

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting January 10, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin – arrived at 5:08 p.m.
 Peggy Wolff

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Wolff seconded. President Vickers called for the vote. Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes to adjourn to Closed Session at 5:01 p.m. Member Normandin had not yet arrived. The following topics were discussed.

A. PUBLIC EMPLOYEE APPOINTMENT

Government Code §54957

Title: Interim Assistant Superintendent, Business Services

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

C. NEGOTIATIONS

Government Code §54957.6

- | | | |
|------|------------------------|-------------------------|
| i. | Employee Organization: | LaBUFA |
| | District Negotiator: | Leisa Winston |
| ii. | Employee Organization: | CSEA |
| | District Negotiator: | Leisa Winston |
| iii. | Employee Organization: | Unrepresented Employees |
| | District Negotiator: | Leisa Winston |

Member Normandin moved to adjourn from Closed Session. Member Brown seconded.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn from Closed Session. The Board adjourned Closed Session at 5:55 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Mindy Hawkins, President LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Dean West, Assistant Superintendent, Business Services
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Leisa Winston, Assistant Superintendent, Human Resources and Public
Communications
Victoria Webber, Executive Assistant
Jeff Dixon, Director, Facilities
Mike Morrison, Chief Technology Officer
Shannon Soto, Ed.D., Director, Fiscal Services
Irene White, Director, Special Education
Amy Kernan, Coordinator, Assessment & Accountability
Chris Herzfeld, Principal, Laguna Beach High School
Jenny Salberg, Principal, Thurston Middle School
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Anahi Velasco, Public Relations and Communications Liaison
Liaison

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers reported by a vote of 5-0, the Board took action to appoint Jeff Dixon as the Interim Assistant Superintendent, Business Services, through June 30, 2017.

President Vickers also reported at the previous Board meeting on December 13, 2016, no action was taken when the Board reconvened closed session.

Adoption of Agenda

Public Comment: None

Member Brown moved to adopt the agenda. Member Wolff seconded.

Discussion: None

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adopt the agenda as corrected.

Public Comment (Non- Agenda Items)

None

Reports

Student Representative – Colette Hammett

Colette reported on the following:

- SAT and ACT scores night
- SAT and PSAT test prep
- LBHS House of Reps
- College unplugged alumni panel
- Saddleback matriculation testing
- Winter formal
- Winter sports

LaBUFA Representative – Mindy Hawkins, LaBUFA President

- Excited for 2017 and negotiations

CSEA Representative – Margaret Warder, CSEA President

- Excited for 2017
- Thanked Mr. West for all his support and wished him continued success
- Congratulated Mr. Dixon on the interim position of assistant superintendent
- CSEA conducting survey in preparation for negotiations
- Rewriting CSEA chapter bylaws

PTA Council – Tammy Skenderian

- Thanked Dean West for his service and support to the students, staff, and parents in LBUSD

- Thanked Board members and administrators for attending PTA Council and unit meetings
- PTA Coffee Break
 - January 18, 8:30 – 10:15, Hotel Laguna
 - Topic: Turning Long Days and Short Years into Cherished Moments with Your Kids by author of *No Regrets Parenting*, Harley A. Rotbart, M.D.
- PTA Advocacy Forum
 - January 18, 9:30 – 11:30, Orange Unified School District, Board Room 2
 - Topic: Measuring School Success: How Does the New Rating System Work?
- Attended Early Development Index information session

Board Members

Board members reported as follows:

Member Wolff

- Attended TOW Holiday Boutique
- Toured three schools before break with Dr. Vilorio

Member Normandin

- Thanked Dean West and congratulated him on his new job at OCDE
- Congratulated Jeff Dixon
- Attended many basketball games over break
- Commented on the great winter/holiday music programs

Member Brown

- Attended College and Career Advantage meeting
- Attended TOW Holiday Boutique
- Thanked staff for the employee recognition/holiday open house
- Shared information regarding reading and books with 10th grade honors students at LBHS
- Thanked Dean West for his work in LBUSD, his unique perspective, and transparent reporting of spending district funds wisely and well

Clerk Perry

- Thanked Dean West for his knowledge and patience
- Thanked Alysia Odipo and Bridget Beaudry-Porter for their work on the art program
- Attended Community Coalition meeting, topic for March will be mindfulness

President Vickers

- Commented on:
 - Terrific holiday music programs
 - Wonderful employee recognition/holiday open house
- Attended College and Career Advantage meeting
- Paid tribute to Dean West for his amazing work in LBUSD

Superintendent Viloria

- Wished everyone a Happy New Year
- Thanked staff for their work on the employee recognition/holiday open house and congratulated employees of the year
- Subbed for Ms. Beckley's class with Alysia Odipo and Leisa Winston. Students were enthused and engaged
- LBHS vocal music group performed at LB Rotary
- Thanked Dean West for his dedication and work ethic and noted he will be missed.

Cabinet

Dean West, Assistant Superintendent, Business Services

- Thanked the Board for the opportunity to work in LBUSD and commented on the positive relationships throughout the District
- Commented on new turf and compression pads at TOW and LED lighting and HVAC projects throughout the District
- State budget was released and was lower than expected

Alysia Odipo, Assistant Superintendent, Instructional Services

- Thanked Dean West for his leadership and support
- Acknowledged Mike Morrison and the Rocket Ready team for all their work
- Path to Proficiency training for teachers begins January 11
- Continuing to meet with teachers and instructional assistants regularly

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Thanked the Board for their support and participation in the employee recognition/holiday open house
- Thanked Dean West for his leadership, support, and integrity.

CONSENT CALENDAR

Member Brown moved approval of Consent Calendar items a – g. Member Normandin seconded.

Public Comment: None

Discussion:

- a. Approval of Minutes – December 13, 2016 (Regular Meeting)
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Agreements for Contracted Services – Special Education
- e. Approval of Agreements for Contracted Services – Technology Services
- f. Acceptance of Gifts-Checks Totaling \$1,225.00
- g. Approval/Ratification of Warrants #388808 through #389015 in the amount of \$1,227,073.88 Dates: 12/05/2016 through 12/20/2016

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to approve the consent calendar, items a – g.

INFORMATION ITEMS

College and Career Advantage

Dr. Odipo introduced College and Career Advantage Executive Director, Pati Romo. Ms. Romo shared information regarding career pathways that lead to college and career success, which included; courses leading to industry certifications, UC/CSU a-g approved courses, courses articulated with local colleges, and Career Technical Education (CTE) career pathways. Ms. Romo also stated that 33% of LBHS students participate in CTE courses.

Educator Effectiveness Grant Expenditures

Dr. Odipo presented a brief report, which showed how all expenditures for the Educator Effectiveness Grant had been allocated. All grant funds have been utilized.

Overview of the Social Emotional Supports in LBUSD

Dr. Odipo presented information on how social and emotional needs impact LBUSD students' lives. She reviewed data on current needs and reviewed how multi-tiered systems of supports work within an educational community. Dr. Odipo stated the next steps in the process of supporting students is to build a comprehensive system for all students, part of which includes approval of new job descriptions and positions to help provide expertise and immediate support for students.

First Reading – Board Policies

Dr. Viloria introduced the item. Policies were reviewed one at a time, as listed. No revisions were suggested and Board members reached consensus to bring all policies back for a second reading and approval on January 24, 2017.

	Policy	Title	Recommendation	Comments
a.	0410	Nondiscrimination in District Programs and Activities	New Policy for LBUSD. Recommend second reading.	New laws and regulations.
b.	1230	School Connected Organizations	New Policy for LBUSD. Recommend second reading.	Updated regulations
c.	1260	Educational Foundation	New Policy for LBUSD. Recommend second reading.	New laws and regulations.
d.	1325	Advertising and Promotion	New Policy for LBUSD. Recommend second reading.	New laws and regulations.
e.	3540	Transportation	New Policy for LBUSD. Recommend second reading.	New laws and regulations.
f.	3580	District Records	New Policy for LBUSD. Recommend second reading.	New laws and regulations

g.	4135 4235 4335	Soliciting and Selling	New Policy for LBUSD. Recommend second reading.	New laws and regulations.
h.	6020	Parent Involvement	New Policy. Delete current BP 6006 and 6007. Recommend second reading.	New laws and regulations.
i.	6158	Independent Study	New Policy. Delete BP 6025. Recommend second reading.	New laws and regulations.
j.	Bylaw 9321	Closed Session	Updated bylaw. Recommend second reading.	Bylaw updated to clarify revised closed session meeting regulations per GC 54957 of the Ralph M. Brown Act.

Presentation of Monthly Financial Report

Mr. West presented the Monthly Financial Report for November 2016.

Temporary Interfund Transfer of \$6,000,000

Mr. West presented information to formally report the \$6,000,000 that was temporarily transferred to meet district payment obligations in September was returned to the Special Reserve for Non-Capital Fund (17) on December 20, 2016.

ACTION ITEMS

Approval of Resolution #17-01: Establish Interfund Transfer for \$1,200,000 from the General Fund to the Special Reserve Fund for Capital Improvement Plan for 2016-2017

Mr. West introduced the item.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval of Resolution #17-01: Establish Interfund Transfer for \$1,200,000 from the General Fund to the Special Reserve Fund for Capital Improvement Plan for 2016-2017. Member Brown seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to approve Resolution #17-01: Establish Interfund Transfer for \$1,200,000 from the General Fund to the Special Reserve Fund for Capital Improvement Plan for 2016-2017.

Approval of Resolution #17-02: Establish Interfund Transfer of \$900,000 from the General Fund to the Special Reserve Fund for Facilities Repair and Replacement Program

Mr. West introduced the item.

Public Comment: None

Board Member Questions: None

Member Brown moved approval of Resolution #17-02: Establish Interfund Transfer of \$900,000 from the General Fund to the Special Reserve Fund for Facilities Repair and Replacement Program. Member Normandin seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to approve Resolution #17-02: Establish Interfund Transfer of \$900,000 from the General Fund to the Special Reserve Fund for Facilities Repair and Replacement Program.

Approval of Job Description: Teacher on Special Assignment - Science

Mrs. Winston introduced the item. The District will post two 10% additional assignments for this semester.

Public Comment: None

Board Member Questions: None

Member Brown moved approval of the job description for Teacher on Special Assignment - Science. Member Normandin seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to approve the job description for Teacher on Special Assignment - Science.

Approval to Award an Independent Contractor Agreement with Julia Nyberg, Ed.D., in an Amount Not-to-Exceed \$5,500.00

Dr. Odipo introduced the item.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval to award an independent contractor agreement with Julia Nyberg, Ed.D. in an amount not-to-exceed \$5,500.00. Member Brown seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to award an independent contractor agreement to Julia Nyberg, Ed.D., in an amount not-to-exceed \$5,500.00.

Approval to Award an Independent Contractor Agreement for Professional Development Consultant, Weston Kieschnick of the International Center for Leadership, in an Amount Not-to-Exceed \$35,400.00

Dr. Odipo introduced the item and shared that many teachers had requested Mr. Kieschnick return for additional training.

Public Comment: None

Board Member Questions: None

Member Brown moved approval to award an Independent Contractor Agreement for Professional Development Consultant, Weston Kieschnick of the International Center for Leadership, in an Amount Not-to-Exceed \$35,400.00. Member Normandin seconded.

Board Member Discussion: Board members like the parent component that is included and that all instructional assistants are also included.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to award an Independent Contractor Agreement for Professional Development Consultant, Weston Kieschnick of the International Center for Leadership, in an Amount Not-to-Exceed \$35,400.00.

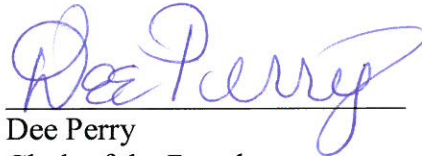
Adjournment

Member Normandin moved to adjourn. Member Brown seconded.

President Vickers announced there will be a joint meeting with the City of Laguna Beach at 4 p.m. at City Hall on January 24 prior to the regular LBUSD Board meeting.

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adjourn the meeting. The meeting adjourned at 8:09 p.m.



Dee Perry
Clerk of the Board
January 24, 2017