Register</u>	<u>Payee Name</u>	<u>Description</u>	<u>Key</u>	<u>Object</u>	<u>Object Description</u>	<u>Check Amount</u>
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	32,790.66
			GRAND TOTAL				32,790.66

SELECT Check ID's and Numbers: 768 : Check Dates: 121517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392604	12/15/17	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	260.73
						CHECK TOTAL:	260.73
00392605	12/15/17	AMERICAN LOGISTICS COM	NOVEMBER 2017	0104256700	5100	SUBAGREEMENTS FOR SERVIC	26,417.50
						CHECK TOTAL:	26,417.50
00392606	12/15/17	Apple Computer Inc.	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	426.69
			EQUIPMENT-COMPUTER	0101377100	4460	EQUIPMENT-COMPUTER	449.32
			EQUIPMENT-COMPUTER	0101377100	4460	EQUIPMENT-COMPUTER	99.00
						CHECK TOTAL:	975.01
00392607	12/15/17	Bio Rad	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	208.13
						CHECK TOTAL:	208.13
00392608	12/15/17	Brennan, Ryan	MISC OUTSIDE VENDOR	0106011008	5860	MISC OUTSIDE VENDOR	950.00
						CHECK TOTAL:	950.00
00392609	12/15/17	Chris Duddy	12/9-12/10 - STEAM SYMP	0102015380	5220	TRAVEL & CONFERENCE	58.63
						CHECK TOTAL:	58.63
00392610	12/15/17	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0107477408	4340	GENERAL SUPPLIES-NON INS	143.84
						CHECK TOTAL:	143.84
00392611	12/15/17	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	815.64
						CHECK TOTAL:	815.64
00392612	12/15/17	Costley, Chris	MILEAGE - NOVEMBER 2017	0104644575	5210	MILEAGE REIMBURSEMENT	65.41
						CHECK TOTAL:	65.41
00392613	12/15/17	Cox Communications	DECEMBER 2017	0100005090	8699	ALL OTHER LOCAL REVENUE	-2,088.00
			NOVEMBER 2017	0113457175	5940	INTERNET CONNECTIVITY	1,945.78
			DECEMBER 2017	0113457175	5940	INTERNET CONNECTIVITY	267.46
			DECEMBER 2017	0100005090	8699	ALL OTHER LOCAL REVENUE	-72.00
			DECEMBER 2017	0113457175	5940	INTERNET CONNECTIVITY	10,083.99
						CHECK TOTAL:	10,137.23
00392614	12/15/17	GST	COMPUTER REPAIRS/MAINTENANCE	0113457175	5630	COMPUTER REPAIRS/MAINTEN	300.00
			EQUIPMENT - NEW	0113017175	4410	EQUIPMENT - NEW	742.58
						CHECK TOTAL:	1,042.58
00392615	12/15/17	LIGHTSPEED TECHNOLOGIE	EQUIPMENT - NEW	0113017175	4410	EQUIPMENT - NEW	1,486.74
						CHECK TOTAL:	1,486.74
00392616	12/15/17	Montgomery Hardware Co	OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	919.38

SELECT Check ID's and Numbers: 760 ; Check Dates: 121517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							919.38
00392617	12/15/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	161.60
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	122.12
			PRINTERS <\$250 & INK/SUPPLIES	0108011005	4322	PRINTERS <\$250 & INK/SUP	2,395.00
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	7.12
			GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	43.64
			GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	21.54
CHECK TOTAL:							2,751.02
00392618	12/15/17	SC Fuels	NOVEMBER 2017	0105477408	4375	FUEL FOR VEHICLES	117.71
			NOVEMBER 2017	0102477408	4375	FUEL FOR VEHICLES	252.70
CHECK TOTAL:							370.41
00392619	12/15/17	Seneca Family of Agenc	OCTOBER 2017	0104132980	5889	OTHER THERAPY	13,630.00
CHECK TOTAL:							13,630.00
00392620	12/15/17	Southern California Ed	DECEMBER 2017	0107477409	5520	LIGHT & POWER	3,084.48
CHECK TOTAL:							3,084.48
00392621	12/15/17	Tangram Interiors	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	3,124.77
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	8,974.84
CHECK TOTAL:							12,099.61
00392622	12/15/17	Western Psychological	TESTS/SCORING	0104613150	4330	TESTS/SCORING	1,617.89
CHECK TOTAL:							1,617.89
00392623	12/15/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	1119014680	4460	EQUIPMENT-COMPUTER	15,819.57
CHECK TOTAL:							15,819.57
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							92,853.80
GRAND TOTAL							92,853.80

SELECT Check ID's and Numbers: 768 ; Check Dates: 121817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392624	12/18/17	Amsterdam Printing & L	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	1,775.13
						CHECK TOTAL:	1,775.13
00392625	12/18/17	Beckmar Ink	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1,000.00
						CHECK TOTAL:	1,000.00
00392626	12/18/17	Blue Sky Outfitters	MATERIALS & SUPPLIES-INSTRUCT	0108015060	4310	MATERIALS & SUPPLIES-INS	301.31
						CHECK TOTAL:	301.31
00392627	12/18/17	BrightView Landscape S	LANDSCAPE/IRRIGATION	0102477408	5680	LANDSCAPE/IRRIGATION	705.70
			LANDSCAPE/IRRIGATION	0108477408	5680	LANDSCAPE/IRRIGATION	1,100.34
			LANDSCAPE/IRRIGATION	0107477408	5680	LANDSCAPE/IRRIGATION	558.02
						CHECK TOTAL:	2,364.06
00392628	12/18/17	BSN Sport	EQUIPMENT - NEW	0105011075	4410	EQUIPMENT - NEW	922.78
						CHECK TOTAL:	922.78
00392629	12/18/17	CANYON CREEK	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	533.00
						CHECK TOTAL:	533.00
00392630	12/18/17	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	237.01
						CHECK TOTAL:	237.01
00392631	12/18/17	Dee Perry	11/30 - 12/3 - CSBA	0101377100	5220	TRAVEL & CONFERENCE	65.92
						CHECK TOTAL:	65.92
00392632	12/18/17	DOHENY PLUMBING INC.	PLUMBING REPAIRS	0106477408	5662	PLUMBING REPAIRS	182.00
						CHECK TOTAL:	182.00
00392633	12/18/17	Federal Express Corp	POSTAGE/DELIVERY	0109397150	5910	POSTAGE/DELIVERY	35.78
						CHECK TOTAL:	35.78
00392634	12/18/17	Ganahl Lumber	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	113.87
						CHECK TOTAL:	113.87
00392635	12/18/17	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	26.59
						CHECK TOTAL:	26.59
00392636	12/18/17	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	140.07
						CHECK TOTAL:	140.07
00392637	12/18/17	Learning A-Z	SUBSCRIPTIONS	0107011005	4368	SUBSCRIPTIONS	1,874.40
						CHECK TOTAL:	1,874.40

SELECT Check ID's and Numbers: 760 : Check Dates: 121817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392638	12/18/17	New Dimension General	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	12,365.03
						CHECK TOTAL:	12,365.03
00392639	12/18/17	Smardian Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	89.28
			EQUIPMENT - NEW	0102477408	4410	EQUIPMENT - NEW	263.77
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	317.94
			EQUIPMENT - NEW	0102477408	4410	EQUIPMENT - NEW	493.26
						CHECK TOTAL:	1,164.25
00392640	12/18/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	303.21
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	193.57
			COPIER PAPER	0105011012	4312	COPIER PAPER	667.19
						CHECK TOTAL:	1,163.97
00392641	12/18/17	State of CA/Department	NOVEMBER 2017	0110397140	5845	FINGER PRINTING	791.00
						CHECK TOTAL:	791.00
00392642	12/18/17	Total Fence Solutions	MISC REPAIR	0105011075	5690	MISC REPAIR	2,300.00
						CHECK TOTAL:	2,300.00
00392643	12/18/17	ULINE INC.	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	380.15
						CHECK TOTAL:	380.15
00392644	12/18/17	VERTICAL TRANSPORT INC	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	396.25
						CHECK TOTAL:	396.25
00392645	12/18/17	Wolff, Peggy	11/30-12/2 - CSBA	0101377100	5220	TRAVEL & CONFERENCE	90.12
						CHECK TOTAL:	90.12
00392646	12/18/17	Bread Artisan Bakery L	FOOD	1302277426	4700	FOOD	129.76
						CHECK TOTAL:	129.76
00392647	12/18/17	Gold Star Foods	FOOD	1302277426	4700	FOOD	-22.24
			FOOD	1302277426	4700	FOOD	-278.71
			FOOD	1302277426	4700	FOOD	-44.48
			FOOD	1302277426	4700	FOOD	-229.56
			FOOD	1302277426	4700	FOOD	637.10
			FOOD	1302277426	4700	FOOD	155.52
			FOOD	1302277426	4700	FOOD	760.32
			FOOD	1302277426	4700	FOOD	598.07
			FOOD	1302277426	4700	FOOD	-77.76
			FOOD	1302277426	4700	FOOD	-233.28
			FOOD	1302277426	4700	FOOD	198.67
			FOOD	1302277426	4700	FOOD	463.47

SELECT Check ID's and Numbers: 76@ ; Check Dates: 121817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	24.87
			FOOD	1302277426	4700	FOOD	368.54
			FOOD	1302277426	4700	FOOD	708.03
						CHECK TOTAL:	3,028.56
00392648	12/18/17	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	-34.95
			FOOD	1302277426	4700	FOOD	78.50
			FOOD	1302277426	4700	FOOD	65.24
			FOOD	1302277426	4700	FOOD	78.50
			FOOD	1302277426	4700	FOOD	26.26
			FOOD	1302277426	4700	FOOD	107.67
			FOOD	1302277426	4700	FOOD	108.02
			FOOD	1302277426	4700	FOOD	117.22
			FOOD	1302277426	4700	FOOD	129.57
			FOOD	1302277426	4700	FOOD	66.28
			FOOD	1302277426	4700	FOOD	78.50
			FOOD	1302277426	4700	FOOD	42.27
			FOOD	1302277426	4700	FOOD	81.68
						CHECK TOTAL:	944.76
00392649	12/18/17	Mandarin King	FOOD	1302277426	4700	FOOD	210.00
			FOOD	1302277426	4700	FOOD	210.00
						CHECK TOTAL:	420.00
00392650	12/18/17	P & R Paper Supply Co	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	2,348.98
						CHECK TOTAL:	2,348.98
00392651	12/18/17	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD	138.00
			FOOD	1302277426	4700	FOOD	165.00
			FOOD	1302277426	4700	FOOD	115.00
			FOOD	1302277426	4700	FOOD	173.25
						CHECK TOTAL:	591.25
00392652	12/18/17	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD	76.41
			FOOD	1302277426	4700	FOOD	45.90
			FOOD	1302277426	4700	FOOD	45.25
			FOOD	1302277426	4700	FOOD	34.60
			FOOD	1302277426	4700	FOOD	48.25
			FOOD	1302277426	4700	FOOD	84.02
			FOOD	1302277426	4700	FOOD	46.83
			FOOD	1302277426	4700	FOOD	213.15
			FOOD	1302277426	4700	FOOD	29.95
			FOOD	1302277426	4700	FOOD	26.76
			FOOD	1302277426	4700	FOOD	37.58

SELECT Check ID's and Numbers: 760 ; Check Dates: 121817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	-3.94
			FOOD	1302277426	4700	FOOD	77.56
			FOOD	1302277426	4700	FOOD	26.38
			FOOD	1302277426	4700	FOOD	114.51
						CHECK TOTAL:	903.21
00392653	12/18/17	Sysco Food Service of	FOOD	1302277426	4700	FOOD	-214.11
			FOOD	1302277426	4700	FOOD	-77.85
			FOOD	1302277426	4700	FOOD	-77.85
			FOOD	1302277426	4700	FOOD	-427.79
			FOOD	1302277426	4700	FOOD	-93.60
			FOOD	1302277426	4700	FOOD	-115.50
			FOOD	1302277426	4700	FOOD	-15.21
			FOOD	1302277426	4700	FOOD	-23.44
			FOOD	1302277426	4700	FOOD	600.23
			FOOD	1302277426	4700	FOOD	29.76
			FOOD	1302277426	4700	FOOD	434.19
			FOOD	1302277426	4700	FOOD	58.74
			FOOD	1302277426	4700	FOOD	214.67
			FOOD	1302277426	4700	FOOD	958.37
			FOOD	1302277426	4700	FOOD	87.00
			FOOD	1302277426	4700	FOOD	23.93
			FOOD	1302277426	4700	FOOD	17.35
						CHECK TOTAL:	1,378.89
00392654	12/18/17	US Foodservice Inc.	FOOD	1302277426	4700	FOOD	75.06
			FOOD	1302277426	4700	FOOD	153.92
			FOOD	1302277426	4700	FOOD	522.35
			FOOD	1302277426	4700	FOOD	106.72
			FOOD	1302277426	4700	FOOD	48.70
			FOOD	1302277426	4700	FOOD	104.30
			FOOD	1302277426	4700	FOOD	491.58
			FOOD	1302277426	4700	FOOD	48.70
			FOOD	1302277426	4700	FOOD	334.07
						CHECK TOTAL:	1,885.40
00392655	12/18/17	Z PIZZA INC	FOOD	1302277426	4700	FOOD	112.00
			FOOD	1302277426	4700	FOOD	120.00
			FOOD	1302277426	4700	FOOD	291.00
			FOOD	1302277426	4700	FOOD	153.00
			FOOD	1302277426	4700	FOOD	100.00
						CHECK TOTAL:	776.00
00392656	12/18/17	Ruhnau Clarke Architec	ARCHITECTURAL DESIGN FEES	2508498410	6220	ARCHITECTURAL DESIGN FEE	435.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 121817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	435.00
00392657	12/18/17	Ruhnau Clarke Architec	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	12,150.00
						CHECK TOTAL:	12,150.00
00392658	12/18/17	Southwest Inspection &	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	9,041.50
						CHECK TOTAL:	9,041.50
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							62,256.00
GRAND TOTAL							62,256.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 121917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392659	12/19/17	U.S. Bank National Ass	TRAVEL & CONFERENCE	0102397406	5220	TRAVEL & CONFERENCE	645.00
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	2.28
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	989.40
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	125.62
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	59.92
			TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE	2,267.24
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	29.95
			COMPUTER SUPPLIES	0113015040	4320	COMPUTER SUPPLIES	32.25
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	199.00
			REFRESHMENTS - NOT FOOD SERV	0107091005	4325	REFRESHMENTS - NOT FOOD	31.90
			TRAVEL & CONFERENCE	0105311075	5220	TRAVEL & CONFERENCE	72.12
			EQUIPMENT - NEW	0105011075	4410	EQUIPMENT-NEW	102.90
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	46.06
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	219.93
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	148.64
			REFRESHMENTS - NOT FOOD SERV	0108091005	4325	REFRESHMENTS - NOT FOOD	1,392.42
			REFRESHMENTS - NOT FOOD SERV	0108091005	4325	REFRESHMENTS - NOT FOOD	1,163.85
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	659.98
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	932.85
			MISC OUTSIDE VENDOR	0108091005	5860	MISC OUTSIDE VENDOR	570.00
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	675.23
			MISC OUTSIDE VENDOR	0110397140	4340	GENERAL SUPPLIES-NON INS	175.50
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	11.08
			POSTAGE/DELIVERY	0110397140	5910	POSTAGE/DELIVERY	6.10
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	238.95
			REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	3,045.78
			REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	710.60
			REFRESHMENTS - NOT FOOD SERV	0102013045	4325	REFRESHMENTS - NOT FOOD	404.70
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	166.24
			REFRESHMENTS - NOT FOOD SERV	0102014011	4325	REFRESHMENTS - NOT FOOD	132.60
			REFRESHMENTS - NOT FOOD SERV	0107116100	4325	REFRESHMENTS - NOT FOOD	113.71
			REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	126.19
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	78.69
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	69.68
			MISC OUTSIDE VENDOR	0106015600	5860	MISC OUTSIDE VENDOR	390.86
			REFRESHMENTS - NOT FOOD SERV	0102015380	5220	TRAVEL & CONFERENCE	3,680.30
			REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	308.77
			TRAVEL & CONFERENCE	0109397150	5220	TRAVEL & CONFERENCE	210.00
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	78.28
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	758.88
			DUES & MEMBERSHIPS	0109397150	5310	DUES & MEMBERSHIPS	106.67
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	54.47
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	953.78
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	58.12

SELECT Check ID's and Numbers: 76@ ; Check Dates: 121917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			TRAVEL & CONFERENCE	0110397140	5220	TRAVEL & CONFERENCE	791.26
			REFRESHMENTS - NOT FOOD SERV	0105091012	4325	REFRESHMENTS - NOT FOOD	25.81
			TRAVEL & CONFERENCE	0105091012	5220	TRAVEL & CONFERENCE	315.00
			EQUIPMENT - NEW	0107015600	4410	EQUIPMENT-NEW	1,508.49
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	808.86
						CHECK TOTAL:	25,695.91
00392660	12/19/17	U.S. Bank National Ass	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	28.58
			FOOD	1302277426	4700	FOOD	9.16
						CHECK TOTAL:	37.74
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							25,733.65
GRAND TOTAL							25,733.65

Laguna Beach Unified School District

11.i. CONSENT/ACTION

January 9, 2018

Approval: Independent Contractor Agreement with Jennifer McCluan in an Amount Not-to-Exceed \$5,550

Proposal

Staff proposes the Board of Education approve an additional Independent Contractor Agreement for three days of consulting services by Jennifer McCluan, to advise and support our Next Generation Science Standards (NGSS) Implementation Team at Thurston Middle School in June, 2018.

Background

The LBUUSD NGSS Implementation Team includes four to five teachers from each school site. In the 2016-17 school year, we held five team meetings at the Ocean Institute. Jennifer McCluan was an integral part of the lesson design, and cross-cutting concepts, and planning at these team meetings and has continued to support our science teachers throughout the 2017-18 school year. Our middle school science staff has requested that we contract with Ms McCluan to provide expert coaching and guidance at the end of the school year. She will provide professional development on standards aligned courses in middle school and will assist with the 7th and 8th-grade integrated course design.

Ms. McCluan has a Bachelor of Arts in Chemistry, a Master's Degree in Education with an emphasis in Science, and has presented to school districts throughout San Diego County over the past several years. She is a well-respected resource utilized by San Diego County Office of Education Curriculum Department regularly to support NGSS implementation.

Budget Impact

The projected cost for this training and coaching is \$1,850.00 per day, not-to-exceed \$5,550.00.

Recommended Action

Staff recommends the Board of Education approve the Independent Contractor Agreement for additional consulting services to be provided by Jennifer McCluan.

INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "DISTRICT," and **Jennifer McCluan**, Address: 2240 Cushing Road Unit 133 San Diego, CA 92106; hereinafter referred to as "CONTRACTOR."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Scope of Work. CONTRACTOR shall perform services for the DISTRICT in support of our NGSS Implementation. Contractor will provide three days of professional development with our middle school science teachers during the month of June, 2018.
2. Term. CONTRACTOR shall commence providing services under this AGREEMENT upon Board approval and will diligently perform as required **until June 30, 2018**.
3. Compensation. DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a fee of \$1850 per day for a total fee **not to exceed \$5,550.00**.

DISTRICT shall pay CONTRACTOR according to the following terms and conditions: **Net 30 days upon invoicing after delivery of each day of service**

4. Expenses. DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows:

Materials and copies as needed in carrying out CONTRACTOR's services with teachers.

5. Independent Contractor. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. Materials. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONTRACTOR agrees that in providing services pursuant to this AGREEMENT, CONTRACTOR shall obey and comply with all copyright, trademark and patent laws, rules and regulations, including proper identification of all copyrighted materials used.

8. Copyright/Trademark/Patent. CONTRACTOR further understands and agrees that in the event materials are produced pursuant to this AGREEMENT for the benefit of the DISTRICT for which a copyright, trademark and patent may be secured, the DISTRICT shall have the right to such copyright, trademark or patent. CONTRACTOR further understands and agrees that all materials produced for the benefit of the DISTRICT pursuant to this AGREEMENT shall become the DISTRICT'S property, and reuse is subject to the DISTRICT'S express written permission.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2)

above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

(d) Any acts or omissions by CONTRACTOR or any person or corporation employed by CONTRACTOR relating to services to be rendered under this Agreement.

11. Insurance. CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." CONTRACTOR agrees to carry malpractice and/or professional liability insurance in the amount One Million Dollars (\$1,000,000). Prior to the execution of this Agreement, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees that not less than 30 days prior to the expiration of any coverage, CONTRACTOR will provide evidence of renewal to DISTRICT. CONTRACTOR agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policies. CONTRACTOR shall provide proof of current Worker's Compensation insurance for CONTRACTOR'S employees (if applicable).

12. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR without the prior written consent of District.

13. Compliance With Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory

completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment With Public Agency. CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of sexual orientation, race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this AGREEMENT, the addresses of the parties are as follows:

**LAGUNA BEACH UNIFIED
SCHOOL DISTRICT
550 Blumont
Laguna Beach, CA 92651**

**CONTRACTOR
Jennifer McCluan
2240 Cushing Road, Unit 133
San Diego, CA 92106**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS ____ DAY OF _____, 2018.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT CONTRACTOR

By: _____

Signature

Jason Vilorio, Ed.D. _____

Typed Name

Superintendent _____

Title

By: _____

Signature

Jennifer McCluan _____

Typed Name

Contractor _____

Title

Social Security or

Taxpayer Identification Number

Laguna Beach Unified School District

11.j. CONSENT/ACTION

January 9, 2018

Approval: Independent Contractor Agreement with Brian Shay, Math Consultant, in an Amount Not-to-Exceed \$3,200.00

Proposal

Staff proposes the Board of Education approve an independent contractor agreement for consulting services by Math Consultant, Brian Shay, to provide continued administrative staff professional development.

Background

Brian Shay has a Masters Degree in Mathematics. As one of the authors of the California Math Framework, Mr. Shay's expertise in mathematics has provided support and leadership to math teachers and educational leaders as an associate/adjunct instructor at UC Davis, UC San Diego, and Mesa College, as well as an advisor to many organizations such as the California Teacher Advisory Council, California Council on Science and Technology, California Congress members, State Legislatures, Department of Education, and private company leaders on the needs of STEM education. He trains teachers and administrators in mapping standards, creating scope and sequence, task development, assessments, and evaluating instruction materials. He has also created and led parent information nights in his school district to educate community members about Common Core Math.

Mr. Shay presented to our leadership team during the 2016-17 school year with particular emphasis on standards for mathematical practices. He worked with our secondary math teachers during the 2017-18 school year. We propose to contract with Mr. Shay for three additional consulting days during the 2017-18 school year to work with our administrative team. Mr. Shay will facilitate an instructional walk in February and will then meet with our administrative staff to identify essential math standards and implementation.

Budget Impact

The cost for these two educational meetings is not-to-exceed \$3,200.00.

Recommended Action

Staff recommends the Board of Education approve the independent contractor agreement for consulting services by Brian Shay in the amount not-to-exceed \$3,200.00.

INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "DISTRICT," and **Brian J. Shay**, Address: **3525 Del Mar Heights Road, #138, San Diego, CA 92130, Phone: 619-459-2468**; hereinafter referred to as "CONTRACTOR."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Scope of Work. **CONTRACTOR shall perform services for the DISTRICT in support of our Mathematics Program. CONTRACTOR will provide two days of consulting for our LBUSD Administrators in mathematical standards and alignment.**
2. Term. CONTRACTOR shall commence providing services under this AGREEMENT upon Board approval and will diligently perform as required **until June 29, 2018.**
3. Compensation. DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee **not to exceed \$3,200.00**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions: **Net 30 days upon invoicing after delivery of each day of service**
4. Expenses. DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.
5. Independent Contractor. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONTRACTOR agrees that in providing services pursuant to this AGREEMENT, CONTRACTOR shall obey and comply with all copyright, trademark and patent laws, rules and regulations, including proper identification of all copyrighted materials used.

8. Copyright/Trademark/Patent. CONTRACTOR further understands and agrees that in the event materials are produced pursuant to this AGREEMENT for the benefit of the DISTRICT for which a copyright, trademark and patent may be secured, the DISTRICT shall have the right to such copyright, trademark or patent. CONTRACTOR further understands and agrees that all materials produced for the benefit of the DISTRICT pursuant to this AGREEMENT shall become the DISTRICT'S property, and reuse is subject to the DISTRICT'S express written permission.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

(d) Any acts or omissions by CONTRACTOR or any person or corporation employed by CONTRACTOR relating to services to be rendered under this Agreement.

11. Insurance. CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." CONTRACTOR agrees to carry malpractice and/or professional liability insurance in the amount One Million Dollars (\$1,000,000). Prior to the execution of this Agreement, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees that not less than 30 days prior to the expiration of any coverage, CONTRACTOR will provide evidence of renewal to DISTRICT. CONTRACTOR agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policies. CONTRACTOR shall provide proof of current Worker's Compensation insurance for CONTRACTOR'S employees (if applicable).

12. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR without the prior written consent of District.

13. Compliance With Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment With Public Agency. CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of sexual orientation, race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this AGREEMENT, the addresses of the parties are as follows:

**LAGUNA BEACH UNIFIED
SCHOOL DISTRICT
550 Blumont
Laguna Beach, CA 92651**

**CONTRACTOR
Brian J. Shay
Address: 3525 Del Mar Heights Road, #138
San Diego, CA 92130**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS ____ DAY OF _____, 2017.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT CONTRACTOR

By: _____
Signature

Jason Vloria, Ed.D. _____
Typed Name

LBUSD Superintendent _____
Title

By: _____
Signature

Brian J. Shay _____
Typed Name

Contractor _____
Title

_____ 094-60-4999
Social Security or
Taxpayer Identification Number

Laguna Beach Unified School District

12. INFORMATION

January 9, 2018

Second Quarter Report of Uniform Complaints for the Williams Case Settlement

Proposal

Staff will present the Second Quarter summary report on the nature and resolution of all complaints, as required by the Williams Litigation Settlement. The report will also be submitted to the County Superintendent of Schools.

Background

As a result of the State of California's settlement of the Williams class action lawsuit, Education Code Section 35186 requires school districts to: 1) provide an opportunity to file formal complaints under the district's Uniform Complaint Procedures; and, 2) report the number of complaints filed and the area to the Board of Education and the public four times per year.

The Second Quarter Report recaps the number of Uniform Complaints received by the District in the three areas governed by the Williams Case Settlement for the period of October – December 2017. The three targeted areas are:

1. According to Education Code Section 60119, "Sufficient textbooks or instructional materials" means that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in each of the core subject areas: Mathematics, Science, History Social-Science and English/language arts, including the English language development component of an adopted program. This paragraph does not require two sets of textbooks or instructional materials for each pupil.

The materials may be in a digital format as long as each pupil, at a minimum, has and can access the same materials in the class and to take home, as all other pupils in the same class or course in the district and has the ability to use and access them at home.

2. There should be no teacher vacancies or misassignments.
3. School facilities must be clean, safe, and maintained in good repair.

The District's report is as follows:

Report Period:	<u>Quarter #2 - October 1 to December 31, 2017</u>
Number of Complaints Received:	<u>None.</u>
Nature of Complaints:	<u>None.</u>
Resolution of Complaints:	<u>None.</u>
Report to Board of Education:	<u>January 9, 2018</u>

Budget Impact

There is no budget impact to this item.

Recommended Action

Staff recommends the Board of Education receive the Second Quarter Report of Uniform Complaints as mandated by the Williams Case Settlements.

Laguna Beach Unified School District

13. INFORMATION

January 9, 2018

Temporary Interfund Transfer of \$6,000,000 initiated on September 14, 2017 was returned to the Special Reserve for Non-Capital Outlay Fund (17) on December 20, 2017

Background

The months of October through December are the low cash balance months in the General Fund. Major payrolls begin September 30 and the first major cash receipt from property taxes arrives mid-December. The governing board of any school district may direct that moneys held in any fund or account be temporarily transferred to another fund or account of the district for payment of obligations. Pursuant to Education Code Section 42603, approval of Resolution 17-20, approved September 12, 2017, positions the district to be prepared should the need arise at any time during the current fiscal year.

On September 14, 2017, the District transferred \$6,000,000 from the Special Reserve for Non-Capital Outlay Fund (17) to the General Fund (01) to meet cash flow needs. With the deposit of property tax receipts to the General Fund (01) on December 18, 2017 sufficient to meet cash flow needs, the \$6,000,000 was returned to the Special Reserve for Non-Capital Fund (17) on December 20, 2017.

The lowest General Fund (01) cash balance during the period of the \$6 million short term inter-fund borrowing was on November 7, 2017 at \$595,225.

Budget Impact

There is no impact to the budget.

Laguna Beach Unified School District

14. INFORMATION

January 9, 2018

Monthly Financial Update

Proposal

Staff will present the Monthly Financial Update to the Board of Education.

Background

The Monthly Financial Update is a financial report provided to ensure the Board is familiar with the year to date financial activity of the District. The General Fund is presented as it pertains to the current budget. The District budget is adopted by July 1 of each year, revised as of October 31 and January 31, with report dates no later than December 15 and March 15, respectively.

The Monthly Financial Update consists of all the District's funds and special reports for services.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required. The Monthly Financial Update report is prepared for information purposes only.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
MONTHLY FINANCIAL STATEMENT
AS OF NOVEMBER 30, 2017

	First Interim @ 12/12/2017	Receipts/ Expenditures YTD	Percent YTD
REVENUES			
Property Taxes/LCFF Hold Harmless/Prop. 30	51,972,758	11,204,364	22%
Federal Revenues	889,634	65,034	7%
Other State Revenues	3,674,869	311,108	8%
Other Local Revenues	2,871,313	584,338	20%
Interfund Transfers In	0	0	0%
TOTAL REVENUE	59,408,574	12,164,844	20%
EXPENDITURES			
Certificated Salaries	22,762,933	7,333,156	32%
Classified Salaries	8,495,551	2,365,675	28%
Employee Benefits	12,567,600	3,867,337	31%
Books & Supplies	3,092,705	1,293,405	42%
Services and Operating Services	9,523,950	3,213,911	34%
Capital Outlay	1,483,292	584,117	39%
Other Outgo	372,496	105,619	28%
Transfers Out	2,390,000	165,000	7%
TOTAL EXPENDITURES	60,688,527	18,928,219	31%
ADJUSTED BEGINNING BALANCE AS OF 7/1/2017	<u>\$ 7,466,970</u>		
SURPLUS / DEFICIT SPENDING	<u>(1,279,953)</u>		
ENDING FUND BALANCE PROJECTED FOR 6/30/2018	<u>\$ 6,187,017</u>		

SPECIAL PROGRAM EXPENDITURES REPORTING

Special Education	8,976,156	2,412,946	27%
Technology	2,488,609	1,268,886	51%
4CLE	1,128,136	585,084	52%
Ongoing & Major Maintenance Account	2,627,322	1,042,640	40%
Capital Improvement Plan	4,292,331	887,926	21%
Facilities Repair & Replacement Program	1,015,250	451,956	45%

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
FISCAL YEAR 2017-18
FIRST INTERIM
COMPONENTS OF ENDING FUND BALANCE**

<u>General Fund</u>	
<u>ENDING FUND BALANCE</u>	<u>\$ 6,187,017</u>
<u>Nonspendable - (Revolving Cash)</u>	\$ 50,000
<u>Restricted - (Categorical Programs)</u>	
Routine Restricted Maintenance	2,556,678
<u>Committed</u>	
<u>Assigned</u>	
Potential Onetime Expenditures	530,339
District Goals, GASB 45, Textbooks, Special Education, Litigation, Furniture & Equipment, and Facilities	
<u>Unassigned / Unappropriated</u>	
Reserve for Economic Uncertainties = 5%	3,050,000
State required reserve for economic uncertainty 3%	
Local requirement under Policy 3101: Financial Reserves 2%	
 Fund Balance	 <u><u>\$ 6,187,017</u></u>

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

General Fund Expenditures	58,298,527	
General Fund Transfers Out to Other Funds	2,390,000	
General Fund Expenditures and Transfers	<u>60,688,527</u>	
 <u>Assigned</u>		
Potential Onetime Expenditures	0.9%	530,339
District Goals, GASB 45, Textbooks, Special Education, Litigation, Furniture & Equipment, and Facilities		
 <u>Unassigned</u>		
State Minimum Reserve Level	3.0%	1,820,656
District Minimum Reserve Level	2.0%	1,229,344
Assigned and Unassigned Balances	<u>5.9%</u>	<u>\$ 3,580,339</u>

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
MONTH ENDING CASH BALANCE
AS OF NOVEMBER 30, 2017

	Revenue	Expenditures	Assets/Liability Changes	Monthly Cash Flow Change	Month Ending Cash Balance
7/1/2017					7,543,615.45
JULY	646,578.38	(1,744,089.37)	(1,032,817.39)	(2,130,328.38)	5,413,287.07
AUGUST	325,386.62	(2,847,676.76)	(77,080.87)	(2,599,371.01)	2,813,916.06
SEPTEMBER *	1,664,741.84	(4,715,479.57)	6,114,099.02	3,063,361.29	5,877,277.35
OCTOBER	269,396.39	(5,242,549.95)	370,480.22	(4,602,673.34)	1,274,604.01
NOVEMBER	9,258,740.57	(4,378,423.31)	(277,643.92)	4,602,673.34	5,877,277.35
DECEMBER *					
JANUARY					
FEBRUARY					
MARCH					
APRIL					
MAY					
JUNE					
YTD	12,164,843.80	(18,928,218.96)	5,097,037.06	(1,666,338.10)	

* SEPTEMBER and DECEMBER expected \$6 million cash flow transfer in from Fund 17 and transfer out to Fund 17.

			CalPERS "CERBT" Trust for OPEB	
			Contributions	Quarter Ending Balance
			2017-18	
	Month Ending Cash Balance	Projected Ending Fund Balance	As of:	
FUND 01	\$ 5,877,277.35	\$ 6,187,017.00	Dec. 8, '15	2,000,000.00
FUND 11	49,524.10	19,099.00	Dec. 31, '15	1,992,366.86
FUND 13	105,318.57	42,021.00	Jan. 13, '16	193,539.00
FUND 17	10,181,630.45	16,500,087.00	Mar. 31, '16	2,269,242.75
FUND 25	390,475.28	290,127.00	June 30, '16	2,336,219.11
FUND 4040	58,388.93	399,025.00	Sept 30, '16	2,385,154.37
FUND 4041	5,244,359.47	5,140,920.00	Dec 31, '16	2,325,276.97
FUND 4042	2,448,909.19	248,290.00	Jan 31, '17	264,284.00
	\$ 24,355,883.34	\$ 28,826,586.00	Mar 31, '17	2,654,488.79
			Jun 30, '17	2,704,831.27
			Sept 30, '17	2,767,482.39

INTERFUND TRANSFERS

Transferred from General Fund to:	First Interim Budget	Actuals	% Used
Cafeteria Fund (Fund 13)	165,000	165,000	100%
Special Reserve Other Than Capital Outlay (Fund 17)	125,000	0	0%
Special Reserve for Capital Outlay - Facilities Repair & Replacement Program (Fund 4040)	900,000	0	0%
Special Reserve for Capital Outlay - Capital Improvement Plan (Fund 4042)	1,200,000	0	0%

Laguna Beach Unified School District
 CERBT Strategy 3
 Entity #: SKB8-1700217302-001
 Quarter Ended September 30, 2017



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$2,704,831.27	\$2,704,831.27
Contribution	0.00	0.00
Disbursement	0.00	0.00
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	63,238.70	63,238.70
Administrative Expenses	(339.38)	(339.38)
Investment Expense	(248.20)	(248.20)
Other	0.00	0.00
Ending Balance	\$2,767,482.39	\$2,767,482.39
FY End Contrib per GASB 74 Para 22	0.00	0.00
FY End Disbursement Accrual	0.00	0.00
Grand Total	\$2,767,482.39	\$2,767,482.39

FUND DESCRIPTIONS

- FUND 01** **The General Fund** is the chief operating fund for Laguna Beach USD. It is used to account for the ordinary operations of the district. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the general fund must be identified and reported separately from unrestricted projects or activities.
- FUND 11** **The Adult Education Fund** is a separate fund used to account for state appropriations and to finance specific programs for the education of adults. Funds can be expended on salaries, benefits, supplies, books, services, and equipment related to adult education programs (Education Code Section 52616.4).
- FUND 13** **The Cafeteria Fund (Food Service)** is used to account separately for federal, state, and local resources to operate the food service program (Education Code sections 38090-38093). The purpose of the food service program is to provide nutritious meals to the students. The District participates in the National School Lunch Program and the School Breakfast Program. The District serves approximately 500-550 lunches and 200-230 breakfasts to the students from kindergarten through twelfth grade on a daily basis.
- FUND 17** **The Special Reserve Fund for Other Than Capital Outlay Projects** is used primarily to provide for the accumulation of moneys for general operating purposes other than for capital outlay (Education Code Section 42840). On May 11, 2004 the Board of Education approved the target of reserving two-thirds of the basic aid differential (the difference between Revenue Limit funding and Basic Aid funding) to be achieved by June 30, 2009. Funds reserved for the Basic Aid differential are deposited into this fund.
- FUND 25** **The Capital Facilities Fund (Developer Fees)** exists to account for monies received as mitigation fees levied on developers, property owners or other agencies as a condition of approving new development or additions to existing real property. The authority for these levies may be local government ordinances (GC 65970-65981) or private agreements between a school district and the developer. Expenditures from this fund are to be used for the purpose of funding the construction or reconstruction of school facilities (Education Code sections 17620-
- FUND 40** **The Special Reserve Fund for Capital Outlay Projects** exists to account for the accumulation of moneys for capital outlay purposes (Education Code Section 42840). This fund is separated into three sub-funds in accordance to with resolutions #01-02, #14-02 and #14-03.

Sub-fund 4040 exists to account for the **Facility Repair and Replacement Program (FRRP)**.

Sub-fund 4041 exists to account for the **Vista Aliso property reserve**. The District holds a re-purchase agreement on the property.

Sub-fund 4042 exists to account for the **Capital Improvement Plan (CIP)** that goes above and beyond prior commitments for repair and replacement needs, but extends to improvements of facilities for program and enrollment growth. A ten-year plan will be developed and revised, at least annually, to prioritize major projects.

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 0101 GENERAL FUND
YTD For Month Ending: 11/30/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	5,877,277.35	
REVOLVING CASH ACCOUNT	9130	50,000.00	
ACCOUNTS RECEIVABLE MANUAL	9205	12,949.74	
DUE FROM GRANTOR GOVERNMENTS	9290	692,703.70	
MID MONTH PAYROLL	9360	137,896.71	
Total Assets:			6,770,827.50
LIABILITIES			
ACCOUNTS PAYABLE MANUAL	9510	26,833.23	
ACCTS PAY AUTOMATIC	9519	36,220.76	
CA USE TAX LIABILITY	9552	4,178.45	
DUE TO OTHER FUNDS	9610	6,000,000.00	
Total Liabilities:		6,067,232.44	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	7,466,970.22	
Total Beginning Fund Balance:		7,466,970.22	
Excess Revenue Over Expenditures:		-6,763,375.16	
Total Fund Balance:		703,595.06	
Total Liabilities & Fund Balance:			6,770,827.50
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 0101 GENERAL FUND
YTD For Month Ending: 11/30/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	474,508.40	
Property Tax	(8020-8079)	10,729,855.34	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	65,033.69	
Other State Revenue	(8300-8599)	311,108.21	
Other Local Revenue	(8600-8799)	584,338.16	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			12,164,843.80
EXPENDITURES			
Certificated Salaries	(1000-1999)	7,333,155.89	
Classified Salaries	(2000-2999)	2,365,674.74	
Employee Benefits	(3000-3999)	3,867,336.96	
Supplies and Services	(4000-5999)	4,507,315.87	
Capital Outlays	(6000-6999)	584,116.68	
Other Outgo	(7000-7399)	105,618.82	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	165,000.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			18,928,218.96
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-6,763,375.16
BEGINNING FUND BALANCE (9791)		7,466,970.22	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			7,466,970.22
ENDING FUND BALANCE			703,595.06

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 1111 ADULT EDUCATION
YTD For Month Ending: 11/30/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	49,524.10	
Total Assets:			49,524.10
LIABILITIES			
ACCTS PAY AUTOMATIC	9519	131.19	
Total Liabilities:		131.19	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	67,634.45	
Total Beginning Fund Balance:		67,634.45	
Excess Revenue Over Expenditures:		-18,241.54	
Total Fund Balance:		49,392.91	
Total Liabilities & Fund Balance:			49,524.10
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 1111 ADULT EDUCATION
YTD For Month Ending: 11/30/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	257.01	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			257.01
EXPENDITURES			
Certificated Salaries	(1000-1999)	11,524.97	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	1,946.34	
Supplies and Services	(4000-5999)	5,027.24	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			18,498.55
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-18,241.54
BEGINNING FUND BALANCE (9791)		67,634.45	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			67,634.45
ENDING FUND BALANCE			49,392.91

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 1313 CAFETERIA
YTD For Month Ending: 11/30/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	105,318.57	
REVOLVING CASH ACCOUNT	9130	1,295.00	
STORES-CAFETERIA FUND ONLY	9321	8,142.65	
Total Assets:			114,756.22
LIABILITIES			
Total Liabilities:		0.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	46,273.13	
Total Beginning Fund Balance:		46,273.13	
Excess Revenue Over Expenditures:		68,483.09	
Total Fund Balance:		114,756.22	
Total Liabilities & Fund Balance:			114,756.22
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 1313 CAFETERIA
YTD For Month Ending: 11/30/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	13,746.22	
Other State Revenue	(8300-8599)	1,032.56	
Other Local Revenue	(8600-8799)	131,390.26	
Interfund Transfers In	(8910-8929)	165,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			311,169.04
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	115,696.60	
Employee Benefits	(3000-3999)	24,651.17	
Supplies and Services	(4000-5999)	102,338.18	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			242,685.95
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			68,483.09
BEGINNING FUND BALANCE (9791)		46,273.13	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			46,273.13
ENDING FUND BALANCE			114,756.22

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 1717 Special Reserve Other Than C/O

YTD For Month Ending: 11/30/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	10,181,630.45	
DUE FROM OTHER FUNDS	9310	6,000,000.00	
Total Assets:			16,181,630.45
FUND BALANCE			
BEGINNING FUND BALANCE	9791	16,133,086.62	
Total Beginning Fund Balance:		16,133,086.62	
Excess Revenue Over Expenditures:		48,543.83	
Total Fund Balance:		16,181,630.45	
Total Liabilities & Fund Balance:			16,181,630.45
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 1717 Special Reserve Other Than C/O

YTD For Month Ending: 11/30/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	48,543.83	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			48,543.83
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			0.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			48,543.83
BEGINNING FUND BALANCE (9791)		16,133,086.62	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			16,133,086.62
ENDING FUND BALANCE			16,181,630.45

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 2525 CAPITAL FACILITIES
YTD For Month Ending: 11/30/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	390,475.28	
Total Assets:			390,475.28
LIABILITIES			
ACCOUNTS PAYABLE MANUAL	9510	14,565.00	
Total Liabilities:		14,565.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	283,101.61	
Total Beginning Fund Balance:		283,101.61	
Excess Revenue Over Expenditures:		92,808.67	
Total Fund Balance:		375,910.28	
Total Liabilities & Fund Balance:			390,475.28
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 2525 CAPITAL FACILITIES
YTD For Month Ending: 11/30/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	125,405.42	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			125,405.42
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	2,344.00	
Capital Outlays	(6000-6999)	30,252.75	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			32,596.75
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			92,808.67
BEGINNING FUND BALANCE (9791)		283,101.61	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			283,101.61
ENDING FUND BALANCE			375,910.28

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 4040 SPECIAL RESERVE
YTD For Month Ending: 11/30/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	58,388.93	
Total Assets:			58,388.93
LIABILITIES			
Total Liabilities:		0.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	500,275.03	
Total Beginning Fund Balance:		500,275.03	
Excess Revenue Over Expenditures:		-441,886.10	
Total Fund Balance:		58,388.93	
Total Liabilities & Fund Balance:			58,388.93
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 4040 SPECIAL RESERVE
YTD For Month Ending: 11/30/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	10,070.15	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			10,070.15
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	451,956.25	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			451,956.25
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-441,886.10
BEGINNING FUND BALANCE (9791)		500,275.03	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			500,275.03
ENDING FUND BALANCE			58,388.93

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4041 Special Reserve Aliso Property

YTD For Month Ending: 11/30/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	5,244,359.47	
Total Assets:			5,244,359.47
FUND BALANCE			
BEGINNING FUND BALANCE	9791	5,225,919.77	
Total Beginning Fund Balance:		5,225,919.77	
Excess Revenue Over Expenditures:		18,439.70	
Total Fund Balance:		5,244,359.47	
Total Liabilities & Fund Balance:			5,244,359.47
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4041 Special Reserve Aliso Property

YTD For Month Ending: 11/30/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	18,439.70	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			18,439.70
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			0.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			18,439.70
BEGINNING FUND BALANCE (9791)		5,225,919.77	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			5,225,919.77
ENDING FUND BALANCE			5,244,359.47

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4042 Special Reserve Cap Imp plan

YTD For Month Ending: 11/30/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	2,448,909.19	
Total Assets:			2,448,909.19
LIABILITIES			
Total Liabilities:			0.00
FUND BALANCE			
BEGINNING FUND BALANCE	9791	3,325,621.16	
Total Beginning Fund Balance:			3,325,621.16
Excess Revenue Over Expenditures:			-876,711.97
Total Fund Balance:			2,448,909.19
Total Liabilities & Fund Balance:			2,448,909.19
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4042 Special Reserve Cap Imp plan

YTD For Month Ending: 11/30/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	11,214.07	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			11,214.07
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	887,926.04	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			887,926.04
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-876,711.97
BEGINNING FUND BALANCE (9791)		3,325,621.16	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			3,325,621.16
ENDING FUND BALANCE			2,448,909.19

Laguna Beach Unified School District

15. ACTION

January 9, 2018

Approval of Single Plan for Student Achievement (SPSA)

Proposal

Staff proposes that the Board of Education approve the revised 2017-18 Single Plan for Student Achievement (SPSA) for each school site.

Background

California Education Code Section 64001 specifies that schools and districts that receive state and federal or other applicable funding through the district's Consolidated Application (ConApp) process prepare a Single Plan for Student Achievement (SPSA) for any recipient school. The SPSA is a blueprint to improve the academic performance of all students. At each site, the School Site Council (SSC) is responsible for creating and approving the plan, monitoring its implementation, and evaluating the effectiveness of the planned activities at least annually. The plan describes the school's overall vision for students, annual goals, and specific actions that will be taken to achieve the vision and goals. In a process similar to the LCAP, the SPSA is intended to foster a cycle of continuous improvement, beginning with a defined cycle of data inquiry, tied to stakeholder engagement. A school site's stakeholders can hold the school accountable for setting the right goals, using resources equitably and wisely, and supporting improvement in educational outcomes for all students.

The SPSAs are aligned to the Local Control Accountability Plan (LCAP) to provide consistency throughout the district in our goals and actions and also to assure that the LCAP reflects the needs, priorities, and stakeholder input for each school site. Some of the major initiatives include the following:

El Morro Elementary:

- Improvements to STEAM lab
- Improved school attendance
- Alignment of professional development to student achievement
- Continuous improvement in the areas of academic and social/emotional interventions

Top of the World Elementary:

- Implementation of new ELA/ELD curriculum and corresponding instructional shifts
- Focus on increased attendance and student engagement
- Social and emotional well-being through multi-tiered systems of support (MTSS)

Thurston Middle School:

- Passion projects where students have the opportunity to explore their interests
- TMS talks to engage students and staff in enrichment opportunities

Laguna Beach High School:

- An interactive process among teachers toward building effective and engaging instructional practices
- A focus on supporting students through common stressors and challenges during high school

The SPSAs, in alignment with the District LCAP, focus on eight areas identified as State priorities. The plans also detail how the school site will help achieve the school and district goals, and assess how well the strategies in the plan will improve student outcomes. The eight State Priorities are:

1. Providing all students access to fully credentialed teachers, instructional materials that align with state standards, and safe facilities.
2. Implementing of California's academic standards, including the California State Standards in English language arts/English language development, mathematics, Next Generation Science Standards, history social science, visual and performing arts, health education and physical education standards.
3. Parent involvement and participation, to engage the local community in the decision-making process about the educational programs of students.
4. Improving student achievement and outcomes using multiple measures, including test scores, English proficiency, and college and career preparedness.
5. Supporting student engagement, including student attendance rates.
6. Highlighting school climate and connectedness through a variety of measures, such as suspension and expulsion rates and other locally identified means.
7. Ensuring all students have access to classes that prepare them for college and careers, regardless of the school they attend or where they live.
8. Measuring other important student outcomes related to required areas of study, including physical education and the arts.

Each School Site Council (SSC) met several times throughout the year to analyze student achievement and engagement data, determine the goals and needs of the school site, and gather input from all stakeholder groups. This information was used to create the SPSAs, which were presented to the LCAP Advisory Committee on December 7, 2017. After gathering input from the LCAP Advisory, the SSCs have revised their SPSAs and submitted them for inclusion in the LCAP and Board approval. The LCAP process will continue with two additional LCAP Advisory meetings this year. The proposed LCAP will be agendized for public hearing and school board approval in June 2018.

Next Steps

January 2018	LCAP presentations at PTA meetings and PTA Council meeting
February 2018	Student focus groups at Thurston and LBHS
February 28, 2018	LCAP Advisory
March 29, 2018	LCAP Advisory
June 12, 2018	LCAP Public Hearing
June 26, 2018	LCAP Approval

School Site Councils will begin working on the 2018-19 SPSAs in the spring. SSCs will begin analyzing LCAP survey data and effectiveness of current actions and programs. In the fall of 2018, SSCs will analyze school achievement and engagement data and complete the annual update of the SPSA. These updated plans for the 2018-19 school year will be brought for Board approval in December 2018.

Budget Impact

The Single Plans for Student Achievement (SPSA) provide input into the goals, actions, and expenditures for the Local Control Accountability Plan (LCAP), which drives the district's LCFF expenditures.

Recommended Action

Staff recommends that the Board of Education approve the Single Plan for Student Achievement (SPSA) for each school site.

Laguna Beach Unified School District

16. ACTION

January 9, 2018

Approval: Independent Contractor Agreement with Dr. Belinda Karge, Co-Teaching Expert at a cost of \$8,384.85

Proposal

Staff recommends the Board of Education approve an Independent Contractor Agreement for consulting services for the 2017-18 school year by Dr. Belinda Karge, co-teaching expert and trainer as well as California State University, Fullerton professor. Dr. Karge will present to select middle school and high school special education and regular education teachers.

Background

The District continues to focus on instructional practices that support serving students in general education classes. Co-teaching/collaborative classes is a means to provide students access to standards within the curriculum using the content area teaching staff to include a special education teacher who is trained in the use of various strategies in working with students with learning disabilities and/or significant learning challenges. Formal training will allow our middle school and high school staff to increase their understanding of the 11 various models to co-teach which is beyond the 1 teach 1 support typical model. Teachers will have the opportunity to model lessons and gather feedback from Dr. Karge in our follow up on-site teacher contact sessions.

Budget Impact

The cost for one full professional development day, 4 half days, and materials is \$8,384.85.

Recommended Action

Staff recommends the Board of Education approve the Independent Contract Agreement for consulting services for the 2017-18 school year by Dr. Belinda Karge.

INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "DISTRICT," and The Discovery Source Address: 1574 Parkview Dr., Vista, CA 92081 Phone: (760) 212-3358 hereinafter referred to as "CONTRACTOR."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be Provided by Contractor:

Professional Development- 1 day of PD with Dr. Karge on 1/18/18 for Engage 11 & Engage Co Teach (\$3,000)

4 half Days (\$1,500)

20 Engage 11 books ($\$19.95 \times 20 = \399.00)

20 Engage Co-teach books ($\$19.95 \times 20 = \399.00)

2. Term. CONTRACTOR shall commence providing services under this AGREEMENT on 1/18/18 and will diligently perform as required and complete performance by 4/27/18.

3. Compensation. DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **Eight Thousand Three Hundred Eighty-Four Dollars and Eight-Five Cents (\$8,384.85)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions:
None

4. Expenses. DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: _

5. Independent Contractor. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: None. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. Copyright/Trademark/Patent. CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

(d) Any acts or omissions by CONTRACTOR or any person or corporation employed by CONTRACTOR relating to services to be rendered under this Agreement.

11. Insurance. CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." CONTRACTOR agrees to carry malpractice and/or professional liability in an amount satisfactory to DISTRICT. Prior to the execution of this Agreement, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required /hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees that not less than 30 days prior to the expiration of any coverage, CONTRACTOR will provide evidence of renewal to DISTRICT. CONTRACTOR agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policies. CONTRACTOR shall provide proof of current Worker's Compensation insurance for CONTRACTOR'S employees.

12. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR without the prior written consent of District.

13. Compliance With Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right

of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment With Public Agency. CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

**LAGUNA BEACH UNIFIED
SCHOOL DISTRICT**

550 Blumont
Laguna Beach, CA 92651

CONTRACTOR

The Discovery Source
1574 Parkview Dr.
Carlsbad, CA 92081

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 9th DAY OF January, 2018.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

CONTRACTOR

By: _____
Signature

Jason Vloria, Ed.D.
Typed Name

Superintendent of Schools
Title

By: _____
Signature

Dave Scahill
Typed Name

President
Title

Social Security or Taxpayer
Identification Number

46-4429509

Laguna Beach Unified School District

17. ACTION

January 9, 2018

Approval: Memorandum of Understanding Between University of California, San Diego (UCSD) and Laguna Beach Unified School District for Administrative Coordination, Item Design, Proctoring, and Advanced Analytics of the Biannual California Healthy Kids Survey During the 2017-2018 School Year at a Cost Not-to-Exceed \$13,000

Proposal

Staff proposes that the Board of Education approve a Memorandum of Understanding (MOU) between the University of California, San Diego (UCSD) and Laguna Beach Unified School District for the administrative coordination, item design, proctoring, and advanced analytics of the California Healthy Kids Survey (CHKS) for students in grades 5, 7, 9, and 11. This survey is part of the comprehensive Cal-SCHLS data system, developed by WestEd under contract with the California Department of Education.

Background

The California Healthy Kids Survey is administered as part of the requirements for the TUPE grant funding. The data received from the student, staff, and parent surveys helps staff to identify students' strengths and areas of need to better serve and support their social-emotional development, health, and physical development. Additionally, the data assists in our understanding of student attitudes and perceptions regarding school and community issues. Our proposed partnership with UCSD will enable the district to develop additional questions based on targeted needs, complete advanced statistical analysis using correlational and stratified analysis to strengthen actionable insights, and present findings to administrative staff. Information will also be used to help meet the Local Control Accountability Plan requirements, and plays a critical role in justifying any needs for potential State, Federal, and/or private grant funds.

Budget Impact

The cost for UCSD services is not to exceed \$13,000. Fifty-percent (50%) of the cost of this MOU will be covered under grant money received through the District's participation in the TUPE program through the Orange County Department of Education. The remaining 50% will be funded from the district's general fund, with an expected reimbursement from the Orange County Department of Education's Alcohol, Tobacco, and Other Drugs Prevention department.

Recommended Action

Staff recommends the Board of Education approve the MOU between the University of California, San Diego (UCSD) and Laguna Beach Unified School District for support with the administration, advanced analysis, and reporting of findings of the California Healthy Kids Survey for students in grades 5, 7, 9, and 11 during the 2017-2018 school year.



SERVICE AGREEMENT

This Service Agreement ("Agreement") is entered into by and between **The Regents of the University of California on behalf of the University of California, San Diego**, a public, not-for-profit, educational institution located at 9500 Gilman Drive, La Jolla, California 92093 ("UCSD") and the **Company** whose name and address appear on Exhibit A, attached hereto and incorporated by reference herein ("Company").

In consideration of the mutual covenants set forth herein, the parties agree as follows:

- 1.
2. **Scope of Work.** UCSD will perform the services set forth on Exhibit A, Services, attached hereto and incorporated by reference herein ("Services").
3. **Deliverables.** UCSD will provide to the Company the deliverables set forth on Exhibit A, incorporated by reference herein.
4. **Cost.** As consideration for UCSD's performance of the Services, the Company will pay UCSD the costs set forth on Exhibit A, incorporated by reference herein.
5. **Payment.**
 - 5.1. **Schedule.** The Company shall pay UCSD the compensation on the dates or milestones set forth on Exhibit A, incorporated by reference herein.
 - 5.2. **Remittance.** Checks are to be made payable to The Regents of the University of California and sent to the address set forth in Exhibit A.
6. **Term of Agreement.** This Agreement will begin and end on the dates set forth on Exhibit A.
7. **UCSD Contact.** All inquiries and notices with respect to this Agreement shall be sent to the UCSD contact whose name and related information are set forth on Exhibit A.
8. **Responsibilities.** The Company shall provide to UCSD those items listed in Exhibit A, if any, in a timely and secure manner so as to allow UCSD to perform its work. The parties agree to comply with any and all applicable laws, rules, regulations, and policies.
9. **Termination.** Either party may terminate this Agreement upon thirty (30) days' written notice. If the Company terminates this Agreement, the Company will pay UCSD for all costs and any non-cancelable obligations incurred up to the effective date of termination.
10. **Insurance.** Each party shall, at its sole cost, insure its activities and indemnification obligations in connection with this Agreement from its inception and shall keep in force and maintain insurance or self-insurance as follows: general liability, business automobile liability, and workers' compensation and such other insurance as may be necessary to provide coverage for its performance under this Agreement. If the insurance is written on a claims-made form, it shall continue for a period of three years following termination of this Agreement. The coverage required herein shall not in any way limit the liability of either party.
11. **Indemnification.** Each party shall defend, indemnify and hold the other party, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including attorneys' fees), and claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury (including death) or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, employees, or agents.
12. **Patent Infringement Indemnification.** The Company shall indemnify, defend, and hold harmless UCSD, its officers, agents, and employees against all losses, damages, liabilities, costs, and expenses (including but not limited to attorneys' fees) resulting from any judgment or proceeding in which it is determined, or any settlement agreement arising out of the allegation, that the Company's furnishing or supplying UCSD with parts, goods, components, programs, practices, or methods under this Agreement or UCSD's use of such parts, goods, components, programs, practices, or methods supplied by the Company under this Agreement constitutes an infringement of any patent, copyright, trademark, trade name, trade secret, or other proprietary or contractual right of any third party. UCSD shall inform the Company as soon as practicable of the suit or action alleging such infringement. The Company shall not settle such suit or action without the consent of UCSD. UCSD retains the right to participate in the defense against any such suit or action.
13. **Limitation of Liability.** EXCEPT WITH REGARD TO ITS INDEMNIFICATION OBLIGATIONS, UCSD WILL NOT BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, SPECIAL, INCIDENTAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES, OR COSTS, INCLUDING, BUT NOT LIMITED TO, ANY LOST PROFITS OR REVENUES, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND REGARDLESS OF THE LEGAL THEORY UNDER WHICH SUCH DAMAGES ARE SOUGHT. **UCSD DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL UCSD'S TOTAL LIABILITY UNDER THIS AGREEMENT EXCEED THE AMOUNT PAID BY THE COMPANY FOR THE SERVICES.**
14. **Company's Ownership of Deliverables.** The Company will own the deliverables upon payment in full of the cost of the Services.
15. **Use of UCSD Name.** California Education Code Section 92000 prohibits use of the University of California, San Diego's name to suggest that UCSD endorses a product or service. The Company will not use The University of California's name, or any acronym thereof, including UCSD, without UCSD's prior written approval.
16. **Excusable Delay.** In the event of a delay caused by inclement weather, fire, flood, strike or other labor dispute, acts of God, acts of Governmental officials or agencies, or any other cause beyond the control of UCSD, UCSD's performance is excused hereunder for the periods of time attributable to such a delay, which may extend beyond the time lost due to one or more of the causes mentioned

above. The Company's duty to pay for past or continuing costs is not suspended hereunder.

17. **Non-Interference.** Notwithstanding any other provision contained herein, the use of UCSD facilities and/or UCSD personnel in support of this Agreement can only be authorized to the extent that it will not interfere with work related to the prime missions of UCSD and/or the Department (e.g., education and research). Accordingly, Company's exclusive remedy for failure by either UCSD or persons acting on its behalf to perform services or furnish information or data hereunder at any particular time or in any specific manner, is limited to reimbursement of any unexpended payments under this Agreement.
18. **Non-Exclusive Nature of Services.** The Services herein are being offered to Company on a non-exclusive basis. Nothing herein shall be construed as granting Company any exclusive right(s) to the Service(s) referenced herein, and UCSD retains the right to offer and perform similar or identical Services for others.
19. **Notice.** Any notice or communication required by this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally, or sent by overnight mail, or prepaid registered mail, or confirmed facsimile transmission, addressed to the other party at the address set forth on Exhibit A, or at such other address as such party hereto may hereafter specify in writing to the other party.
20. **Status of Parties.** This Agreement is not intended to create, nor shall it be construed to be, a joint venture, association, partnership, franchise, or other form of business relationship. Neither party shall have, nor hold itself out as having, any right, power or authority to assume, create, or incur any expenses, liability, or obligation on behalf of the other party, except as expressly provided herein.
21. **Third-Party Beneficiary.** There are no intended third-party beneficiaries to this Agreement.
22. **Severability.** If any provision of this Agreement is held invalid, illegal or unenforceable in any respect, such provision shall be treated as severable, leaving the remaining provisions unimpaired, provided that such does not materially prejudice either party in their respective rights and obligations contained in the valid terms, covenants, or conditions.
23. **Non-Waiver.** The failure of either party to require the performance of any of the terms of this Agreement or the waiver by either party of any default under this Agreement shall not prevent a subsequent enforcement of such term, nor be deemed a waiver of any subsequent breach.
24. **Modification of Agreement.** This Agreement shall be changed only by written agreement of the parties.
25. **Applicable Law.** This Agreement shall be governed by the laws of the State of California without regard to its conflict of laws provisions.
26. **Signatures, Counterparts and Copies.** This Agreement may be executed in counterparts, all of which, when taken together, shall constitute one contract with the same force and effect as if all signatures had been entered on one document. Signatures may be made electronically, and such electronic signatures shall be valid and binding upon the parties making them, and shall serve in all respects as original signatures. Signatures may be delivered among and between the parties by facsimile or electronic means. Thereafter, the parties further agree that electronic copies of this Agreement may be used for any and all purposes for which the original may have been used.
27. **Arbitration.** In the event of any dispute, claim, question, or disagreement arising from or relating to this Agreement or the

breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach solution within a period of sixty (60) days, then upon notice by either party to the other, all disputes, claims, questions, or disagreements shall be finally settled in accordance with the provisions of the American Arbitration Association ("AAA") and proceed under the provisions of Title 9 of the California Code of Civil Procedure Sections 1280 through and including 1294.2. The discovery provisions of the California Code of Civil Procedure Section 1283.05 shall be applicable to this Agreement. Each party shall bear its own costs.

28. **Headings and Captions.** Headings and captions in this Agreement are to facilitate reference only, do not form a part of this Agreement, and shall not in any way affect the interpretation hereof.
29. **Authority.** Both parties represent that each has the full authority to perform its obligations under this Agreement and that the person executing this Agreement has the authority to bind it.
30. **Survival.** Provisions of this Agreement, which by their express terms, or by necessary implication, apply for period of time other than specified herein, shall be given effect, notwithstanding termination or expiration.
31. **Company's Representations and Warranties.** Company hereby represents and warrants that, except as expressly provided for herein, no obligations are imposed upon UCSD as a result of any other agreement(s) involving Company to which UCSD is not a party.
32. **Export Control.** No ITAR or export controlled materials shall be delivered to UCSD pursuant to this agreement.
33. **Entire Agreement.** This Agreement, including Exhibit A made a part hereof, sets forth the entire agreement of the parties with respect to the subject matter herein and supersedes any prior agreements, oral and written, and all other communications between the parties with respect to such subject matter. Any terms and conditions contained in the Company's purchase order, and any NDA or separate scope of work or similar document shall have no force and effect. Any changes or additions to Sections 1-32 inclusive, of this Agreement are invalid, unless approved in writing by the UCSD representative identified in Exhibit A, Paragraph 7.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below.

THE REGENTS OF THE UNIVERSITY
OF CALIFORNIA ON BEHALF OF THE
SAN DIEGO CAMPUS

Company Name: Laguna Beach Unified School
District

By: _____

By: _____

Name:

Name: **Jason Vilorio, Ed.D.**

Title:

Title: **Superintendent**

Date:

Date:

EXHIBIT A

SERVICES

COMPANY:

Laguna Beach Unified School District

State of incorporation: California

Principal place of business located at: 550 Blumont Street, Laguna Beach, CA 92651

Attention: Michael Keller

Telephone: 949-497-7700 Ext. 5237

Fax: N/A

Email: mkeller@lbusd.org

1. SCOPE OF WORK:

The Services will be performed as set forth below or in accordance with the attachment hereto and incorporated by reference herein. The Company may issue a purchase order for each Service, however, any terms and conditions set forth on the purchase order are of no force and effect and only the terms and conditions set forth in this Agreement shall apply to the Services hereunder.

See Attachment A

2. DELIVERABLES:

See Attachment A

3. COST: Total \$12,567

4. PAYMENT

4.1. SCHEDULE:

100 % of cost due upon signing of this Agreement.

4.1.1. Invoices will be submitted in accordance with the payment schedule.

4.2. REMITTANCE: Checks are to be made payable to **The Regents of the University of California and sent to:**

University of California, San Diego

Attention: Carrie Holliday

9500 Gilman Drive Mail Code 0109

La Jolla, California 92093-0109

5. TERM OF AGREEMENT: This Agreement will begin on 12/19/2017 and end on 12/18/2018.

6. UCSD CONTACT:

Carrie Holliday

University of California, San Diego

9500 Gilman Drive Mail Stop 0109

La Jolla, California 92093-0109

Telephone: (858) 534-6805

Fax: N/A

Email: cholliday@ucsd.edu

7. PER SECTION 32 OF THE AGREEMENT, THE UCSD REPRESENTATIVE RESPONSIBLE FOR APPROVING CHANGES OR ADDITIONS TO THIS AGREEMENT: Service Agreement Contract Officer - MC 0934; UCSD-Provided-Svcs@ucsd.edu.

END OF EXHIBIT A

Laguna Beach Unified School District

18. ACTION

January 9, 2018

Alternative Programs

Background

At the November 14, 2017 Board Meeting, the Board of Education provided initial direction to staff regarding the closure of the alternative program located at Top of the World Elementary with Board action to follow in January.

As a reminder, in 1983 the Laguna Beach Unified School District's Board of Education authorized, by the California State Education Code Section 58500 and 58512, the development of an alternative school program within the school district, Community Learning Center (CLC). Education Code sections 58500 to 58512 set forth discretionary legislation whereby a school district "may establish and maintain" one or more alternative schools or programs within its boundaries. California Education Code further states that alternative programs remain under the direct authority of the authorizing school district, subject to all laws and policies of the governing school district. The determination of course content and curriculum belongs to the governing board as well (51014, 51017).

At the June 13, 2017 School Board meeting the Board of Education voted to suspend the Community Learning Center (CLC) alternative program located at Top of the World Elementary for the 2017-18 school year due to lack of teacher volunteers. The Superintendent was directed by the School Board to solicit interest from certificated teaching staff regarding alternative programs in Laguna Beach Unified School District for the 2018-19 school year, including, but not limited to reviving the CLC program. District staff conducted informational meetings at each school site in the fall of 2017.

On October 17, 2017, a follow up meeting was held after school for all certificated staff that wanted more information regarding potential alternative program opportunities. Three staff attended and upon discussion with the teachers, it was determined that their interest was in regards to summer enrichment/enhancement and potential new course offerings at the high school and not an alternative program by the California Department of Education definition of alternative programs/schools.

To date, no teachers have volunteered to continue the Community Learning Center program, nor have any teachers volunteered to establish a new alternative program in Laguna Beach Unified School District for the 2018-19 school year.

Recommendation

Board of Education officially close the Community Learning Center (CLC) alternative program due to lack of teacher volunteers.

Laguna Beach Unified School District

19. ACTION

January 9, 2018

Approval: Employment Contracts for Assistant Superintendent, Business Services, Assistant Superintendent, Human Resources and Public Communications, and Assistant Superintendent, Instructional Services

Proposal

On November 14, 2017, the employment contracts for LBUSD Assistant Superintendents of Business Services, Human Resources and Public Communications, and, Instructional Services, were presented to the Board of Education for review. The term of the contracts is to be through June 30, 2020.

Background

Currently, LBUSD assistant superintendent's do not have employment contracts. At the request of the Board, staff surveyed 28 districts throughout Orange County to determine the use of single employee contracts for assistant superintendent's. The district received responses from 16 districts. Of the 16 that responded, 15 were providing single employee contracts to staff beyond the superintendent.

Budget Impact

There is no budget impact.

Recommended Action

Staff recommends the Board of Education approve the employment contracts for the Assistant Superintendent, Business Services; Assistant Superintendent, Human Resources and Public Communications; and, Assistant Superintendent, Instructional Services through June 30, 2020.

EMPLOYMENT AGREEMENT

between

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

and

JEFFREY DIXON

This Employment Agreement ("Agreement") is made and entered into effective as of January 10, 2018 by and between the Laguna Beach Unified School District, a public school district of the State of California ("District") and Jeffrey Dixon, an individual (referred to herein as "Assistant Superintendent").

WHEREAS, the District's Governing Board of Education ("Board") desires to employ the Assistant Superintendent as the Assistant Superintendent, Business Services of the District, and the Assistant Superintendent desires to accept employment as the Assistant Superintendent, Business Services for the District upon the terms and conditions hereinafter set forth in this Agreement;

NOW, THEREFORE, in consideration of the foregoing, and of the terms and conditions set forth herein, the parties hereto agree as follows:

1. Term

The term of this Agreement shall commence on January 10, 2018 and terminate June 30, 2020, unless terminated earlier pursuant to the provisions of this Agreement, or unless extended as provided herein or as provided by law.

Should Assistant Superintendent receive a satisfactory evaluation pursuant to this Agreement, this Agreement will be extended for an additional year, so long as the term of the Agreement does not at any time exceed three years. An amendment for the extension of the term of this agreement shall be approved at a regularly scheduled Board Meeting.

The District shall provide the Assistant Superintendent with at least 120 days written notice prior to the expiration of this Agreement of the intention of the District not to renew the Agreement. Failure to give such notification shall result in the renewal of this Agreement as if notice had not been provided under Education Code 35031.

2. Employment Duties and Obligations

The Board hereby employs the Assistant Superintendent as the Assistant Superintendent, Business Services of the District, and the Assistant Superintendent accepts employment as the Assistant Superintendent, Business Services of the District. In said capacity, the Assistant Superintendent shall do and perform all services, acts, or tasks, necessary or advisable, to manage and conduct his duties. Without limiting the foregoing, Assistant Superintendent (Assistant Superintendent's designee) shall perform the duties outlined in the job description for Assistant Superintendent, Business Services.

The Board will endeavor to maintain and improve the Assistant Superintendent's professional competence by a variety of means, including, without implied limitation, subscription to and reading of appropriate periodicals, and joining and participating in appropriate professional associations and their activities.

The Assistant Superintendent will obtain and maintain all licenses, credentials, certificates, permits and approvals of whatever nature that are legally required to fulfill the Assistant Superintendent's obligations as the Assistant Superintendent, Business Services of the District.

This is an agreement for the performance of professional services as Assistant Superintendent, Business Services of the District. No policy or bylaw of the District shall diminish the Assistant Superintendent's statutory or contractual authority. All duties assigned to the Assistant Superintendent by the Superintendent and Board shall be appropriate to and consistent with the professional role and responsibility of the Assistant Superintendent. The Assistant Superintendent shall be provided with such facilities, equipment, supplies, and clerical assistance as appropriate to the Assistant Superintendent's position and necessary for the adequate performance of his duties. The Assistant Superintendent will be provided with the appropriate technology that will assist his in the performance of the Assistant Superintendent's job duties and responsibilities. These are to include, by way of example but not by way of limitation, a laptop computer, tablet computer, cellular telephone or other personal communication device, and internet access.

3. Obligations of District

The District shall provide the Assistant Superintendent with the compensation, incentives, benefits, and business expense reimbursements specified in this Agreement.

3.1 Salary

The Assistant Superintendent shall be placed on step 2 of the Assistant Superintendent classified Management salary schedule:

Step 2 (2017-18)	\$179,660
Step 3 (2018-19)	\$183,920
Step 4 (2019-20)	\$188,291

In addition to the base salary, the Assistant Superintendent shall receive, on an annual basis, a master's degree increment of \$3,050, a doctoral increment of \$2,500, and a special certification increment of \$750, consistent with other classified management employees should the Assistant Superintendent have earned such degrees. It is the Board's goal to provide stability and continuity in the operational and instructional programs of the District, and, consistent with such goal, the Board agrees that the Assistant

Superintendent shall be compensated for his longevity with the District, consistent with the longevity payments provided to other classified management employees. A longevity increment of 4% of base salary shall be added to the Assistant Superintendent's salary beginning with the sixth year of service. The increments outlined in this section shall be considered salary for tax purposes and be treated as creditable compensation under the CalPERS guidelines.

The Assistant Superintendent shall also receive any increases given to the administrative unit based on the results of negotiations. Any such upward adjustment shall be in the form of a mutually agreed upon written amendment and shall become a part of this Agreement. The Board reserves the right to increase the salary of the Assistant Superintendent at any time.

3.2 Health Benefits/Insurance

The Assistant Superintendent shall be provided with health benefits and other insurance as provided other classified management personnel in the District.

3.3 Mileage Allowance

The Assistant Superintendent shall provide a suitable automobile for his transportation in the performance of his duties on school business within the county. The Assistant Superintendent shall receive \$200 per month mileage allowance. The Assistant Superintendent shall not be required to provide documentation for this allowance. Travel outside of the county shall be reimbursed at the District allowed mileage rate.

3.4 Professional Association Dues

District shall pay the Assistant Superintendent's expenses and dues for membership in professional organizations including the Association of California School Administrators (ACSA) and such other professional associations as the Assistant Superintendent may participate in, up to \$1,600 per year. District shall reimburse the Assistant Superintendent for all reasonable expenses incurred by him in connection with District business. The District shall also pay on behalf of the Assistant Superintendent expenses incurred in attendance for regional, regional, state, or national conferences held within California, seminars, hearings or meetings which are devoted to matters that in the Assistant Superintendent's judgment relate to the benefit and welfare of the District.

3.7 Work Days

The Assistant Superintendent's work year shall be 245 days. The Assistant Superintendent shall be entitled to 25 days of vacation, non-work time, each year without loss of compensation. The Assistant Superintendent shall accrue or accumulate up to, but no more than, fifty (50) vacation days at which point vacation will cease to accrue. The Assistant Superintendent is expected to use vacation days every year.

Upon termination or expiration of the Agreement, the Assistant Superintendent shall be entitled to compensation for all unused and accrued vacation days up to the limit of fifty (50) days at the then current annual salary rate. The Assistant Superintendent shall also receive twelve (12) days paid sick leave per school year.

4. Evaluation of the Assistant Superintendent

The Assistant Superintendent shall be evaluated by the Superintendent each year of this Agreement. The evaluation shall be completed by June 30 each year of this Agreement.

5. Outside Professional Activities

With prior written approval from the Superintendent, the Assistant Superintendent may undertake outside professional activities for remuneration including consulting, teaching, speaking, and writing provided that all such outside professional activities do not interfere with the Assistant Superintendent's ability to perform duties under this Agreement.

6. Severance of Agreement

Notwithstanding any other provision of this Agreement, the Board, without cause, in its sole discretion, shall have the option to unilaterally terminate this Agreement upon the provision of written notice of such termination to the Assistant Superintendent. If the Board elects the option to terminate this Agreement without cause, then the Assistant Superintendent shall receive the Assistant Superintendent's regular Assistant Superintendent's salary for the remainder of the Term, or twelve (12) months, whichever is less, and shall additionally be entitled to the health insurance benefits that the Assistant Superintendent has elected for the same period of time. Such termination payments shall be paid on the same installment basis as the Assistant Superintendent's current salary unless both parties have mutually agreed to another form of compensation.

Pursuant to Government Code section 53243.2, any funds received by the Assistant Superintendent from the District as a buyout, resulting from the Board's decision to terminate the Assistant Superintendent without cause, shall be fully reimbursed to the District if the Assistant Superintendent is convicted of a crime involving the abuse of his or her powers of office.

7. Conflict of Laws

This Agreement shall be governed by the laws of the State of California.

8. Severability

If one or more of the provisions of this Agreement are hereafter declared invalid or unenforceable by judicial, legislative or administrative authority of competent jurisdiction, then the parties hereto agree that the invalidity or unenforceability of any of the provisions shall not in any way affect the validity or enforceability of any other provisions of this Agreement.

9. Modification

No change or modification of the terms or provisions of this Agreement shall be deemed valid unless set forth in writing and signed by both parties.

10. Waiver

No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other party any contractual rights by custom, estoppel, or otherwise.

11. Further Assurances

Each of the parties hereto shall execute and deliver any and all additional papers, documents and other assurances, and shall do any and all acts and things reasonably necessary in connection with the performance of their obligations hereunder and to carry out the intent and agreements of the parties hereto.

12. Assignment

Since this Agreement is for the employment of the Assistant Superintendent and the Assistant Superintendent's specific knowledge and talents, both parties acknowledge that neither party shall assign this Agreement or any interest therein. Any such attempt to assign this Agreement is null, void and of no effect.

13. Indemnity

In accordance with the provisions of Government Code §825 and 995, the District shall defend the Assistant Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against the Assistant Superintendent in Assistant Superintendent's individual capacity, or official capacity as an agent and employee of the District, provided that the incident giving rise to any such demand, claim, suit, action, or legal proceeding arose while the Assistant Superintendent was acting within the scope of employment.

Upon retirement or separation from the district, the Assistant Superintendent will continue to be indemnified for any actions taken against him related to his role as the Assistant Superintendent.

IN WITNESS WHEREOF, this Agreement has been executed this 10th day of January 2018.

Dated:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Jan Vickers, Board President

Jason Vilorio, Ed.D., Superintendent

Dated:

Jeffrey Dixon, Assistant Superintendent
Business Services

EMPLOYMENT AGREEMENT

between

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

and

LEISA WINSTON

This Employment Agreement ("Agreement") is made and entered into effective as of January 10, 2018 by and between the Laguna Beach Unified School District, a public school district of the State of California ("District") and Leisa Winston, an individual (referred to herein as "Assistant Superintendent").

WHEREAS, the District's Governing Board of Education ("Board") desires to employ the Assistant Superintendent as the Assistant Superintendent, Human Resources and Public Communications of the District, and the Assistant Superintendent desires to accept employment as the Assistant Superintendent, Human Resources and Public Communications for the District upon the terms and conditions hereinafter set forth in this Agreement;

NOW, THEREFORE, in consideration of the foregoing, and of the terms and conditions set forth herein, the parties hereto agree as follows:

1. Term

The term of this Agreement shall commence on January 10, 2018 and terminate June 30, 2020, unless terminated earlier pursuant to the provisions of this Agreement, or unless extended as provided herein or as provided by law.

Should Assistant Superintendent receive a satisfactory evaluation pursuant to this Agreement, this Agreement will be extended for an additional year, so long as the term of the Agreement does not at any time exceed three years. An amendment for the extension of the term of this agreement shall be approved at a regularly scheduled Board Meeting.

The District shall provide the Assistant Superintendent with at least 120 days written notice prior to the expiration of this Agreement of the intention of the District not to renew the Agreement. Failure to give such notification shall result in the renewal of this Agreement as if notice had not been provided under Education Code 35031.

2. Employment Duties and Obligations

The Board hereby employs the Assistant Superintendent as the Assistant Superintendent, Human Resources and Public Communications of the District, and the Assistant Superintendent accepts employment as the Assistant Superintendent, Human Resources and Public Communications of the District. In said capacity, the Assistant Superintendent shall do and perform all services, acts, or tasks, necessary or advisable, to manage and conduct her duties. Without limiting the foregoing, Assistant Superintendent (Assistant Superintendent's designee) shall perform the duties outlined in the job description for Assistant Superintendent, Human Resources and Public Communications.

The Board will endeavor to maintain and improve the Assistant Superintendent's professional competence by a variety of means, including, without implied limitation, subscription to and reading of appropriate periodicals, and joining and participating in appropriate professional associations and their activities.

The Assistant Superintendent will obtain and maintain all licenses, credentials, certificates, permits and approvals of whatever nature that are legally required to fulfill the Assistant Superintendent's obligations as the Assistant Superintendent, Human Resources and Public Communications of the District.

This is an agreement for the performance of professional services as Assistant Superintendent, Human Resources and Public Communications of the District. No policy or bylaw of the District shall diminish the Assistant Superintendent's statutory or contractual authority. All duties assigned to the Assistant Superintendent by the Superintendent and Board shall be appropriate to and consistent with the professional role and responsibility of the Assistant Superintendent. The Assistant Superintendent shall be provided with such facilities, equipment, supplies, and clerical assistance as appropriate to the Assistant Superintendent's position and necessary for the adequate performance of her duties. The Assistant Superintendent will be provided with the appropriate technology that will assist her in the performance of the Assistant Superintendent's job duties and responsibilities. These are to include, by way of example but not by way of limitation, a laptop computer, tablet computer, cellular telephone or other personal communication device, and internet access.

3. Obligations of District

The District shall provide the Assistant Superintendent with the compensation, incentives, benefits, and business expense reimbursements specified in this Agreement.

3.1 Salary

The Assistant Superintendent shall be placed on step 5 of the Assistant Superintendent certificated Management salary schedule:

Step 5 (2017-18)	\$192,764
Step 6 (2018-19)	\$199,068
Step 7 (2019-20)	\$216,985

In addition to the base salary, the Assistant Superintendent shall receive, on an annual basis, a master's degree increment of \$3,050, and a doctoral increment of \$2,500 consistent with other certificated management employees should the Assistant Superintendent have earned such degrees. It is the Board's goal to provide stability and continuity in the operational and instructional programs of the District, and, consistent with such goal, the Board agrees that the Assistant Superintendent shall be compensated for her longevity with the District, consistent with the longevity payments provided to other certificated management employees. A longevity increment of 4% of base salary shall be added to the Assistant

Superintendent's salary beginning with the sixth year of service. The increments outlined in this section shall be considered salary for tax purposes and be treated as creditable compensation under the CalSTRS guidelines.

The Assistant Superintendent shall also receive any increases given to the administrative unit based on the results of negotiations. Any such upward adjustment shall be in the form of a mutually agreed upon written amendment and shall become a part of this Agreement. The Board reserves the right to increase the salary of the Assistant Superintendent at any time.

3.2 Health Benefits/Insurance

The Assistant Superintendent shall be provided with health benefits and other insurance as provided other certificated management personnel in the District.

3.3 Mileage Allowance

The Assistant Superintendent shall provide a suitable automobile for her transportation in the performance of her duties on school business within the county. The Assistant Superintendent shall receive \$200 per month mileage allowance. The Assistant Superintendent shall not be required to provide documentation for this allowance. Travel outside of the county shall be reimbursed at the District allowed mileage rate.

3.4 Professional Association Dues

District shall pay the Assistant Superintendent's expenses and dues for membership in professional organizations including the Association of California School Administrators (ACSA) and such other professional associations as the Assistant Superintendent may participate in, up to \$1,600 per year. District shall reimburse the Assistant Superintendent for all reasonable expenses incurred by her in connection with District business. The District shall also pay on behalf of the Assistant Superintendent expenses incurred in attendance for regional, regional, state, or national conferences held within California, seminars, hearings or meetings which are devoted to matters that in the Assistant Superintendent's judgment relate to the benefit and welfare of the District.

3.7 Work Days

The Assistant Superintendent's work year shall be 245 days. The Assistant Superintendent shall be entitled to 25 days of vacation, non-work time, each year without loss of compensation. The Assistant Superintendent shall accrue or accumulate up to, but no more than, fifty (50) vacation days at which point vacation will cease to accrue. The Assistant Superintendent is expected to use vacation days every year.

Upon termination or expiration of the Agreement, the Assistant Superintendent shall be entitled to compensation for all unused and accrued vacation days up to the limit of fifty (50) days at the then current annual salary rate. The Assistant Superintendent shall also receive twelve (12) days paid sick leave per school year.

4. Evaluation of the Assistant Superintendent

The Assistant Superintendent shall be evaluated by the Superintendent each year of this Agreement. The evaluation shall be completed by June 30 each year of this Agreement.

5. Outside Professional Activities

With prior written approval from the Superintendent, the Assistant Superintendent may undertake outside professional activities for remuneration including consulting, teaching, speaking, and writing provided that all such outside professional activities do not interfere with the Assistant Superintendent's ability to perform duties under this Agreement.

6. Severance of Agreement

Notwithstanding any other provision of this Agreement, the Board, without cause, in its sole discretion, shall have the option to unilaterally terminate this Agreement upon the provision of written notice of such termination to the Assistant Superintendent. If the Board elects the option to terminate this Agreement without cause, then the Assistant Superintendent shall receive the Assistant Superintendent's regular Assistant Superintendent's salary for the remainder of the Term, or twelve (12) months, whichever is less, and shall additionally be entitled to the health insurance benefits that the Assistant Superintendent has elected for the same period of time. Such termination payments shall be paid on the same installment basis as the Assistant Superintendent's current salary unless both parties have mutually agreed to another form of compensation.

Pursuant to Government Code section 53243.2, any funds received by the Assistant Superintendent from the District as a buyout, resulting from the Board's decision to terminate the Assistant Superintendent without cause, shall be fully reimbursed to the District if the Assistant Superintendent is convicted of a crime involving the abuse of his or her powers of office.

7. Conflict of Laws

This Agreement shall be governed by the laws of the State of California.

8. Severability

If one or more of the provisions of this Agreement are hereafter declared invalid or unenforceable by judicial, legislative or administrative authority of competent jurisdiction, then the parties hereto agree that the invalidity or unenforceability of any of the provisions shall not in any way affect the validity or enforceability of any other provisions of this Agreement.

9. Modification

No change or modification of the terms or provisions of this Agreement shall be deemed valid unless set forth in writing and signed by both parties.

10. Waiver

No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other party any contractual rights by custom, estoppel, or otherwise.

11. Further Assurances

Each of the parties hereto shall execute and deliver any and all additional papers, documents and other assurances, and shall do any and all acts and things reasonably necessary in connection with the performance of their obligations hereunder and to carry out the intent and agreements of the parties hereto.

12. Assignment

Since this Agreement is for the employment of the Assistant Superintendent and the Assistant Superintendent's specific knowledge and talents, both parties acknowledge that neither party shall assign this Agreement or any interest therein. Any such attempt to assign this Agreement is null, void and of no effect.

13. Indemnity

In accordance with the provisions of Government Code §825 and 995, the District shall defend the Assistant Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against the Assistant Superintendent in Assistant Superintendent's individual capacity, or official capacity as an agent and employee of the District, provided that the incident giving rise to any such demand, claim, suit, action, or legal proceeding arose while the Assistant Superintendent was acting within the scope of employment.

Upon retirement or separation from the district, the Assistant Superintendent will continue to be indemnified for any actions taken against him/her related to her role as the Assistant Superintendent.

IN WITNESS WHEREOF, this Agreement has been executed this 10th day of January 2018.

Dated:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Jan Vickers, Board President

Jason Vilorio, Ed.D., Superintendent

Dated:

Leisa Winston, Assistant Superintendent
Human Resources and Public Communications

EMPLOYMENT AGREEMENT

between

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

and

ALYSIA ODIPO, ED.D.

This Employment Agreement ("Agreement") is made and entered into effective as of January 10, 2018 by and between the Laguna Beach Unified School District, a public school district of the State of California ("District") and Alysia Odipo, Ed.D, an individual (referred to herein as "Assistant Superintendent").

WHEREAS, the District's Governing Board of Education ("Board") desires to employ the Assistant Superintendent as the Assistant Superintendent, Instructional Services of the District, and the Assistant Superintendent desires to accept employment as the Assistant Superintendent, Instructional Services for the District upon the terms and conditions hereinafter set forth in this Agreement;

NOW, THEREFORE, in consideration of the foregoing, and of the terms and conditions set forth herein, the parties hereto agree as follows:

1. Term

The term of this Agreement shall commence on January 10, 2018 and terminate June 30, 2020, unless terminated earlier pursuant to the provisions of this Agreement, or unless extended as provided herein or as provided by law.

Should Assistant Superintendent receive a satisfactory evaluation pursuant to this Agreement, this Agreement will be extended for an additional year, so long as the term of the Agreement does not at any time exceed three years. An amendment for the extension of the term of this agreement shall be approved at a regularly scheduled Board Meeting.

The District shall provide the Assistant Superintendent with at least 120 days written notice prior to the expiration of this Agreement of the intention of the District not to renew the Agreement. Failure to give such notification shall result in the renewal of this Agreement as if notice had not been provided under Education Code 35031.

2. Employment Duties and Obligations

The Board hereby employs the Assistant Superintendent as the Assistant Superintendent, Instructional Services of the District, and the Assistant Superintendent accepts employment as the Assistant Superintendent, Instructional Services of the District. In said capacity, the Assistant Superintendent shall do and perform all services, acts, or tasks, necessary or advisable, to manage and conduct her duties. Without limiting the foregoing, Assistant Superintendent (Assistant Superintendent's designee) shall perform the duties outlined in the job description for Assistant Superintendent, Instructional Services.

The Board will endeavor to maintain and improve the Assistant Superintendent's professional competence by a variety of means, including, without implied limitation, subscription to and reading of appropriate periodicals, and joining and participating in appropriate professional associations and their activities.

The Assistant Superintendent will obtain and maintain all licenses, credentials, certificates, permits and approvals of whatever nature that are legally required to fulfill the Assistant Superintendent's obligations as the Assistant Superintendent, Instructional Services of the District.

This is an agreement for the performance of professional services as Assistant Superintendent, Instructional Services of the District. No policy or bylaw of the District shall diminish the Assistant Superintendent's statutory or contractual authority. All duties assigned to the Assistant Superintendent by the Superintendent and Board shall be appropriate to and consistent with the professional role and responsibility of the Assistant Superintendent. The Assistant Superintendent shall be provided with such facilities, equipment, supplies, and clerical assistance as appropriate to the Assistant Superintendent's position and necessary for the adequate performance of her duties. The Assistant Superintendent will be provided with the appropriate technology that will assist her in the performance of the Assistant Superintendent's job duties and responsibilities. These are to include, by way of example but not by way of limitation, a laptop computer, tablet computer, cellular telephone or other personal communication device, and internet access.

3. Obligations of District

The District shall provide the Assistant Superintendent with the compensation, incentives, benefits, and business expense reimbursements specified in this Agreement.

3.1 Salary

The Assistant Superintendent shall be placed on step 2 of the Assistant Superintendent certificated Management salary schedule:

Step 2 (2017-18)	\$179,660
Step 3 (2018-19)	\$183,920
Step 4 (2019-20)	\$188,291

In addition to the base salary, the Assistant Superintendent shall receive, on an annual basis, a master's degree increment of \$3,050, and a doctoral increment of \$2,500 consistent with other certificated management employees should the Assistant Superintendent have earned such degrees. It is the Board's goal to provide stability and continuity in the operational and instructional programs of the District, and, consistent with such goal, the Board agrees that the Assistant Superintendent shall be compensated for

her longevity with the District, consistent with the longevity payments provided to other certificated management employees. A longevity increment of 4% of base salary shall be added to the Assistant Superintendent's salary beginning with the sixth year of service. The increments outlined in this section shall be considered salary for tax purposes and be treated as creditable compensation under the CalSTRS guidelines.

The Assistant Superintendent shall also receive any increases given to the administrative unit based on the results of negotiations. Any such upward adjustment shall be in the form of a mutually agreed upon written amendment and shall become a part of this Agreement. The Board reserves the right to increase the salary of the Assistant Superintendent at any time.

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Dated:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Jan Vickers, Board President

Jason Vilorio, Ed.D., Superintendent

Dated:

Alysia Odipo, Ed.D., Assistant Superintendent
Instructional Services