

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting November 14, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 4:45p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown – absent for Closed Session
 Carol Normandin
 Peggy Wolff

Public Comment on Closed Session Items

None.

Adjourn to Closed Session

Member Normandin moved adjournment to Closed Session. Member Wolff seconded. Motion carried 4-0-1. Members Vickers, Perry, Normandin, and Wolff voted yes. Member Brown was absent.

The following topics were discussed.

A. STUDENT DISCIPLINE

(Government Code §35146, §48912, §48918, and §49070)

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(Government Code §54957)

C. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION

(Govt. Code § 54956.9(d)(1))

(*Student DOE v. Laguna Beach Unified School District*, OC Superior Court Case No. 30-2017-00917965-CU-WM-CJC)

D. PUBLIC EMPLOYMENT

(Government Code §54957)

Contracts

Assistant Superintendent, Business Services

Assistant Superintendent, Human Resources/Public Communications

Assistant Superintendent, Instructional Services

Member Normandin moved to adjourn from Closed Session. Member Wolff seconded. Motion carried 4-0-1. Members Vickers, Perry, Normandin and Wolff voted yes. Closed Session adjourned at 5:15 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown – Arrived at 5:29 p.m.
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Mindy Hawkins, President, LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Mike Morrison, Chief Technology Officer
Amy Kernan, Director, Assessment & Accountability
Irene White, Director, Special Education
Michael Keller, Ed.D., Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Anakaren Ureno, Public Relations Liaison
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Nikol King, Assistant Principal, Laguna Beach High School
Lance Neal, Athletic Director

Call to Order

President Vickers called the meeting to order at 5:20 p.m.

Report of Closed Session Action

President Vickers reported on a motion by Member Wolff and a second by Member Normandin, by a vote of 4-0-1, with members Vickers, Perry, Normandin, and Wolff voting yes, and Member Brown absent, the Board of Education voted to approve the re-admittance of student case number 01-2017-03, pursuant to Education Code section 48900(a) and 48900(k).

Adoption of Agenda

Public Comment: None

Staff requested item 25, approval of employment contracts be moved from action to information.

Member Normandin moved adoption of the agenda as revised. Member Wolff seconded.

Discussion:

Motion carried 4-0-1. Members Vickers, Perry, Normandin and Wolff voted yes to adopt the agenda as revised. Member Brown was absent.

Member Brown arrived at 5:29 p.m.

Study Session: Facilities

Mr. Dixon and Mr. Zajda presented shared information on facilities funding, preliminary enrollment projection data, 2017 summer facilities projects, and upcoming projects at Laguna Beach High School. Upcoming projects included: 1) Stadium Restroom and Storage Building; 2) Artist's Theater ADA Upgrades; 3) Artist's Theater and Dugger Gym HVAC Upgrades; and, 4) Stadium Seating Handrail Addition.

Discussion on upcoming projects included a request by community members to install a life-size statue of Skipper Carrillo. Board member discussion recalled that a similar request had been previously denied. The baseball field has been named for Skipper. The Board reached agreement that a statue was not a realistic request, but they would consider a plaque to be placed on the new stadium restroom and storage building.

The study session closed at 6:00 p.m.

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Recognitions

Mr. Conlon, Mr. Duddy, Ms. Leighton, and Mrs. Beaudry-Porter presented students with certificates for participating in the 19th Annual Plein Air Painting Invitational. Several students shared their paintings. Paintings are displayed annually and sold to raise money for the art programs in LBUSD schools.

President Vickers called a five-minute break.

Public Comment (Non- Agenda Items)

None.

Reports

Student Representative(s) – Chloe Bryan

- Reported on:
 - Athletics – Outstanding fall
 - ASB focus for November is “Service”
 - College Signing Day
 - School Play
 - Girls Soccer Tryouts and Winter Sports Prep
 - Non-Smoking Campaign

LaBUFA Representative – Sara Hopper, LaBUFA President

- Executive Board is providing lunch at each school site to meet with members
- Interest Based Bargaining

CSEA Representative – Margaret Warder, CSEA President

- Announced the newly appointed Regional Representative for Area H, Region 49, Rhonda Wayland.
- Announced CSEA Election Results for 2018 Executive Board
- Site representatives are meeting with site principals
- Thanked everyone who purchased Boo Grams to support CSEA scholarships

Board Members

Board members reported as follows:

Member Wolff

- Attended SchoolPower meeting

Member Normandin

- Attended Social/Emotional Stakeholder Engagement meeting

Member Brown

- No report

Clerk Perry

- Attended Community Coalition meeting

President Vickers

- Attended PTA Council meeting
- Attended SchoolPower meeting

Superintendent Vilorio

- Rocket Ready had first meeting for this school year
- Attended Governance SELPA meeting with Saddleback Valley USD
- Commented on Plain Air Painters – LBUSD is lucky to have great partners
- Attended SchoolPower meeting – great partner with LBUSD

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Held Classified Professional Development and Launch Pad Team Leads meeting
- December 1 is a non-student day, there are many professional development opportunities
- Commented on Insurance Committee meeting and the formation of a Wellness Committee

Jeff Dixon, Assistant Superintendent, Business Services

- Participated on an interview panel for LB City for banking services
- Thanked the Board for their feedback on facilities

Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

- PAL Breakfast November 15
- GATE Parent Meeting November 15
- Provided update on professional development

CONSENT CALENDAR

Public Comment: None

Member Normandin pulled item f. Member Normandin moved approval of Consent Calendar items a-1, minus f. Member Brown seconded.

- a. Approval of Minutes – October 23, 2017
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trips
- e. Approval of Acceptance of Gifts – Checks Totaling \$1,000 and In-Kind Donation
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements for Contracted Services – Technology
- h. Approval/Ratification of Warrants #391883 through #392150 in the amount of \$1,475,640.14 Dates: 10/16/2017 through 11/03/2017
- i. Approval/Ratification of Certificated Payroll 4A in the Amount of \$2,242,069.68
Approval/Ratification of Classified Payroll 4B in the Amount of \$770,510.83
- j. Approval of Quarterly Report – Board Policy 3002 – Investments
- k. Approval of Establishment of Annual Organizational Meeting

1. Approval for Continuation of the Memorandum of Understanding (MOU) with Orange County Department of Education (OCDE) for the Teacher Induction Program for the 2017-2018 School Year in the estimated amount of \$12,037

Comments: Clerk Perry asked staff to provide an update on the legal conference several staff members attended.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Member Brown moved approval of Consent Calendar item f. Member Wolff seconded.

Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes. Member Normandin abstained.

INFORMATION ITEMS

Alternative Program Update

Dr. Viloria provided an update at the Board's request on alternative programs options in LUBSD. Dr. Viloria reported that members of Executive Cabinet held information meetings at all school sites to share information on alternative programs. In addition, a fifth meeting was held at the District office for any interested teachers. Three teachers attended the meeting, none of whom were interested in teaching in an alternative program.

As per previous Board direction, the CLC program is on a one-year hiatus. Dr. Viloria asked that the Board provide direction to staff on to proceed for future years.

Board member comments included:

1. Staff is appreciated for actively soliciting input from all school communities.
2. The program has run its course.
3. The transition of students has gone well.

This topic will be agendized as an action item in January to close the alternative program.

Special Education Update

Mrs. White's presented information on the Special Education program in LBUSD. The presentation goals were to: 1) Increase the knowledge and understanding of special education within the district; 2) Review site level highlights; and, 3) Review department priorities.

Presentation of the Local Control Accountability Plan (LCAP) Progress and Stakeholder Engagement

Dr. Odipo and Mrs. Kernan reviewed LCAP progress and stakeholder engagement activities within LBUSD. Mrs. Kernan reviewed the alignment of priorities and goals for 2017-2018 and a revised timeline of student, parent, staff, and community engagement opportunities.

Board members asked questions on the formation of engagement groups.

Report on Developer Fees

Mr. Dixon provided an overview and update of developer fees within LBUSD.

MOVED FROM ACTION TO INFORMATION

Report on Employment Contracts for Assistant Superintendent, Business Services, Assistant Superintendent, Human Resources and Public Communications, and Assistant Superintendent, Instructional Services

Dr. Viloria presented the employment contracts to the Board for their information and review. This item will be agendaized in January for action.

ACTION ITEMS

Approval of the Appointment of Two Board Representatives and One Alternative Representative to College and Career Advantage Board

Dr. Viloria introduced the item.

Public Comment: None

Board Questions: None

Member Wolff moved to approve the appointment of Board Member Vickers and Board Member Brown as representatives to the College and Career Advantage Board. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Member Wolff moved to approve the appointment of Board Member Perry the alternate representative to the College and Career Advantage Board. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Personnel Reimbursement Agreement Between the Capistrano Unified School District and Laguna Beach Unified School District at an Estimated Cost of \$3758 Per Pupil

Dr. Odipo stated this program serves visually impaired students.

Public Comment: None

Board Questions: None

Member Brown moved to approve the personnel reimbursement agreement between the District and Laguna Beach Unified School District at an estimated cost of \$3758 per pupil. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Consulting Agreement with Infinity Communications and Consulting for Services related to E-rate Reimbursements at a Cost Not-to-Exceed \$7,650

Mr. Morrison stated this annual contract saves the district approximately \$200,000 per year.

Public Comment: None

Board Questions: None

Member Brown moved to approve the consulting agreement with Infinity Communications and Consulting for services related to E-rate reimbursements at a cost not-to-exceed \$7,650. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Contract Services Agreement with Mike Lawrence for Services Related to Rocket Ready for the 2017-2018 School Year at a Cost Not-to-Exceed \$5,000

Mr. Morrison presented this contract for approval.

Public Comment: None

Board Questions: Member Perry asked clarifying questions regarding the number of days Mr. Lawrence would provide services.

Member Brown moved to approve the consulting agreement with Mike Lawrence for services related to Rocket Ready at a cost not-to-exceed \$5,000. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Contract for Gradeslam

Mr. Morrison presented the contract for approval as a pilot project to provide online tutoring for students in grades 6-12 and available 24 hours a day, seven days a week.

Public Comment: None

Board Questions: None

Member Brown moved to approve the contract for Gradeslam. Member Normandin seconded.

Board discussion regarding student/teacher chats.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Independent Contractor Agreement with Catlin Tucker for Consulting Fees for the 2017-2018 School Year in an Amount Not-to-Exceed \$3,800

Dr. Odipo presented the agreement for approval. High school teachers requested this support and middle school English teachers will be included.

Public Comment: None

Board Questions: None

Member Brown moved to approve the independent contractor agreement with Catlin Tucker for consulting fees for the 2017-2018 school year in an amount not-to-exceed \$3,800. Member Normandin seconded.

Member Brown has heard from English teachers that are excited for this support.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Second Reading and Approval of Board Policies

On October 6, 2017, the Board of Education held a special meeting to review and discuss 28 Board policies. On October 23, 2017, the Superintendent presented the same policies to the Board of Education for a first reading. The policies are presented for a second reading and approval of new and updated policies, as well as deleting policies as noted.

Public Comment: None

Board Questions: None

Member Brown moved approval of the new and updated policies, as well as deleting policies as noted. Member Normandin seconded.

	Policy/Bylaw	Title	Comment
1.	1312.3	Uniform Complaint Procedures	Update current policy.
2.	3230	Federal Grant Fund	New Policy for LBUSD.
3.	3312	Contracts	New Policy for LBUSD.
4.	3513.3	Tobacco-Free Schools	Update current policy.
5.	3516	Emergency Plans	New Policy for LBUSD.
6.	3541.2	Transportation for Students with Disabilities	New Policy for LBUSD.
7.	3554	Other Food Sales	New Policy for LBUSD.
8.	4030	Nondiscrimination in Employment	Update current policy.
9.	4119.11/4219.11/4319.11	Sexual Harassment	Update current policy.
10.	5020	Parent Rights and Responsibilities	New Policy for LBUSD. Delete BP 5020: Hazing
11.	5113	Absences and Excuses	New Policy for LBUSD.
12.	5121	Grades/Evaluation of Student Achievement	New Policy for LBUSD. Delete BP 6011: Evaluation of Pupil Achievement and Appeal of Final Grades
13.	5131.1	Bus Conduct	New Policy to align with CSBA numbering system. Delete 5018: Bus Conduct
14.	5131.7	Weapons and Dangerous Instruments	New Policy for LBUSD.

15.	5131.9	Academic Honesty	New Policy to align with CSBA numbering system. Delete 5038: Academic Honesty
16.	5141.3	Health Examinations	New Policy to align with CSBA numbering system. Delete 5006: Health Examinations
17.	5145.2	Freedom of Speech	New Policy for LBUSD.
18.	5145.7	Sexual Harassment	New Policy for LBUSD.
19.	6143	Course of Study	New Policy for LBUSD.
20.	6159	Individuals with Exceptional Needs	New Policy to align with CSBA numbering system. Delete 6020: Individuals with Exceptional Needs
21.	6159.1	Procedural Safeguards and Complaints for Special Education	New Policy for LBUSD.
22.	6159.2	Nonpublic, Nonsectarian School and Agency Services for Special Education	New Policy for LBUSD.
23.	6159.3	Appointment of Surrogate Parent for Special Education Students	New Policy for LBUSD.
24.	6164.4	Identification and Evaluation of Individuals for Special Education	New Policy for LBUSD.
25.	6164.6	Identification and Education Under Section 504	New Policy for LBUSD.
26.	6179	Supplemental Instruction	New Policy for LBUSD.
27.	6200	Adult Education	New Policy for LBUSD.
28.	9323	Meeting Conduct	Update current policy.

Discussion: None.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests: Items for Future Meetings, Requests for Information, or General Comments

Member Wolff attended a presentation on digital literacy and is excited about what the future has to offer.

Clerk Perry attended the LBHS play and enjoyed the performance. She is also pleased that all fourth grade students will be visiting the Laguna Beach Art Museum.

President Vickers enjoyed seeing the student artwork at the Cove Gallery. She praised Ryan Zajda for his presentations to the members of Laguna Beach High PTA and El Morro PTA. Acknowledged Mark Alvarez for being honored by the University of Chicago and receiving the Outstanding Educator Award.

Adjournment

Member Brown moved to adjourn to Closed Session. Member Normandin seconded.

President Vickers announced the next regular meeting is Tuesday, December 12, 2017.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

The meeting adjourned to Closed Session at 7:55 p.m.

Member Brown moved to adjourn from Closed Session at 8:44 p.m. Member Normandin seconded.

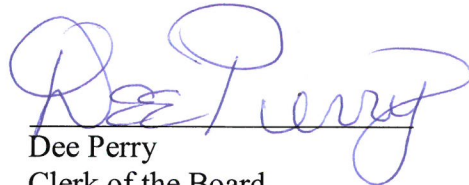
Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

President Vickers reported out in Open Session that no action had been taken in Closed Session.

Member Brown moved to adjourn. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

The meeting adjourned at 8:45 p.m.


Dee Perry
Clerk of the Board
December 12, 2017