# LAGUNA BEACH UNIFIED SCHOOL DISTRICT \*\*SPECIAL MEETING\*\*

550 Blumont Street Laguna Beach, CA 92651

August 2, 2016

Closed Session 8:00 a.m. Open Session 8:15 a.m.

#### RECORDING OF SCHOOL BOARD MEETINGS

This meeting will be audio recorded.

#### **AGENDA**

- 1. CALL TO ORDER
- 2. ROLL CALL TO ESTABLISH QUORUM
- 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
- 4. ADJOURN TO CLOSED SESSION
  - A. PUBLIC EMPLOYEE APPOINTMENT

(Pursuant to Government Code §54957)
Title: Assistant Superintendent, Instructional Services

- 5. CALL TO ORDER OPEN SESSION
- 6. PLEDGE OF ALLEGIANCE
- 7. REPORT ON CLOSED SESSION ACTION
- 8. ADOPTION OF AGENDA

#### **ACTION ITEMS**

- 9. APPROVAL OF PERSONNEL REPORT
  - Leisa Winston, Assistant Superintendent, Human Resources & Public Communications Staff proposes the Board of Education approve the Personnel Report.
- 10. ADJOURNMENT
  - William Landsiedel, President, Board of Education

The next Regular Meeting of the Board of Education is **Tuesday**, **August 23**, **2016**, **6:00** PM at the Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

# INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

### WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

#### REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

#### Laguna Beach Unified School District

#### 9. ACTION

August 2, 2016

Approval:

**Personnel Report** 

#### **Proposal**

Staff proposes the Board of Education approve the Personnel Report.

#### **Background**

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

#### **Budget Impact**

Expenditures are within budgeted appropriations as indicated.

#### **Recommended Action**

Staff recommends the Board of Education approve the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

#### PERSONNEL REPORT

August 2, 2016

**Effective Date:** 

TBD

## I. <u>EMPLOYMENT:</u>

Name: Alysia Odipo PC09ASI101 Position/Site:

Assistant Superintendent, Instructional Services

District Office

General Fund

0109037150-1320

Probationary I

Management Salary Schedule Step 1: \$178,377 8 hours per day/5 days per week/12 months per year

Replaces: Darlene Messinger