



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT

AGENDA

Regular Meeting of the Board of Education

October 22, 2019

Vision:

We take ownership of each child's learning in our schools, accepting no limits on potential.

Mission:

Each student gains the knowledge, experience, world perspectives, and skills needed to become a lifelong learner and producer in a competitive and interconnected world.

ADMINISTRATION

Jason Vilorio, Ed.D., Superintendent of Schools
Leisa Winston, Deputy Superintendent, Human Resources and Instruction
Jeff Dixon, Assistant Superintendent, Business Services

BOARD OF EDUCATION

Jan Vickers, President
Carol Normandin, Clerk
Jim Kelly, Member
Dee Perry, Member
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING
550 Blumont
Laguna Beach, CA 92651**

October 22, 2019

AGENDA

5:00 P.M.

STUDY SESSION

NEXT GENERATION SCIENCE STANDARDS

**Laguna Beach High School
625 Park Ave.
Room 65**

6:00 P.M.

OPEN SESSION

**Laguna Beach Unified School District
550 Blumont Street
Boardroom**

Following the adjournment of Open Session

CLOSED SESSION

**Laguna Beach Unified School District
550 Blumont Street**

RECORDING OF SCHOOL BOARD MEETINGS

Open Session School Board Meetings will be video recorded.

1. CALL TO ORDER

2. ROLL CALL TO ESTABLISH QUORUM

3. STUDY SESSION: IMPLEMENTATION OF 9-12 NEXT GENERATION SCIENCE STANDARDS (NGSS)

– Leisa Winston, Deputy Superintendent, Human Resources and Instructional Services

– Chad Mabery, Ed.D., Director, Assessment and Accountability

Staff will present information on the implementation of Next Generation Science Standards (NGSS) at the high school level and development of a new ninth grade course for 2020-2021, tentatively titled Integrated Science 1. Staff will provide the Board of Education with an overview of the instructional shifts of NGSS at the high school level and provide an opportunity to experience an excerpt of an IS1 lesson. Discussion will include review of the anticipated pathway and course approval timeline.

RETURN TO DISTRICT BOARDROOM FOR OPEN SESSION

4. CALL TO ORDER - OPEN SESSION

5. PLEDGE OF ALLEGIANCE

6. ADOPTION OF AGENDA

7. RECOGNITIONS

- a. None

8. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

9. REPORTS

- *Student Board Representatives*
- *LBHS Student Athletic Representatives*
- *Bargaining Unit Representatives CSEA and LaBUFA*
- *School Resource Officer*
- *Board Members*
- *Superintendent*
- *Cabinet Members*

10. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes - October 8, 2019 – Regular Meeting Minutes
- b. Approval/Ratification of Personnel Report
- c. Agreements for Contracted Services - Special Education
- d. Approval of Agreements for Contracted Services – Technology Services
- e. Approval/Ratification of Warrants #399169 through #399332 in the amount of \$600,424.76 Dates: 09/30/2019 through 10/10/2019
- f. Approval/Ratification of Payroll 3A in the Amount of \$2,237,775.80
Approval/Ratification of Payroll 3B in the Amount of \$752,112.92
Approval/ Ratification of Certificated Payroll 3C in the Amount of \$5,826.71
- g. Approval of a Contract for Translation/Interpretation with Orange County Department of Education in an Amount Not-to-Exceed \$2,000.00
- h. Approval of a Consulting Agreement with Chris McNeany of The Leaders Institute to Provide Consulting Services to Thurston Middle School in an Amount Not-to-Exceed \$3,780.00
- i. Approval of an Independent Contractor Agreement with California Weekly Explorer to Provide Presentation to Top of the World Elementary School in an Amount Not-to-Exceed \$2,920
- j. Approval of California State Long Beach Agreement to Provide Educational Fieldwork Experience with Laguna Beach Unified School District from October 1, 2019 through July 31, 2022

- k. Approval of the Rite Aid Vaccine Administration Program Agreement to Provide a Flu Immunization Clinic
- l. Approval of the CMAS Contract #3-16-70-2382B for the Purchase and Installation of Extron Electronics Through 5/31/2021
- m. Four (4) Month Extension of Contract with Golden Star Technology, Inc., (GSTA) through November 18, 2019, for the Procurement and Installation of Classroom TV Monitors and Equipment

INFORMATION ITEMS

11. REPORT ON CALIFORNIA SCHOOL DASHBOARD AND LOCAL INDICATORS

- **Leisa Winston, Deputy Superintendent, Human Resources and Instructional Services**
- **Chad Mabery, Director, Assessment and Accountability**

Staff proposes the Board of Education receive information regarding the local indicators for the California School Dashboard.

12. MONTHLY FINANCIAL UPDATE – SEPTEMBER AND REPORT ON OTHER POST EMPLOYMENT BENEFITS (OPEB)

- **Jeff Dixon, Assistant Superintendent, Business Services**

Staff proposes the Board of Education receive the update from the Assistant Superintendent, Business Services for the September monthly financial update and special report on other post-employment benefits (OPEB).

ACTION ITEMS

13. APPROVAL OF RESOLUTION NO. 19-10: SUPPORT FOR DYSLEXIA AWARENESS MONTH

- **Leisa Winston, Deputy Superintendent, Human Resources and Instructional Services**

October is Dyslexia Awareness Month. Staff proposes the Board of Education review and adopt Resolution 19-10: Support of Dyslexia Awareness Month.

14. APPROVAL OF REVISED JOB DESCRIPTION: ADMINISTRATIVE ASSISTANT, BUSINESS SERVICES

- **Leisa Winston, Deputy Superintendent, Human Resources and Instructional Services**

Staff proposes the Board of Education approve the revised job description for the Administrative Assistant, Business Services.

15. APPROVAL OF RESOLUTION NO. 19-11 ADOPTING AND APPROVING THE ASSOCIATE MEMBERSHIP AGREEMENT JOINING THE EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY (ED TECH JPA)

- **Jason Vilorio, Ed.D., Superintendent**
- **Mike Morrison, Chief Technology Officer**

Staff proposes the Board of Education approve Resolution No. 19-11: Adopting and approving the associate membership agreement for LBUSD to become a member of the Education Technology Joint Powers Authority (EdTech JPA).

16. BOARD MEMBER REQUESTS FOR ITEMS FOR FUTURE MEETINGS AND BOARD MEMBER REQUESTS FOR INFORMATION

- **Jan Vickers, President, Board of Education**

17. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

18. ADJOURN TO CLOSED SESSION

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code 54957

Title: Superintendent of Schools

19. REPORT ON CLOSED SESSION ACTION

20. ADJOURNMENT

— **Jan Vickers, President, Board of Education**

The next Regular Meeting of the Board of Education is **Tuesday, November 12, 2019, 6:00 PM**
Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the Board votes to extend the time and the vote is approved by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the office of the Superintendent in writing at 550 Blumont Street, Laguna Beach, 92651 by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

3. STUDY SESSION

October 22, 2019

Implementation of 9-12 Next Generation Science Standards (NGSS)

Proposal

Staff will present information on the implementation of Next Generation Science Standards (NGSS) at the high school level and development of a new ninth grade course for 2020-2021, tentatively titled Integrated Science 1. Staff will provide the Board of Education with an overview of the instructional shifts of NGSS at the high school level and provide an opportunity to experience an excerpt of an IS1 lesson. Discussion will include review of the anticipated pathway and course approval timeline.

Background

The NGSS are based on the Framework for K–12 Science Education developed by the National Research Council. NGSS standards were developed through a collaborative, state-led process, which has resulted in the update of K–12 science standards that are rich in content and practice and arranged in a coherent manner across disciplines and grades to provide all students an internationally benchmarked science education.

Advances in the Next Generation Science Standards

- Every NGSS standard has three dimensions: disciplinary core ideas (content), scientific and engineering practices, and crosscutting concepts. Currently, most state and district standards express these dimensions as separate entities, leading to their separation in both instruction and assessment. The integration of rigorous content and application reflects how science and engineering is practiced in the real world.
- Scientific and Engineering Practices and Crosscutting Concepts are designed to be taught in context – not in a vacuum. The NGSS encourage integration with multiple core concepts throughout each year.
- Science concepts build coherently across K-12. The emphasis of the NGSS is a focused and coherent progression of knowledge from grade band to grade band, allowing for a dynamic process of building knowledge throughout a student's entire K-12 scientific education.
- The NGSS focus on a smaller set of Disciplinary Core Ideas (DCI) that students should know by the time they graduate from high school, focusing on deeper understanding and application of content.
- Science and engineering are integrated into science education by raising engineering design to the same level as scientific inquiry in science classroom instruction at all levels, and by emphasizing the core ideas of engineering design and technology applications

- The NGSS content is focused on preparing students for college and careers. The NGSS are aligned, by grade level and cognitive demand with the English Language Arts and Mathematics Common Core State Standards. This allows an opportunity both for science to be a part of a child’s comprehensive education as well as ensuring an aligned sequence of learning in all content areas. The three sets of standards overlap and are reinforcing in meaningful and substantive ways.

NGSS Design Considerations

In putting the vision of the Framework into practice, the NGSS have been written as performance expectations that depict what the student must do to show proficiency in science. Science and Engineering Practices were coupled with various components of the Disciplinary Core Ideas and Crosscutting Concepts to make up the performance expectations. The NGSS architecture was designed to provide information to teachers and curriculum and assessment developers beyond the traditional one line standard. The performance expectations are the policy equivalent of what most states have used as their standards. In order to show alignment and coherence to the Framework, the NGSS include the appropriate learning goals in the Foundation Boxes in the order in which they appeared in the Framework. They were included to ensure curriculum and assessment developers should not be required to guess the intent of the performance expectations.

Coupling Practice with Content

State standards have traditionally represented Practices and Core Ideas as two separate entities. Observations from science education researchers have indicated that these two dimensions are, at best, taught separately or the Practices are not taught at all. This is neither useful nor practical, especially given that in the real world science and engineering is always a combination of content and practice.

It is important to note that the Scientific and Engineering Practices are not teaching strategies — they are indicators of achievement as well as important learning goals in their own right. As such, the Framework and NGSS ensure the Practices are not treated as afterthoughts. Coupling practice with content gives the learning context, whereas practices alone are activities and content alone is memorization. It is through integration that science begins to make sense and allows student to apply the material. This integration will also allow students from different states and districts to be compared in a meaningful way.

The NGSS are Standards, not Curriculum

The NGSS are standards, or goals, that reflect what a student should know and be able to do—they do not dictate the manner or methods by which the standards are taught. The performance expectations are written in a way that expresses the concept and skills to be performed but still leaves curricular and instructional decisions to states, districts, school and teachers. The performance expectations do not dictate curriculum; rather, they are coherently developed to allow flexibility in the instruction of the standards. While the NGSS have a fuller architecture than traditional standards—at the request of states so they do not need to begin implementation by “unpacking” the standards—the NGSS do not dictate nor limit curriculum and instructional choices.

Instructional Flexibility

Students should be evaluated based on understanding a full Disciplinary Core Idea. Multiple Scientific and Engineering Practices are represented across the performance expectations for a given Disciplinary Core Idea. Curriculum and assessment must be developed in a way that builds students' knowledge and ability toward the performance expectations. As the NGSS are performances meant to be accomplished at the conclusion of instruction, quality instruction will have students engage in several practices throughout instruction. Because of the coherence of the NGSS, teachers have the flexibility to arrange the performance expectations in any order within a grade level to suit the needs of states or local districts. The use of various applications of science, such as medicine, forensics, agriculture, or engineering, would nicely facilitate student interest and demonstrate how scientific principles outlined in the Framework and NGSS are applied in real world situations.

Budget Impact

There is no budget impact.

Recommended Action

No action is required. This presentation is for information purposes only.

Laguna Beach Unified School District

10.a. CONSENT/ACTION

October 22, 2019

Approval: Minutes - October 8, 2019 Regular Meeting

Board of Education Minutes of Regular Meeting October 8, 2019

Call to Order

The Regular Meeting of the Board of Education was called to order at 5:30 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
Carol Normandin
Peggy Wolff
Dee Perry
Jim Kelly

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Normandin moved to adjourn to Closed Session. Member Wolff seconded. Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry and Kelly voted yes to adjourn to Closed Session at 5:30 p.m. The following item was discussed:

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code 54957

Title: Superintendent of Schools

Member Normandin moved to adjourn from Closed Session. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry and Kelly voted yes to adjourn from Closed Session at 5:58 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Carol Normandin
Peggy Wolff
Dee Perry
Jim Kelly

Employee Group
Representatives: Sara Hopper, President, LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Deputy Superintendent, Human Resources and Instruction
Victoria Webber, Executive Assistant
Anakaren Ureno, Communications Specialist
Michael Keller, Director, Social Emotional Support
Chad Mabery, Director, Assessment & Accountability
Irene White, Director, Special Education
Ryan Zajda, Director, Facilities
Mike Conlon, Director, Human Resources
Chris Duddy, Principal, El Morro Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Principal, Laguna Beach High School

Pledge of Allegiance

Student Board Representative, Drew Fink, led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers stated there was no report out of Closed Session.

Adoption of Agenda

Public Comment: None

Member Normandin moved adoption of the agenda. Member Wolff seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adopt the agenda.

Recognitions

Laguna Beach High School Principal, Jason Allemann, Ed.d., introduced the schools two National Merit Semi-Finalists, Kenneth Chu and Kyle Herkins. To earn this designation, juniors must earn a top PSAT score, which is generally in the top one percent of all test takers. President Vickers presented each student with a certificate of achievement.

Public Comment (Non- Agenda Items)

Amber Offield addressed the Board to provide an update on the El Morro Safety Committee.

Reports

Student Board Representatives – Drew Fink and Kalohe Danbara

Reported on:

- **El Morro and TOW**
- Goal setting conferences for elementary students are the week of October 14
- **TMS**
- WEB Wednesdays
- TMS Talks
- **LBHS**
- Advanced Exploratory Research mentor breakfast
- Club Rush
- Homecoming
 - Spirit Week
 - Half-time Show
 - Dance
- Thanked Corporal Ashton for all of work with and for students

CSEA Representative – Margaret Warder, CSEA President

- Introduced CSEA Labor Representative, Emma Lopez
- CSEA holding pre-negotiations planning meeting on October 18
- Boo Grams officially started

LaBUFA Representative – Sara Hopper, LaBUFA President

- No report

School Resource Officer – Cornelius Ashton

- Attended
 - TOW Bonanza
 - Two home football games
 - El Morro father/daughter dance
 - LBHS Homecoming dance
 - Cookies with Cops on LBHS campus

Board Members

Board members reported as follows:

Member Kelly

- No report

Member Perry

- Attended the new parent tea hosted by PTA Council
- Attended the Laguna Generational Jive
- Commented on the number of opportunities students have in Laguna Beach
- Attended a report on the state of girls and women in California put on by the National Women's Political Caucus (NWPC)

Member Wolff

- Attended the SchoolPower Trustee meeting
- Kudos to Teacher, Mindy Hawkins, for VAPE instruction
- Provided positive comments on the elementary goal setting conferences

Member Normandin

- No report

President Vickers

- Attended the new parent tea
- Commented on the homecoming half-time acknowledging that glitches occur and we move on

Cabinet

Superintendent Vilorio

- Thanked Amber Offied, Liz Black and Adrian Plesha for their ongoing dialog with the City regarding school safety
- Informed the Board that the LBPD will respond to all service calls until the new agreement is in place
- CAASPP scores will be released October 9

Lesia Winston, Deputy Superintendent, Human Resources and Instruction

- Elementary goal setting conferences are positive for students and staff
- Elementary minimum days have been aligned with secondary minimum days

Jeff Dixon, Assistant Superintendent, Business Services

- No report

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

No public comment.

- a. Approval of Minutes
 - i. September 30, 2019 – Special Meeting Minutes
 - ii. September 24, 2019 – Regular Meeting Minutes
- b. Approval/Ratification of Personnel Report
- c. Approval Conference/Workshops – Superintendent
- d. Approval of Acceptance of Gifts – In Kind Donation
- e. Agreements for Contracted Services - Special Education
- f. Approval of Agreements for Contracted Services – Technology Services
- g. Approval/Ratification of Warrants #398978 through #399168 in the amount of \$1,543,872.33 Dates: 09/17/2019 through 09/27/2019
- h. Approval of an Agreement for the Renewal of Contracted Services with Barber and Gonzales Consulting Group to Provide Interest-Based Bargaining (IBB) Facilitation for District, CSEA, and LaBUFA Negotiations Teams with a Not-to-Exceed Amount of \$40,000
- i. Approval for the Renewal of Contracted Services with Nicole Miller and Associates to Conduct Risk Management Investigations with a Not-to-Exceed Amount of \$75,000
- j. Approval of an Independent Contractor Agreement with Dennis R. Parker to Provide Professional Development for Thurston Middle School Staff in an Amount Not-to-Exceed \$2,500

- k. Approval of an Independent Contractor Agreement with Kelly Gallagher, Educational Consultant and High School English Teacher to Provide Professional Development for ELA/ELD Teachers in an Amount Not-to-Exceed \$1,000
- l. Approval of an Independent Contractor Agreement with Thomas Herman, Ph.D., of San Diego State University to Provide Professional Development for Thurston Middle School Staff in an Amount Not-to-Exceed \$500
- m. Approval of a Memorandum of Understanding Between WestEd and Laguna Beach Unified School District for Administration of the Biannual California Healthy Kids Survey During the 2019-2020 School Year

Member Normandin moved approval of the Consent Calendar a through m. Member Wolff seconded.

Member Perry had questions on items 12.b, 12.g, and 12.i. Staff will provide answers in the Weekly update.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to approve all consent calendar items.

INFORMATION ITEMS

First Quarter Report of Uniform Complaints for the Williams Case Settlement

Mrs. Winston presented the first quarter report stating no complaints had been filed.

LBUSD Safety Update

Mr. Dixon presented information related to safety enhancements the district has accomplished over the past few years and next steps.

Discussion was held by Board members regarding safety topics that included electromagnetic spectrum and testing of classrooms, rattlesnake fencing, El Morro safety concerns, and the addition of a second school resource officer.

Dr. Viloria stated conversations are in process with the City and Chief of Police regarding adding a school resource officer.

Action Items

Approval of Memorandum of Understanding Between Capistrano Unified School District and Laguna Beach Unified School District for Adult Transition Special Education Services

Mrs. Winston introduced the item stating this MOU will bring services to LBUSD that are currently beyond is being offered and will provide a second option, in addition to services provided by Saddleback Valley Unified School District.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Student Board Representative Danbara cast a provisional vote in favor.

Board members stated this was a great idea and cost effective.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry and Kelly voted yes.

Approval of Independent Contractor Agreement with MacMillan Speakers Bureau for Consulting Services by Marc Brackett, Ph.D., in an Amount Not-to-Exceed \$20,000 plus Travel Expenses Not-to-Exceed \$2,500

Mrs. Winston introduced the item stating for the last two years the district has brought in a speaker as part of the parent education process. Dr. Brackett teaches at the Yale Center of Emotional Intelligence. The district will seek to offset costs with the help of SchoolPower and PTA.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

It was suggested that LBHS graduates who are attending Yale meet with Dr. Brackett before he speaks in Laguna Beach. Board members also asked if translations services would be available.

Student Board Representative Danbara cast a provisional vote in favor.

Motion carried 5-0 by a roll call vote. Members Vickers, Normandin, Wolff, Perry and Kelly voted yes.

Approval of Change Order No. 1 in the Amount of \$37,401.76 to Best Contracting Services, Inc., for 2019 Roofing Replacements at Various Sites Project

Mr. Dixon stated the change order applied to three components of the roofing project, two at El Morro and one at the high school.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Kelly seconded.

Student Board Representative Danbara cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry and Kelly voted yes.

Approval to Authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) with the County of Orange Recorder's Office for Best Contracting Services, Inc., for the 2019 Roofing Replacements at Various Sites Project

Mr. Dixon stated that approval of the change order allows for completion of the project and a notice of completion may now be filed.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Student Board Representative Danbara cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry and Kelly voted yes.

Board Member Requests for Items for Future Meetings and Board Member Requests for Information

Student Board Representatives

- No requests

Member Kelly

- Requested the Board consider a half-time officer be employed at each school site

Member Perry

- Appreciated safety discussion
- Requested classrooms be tested for high frequency waves (HFW) and electromagnetic fields (EMF)
- Commented on the Vaping report and requested in be included in the social emotional learning

Member Wolff

- No requests

Member Normandin

- No requests

President Vickers

- No requests

Adjournment

Member Normandin moved to adjourn. Member Wolff seconded.

The next regular Board meeting is scheduled for October 22, 2019.

Student Board Representative Danbara cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adjourn the meeting. The meeting adjourned at 7:12 p.m.

Carol Normandin
Clerk of the Board
October 22, 2019

Laguna Beach Unified School District

10.b. CONSENT/ACTION

October 22, 2019

Approval/Ratification: Personnel Report

LCAP Priority Area

Goal #3 - Professional development focused on 21st-century teaching and learning.

Proposal

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

Background

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

October 22, 2019

I. RESIGNATIONS:

| <u>Name:</u> | <u>Position/Site:</u> | <u>Effective Date:</u> |
|--------------|-----------------------|------------------------|
| None. | | |

II. EMPLOYMENT:

| <u>Name:</u> | <u>Position/Site:</u> | <u>Effective Date:</u> |
|--------------------|---|------------------------|
| Doris Beth Philipp | Instructional Assistant, Special Ed | October 14, 2019 |
| PC04SE0109 | Top of the World Elementary Special Ed Funds | |
| | 0104612310-2115 Probationary Employee | |
| | Range: 25 Step: F \$27.76 per hour | |
| | 5.75 hours per day/5 days per week/10 month academic calendar | |

III. EMPLOYMENT: Short Term Assignments - Extra Duty

| <u>Name:</u> | <u>Position/Site:</u> | <u>Effective Date:</u> |
|--------------------|--|------------------------|
| Claudette Ahern | School Nurse | August 1, 2019 to |
| | Districtwide General Fund | June 11, 2020 |
| | 0102172850-1280 \$62.85 per hour | |
| | NTE: 40 hours | |
| | Reason: Substitute for District Nurse as needed | |
| Eva Boni | Instructional Assistant, Special Ed | September 24, 2019 to |
| | El Morro Elementary Special Ed Funds | June 11, 2020 |
| | 0104602150-2150 \$29.56 per hour | |
| | NTE: 1.25 hours per week | |
| | Reason: Provide assistance to special education student during extended day activities | |
| Caroline Cannan | Classroom Move | August 8, 2019 to |
| | El Morro Elementary General Fund | August 16, 2019 |
| | 0107011005-1130 \$42.61 per hour | |
| | NTE: 8 hours | |
| Christina Carrillo | ESL Class Planning - Adult Education | October 1, 2019 to |
| | Adult Education General Fund | June 30, 2020 |
| | 119014680-1130 \$42.61 per hour | |
| | NTE: 50 hours | |
| Christina Carrillo | ESL Class Prep - Adult Education | October 1, 2019 to |
| | Adult Education General Fund | June 30, 2020 |
| | 119014680-1130 \$42.61 per hour | |
| | NTE: 30 hours | |

III. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

| <u>Name:</u> | <u>Position/Site:</u> | <u>Effective Date:</u> |
|--------------------|---|------------------------|
| Christina Carrillo | Teaching ESL - Adult Education | October 1, 2019 to |
| | Adult Education General Fund | June 30, 2020 |
| | 119014680-1130 \$48.70 per hour | |
| | NTE: 60 hours | |
| Shannon Chastain | Site Technology Lead | September 1, 2019 to |
| | El Morro Elementary General Fund | June 12, 2020 |
| | 0113057175-1360 \$42.61 per hour | |
| | NTE: 46 hours | |
| Andy Crisp | LBUSD Website Redesign | June 21, 2019 to |
| | District Office General Fund | August 7, 2019 |
| | 0113017175-1110 \$42.61 per hour | |
| | NTE: 10.5 hours | |
| Jeff Dippel | ESL Class Planning - Adult Education | October 1, 2019 to |
| | Adult Education General Fund | June 30, 2020 |
| | 119014680-1130 \$42.61 per hour | |
| | NTE: 50 hours | |
| Jeff Dippel | ESL Class Prep - Adult Education | October 1, 2019 to |
| | Adult Education General Fund | June 30, 2020 |
| | 119014680-1130 \$42.61 per hour | |
| | NTE: 30 hours | |
| Jeff Dippel | Teaching ESL - Adult Education | October 1, 2019 to |
| | Adult Education General Fund | June 30, 2020 |
| | 119014680-1130 \$48.70 per hour | |
| | NTE: 60 hours | |
| Joseph Do | Technology Support Specialist | August 21, 2019 to |
| | District Office General Fund | September 5, 2019 |
| | 0113457175-2250 \$32.75 per hour | |
| | NTE: 26.5 hours | |
| | Reason: Extra tech work and BTSN support | |

III. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

| <u>Name:</u> | <u>Position/Site:</u> | <u>Effective Date:</u> |
|------------------|---|---------------------------------------|
| Mark Harris | Campus Supervision Laguna Beach High School General Fund 0105011012-2955 \$28.84 per hour NTE: 50 hours Reason: Campus Supervision at after school events | August 20, 2019 to June 12, 2020 |
| Nadia Hart | After School Math Prep - Third Grade Top of the World Elementary General Fund 0108015030-1130 \$42.61 per hour NTE: 12 hours | September 1, 2019 to June 12, 2020 |
| Nadia Hart | After School Math - Third Grade Top of the World Elementary General Fund 0108015030-1130 \$48.70 per hour NTE: 23 hours | September 1, 2019 to June 12, 2020 |
| Alexandra Holtz | 4CLE Packing & Classroom Set Up Laguna Beach High School General Fund 0113018640-1170 \$42.61 per hour NTE: 8 hours | June 27, 2019 to August 14, 2019 |
| Alexandra Holtz | YouTube Channel Planning, Filming, Editing Laguna Beach High School General Fund 0113017175-1130 \$42.61 per hour NTE 25 hours | July 25, 2019 to August 19, 2019 |
| Leanne Huynh | After School Math Intervention El Morro Elementary General Fund 0107013040-2145 \$29.23 per hour NTE: 60 hours | October 21, 2019 to June 11, 2020 |
| Jamie Jameson | No Place for Hate Coordinator El Morro Elementary General Fund 0107311005-1170 \$42.61 per hour NTE: 10 hours | September 1, 2019 to June 12, 2020 |
| Cynthia LeMottee | Attend CPI Training Top of the World Elementary General Fund 0108011005-2150 \$28.43 per hour NTE: 1 hour | October 16, 2019 |

III. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

| <u>Name:</u> | <u>Position/Site:</u> | <u>Effective Date:</u> |
|---------------------|---|---------------------------------------|
| Eduardo Leon Garcia | Campus Supervision Laguna Beach High School General Fund 0105011012-2955 \$20.98 per hour NTE: 20 hours Reason: Campus Supervision at after school events | August 20, 2019 to June 12, 2020 |
| Kathy Miranda | Safety Committee Meetings El Morro Elementary General Fund 0107091005-2480 \$29.23 per hour NTE: 3 hours | September 1, 2019 to June 12, 2020 |
| Nikki Romano | Attend CPI Training Top of the World Elementary General Fund 0108051180-2250 \$28.43 per hour NTE: 1 hour | October 16, 2019 |
| See Employee List | No Place for Hate Coordinators Thurston Middle School General Fund 0106311008-1170 NTE: \$256.55 each Employees: Alexis Karol, Laura Silver | October 1, 2019 to June 12, 2020 |
| Jun Shen | YouTube Channel Design, Planning, Filming, Editing Laguna Beach High School General Fund 0113017175-1130 \$42.61 per hour NTE 20 hours | July 10, 2019 to August 13, 2019 |
| Nicole Stewart | Site Technology Co-Lead El Morro Elementary General Fund 0113057175-1360 \$42.61 per hour NTE: 30 hours | January 6, 2020 to June 12, 2020 |

IV. EMPLOYMENT: Extra Period Assignments

| <u>Name:</u> | <u>Position/Site:</u> | <u>Effective Date:</u> |
|--------------|---|-------------------------------------|
| Jun Shen | 20% Extra Period Assignment - TOSA Technology Department General Fund 011307175-1110 Extra Duty Assignment Step: 14 \$24,599.67 Annually | August 20, 2019 to June 12, 2020 |

V. EMPLOYMENT: Short Term Assignments - Performing Arts

| <u>Name:</u> | <u>Position/Site:</u> | <u>Effective Date:</u> |
|--------------|-----------------------|------------------------|
| None | | |

VI. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

| <u>Name:</u> | <u>Position/Site:</u> | <u>Effective Date:</u> |
|--------------|-----------------------|------------------------|
| None | | |

VII. EMPLOYMENT: Short Term Assignments - ASB Funds

| <u>Name:</u> | <u>Position/Site:</u> | <u>Effective Date:</u> |
|------------------|---|--|
| Peggy Richardson | Ticket Taker - Fall and Winter Sports Laguna Beach High School ASB Funds NTE: 75 hours \$29.23 per hour | August 15, 2019 to February 1, 2020 |
| Jeff Sears | Clock Operator - Fall and Winter Sports Laguna Beach High School ASB Funds NTE: 75 hours \$29.23 per hour | August 15, 2019 to February 1, 2020 |

VIII. EMPLOYMENT: Short Term Assignments - PTA

| <u>Name:</u> | <u>Position/Site:</u> | <u>Effective Date:</u> |
|---------------|---|--|
| Sarina Joliff | After School Program - Girls Who Code El Morro Elementary PTA Funds 0107015600-2145 \$29.23 per hour NTE: 20 hours | September 1 2019 to December 31, 2019 |

IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School
General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2019/20:

| | |
|--------------|--------------------------------|
| In-Season: | August 5 - November 9, 2019 |
| CIF Playoff: | November 5 - December 14, 2019 |

Winter Sports Calendar 2019/20

| | |
|--------------|--------------------------------|
| In-Season: | November 18 - February 8, 2020 |
| CIF Playoff: | February 10 to March 14, 2020 |

Spring Sports Calendar 2019/20:

| | |
|--------------|---------------------------|
| In-Season: | February 15 - May 9, 2020 |
| CIF Playoff: | May 4 - May 28, 2020 |

Cheer - Coed

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|-----------------|----------------------------|-----------------|
| Mike Burns | Head Coach, In Season | \$5,131.04 |
| Carie Contreras | Assistant Coach, In Season | \$3,463.45 |

IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund (continued)

Cross Country - Boys

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|---------------|------------------------------|-----------------|
| Scott Wittkop | Head Coach, In Season | \$7,055.18 |
| Dave Brobeck | Assistant Coach, In Season | \$3,463.45 |
| Dave Brobeck | Assistant Coach, Summer Camp | \$450.00 |
| Fred Pichay | Assistant Coach, In Season | \$3,463.45 |

Cross Country - Girls

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|---------------|----------------------------|-----------------|
| Steve Lalim | Head Coach, In Season | \$7,055.18 |
| Tyre Hines | Assistant Coach, In Season | \$3,463.45 |
| Aliya Shah | Assistant Coach, In Season | \$1,000.00 |
| Rus Soobzokov | Assistant Coach, In Season | \$2,463.45 |

Football

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|-----------------|----------------------------|-----------------|
| John Shanahan | Head Coach, In Season | \$5,131.04 |
| Nate Ball | Assistant Coach, In Season | \$3,463.45 |
| Dylan Bradley | Assistant Coach, In Season | \$3,463.45 |
| Hunter Braun | Assistant Coach, In Season | \$3,463.45 |
| Zaverio Brenner | Assistant Coach, In Season | \$3,463.45 |
| Alex Hutchinson | Assistant Coach, In Season | \$3,463.45 |
| Ryan Koh | Assistant Coach, In Season | \$3,463.45 |
| Jake Ricci | Assistant Coach, In Season | \$3,463.45 |
| John Selbe | Assistant Coach, In Season | \$3,463.45 |

Golf - Girls:

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|-----------------|----------------------------|-----------------|
| Jon Hendrickson | Head Coach, In Season | \$6,735.39 |
| Sean Quigley | Assistant Coach, In Season | \$3,463.45 |
| Lori Hathaway | Assistant Coach, In Season | \$3,463.45 |

Sand Volleyball - Boys

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|-------------|----------------------------|-----------------|
| Doug Mauro | Head Coach, In Season | \$3,463.45 |
| Paul Cuevas | Assistant Coach, In Season | \$2,437.24 |

Surf - Coed

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|--------------|----------------------------|-----------------|
| Scott Finn | Head Coach, In Season | \$6,530.01 |
| Alisa Cairns | Assistant Coach, In Season | \$3,463.45 |

IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund (continued)

Tennis - Girls

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|-------------------|----------------------------|-----------------|
| Rick Conkey | Head Coach, In Season | \$5,131.04 |
| Audrey Le Pottier | Assistant Coach, In Season | \$1,731.73 |
| Nicolas Radisay | Assistant Coach, In Season | \$1,731.73 |
| Nicolas Radisay | Assistant Coach, In Season | \$3,463.45 |

Volleyball - Girls

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|----------------|----------------------------|-----------------|
| Shawn Patchell | Head Coach, In Season | \$5,131.04 |
| Lance Stewart | Assistant Coach, In Season | \$3,463.45 |
| Isaiah Kaaa | Assistant Coach, In Season | \$3,463.45 |
| Chanel Stewart | Assistant Coach, In Season | \$3,463.45 |

Waterpolo - Boys

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|-----------------|----------------------------|-----------------|
| Ethan Damato | Head Coach, In Season | \$5,131.04 |
| Camron Hauer | Assistant Coach, In Season | \$3,463.45 |
| Nolan McConnell | Assistant Coach, In Season | \$3,463.45 |

Resignations:

| <u>Name:</u> | <u>Position:</u> | <u>Effective Date:</u> |
|----------------|----------------------------------|------------------------|
| Steve McFadden | Head Coach, Girl Sand Volleyball | October 9, 2019 |

X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2019/20:

| | |
|--------------|--------------------------------|
| In-Season: | August 5 - November 9, 2019 |
| CIF Playoff: | November 5 - December 14, 2019 |

Winter Sports Calendar 2019/20

| | |
|--------------|--------------------------------|
| In-Season: | November 18 - February 8, 2020 |
| CIF Playoff: | February 10 to March 14, 2020 |

Spring Sports Calendar 2019/20:

| | |
|--------------|---------------------------|
| In-Season: | February 15 - May 9, 2020 |
| CIF Playoff: | May 4 - May 28, 2020 |

X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded (continued)

Baseball

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|-------------|------------------------------|-----------------|
| Jeff Sears | Head Coach, Post Season | \$5,131.04 |
| Jairo Ochoa | Assistant Coach, Post Season | \$1,000.00 |

Football

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|-------------|----------------------------|-----------------|
| Taro Doone | Assistant Coach, In Season | \$3,463.45 |

Golf - Boys:

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|----------------|----------------------------|-----------------|
| Tom Levinstein | Assistant Coach, Preseason | \$1,000.00 |

Golf - Girls:

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|---------------|----------------------------|-----------------|
| Austin Paxson | Assistant Coach, In Season | \$3,000.00 |

Soccer - Boys

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|-------------|-----------------------|-----------------|
| Andy Thomas | Head Coach, Preseason | \$2,500.00 |

Soccer - Girls

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|-------------|-----------------------|-----------------|
| Ben Helm | Head Coach, Preseason | \$3,000.00 |

Waterpolo - Girls

| <u>Name</u> | <u>Position:</u> | <u>Stipend:</u> |
|-----------------|----------------------------|-----------------|
| Ethan Damato | Head Coach, Preseason | \$4,933.00 |
| Trevor Lyle | Assistant Coach, Preseason | \$1,600.00 |
| Nolan McConnell | Assistant Coach, Preseason | \$1,700.00 |

XI. Employment, Resignation and Release- Substitute Teachers & Classified Substitutes:

Employment:

| <u>Name:</u> | <u>Classification:</u> | <u>Effective Date:</u> |
|-----------------------|------------------------|------------------------|
| Timothy Duong | Substitute Teacher | October 10, 2019 |
| Beryl Anne Gilbertson | Classified Substitute | October 2, 2019 |

Laguna Beach Unified School District

10.c. CONSENT/ACTION

October 22, 2019

Approval: Agreements for Contracted Services - Special Education

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide necessary services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

Staff recommends the Board of Education approve the contracts as listed.

Laguna Beach Unified School District

Agreements for Contracted Services – October 22, 2019

| Contractor | Description of Services | Term | Funding | Estimated Cost |
|---|--|-----------------------|---|-----------------------|
| Parent Reimbursement/ Legal | Reimbursement per settlement agreement for educational placement from September 1, 2018 through March 30, 2019 | 10/22/19- 12/22/19 | Parent Reimbursement/Legal 0104632900-5878 | \$11,500 |
| Attorneys' Fees Law Office of Michael E Jewell, APLC | Settlement of all outstanding claims for attorneys' fees and legal costs relating to the Disputes and/or student's education | 10/22/19- 12/22/19 | Parent Reimbursement/Legal 0104632900-5878 | \$ 5,500 |
| Independent Contract Beach Kids Therapy Center | Behavior Supervision for a special education student | 09/16/19- 06/20/20 | Outside Agency 0104132750-5889 | \$14,160 |

Laguna Beach Unified School District

10.d. CONSENT/ACTION

October 22, 2019

Approval: Agreements and Contracts - Technology Services

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers, and staff.

Budget Impact

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

Recommended Action

Staff recommends the Board of Education approve the following contracts.

Laguna Beach Unified School District

Technology Contracts/Licenses - October 22, 2019

| Contractor | Description of Services | Term | Funding | Estimated Cost |
|---------------------------------------|--|----------------------------|-----------------|-----------------------|
| Institute for Multi-Sensory Education | Orton Gillingham training material license TOW/ELM | 9/30/19-9/29/20 Renewal | 0113017175-5805 | \$1,350 |
| Donoma | Visual Voicemail Transcription District-wide staff | 1/1/20-12/31/20 New | 0113457175-5805 | \$7,375 |
| Education Week | Site License for Administration | 12/12/19 - 12/11/2020 | 0101377100-5813 | \$ 684 |

Laguna Beach Unified School District

10.e. CONSENT/ACTION

October 22, 2019

**Approval: Warrants #399169 Through #399332 in the Amount of \$600,424.76
Dates: 09/30/2019 through 10/10/2019**

LCAP Goal

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff and the community that strengthen communication and meaningful participation.

Proposal

Staff proposes the Board of Education approve/ratify Warrants #399169 through #399332 in the amount of \$600,424.76.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2019/2020 District Operating Budgets.

Recommended Action

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$600,424.76.

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|------------------------|-------------------------------|------------|--------|--------------------------|--------------|
| 00399169 | 09/30/19 | Cox Communications | SEPTEMBER 2019 | 0106091008 | 5860 | MISC OUTSIDE VENDOR | 18.00 |
| | | | | | | CHECK TOTAL: | 18.00 |
| 00399170 | 09/30/19 | File Keepers LLC | MISC OUTSIDE VENDOR | 0101377100 | 5860 | MISC OUTSIDE VENDOR | 202.08 |
| | | | | | | CHECK TOTAL: | 202.08 |
| 00399171 | 09/30/19 | | EDUCATION PORTAL | 0104632900 | 5878 | PARENT REIMBURSEMENT (LE | 24.00 |
| | | | OCTOBER 2019 | 0104632900 | 5878 | PARENT REIMBURSEMENT (LE | 3,600.00 |
| | | | SEPTEMBER 2019 | 0104632900 | 5878 | PARENT REIMBURSEMENT (LE | 3,600.00 |
| | | | | | | CHECK TOTAL: | 7,224.00 |
| 00399172 | 09/30/19 | HI-TECH Cabling Inc. | CONSULTANTS-COMPUTER SERVICES | 0113457175 | 5832 | CONSULTANTS-COMPUTER SER | 1,797.96 |
| | | | CONSULTANTS-COMPUTER SERVICES | 0113457175 | 5832 | CONSULTANTS-COMPUTER SER | 2,201.42 |
| | | | | | | CHECK TOTAL: | 3,999.38 |
| 00399173 | 09/30/19 | HIDDLESON LISTENING LA | AUGUST 2019 | 0104632900 | 5889 | OTHER THERAPY | 150.00 |
| | | | | | | CHECK TOTAL: | 150.00 |
| 00399174 | 09/30/19 | Lundblad, Jennifer | MATERIALS & SUPPLIES-INSTRUCT | 0105015060 | 4310 | MATERIALS & SUPPLIES-INS | 378.21 |
| | | | | | | CHECK TOTAL: | 378.21 |
| 00399175 | 09/30/19 | Margaretich, Kathleen | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 136.80 |
| | | | | | | CHECK TOTAL: | 136.80 |
| 00399176 | 09/30/19 | Mary Blanton | 7/21-7/24 - STRENGTHS ACAD | 0113015040 | 5220 | TRAVEL & CONFERENCE | 178.65 |
| | | | | | | CHECK TOTAL: | 178.65 |
| 00399177 | 09/30/19 | Mystery Science Inc. | ANNUAL SOFTWARE LICENSE FEE | 0113017175 | 5805 | ANNUAL SOFTWARE LICENSE | 999.00 |
| | | | | | | CHECK TOTAL: | 999.00 |
| 00399178 | 09/30/19 | Olive Crest Academy | JULY 2019 | 0104632210 | 5875 | TUITION | 5,901.96 |
| | | | AUGUST 2019 | 0104632210 | 5875 | TUITION | 2,236.80 |
| | | | | | | CHECK TOTAL: | 8,138.76 |
| 00399179 | 09/30/19 | Staples Advantage | GENERAL SUPPLIES-NON INSTRUCT | 0102397406 | 4340 | GENERAL SUPPLIES-NON INS | 51.59 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 105.88 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 41.63 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 298.68 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 41.63 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 169.34 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | -7.82 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | -7.90 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | -16.81 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | -161.30 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|--|----------|------------------------|-------------------------------|------------|--------|--------------------------|--------------|
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 11.06 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 42.33 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 512.59 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0106011008 | 4310 | MATERIALS & SUPPLIES-INS | 273.98 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0106011008 | 4310 | MATERIALS & SUPPLIES-INS | 381.37 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0106011008 | 4310 | MATERIALS & SUPPLIES-INS | 12.92 |
| | | | | | | CHECK TOTAL: | 1,749.17 |
| 00399180 | 09/30/19 | West Health Advocate S | 7/1/19 - 9/30/19 | 0110397135 | 5831 | CONSULTANTS-OTHER | 1,686.25 |
| | | | 10/1/19 - 12/31/19 | 0110397135 | 5831 | CONSULTANTS-OTHER | 1,657.75 |
| | | | | | | CHECK TOTAL: | 3,344.00 |
| 00399181 | 09/30/19 | ZENDESK | ANNUAL SOFTWARE LICENSE FEE | 0113457175 | 5805 | ANNUAL SOFTWARE LICENSE | 10,407.60 |
| | | | | | | CHECK TOTAL: | 10,407.60 |
| TOTAL FOR STOCK 76 Laguna Beach's check stock ID | | | | | | | 36,925.65 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|------------------------|--|--|--|--|---|
| 00399182 | 10/01/19 | ANCHOR ELECTRIC | ELECTRICAL REPAIRS ELECTRICAL REPAIRS | 0106477408 0107477408 | 5661 5661 | ELECTRICAL REPAIRS ELECTRICAL REPAIRS CHECK TOTAL: | 221.00 163.00 384.00 |
| 00399183 | 10/01/19 | Bell Electric | ELECTRICAL REPAIRS | 0107477408 | 5661 | ELECTRICAL REPAIRS CHECK TOTAL: | 1,230.00 1,230.00 |
| 00399184 | 10/01/19 | COLLINS COMPANY | CONTRACT SERVICES CONTRACT SERVICES | 0105477408 0108477408 | 5610 5610 | CONTRACT SERVICES CONTRACT SERVICES CHECK TOTAL: | 951.97 1,728.03 2,680.00 |
| 00399185 | 10/01/19 | FIVE STAR TROPHIES | GENERAL SUPPLIES-NON INSTRUCT | 0101377100 | 4340 | GENERAL SUPPLIES-NON INS CHECK TOTAL: | 11.85 11.85 |
| 00399186 | 10/01/19 | Floor Tech America Inc | FLOOR COVERING | 0106477408 | 5604 | FLOOR COVERING CHECK TOTAL: | 4,754.00 4,754.00 |
| 00399187 | 10/01/19 | Frontier California In | SEPTEMBER 2019 SEPTEMBER 2019 SEPTEMBER 2019 SEPTEMBER 2019 SEPTEMBER 2019 | 0102477409 0105477409 0106477409 0107477409 0108477409 | 5920 5920 5920 5920 5920 | TELEPHONE SERVICE TELEPHONE SERVICE TELEPHONE SERVICE TELEPHONE SERVICE TELEPHONE SERVICE CHECK TOTAL: | 439.04 291.75 157.25 219.52 144.59 1,252.15 |
| 00399188 | 10/01/19 | Global Equipment Compa | Structural Plastic Shelving 96 Structural Plastic Shelving 96 | 0108015040 0108015040 | 4410 4410 | EQUIPMENT-NEW \$500-\$5000 EQUIPMENT-NEW \$500-\$5000 CHECK TOTAL: | 695.51 695.49 1,391.00 |
| 00399189 | 10/01/19 | Harbottle Law Group | AUGUST 2019 | 0109156100 | 5835 | LEGAL EXPENSE CHECK TOTAL: | 198.00 198.00 |
| 00399190 | 10/01/19 | Laguna Beach Water Dis | 7/15/19 - 9/16/19 7/15/19 - 9/16/19 7/15/19 - 9/16/19 7/15/19 - 9/16/19 7/15/19 - 9/16/19 7/15/19 - 9/16/19 7/15/19 - 9/16/19 7/15/19 - 9/16/19 7/15/19 - 9/16/19 7/15/19 - 9/16/19 | 0102477409 0105477409 0105477409 0105477409 0105477409 0105477409 0105477409 0105477409 0106477409 0106477409 | 5530 5530 5530 5530 5530 5530 5530 5530 5530 5530 | WATER - UTILITIES WATER - UTILITIES WATER - UTILITIES WATER - UTILITIES WATER - UTILITIES WATER - UTILITIES WATER - UTILITIES WATER - UTILITIES WATER - UTILITIES WATER - UTILITIES CHECK TOTAL: | 84.61 1,411.86 42.61 298.86 42.61 1,480.36 585.79 6,110.11 32.00 10,088.81 |
| 00399191 | 10/01/19 | LBHS ASB | ADVERTISING | 0102014345 | 5815 | ADVERTISING CHECK TOTAL: | 585.00 585.00 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|------------------------|---|--|--|---|--|
| 00399192 | 10/01/19 | Montgomery Hardware Co | BUILDING IMPROVEMENTS BUILDING IMPROVEMENTS | 0105497408 0105497408 | 6230 6230 | BUILDING IMPROVEMENTS BUILDING IMPROVEMENTS | 231.66 3,401.62 |
| | | | | | | CHECK TOTAL: | 3,633.28 |
| 00399193 | 10/01/19 | Office Depot | GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT PRINTERS <\$250 & INK/SUPPLIES GENERAL SUPPLIES-NON INSTRUCT | 0104072000 0104644575 0108011005 0108011005 0108011005 0108011005 0108011005 0108011005 0108011005 0108011005 0108011005 0108011005 0108011005 0108011005 0108011005 0108014011 0108014011 0108091005 0108091005 0108091005 0109397150 0109397150 | 4340 4340 4310 4310 4310 4310 4310 4310 4310 4310 4310 4310 4310 4310 4310 4340 4340 4340 4322 4340 | GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS PRINTERS <\$250 & INK/SUP GENERAL SUPPLIES-NON INS | 233.48 549.84 88.27 25.85 110.34 32.80 142.74 30.89 34.75 -34.75 9.44 57.73 66.70 9.47 90.47 451.59 6.56 |
| | | | | | | CHECK TOTAL: | 1,906.17 |
| 00399194 | 10/01/19 | Richard Selin | ALL OTHER LOCAL REVENUE | 0100000000 | 8699 | ALL OTHER LOCAL REVENUE | 90.97 |
| | | | | | | CHECK TOTAL: | 90.97 |
| 00399195 | 10/01/19 | Rothman, Jesse | MATERIALS & SUPPLIES-INSTRUCT | 0106011008 | 4310 | MATERIALS & SUPPLIES-INS | 165.59 |
| | | | | | | CHECK TOTAL: | 165.59 |
| 00399196 | 10/01/19 | Rutan & Tucker | AUGUST 2019 | 0102397400 | 5835 | LEGAL EXPENSE | 3,003.00 |
| | | | | | | CHECK TOTAL: | 3,003.00 |
| 00399197 | 10/01/19 | Southern Calif Gas Co. | AUGUST 2019 | 0107477409 | 5510 | HEAT - UTILITIES | 53.59 |
| | | | | | | CHECK TOTAL: | 53.59 |
| 00399198 | 10/01/19 | Staples Advantage | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 287.82 |
| | | | | | | CHECK TOTAL: | 287.82 |
| 00399199 | 10/01/19 | Tangram Interiors | EQUIPMENT-NEW \$500-\$5000 | 0105011012 | 4340 | GENERAL SUPPLIES-NON INS | 1,561.52 |
| | | | | | | CHECK TOTAL: | 1,561.52 |
| 00399200 | 10/01/19 | The Hanover Research C | CONSULTANTS-OTHER | 0109017150 | 5831 | CONSULTANTS-OTHER | 38,722.00 |
| | | | | | | CHECK TOTAL: | 38,722.00 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|------------------------|----------------------------|------------|--------|----------------------------|--------------|
| 00399201 | 10/01/19 | ULINE INC. | MAINTENANCE SUPPLIES | 0102477408 | 4362 | MAINTENANCE SUPPLIES | 156.30 |
| | | | | | | CHECK TOTAL: | 156.30 |
| 00399202 | 10/01/19 | EDUCATION MANAGEMENT S | POS TabletKiosk Terminals | 1302277426 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 2,250.99 |
| | | | POS TabletKiosk Terminals | 1302277426 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 2,250.99 |
| | | | POS TabletKiosk Terminals | 1302277426 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 2,250.99 |
| | | | POS TabletKiosk Terminals | 1302277426 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 2,250.99 |
| | | | POS TabletKiosk Terminals | 1302277426 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 2,250.99 |
| | | | POS TabletKiosk Terminals | 1302277426 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 2,250.99 |
| | | | POS TabletKiosk Terminals | 1302277426 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 2,250.99 |
| | | | POS TabletKiosk Terminals | 1302277426 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 2,250.99 |
| | | | POS TabletKiosk Terminals | 1302277426 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 2,250.99 |
| | | | EQUIPMENT-NEW \$500-\$5000 | 1302277426 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 53.97 |
| | | | | | | CHECK TOTAL: | 20,312.88 |

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 92,467.93

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|------------------------|--------------------------------|------------|--------|---------------------------|--------------|
| 00399203 | 10/02/19 | ABEDI Inc. | AUGUST 2019 SEPTEMBER 2019 | 0104602140 | 5894 | IBI SUPERVISION | 495.00 |
| | | | | 0104602140 | 5894 | IBI SUPERVISION | 1,375.00 |
| | | | | | | CHECK TOTAL: | 1,870.00 |
| 00399204 | 10/02/19 | Accelerate Learning In | ANNUAL SOFTWARE LICENSE FEE | 0113017175 | 5805 | ANNUAL SOFTWARE LICENSE | 7,467.25 |
| | | | | | | CHECK TOTAL: | 7,467.25 |
| 00399205 | 10/02/19 | Air-Ex Air Conditionin | HVAC | 0108477408 | 5660 | HVAC | 324.15 |
| | | | | | | CHECK TOTAL: | 324.15 |
| 00399206 | 10/02/19 | ALL CITY MANAGEMENT SE | 8/25/19 - 9/7/19 | 0106098040 | 5860 | MISC OUTSIDE VENDOR | 706.86 |
| | | | | | | CHECK TOTAL: | 706.86 |
| 00399207 | 10/02/19 | California School Empl | CONSULTANTS-OTHER | 0110397140 | 5831 | CONSULTANTS-OTHER | 528.00 |
| | | | | | | CHECK TOTAL: | 528.00 |
| 00399208 | 10/02/19 | Certified Transportati | 9/17 - LA WATERFRONT | 0106015455 | 5865 | CHARTER BUS-ATHLETIC/FIE | 4,158.93 |
| | | | | | | CHECK TOTAL: | 4,158.93 |
| 00399209 | 10/02/19 | COAST TO COAST COMPUTE | PRINTERS <\$250 & INK/SUPPLIES | 0105011012 | 4322 | PRINTERS <\$250 & INK/SUP | 1,132.43 |
| | | | | | | CHECK TOTAL: | 1,132.43 |
| 00399210 | 10/02/19 | Dunn Edwards Paint | MAINTENANCE SUPPLIES | 0102477408 | 4362 | MAINTENANCE SUPPLIES | 69.60 |
| | | | | | | CHECK TOTAL: | 69.60 |
| 00399211 | 10/02/19 | Federal Express Corp | POSTAGE/DELIVERY | 0104072000 | 5910 | POSTAGE/DELIVERY | 29.90 |
| | | | | | | CHECK TOTAL: | 29.90 |
| 00399212 | 10/02/19 | Fluency Matters | MATERIALS & SUPPLIES-INSTRUCT | 0105015040 | 4310 | MATERIALS & SUPPLIES-INS | 515.00 |
| | | | | | | CHECK TOTAL: | 515.00 |
| 00399213 | 10/02/19 | Gilman Gear | Spotback Sets | 0105311075 | 4310 | MATERIALS & SUPPLIES-INS | 1,124.17 |
| | | | | | | CHECK TOTAL: | 1,124.17 |
| 00399214 | 10/02/19 | Harbottle Law Group | AUGUST 2019 | 0104072000 | 5835 | LEGAL EXPENSE | 7,329.28 |
| | | | | | | CHECK TOTAL: | 7,329.28 |
| 00399215 | 10/02/19 | Home Depot | MAINTENANCE SUPPLIES | 0102477408 | 4362 | MAINTENANCE SUPPLIES | 330.22 |
| | | | | | | CHECK TOTAL: | 330.22 |
| 00399216 | 10/02/19 | Maintex | OTHER CUSTODIAL SUPPLIES | 0108477409 | 4361 | OTHER CUSTODIAL SUPPLIES | 1,047.16 |
| | | | | | | CHECK TOTAL: | 1,047.16 |
| 00399217 | 10/02/19 | Mission Paving and Sea | PAVING | 0102497408 | 6206 | PAVING | 6,875.00 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|--------------|----------|------------------------|---------------------------|------------|--------|-----------------------|--------------|
| CHECK TOTAL: | | | | | | | 6,875.00 |
| 00399218 | 10/02/19 | Neuhaus Education Cent | TRAVEL & CONFERENCE | 0108011005 | 5220 | TRAVEL & CONFERENCE | 140.00 |
| CHECK TOTAL: | | | | | | | 140.00 |
| 00399219 | 10/02/19 | OCDE | 9/13 - COGNITIVE COACHING | 0106011008 | 5220 | TRAVEL & CONFERENCE | 1,647.00 |
| CHECK TOTAL: | | | | | | | 1,647.00 |
| 00399220 | 10/02/19 | RDM Electric Co Inc | BUILDING IMPROVEMENTS | 0105497408 | 6230 | BUILDING IMPROVEMENTS | 6,853.00 |
| | | | BUILDING IMPROVEMENTS | 0105497408 | 6230 | BUILDING IMPROVEMENTS | 6,372.00 |
| | | | BUILDING IMPROVEMENTS | 0105497408 | 6230 | BUILDING IMPROVEMENTS | 6,385.00 |
| | | | BUILDING IMPROVEMENTS | 0105497408 | 6230 | BUILDING IMPROVEMENTS | 12,894.00 |
| CHECK TOTAL: | | | | | | | 32,504.00 |
| 00399221 | 10/02/19 | Rocket Johns Inc. | CONTRACT SERVICES | 0105477408 | 5610 | CONTRACT SERVICES | 614.66 |
| CHECK TOTAL: | | | | | | | 614.66 |
| 00399222 | 10/02/19 | Safety 1st Pest Contro | AUGUST 2019 | 0102477409 | 5550 | PEST CONTROL | 50.00 |
| | | | AUGUST 2019 | 0105477409 | 5550 | PEST CONTROL | 175.00 |
| | | | AUGUST 2019 | 0105477409 | 5550 | PEST CONTROL | 75.00 |
| | | | AUGUST 2019 | 0106477409 | 5550 | PEST CONTROL | 125.00 |
| | | | AUGUST 2019 | 0106477409 | 5550 | PEST CONTROL | 75.00 |
| | | | AUGUST 2019 | 0107477409 | 5550 | PEST CONTROL | 125.00 |
| | | | AUGUST 2019 | 0107477409 | 5550 | PEST CONTROL | 75.00 |
| | | | AUGUST 2019 | 0108477409 | 5550 | PEST CONTROL | 125.00 |
| | | | AUGUST 2019 | 0108477409 | 5550 | PEST CONTROL | 75.00 |
| | | | PEST CONTROL | 0108477409 | 5550 | PEST CONTROL | 75.00 |
| CHECK TOTAL: | | | | | | | 975.00 |
| 00399223 | 10/02/19 | Waste Management of OC | AUGUST 2019 | 0106477409 | 5540 | TRASH - UTILITIES | 854.25 |
| | | | JULY 2019 | 0106477409 | 5540 | TRASH - UTILITIES | 1,018.13 |
| CHECK TOTAL: | | | | | | | 1,872.38 |
| 00399224 | 10/02/19 | West Coast Fire & Inte | ALARM SERVICES | 0105477409 | 5560 | ALARM SERVICES | 1,011.25 |
| | | | ALARM SERVICES | 0102477409 | 5560 | ALARM SERVICES | 355.00 |
| CHECK TOTAL: | | | | | | | 1,366.25 |

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 72,627.24

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|------------------------|-------------------------------|------------|--------|----------------------------|--------------|
| 00399225 | 10/03/19 | Bell Electric | ELECTRICAL REPAIRS | 0113478640 | 5661 | ELECTRICAL REPAIRS | 6,160.00 |
| | | | | | | CHECK TOTAL: | 6,160.00 |
| 00399226 | 10/03/19 | BrightView Landscape S | TREE TRIMMING | 0102477409 | 5545 | TREE TRIMMING | 1,671.00 |
| | | | TREE TRIMMING | 0102477409 | 5545 | TREE TRIMMING | 7,991.00 |
| | | | TREE TRIMMING | 0105477409 | 5545 | TREE TRIMMING | 8,175.00 |
| | | | TREE TRIMMING | 0106477409 | 5545 | TREE TRIMMING | 8,246.00 |
| | | | TREE TRIMMING | 0107477409 | 5545 | TREE TRIMMING | 3,587.00 |
| | | | TREE TRIMMING | 0108477409 | 5545 | TREE TRIMMING | 5,660.00 |
| | | | | | | CHECK TOTAL: | 35,330.00 |
| 00399227 | 10/03/19 | CDW GOVERNMENT LLC | CONSULTANTS-COMPUTER SERVICES | 0113457175 | 5832 | CONSULTANTS-COMPUTER SER | 384.00 |
| | | | COMPUTER SUPPLIES | 0113457175 | 4320 | COMPUTER SUPPLIES | 117.92 |
| | | | COMPUTER SUPPLIES | 0113457175 | 4320 | COMPUTER SUPPLIES | 70.08 |
| | | | | | | CHECK TOTAL: | 572.00 |
| 00399228 | 10/03/19 | Follett School Solutio | MATERIALS & SUPPLIES-INSTRUCT | 0102014100 | 4310 | MATERIALS & SUPPLIES-INS | 994.10 |
| | | | | | | CHECK TOTAL: | 994.10 |
| 00399229 | 10/03/19 | Ganahl Lumber | MAINTENANCE SUPPLIES | 0108477408 | 4362 | MAINTENANCE SUPPLIES | 16.15 |
| | | | | | | CHECK TOTAL: | 16.15 |
| 00399230 | 10/03/19 | Jeff Sears | MATERIALS & SUPPLIES-INSTRUCT | 0105311080 | 4310 | MATERIALS & SUPPLIES-INS | 635.14 |
| | | | | | | CHECK TOTAL: | 635.14 |
| 00399231 | 10/03/19 | Jim Brusky | MATERIALS & SUPPLIES-INSTRUCT | 0105015040 | 4310 | MATERIALS & SUPPLIES-INS | 19.06 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105015040 | 4310 | MATERIALS & SUPPLIES-INS | 220.08 |
| | | | | | | CHECK TOTAL: | 239.14 |
| 00399232 | 10/03/19 | Kodo Kids | MOBILE MAGNET WALL | 0108015040 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 1,959.46 |
| | | | MAGNET WALL WATER PACK | 0108015040 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 106.67 |
| | | | | | | CHECK TOTAL: | 2,066.13 |
| 00399233 | 10/03/19 | OC Snake Removal | CONTRACT SERVICES | 0108477408 | 5610 | CONTRACT SERVICES | 1,728.00 |
| | | | | | | CHECK TOTAL: | 1,728.00 |
| 00399234 | 10/03/19 | Ocean View School | SEPTEMBER 2019 | 0104632210 | 5875 | TUITION | 5,061.87 |
| | | | | | | CHECK TOTAL: | 5,061.87 |
| 00399235 | 10/03/19 | Pearson Assessments | TESTS/SCORING | 0104613150 | 4330 | TESTS/SCORING | 201.02 |
| | | | | | | CHECK TOTAL: | 201.02 |
| 00399236 | 10/03/19 | Plants Map Inc | MATERIALS & SUPPLIES-INSTRUCT | 0108011005 | 4310 | MATERIALS & SUPPLIES-INS | 451.50 |
| | | | | | | CHECK TOTAL: | 451.50 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|--|----------|------------------------|-------------------------------|------------|--------|--------------------------|--------------|
| 00399237 | 10/03/19 | Preferred Ceilings Inc | CONTRACT SERVICES | 0108477408 | 5610 | CONTRACT SERVICES | 2,714.00 |
| | | | | | | CHECK TOTAL: | 2,714.00 |
| 00399238 | 10/03/19 | Sarah Benson | MATERIALS & SUPPLIES-INSTRUCT | 0105015040 | 4310 | MATERIALS & SUPPLIES-INS | 66.18 |
| | | | | | | CHECK TOTAL: | 66.18 |
| 00399239 | 10/03/19 | Super Duper Publicatio | TESTS/SCORING | 0104613150 | 4330 | TESTS/SCORING | 102.37 |
| | | | | | | CHECK TOTAL: | 102.37 |
| 00399240 | 10/03/19 | Tangram Interiors | EQUIPMENT-NEW >\$5000 | 0113457175 | 6410 | EQUIPMENT-NEW >\$5000 | 6,343.83 |
| | | | | | | CHECK TOTAL: | 6,343.83 |
| 00399241 | 10/03/19 | West Coast Fire & Inte | ALARM SERVICES | 0105477409 | 5560 | ALARM SERVICES | 5,450.00 |
| | | | | | | CHECK TOTAL: | 5,450.00 |
| 00399242 | 10/03/19 | William V MacGill & Co | GENERAL SUPPLIES-NON INSTRUCT | 0105171012 | 4340 | GENERAL SUPPLIES-NON INS | 316.82 |
| | | | | | | CHECK TOTAL: | 316.82 |
| 00399243 | 10/03/19 | Total Fence Solutions | SITE IMPROVEMENT | 4205498800 | 6110 | SITE IMPROVEMENT | 4,750.00 |
| | | | | | | CHECK TOTAL: | 4,750.00 |
| TOTAL FOR STOCK 76 Laguna Beach's check stock ID | | | | | | | 73,198.25 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|------------------------|-------------------------------|------------|--------|--------------------------|--------------|
| 00399244 | 10/04/19 | ASICS AMERICA CORPORAT | MATERIALS & SUPPLIES-INSTRUCT | 0105311075 | 4310 | MATERIALS & SUPPLIES-INS | 401.62 |
| | | | | | | CHECK TOTAL: | 401.62 |
| 00399245 | 10/04/19 | Backseat Driver & Asso | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 312.00 |
| | | | | | | CHECK TOTAL: | 312.00 |
| 00399246 | 10/04/19 | BrightView Landscape S | AUGUST 2019 | 0102477409 | 5680 | LANDSCAPE/IRRIGATION | 640.54 |
| | | | AUGUST 2019 | 0105477409 | 5680 | LANDSCAPE/IRRIGATION | 6,337.26 |
| | | | AUGUST 2019 | 0106477409 | 5680 | LANDSCAPE/IRRIGATION | 3,202.68 |
| | | | AUGUST 2019 | 0107477409 | 5680 | LANDSCAPE/IRRIGATION | 4,377.00 |
| | | | AUGUST 2019 | 0108477409 | 5680 | LANDSCAPE/IRRIGATION | 3,736.47 |
| | | | | | | CHECK TOTAL: | 18,293.95 |
| 00399247 | 10/04/19 | Carnival Savers | GENERAL SUPPLIES-NON INSTRUCT | 0108015600 | 4340 | GENERAL SUPPLIES-NON INS | 107.85 |
| | | | | | | CHECK TOTAL: | 107.85 |
| 00399248 | 10/04/19 | Floor Tech America Inc | FLOOR COVERING | 0106477408 | 5604 | FLOOR COVERING | 11,434.00 |
| | | | | | | CHECK TOTAL: | 11,434.00 |
| 00399249 | 10/04/19 | Fluency Matters | MATERIALS & SUPPLIES-INSTRUCT | 0106011008 | 4310 | MATERIALS & SUPPLIES-INS | 269.20 |
| | | | | | | CHECK TOTAL: | 269.20 |
| 00399250 | 10/04/19 | Follett School Solutio | TEXTBOOKS | 0102016300 | 4100 | TEXTBOOKS | 565.04 |
| | | | | | | CHECK TOTAL: | 565.04 |
| 00399251 | 10/04/19 | Home Depot | MAINTENANCE SUPPLIES | 0102477408 | 4362 | MAINTENANCE SUPPLIES | 491.92 |
| | | | | | | CHECK TOTAL: | 491.92 |
| 00399252 | 10/04/19 | JFK Transportation | 9/11 - LAX | 0105311075 | 5865 | CHARTER BUS-ATHLETIC/FIE | 500.00 |
| | | | 9/15 - LAX | 0105311075 | 5865 | CHARTER BUS-ATHLETIC/FIE | 500.00 |
| | | | | | | CHECK TOTAL: | 1,000.00 |
| 00399253 | 10/04/19 | KAP 7 INTERNATIONAL IN | MATERIALS & SUPPLIES-INSTRUCT | 0105311075 | 4310 | MATERIALS & SUPPLIES-INS | 2,212.37 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105315310 | 4310 | MATERIALS & SUPPLIES-INS | 276.66 |
| | | | | | | CHECK TOTAL: | 2,489.03 |
| 00399254 | 10/04/19 | Laguna Beach Water Dis | 7/19/19 - 9/19/19 | 0105477409 | 5530 | WATER - UTILITIES | 495.63 |
| | | | 7/19/19 - 9/19/19 | 0105477409 | 5530 | WATER - UTILITIES | 5,155.22 |
| | | | 7/19/19 - 9/19/19 | 0105477409 | 5530 | WATER - UTILITIES | 544.98 |
| | | | | | | CHECK TOTAL: | 6,195.83 |
| 00399255 | 10/04/19 | Lakeshore Learning Mat | MATERIALS & SUPPLIES-INSTRUCT | 0108011005 | 4310 | MATERIALS & SUPPLIES-INS | 587.97 |
| | | | | | | CHECK TOTAL: | 587.97 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|------------------------|-------------------------------|------------|--------|--------------------------|--------------|
| 00399256 | 10/04/19 | Lordsburg Communicatio | OUTSIDE PRINTING | 0110397140 | 5870 | OUTSIDE PRINTING | 140.64 |
| | | | | | | CHECK TOTAL: | 140.64 |
| 00399257 | 10/04/19 | Model United Nations @ | 11/16-11/17 - BRUINMUN 2019 | 0105015590 | 5860 | MISC OUTSIDE VENDOR | 3,570.00 |
| | | | | | | CHECK TOTAL: | 3,570.00 |
| 00399258 | 10/04/19 | New Dimension General | RISK MANAGEMENT | 0102475980 | 5670 | RISK MANAGEMENT | 1,928.53 |
| | | | | | | CHECK TOTAL: | 1,928.53 |
| 00399259 | 10/04/19 | OCDE | SEPTEMBER 2019 | 0104542110 | 7142 | IAA-PAYMENTS TO COUNTY O | 9,245.00 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0113015040 | 4310 | MATERIALS & SUPPLIES-INS | 79.74 |
| | | | | | | CHECK TOTAL: | 9,324.74 |
| 00399260 | 10/04/19 | San Diego State Univer | TRAVEL & CONFERENCE | 0109151500 | 5220 | TRAVEL & CONFERENCE | 485.00 |
| | | | | | | CHECK TOTAL: | 485.00 |
| 00399261 | 10/04/19 | SANTA MARGARITA CATHOL | MISC OUTSIDE VENDOR | 0105015590 | 5860 | MISC OUTSIDE VENDOR | 1,070.00 |
| | | | | | | CHECK TOTAL: | 1,070.00 |
| 00399262 | 10/04/19 | Scholastic Inc. | MATERIALS & SUPPLIES-INSTRUCT | 0106011008 | 4310 | MATERIALS & SUPPLIES-INS | 1,238.26 |
| | | | | | | CHECK TOTAL: | 1,238.26 |
| 00399263 | 10/04/19 | School Savers | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 1,488.18 |
| | | | | | | CHECK TOTAL: | 1,488.18 |
| 00399264 | 10/04/19 | Staples Advantage | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 380.17 |
| | | | | | | CHECK TOTAL: | 380.17 |
| 00399265 | 10/04/19 | STRING TENNIS SHOP | MATERIALS & SUPPLIES-INSTRUCT | 0105311075 | 4310 | MATERIALS & SUPPLIES-INS | 534.44 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105311075 | 4310 | MATERIALS & SUPPLIES-INS | 1,168.82 |
| | | | | | | CHECK TOTAL: | 1,703.26 |
| 00399266 | 10/04/19 | Workability I Region 1 | TRAVEL & CONFERENCE | 0104644575 | 5220 | TRAVEL & CONFERENCE | 195.00 |
| | | | | | | CHECK TOTAL: | 195.00 |
| 00399267 | 10/04/19 | Bread Artisan Bakery L | FOOD | 1302277426 | 4700 | FOOD | 161.19 |
| | | | | | | CHECK TOTAL: | 161.19 |
| 00399268 | 10/04/19 | Gold Star Foods | FOOD | 1302277426 | 4700 | FOOD | 180.13 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 87.45 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 166.64 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 294.91 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 72.87 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 34.01 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|---------------------|-------------|------------|--------|--------------------|--------------|
| | | | FOOD | 1302277426 | 4700 | FOOD | 25.59 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 34.01 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 65.08 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 354.37 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 265.45 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 125.78 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 19.43 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 185.04 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 150.77 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 226.04 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 200.84 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 226.68 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 253.47 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 98.76 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 73.81 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 31.79 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 164.94 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 182.38 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 84.03 |
| | | | | | | CHECK TOTAL: | 3,604.27 |
| 00399269 | 10/04/19 | Hollandia Dairy Inc | FOOD | 1302277426 | 4700 | FOOD | 98.59 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 170.93 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 119.11 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 143.77 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 54.77 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 90.21 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 75.06 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 144.38 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 112.41 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 46.43 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 223.37 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 32.50 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 117.82 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 118.84 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 104.01 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 109.14 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 141.35 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 105.11 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 173.01 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 186.64 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 201.75 |
| | | | | | | CHECK TOTAL: | 2,569.20 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|-----------------------|-------------------------------|------------|--------|--------------------------|--------------|
| 00399270 | 10/04/19 | Mandarin King | FOOD | 1302277426 | 4700 | FOOD | 180.00 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 210.00 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 210.00 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 180.00 |
| | | | | | | CHECK TOTAL: | 780.00 |
| 00399271 | 10/04/19 | P & R Paper Supply Co | GENERAL SUPPLIES-NON INSTRUCT | 1302277426 | 4340 | GENERAL SUPPLIES-NON INS | 240.99 |
| | | | GENERAL SUPPLIES-NON INSTRUCT | 1302277426 | 4340 | GENERAL SUPPLIES-NON INS | 280.58 |
| | | | | | | CHECK TOTAL: | 521.57 |
| 00399272 | 10/04/19 | State of CA Nutrition | FOOD | 1302277426 | 4700 | FOOD | 81.60 |
| | | | | | | CHECK TOTAL: | 81.60 |
| 00399273 | 10/04/19 | STIX HOLDINGS LLC | FOOD | 1302277426 | 4700 | FOOD | 141.00 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 148.75 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 129.25 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 192.50 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 105.75 |
| | | | | | | CHECK TOTAL: | 717.25 |
| 00399274 | 10/04/19 | SUNRISE PRODUCE | FOOD | 1302277426 | 4700 | FOOD | 415.65 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 43.25 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 196.64 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 28.85 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 234.60 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 69.73 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 61.09 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 24.20 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 39.05 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 90.15 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 54.12 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 252.26 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 47.40 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 130.01 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 100.65 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 140.19 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 142.77 |
| | | | | | | CHECK TOTAL: | 2,070.61 |
| 00399275 | 10/04/19 | Sysco Food Service of | FOOD | 1302277426 | 4700 | FOOD | 365.81 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 127.17 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 443.11 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 63.47 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 16.85 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|--|----------|---------------------|-------------|------------|--------|--------------------|--------------|
| | | | FOOD | 1302277426 | 4700 | FOOD | 315.46 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 910.24 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 37.93 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 33.66 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 269.37 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 340.67 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 913.36 |
| | | | | | | CHECK TOTAL: | 3,837.10 |
| 00399276 | 10/04/19 | US Foodservice Inc. | FOOD | 1302277426 | 4700 | FOOD | 515.21 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 12.74 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 849.32 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 59.71 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 56.20 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 386.39 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 1,004.31 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 34.43 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 536.87 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 91.56 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 124.85 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 1,158.89 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 429.17 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 79.32 |
| | | | FOOD | 1302277426 | 4700 | FOOD | 115.42 |
| | | | | | | CHECK TOTAL: | 5,454.39 |
| TOTAL FOR STOCK 76 Laguna Beach's check stock ID | | | | | | | 83,469.37 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|---------------------|---------------------------------|------------|--------|---------------------------|--------------|
| 00399277 | 10/07/19 | Apple Computer Inc. | ADAPTER: USB-C to USB Adapter | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 40.95 |
| | | | EQUIPMENT-COMPUTER \$500-\$5000 | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | -0.01 |
| | | | MACBOOK AIR 13-INCH 1.6GHZ/8G | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | COMPUTER: 13-inch MacBook Air | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | MACBOOK AIR 13-INCH 1.6GHZ/8G | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | COMPUTER: 13-inch MacBook Air | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | MACBOOK AIR 13-INCH 1.6GHZ/8G | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | EQUIPMENT-COMPUTER \$500-\$5000 | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 25.01 |
| | | | USB-C to USB Adapter | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 102.36 |
| | | | MACBOOK AIR 13-INCH 1.6GHZ/8G | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | MACBOOK AIR 13-INCH 1.6GHZ/8G | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | MACBOOK AIR 13-INCH 1.6GHZ/8G | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | MACBOOK AIR 13-INCH 1.6GHZ/8G | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | MACBOOK AIR 13-INCH 1.6GHZ/8G | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | MACBOOK AIR 13-INCH 1.6GHZ/8G | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | EQUIPMENT-COMPUTER \$500-\$5000 | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 30.02 |
| | | | USB-C TO USB ADAPTER | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 204.73 |
| | | | THUNDERBOLT 3 TO THUNDERBOLT | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 527.98 |
| | | | MAGIC MOUSE 2 - SPACE GRAY | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 106.67 |
| | | | THUNDERBOLT 3 USB-C TO THUNDER | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 52.80 |
| | | | USB-C TO USB ADAPTER | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 20.47 |
| | | | MAGIC KEYBOARD WITH NUMERIC KE | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 160.55 |
| | | | SMART KEYBOARD FOLIO FOR 12.9 | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 214.42 |
| | | | APPLE PENCIL 2ND GENERATION | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 128.22 |
| | | | BELKIN THUNDERBOLT 3 EXPRESS D | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 323.20 |
| | | | MACBOOK PRO 15-INCH 2.6GHZ/16G | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 2,423.30 |
| | | | RECYCLE FEE | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 6.00 |
| | | | APPLE CARE+ FOR 15-INCH MAC BO | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 259.00 |
| | | | RECYCLE FEE | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 5.00 |
| | | | IPAD PRO 12.9 INCH WI-FI 256GB | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,184.17 |
| | | | MACBOOK AIR 13-INCH: 1.6GHz DU | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | MACBOOK AIR 13-INCH: 1.6GHz DU | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | MACBOOK AIR 13-INCH: 1.6GHz DU | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | MACBOOK AIR 13-INCH: 1.6GHz DU | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | MACBOOK AIR 13-INCH: 1.6GHz DU | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | EQUIPMENT-COMPUTER \$500-\$5000 | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 25.01 |
| | | | MacBook Air 13-inch: 1.6GHz du | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.93 |
| | | | MacBook Air 13-inch: 1.6GHz du | 0113017175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | ADAPTER: USB-C to USB Adapter | 0113457175 | 4460 | EQUIPMENT-COMPUTER \$500- | 40.95 |
| | | | AppleCare+ for 15-inch MacBook | 0113457175 | 4460 | EQUIPMENT-COMPUTER \$500- | 259.00 |
| | | | RECYCLE FEE | 0113457175 | 4460 | EQUIPMENT-COMPUTER \$500- | 20.00 |
| | | | LAPTOP: 13-inch MacBook Air: 1 | 0113457175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | LAPTOP: 13-inch MacBook Air: 1 | 0113457175 | 4460 | EQUIPMENT-COMPUTER \$500- | 1,291.92 |
| | | | CHECK TOTAL: | | | | 31,998.21 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|------------------------|---|--|------------------------------|---|--|
| 00399278 | 10/07/19 | Atkinson Andelson Loya | AUGUST 2019 AUGUST 2019 | 0102397400 0110397140 | 5835 5835 | LEGAL EXPENSE LEGAL EXPENSE | 17,467.38 5,067.50 CHECK TOTAL: 22,534.88 |
| 00399279 | 10/07/19 | Certified Transportati | 9/13 - DANA HILLS H.S. | 0105311075 | 5865 | CHARTER BUS-ATHLETIC/FIE | 1,739.82 CHECK TOTAL: 1,739.82 |
| 00399280 | 10/07/19 | Cintas Corporation Loc | OTHER CUSTODIAL SUPPLIES | 0105477409 | 4361 | OTHER CUSTODIAL SUPPLIES | 353.71 CHECK TOTAL: 353.71 |
| 00399281 | 10/07/19 | | MILEAGE - SEPTEMBER 2019 | 0104256700 | 5880 | TRANSPORTATION-IN LIEU | 400.64 CHECK TOTAL: 400.64 |
| 00399282 | 10/07/19 | Greek Concrete Inc | CONTRACT SERVICES SITE IMPROVEMNT-OTHER(SPECIFY) CONTRACT SERVICES CONTRACT SERVICES | 0105477408 0107495040 0108477408 0102477408 | 5610 6135 5610 5610 | CONTRACT SERVICES SITE IMPROVEMNT-OTHER(SP CONTRACT SERVICES CONTRACT SERVICES | 18,190.00 8,764.00 18,400.00 7,964.00 CHECK TOTAL: 53,318.00 |
| 00399283 | 10/07/19 | Home Depot | MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES | 0102477408 0102477408 0102477408 | 4362 4362 4362 | MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES | 601.88 511.66 211.29 CHECK TOTAL: 1,324.83 |
| 00399284 | 10/07/19 | Jensen, Kyle | CONSULTANTS-OTHER | 0101377350 | 5831 | CONSULTANTS-OTHER | 6,000.00 CHECK TOTAL: 6,000.00 |
| 00399285 | 10/07/19 | Konkel, Ken | MAINTENANCE SUPPLIES | 0105477408 | 4362 | MAINTENANCE SUPPLIES | 48.95 CHECK TOTAL: 48.95 |
| 00399286 | 10/07/19 | McGill, Loryn Rachel | SEPTEMBER 2019 | 0104632900 | 5887 | SPEECH THERAPY | 875.00 CHECK TOTAL: 875.00 |
| 00399287 | 10/07/19 | McGraw Hill School Pub | TEXTBOOKS | 0102016300 | 4100 | TEXTBOOKS | 747.48 CHECK TOTAL: 747.48 |
| 00399288 | 10/07/19 | Smardan Supply Co | PLUMBING REPAIRS | 0102477408 | 5662 | PLUMBING REPAIRS | 296.08 CHECK TOTAL: 296.08 |
| 00399289 | 10/07/19 | The LaunchPad Therapy | SEPTEMBER 2019 | 0104632900 | 5885 | OCCUPATIONAL THERAPY | 9,252.50 CHECK TOTAL: 9,252.50 |
| 00399290 | 10/07/19 | W.L. Collins Corporati | MATERIALS & SUPPLIES-INSTRUCT | 0105311075 | 4310 | MATERIALS & SUPPLIES-INS | 1,614.66 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|--|----------|------------------------|-------------------------------|------------|--------|--------------------------|--------------|
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105311075 | 4310 | MATERIALS & SUPPLIES-INS | 633.64 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105311075 | 4310 | MATERIALS & SUPPLIES-INS | 634.98 |
| | | | | | | CHECK TOTAL: | 2,883.28 |
| 00399291 | 10/07/19 | Ward's Natural Science | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 30.76 |
| | | | | | | CHECK TOTAL: | 30.76 |
| 00399292 | 10/07/19 | Woodwind & Brasswind | MATERIALS & SUPPLIES-INSTRUCT | 0102011190 | 4310 | MATERIALS & SUPPLIES-INS | 1,721.85 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0102011190 | 4310 | MATERIALS & SUPPLIES-INS | 37.71 |
| | | | | | | CHECK TOTAL: | 1,759.56 |
| TOTAL FOR STOCK 76 Laguna Beach's check stock ID | | | | | | | 133,563.70 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|------------------------|--------------------------------|------------|--------|---------------------------|--------------|
| 00399293 | 10/08/19 | BURT, MICHELLE | SEPTEMBER 2019 | 0104632900 | 5887 | SPEECH THERAPY | 600.00 |
| | | | | | | CHECK TOTAL: | 600.00 |
| 00399294 | 10/08/19 | DIAMOND GLASS | CONTRACT SERVICES | 0107477408 | 5610 | CONTRACT SERVICES | 309.99 |
| | | | | | | CHECK TOTAL: | 309.99 |
| 00399295 | 10/08/19 | | OCTOBER 2019 | 0104632900 | 5878 | PARENT REIMBURSEMENT (LE | 2,375.00 |
| | | | | | | CHECK TOTAL: | 2,375.00 |
| 00399296 | 10/08/19 | Lakeshore Learning Mat | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 887.83 |
| | | | | | | CHECK TOTAL: | 887.83 |
| 00399297 | 10/08/19 | Literacy Resources Inc | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 171.98 |
| | | | | | | CHECK TOTAL: | 171.98 |
| 00399298 | 10/08/19 | Maintex | OTHER CUSTODIAL SUPPLIES | 0106477409 | 4361 | OTHER CUSTODIAL SUPPLIES | -56.16 |
| | | | OTHER CUSTODIAL SUPPLIES | 0107477409 | 4361 | OTHER CUSTODIAL SUPPLIES | 1,169.10 |
| | | | OTHER CUSTODIAL SUPPLIES | 0107477409 | 4361 | OTHER CUSTODIAL SUPPLIES | 124.20 |
| | | | | | | CHECK TOTAL: | 1,237.14 |
| 00399299 | 10/08/19 | Manhattan Stitching | MATERIALS & SUPPLIES-INSTRUCT | 0105015040 | 4310 | MATERIALS & SUPPLIES-INS | 148.91 |
| | | | | | | CHECK TOTAL: | 148.91 |
| 00399300 | 10/08/19 | Mardan Center of Educa | SEPTEMBER 2019 - SPEECH | 0104632210 | 5875 | TUITION | 247.84 |
| | | | | | | CHECK TOTAL: | 247.84 |
| 00399301 | 10/08/19 | Office Depot | GENERAL SUPPLIES-NON INSTRUCT | 0101377100 | 4340 | GENERAL SUPPLIES-NON INS | 71.80 |
| | | | GENERAL SUPPLIES-NON INSTRUCT | 0101377100 | 4340 | GENERAL SUPPLIES-NON INS | 78.42 |
| | | | GENERAL SUPPLIES-NON INSTRUCT | 0102397406 | 4340 | GENERAL SUPPLIES-NON INS | 39.85 |
| | | | GENERAL SUPPLIES-NON INSTRUCT | 0104072000 | 4340 | GENERAL SUPPLIES-NON INS | 159.02 |
| | | | GENERAL SUPPLIES-NON INSTRUCT | 0104072000 | 4340 | GENERAL SUPPLIES-NON INS | 40.50 |
| | | | GENERAL SUPPLIES-NON INSTRUCT | 0104644575 | 4340 | GENERAL SUPPLIES-NON INS | 20.46 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0108011005 | 4310 | MATERIALS & SUPPLIES-INS | 6.03 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0108011005 | 4310 | MATERIALS & SUPPLIES-INS | 32.27 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0108011005 | 4310 | MATERIALS & SUPPLIES-INS | 5.74 |
| | | | PRINTERS <\$250 & INK/SUPPLIES | 0108011005 | 4322 | PRINTERS <\$250 & INK/SUP | 103.08 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0108014011 | 4310 | MATERIALS & SUPPLIES-INS | 43.52 |
| | | | GENERAL SUPPLIES-NON INSTRUCT | 0109397150 | 4340 | GENERAL SUPPLIES-NON INS | 109.65 |
| | | | | | | CHECK TOTAL: | 710.34 |
| 00399302 | 10/08/19 | Pitney Bowes | GENERAL SUPPLIES-NON INSTRUCT | 0105091012 | 4340 | GENERAL SUPPLIES-NON INS | 256.42 |
| | | | | | | CHECK TOTAL: | 256.42 |
| 00399303 | 10/08/19 | School Specialty Inc. | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 465.81 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|--|----------|------------------------|-------------------------------|------------|--------|--------------------------|--------------|
| CHECK TOTAL: | | | | | | | 465.81 |
| 00399304 | 10/08/19 | Southern California Ed | SEPTEMBER 2019 | 0102477409 | 5520 | LIGHT & POWER | 3,188.22 |
| | | | SEPTEMBER 2019 | 0105477409 | 5520 | LIGHT & POWER | 20,163.29 |
| | | | SEPTEMBER 2019 | 0106477409 | 5520 | LIGHT & POWER | 14,224.24 |
| | | | SEPTEMBER 2019 | 0107477409 | 5520 | LIGHT & POWER | 10.27 |
| CHECK TOTAL: | | | | | | | 37,586.02 |
| 00399305 | 10/08/19 | Southwest School and O | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 3.31 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 79.39 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 81.46 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 389.95 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 342.54 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 183.76 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 673.64 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 711.47 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 256.25 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 4.62 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 216.00 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 55.91 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 152.12 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 19.66 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0107011005 | 4310 | MATERIALS & SUPPLIES-INS | 73.00 |
| CHECK TOTAL: | | | | | | | 3,243.08 |
| 00399306 | 10/08/19 | Waste Management of OC | OCTOBER 2019 | 0102477409 | 5540 | TRASH - UTILITIES | 240.88 |
| | | | OCTOBER 2019 | 0105477409 | 5540 | TRASH - UTILITIES | 1,459.37 |
| | | | OCTOBER 2019 | 0106477409 | 5540 | TRASH - UTILITIES | 922.97 |
| | | | OCTOBER 2019 | 0107477409 | 5540 | TRASH - UTILITIES | 461.09 |
| | | | OCTOBER 2019 | 0108477409 | 5540 | TRASH - UTILITIES | 310.63 |
| CHECK TOTAL: | | | | | | | 3,394.94 |
| TOTAL FOR STOCK 76 Laguna Beach's check stock ID | | | | | | | 51,635.30 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|------------------------|--------------------------------|------------|--------|----------------------------|--------------|
| 00399307 | 10/09/19 | 5M Contracting Inc. | ASBESTOS | 0108477408 | 5601 | ASBESTOS | 880.00 |
| | | | | | | CHECK TOTAL: | 880.00 |
| 00399308 | 10/09/19 | Certified Transportati | 9/12 - DANA HILLS H.S. | 0105311075 | 5865 | CHARTER BUS-ATHLETIC/FIE | 722.25 |
| | | | | | | CHECK TOTAL: | 722.25 |
| 00399309 | 10/09/19 | Cintas Corporation Loc | OTHER CUSTODIAL SUPPLIES | 0106477409 | 4361 | OTHER CUSTODIAL SUPPLIES | 218.29 |
| | | | | | | CHECK TOTAL: | 218.29 |
| 00399310 | 10/09/19 | Cohn, Jacquie | MATERIALS & SUPPLIES-INSTRUCT | 0108011005 | 4310 | MATERIALS & SUPPLIES-INS | 15.06 |
| | | | | | | CHECK TOTAL: | 15.06 |
| 00399311 | 10/09/19 | Dan's Thermal Services | CONTRACT SERVICES | 0106477408 | 5610 | CONTRACT SERVICES | 352.05 |
| | | | | | | CHECK TOTAL: | 352.05 |
| 00399312 | 10/09/19 | DOHENY PLUMBING INC. | PLUMBING REPAIRS | 0108477408 | 5662 | PLUMBING REPAIRS | 254.50 |
| | | | | | | CHECK TOTAL: | 254.50 |
| 00399313 | 10/09/19 | Dunn Edwards Paint | MAINTENANCE SUPPLIES | 0106477408 | 4362 | MAINTENANCE SUPPLIES | 97.31 |
| | | | MAINTENANCE SUPPLIES | 0106477408 | 4362 | MAINTENANCE SUPPLIES | 9.68 |
| | | | MAINTENANCE SUPPLIES | 0106477408 | 4362 | MAINTENANCE SUPPLIES | -5.65 |
| | | | | | | CHECK TOTAL: | 101.34 |
| 00399314 | 10/09/19 | Gilman Gear | Double Sideline Cart w/Hitch | 0105311075 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 1,589.95 |
| | | | | | | CHECK TOTAL: | 1,589.95 |
| 00399315 | 10/09/19 | Grainger | MAINTENANCE SUPPLIES | 0102477408 | 4362 | MAINTENANCE SUPPLIES | 394.50 |
| | | | | | | CHECK TOTAL: | 394.50 |
| 00399316 | 10/09/19 | Konica Minolta | AUGUST 2019 | 0105091012 | 5650 | SOFTWARE/COPIER MAINTENA | 512.96 |
| | | | JULY 2019 | 0105091012 | 5650 | SOFTWARE/COPIER MAINTENA | 74.57 |
| | | | AUGUST 2019 | 0106091008 | 5650 | SOFTWARE/COPIER MAINTENA | 115.81 |
| | | | AUGUST 2019 | 0106091008 | 5650 | SOFTWARE/COPIER MAINTENA | 43.84 |
| | | | JULY 2019 | 0106091008 | 5650 | SOFTWARE/COPIER MAINTENA | 8.02 |
| | | | AUGUST 2019 | 0107091005 | 5650 | SOFTWARE/COPIER MAINTENA | 117.93 |
| | | | SOFTWARE/COPIER MAINTENANCE FE | 0108091005 | 5650 | SOFTWARE/COPIER MAINTENA | 29.25 |
| | | | JULY 2019 | 0108091005 | 5650 | SOFTWARE/COPIER MAINTENA | 11.27 |
| | | | | | | CHECK TOTAL: | 913.65 |
| 00399317 | 10/09/19 | Laguna Art Museum | MISC OUTSIDE VENDOR | 0108015600 | 5860 | MISC OUTSIDE VENDOR | 2,400.00 |
| | | | | | | CHECK TOTAL: | 2,400.00 |
| 00399318 | 10/09/19 | Learn by Doing Inc. | ANNUAL SOFTWARE LICENSE FEE | 0113017175 | 5805 | ANNUAL SOFTWARE LICENSE | 1,500.00 |
| | | | | | | CHECK TOTAL: | 1,500.00 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|----------|----------|------------------------|--------------------------------|------------|--------|----------------------------|--------------|
| 00399319 | 10/09/19 | Mardan Center of Educa | SEPTEMBER 2019 | 0104632210 | 5875 | TUITION | 3,778.60 |
| | | | | | | CHECK TOTAL: | 3,778.60 |
| 00399320 | 10/09/19 | Michelle Foster | MATERIALS & SUPPLIES-INSTRUCT | 0105015040 | 4310 | MATERIALS & SUPPLIES-INS | 37.56 |
| | | | | | | CHECK TOTAL: | 37.56 |
| 00399321 | 10/09/19 | Shearer, Kellee | MILEAGE 9/3/19-9/27/19 | 0105114695 | 5210 | MILEAGE REIMBURSEMENT | 95.44 |
| | | | MILEAGE - 9/3/19-9/27/19 | 0105114695 | 5220 | TRAVEL & CONFERENCE | 55.91 |
| | | | | | | CHECK TOTAL: | 151.35 |
| 00399322 | 10/09/19 | Southwest Binding & La | MATERIALS & SUPPLIES-INSTRUCT | 0108011005 | 4310 | MATERIALS & SUPPLIES-INS | 179.86 |
| | | | | | | CHECK TOTAL: | 179.86 |
| 00399323 | 10/09/19 | SPEAR Sports Performan | 9/9/19 - 9/20/19 | 0105315040 | 5860 | MISC OUTSIDE VENDOR | 1,580.00 |
| | | | | | | CHECK TOTAL: | 1,580.00 |
| 00399324 | 10/09/19 | SpeedSkin LLC | MATERIALS & SUPPLIES-INSTRUCT | 0108015600 | 4310 | MATERIALS & SUPPLIES-INS | 418.95 |
| | | | | | | CHECK TOTAL: | 418.95 |
| 00399325 | 10/09/19 | Staples Advantage | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 30.20 |
| | | | MATERIALS & SUPPLIES-INSTRUCT | 0105011012 | 4310 | MATERIALS & SUPPLIES-INS | 129.28 |
| | | | | | | CHECK TOTAL: | 159.48 |
| 00399326 | 10/09/19 | The University of Texa | ANNUAL SOFTWARE LICENSE FEE | 0113017175 | 5805 | ANNUAL SOFTWARE LICENSE | 3,000.00 |
| | | | | | | CHECK TOTAL: | 3,000.00 |
| 00399327 | 10/09/19 | Tuttle Click Collision | VEHICLE REPAIR | 0102477408 | 5640 | VEHICLE REPAIR | 939.36 |
| | | | | | | CHECK TOTAL: | 939.36 |
| 00399328 | 10/09/19 | ULINE INC. | 5 GALLON TYPE II Gas Cans- yel | 0102477408 | 4340 | GENERAL SUPPLIES-NON INS | 610.94 |
| | | | 5 GALLON TYPE II Gas Cans- red | 0102477408 | 4340 | GENERAL SUPPLIES-NON INS | 835.87 |
| | | | 96" pallet rack beam kit for P | 0102477408 | 5662 | PLUMBING REPAIRS | 99.13 |
| | | | 45 Gallon Yellow Standard self | 0105477408 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 937.43 |
| | | | EQUIPMENT-NEW \$500-\$5000 | 0106477408 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 571.07 |
| | | | EQUIPMENT-NEW \$500-\$5000 | 0107477408 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 571.07 |
| | | | EQUIPMENT-NEW \$500-\$5000 | 0108477408 | 4410 | EQUIPMENT-NEW \$500-\$5000 | 571.08 |
| | | | EQUIPMENT-NEW \$500-\$5000 | 0106477408 | 4410 | EQUIPMENT-NEW \$500-\$5000 | -571.07 |
| | | | EQUIPMENT-NEW \$500-\$5000 | 0107477408 | 4410 | EQUIPMENT-NEW \$500-\$5000 | -571.08 |
| | | | EQUIPMENT-NEW \$500-\$5000 | 0108477408 | 4410 | EQUIPMENT-NEW \$500-\$5000 | -571.08 |
| | | | | | | CHECK TOTAL: | 2,483.36 |
| 00399329 | 10/09/19 | William V MacGill & Co | MATERIALS & SUPPLIES-INSTRUCT | 0104613150 | 4310 | MATERIALS & SUPPLIES-INS | 121.46 |
| | | | | | | CHECK TOTAL: | 121.46 |

LAGUNA BEACH USD 10/09/19 Commercial Check Register All Entries Requested Page 3
WED, OCT 09, 2019, 8:48 AM --req: JJNIXO----leg: 76 ----loc: 94DISB----job: 21668436 #J624--prog: BK514 <1.3 >--report id: CKOCLIST

Check Stock: 76

| <u>Check #</u> | <u>Register</u> | <u>Payee Name</u> | <u>Description</u> | <u>Key</u> | <u>Object</u> | <u>Object Description</u> | <u>Check Amount</u> |
|--|-----------------|------------------------|-----------------------|------------|---------------|---------------------------|---------------------|
| 00399330 | 10/09/19 | Signs & Lucite Product | BUILDING IMPROVEMENTS | 4206498800 | 6230 | BUILDING IMPROVEMENTS | 18,317.25 |
| | | | | | | CHECK TOTAL: | 18,317.25 |
| TOTAL FOR STOCK 76 Laguna Beach's check stock ID | | | | | | | 40,508.82 |

Check Stock: 76

| Check # | Register | Payee Name | Description | Key | Object | Object Description | Check Amount |
|--|----------|-----------------------|-------------------|------------|--------|--------------------|--------------|
| 00399331 | 10/10/19 | JENNIFER TONEY SPEECH | SEPTEMBER 2019 | 0104632900 | 5887 | SPEECH THERAPY | 6,927.50 |
| | | | SEPTEMBER 2019 | 0104632900 | 5886 | PHYSICAL THERAPY | 1,678.75 |
| | | | | | | CHECK TOTAL: | 8,606.25 |
| 00399332 | 10/10/19 | New Dimension General | CONTRACT SERVICES | 0105477408 | 5610 | CONTRACT SERVICES | 7,422.25 |
| | | | | | | CHECK TOTAL: | 7,422.25 |
| TOTAL FOR STOCK 76 Laguna Beach's check stock ID | | | | | | | 16,028.50 |

Laguna Beach Unified School District

10.f. CONSENT/ACTION

October 22, 2019

**Approval: Ratification of Certificated Payroll 3A in the Amount of \$2,237,775.80
 Ratification of Classified Payroll 3B in the Amount of \$752,112.92
 Ratification of Certificated Payroll 3C in the Amount of \$5,826.71**

LCAP Goal

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

Proposal

Staff proposes the Board of Education ratify the expenditure of funds from the General Fund to cover:

1. Certificated Payroll 3A in the amount of \$2,237,775.80; and,
2. Classified Payroll 3B in the amount of \$752,112.92; and,
3. Certificated Payroll 3C in the amount of \$5,826.71 for the month of September 2019 totaling \$2,237,775.80.

Background

Payroll is in conformity with the annual All Funds Budget adopted by the Board of Education.

Recommended Action

Staff recommends the Board of Education approve:

1. Certificated Payroll 3A in the amount of \$2,237,775.80; and,
2. Classified Payroll 3B in the amount of \$752,112.92; and,
3. Certificated Payroll 3C in the amount of \$5,826.71 for the month of September 2019 totaling \$2,237,775.80.

Laguna Beach Unified School District

10.g. CONSENT/ACTION

October 22, 2019

Approval: Translation/Interpretation Contract with Orange County Department of Education in an Amount Not-to-Exceed \$2,000.00

LCAP Priority Area

Goal 4: Safe, attractive, clean, well-equipped learning environments for all students that promote critical thinking, collaboration, creativity, and communication

Proposal

Staff proposes the Board of Education approve the Translation/Interpretation Contract with Orange County Department of Education (OCDE) in an amount Not-to-Exceed \$2,000.00.

Background

LBUSD is periodically in need of translation and/or interpretation services to support non-English speaking families in the translation/interpretation of languages other than English. These services would include verbal interpretation for families in Individual Education Plan (IEP) meetings and written translation of IEP documents to be provided to families.

OCDE will provide translation/interpretation services for the following languages: Spanish, Mandarin/Chinese, Vietnamese, Korean, Farsi, Arabic, Japanese, French, and other languages as needed. The cost of services is as follows:

- \$70 per hour for written translation
- \$100 per hour for oral interpretation (minimum of two hours)
- \$120 per hour for American Sign Language

Budget Impact

The budget impact is an amount not-to-exceed \$2,000.00.

Recommended Action

Staff recommends the Board of Education approve the Translation/Interpretation Contract with Orange County Department of Education in an amount not-to-exceed \$2,000.00.



**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**

200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050

(714) 966-4000

FAX (714) 432-1916

www.ocde.us

AL MIJARES, Ph.D.
County Superintendent
of Schools

**ORANGE COUNTY
BOARD OF EDUCATION**

MARI BARKE

JOHN W. BEDELL, PH.D.

REBECCA "BECKIE" GOMEZ

LISA SPARKS, PH.D.

KEN L. WILLIAMS, D.O.

**Orange County Department of Education Educational
Services**

Service Proposal for Laguna Beach Unified School District

To: Yadira Rojas
TOSA-ELD
Laguna Beach Unified School District

From: Natalia Abarca, Project Liaison
Educational Services
Orange County Department of Education

Re: Interpretation and Translation

LCAP Priorities Addressed: Basic Services

Proposed: Interpretation and Translation services

Location: Laguna Beach Unified School District

Audience: All

Dates: School year 2019 – 2020

Estimated Cost: This proposal is not to exceed \$2,000.00

For Client Use:

When this proposal is accepted, OCDE will draw up a contract for services.

Authorized Signature

Date

Laguna Beach Unified School District

10.h. CONSENT/ACTION

October 22, 2019

Approval: Consulting Agreement with Chris McNeany of The Leaders Institute to Provide Consulting Services to Thurston Middle School in an Amount Not-to-Exceed \$3,780

LCAP Priority Area

Goal #1 - Increase student academic achievement and social and emotional strength through collaboration, critical thinking, creativity, and communication.

Proposal

Staff proposes the Board of Education approve the Consulting Agreement with Chris McNeany of The Leaders Institute to provide Thurston Middle School students with an Ace Race program on November 14, 2019, for up to fifty (50) participants. These services include in-class facilitation of the curriculum and all materials and supplies.

Background

Thurston Middle School is contracting with The Leaders Institute to have Chris McNeary work with PALS, ASB and Leadership on team building. The students will build a miniature golf course using boxed and canned food. The students will then take the food to The Orange County Rescue Mission (OCRM), where they will learn about the services the OCRM provides and help with special projects.

Budget Impact

The budget impact for this service is not-to-exceed \$3,780.00 from the school site budget.

Recommended Action

Staff recommends the Board of Education approve the Consulting Agreement with Chris McNeary of The Leaders Institute to provide Thurston Middle School students with an Ace Race program on November 14, 2019 for a not-to-exceed amount of \$3,780.00.

CONSULTING AGREEMENT

**THIS CONSULTING AGREEMENT (this "Agreement") dated 5/31/19,
BETWEEN**

Thurston Middle School (the "Customer")

OF THE FIRST PART

- AND -

Chris McNeany, licensee of The Leader's Institute

P.O. Box 69159 West Hollywood, CA 90069
(the "Consultant")

OF THE SECOND PART

BACKGROUND:

- The Consultant has the necessary qualifications, experience and abilities to provide services described in this Agreement.
- The Consultant is agreeable to providing such services to the Customer on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the parties to this Agreement agree as follows:

Services Provided

1. The Customer hereby agrees to engage the Consultant to provide the Customer with a ***Ace Race*** program on ***11/14/19*** to be held in Laguna Beach, CA, time TBD. The program will be for up to ***(50)*** people. These services include in class facilitation of the curriculum, and all materials/supplies.

Term of Agreement

2. The term of this Agreement will begin on the date of this Agreement and will remain in full force and effect until the completion of the Services, subject to earlier termination as provided in this Agreement, with the said term being capable of extension by mutual written Agreement of the parties.

Performance

3. The parties agree to do everything commercially reasonable to ensure that the terms of this Agreement take effect.

Compensation

4. For the Services rendered by the Consultant as required by this Agreement, the Customer will pay to the Consultant compensation of **\$3,780** plus normal, reasonable, and customary instructor travel fees if necessary. Consultant will assign local instructor(s) to deliver the Services whenever possible. Travel fees include any normal, reasonable, and customary coach airfare, overnight stay, ground transportation, and a \$50 per day fee for miscellaneous travel fees which caps the miscellaneous travel fees such as airline baggage fees, airport parking, per diem, hotel internet connections, and the like at \$50 per day including all travel days. Since travel fees can change dramatically, Consultant can not guarantee the actual travel until this Agreement is executed, but as of the creation of this Agreement, instructor travel fee is an estimated total of \$0. **As any and all travel expenses are included in the above noted compensation of \$3,780.**

5. This compensation will be payable upon receipt of invoice while this Agreement is in force.

Travel and Expenses

6. The estimated travel fee/deposit quoted above is subject to change based on market prices. Actual travel over and above this estimate will be separately invoiced at the conclusion of Services. Any estimated travel and expense fees in excess of actual travel and expense costs will be returned to Customer within 14 days of completion of Services.

Weekend and Evening Differential

7. The compensation for services rendered above does not include a weekend or evening differential of \$200 per instructor/facilitator per day for events conducted on Saturday or Sunday or events that take place after 5:00 PM and require the instructor(s)/facilitator(s) to remain at the location for an additional nights stay (the "Differential"). If the Differential is not included in the compensation above, then the necessity for the Differential does not exist at the time of this agreement, however, if the timing or date of the Services is altered, then the Differential will be assessed in the final invoice if necessary.

"Rush" Job

8. Signed agreements received later than 15 days prior to the Event Date will be assessed a "Rush Fee" of up to \$2500 to cover last minute shipping expenses, additional instructor travel fees, and instructor overtime, and additional expenses incurred because of last minute arrangements.

Cancellation of Agreement

9. This Agreement can be cancelled by Customer by providing written notice to Consultant at least 14 days before Services are scheduled to be completed with no penalty except for normal fees incurred by Consultant including, but not limited to, non-refundable deposits and travel expenses. This Agreement cannot be cancelled within 14 days before Services are scheduled to be completed, however, the Services can be rescheduled for a future date for a rescheduling fee of \$500 plus any non-refundable deposits, shipping, and travel fees.

Return of Property

10. Upon the expiry or termination of this Agreement, the Consultant will return to the Customer any property, documentation, records, or confidential information which is the property of the Customer.

Assignment

11. The Consultant will not voluntarily or by operation of law assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Customer.

Capacity/Independent Contractor

12. It is expressly agreed that the Consultant is acting as an independent contractor and not as an employee in providing the Services under this Agreement. The Consultant and the Customer acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service.

Modification of Agreement

13. Any amendment or modification of this Agreement or additional obligation assumed by either party in connection with this Agreement will only be binding if evidenced in writing signed by each party or an authorized representative of each party.

Notice

14. All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the parties of this Agreement as follows:

*Thurston Middle School
Jenny Salberg
2100 Park Ave.
Laguna Beach, CA 92651*

Email: jsalberg@lbusd.org

Phone: 949-497-7785

and

Chris McNeany, licensee of The Leader's Institute
P.O. Box 69159 West Hollywood, CA 90069

Email: cmcneany@gmail.com Cell: (323) 540-0735

or to such other address as to which any Party may from time to time notify the other.

Costs and Legal Expenses

15. In the event that legal action is brought to enforce or interpret any term of this Agreement, the prevailing party will be entitled to recover, in addition to any other damages or award, all reasonable legal costs and fees associated with the action.

Time of the Essence

16. Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

Entire Agreement

17. It is agreed that there is no representation, warranty, collateral Agreement or condition affecting this Agreement except as expressly provided in this Agreement.

Limitation of Liability

18. It is understood and agreed that the Consultant will have no liability to the Customer or any other party for any loss or damage (whether direct, indirect, or consequential) which may arise from the provision of the Services.

Indemnification

19. The Consultant will indemnify and hold the Customer harmless from any claims against the Customer by any other party, arising directly or indirectly out of the provision of the Services by the Consultant.

Enurement

20. This Agreement will enure to the benefit of and be binding on the parties and their respective heirs, executors, administrators, successors and permitted assigns.

Currency

21. Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in United States dollars.

Titles/Headings

22. Headings are inserted for the convenience of the parties only and are not to be considered when interpreting this Agreement.

Gender

23. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

Dispute Resolution

24. In the event a dispute arises out of or in connection with this Agreement the parties will attempt to resolve the dispute through friendly consultation.

25. If the dispute is not resolved within a reasonable period then any or all outstanding issues may be submitted to mediation in accordance with any statutory rules of mediation. If mediation is not successful in resolving the entire dispute or is unavailable, any outstanding issues will be submitted to final and binding arbitration in accordance with state laws.

Severability

26. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be

valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

Waiver

27. The waiver by either party of a breach, default, delay or omission of any of the provisions of this Agreement by the other party will not be construed as a waiver of any subsequent breach of the same or other provisions.

WITNESS WHEREOF the parties have duly executed this Service Agreement on, 5/31/19.

SIGNED, SEALED AND DELIVERED

Per:



5/31/19

Chris McNeany, licensee of The Leader's Institute

Per: _____

SIGNEEE, COMPANY NAME

Laguna Beach Unified School District

10.i. CONSENT/ACTION

October 22, 2019

Approval: Independent Contractor Agreement with California Weekly Explorer to Provide Presentation to Top of the World Elementary School in an Amount Not-to-Exceed \$2,920

LCAP Priority Area

Goal #1: Increase student academic achievement and social and emotional strength through collaboration, critical thinking, creativity, and communication.

Proposal

Staff proposes the Board of Education approve the Independent Contractor Agreement with California Weekly Explorer to provide four presentations to students at Top of the World Elementary School.

Background

For the past several years, Top of the World Elementary School has provided an annual program with California Weekly Explorer in which students in fourth and fifth grades participate in historical reenactments of California history through interactive maps. Two presentations will be provided in January and two in February in which students dress up in colonial wear and act out battle scenes and historical moments.

Budget Impact

The budget impact for this service is not-to-exceed \$2,920.00 from site budget.

Recommended Action

Staff recommends the Board of Education approve the Independent Contractor Agreement with California Weekly Explorer to provide four presentations to students at Top of the World Elementary School.



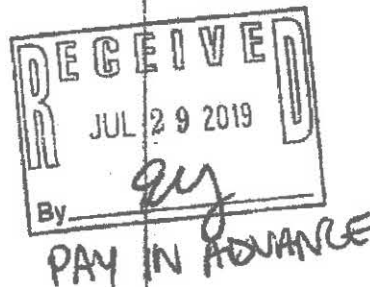
15052 Red Hill Ave., Suite G
Tustin, CA 92780
714-247-2250

Walk Through Presentations Pro Forma Invoice

| DATE | ORDER # |
|-----------|-----------|
| 5/10/2019 | PS19-9981 |
| PO NUMBER | |

| BILL TO | LOCATION |
|---|---|
| Top of the World Elementary Attn: Kris Hammerquist 21601 Tree Top Lane Laguna Beach, CA 92651-2099 | Top of the World Elementary Lead: Teryl Campbell 21601 Tree Top Lane Laguna Beach, CA 92651-2099 ORANGE |

| CONTACT | | PHONE | | DUE DATE | |
|------------------------------------|--|--------------|--------|-----------------------------------|----------|
| Teryl Campbell tcampbell@lbusd.org | | 9492809935 | | 2/14/2020 | |
| ITEM | DESCRIPTION | PROGRAM DATE | RATE | TRAVEL | AMOUNT |
| 5002 | Walk Through the American Revolution (two presentations) | 2/14/2020 | 670.00 | 60.00 | 730.00 |
| 5002 | Walk Through the American Revolution (two presentations) | 2/4/2020 | 670.00 | 60.00 | 730.00 |
| | Sub Total: | | | | 1,460.00 |
| | | | | TOTAL DUE: \$1,460.00 | |
| | | | | AFTER DUE DATE: \$1,606.00 | |



All inquiries regarding Consultant Agreements and/or Certificates of Insurance should be directed to operations@californiaweekly.com.

60 days notice required for cancellation/changes in program dates. If program is cancelled past the 60 day notice, payment is due in full.

No more than 36 students per program.

Prices above are discounted prices and must be paid by due date. If paid after due date, prices will reflect the non-discounted price with is 10% higher.

Payments may be made by check or credit card only.

Purchase Orders are not considered payment

Mail checks to CWE office. DO NOT give payment to presenters.
Credit Card payments may be made by calling 714-247-2250
Payments should be made out to "California Weekly Explorer, Inc."
Please reference your order number on the check.

This is a pro forma invoice and does not reflect payments that may have been received
Please call us at 714-247-2250 with any billing questions.



FED ID #95-3433982

Page 1 of 1

CALIFORNIA WEEKLY EXPLORER®

714-247-2250
15052 Red Hill Avenue, Suite G

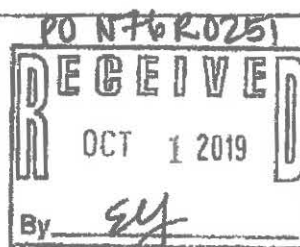
Walk Through Presentations Invoice

| DATE | ORDER # | INVOICE # |
|----------|------------|-----------|
| 7/1/2019 | PS19-10635 | 209778 |
| | PO NUMBER | |

| BILL TO | LOCATION |
|---|---|
| Top of the World School Attn: Maryann Thomas 21601 Treetop Lane Laguna Beach, CA 92651 | Top of the World School Attn: Maryann Thomas 21601 Treetop Lane Laguna Beach, CA 92651 |

| CONTACT | PHONE | ALT. PHONE | FAX | E-MAIL | Due Date |
|----------------|--------------|------------|--------------|-------------------|-----------|
| Maryann Thomas | 949-497-7790 | | 949-494-5397 | mthomas@lbusd.org | 1/16/2020 |

| DATES | DESCRIPTION | AMOUNT |
|-----------|--|----------|
| 1/13/2020 | Walk Through California (two presentations) | 670.00 |
| | Daily Travel Fee for Orange County | 60.00 |
| 1/16/2020 | Walk Through California (two presentations) | 670.00 |
| | Daily Travel Fee for Orange County | 60.00 |
| | SUBTOTAL | 1,460.00 |
| | UPS Package 1 Tracking #: 1Z8E24960398514641 | |



PAY IN ADVANCE
REQUEST

60 days noticed required for cancellation/changes in program dates. If program is cancelled past the 60 day notice, payment is due in full

No more than 36 students per program.

Prices above are discounted prices and must be paid by due date. If paid after due date, prices will reflect the non-discounted price which is 10% higher.

Mail payment to CWE office. Do NOT give payment to presenters.

Payments should be made out to "California Weekly Explorer, Inc." Please reference your invoice number on the check.

FED ID #95-3433982

| | |
|-----------------|------------|
| Total Due: | \$1,460.00 |
| AFTER DUE DATE: | \$1606.00 |
| Payments | \$0.00 |
| Balance Due | \$1,460.00 |

Laguna Beach Unified School District

10.j. CONSENT/ACTION

October 22, 2019

Approval: California State University Long Beach Agreement to Provide Educational Fieldwork Experience with Laguna Beach Unified School District from October 1, 2019, through July 31, 2022

LCAP Priority Area

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

Proposal

Staff proposes the Board of Education approve an Educational Fieldwork Experience Agreement with California State University Long Beach from October 1, 2019, through July 31, 2022.

Background

The District routinely enters into agreements with various local universities in order to provide the educational fieldwork experience to students in the area of student teaching and pupil services.

Budget Impact

There is no financial impact to the District.

Recommended Action

Staff recommends the Board of Education approve an Educational Fieldwork Experience Agreement with California State University Long Beach from October 1, 2019, through July 31, 2022.



EDUCATIONAL AFFILIATION AGREEMENT

This agreement ("Agreement") is between the Trustees of the California State University (CSU) on behalf of California State University Long Beach ("University") and Laguna Beach Unified School District ("District").

University offers degree programs in a wide variety of disciplines, which are academically enhanced by practical experiences outside of the traditional classroom setting. For this Agreement, the District shall provide practical experience pursuant to the terms of this agreement and serve as a learning site offering facilities, resources and supervision to students. In consideration the mutual promises and conditions set forth below, the University and the District ("Party or Parties") agree as follows:

- I. **EDUCATIONAL PROGRAMS** – The following University educational programs are included in this Agreement and are governed by the corresponding Exhibit(s), incorporated as if fully stated herein:

Check all that apply:

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Exhibit A – Early Fieldwork, consisting of one (1) page |
| <input type="checkbox"/> | Exhibit B – Basic Credential Programs, consisting of five (5) pages |
| <input type="checkbox"/> | Exhibit C – Educational Administration, consisting of three (3) pages |
| <input type="checkbox"/> | Exhibit D – School Counseling, consisting of three (3) pages |
| <input type="checkbox"/> | Exhibit E – School Psychology, consisting of four (4) pages |
| <input type="checkbox"/> | Exhibit L – Library Services Credential, consisting of two (2) pages |

II. **GENERAL PROVISIONS**

- A. **Term of Agreement** - The term of this Agreement shall be operative from date of full execution until _____. Either Party may terminate this agreement upon thirty (30) days written notice. If either Party sends a Notice of Termination prior to the completion of an academic semester, all students performing services under this Agreement shall be allowed to continue their placement until the end of that academic semester.
- B. **Relationship of Parties** – District (including its employees and agents) shall act in an independent capacity and not as officers, employees or agents of CSU or University. Nothing in this Agreement shall be construed to constitute a partnership, joint venture or any other relationship other than that of independent contractors.
- C. **Indemnification** - University shall be responsible for damages caused by the negligence of its directors, officers, agents and employees, as defined by law, and agrees to indemnify and hold harmless District (including its officers, agents and employees) from any and all liability arising out of the negligent acts, omissions or willful misconduct of University directors, officers, agents or employees in the performance of this Agreement.

District shall be responsible for damages caused by the negligence of its directors, officers, agents and employees, and agrees to indemnify and hold harmless CSU and University (including its officers, agents and employees) from any and all liability arising out of the negligent acts, omissions or willful misconduct of District's directors, officers, agents or employees in the performance of this Agreement.

- D. **Insurance**- Each Party to this agreement shall maintain General Liability Insurance (or a program of self-insurance), comprehensive or commercial form, with minimum limits of \$1,000,000 for each occurrence and \$3,000,000 general aggregate, and workers compensation coverage as required by law. Students shall maintain general and professional liability, as well as educator's errors & omissions coverage, through the Student Professional Liability Insurance (SPLIP) program, in the amount of \$2,000,000 each occurrence and \$4,000,000 general aggregate.
- E. **Confidential Student Information**- Student records shall remain confidential as required by the Family Educational Rights and Privacy Act (FERPA). Neither Party shall release any protected student information without written consent of the student, unless required to do so by law or as dictated by the terms of this Agreement.
- F. **Finger-Printing**- If District determines that the services provided by University's students involve more than limited contact with District's students, University students shall be finger-printed as required by the District before services commence pursuant to California Education Code §45125.1.
- G. **Services Responsibility**- District retains professional and administrative responsibility for services rendered at the District.
- H. **Tuberculosis Testing**- If District determines that the services provided by University students involve more than limited contact with District's students, University students shall provide District the results of a recent tuberculosis test.

- I. Student Safety and Personal Risk-** The District shall inform the participating student of any potential health or safety risks associated with their field placement.
- J. Governing Law** – This agreement shall be construed in accordance with and governed by the laws of the State of California, except where superseded by federal law. All actions or proceedings arising in connection with this Agreement shall be subject to the exclusive jurisdiction of the state courts of the County of Los Angeles, State of California.
- K. Assignments** - This Agreement is not assignable in whole or in part.
- L. Renewal** - This agreement may be renewed by mutual written consent of authorized representatives of the parties. Nothing herein guarantees any such renewal(s).
- M. Endorsement** - Nothing contained in this Agreement shall be construed as conferring on any Party hereto any right to use the other Party's name as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other parties. Furthermore, nothing in this Agreement shall be construed as endorsement of any commercial product or service by University its officers or employees.
- N. Fair Labor Standards Act and Displacement of Organization Employees** – It is not the intention of this Agreement for students to perform services that would displace or replace regular employees of the District.
- O. Nondiscrimination** - During the performance of this Agreement, the Parties may not deny placement under this Agreement to any student on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor may they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40) or sex. The parties will insure that the evaluation and treatment of students are free of such discrimination.
- P. Severability** - If any provision of this agreement is held invalid by any law, rule, order of regulation of any government, or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.
- Q. Authority** - Each Party represents and warrants that the person(s) signing below on its behalf has the authority to enter into this Agreement and that this Agreement does not violate any of its existing agreements or obligations.
- R. Entire Agreement** - This document contains the entire agreement and understanding of the Parties, and supersedes all prior agreements, arrangements, and understandings with respect to the subject matter of this document. No amendment, alternation or variation of the terms of the Agreement shall be valid unless made in writing and signed by the Parties hereto.

University:

California State University, Long Beach
Attn: Procurement & Contractual Services
1250 Bellflower Blvd., BH-346
Long Beach, CA 90840-0123
(562)985-4296

District:

Laguna Beach Unified School District

550 Blumont Street

Street address

Laguna Beach, CA 92651

City, State, Zip

949-497-7700

Phone Number

lwinston@lbusd.org

e-mail

University Signature

Date

Name and Title

District Authorized Signature

Date

Leisa Winston, Deputy Supt. HR and IS

Name and Title

Laguna Beach Unified School District

10.k. CONSENT/ACTION

October 22, 2019

Approval: Rite Aid Vaccine Administration Program Agreement to Provide a Flu Immunization Clinic

LCAP Priority Area

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

Proposal

Staff proposes the Board of Education approve a Vaccine Administration Program Agreement with Rite Aid.

Background

The District provides flu shot clinics annually in October to current District employees and retirees in an effort to support and enhance our health and wellness program. Services will be provided by authorized pharmacists who have been certified through the Rite Aid Immunization Program, and in accordance with indications and contraindications recommended in applicable current guidelines from the Advisory Committee on Immunization Practices (“ACIP”) of the U.S. Centers for Disease Control and Prevention (“CDC”), the Food & Drug Administration (“FDA”), and/or other competent authorities as applicable.

Rite Aid will accept employee insurance through Blue Shield and will directly bill Blue Shield for those employees. Any District employees and retirees that are not covered through Blue Shield will be covered at the expense of the district.

Rite Aid shall bill thirty-two dollars (\$32.00) for each quadrivalent vaccine. The unit price includes the costs associated with the vaccine and the administration fee.

Budget Impact

This General Fund expenditure is budgeted not-to-exceed \$1,000.

Recommended Action

Staff recommends the Board of Education approve a Vaccine Administration Program Agreement with Rite Aid.

VACCINE ADMINISTRATION PROGRAM AGREEMENT

This agreement ("Agreement") is entered into by and between Laguna Beach Unified School District ("Employer") and Rite Aid Hdqtrs. Corp. ("Rite Aid") and effective as of 10/22/2019 ("Effective Date"). Employer and Rite Aid hereinafter may be referred to individually as "Party" or collectively as "the Parties."

I. RITE AID RESPONSIBILITIES

A. Rite Aid will provide immunizations with vaccine to Employer's eligible employees ("Services"). The Services will be provided by authorized pharmacists who have been certified under the Rite Aid Immunization Program, and in accordance with indications and contraindications recommended in applicable current guidelines from the Advisory Committee on Immunization Practices ("ACIP") of the U.S. Centers for Disease Control & Prevention ("CDC"), the Food & Drug Administration ("FDA"), and/or other competent authorities, as applicable.

B. In providing the Services, Rite Aid agrees to comply with all applicable state and federal laws, including all applicable Medicare laws, regulations and Center for Medicare and Medicaid Services ("CMS") instructions.

II. EMPLOYER RESPONSIBILITIES

Employer agrees to pay Rite Aid for the Services that it renders to Employer's employees in accordance with Section III below.

III. BILLING AND COMPENSATION

A. Rite Aid will support flu clinics in markets which includes a Rite Aid location. For such a flu clinic, Employer agrees to pay and Rite Aid shall bill thirty-two dollars and zero cents (\$32.00) for each quadrivalent vaccine provided to an eligible employee of Employer (the "Unit Price") that is not covered by insurance. Employee eligibility shall be determined by Employer. The Unit Price includes the costs associated with the vaccine and the administration fee. In addition to the fees set forth above, Employer agrees to pay and Rite Aid shall bill a \$60.00 per hour staffing fee per pharmacist per location that does not provide twenty-five (25) immunizations per hour during clinic hours.

B. Rite Aid can provide invoices to Employer by mail. Employer will be responsible for paying Rite Aid for all Services within thirty (30) days of receipt of the invoice by the Employer from Rite Aid.

IV. TERM AND TERMINATION

This Agreement will terminate on March 31, 2020. This Agreement may be terminated earlier upon: (i) sixty (60) days' advance written notice from either Party to the other Party; (ii) thirty (30) days' advance written notice by the non-breaching party upon default or breach of any provision of this Agreement which is not cured within such thirty (30) day period by the breaching party; or (iii) insolvency or the filing of any bankruptcy proceedings by or on behalf of either Party, or an assignment for the benefit of creditors or the appointment of a receiver, effective immediately.

V. LIABILITY AND INDEMNITY

A. IN NO EVENT WILL EITHER PARTY BE LIABLE FOR ANY PUNITIVE, EXEMPLARY, SPECIAL, CONSEQUENTIAL OR INCIDENTAL DAMAGES (INCLUDING, WITHOUT LIMITATION, LOSS OF REVENUE, PROFITS, OR GOODWILL) ARISING OUT OF, RELATING TO, OR IN CONNECTION WITH THIS AGREEMENT, WHETHER SUCH LIABILITY ARISES FROM ANY CLAIM BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE, WHETHER OR NOT A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE. EXCEPT FOR A PARTY'S LIABILITY FOR INDEMNIFICATION OBLIGATIONS, IN NO EVENT WILL A PARTY'S LIABILITY TO THE OTHER PARTY ARISING OUT OF, RELATING TO, OR IN CONNECTION WITH THIS AGREEMENT, EXCEED THE ACTUAL AMOUNT PAYABLE TO RITE AID BY EMPLOYER IN THE 12 MONTHS PRECEDING THE CAUSE OF ACTION UNDER THIS AGREEMENT. NEITHER EMPLOYER NOR RITE AID, NOR ANY OF THEIR AGENTS, OFFICERS, OR EMPLOYEES, SHALL BE LIABLE TO ANY THIRD PARTY FOR ANY ACT OR OMISSION OF THE OTHER PARTY. EACH PARTY ACKNOWLEDGES THAT THIS AGREEMENT IS NOT INTENDED TO CREATE ANY THIRD PARTY BENEFICIARIES.

B. Each Party agrees to indemnify, hold harmless and defend the other Party, its parent, subsidiary or affiliates from any liability, loss, damage, claim or expense, including costs and attorney's fees, arising from a third party claim in connection with the negligence or willful misconduct of the other Party or its agents or employees.

C. Rite Aid represents to Employer that it has industry standard professional liability insurance covering the Services under this Agreement.

VI. NOTICES

All notices relating to this Agreement shall be in writing; postage prepaid, and shall be sent by certified mail return receipt requested, to one of the addresses below.

NOTICE TO RITE AID:
Rite Aid Hdqtrs. Corp. Attn: Legal
Department 30 Hunter Lane
Camp Hill, PA 17011

NOTICE TO EMPLOYER:
Laguna Beach Unified School District
550 Blumont Street
Laguna Beach CA 92651

VII. GOVERNING LAW

This Agreement shall be construed and enforced in accordance with the laws of the state where the Services are provided hereunder. Any disputes between the Parties shall be exclusively venued in the federal courts located in the state where the Services are provided hereunder and both Parties waive any claim of *forum non conveniens* with regard to that venue.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date set forth herein by their duly authorized officers.

Laguna Beach Unified School District

RITE AID HDQTRS. CORP.

Signature

Leisa Winston, Deputy Supt. HR & IS

Name/Title

10/22/2019

Date

Summer Kerley

Summer Kerley, Vice President, Clinical Services

Name/Title:

9/26/2019

Date

Delia
M.
Saber
Digitally signed
by Delia M.
Saber
Date:
2019.09.26
14:28:00 -07'00'

Laguna Beach Unified School District

10.I. CONSENT/ACTION

October 22, 2019

Approval: Approval of the CMAS Contract #3-16-70-2382B for the Purchase and Installation of Extron Electronics Through 05/31/2021

LCAP Priority Area

Goal 4 - Safe, attractive, clean, well equipped learning environments for all students that promote critical thinking, collaboration, creativity, and communication.

Proposal

Staff proposes the Board of Education approve the CMAS Contract 3-16-70-2382B that allows for the purchase and installation of the Extron Brand items:

- Amplification System - Classroom
- Controller -Facility Management
- Data Communication-Fiber Component
- Data Communication-Processor
- Projection-Accessories
- Video Equipment-Audio
- Audio/Video

Background

This CMAS contract allows the District to choose from multiple awarded vendors to purchase and install audio visual equipment for 4CLE classrooms. It will give the District more flexibility for future installations of Extron equipment.

Budget Impact

These purchases will be made within existing and future 4CLE budgets.

Recommended Action

Staff recommends the Board of Education approve the CMAS contract # 3-16/70-2382B.

State of California
MULTIPLE AWARD SCHEDULE
RGB Systems, Inc. dba
Extron Electronics

| | |
|--------------------------------|---|
| CMAS NUMBER: | 3-16-70-2382B |
| SUPPLEMENT NO.: | 6 |
| CMAS TERM DATES: | 03/08/2016 through 05/31/2021 |
| CMAS CATEGORY: | Information Technology Goods & Services |
| APPLICABLE TERMS & CONDITIONS: | March 15, 2018 |
| MAXIMUM ORDER LIMIT: | State Agencies: See Purchasing Authority Dollar Threshold provision Local Government Agencies: Unlimited |
| FOR USE BY: | State & Local Government Agencies |
| BASE GSA SCHEDULE NO.: | GS-35F-183DA |
| BASE SCHEDULE HOLDER: | RGB Systems, Inc. |

This CMAS provides for the purchase and warranty of audio/visual equipment and accessories.

The purpose of this supplement is to incorporate the following change:

Add "Quest Media & Supplies, Inc." to the list of Authorized Resellers. See the revised "Attachment C" for a complete list of Authorized Resellers for this CMAS. All other terms and conditions and provisions of the CMAS remain unchanged.

The provisions of supplements 1 through 5 have been incorporated into this supplement. Supplement 6 replaces the previous supplements and the original CMAS in their entirety.

NOTICE: Products and/or services on this CMAS may be available on a Mandatory Statewide Contracts. If this is the case, the use of this CMAS is restricted unless the State agency has an approved exemption as explained in the Statewide Contract User Instructions. Information regarding Statewide Contracts can be obtained at the website: www.documents.dgs.ca.gov/pd/contracts/contractIndexlisting.pdf. This requirement is not applicable to local government entities.

The most current Ordering Instructions and Special Provisions, CMAS Terms and Conditions, and products and/or services are included herein. All purchase orders issued by State agencies under this CMAS shall incorporate these Ordering Instructions and Special Provisions and CMAS Terms and Conditions dated March 15, 2018.


Effective Date: **3/05/2019**
ANDREW REEL, Program Analyst, California Multiple Award Schedules Unit

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)
EXTRON ELECTRONICS
CMAS NO. 3-16-70-2382B, SUPPLEMENT NO. 6**

Agency non-compliance with the requirements of this CMAS may result in the loss of delegated authority to use the CMAS program.

CMAS contractor non-compliance with the requirements of this CMAS may result in termination of the CMAS.

CMAS PRODUCT & SERVICE CODES

The CMAS Product & Service Codes listed below are for marketing purposes only. Review this CMAS and the base contract identified below for the products and/or services available on this CMAS.

Brand-Extron
Amplification System-Classroom
Controller-Facility Management
Data Commun-Fiber Component
Data Commun-Processor
Projection-Accessories
Video Equipment-Audio
Audio/Video-Switching Systems

AVAILABLE PRODUCTS AND/OR SERVICES

The ordering agency must verify all products and/or services are currently available on the base GSA schedule at the GSA eLibrary. Access the GSA eLibrary at www.gsaellibrary.gsa.gov.

CMAS BASE CONTRACT

This CMAS is based on some or all of the products and/or services and prices from GSA Schedule No. GS-35F-183DA (RGB SYSTEMS, INC.) with a GSA term of 02/12/2018 through 02/11/2021. The term of this CMAS incorporates an extension of three months beyond the expiration of the base GSA contract, and is shown in the "CMAS Term Dates" on page 1.

ISSUE PURCHASE ORDER TO

Orders may be placed with Extron Electronics or with an Authorized Dealer as indicated below:

Orders placed with Extron Electronics

SUBMIT ORDERS TO:

Extron Electronics
1025 East Ball Road
Anahelm, CA 92805
Attn: Kellie Herrera

Agencies with questions regarding products and/or services may contact the CMAS contractor as follows:

Contact: Kellie Herrera or Sandra Gonzales

Phone: (800) 633-9876
Fax: (800) 633-9870
E-mail: salescontracts@extron.com

Orders placed with an Authorized Reseller must be addressed as shown below, and payment must be made payable to the Authorized Reseller identified on the invoice as shown below:

SUBMIT ORDERS TO:

Extron Electronics
c/o Authorized Reseller
Authorized Reseller's Address

SEE ATTACHMENT C FOR A LIST OF AUTHORIZED RESELLERS

For Invoicing purposes, each State Accounting office must have a copy of the reseller's Payee Data Record (Std. 204) in order to process payment of the invoice. Agencies should forward a copy of the Std. 204 to their respective accounting office. Without the Std. 204, payment may be unnecessarily delayed.

AUTHORIZED RESELLERS ARE RESPONSIBLE FOR SENDING A COPY OF ALL PURCHASE ORDERS TO EXTRON ELECTRONICS FOR CMAS QUARTERLY REPORTING REQUIREMENTS.

CALIFORNIA SELLER'S PERMIT

Extron Electronics' California Seller's Permit No. is 024-849384. Prior to placing an order with this company, agencies must verify that this permit is still valid at the following website: cdtfa.ca.gov/.

When issuing an order to an authorized reseller listed on a CMAS, it is the agency's responsibility to ensure that the reseller holds a valid California Seller's Permit.

CMAS PRICES

The maximum prices allowed for the products and/or services available in this CMAS are those set forth in the base contract identified on page 2 of this CMAS.

The ordering agency is encouraged to seek prices lower than those on this CMAS. When responding to an agency's Request for Offer (RFO), the CMAS contractor can offer lower prices to be competitive.

WARRANTY

For warranties, see the federal GSA schedule and the CMAS Terms and Conditions, General Provisions, CMAS Warranty.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)
EXTRON ELECTRONICS
CMAS NO. 3-16-70-2382B, SUPPLEMENT NO. 8**

DELIVERY

30 days after receipt of order, or as negotiated between agency and CMAS contractor and included in the purchase order, or as otherwise stipulated in the contract.

SHIPPING INSTRUCTIONS

F.O.B. (Free On Board) Destination. Seller pays the freight charges.

PURCHASING AUTHORITY DOLLAR THRESHOLD

Unless otherwise determined by individual ordering agency purchasing authority, order limits for the purchase of goods and/or services is:

Information Technology Goods and Services:
\$500,000

No CMAS order may be executed by a State agency that exceeds that agency's purchasing authority threshold. State agencies with approved purchasing authority, along with their dollar threshold can be obtained at: www.dgs.ca.gov/pd/Programs/Delegated.aspx.

HOW TO USE CMAS

Agencies must adhere to the detailed requirements in the State Contracting Manual (SCM) when using CMAS. The requirements for the following bullets are in the SCM, Volume 2, Chapter 6 (for non-IT), the SCM, Volume 3, Chapter 8 (for IT), and the SCM, Volume FI\$Cal, Chapter 5 (FI\$Cal):

- Develop a Request for Offer, which includes a Scope of Work (SOW), and Bidder Declaration form. For information on the Bidder Declaration requirements, see the SCM, Volume 2, Section 3.5.7 and Volume 3, Section 3.4.7.
- Search for potential CMAS contractors at www.dgs.ca.gov/pd/Programs/Leveraged/CMAS.aspx, select "Find a CMAS Contractor."
- Solicit offers from a minimum of 3 CMAS contractors including one small business and/or DVBE, if available, who are authorized to sell the products and/or services needed.
- If soliciting offers from a certified DVBE, include the Disabled Veteran Business Enterprise Declarations form (Std. 843) in the Request for Offer. This declaration must be completed and returned by the DVBE prime contractor and/or any DVBE subcontractors. (See the SCM Volumes 2, 3, and FI\$Cal, Chapter 3).
- This is not a bid transaction, so the small business preference, DVBE incentives, protest language, intents to award, evaluation criteria, advertising, etc., are not applicable.
- If less than 3 offers are received, State agencies must document their file with the reasons why the other suppliers solicited did not respond with an offer.

- Assess the offers received using best value methodology, with cost as one of the criteria.
- Issue a Purchase Order to the selected CMAS contractor.
- For CMAS transactions under \$10,000, only one offer is required if the State agency can establish and document that the price is fair and reasonable. The fair and reasonable method can only be used for non-customizable purchases.

Local governments set their own order limits, and are not bound by the order limits on the cover page of this CMAS.

SPLITTING ORDERS

Splitting orders to avoid any monetary limitations is prohibited.

Do not circumvent normal procurement methods by splitting purchases into a series of delegated purchase orders, per Public Contract Code (PCC) § 10329.

Splitting a project into small projects to avoid either fiscal or procedural controls is prohibited, per State Administrative Manual (SAM) § 4819.34.

MINIMUM ORDER LIMITATION

The minimum dollar value of an order to be issued under this CMAS is \$50.00.

ORDERING PROCEDURES

1. Purchase Orders

All Ordering Agency purchase order documents executed under this CMAS must contain the applicable CMAS number as shown on page 1.

1. State Departments:

Std. 65 Purchase Documents – State departments not transacting in FI\$Cal must use the Purchasing Authority Purchase Order (Std. 65) for purchase execution. An electronic version of the Std. 65 is available at the DGS-PD website at www.dgs.ca.gov/pd/Forms.aspx (select Standard STD Forms).

FI\$Cal Purchase Documents – State departments transacting in FI\$Cal will follow the FI\$Cal procurement and contracting procedures.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)
EXTRON ELECTRONICS
CMAS NO. 3-16-70-2382B, SUPPLEMENT NO. 6**

2. Local Governmental Departments:

Local governmental agencies may use their own purchase document for purchase execution.

The agency is required to complete and distribute the purchase order. For services, the agency shall modify the information contained on the order to include the service period (start and end date), and the monthly cost (or other intermittent cost), and any other information pertinent to the services being provided. The cost for each line item should be included in the order, not just system totals.

The contractor must immediately reject purchase orders that are not accurate. Discrepancies are to be negotiated and incorporated into the purchase order prior to the products and services being delivered.

2. Service and Delivery after CMAS Expiration

The purchase order must be issued before the CMAS expires. However, delivery of the products or completion of the services may be after the CMAS expires (unless otherwise specifically stated in the purchase order).

3. Multiple CMAS Agreements on a Single Purchase Order

Agencies wishing to include multiple CMAS(s) on a single FI\$Cal purchase order must adhere to the following guidelines:

- All CMAS must be for the same CMAS contractor.
- The purchase order must go to one contractor location.
- Write the word "CMAS" in the space usually reserved for the contract number. On Std. 65's, this is at the top of the form. The word "CMAS" signifies that the purchase order contains items from multiple CMAS agreements. The purchasing agency may only use one bill code.
- For each individual CMAS (as differentiated by alpha suffix), the agency must identify and group together the CMAS number with the line items and subtotal per CMAS number (do not include tax in the subtotal), and sequentially identify each individual CMAS as Sub #1, Sub #2, Sub #3, etc. This facilitates accurate billing of administrative fees by the Procurement Division.
- The total of all items on the purchase order must not exceed the purchase order limit identified in the CMAS.
- Do not combine items from both non-IT and Information Technology CMAS(s). A non-IT CMAS begins with the number "4" and an Information Technology CMAS begins with the number "3." The purchase order limits are different for these two types of CMAS agreements.

4. Amendments to Agency's Purchase Orders

Agency purchase orders cannot be amended if the CMAS has expired.

The SCM, Volumes 2 & 3, Chapter 6.A5.0 and SCM, Volume FI\$Cal, Chapter 5.A4.0 provides the following direction regarding amendments to all types of CMAS purchase orders:

Original orders, which include options for changes (e.g., quantity or time), that were evaluated and considered in the selection for award during the RFO process, may be amended consistent with the terms of the original order, provided that the original order allowed for amendments. If the original order did not evaluate options, then amendments are not allowed unless an NCB is approved for those amendments.

Amendments unique to non-IT services are covered in the SCM, Volume 2, Chapter 6.B2.9 and SCM, Volume FI\$Cal, Chapter 5.A4.1 as follows:

If the original contract permitted amendments, but did not specify the changes (e.g., quantity or time), it may be amended, per Public Contract Code (PCC) § 10335 (d)(1). This only applies to the first amendment. The time shall not exceed one year, or add not more than 30% of the original order value and may not exceed \$250,000. If the original contract did not have language permitting amendments, the NCB process must be followed.

Also, see the SCM, Volumes 2 & 3, Chapter 8, Topic 6, for more information on amending purchase orders.

CMAS CONTRACTOR OWNERSHIP INFORMATION

Extron Electronics is a large business enterprise.

SMALL BUSINESS MUST BE CONSIDERED

Prior to placing orders under the CMAS program, State agencies shall whenever practicable first consider offers from small businesses that have established CMAS [Government Code (GC) § 14846(b)]. NOTE: The Department of General Services auditors will request substantiation of compliance with this requirement when agency files are reviewed.

The following website lists CMAS small business and Disabled Veteran Partners:
www.dgs.ca.gov/pd/Programs/Leveraged/CMAS.aspx
then select "Find a CMAS Contractor".

In response to our commitment to increase participation by small businesses, the Department of General Services waives the administrative fee (a fee currently charged to customer agencies to support the CMAS program) for orders to certified small business enterprises.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)
EXTRON ELECTRONICS
CMAS NO. 3-16-70-2382B, SUPPLEMENT NO. 6**

See the current fees in the DGS Price Book at:
www.dgs.ca.gov/ofa/Pricebook.aspx.

SMALL BUSINESS/DVBE - TRACKING

State agencies are able to claim subcontracting dollars towards their small business or DVBE goals whenever the CMAS contractor subcontracts a commercially useful function to a certified small business or DVBE. The CMAS contractor will provide the ordering agency with the name of the small business or DVBE used and the dollar amount the ordering agency can apply towards its small business or DVBE goal.

SMALL BUSINESS/DVBE - SUBCONTRACTING

1. The amount an ordering agency can claim towards achieving its small business or DVBE goals is the dollar amount of the subcontract award made by the CMAS contractor to each small business or DVBE.
2. The CMAS contractor will provide an ordering agency with the following information at the time the order is quoted:
 - a. The CMAS contractor will state that, as the prime contractor, it shall be responsible for the overall execution of the fulfillment of the order.
 - b. The CMAS contractor will indicate to the ordering agency how the order meets the small business or DVBE goal, as follows:
 - List the name of each company that is certified by the Office of Small Business and DVBE Services that it intends to subcontract a commercially useful function to; and
 - Include the small business or DVBE certification number of each company listed, and attach a copy of each certification; and
 - Indicate the dollar amount of each subcontract with a small business or DVBE that may be claimed by the ordering agency towards the small business or DVBE goal; and
 - Indicate what commercially useful function the small business or DVBE subcontractor will be providing towards fulfillment of the order.
3. The ordering agency's purchase order must be addressed to the prime Contractor, and the purchase order must reference the information provided by the prime Contractor as outlined above.

NEW EQUIPMENT REQUIRED

The State will procure new equipment. All equipment must be new (or warranted as newly manufactured) and the latest model in current production. Used, shopworn, demonstrator, prototype, or discontinued models are not acceptable.

Where Federal Energy Management Program (FEMP) standards are available, all State agencies shall purchase only those products that meet the recommended standards. All products displaying the Energy Star label meet the FEMP standards.

SPECIAL MANUFACTURED GOODS

Any CMAS for goods to be manufactured by the CMAS contractor specifically for the State and not suitable for sale to others may require progress payments.

TRADE-IN EQUIPMENT

Trade-ins at open market price may be considered. The product description and trade-in allowance must be identified on the purchase order.

Agencies are required to adhere to State Administrative Manual (SAM) § 3520 through 3520.6, Disposal of Personal Property and Surplus Personal Property, as applicable, when trade-ins are considered. A Property Survey Report, Std. 152, must be submitted for approval prior to disposition of any State-owned personal property, including general office furniture regardless of the acquisition value, or if the property was recorded or capitalized for accounting purposes.

ELECTRONIC WASTE RECYCLING

State agencies are required to recycle state owned surplus electronic equipment that has no useful life remaining (E-Waste), to the maximum extent possible. State agencies shall dispose of E-Waste using the services of the California Prison Industry Authority (CALPIA), unless the agency meets the pickup quantity and location exemption criteria detailed in State Administrative Manual (SAM) § 3520.10. Electronic equipment that is usable and still retains value is not considered E-Waste and must be reutilized through the DGS, Office of Fleet and Asset Management (OFAM) Surplus Personal Property Warehouse. State agencies shall determine which equipment meets the definition of E-Waste or reusable Electronic Equipment, per the definitions provided in the State Administrative Manual Management Memo MM 17-06. OFAM will validate that equipment meets the appropriate definition when reviewing the submitted Property Survey Report (STD. 152).

Please see State Administrative Manual (SAM) § 3520.10 for more information on this policy.

Information for submitting a STD 152 can be found on the DGS OFAM surplus property website:
www.dgs.ca.gov/ofam/Programs/StSurplus/Reutilization/CSPS.aspx

Information on the CALPIA E-Waste Program can be found at:
www.calpia.ca.gov/products-services/e-waste-recycling-computer-refurbishing

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The E-Waste Exemption Request Form EWR-F029 can be found at:

www.calpis.ca.gov/calpis/assets/File/ewaste/E-Waste%20Exemption_EWR-F029.pdf

The electronic waste recycling fee must be shown as a line item on the agency purchase order before the CMAS contractor can include it on their invoice.

PRODUCTIVE USE REQUIREMENTS

The customer In-use requirement applies to all procurements of Information technology equipment and software, per the SCM, Volume 3, Chapter 2, Section 2.B8.2 and SCM, Volume FISC, Chapter 2, Section 2.E3.2.

Each equipment or software component must be in current operation for a paying customer and the paying customer must be external to the contractor's organization (not owned by the contractor and not owning the contractor).

To substantiate compliance with the Productive Use Requirements, the CMAS contractor must provide upon request the name and address of a customer installation and the name and telephone number of a contact person.

The elapsed time such equipment or software must have been in operation is based upon the importance of the equipment or software for system operation and its cost. The following designates product categories and the required period of time for equipment or software operation prior to approval of the replacement item on CMAS.

Category 1 - Critical Software: Critical software is software that is required to control the overall operation of a computer system or peripheral equipment. Included in this category are operating systems, data base management systems, language interpreters, assemblers and compilers, communications software, and other essential system software.

| <u>Cost</u> | <u>Installation</u> | <u>Final Bid Submission</u> |
|--------------------------|---------------------|-----------------------------|
| More than \$100,000 | 6 months | 6 months |
| \$10,000 up to \$100,000 | 4 months | 3 months |
| Less than \$10,000 | 1 month | 1 month |

Category 2 - All Information Technology Equipment and Non-Critical Software: Information technology equipment is defined in State Administrative Manual (SAM) § 4819.2.

| <u>Cost</u> | <u>Installation</u> | <u>Final Bid Submission</u> |
|--------------------------|---------------------|-----------------------------|
| More than \$100,000 | 6 months | 4 months |
| \$10,000 up to \$100,000 | 4 months | 3 months |
| Less than \$10,000 | 1 month | 1 month |

OPEN MARKET/INCIDENTAL, NON-SCHEDULE ITEMS

The only time that open market/incidental, non-schedule items may be included in a CMAS order is when they fall under the parameters of the Not Specifically Priced (NSP) Items provision. If the NSP provision is not included in the CMAS, or the products and/or services required do not qualify under the parameters of the NSP provision, the products and/or services must be procured separate from CMAS.

NOT SPECIFICALLY PRICED (NSP) ITEMS

CMAS contractors must be authorized providers of the hardware, software and/or services they offer under the Not Specifically Priced (NSP) Items provision.

Agency and CMAS contractor use of the NSP provision is subject to the following requirements:

1. Purchase orders containing only NSP items are prohibited.
2. A purchase order containing NSP items may be issued only if it results in the lowest overall alternative to the State.
3. NSP items shall be clearly identified in the order. Any product or service already specifically priced and included in the base contract may not be identified as an NSP item.
4. **NSP Installation Services:** The CMAS contractor is fully responsible for all installation services performed under the CMAS. Product installations must be performed by manufacturer authorized personnel and meet manufacturer documented specifications. The prime contractor, as well as any subcontractors, must hold any certifications and/or licenses required for the project. The total dollar value of all installation services included in the purchase order cannot exceed the dollar value of the products included in the purchase order, nor can they exceed the NSP Maximum Order Limitation.

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5. Maximum Order Limitation: For orders \$250,000, or less, the total dollar value of all NSP items included in a purchase order shall not exceed \$5,000. For orders exceeding \$250,000, and at the option of the contractor, the total dollar value of all NSP items in a purchase order shall not exceed 5% of the total cost of the order, or \$25,000 whichever is lower.
6. An NSP item included in an order issued against a CMAS is subject to all of the terms and conditions set forth in the contract.
7. Trade-ins, upgrades, involving the swapping of boards, are permissible, where the contract makes specific provisions for this action. In those instances where it is permitted, the purchase order must include the replacement item and a notation that the purchase involves the swapping of a board.

The following NSP items ARE SPECIFICALLY EXCLUDED from any order issued under this CMAS:

1. Items not intended for use in directly supporting the priced items included in the same order. An NSP item must be subordinate to the specifically priced item that it is supporting. For example, a cable, which is not otherwise specifically priced in the base contract, is subordinate to a specifically priced printer or facsimile machine, and is eligible to be an NSP item subject to that cable meeting the remaining NSP requirements. However, a printer or facsimile machine, which is not otherwise specifically priced in the base contract, is not subordinate to a specifically priced cable, and is not eligible to be an NSP item.
2. Supply type items, except for the minimum amount necessary to provide initial support to the priced items included in the same order.
3. Items that do not meet the Productive Use Requirements for information technology products, per the SCM, Volume 3, Chapter 2, Section 2.B6.2 and SCM, Volume FI\$Cal, Chapter 2, Section 2.E3.2.
4. Any other item or class of items specifically excluded from the scope of this CMAS.
5. Public Works components NOT incidental to the total purchase order amount.
6. Products or services the CMAS contractor is NOT factory authorized or otherwise certified or trained to provide.
7. Follow-on consultant services that were previously recommended or suggested by the same CMAS contractor.

The CMAS contractor is required to reject purchase orders containing NSP items that do not conform to the above requirements. The CMAS contractor will promptly notify the agency issuing the non-conforming order of its non-acceptance and the reasons for its non-acceptance.

STATE AND LOCAL GOVERNMENTS CAN USE CMAS

State and local government agency use of CMAS is optional. A local government is any city, county, city and county, district, or other local governmental body or corporation, including UC, CSU, K-12 schools and community colleges empowered to expend public funds. While the State makes this CMAS available, each local government agency should make its own determination whether the CMAS program is consistent with their procurement policies and regulations.

UPDATES AND/OR CHANGES

A CMAS amendment is not required for updates and/or changes once the update and/or change becomes effective for the federal GSA schedule, except as follows:

- A CMAS amendment is required when the CMAS is based on specific products and/or services from another contractor's multiple award contract and the contractor wants to add a new manufacturer's products and/or services.
- A CMAS amendment is required for new federal contract terms and conditions that constitute a material difference from existing contract terms and conditions. A material change has a potentially significant effect on the delivery, quantity or quality of items provided, the amount paid to the contractor or on the cost to the State.

A CMAS amendment is required to update and/or change terms and conditions and/or products and services based on a non-federal GSA multiple award contract.

SELF-DELETING FEDERAL GSA TERMS AND CONDITIONS

Instructions, or terms and conditions that appear in the Special Items or other provisions of the federal GSA and apply to the purchase, license, or rental (as applicable) of products or services by the U.S. Government in the United States, and/or to any overseas location shall be self-deleting. (Example: "Examinations of Records" provision).

Federal regulations and standards, such as Federal Acquisition Regulation (FAR), Federal Information Resources Management Regulation (FIRMR), Federal Information Processing Standards (FIPS), General Services Administration Regulation (GSAR), or Federal Installment Payment Agreement (FIPA) shall be self-deleting. Federal blanket orders and small order procedures are not applicable.

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ORDER OF PRECEDENCE

The CMAS Terms and Conditions takes precedence if there is a conflict between the terms and conditions of the contractor's federal GSA, (or other multiple award contract), packaging, invoices, catalogs, brochures, technical data sheets or other documents (see CMAS Terms and Conditions, CONFLICT OF TERMS).

APPLICABLE CODES, POLICIES AND GUIDELINES

All California codes, policies, and guidelines are applicable. THE USE OF CMAS DOES NOT REDUCE OR RELIEVE STATE AGENCIES OF THEIR RESPONSIBILITY TO MEET STATEWIDE REQUIREMENTS REGARDING CONTRACTING OR THE PROCUREMENT OF GOODS OR SERVICES. Most procurement and contract codes, policies, and guidelines are incorporated into CMAS agreements. Nonetheless, there is no guarantee that every possible requirement that pertains to all the different and unique State processes has been included.

PAYMENTS AND INVOICES

1. Payment Terms

Payment terms for this CMAS are net 45 days.

Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code (GC) § 927 et. seq. Unless expressly exempted by statute, the Act requires State agencies to pay properly submitted, undisputed invoices not more than 45 days after (i) the date of acceptance of goods or performance of services; or (ii) receipt of an undisputed invoice, whichever is later.

2. Payee Data Record (Std. 204)

State Agencies not transacting in FISCAL, must obtain a copy of the Payee Data Record (Std. 204) in order to process payments. State Ordering Agencies forward a copy of the Std. 204 to their accounting office(s). Without the Std. 204, payment may be unnecessarily delayed. State Agencies should contact the CMAS contractor for copies of the Payee Data Record.

3. DGS Administrative and Incentive Fees

Orders from State Agencies:

The Department of General Services (DGS) will bill each State agency directly an administrative fee for use of CMAS. The administrative fee should NOT be included in the order total, nor remitted before an invoice is received from DGS. This administrative fee is waived for CMAS purchase orders issued to California certified small businesses.

See the current administrative fees in the DGS Price Book at: www.dgs.ca.gov/ofs/Pricebook.aspx.

Orders from Local Government Agencies:

CMAS contractors, who are not California certified small businesses, are required to remit to the DGS an incentive fee equal to 1% of the total of all local government agency orders (excluding sales tax and freight) placed against their CMAS. This incentive fee is in lieu of local government agencies being billed the above referenced DGS administrative fee.

This incentive fee is waived for CMAS purchase orders issued to California certified small businesses.

The check covering this fee shall be made payable to the Department of General Services, CMAS Unit, and mailed to the CMAS Unit along with the applicable Quarterly Report. See the provision in this CMAS entitled "Contractor Quarterly Report Process" for information on when and where to send these checks and reports.

4. Contractor Invoices

Unless otherwise stipulated, the CMAS contractor must send their invoices to the agency address set forth in the purchase order. Invoices shall be submitted in triplicate and shall include the following:

- CMAS number
- Agency purchase order number
- Agency Bill Code
- Line item number
- Unit price
- Extended line item price
- Invoice total

State sales tax and/or use tax shall be itemized separately and added to each invoice as applicable.

The company name on the CMAS, purchase order and invoice must match or the State Controller's Office will not approve payment.

5. Advance Payments

Advance payment is allowed for services only under limited, narrowly defined circumstances, e.g., between specific departments and certain types of non-profit organizations, or when paying another government agency (Government Code (GC) § 11256 – 11263 and 11019).

It is NOT acceptable to pay in advance, except software maintenance and license fees, which are considered a subscription and may be paid in advance if a provision addressing payment in advance is included in the purchase order.

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Software warranty upgrades and extensions may also be paid for in advance, one time.

6. Credit Card

Extron Electronics accepts the State of California credit card (CAL-Card).

A purchase order is required even when the ordering department chooses to pay the CMAS contractor via the CAL-Card. Also, the DGS administrative fee is applicable for all CMAS orders to suppliers not California certified as a small business.

7. Lease/Purchase Analysis

State agencies must complete a Lease/Purchase Analysis (LPA) to determine best value when contemplating a lease/rental, and retain a copy for future audit purposes (State Administrative Manual (SAM) § 3710).

For short-term rental equipment, the lease/purchase analysis must be approved by the Department of General Services, Office of Legal Services.

The lease/purchase analysis for all other purchases must be approved by the Department of General Services, GS \$Mart State Financial Marketplace. Buyers may contact the GS \$Mart™ Administrator, Patrick Mullen by phone at (916) 375-4617 or via e-mail at patrick.mullen@dgs.ca.gov for further information.

8. Leasing

The State reserves the right to select the form of payment for all procurements, be it either an outright purchase with payment rendered directly by the State, or a financing/lease-purchase or operating lease via the State Financial Marketplace (GS \$Mart and/or Lease \$Mart). If payment is via the financial marketplace, the Supplier will invoice the State and the State will approve the invoice and the selected Lender/Lessor for all product listed on the State's procurement document will pay the supplier on behalf of the State.

Buyers may contact the GS \$Mart™ Administrator, Patrick Mullen by phone at (916) 375-4617 or via e-mail at patrick.mullen@dgs.ca.gov for further information.

CONTRACTOR QUARTERLY REPORT PROCESS

CMAS contractors are required to submit a detailed CMAS Business Activity Report on a quarterly basis to the CMAS Unit. See Attachment B for a copy of this form and instructions.

This report shall be mailed to:

Department of General Services
Procurement Division – CMAS Unit
Attention: Quarterly Report Processing
PO Box 989052, MS #2-202
West Sacramento, CA 95798-9052

Reports that include checks for incentive fees must be mailed and shall not be e-mailed. All other reports may be e-mailed to the attention of Quarterly Report Processing as follows:

CMAS Unit E-Mail: cmas@dgs.ca.gov

For the full instructions on completing and submitting CMAS Quarterly Business Activity Reports, and a soft copy of a blank quarterly report form, go to www.dgs.ca.gov/pd/Programs/Leveraged/CMAS.aspx, and then select "For Suppliers/Contractors".

Important things to remember regarding CMAS Quarterly Business Activity Reports (referred to as "reports" below):

- A report is required for each CMAS, each quarter, even when no new purchase orders are received in the quarter.
- A separate report is required for each CMAS.
- Each purchase order must be reported only once in the quarter identified by the purchase order date, regardless of when the services were performed, the products were delivered, the invoice was sent, or the payment was received.
- Purchase orders from State and local government agencies must be separated on the report, as shown in the instructions.
- CMAS contractors must report the sales activity for all resellers listed on their CMAS.
- Any report that does not follow the required format or excludes required information will be deemed incomplete and returned to the CMAS contractor for corrections.
- Taxes and freight must not be included in the report.
- CMAS contractors who are not California certified small businesses must attach to their quarterly report a check covering the required incentive fee for all CMAS sales to local government agencies (see more information below).
- New CMAS agreements, renewals, extensions, and modifications will be approved only if the CMAS contractor has submitted all required quarterly reports and incentive fees.

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CMAS Quarterly Business Activity Reports are due in the CMAS Unit within two weeks after the end of each quarter as shown below:

| | | |
|-----------|-----------------|------------|
| Quarter 1 | Jan 1 to Mar 31 | Due Apr 15 |
| Quarter 2 | Apr 1 to Jun 30 | Due Jul 15 |
| Quarter 3 | Jul 1 to Sep 30 | Due Oct 15 |
| Quarter 4 | Oct 1 to Dec 31 | Due Jan 15 |

CONTRACTOR QUARTERLY INCENTIVE FEES

CMAS contractors who are not California certified small businesses must remit to DGS an incentive fee equal to 1% of the total of all local government agency orders (excluding sales tax and freight) placed against their CMAS agreement(s). This incentive fee is in lieu of local government agencies being billed the above referenced DGS administrative fee.

CMAS contractors cannot charge local government agencies an additional 1% charge on a separate line item to cover the incentive fee. The CMAS contractor must include the 1% incentive fee in the price of the products or services offered, and the line item prices must not exceed the applicable base contract prices.

A local government agency is any city, county, district, or other local governmental body, including the California State University (CSU) and University of California (UC) systems, K-12 public schools and community colleges empowered to expend public funds.

This incentive fee is waived for CMAS purchase orders issued to California certified small businesses.

The check covering this fee shall be made payable to the Department of General Services, CMAS Unit, and mailed to the CMAS Unit along with the applicable Quarterly Report. See the provision in this CMAS entitled "Contractor Quarterly Report Process" for information on when and where to send these checks and reports.

OBTAINING COPY OF ORIGINAL CMAS AND SUPPLEMENTS

A copy of a CMAS and supplements, if any, can be obtained at calprocure.ca.gov. A complete CMAS consists of the following:

- CMAS cover pages (which includes the signature page, ordering instructions and special provisions, and any attachments or exhibits as prepared by the CMAS Unit)
- CMAS Terms and Conditions.
- Federal GSA (or Non-GSA) terms and conditions
- Product/service listing and prices
- Supplements, if applicable.

It is important for the agency to confirm that the required products, services, and prices are included in the CMAS and are at or below base contract rates. To streamline substantiation that the needed items are in the base contract, the agencies should ask the CMAS contractor to identify the specific pages from the base contract that include the required products, services, and prices. Agencies should save these pages for their file documentation.

CONTRACTORS ACTING AS FISCAL AGENTS ARE PROHIBITED

When a subcontractor ultimately provides all of the products or performs all of the services that a CMAS contractor has agreed to provide, and the prime contractor only handles the invoicing of expenditures, then the prime contractor's role becomes that of a fiscal agent because it is merely administrative in nature, and does not provide a Commercially Useful Function (CUF). It is unacceptable to use fiscal agents in this manner because the agency is paying unnecessary administrative costs.

AGENCY RESPONSIBILITY

Each agency is responsible for its own contracting program and purchasing decisions, including use of the CMAS program and associated outcomes.

This responsibility includes, but is not necessarily limited to, ensuring the necessity of the services, securing appropriate funding, complying with laws and policies, preparing the purchase order in a manner that safeguards the State's interests, obtaining required approvals, and documenting compliance with Government Code (GC) § 19130.b (3) for outsourcing services.

It is the responsibility of each agency to consult as applicable with their legal staff and contracting offices for advice depending upon the scope or complexity of the purchase order.

If you do not have legal services available to you within your agency, the DGS Office of Legal Services is available to provide services on a contractual basis.

CONFLICT OF INTEREST

Agencies must evaluate the proposed purchase order to determine if there are any potential conflict of interest issues. See the CMAS Terms and Conditions, Conflict of Interest, for more information.

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FEDERAL DEBARMENT

When federal funds are being expended, the agency is required to obtain (retain in file) a signed "Federal Debarment" certification from the CMAS contractor before the purchase order is issued.

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants; responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19180-19211).

LIQUIDATED DAMAGES FOR LATE DELIVERY

The value of the liquidated damages cannot be a penalty, must be mutually agreed upon by agency and contractor and included in the purchase order to be applicable.

ACCEPTANCE TESTING CRITERIA

If the agency wants to include acceptance testing for all newly installed technology systems, and individual equipment, and machines which are added or field modified (modification of a machine from one model to another) after a successful performance period, the test criteria must be included in the purchase order to be applicable.

AMERICANS WITH DISABILITY ACT (ADA)

Section 504 of the Rehabilitation Act of 1973 as amended; Title VI and VII of the Civil Rights Act of 1964 as amended; Americans with Disabilities Act, 42 USC 12101; California Code of Regulations, Title 2, Title 22; California Government Code, Sections 11135, et seq.; and other federal and State laws, and Executive Orders prohibit discrimination. All programs, activities, employment opportunities, and services must be made available to all persons, including persons with disabilities. See Attachment A for Procurement Division's ADA Compliance Policy of Nondiscrimination on the Basis of Disability.

Individual government agencies are responsible for self-compliance with ADA regulations.

Contractor sponsored events must provide reasonable accommodations for persons with disabilities.

**DGS PROCUREMENT DIVISION CONTACT AND
PHONE NUMBER**

Department of General Services
Procurement Division, CMAS Unit
707 Third Street, 2nd Floor, MS 2-202
West Sacramento, CA 95605-2811

Phone # (916) 375-4365

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ATTACHMENT C

Authorized Resellers List

| Company Name | Contact | Address | City | State | Zip | Phone # | Fax # | Email |
|--|-----------------|----------------------------------|--------------|-------|-------|--------------|--------------|---------------------------|
| Avidex Industries, LLC | Claudia Guerra | 6100 Stewart Avenue | Fremont | CA | 94538 | 800-999-8590 | 510-279-7101 | cguerra@avidexav.com |
| ClearTech Media | Maxwell Brown | 729 W. Woodbury Road | Altadena | CA | 91001 | 800-561-5070 | 714-373-0012 | max@cleartechmedia.com |
| Decotech Systems, Inc. | David Dickstein | 1180 Mt. Diablo Blvd. | Walnut Creek | CA | 94596 | 925-954-1520 | 925-943-1521 | davidd@decotech.com |
| | | | | | | | | |
| Golden Star Technologoy, Inc | Dennis Wang | 12881 166th Street | Cerritos | CA | 90703 | 562-345-8700 | 562-345-8701 | dpwang@gstes.com |
| | | | | | | | | |
| Lightwerks Communication Systems, Inc. | Cindy Davis | 75 Aero Camino, Suite 103 | Goleta | CA | 93117 | 805-962-0110 | 805-963-2543 | cindy@jensenav.com |
| | | | | | | | | |
| Pathway Communications, LTD. | Brad Thomas | 5627 Stonededge Drive, Suite 308 | Pleasanton | CA | 94588 | 800-448-8439 | 503-626-8439 | bthomas@diversifiedus.com |
| Quest Media & Supplies, Inc. | Paul Robinson | 12740 Danielson Ct., Suite E | Poway | CA | 92064 | 858-324-1036 | 858-430-9459 | paulr@pcomus.com |
| | | | | | | | | |

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ATTACHMENT A

ADA NOTICE

**Procurement Division (State Department of General Services)
AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE
POLICY OF NONDISCRIMINATION ON THE BASIS OF DISABILITY**

To meet and carry out compliance with the nondiscrimination requirements of the Americans With Disabilities Act (ADA), it is the policy of the Procurement Division (within the State Department of General Services) to make every effort to ensure that its programs, activities, and services are available to all persons, including persons with disabilities.

For persons with a disability needing a reasonable accommodation to participate in the Procurement process, or for persons having questions regarding reasonable accommodations for the Procurement process, please contact the Procurement Division at (916) 375-4400 (main office); the Procurement Division TTY/TDD (telephone device for the deaf) or California Relay Service numbers which are listed below. You may also contact directly the Procurement Division contact person who is handling this procurement.

IMPORTANT: TO ENSURE THAT WE CAN MEET YOUR NEED, IT IS BEST THAT WE RECEIVE YOUR REQUEST AT LEAST 10 WORKING DAYS BEFORE THE SCHEDULED EVENT (i.e., MEETING, CONFERENCE, WORKSHOP, etc.) OR DEADLINE DUE-DATE FOR PROCUREMENT DOCUMENTS.

The Procurement Division TTY telephone numbers are:

| | |
|--------------------|----------------|
| Sacramento Office: | (916) 376-1891 |
| Fullerton Office: | (714) 773-2093 |

The California Relay Service Telephone Numbers are:

| | |
|-------|----------------|
| Voice | 1-800-735-2922 |
| TTY: | 1-800-735-2929 |

ATTACHMENT B **CMAS QUARTERLY BUSINESS ACTIVITY REPORT**

Company Name: _____

CMAS Number: _____

For Questions Regarding This Report Contact:

Name: _____

Phone Number: _____

E-mail: _____

Reporting Calendar Year: _____

Revision ☐

Reporting Quarter: Q1 (Jan-Mar) ☐

Q2 (Apr-Jun) ☐

Q3 (Jul-Sep) ☐

Q4 (Oct-Dec) ☐

Check Here if No New Orders for This Quarter ☐

| State Agency Name | Purchase Order Number | Purchase Order Date | Total Dollars Per Purchase Order | Agency Contact | Agency Address | Phone Number |
|-------------------|-----------------------|---------------------|----------------------------------|----------------|----------------|--------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |

Total State Agency Dollars Reported for Quarter: \$ _____

| Local Government Agency Name | Purchase Order Number | Purchase Order Date | Total Dollars Per Purchase Order | Agency Contact | Agency Address | Phone Number |
|------------------------------|-----------------------|---------------------|----------------------------------|----------------|----------------|--------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |

Total Local Government Agency Dollars for Quarter: \$ _____ 1% Remitted to DGS (does not apply to CA certified S/Bs): \$ _____

Total of State and Local Government Agency Dollars Reported for this Quarter: \$ _____

ATTACHMENT B

CMAS QUARTERLY BUSINESS ACTIVITY REPORT

Instructions for completing the CMAS Quarterly Business Activity Report

1. Complete the top of the form with the appropriate information for your company.
2. **Agency Name** - Identify the State agency or Local Government agency that issued the order.
3. **Purchase Order Number** - Identify the purchase order number (and amendment number if applicable) on the order form. This is not your invoice number. This is the number the State agency or Local Government agency assigns to the order.
4. **Purchase Order Date** - Identify the date the purchase order was issued, as shown on the order. This is not the date you received, accepted, or invoiced the order.
5. **Total Dollars Per PO** - Identify the total dollars of the order excluding tax and freight. Tax must NOT be included in the quarterly report, even if the agency includes tax on the purchase order. The total dollars per order should indicate the entire purchase order amount (less tax and freight) regardless of when you invoice order, perform services, deliver product, or receive payment.
6. **Agency Contact** - Identify the ordering agency's contact person on the purchase order.
7. **Agency Address** - Identify the ordering agency's address on the purchase order.
8. **Phone Number** - Identify the phone number for the ordering agency's contact person.
9. **Total State Sales & Total Local Sales** - Separately identify the total State dollars and/or Local Government agency dollars (pre-tax) for all orders placed in quarter.
10. **1% Remitted to DGS** - Identify 1% of the total Local Government agency dollars reported for the quarter. This is the amount to be remitted to DGS by contractors who are not California certified small businesses.
11. **Grand Total** - Identify the total of all State and Local Government agency dollars reported for the quarter.

Notes:

- A report is required for each CMAS, each quarter, even if there are no new orders for the quarter.
- Quarterly reports are due two weeks after the end of the quarter.

State of California
MULTIPLE AWARD SCHEDULE
RGB Systems, Inc. dba
Extron Electronics

| | |
|--------------------------------|---|
| CMAS NUMBER: | 3-16-70-2382B |
| SUPPLEMENT NO.: | 5 |
| CMAS TERM DATES: | 03/08/2016 through 05/31/2021 |
| CMAS CATEGORY: | Information Technology Goods & Services |
| APPLICABLE TERMS & CONDITIONS: | March 15, 2018 |
| MAXIMUM ORDER LIMIT: | State Agencies: See Purchasing Authority Dollar Threshold provision Local Government Agencies: Unlimited |
| FOR USE BY: | State & Local Government Agencies |
| BASE GSA SCHEDULE NO.: | GS-35F-183DA |
| BASE SCHEDULE HOLDER: | RGB Systems, Inc. |

This CMAS provides for the purchase and warranty of audio/visual equipment and accessories.

The purpose of this supplement is to incorporate the following changes:

1. Add "One Diversified, LLC" to the list of Authorized Resellers. See the revised "Attachment C" for a complete list of Authorized Resellers for this CMAS.
2. Remove Comp View, Inc. and On Target Voice and Data from the list of Authorized Resellers. See the revised Attachment C for a complete list of Authorized Resellers for this CMAS.

All other terms and conditions and provisions of the CMAS remain unchanged.

The provisions of supplements 1 through 4 have been incorporated into this supplement. Supplement 5 replaces the previous supplements and the original CMAS in their entirety.

NOTICE: Products and/or services on this CMAS may be available on a Mandatory Statewide Contracts. If this is the case, the use of this CMAS is restricted unless the State agency has an approved exemption as explained in the Statewide Contract User Instructions. Information regarding Statewide Contracts can be obtained at the website: www.documents.dgs.ca.gov/pd/contracts/contractindexlisting.pdf. This requirement is not applicable to local government entities.



Effective Date: **11/06/2018**
BRYAN DUGGER, Program Analyst, California Multiple Award Schedules Unit

State of California
MULTIPLE AWARD SCHEDULE
RGB Systems, Inc. dba
Extron Electronics

| | |
|--------------------------------|---|
| CMAS NUMBER: | 3-16-70-2382B |
| SUPPLEMENT NO.: | 4 |
| CMAS TERM DATES: | 03/08/2016 through 05/31/2021 |
| CMAS CATEGORY: | Information Technology Goods & Services |
| APPLICABLE TERMS & CONDITIONS: | March 15, 2018 |
| MAXIMUM ORDER LIMIT: | State Agencies: See Purchasing Authority Dollar Threshold provision Local Government Agencies: Unlimited |
| FOR USE BY: | State & Local Government Agencies |
| BASE GSA SCHEDULE NO.: | GS-35F-183DA |
| BASE SCHEDULE HOLDER: | RGB Systems, Inc. |

This CMAS provides for the purchase and warranty of audio/visual equipment and accessories only. (See page 2 for the specific restrictions applicable to this CMAS.)

The purpose of this supplement is to incorporate the following changes:

- 1) Add "EKC Enterprises" to the list of Authorized Resellers. See the revised Attachment C for a complete list of Authorized Resellers for this CMAS.
- 2) The provisions of supplements 1 through 3 have been incorporated into this supplement.

NOTICE: Products and/or services on this CMAS may be available on a Mandatory Statewide Contracts. If this is the case, the use of this CMAS is restricted unless the State agency has an approved exemption as explained in the Statewide Contract User Instructions. Information regarding Statewide Contracts can be obtained at the website: www.documents.dgs.ca.gov/pd/contracts/contractindexlisting.pdf. This requirement is not applicable to local government entities.

The most current Ordering Instructions and Special Provisions, CMAS Terms and Conditions dated March 15, 2018, products and/or services are included herein. Please review these provisions carefully because they may have changed since issuance of your last CMAS.

 Effective Date: **9/11/2018**
ANDREW REEL, Program Analyst, California Multiple Award Schedules Unit

State of California
MULTIPLE AWARD SCHEDULE
RGB Systems, Inc. dba
Extron Electronics

| | |
|--------------------------------|---|
| CMAS NUMBER: | 3-16-70-2382B |
| SUPPLEMENT NO.: | 3 |
| CMAS TERM DATES: | 03/08/2016 through 05/31/2021 |
| CMAS CATEGORY: | Information Technology Goods & Services |
| APPLICABLE TERMS & CONDITIONS: | March 15, 2018 |
| MAXIMUM ORDER LIMIT: | State Agencies: See Purchasing Authority Dollar Threshold provision Local Government Agencies: Unlimited |
| FOR USE BY: | State & Local Government Agencies |
| BASE GSA SCHEDULE NO.: | GS-35F-183DA |
| BASE SCHEDULE HOLDER: | RGB Systems, Inc. |

This CMAS provides for the purchase and warranty of audio/visual equipment and accessories only. (See page 2 for the specific restrictions applicable to this CMAS.)

The purpose of this supplement is to incorporate the following changes:

- 1) Add "Avidax" to the list of Authorized Resellers. See the revised Attachment C for a complete list of Authorized Resellers for this CMAS.
- 2) The address, contact, phone number, fax, and/or email address has been replaced in the "Issue Purchase Order To" provision.
- 3) The provisions of supplements 1 through 2 have been incorporated into this supplement.

NOTICE: Products and/or services on this CMAS may be available on a Mandatory Statewide Contracts. If this is the case, the use of this CMAS is restricted unless the State agency has an approved exemption as explained in the Statewide Contract User Instructions. Information regarding Statewide Contracts can be obtained at the website: www.documents.dgs.ca.gov/pd/contracts/contractindexlisting.pdf. This requirement is not applicable to local government entities.


Effective Date: 4/9/2018
ANDREW REEL, Program Analyst, California Multiple Award Schedules Unit

State of California
MULTIPLE AWARD SCHEDULE
RGB Systems, Inc. dba
Extron Electronics

| | |
|--------------------------------|---|
| CONTRACT NUMBER: | 3-16-70-2382B |
| SUPPLEMENT NO. | 2 |
| CMAS CONTRACT TERM: | 03/08/2016 through 05/31/2021 |
| CONTRACT CATEGORY: | Information Technology Goods & Services |
| APPLICABLE TERMS & CONDITIONS: | <u>September 8, 2014</u> |
| MAXIMUM ORDER LIMIT: | \$500,000 |
| FOR USE BY: | State & Local Government Agencies |
| BASE GSA SCHEDULE NO.: | GS-35F-183DA |
| BASE SCHEDULE HOLDER: | RGB Systems, Inc. |

This contract provides for the purchase and warranty of audio/visual equipment and accessories only.

The purpose of this contract supplement is to incorporate the following changes:

- 1) Add Golden Star Technology, Lightwerks Communication Systems, Jensen Audio Visual and Time and Alarm Systems to the list of authorized resellers shown in Attachment C.
- 2) Remove Southland Technology from the list of authorized resellers shown in Attachment C.

All other terms and conditions and provisions of the contract remain unchanged.

Bruce Fong Effective Date: 03/22/2017
BRUCE FONG, Program Analyst, California Multiple Award Schedules Unit

State of California
MULTIPLE AWARD SCHEDULE

RGB Systems, Inc. dba
Extron Electronics

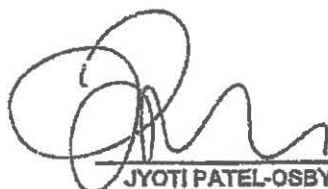
| | |
|--------------------------------|---|
| CONTRACT NUMBER: | 3-16-70-2382B |
| SUPPLEMENT NO. | 1 |
| CMAS CONTRACT TERM: | 03/08/2016 through 05/31/2021 |
| CONTRACT CATEGORY: | Information Technology Goods & Services |
| APPLICABLE TERMS & CONDITIONS: | <u>September 8, 2014</u> |
| MAXIMUM ORDER LIMIT: | \$500,000 |
| FOR USE BY: | State & Local Government Agencies |
| BASE GSA SCHEDULE NO.: | GS-35F-183DA |
| BASE SCHEDULE HOLDER: | RGB Systems, Inc. |

This contract provides for the purchase and warranty of audio/visual equipment and accessories only.

The purpose of this contract supplement is to incorporate the following changes:

- 1) Add authorized reseller ClearTech Media under this CMAS contract.
- 2) See page 2 for instructions on reseller payment and invoicing.
- 3) See page 3 (Attachment C) for a complete list of authorized resellers under this contract.

All other terms and conditions and provisions of the contract remain unchanged.



Effective Date: 04/06/2016
JYOTI PATEL-OSBY, Program Analyst, California Multiple Award Schedules Unit

State of California
MULTIPLE AWARD SCHEDULE
RGB Systems, Inc. dba
Extron Electronics

| | |
|--------------------------------|---|
| CONTRACT NUMBER: | 3-16-70-2382B |
| CMAS CONTRACT TERM: | 03/08/2016 through 05/31/2021 |
| CONTRACT CATEGORY: | Information Technology Goods & Services |
| APPLICABLE TERMS & CONDITIONS: | September 8, 2014 |
| MAXIMUM ORDER LIMIT: | \$500,000 |
| FOR USE BY: | State & Local Government Agencies |
| BASE GSA SCHEDULE NO.: | GS-35F-183DA |
| BASE SCHEDULE HOLDER: | RGB Systems, Inc. |

This contract provides for the purchase and warranty of audio/visual equipment and accessories only. (See page two for the specific restrictions applicable to this contract.)

NOTICE: Products and/or services on this CMAS may be available on a Mandatory Statewide Contracts. If this is the case, the use of this CMAS is restricted unless the State agency has an approved exemption as explained in the Statewide Contract User Instructions. Information regarding Statewide Contracts can be obtained at the website: <http://www.documents.dgs.ca.gov/oc/contracts/contractindexlisting.htm>. This requirement is not applicable to local government entities.

The most current Ordering Instructions and Special Provisions and CMAS Terms and Conditions, products and/or services and pricing are included herein. All purchase orders issued under this contract incorporate the following Ordering Instructions and Special Provisions and CMAS Terms and Conditions dated September 8, 2014.

Agency non-compliance with the requirements of this contract may result in the loss of delegated authority to use the CMAS program.

Contractor non-compliance with the requirements of this contract may result in contract termination.

(20)



Effective Date: 03/08/2016
MICHAEL WONG, Program Analyst, California Multiple Award Schedules Unit

Laguna Beach Unified School District

10.m. CONSENT/ACTION

October 22, 2019

Approval: Four (4) Month Extension of Contract with Golden Star Technology, Inc., (GSTA) through November 18, 2019, for the Procurement and Installation of Classroom TV Monitors and Equipment

LCAP Priority Area

Goal 4 - Safe, attractive, clean, well equipped learning environments for all students that promote critical thinking, collaboration, creativity, and communication.

Proposal

Staff proposes the Board of Education approve a four-month extension to the contract with Golden Star Technology (GST) for the procurement and installation of classroom TV monitors and equipment.

Background

Golden Star Technology (GST) has provided audio visual equipment and installation to the District for 4CLD classrooms since 2014. The contract includes television monitors, switching equipment, and installation. The original contract with GST was approved by the Board on November 18, 2014. We are able to renew the bid annually a total of five years with agreement from both parties, maintaining the terms and conditions per the original bid.

Budget Impact

Purchases will be made on audio visual equipment and installations within given budgets.

Recommended Action

Staff recommends the Board of Education approve a four-month extension to the audio visual contract with GST. The contract would extend through November 18, 2019.

Laguna Beach Unified School District

11. INFORMATION

October 22, 2019

California School Dashboard and Local Indicators

LCAP Priority Alignment

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

Proposal

Staff proposes the Board of Education receive information regarding the local indicators for the California School Dashboard.

Background

The California School Dashboard contains reports that display the performance of local educational agencies (LEAs), schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement. In the past, accountability systems for districts and schools relied solely on test scores. But one test taken on one particular day doesn't provide a complete picture of all the ways schools are helping students succeed. The Dashboard provides information on the many aspects of student performance, which will give a more complete picture of a school's progress. The Dashboard also reports on how schools are making progress over time.

The Dashboard includes state indicators and local indicators. The state indicators are based on data that is collected consistently across the state from LEAs through the California Longitudinal Pupil Achievement Data System (CALPADS). The state indicators and aligned priority are:

- Academic Indicator (ELA and mathematics; grades 3-8, and 11; Priority 4)
- English Learner Progress (grades 1-12; Priority 4)
- Chronic Absenteeism (grades K-8; Priority 5)
- Graduation Rate (grades 9-12; Priority 5)
- Suspension Rate (grades K-12; Priority 6)
- College/Career Readiness (grades 9-12; Priority 4)

State data is not available for some priority areas identified in the Local Control Funding Formula (LCFF) statute. For these priority areas, the State Board of Education approved the local indicators, which are based on information that a local educational agency collects locally. The local indicators are as follows:

- Basic Conditions of Learning (Priority 1)
- Implementation of State Academic Standards (Priority 2)
- Parent and Family Engagement (Priority 3)
- School Climate, as measured by a local climate survey (Priority 6)
- Access to a Broad Course of Study (Priority 7)
- Outcomes in a Broad Course of Study (Priority 8)

School districts receive one of three ratings based on whether they have measured and reported their progress through the Dashboard using locally collected data. The ratings are: Met, Not Met, or Not Met for Two or More Years.

For each local indicator, the approved standard includes:

- Measuring district progress on the local indicator based on locally available information.
- Reporting the results to the local governing board at a regularly scheduled meeting of the governing board and to stakeholders and the public through the Dashboard.

It is an expectation that school districts make the determination for each applicable local indicator by using self-reflection tools to measure and report progress through the CA Dashboard. Laguna Beach Unified School District uses a series of local data, including but not limited to the CDE Self-Reflection Tools, LCAP Parent Survey, CA Healthy Kids Survey, School Climate Survey, staff and facilities data, and instructional materials accessibility.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required.

Laguna Beach Unified School District

12. INFORMATION

October 22, 2019

Monthly Financial Update - September 2019

LCAP Priority Area

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

Proposal

Staff will present the Monthly Financial Update to the Board of Education.

Background

The Monthly Financial Update is a financial report provided to ensure the Board is familiar with the year to date financial activity of the District. The General Fund is presented as it pertains to the current budget. The District budget is adopted by July 1 of each year, revised as of October 31 and January 31, with report dates no later than December 15 and March 15, respectively.

The Monthly Financial Update consists of all the District's funds and special reports for services. The accompanying updated projection for ending balance in the General Fund is an indicator of the estimated financial condition at year-end. The forecast shows that the projected ending fund balance will trend higher than last month's levels. The projected growth reflects the current budgetary conditions.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required. The Monthly Financial Update report is prepared for information purposes only.

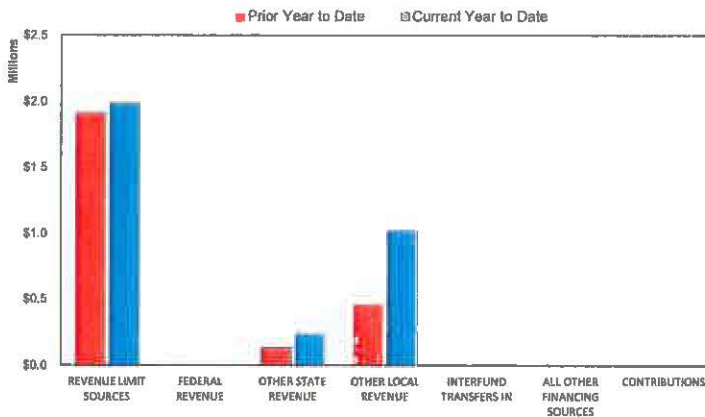
General Fund | Financial Summary

For the Period Ending September 30, 2019

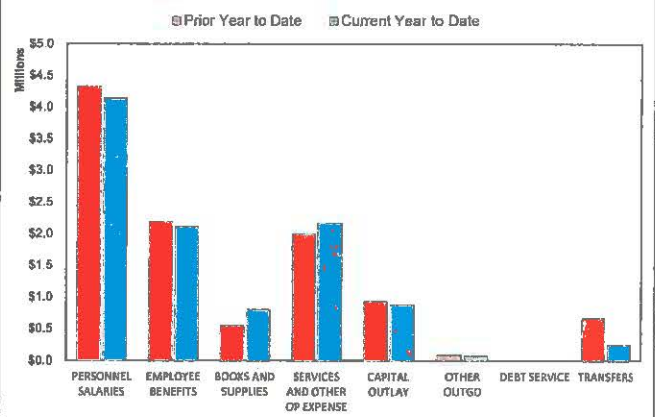
| | Prior YTD | Prior Year Total | % of PY Actual to Total | Current YTD | Annual Budget | YTD % of Budget |
|-------------------------------|----------------------|---------------------|-------------------------|----------------------|---------------------|-----------------|
| REVENUES | | | | | | |
| Revenue Limit Sources | \$1,913,489 | \$55,189,300 | 3.47% | \$1,984,593 | \$57,697,243 | 3.44% |
| Federal Revenue | 1,533 | 912,049 | 0.17% | 1,566 | 962,281 | 0.16% |
| Other State Revenue | 133,575 | 3,958,752 | 3.37% | 239,170 | 3,583,182 | 6.67% |
| Other Local Revenue | 460,820 | 3,752,214 | 12.28% | 1,018,592 | 2,927,645 | 34.79% |
| Interfund Transfers In | 0 | 0 | | 0 | 0 | |
| All Other Financing Sources | 0 | 0 | | 0 | 0 | |
| Contributions | 0 | 0 | | 0 | 0 | |
| TOTAL REVENUE | \$2,509,418 | \$63,812,315 | 3.83% | \$3,243,921 | \$65,170,311 | 4.98% |
| EXPENDITURES | | | | | | |
| Personnel Salaries | \$4,327,494 | \$31,806,360 | 13.61% | \$4,135,617 | \$31,778,758 | 13.01% |
| Employee benefits | 2,189,517 | 13,943,205 | 15.70% | 2,110,829 | 14,178,883 | 14.89% |
| Books and Supplies | 549,440 | 2,235,044 | 24.58% | 802,108 | 2,616,515 | 30.66% |
| Services and Other Op Expense | 1,995,294 | 9,338,315 | 21.37% | 2,168,298 | 9,564,237 | 22.67% |
| Capital Outlay | 926,270 | 1,742,020 | 53.17% | 877,135 | 2,156,383 | 40.68% |
| Other Outgo | 82,267 | 357,519 | 23.01% | 72,409 | 406,000 | 17.83% |
| Debt Service | 0 | 0 | | 0 | 0 | |
| Transfers | 665,000 | 3,250,000 | 20.46% | 250,000 | 2,850,000 | 8.77% |
| TOTAL EXPENDITURES | \$10,735,283 | \$62,672,463 | 17.13% | \$10,416,395 | \$63,648,776 | 16.39% |
| SURPLUS / (DEFICIT) | (\$8,225,865) | \$1,139,852 | | (\$7,172,474) | \$1,621,535 | |

| | Prior YTD | Prior Year Total | % of PY Actual to Total | Current YTD | Annual Budget | YTD % of Budget |
|-------------------------------------|-------------|------------------|-------------------------|-------------|---------------|-----------------|
| SPECIAL PROGRAM EXPENDITURES | | | | | | |
| Special Education | \$1,167,111 | \$9,013,494 | 12.85% | \$1,159,908 | \$9,476,366 | 12.24% |
| Technology | 879,984 | 2,768,243 | 31.79% | 1,048,612 | 3,185,596 | 33.13% |
| 4CLE | 492,845 | 926,407 | 53.20% | 185,463 | 411,348 | 45.09% |
| Ongoing & Major Maintenance Account | 887,872 | 2,596,534 | 34.19% | 1,153,446 | 2,913,253 | 39.59% |
| FRRP (Fund 4040) | 206,543 | 1,214,482 | 17.01% | 438,130 | 210,000 | 208.63% |
| CIP (Fund 4042) | 984,180 | 2,336,754 | 42.12% | 116,149 | 661,140 | 17.67% |

Revenues by Source | Prior YTD vs. Current YTD



Expenditures by Object | Prior YTD vs. Current YTD



General Fund | Revenue Dashboard Summary

For the Period Ending September 30, 2019

Projected Year End Fund Balance as % of Budgeted Revenues



Actual YTD Revenues



Projected YTD Revenues
7.80%

Actual YTD LCFF Sources



Projected YTD LCFF Sources
3.97%

Actual YTD Other State Sources



Projected YTD Other State Sources
4.42%

Revenue Analysis

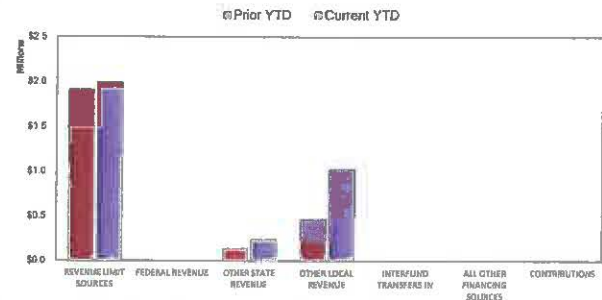
Top 10 Sources of Revenue (Year-to-Date)

| | |
|--------------------------------|-----------|
| Unsecured Roll Taxes | \$918,929 |
| Prior Years' Taxes | \$669,582 |
| All Other Local Revenue | \$658,837 |
| Fees Transportation Fr Indiv | \$269,854 |
| Prin Apport State Aid-Cur Year | \$246,692 |
| All Other State Revenue | \$220,555 |
| Education Protection | \$140,057 |
| Interest | \$73,126 |
| State Lottery Revenue | \$18,815 |
| Fees Nonresident Students | \$9,876 |

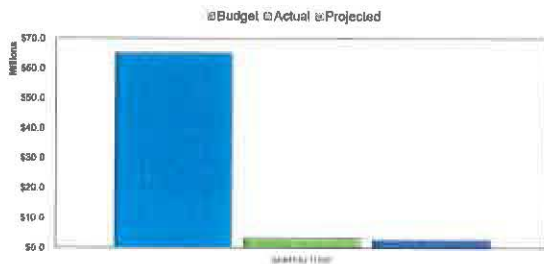
Percent of Total Revenue Year-to-Date

99%

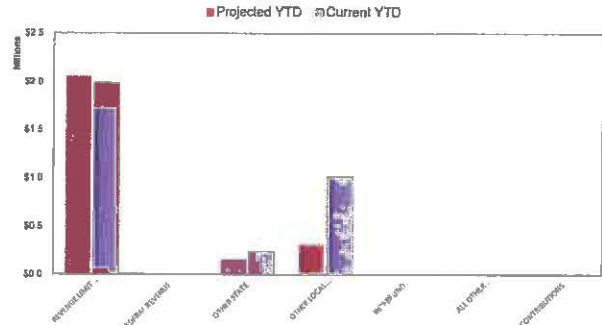
Revenues by Source | Prior YTD vs. Current YTD



Revenues by Fund | Budget / Actual YTD / Projected YTD



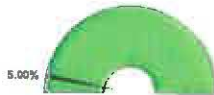
Revenues by Source | Projected YTD vs. Current YTD



General Fund | Expenditure Dashboard Summary

For the Period Ending September 30, 2019

Projected Year End Fund Balances
as % of Budgeted Expenditures



Actual YTD Expenditures



Projected YTD Expenditures
15.87%

Actual YTD Salaries/Benefits



Projected YTD Salaries/Benefits
14.40%

Actual YTD All Other Objects



Projected YTD All Other Objects
20.98%

Expenditure Analysis

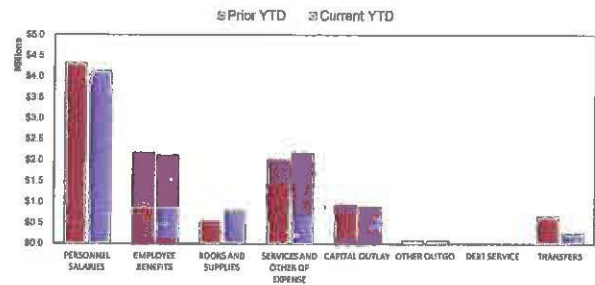
Top 10 Expenditures by Object (Year-to-Date)

| | |
|-----------------------------------|-------------|
| Regular Teacher | \$1,739,612 |
| Health & Welfare, Certificated | \$1,125,615 |
| Health & Welfare, Classified | \$548,492 |
| Sirs, Certificated | \$512,044 |
| Annual Software License Fee | \$481,069 |
| Building Improvements | \$329,437 |
| Computer Supplies | \$328,223 |
| General Administration-Classified | \$315,967 |
| Other Insurance | \$298,020 |
| Hvac | \$258,634 |

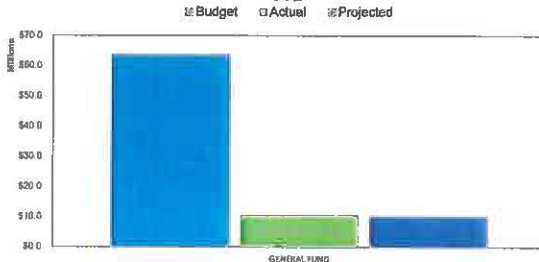
Percent of Total Expenditures Year-to-Date

57%

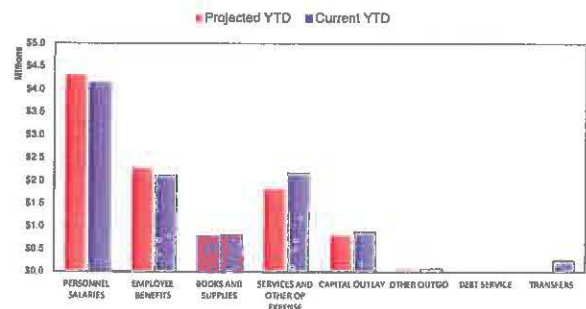
Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Fund | Budget / Actual YTD / Projected YTD



Expenditures by Object | Projected YTD vs. Current YTD



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Month Ending Cash Balance

As of September 30, 2019

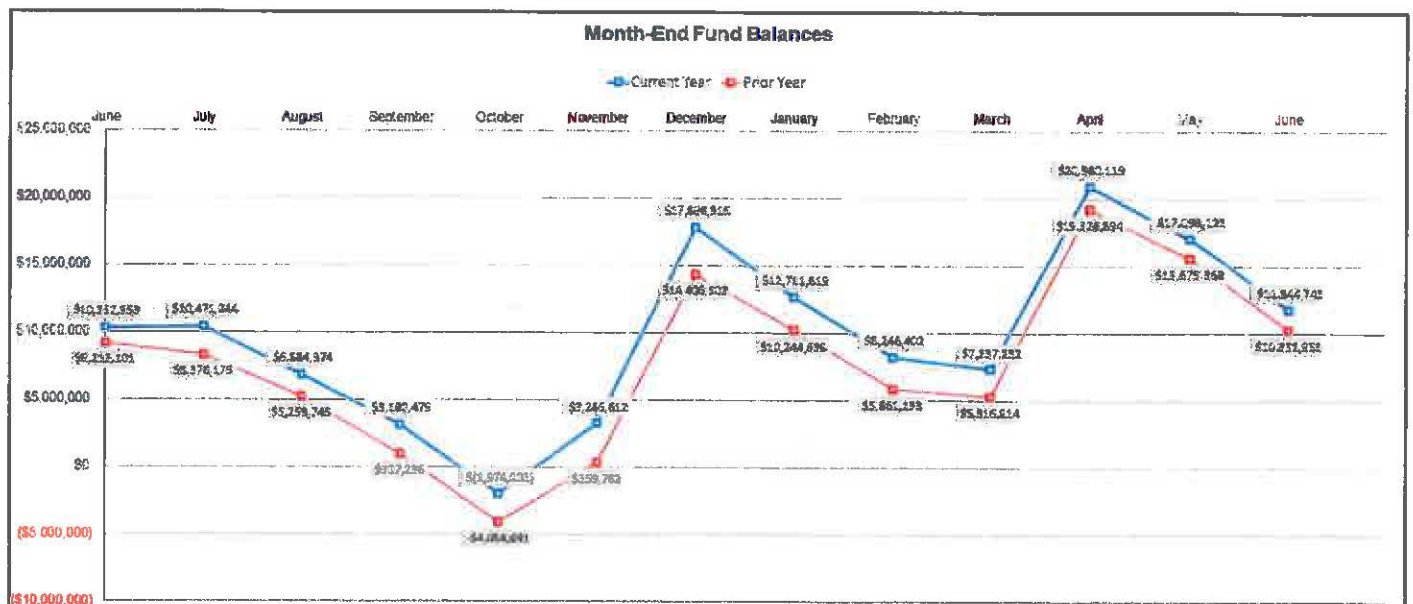
| | Revenue | Expenditures | Assets/Liability Changes | Monthly Cash Flow Change | Month Ending Cash Balance |
|-------------|----------------|-------------------|--------------------------|--------------------------|---------------------------|
| 7/1/2019 | | | | | \$11,916,396.11 |
| JULY | \$1,341,082.39 | (\$1,222,791.70) | (\$3,191,383.30) | (\$3,073,092.61) | 8,843,303.50 |
| AUGUST | 386,456.48 | (3,972,725.63) | (86,289.82) | (3,672,558.97) | 5,170,744.53 |
| SEPTEMBER * | 1,516,382.02 | (5,220,877.68) | 6,521,332.84 | 2,816,837.18 | 7,987,581.71 |
| OCTOBER | | | | | |
| NOVEMBER | | | | | |
| DECEMBER * | | | | | |
| JANUARY | | | | | |
| FEBRUARY | | | | | |
| MARCH | | | | | |
| APRIL | | | | | |
| MAY | | | | | |
| JUNE | | | | | |
| YTD | \$3,243,920.89 | (\$10,416,395.01) | \$3,243,659.72 | (\$3,928,814.40) | |

*SEPTEMBER and DECEMBER expected \$6 million cash flow transfer in from Fund 17 and transfer out to Fund 17.

| | Month Ending Cash Balance | 19-20 Projected Ending Fund Balance |
|-----------|---------------------------|-------------------------------------|
| FUND 01 | \$7,987,581.71 | \$11,844,743.00 |
| FUND 11 | 28,567.99 | 67,200.00 |
| FUND 13 | 219,281.87 | 43,769.00 |
| FUND 17 | 11,451,830.90 | 18,322,009.00 |
| FUND 25 | 146,551.67 | 163,687.00 |
| FUND 4040 | 640,472.82 | 1,793,120.00 |
| FUND 4041 | 5,290,699.54 | 5,403,372.00 |
| FUND 4042 | 2,091,397.71 | 2,801,407.00 |
| | \$27,856,384.21 | \$40,439,307.00 |

TRANSFER TO
 Cafeteria Fund (FD 13)
 Special Reserve Other Than C/O (FD 17)
 Special Reserve for C/O - FRRP (FD 4040)
 Special Reserve for C/O-CIP (FD 4042)

| Interfund Transfers |
|--|
| TRANSFER FROM General Fund (FD 01) |
| \$250,000.00 |
| TRANSFER TO |
| \$250,000.00 |



FUND DESCRIPTIONS

- FUND 01** **The General Fund** is the chief operating fund for Laguna Beach USD. It is used to account for the ordinary operations of the district. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the general fund must be identified and reported separately from unrestricted projects or activities.
- FUND 11** **The Adult Education Fund** is a separate fund used to account for state appropriations and to finance specific programs for the education of adults. Funds can be expended on salaries, benefits, supplies, books, services, and equipment related to adult education programs (Education Code Section 52616.4).
- FUND 13** **The Cafeteria Fund (Food Service)** is used to account separately for federal, state, and local resources to operate the food service program (Education Code sections 38090-38093). The purpose of the food service program is to provide nutritious meals to the students. The District participates in the National School Lunch Program and the School Breakfast Program. The District serves approximately 500-550 lunches and 200-230 breakfasts to the students from kindergarten through twelfth grade on a daily basis.
- FUND 17** **The Special Reserve Fund for Other Than Capital Outlay Projects** is used primarily to provide for the accumulation of moneys for general operating purposes other than for capital outlay (Education Code Section 42840). On May 11, 2004 the Board of Education approved the target of reserving two-thirds of the basic aid differential (the difference between Revenue Limit funding and Basic Aid funding) to be achieved by June 30, 2009. Funds reserved for the Basic Aid differential are deposited into this fund.
- FUND 25** **The Capital Facilities Fund (Developer Fees)** exists to account for monies received as mitigation fees levied on developers, property owners or other agencies as a condition of approving new development or additions to existing real property. The authority for these levies may be local government ordinances (GC 65970-65981) or private agreements between a school district and the developer. Expenditures from this fund are to be used for the purpose of funding the construction or reconstruction of school facilities (Education Code sections 17620-17625).
- FUND 40** **The Special Reserve Fund for Capital Outlay Projects** exists to account for the accumulation of moneys for capital outlay purposes (Education Code Section 42840). This fund is separated into three sub-funds in accordance to with resolutions #01-02, #14-02 and #14-03.

Sub-fund 4040 exists to account for the **Facility Repair and Replacement Program (FRRP)**.

Sub-fund 4041 exists to account for the **Vista Aliso property reserve**. The District holds a re-purchase agreement on the property.

Sub-fund 4042 exists to account for the **Capital Improvement Plan (CIP)** that goes above and beyond prior commitments for repair and replacement needs, but extends to improvements of facilities for program and enrollment growth. A ten-year plan will be developed and revised, at least annually, to prioritize major projects.

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 0101 GENERAL FUND

YTD For Month Ending: 09/30/2019

| | Object | Amount | Totals |
|--|--------|---------------------|---------------------|
| ASSETS | | | |
| CASH IN COUNTY TREASURY (AUTO) | 9110 | 7,987,581.71 | |
| REVOLVING CASH ACCOUNT | 9130 | 50,000.00 | |
| ACCOUNTS RECEIVABLE-AUTOMATIC | 9219 | 1,915.86 | |
| DUE FROM GRANTOR GOVERNMENTS | 9290 | 1,058,611.14 | |
| MID MONTH PAYROLL | 9360 | 156,197.83 | |
| Total Assets: | | | 9,254,306.54 |
| LIABILITIES | | | |
| ACCTS PAY AUTOMATIC | 9519 | 72,155.05 | |
| CA USE TAX LIABILITY | 9552 | 1,672.68 | |
| DUE TO OTHER FUNDS | 9610 | 6,000,000.00 | |
| Total Liabilities: | | 6,073,827.73 | |
| FUND BALANCE | | | |
| BEGINNING FUND BALANCE | 9791 | 10,352,952.93 | |
| Total Beginning Fund Balance: | | 10,352,952.93 | |
| Excess Revenue Over Expenditures: | | -7,172,474.12 | |
| Total Fund Balance: | | 3,180,478.81 | |
| Total Liabilities & Fund Balance: | | | 9,254,306.54 |
| Difference (Error): | | | 0.00 |

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 0101 GENERAL FUND
YTD For Month Ending: 09/30/2019

| | Object Codes | Amount | Totals |
|--|--------------|----------------------|----------------------|
| REVENUE | | | |
| Revenue Limit | | | |
| State Aid | (8000-8019) | 386,748.80 | |
| Property Tax | (8020-8079) | 1,588,511.89 | |
| Other | (8080-8099) | 9,332.00 | |
| Federal Revenue | (8100-8299) | 1,565.86 | |
| Other State Revenue | (8300-8599) | 239,170.48 | |
| Other Local Revenue | (8600-8799) | 1,018,591.86 | |
| Interfund Transfers In | (8910-8929) | 0.00 | |
| All Other Financing Sources | (8931-8979) | 0.00 | |
| Contributions | (8980-8999) | 0.00 | |
| Total Revenue | | | 3,243,920.89 |
| EXPENDITURES | | | |
| Certificated Salaries | (1000-1999) | 3,010,701.68 | |
| Classified Salaries | (2000-2999) | 1,124,915.67 | |
| Employee Benefits | (3000-3999) | 2,110,828.62 | |
| Supplies and Services | (4000-5999) | 2,970,404.37 | |
| Capital Outlays | (6000-6999) | 877,135.49 | |
| Other Outgo | (7000-7399) | 72,409.18 | |
| Other Debt Service | (7400-7599) | 0.00 | |
| Interfund Transfers Out | (7600-7629) | 250,000.00 | |
| All Other Financing Uses | (7630-7999) | 0.00 | |
| Total Expenditures | | | 10,416,395.01 |
| Total Non-Operating Accounts | (9900-9999) | | 0.00 |
| EXCESS REVENUE OVER EXPENDITURES | | | -7,172,474.12 |
| BEGINNING FUND BALANCE (9791) | | 10,352,952.93 | |
| BEGINNING ADJUSTED BALANCE (9793) | | 0.00 | |
| BEGINNING RESTATED BALANCE (9795) | | 0.00 | |
| TOTAL BEGINNING FUND BALANCE | | | 10,352,952.93 |
| ENDING FUND BALANCE | | | 3,180,478.81 |

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 1111 ADULT EDUCATION
YTD For Month Ending: 09/30/2019

| | Object | Amount | Totals |
|--|--------|------------------|------------------|
| ASSETS | | | |
| CASH IN COUNTY TREASURY (AUTO) | 9110 | 28,567.99 | |
| Total Assets: | | | 28,567.99 |
| LIABILITIES | | | |
| ACCTS PAY AUTOMATIC | 9519 | 1.39 | |
| CA USE TAX LIABILITY | 9552 | -1.39 | |
| Total Liabilities: | | 0.00 | |
| FUND BALANCE | | | |
| BEGINNING FUND BALANCE | 9791 | 67,200.25 | |
| Total Beginning Fund Balance: | | 67,200.25 | |
| Excess Revenue Over Expenditures: | | -38,632.26 | |
| Total Fund Balance: | | 28,567.99 | |
| Total Liabilities & Fund Balance: | | | 28,567.99 |
| Difference (Error): | | | 0.00 |

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 1111 ADULT EDUCATION
YTD For Month Ending: 09/30/2019

| | Object Codes | Amount | Totals |
|--|--------------|------------------|-------------------|
| REVENUE | | | |
| Revenue Limit | | | |
| State Aid | (8000-8019) | 0.00 | |
| Property Tax | (8020-8079) | 0.00 | |
| Other | (8080-8099) | 0.00 | |
| Federal Revenue | (8100-8299) | 0.00 | |
| Other State Revenue | (8300-8599) | 0.00 | |
| Other Local Revenue | (8600-8799) | 418.05 | |
| Interfund Transfers In | (8910-8929) | 0.00 | |
| All Other Financing Sources | (8931-8979) | 0.00 | |
| Contributions | (8980-8999) | 0.00 | |
| Total Revenue | | | 418.05 |
| EXPENDITURES | | | |
| Certificated Salaries | (1000-1999) | 3,382.56 | |
| Classified Salaries | (2000-2999) | 0.00 | |
| Employee Benefits | (3000-3999) | 666.36 | |
| Supplies and Services | (4000-5999) | 35,001.39 | |
| Capital Outlays | (6000-6999) | 0.00 | |
| Other Outgo | (7000-7399) | 0.00 | |
| Other Debt Service | (7400-7599) | 0.00 | |
| Interfund Transfers Out | (7600-7629) | 0.00 | |
| All Other Financing Uses | (7630-7999) | 0.00 | |
| Total Expenditures | | | 39,050.31 |
| Total Non-Operating Accounts | (9900-9999) | | 0.00 |
| EXCESS REVENUE OVER EXPENDITURES | | | -38,632.26 |
| BEGINNING FUND BALANCE (9791) | | 67,200.25 | |
| BEGINNING ADJUSTED BALANCE (9793) | | 0.00 | |
| BEGINNING RESTATED BALANCE (9795) | | 0.00 | |
| TOTAL BEGINNING FUND BALANCE | | | 67,200.25 |
| ENDING FUND BALANCE | | | 28,567.99 |

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 1313 CAFETERIA
YTD For Month Ending: 09/30/2019

| | Object | Amount | Totals |
|--|--------|-------------------|-------------------|
| ASSETS | | | |
| CASH IN COUNTY TREASURY (AUTO) | 9110 | 219,281.87 | |
| REVOLVING CASH ACCOUNT | 9130 | 1,295.00 | |
| STORES-CAFETERIA FUND ONLY | 9321 | 9,009.72 | |
| Total Assets: | | | 229,586.59 |
| LIABILITIES | | | |
| ACCTS PAY AUTOMATIC | 9519 | 20,313.90 | |
| CA USE TAX LIABILITY | 9552 | -1.02 | |
| Total Liabilities: | | 20,312.88 | |
| FUND BALANCE | | | |
| BEGINNING FUND BALANCE | 9791 | 30,640.79 | |
| Total Beginning Fund Balance: | | 30,640.79 | |
| Excess Revenue Over Expenditures: | | 178,632.92 | |
| Total Fund Balance: | | 209,273.71 | |
| Total Liabilities & Fund Balance: | | | 229,586.59 |
| Difference (Error): | | | 0.00 |

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 1313 CAFETERIA
YTD For Month Ending: 09/30/2019

| | Object Codes | Amount | Totals |
|--|--------------|------------------|-------------------|
| REVENUE | | | |
| Revenue Limit | | | |
| State Aid | (8000-8019) | 0.00 | |
| Property Tax | (8020-8079) | 0.00 | |
| Other | (8080-8099) | 0.00 | |
| Federal Revenue | (8100-8299) | 0.00 | |
| Other State Revenue | (8300-8599) | 0.00 | |
| Other Local Revenue | (8600-8799) | 27,658.38 | |
| Interfund Transfers In | (8910-8929) | 250,000.00 | |
| All Other Financing Sources | (8931-8979) | 0.00 | |
| Contributions | (8980-8999) | 0.00 | |
| Total Revenue | | | 277,658.38 |
| EXPENDITURES | | | |
| Certificated Salaries | (1000-1999) | 0.00 | |
| Classified Salaries | (2000-2999) | 40,768.69 | |
| Employee Benefits | (3000-3999) | 10,924.52 | |
| Supplies and Services | (4000-5999) | 47,332.25 | |
| Capital Outlays | (6000-6999) | 0.00 | |
| Other Outgo | (7000-7399) | 0.00 | |
| Other Debt Service | (7400-7599) | 0.00 | |
| Interfund Transfers Out | (7600-7629) | 0.00 | |
| All Other Financing Uses | (7630-7999) | 0.00 | |
| Total Expenditures | | | 99,025.46 |
| Total Non-Operating Accounts | (9900-9999) | | 0.00 |
| EXCESS REVENUE OVER EXPENDITURES | | | 178,632.92 |
| BEGINNING FUND BALANCE (9791) | | 30,640.79 | |
| BEGINNING ADJUSTED BALANCE (9793) | | 0.00 | |
| BEGINNING RESTATED BALANCE (9795) | | 0.00 | |
| TOTAL BEGINNING FUND BALANCE | | | 30,640.79 |
| ENDING FUND BALANCE | | | 209,273.71 |

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 1717 SPECIAL RESERVE OTHER THAN C/O

YTD For Month Ending: 09/30/2019

| | Object | Amount | Totals |
|--|--------|----------------------|----------------------|
| ASSETS | | | |
| CASH IN COUNTY TREASURY (AUTO) | 9110 | 11,451,830.90 | |
| DUE FROM OTHER FUNDS | 9310 | 6,000,000.00 | |
| Total Assets: | | | 17,451,830.90 |
| FUND BALANCE | | | |
| BEGINNING FUND BALANCE | 9791 | 17,385,439.15 | |
| Total Beginning Fund Balance: | | 17,385,439.15 | |
| Excess Revenue Over Expenditures: | | 66,391.75 | |
| Total Fund Balance: | | 17,451,830.90 | |
| Total Liabilities & Fund Balance: | | | 17,451,830.90 |
| Difference (Error): | | | 0.00 |

LAGUNA BEACH USD**GL275 Income Statement**

Subfund: 1717 SPECIAL RESERVE OTHER THAN C/O

YTD For Month Ending: 09/30/2019

| | Object Codes | Amount | Totals |
|--|--------------|----------------------|----------------------|
| REVENUE | | | |
| Revenue Limit | | | |
| State Aid | (8000-8019) | 0.00 | |
| Property Tax | (8020-8079) | 0.00 | |
| Other | (8080-8099) | 0.00 | |
| Federal Revenue | (8100-8299) | 0.00 | |
| Other State Revenue | (8300-8599) | 0.00 | |
| Other Local Revenue | (8600-8799) | 66,391.75 | |
| Interfund Transfers In | (8910-8929) | 0.00 | |
| All Other Financing Sources | (8931-8979) | 0.00 | |
| Contributions | (8980-8999) | 0.00 | |
| Total Revenue | | | 66,391.75 |
| EXPENDITURES | | | |
| Certificated Salaries | (1000-1999) | 0.00 | |
| Classified Salaries | (2000-2999) | 0.00 | |
| Employee Benefits | (3000-3999) | 0.00 | |
| Supplies and Services | (4000-5999) | 0.00 | |
| Capital Outlays | (6000-6999) | 0.00 | |
| Other Outgo | (7000-7399) | 0.00 | |
| Other Debt Service | (7400-7599) | 0.00 | |
| Interfund Transfers Out | (7600-7629) | 0.00 | |
| All Other Financing Uses | (7630-7999) | 0.00 | |
| Total Expenditures | | | 0.00 |
| Total Non-Operating Accounts | (9900-9999) | | 0.00 |
| EXCESS REVENUE OVER EXPENDITURES | | | 66,391.75 |
| BEGINNING FUND BALANCE (9791) | | 17,385,439.15 | |
| BEGINNING ADJUSTED BALANCE (9793) | | 0.00 | |
| BEGINNING RESTATED BALANCE (9795) | | 0.00 | |
| TOTAL BEGINNING FUND BALANCE | | | 17,385,439.15 |
| ENDING FUND BALANCE | | | 17,451,830.90 |

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 2525 CAPITAL FACILITIES
YTD For Month Ending: 09/30/2019

| | Object | Amount | Totals |
|--|--------|-------------------|-------------------|
| ASSETS | | | |
| CASH IN COUNTY TREASURY (AUTO) | 9110 | 146,551.67 | |
| Total Assets: | | | 146,551.67 |
| LIABILITIES | | | |
| Total Liabilities: | | 0.00 | |
| FUND BALANCE | | | |
| BEGINNING FUND BALANCE | 9791 | 143,811.59 | |
| Total Beginning Fund Balance: | | 143,811.59 | |
| Excess Revenue Over Expenditures: | | 2,740.08 | |
| Total Fund Balance: | | 146,551.67 | |
| Total Liabilities & Fund Balance: | | | 146,551.67 |
| Difference (Error): | | | 0.00 |

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 2525 CAPITAL FACILITIES
YTD For Month Ending: 09/30/2019

| | Object Codes | Amount | Totals |
|--|--------------|-------------------|-------------------|
| REVENUE | | | |
| Revenue Limit | | | |
| State Aid | (8000-8019) | 0.00 | |
| Property Tax | (8020-8079) | 0.00 | |
| Other | (8080-8099) | 0.00 | |
| Federal Revenue | (8100-8299) | 0.00 | |
| Other State Revenue | (8300-8599) | 0.00 | |
| Other Local Revenue | (8600-8799) | 24,582.14 | |
| Interfund Transfers In | (8910-8929) | 0.00 | |
| All Other Financing Sources | (8931-8979) | 0.00 | |
| Contributions | (8980-8999) | 0.00 | |
| Total Revenue | | | 24,582.14 |
| EXPENDITURES | | | |
| Certificated Salaries | (1000-1999) | 0.00 | |
| Classified Salaries | (2000-2999) | 0.00 | |
| Employee Benefits | (3000-3999) | 0.00 | |
| Supplies and Services | (4000-5999) | 3,312.06 | |
| Capital Outlays | (6000-6999) | 18,530.00 | |
| Other Outgo | (7000-7399) | 0.00 | |
| Other Debt Service | (7400-7599) | 0.00 | |
| Interfund Transfers Out | (7600-7629) | 0.00 | |
| All Other Financing Uses | (7630-7999) | 0.00 | |
| Total Expenditures | | | 21,842.06 |
| Total Non-Operating Accounts | (9900-9999) | | 0.00 |
| EXCESS REVENUE OVER EXPENDITURES | | | 2,740.08 |
| BEGINNING FUND BALANCE (9791) | | 143,811.59 | |
| BEGINNING ADJUSTED BALANCE (9793) | | 0.00 | |
| BEGINNING RESTATED BALANCE (9795) | | 0.00 | |
| TOTAL BEGINNING FUND BALANCE | | | 143,811.59 |
| ENDING FUND BALANCE | | | 146,551.67 |

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 4040 SPECIAL RESERVE FAC REPAIR/RPL
YTD For Month Ending: 09/30/2019

| | Object | Amount | Totals |
|--|--------|-------------------|-------------------|
| ASSETS | | | |
| CASH IN COUNTY TREASURY (AUTO) | 9110 | 640,472.82 | |
| Total Assets: | | | 640,472.82 |
| FUND BALANCE | | | |
| BEGINNING FUND BALANCE | 9791 | 1,074,239.58 | |
| Total Beginning Fund Balance: | | 1,074,239.58 | |
| Excess Revenue Over Expenditures: | | -433,766.76 | |
| Total Fund Balance: | | 640,472.82 | |
| Total Liabilities & Fund Balance: | | | 640,472.82 |
| Difference (Error): | | | 0.00 |

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4040 SPECIAL RESERVE FAC REPAIR/RPL

YTD For Month Ending: 09/30/2019

| | Object Codes | Amount | Totals |
|--|--------------|---------------------|---------------------|
| REVENUE | | | |
| Revenue Limit | | | |
| State Aid | (8000-8019) | 0.00 | |
| Property Tax | (8020-8079) | 0.00 | |
| Other | (8080-8099) | 0.00 | |
| Federal Revenue | (8100-8299) | 0.00 | |
| Other State Revenue | (8300-8599) | 0.00 | |
| Other Local Revenue | (8600-8799) | 4,363.52 | |
| Interfund Transfers In | (8910-8929) | 0.00 | |
| All Other Financing Sources | (8931-8979) | 0.00 | |
| Contributions | (8980-8999) | 0.00 | |
| Total Revenue | | | 4,363.52 |
| EXPENDITURES | | | |
| Certificated Salaries | (1000-1999) | 0.00 | |
| Classified Salaries | (2000-2999) | 0.00 | |
| Employee Benefits | (3000-3999) | 0.00 | |
| Supplies and Services | (4000-5999) | 43,717.14 | |
| Capital Outlays | (6000-6999) | 394,413.14 | |
| Other Outgo | (7000-7399) | 0.00 | |
| Other Debt Service | (7400-7599) | 0.00 | |
| Interfund Transfers Out | (7600-7629) | 0.00 | |
| All Other Financing Uses | (7630-7999) | 0.00 | |
| Total Expenditures | | | 438,130.28 |
| Total Non-Operating Accounts | (9900-9999) | | 0.00 |
| EXCESS REVENUE OVER EXPENDITURES | | | -433,766.76 |
| BEGINNING FUND BALANCE (9791) | | 1,074,239.58 | |
| BEGINNING ADJUSTED BALANCE (9793) | | 0.00 | |
| BEGINNING RESTATED BALANCE (9795) | | 0.00 | |
| TOTAL BEGINNING FUND BALANCE | | | 1,074,239.58 |
| ENDING FUND BALANCE | | | 640,472.82 |

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4041 SPECIAL RESERVE ALISO PROPERTY

YTD For Month Ending: 09/30/2019

| | Object | Amount | Totals |
|--|--------|---------------------|---------------------|
| ASSETS | | | |
| CASH IN COUNTY TREASURY (AUTO) | 9110 | 5,290,699.54 | |
| Total Assets: | | | 5,290,699.54 |
| FUND BALANCE | | | |
| BEGINNING FUND BALANCE | 9791 | 5,270,572.20 | |
| Total Beginning Fund Balance: | | 5,270,572.20 | |
| Excess Revenue Over Expenditures: | | 20,127.34 | |
| Total Fund Balance: | | 5,290,699.54 | |
| Total Liabilities & Fund Balance: | | | 5,290,699.54 |
| Difference (Error): | | | 0.00 |

LAGUNA BEACH USD**GL275 Income Statement**

Subfund: 4041 SPECIAL RESERVE ALISO PROPERTY

YTD For Month Ending: 09/30/2019

| | Object Codes | Amount | Totals |
|--|--------------|---------------------|---------------------|
| REVENUE | | | |
| Revenue Limit | | | |
| State Aid | (8000-8019) | 0.00 | |
| Property Tax | (8020-8079) | 0.00 | |
| Other | (8080-8099) | 0.00 | |
| Federal Revenue | (8100-8299) | 0.00 | |
| Other State Revenue | (8300-8599) | 0.00 | |
| Other Local Revenue | (8600-8799) | 20,127.34 | |
| Interfund Transfers In | (8910-8929) | 0.00 | |
| All Other Financing Sources | (8931-8979) | 0.00 | |
| Contributions | (8980-8999) | 0.00 | |
| Total Revenue | | | 20,127.34 |
| EXPENDITURES | | | |
| Certificated Salaries | (1000-1999) | 0.00 | |
| Classified Salaries | (2000-2999) | 0.00 | |
| Employee Benefits | (3000-3999) | 0.00 | |
| Supplies and Services | (4000-5999) | 0.00 | |
| Capital Outlays | (6000-6999) | 0.00 | |
| Other Outgo | (7000-7399) | 0.00 | |
| Other Debt Service | (7400-7599) | 0.00 | |
| Interfund Transfers Out | (7600-7629) | 0.00 | |
| All Other Financing Uses | (7630-7999) | 0.00 | |
| Total Expenditures | | | 0.00 |
| Total Non-Operating Accounts | (9900-9999) | | 0.00 |
| EXCESS REVENUE OVER EXPENDITURES | | | 20,127.34 |
| BEGINNING FUND BALANCE (9791) | | 5,270,572.20 | |
| BEGINNING ADJUSTED BALANCE (9793) | | 0.00 | |
| BEGINNING RESTATED BALANCE (9795) | | 0.00 | |
| TOTAL BEGINNING FUND BALANCE | | | 5,270,572.20 |
| ENDING FUND BALANCE | | | 5,290,699.54 |

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 4042 SPECIAL RESERVE CAP IMP PLAN
YTD For Month Ending: 09/30/2019

| | Object | Amount | Totals |
|--|--------|---------------------|---------------------|
| ASSETS | | | |
| CASH IN COUNTY TREASURY (AUTO) | 9110 | 2,091,397.71 | |
| Total Assets: | | | 2,091,397.71 |
| LIABILITIES | | | |
| Total Liabilities: | | 0.00 | |
| FUND BALANCE | | | |
| BEGINNING FUND BALANCE | 9791 | 2,201,127.09 | |
| Total Beginning Fund Balance: | | 2,201,127.09 | |
| Excess Revenue Over Expenditures: | | -109,729.38 | |
| Total Fund Balance: | | 2,091,397.71 | |
| Total Liabilities & Fund Balance: | | | 2,091,397.71 |
| Difference (Error): | | | 0.00 |

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 4042 SPECIAL RESERVE CAP IMP PLAN
YTD For Month Ending: 09/30/2019

| | Object Codes | Amount | Totals |
|--|--------------|---------------------|---------------------|
| REVENUE | | | |
| Revenue Limit | | | |
| State Aid | (8000-8019) | 0.00 | |
| Property Tax | (8020-8079) | 0.00 | |
| Other | (8080-8099) | 0.00 | |
| Federal Revenue | (8100-8299) | 0.00 | |
| Other State Revenue | (8300-8599) | 0.00 | |
| Other Local Revenue | (8600-8799) | 8,419.27 | |
| Interfund Transfers In | (8910-8929) | 0.00 | |
| All Other Financing Sources | (8931-8979) | 0.00 | |
| Contributions | (8980-8999) | 0.00 | |
| Total Revenue | | | 8,419.27 |
| EXPENDITURES | | | |
| Certificated Salaries | (1000-1999) | 0.00 | |
| Classified Salaries | (2000-2999) | 0.00 | |
| Employee Benefits | (3000-3999) | 0.00 | |
| Supplies and Services | (4000-5999) | 323.65 | |
| Capital Outlays | (6000-6999) | 117,825.00 | |
| Other Outgo | (7000-7399) | 0.00 | |
| Other Debt Service | (7400-7599) | 0.00 | |
| Interfund Transfers Out | (7600-7629) | 0.00 | |
| All Other Financing Uses | (7630-7999) | 0.00 | |
| Total Expenditures | | | 118,148.65 |
| Total Non-Operating Accounts | (9900-9999) | | 0.00 |
| EXCESS REVENUE OVER EXPENDITURES | | | -109,729.38 |
| BEGINNING FUND BALANCE (9791) | | 2,201,127.09 | |
| BEGINNING ADJUSTED BALANCE (9793) | | 0.00 | |
| BEGINNING RESTATED BALANCE (9795) | | 0.00 | |
| TOTAL BEGINNING FUND BALANCE | | | 2,201,127.09 |
| ENDING FUND BALANCE | | | 2,091,397.71 |

Laguna Beach Unified School District

13. ACTION

October 22, 2019

Approval: Resolution 19-10: Support for Dyslexia Awareness Month

LCAP Priority Alignment

Goal 1 - Increase student academic achievement and social/emotional strength through collaboration, critical thinking, creativity, and communication.

Proposal

October is Dyslexia Awareness Month. Staff proposes the Board of Education review and adopt Resolution 19-10: Support of Dyslexia Awareness Month.

Background

The Laguna Beach Unified School District is committed to creating conditions and culture that supports every learner. That commitment includes that the interventions and accommodations determined to be evidence-based are available to all students, including students with Dyslexia and Dyslexic-like characteristics. The District is further committed to continuing to plan and implement best practices to ensure the academic success of students facing the challenges of Dyslexia. The District is proud to join the California Department of Education and other school districts statewide in designating October as "Dyslexia Awareness Month" wherein it commits to providing early assessment and the ongoing interventions needed to support the academic success of all students, including those with Dyslexia.

Budget Impact

There is no fiscal impact for this resolution.

Recommended Action

Staff recommends the Board of Education approve Resolution 19-10: Support of Dyslexia Awareness Month.

Laguna Beach Unified School District

Resolution 19-10: Support of Dyslexia Awareness Month

WHEREAS, Dyslexia is defined as an unexpected difficulty in reading for an individual who is expected to be a much better reader;

WHEREAS, Dyslexia is a difficulty in identifying the individual sounds of spoken language, which then affects the ability of an individual to speak, read, spell, and often, learn a language;

WHEREAS, Dyslexia is the most common learning disability and affects 80 to 90 percent of all individuals with a learning disability;

WHEREAS, An individual with dyslexia may have weakness in decoding or reading fluency and strength in higher level cognitive functions, such as reasoning, critical thinking, concept formation, or problem solving;

WHEREAS, Great progress has been made in understanding dyslexia on a scientific level, including the epidemiology and cognitive and neurobiological bases of dyslexia;

WHEREAS, Early diagnosis of dyslexia is critical to ensure individuals with dyslexia receive focused, evidence-based intervention allowing the promotion of self-awareness and self-empowerment and the provision of necessary accommodations to ensure school and life success;

WHEREAS, The California State Parent Teacher Association (PTA) recognizes dyslexia has significant educational implications that need to be addressed by public schools and school districts; and the California State Senate has adopted a resolution recognizing and designating October as "Dyslexia Awareness Month."

WHEREAS, The Board of Education of the Laguna Beach Unified School District is committed to creating the conditions and culture that supports world class learners and is committed to improve the understanding of dyslexia and its warning signs, appropriate evidence-based structured literacy instruction, and appropriate classroom accommodations and modifications;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Laguna Beach Unified School District, recognizes that dyslexia has significant educational implications that must be addressed, and designates October 2019 as "Dyslexia Awareness Month."

Jan Vickers, President
Board of Education

Jason Vilorio, Ed.D.
Superintendent of Schools

October 22, 2019

Laguna Beach Unified School District

14. ACTION

October 22, 2019

Approval: Revised Job Description: Administrative Assistant, Business Services

LCAP Priority Alignment

Goal 3 - Professional Development focused on 21st Century teaching and learning. More specifically, the district will recruit, hire, train, and retain high performing staff who are appropriately assigned and credentialed.

Proposal

Staff proposes the Board of Education approve the revised job description for the Administrative Assistant, Business Services.

Background

In the field of personnel, it is best practice to review a job description whenever a vacant position develops to determine if it needs to be updated or modified. The proposed revisions reflect a shift of duties in the business office.

Budget Impact

There is no budget impact for this item.

Recommended Action

Staff recommends the Board of Education approve revisions to the Administrative Assistant, Business Services.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
Job Description: Administrative Assistant, Business Services
(Confidential Employee)

BASIC FUNCTION:

Under direct supervision of the Assistant Superintendent, Business Services, assists in the planning, organization, and administration of the Business Services Offices; serves as an assistant to all Business Department Managers, providing relief from administrative and clerical detail; performs complex and specialized secretarial and clerical functions; does other related work as appropriate and required.

ESSENTIAL DUTIES:

- Assists in the planning, organization, and administration and coordination of the District's Business Services Offices, including direct assistance for all Business Department Managers.
- Coordinates and/or directly prepares Board of Education agenda items.
- Supports administration and coordination of outside contracts, District contracts and negotiation processes.
- Assists in meeting all related legal requirements.
- Handles office correspondence, sorts and distributes all Central Office U.S. and county mail.
- Coordinates all office functions such as purchasing supplies, employee attendance, organizing and scheduling meetings, maintaining office equipment and/or coordinating services.
- Oversees maintaining central filing system.
- Types and maintains employee evaluations and other notices and handles confidential employee records.
- Prepares information for District bargaining unit negotiations and maintains appropriate meeting records.
- Provides technical input and support for other Business Services staff members.
- Greet members of the public and respond to inquiries related to routine policies, regulations, and operational procedures or by referring those making inquiries to appropriate offices or personnel.
- ~~Extensive contact with public regarding, bus passes, claims, and developer fees.~~
- Prepares and processes District invoices and accounts receivable including preparing cash journals crediting proper accounts and forwards cash receipts to appropriate staff for posting into the applicable current year's income processes CFD administrative expense requisitions.
- Coordinates Serves as the back-up for coordinating the bBus pPass pProgram by providing, which includes all necessary clerical support; including processing, receipting, distributing and maintaining files.
- Calculation, collection and processing of developer fees.
- Performs all assigned business services functions similar to Accounting Technician with added administrative duties.
- Prints, distributes and reconciles all District purchase orders using the OCDE purchase order system, including processing of 1099 requests and updating and maintaining vendor list.
- Receives, processes and records all incoming payments; including batching, receipting and bank deposits.
- Processes credit card payments.
- Prints revolving cash and expedited checks.
- Prepares, processes and records Retiree/COBRA insurance billing; including invoicing, receipting and deposits.
- Fulfills public disclosure responsibilities with posting and distribution.
- Coordinates desktop publishing and finishing functions to business reports.

- Maintains and posts relevant updates to the Business ~~and Transportation~~ websites.
- Supervises attendance reporting with site personnel. Coordinates and prepares the District's student attendance accounting for monthly reports to OCDE and P-1, P-2, Class Size Penalties and Annual reporting to OCDE.
- Prepares yearly district attendance calendar.
- Prepares quarterly financial reports.

OTHER REPRESENTATIVE DUTIES:

- Engage in cross training on business functions and demonstrate use of knowledge to support office needs.
- Participates in job-related or District trainings as required.
- Other duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:

- Principles, methods, procedures, and techniques of office management, business administration, and accounting;
- Modern office methods, practices, procedures including filing systems, receptionist and telephone techniques, business forms, letter and report writing, proofreading, and office equipment usage including proficiency in multiple software data management systems and Microsoft Office Suite, including Word, Excel and Power Point.
- Legal mandates, policies and regulations pertaining to public education;
- Goals, objectives, and philosophical aspects of public education.

Ability to:

- Effectively and efficiently write, edit, and rewrite letters and documents, proposals, and other technical material.
- Conduct action research and collect data and compile the results in a clear, succinct, and comprehensible manner.
- Effectively communicate with the public, parents, students, and District personnel.
- Effectively utilize current office technology, including word processing, spreadsheets, e-mail and Internet access.
- Communicate effectively in oral and written form.
- Understand and carry out oral and written directions with minimal accountability controls.
- Establish and maintain cooperative relationships with administrators, teachers, other employees, and the general public; deal effectively with a wide variety of personalities and situations requiring diplomacy and poise.
- Understand and carry out complex oral and written instructions.
- Use correct English usage, spelling, grammar, and punctuation.
- Perform desktop publishing.

MINIMUM QUALIFICATIONS:

Experience:

Minimum of four years of responsible executive or administrative secretarial experience including one year in a lead or supervisory capacity.

Education:

Equivalent to the completion of the twelfth grade, supplemented by coursework or formal training in business office procedures and management, organization and supervision, and related technical skill areas at the community college level.

Personal Qualities:

- Independent worker
- Maturity and good judgment
- Neat and clean appearance
- Willingness to assume a wide range of responsibilities
- Willingness to learn new skills
- Willingness to continuously improve
- Pleasant interpersonal skills
- Good organizational skills
- Commitment to professional courtesy
- Belief in high moral standards
- Commitment to professional responsibility
- High intrinsic motivation

WORKING CONDITIONS:**Environment:**

- Indoor office environment.
- Moderate noise level.
- Frequent interruptions.

Physical Requirements:

- Ability to see for purposes of reading instructions, labels, and other printed matter and for the safe operation of equipment.
- Ability to hear and understand speech at normal levels in person and on the telephone.
- Ability to communicate so others will be able to clearly understand a normal conversation in person and on the telephone.
- Ability to operate computer, typewriter, calculator, copy machine, telephone, and other office equipment with dexterity and in a safe and efficient manner.
- Ability to frequently lift and move items weighing up to 25 pounds, including office supplies and printed materials.
- Ability to climb stairs.

Operation of Vehicles, Machinery and Equipment Requirements:

- Ability to travel to a variety of locations within a reasonable time frame.
- Must be able to operate office, multimedia, and computer equipment.

Mental and Emotional Requirements:

- Ability to understand, and follow oral and written directions
- Ability to work independently with little direction
- Ability to concentrate to meet numerous deadlines
- Ability to establish and maintain effective working relationships with others
- Ability to make independent decisions to respond to numerous requests, deadlines, and to prioritize assignments
- Ability to exchange information
- Ability to learn the procedures functions and limitations of assigned duties
- Ability to collaborate and contribute to continuous improvement of business department
- Ability to identify office needs and engage in cross training to provide seamless customer service during team member absences.

Laguna Beach Unified School District

15. CONSENT/ACTION

October 22, 2019

Approval: Resolution No. 19-11: Adopting and Approving the Associate Membership Agreement for LBUSD to Join the Education Technology Joint Powers Authority (Ed Tech JPA)

LCAP Priority Area

Goal 1 - Increase student academic achievement and social/emotional strength through collaboration, critical thinking, creativity, and communication.

Proposal

Staff proposes the Board of Education approve Resolution No. 19-11: Adopting and approving the associate membership agreement for LBUSD to become a member of the Education Technology Joint Powers Authority (EdTech JPA).

Background

EdTech JPA acts as a procurement vehicle for technology goods and allows EdTech JPA Members to leverage contracts established through the Request for Proposal (RFP) process, thus alleviating Members' administrative costs and overhead. Each EdTech JPA contract leveraged by the District must be Board approved and executed prior to any obligation to the District.

Budget Impact

There is no cost to join the Education Technology Joint Powers Authority (EdTech JPA), however, there is a savings anticipated due to the nature of consortium pricing.

Recommended Action

Staff recommends the Board of Education approve Resolution No. 19-11: Adopting and approving the associate membership agreement for LBUSD to become a member of the Education Technology Joint Powers Authority (EdTech JPA).

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
RESOLUTION 19-11**

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE LAGUNA BEACH UNIFIED
SCHOOL DISTRICT ADOPTING AND APPROVING THE ASSOCIATE MEMBERSHIP
AGREEMENT JOINING THE EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY**

WHEREAS, Laguna Beach Unified School District has been considering methods to better address the procurement costs, data privacy protection, and pricing of its education software, and;

WHEREAS, other California public agencies, such as school districts, community college districts, and county offices of education who have also considered these issues have determined that there is a need to form a coalition of public districts to acquire education technology services for use at their respective facilities, and;

WHEREAS, Title 1, Division 7, Chapter 5, Article 1, (Section 6500 et seq.) of the Government Code authorizes joint exercise by two or more public agencies of any power common to them, and;

WHEREAS, California law enables school districts, county superintendent of schools, community college districts, and joint power agencies to actively control procurement and privacy terms and to acquire educational software and services for use at their respective facilities, and to establish a coalition to accomplish those ends; and

WHEREAS, the Irvine Unified School District, Capistrano Unified School District, Fullerton Unified School District, and the Clovis Unified School District have formed the Education Technology Joint Powers Authority (Ed Tech JPA), a California joint powers authority, and have agreed to be the Founding Members of Ed Tech JPA, and appointed their respective District's Chief Technology Officer, Chief Business Official, or person with equivalent duties and background, to serve as a member of the Ed Tech JPA Board, and

WHEREAS, the governing Board of Laguna Beach Unified School District ("District") has considered the proposed Associate Member Agreement, a draft of which is attached hereto as ATTACHMENT 1, under which the District will become an associate member of Education Technology JPA; and

WHEREAS, the District has determined that entering into an Associate Membership Agreement to avail the District to the benefits of the Ed Tech JPA, including obtaining legally compliant and economically priced technology services and products, as well as the financial, technical and professional development services to support the successful implementation of products and services purchased through a JPA, is in the best interests of the District.

NOW, THEREFORE BE IT RESOLVED that the governing board of the Laguna Beach Unified School District hereby declares and formally approves its membership in Ed Tech JPA, a California Joint Powers Authority, and instructs its duly authorized agent to execute and deliver on its behalf any necessary or appropriate documents to carry out the intent of this resolution, including the Ed Tech JPA Associate Membership Agreement and any agreements necessary or appropriate to participate in Ed Tech JPA programs; and

BE IT FURTHER RESOLVED that the governing board authorizes the Superintendent or designee to appoint District's technology, or person with equivalent duties and background in education technology procurement, who shall serve as the authorized representative to the JPA.

PASSED AND ADOPTED by the governing board on October 22, 2019, by the following vote:

| | |
|---------|----------|
| AYES: | Members: |
| NOES: | Members: |
| ABSENT: | Members: |

STATE OF CALIFORNIA)
) ss
COUNTY OF ORANGE

By: _____
Board President

I, _____, Secretary/Clerk to the Governing Board of the Laguna Beach Unified School District, do hereby certify that the foregoing is a full, true, and correct copy of the resolution adopted by said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote stated, which resolution is on file in the office of the said Board.