

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting May 9, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 4:30 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin – arrived at 4:38 p.m.
 Peggy Wolff

Public Comment on Closed Session Items

None.

Adjourn to Closed Session

Member Brown moved adjournment to Closed Session. Member Wolff seconded. Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes. Member Normandin had not arrived.

The following topics were discussed.

A. STUDENT DISCIPLINE

(Government Code §35146, §48912, §48918, and §49070)

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

C. NEGOTIATIONS

Government Code §54957.6

- i. Employee Organization: LaBUFA
District Negotiator: Leisa Winston
- ii. Employee Organization: CSEA
District Negotiator: Leisa Winston
- iii. Employee Organization: Unrepresented Employees
District Negotiator: Leisa Winston

Member Normandin moved to adjourn from Closed Session. Member Brown seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes. Closed Session was adjourned at 5:45 p.m.

A brief reception was held for the employees of the year and CSEA service recognitions.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Mindy Hawkins, President LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Amy Kernan, Director, Assessment & Accountability
Irene White, Director, Special Education
Mike Morrison, Chief Technology Officer
Chris Herzfeld, Principal, Laguna Beach High School
Jenny Salberg, Principal, Thurston Middle School
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Lance Neal, Athletic Director

Open Session

President Vickers called open session to order at 6:00 p.m.

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers reported on a motion by Member Brown and second Member Wolff, by a vote of 5-0, the Board of Education voted to approve the re-admittance of student case number 01-2017-01, pursuant to Education Code section 48900 (a) 1 and 48900 (k).

Adoption of Agenda

Public Comment: None.

Member Brown moved adoption of the agenda. Member Normandin seconded.

Discussion:

President Vickers called for the vote.

Motion carried Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adopt the agenda.

Recognitions

LBHS Gold Ribbon

Principal Herzfeld shared information regarding the successful Gold Ribbon application. He thanked teachers Jennifer You, Alexandra Holtz, and Steve Sogo for their work in science and on completing the application. Mr. Herzfeld also thanked the Board of Education for helping staff provide courses to maximize student learning.

CSEA Service Awards

Although none of the following employees were able to attend, Assistant Superintendent Leisa Winston read their names and years of service into record.

Peter Roche – 15 Years

Mary Schoenfeld – 15 Years

Roxanna Ward – 15 Years

Elizabeth Sand – 20 Years

Employee of the Year Recognitions

Assistant Superintendent Leisa Winston introduced each of the following employees and President Vickers and Superintendent Vilorio presented them with a certificate.

Halle Davidson – 2017 Teacher of the Year

Debby Nash – 2017 Classified Employee of the Year

2017 Nominees for Classified Employee of the Year

Tami Cloward – Child Nutrition

Roger Fernandez – Maintenance and Operations

Mark Harris – Support Services

Agnes McManus – Para Educator/Instructional Assistant

Public Comment (Non- Agenda Items)

None.

Reports

Student Representative – Colette Hammett

Colette reported on the following:

- AP Exams
- CAASPP Testing
- WASC Focus Groups
- Pep Assembly May 19 and Prom, May 20
- Week of Wellness begins May 22
- House of Reps meeting April 28

LaBUFA Representative – Mindy Hawkins, LaBUFA President

- LaBUFA is reaching out to meet with individual Board members
- Negotiations are going well

CSEA Representative – Elizabeth Phillips, CSEA Vice President

- End of the Year Meeting and Employee of the Year Recognition on June 14 at LBHS
- Negotiations are going well

LBHS Band Boosters – Kathleen Fay

- LBHS Band performed at the historic USS Missouri in Pearl Harbor, Hawaii over spring break
- TMS Band competed over spring break and took 1st and 2nd places in their divisions
- LBHS Drumline competed in the American Drum Line Association championships on April 29
- Spring Instrumental Music Concerts will be held on June 6 and 7 in the Artists' Theatre

PTA Council – Kathleen Fay, Council Advocate

- PTA Coffee Break May 17 – 6:30 – 8:00 p.m. at Suzi Q
- California State PTA selected the Laguna Beach Council of PTAs as the recipient of the 2017 Council Advocacy Award
 - President Vickers and Superintendent Vilorio presented Kathleen with flowers and acknowledged her work in overseeing the pilot civic engagement program at LBHS to ensure that LBHS students graduate fully prepared to engage in their civic responsibilities as adult citizens.

Board Members

Board members reported as follows:

Member Normandin

- Attended the Community Coalition meeting and commented on the strategic realignment of the committee
- Attended the Gold Ribbon Schools Award Ceremony

Member Wolff

- No report

Member Brown

- Attended the SchoolPower meeting – teacher grants were discussed

Clerk Perry

- Attended the Orange County School Boards Association (OCSBA) meeting – voted on new bylaws
- Attended the Community Coalition meeting – tools for young people were discussed

President Vickers

- Attended PTA Council Meeting – thanked Jesse Rothman for presenting on Next Generation Science Standards and Amy Kernan for presenting changes to math pathways

Superintendent Viloria

- Thanked teachers for their work and recognized Teacher Appreciation Week
- Attended Gold Ribbon Awards Ceremony
- Attended Grapes for Grads – Rotary scholarships benefit LBHS students
- Toured LCAD and commented on the expanded programs offered
- Met with members of the Community Coalition and discussed an action plan for their strategic plan and ways to enhance outreach

Cabinet

Jeff Dixon, Assistant Superintendent, Business Services

- No report

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- No report

Alysia Odipo, Assistant Superintendent, Instructional Services

- Thanked Dustin Gowan and Yadi Rojas for their work on the ELA/ELD adoption
- Commented on NGSS planning
- Acknowledged Irene White and teachers for their work with the dyslexia workgroup

PUBLIC HEARING

Public Hearing on Waiver of Education Code 37202(a), the *Equity Length of Time* requirement for transitional kindergarten and kindergarten programs.

President Vickers opened the Public Hearing at 6:40 p.m. and asked for any public comments. There were no speakers. President Vickers closed the Public Hearing at 6:40 p.m.

CONSENT CALENDAR

Public Comment: None

Member Wolff pulled item a. Minutes.

Member Normandin moved approval of Consent Calendar items b - m. Member Brown seconded.

Discussion:

- a. Approval of Minutes – April 11, 2017
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trips
- e. Approval of Gifts – Checks Totaling \$164,290.00
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements for Contracted Services – Technology
- h. Approval/Ratification of Warrants #389988 through #390251 in the amount of \$1,552,467.32 Dates: 3/31/2017 through 4/28/2017
- i. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$619.60
- j. Approval of Quarterly Report – Board Policy 3002 – Investments
- k. Approval of Agreement for Contracted Services with David Taussig & Associates, Inc., to administer the Mello-Roos Special Taxes in Community Facilities District (“CFD”) No. 98-1 with a Not-to-Exceed Amount of \$12,000 plus Direct Costs with a Not-to-Exceed Amount of \$13,000 for Fiscal Year 2017-2018
- l. Approval of Educational Fieldwork Agreement for Student Fieldwork Experience with the University of Redlands from June 1, 2017 through June 30, 2019
- m. Approval of School Psychology Internship Fieldwork Agreement with Chapman University

Member Brown noted a correction to the minutes, item c., Scott Lalim was corrected to Steve Lalim.

Motion to approve items b. – m. carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Member Brown moved approval of Consent Calendar items a. Member Normandin seconded.

Motion to approve item a. carried 4-0-1. Members Vickers, Perry, Brown, and Normandin voted yes. Member Wolff abstained.

INFORMATION ITEMS

Report on Student Survey Results Regarding Athletic Participation and Requested Sports Programs From Middle and High School Students

Dr. Vilorio introduced Lance Neal, Athletic Director. Mr. Neal stated students in grades 6 – 12 were surveyed regarding which sports they would like to participate in at the high school, and if there was any interest for any other sports to be added. Of those who responded to the survey, there was an interest from 179 boys and 178 girls to add Lacrosse and 98 boys and 22 girls noted interest to add wrestling.

Public Comment:

Two parents, Joe Miller and Steve Roop, spoke in favor of adding a lacrosse team.

Board members asked clarifying questions regarding field space, impact on other sports teams, transportation, and Title IX.

The Board directed staff to bring a plan forward.

Mr. Neal reminded everyone of the Community Day, June 3 at LBHS. The day will include sports physicals, a pancake breakfast, information on sports teams, multiple arts information, and school club information. The event is 9 a.m. – 1 p.m.

Report and Discussion on Community Learning Center (CLC) Program

Dr. Vilorio provided a summary of facts and process and a review of Education Code 58503. He stated this item is brought forward to gain direction from the Board. The following speakers commented:

Speaker	Position	Speaker	Position
Tom Osborne	Supports CLC Program	Sheri Morgan	Appreciates program but recognizes district has implemented many facets districtwide
Anita Dobbs	Supports CLC Program	Ed Kaufman	Supports CLC Program
Shannon Huhn	Supports CLC Program	Jim Rogers	Does not support if it compromises the effectiveness of district funding

Cindy Newman-Jacobs	Supports CLC Program	Jo Johnson	Supports CLC Program
Megan Hunt	Supports CLC Program	James Dobbs-Hildvich	Supports CLC Program
Kelly Zinser	Supports CLC Program	Ginger Osborne	Supports CLC Program
Gerri Machin	Supports CLC Program	Jake Mangus	Supports CLC Program
Peri Doshi-O'Neill	Supports CLC Program	Pam Mangus	Supports CLC Program
Kim Duensing	Supports CLC Program	John Mangus	Supports CLC Program
Laia Hansen	Supports CLC Program	Sydney Mangus	Supports CLC Program
Monica Golden	Supports CLC Program		
Ann Gillelan	Supports CLC Program		

At the 20 minute mark Member Brown moved and Member Normandin seconded to extend the time on this topic to let all speakers speak. Motion carried 5-0.

The Board asked clarifying questions regarding current class sizes, the last time the CLC program was evaluated, combo class makeup, and equitable distribution of resources.

The Board directed staff to research the following four options to be brought forward at a future meeting:

- Keep program as is
- Make the program a blended 1 – 4 with a class size of 24
- Make the program a 1 / 2 combo only
- Suspend the program

Dr. Viloria reminded all in attendance that Education Code will be followed regarding implementation of any alternative program, including CLC.

ACTION ITEMS

Approval of Course of Study for Thurston Middle School and Laguna Beach High School for the 2017-2018 School Year

Dr. Odipo stated the Curriculum Council recommends the new courses for approval. Science 6 is not a new title; however, there is new curriculum content.

Public Comment: None

Board Members asked clarifying questions.

Member Brown moved to approve the Course of Study for Thurston Middle School and Laguna Beach High School for the 2017-2018 School Year. Member Normandin seconded.

Discussion: The Board is happy with this course of study.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Elementary and Secondary ELA/ELD Courses for Programs 2, 4, and 5.

Dr. Odipo and Dustin Gowan presented information on the ELA/ELD courses. Staff proposes the Board of Education approve the textbook adoption of the ELA/ELD textbooks as outlined in the Board agenda item. The proposed textbooks would be purchased for implementation beginning with the 2017/18 school year.

Public Comment: None

The Board asked clarifying questions.

Member Brown moved and Member Normandin seconded approval of the ELA/ELD courses for programs 2, 4, and 5 as listed.

Program	TOW/EMS Selection	TMA Selection	LBHS Selection
ELA/ELD Program 2 All Students	McGraw/Hill Wonders Est. Cost \$225,000	McGraw/Hill StudySync Est. Cost \$220,000	McGraw/Hill StudySync Est. Cost \$240,000
ELA/ELD Program 4 Intensive Intervention	HMH – READ 180 Est. Cost \$4,500	HMH – READ 180 Est. Cost \$4,500	Pearson – iLit Est. Cost \$4,550
ELA/ELD Program 5 Specialized Designated Instruction	Pearson – iLit Est. Cost \$9,100	Pearson – iLit Est. Cost \$9,100	Pearson – iLit Est. Cost \$4,550

Discussion: None.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Revised 2018-2019 School Year District Calendar

Mrs. Winston introduced the item stated the revised calendar breaks up the sessions so they are evenly spaced for students.

Public Comment: None

Member Brown moved to approve the revised 2018-2019 School Year District Calendar. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Resolution No. 17-08: Designation of Representative and Alternate for Western Orange County Workers' Compensation Joint Powers Authority

Mrs. Winston introduced the item stating she is the representative and Jeff Dixon will be the alternate.

Public Comment: None

Member Brown moved approval of Resolution No. 17-08. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Resolution No. 17-09: Layoff of Classified Employees

Mrs. Winston introduced the item stating the business department had undergone a reorganization and the layoff of the position was due to lack of work.

Public Comment: None

Member Brown moved approval of Resolution No. 17-09. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Reclassify the Position of Staff Accountant to Budget Administrator

Mrs. Winston stated as part of the business department reorganization, this position was reclassified and moved from management to confidential as they do not supervise staff.

Public Comment: None

Member Normandin moved approval to reclassify the position of Staff Accountant to Budget Administrator. Clerk Perry seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Job Description: Financial Analyst

Mrs. Winston stated as part of the business office reorganization, a new confidential position was created.

Public Comment: None

Member Wolff moved approval of job description: Financial Analyst. Clerk Perry seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Independent Contractor Agreement with California School Fiscal Services to Provide Fiscal Consulting Services with a Not-to-Exceed Amount of \$10,000

Mr. Dixon stated the department is short staffed in this specific area and may need assistance to maintain audit compliance.

Public Comment: None

Member Wolff moved approval of independent contractor agreement with California School Fiscal Services to provide fiscal consulting services with a not-to-exceed amount of \$10,000. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Agreement FCI-SD3-12 By and Between Children and Families Commission of Orange County and the Laguna Beach Unified School District

Dr. Odipo stated this agreement allows for essential services to be provided to students.

Public Comment: None

Clerk Perry moved approval of Agreement FCI-SD3-12 by and between Children and Families Commission of Orange County and Laguna Beach Unified School District. Member Normandin seconded.

Discussion: Board members stated they are happy we have this program.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests: Items for Future Meetings, Requests for Information, or General Comments

Clerk Perry thanked Dr. Vioria for including information from Hanover Research in the weekly update.

President Vickers thanked El Morro for continuing to host the Clothes for a Cause fundraiser. She stated the LBHS dance concert, *Bloom*, was great and there will be a Jazz concert on May 22. She also mentioned the Director of Social Emotional Support was approved and will join the District in July.

Adjournment

President Vickers announced the next regular meeting is May 23, 2017.

Member Brown moved to adjourn back to Closed Session. Member Normandin seconded. The Board adjourned to Closed Session at 9:23 p.m.

Member Brown moved to adjourn from Closed Session at 9:58 p.m. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Member Normandin moved to adjourn the meeting at 9:48 p.m. Member Brown seconded.

The meeting adjourned at 9:58 p.m.


Dee Perry
Clerk of the Board
May 23, 2017