



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT

**Regular Meeting
of the
Board of Education**

AGENDA

May 23, 2017

ADMINISTRATION

Jason Vilorio, Ed.D., Superintendent of Schools
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources and
Public Communications

BOARD OF EDUCATION

Jan Vickers, President
Dee Perry, Clerk
Ketta Brown, Member
Carol Normandin, Member
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING
550 Blumont
Laguna Beach, CA 92651**

May 23, 2017

**5:00 P.M.
CLOSED SESSION**

**6:00 P.M.
STUDY SESSION
LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)**

**7:00 P.M.
OPEN SESSION**

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS
Open Session School Board Meetings will be video recorded.

- 1. CALL TO ORDER**
- 2. ROLL CALL TO ESTABLISH QUORUM**
- 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
- 4. ADJOURN TO CLOSED SESSION**
 - A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
Government Code §54957
 - B. NEGOTIATIONS**
Government Code §54957.6
 - i. Employee Organization: LaBUFA
District Negotiator: Leisa Winston
 - ii. Employee Organization: CSEA
District Negotiator: Leisa Winston
 - iii. Employee Organization: Unrepresented Employees
District Negotiator: Leisa Winston
- 5. CALL TO ORDER**
- 6. PLEDGE OF ALLEGIANCE**
- 7. REPORT ON CLOSED SESSION ACTION**
- 8. ADOPTION OF AGENDA**

9. STUDY SESSION: LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)

– **Alysia Odipo, Ed.D., Assistant Superintendent, Instruction**

Staff will present information regarding the Local Control Accountability Plan (LCAP) and District data as gathered through the Hanover Research survey. The presentation will include a review and discussion of data, the importance of communication, and how the district visual and performing arts program (VAPA) has aligned to the LCAP. The Board of Education will be provided with an opportunity to review and discuss.

10 Minute Break

10. CONVENE OPEN SESSION

11. RECOGNITION

- a. LBUSD 2017 Retirees
- b. Community Coalition – TMS Partners in Prevention
- c. Workability - Business Partnerships

12. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

13. REPORTS

- *Student Representative(s)*
- *LaBUFA Representative*
- *CSEA Representative*
- *Organizations – Boosters, PTA, SchoolPower*
- *Board Members*
- *Superintendent*
- *Cabinet Members*

14. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes
 - i. May 9, 2017 (Regular Meeting)
 - ii. May 11, 2017 (Special Meeting)

- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Acceptance of Gifts – Checks Totaling \$2,000.00
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements for Contracted Services – Technology
- g. Approval of Interdistrict Attendance Agreements – Resident Students from Other District(s)
- h. Approval of Interdistrict Attendance Agreements – Resident Students to Other District(s)
- i. Approval/Ratification of Warrants #390252 through #390380 in the amount of \$263,200.81 Dates: 5/1/2017 through 5/11/2017
- j. Ratification of Certificated Payroll 10A in the Amount of \$2,204,055.50
Ratification of Classified Payroll 10B in the Amount of \$653,678.94
Ratification of Certificated Payroll 10C in the Amount of \$3,250.74
- k. Approval of Agreement for Contracted Services with All City Management Services, Inc., to Provide a School Crossing Guard at Thurston Middle School for the 2017-2018 School Year, in an Amount Not-to-Exceed \$12,500
- l. Authorization to Renew the License to Use Agreement with Orin Neufeld to Operate a Youth Recreation Facility at 2003 Laguna Canyon Road
- m. Approval of Agreement for Contracted Services for the Second Year of a Three-Year Annually Renewable Term with Vavrinek, Trine, Day & Co., LLP for District Annual Auditing Services for Fiscal Years 2016-2017 with a Not-To-Exceed Amount of \$36,000; 2017-2018 with a Not-To-Exceed Amount of \$37,000; and 2018-2019 with a Not-To-Exceed Amount of \$38,000
- n. Approval of Consulting Services Agreement with Total Compensation Systems, Inc. to Perform Actuarial Valuation Services for the 2017-2018 school year, with a not-to-exceed amount of \$14,000

INFORMATION ITEMS

15. SPECIAL EDUCATION UPDATE

– **Alysia Odipo, Ed.D., Assistant Superintendent, Instruction**

– **Irene White, Director, Special Education**

Staff will provide the Board of Education with highlights of the 2016-2017 school year.

16. UPDATE ON VISUAL AND PERFORMING ARTS (VAPA)

– **Alysia Odipo, Ed.D., Assistant Superintendent, Instruction**

– **Bridget Beaudry-Porter, VAPA ToSA**

Staff will present information on the District visual and performing arts program (VAPA) and how it aligns to the LCAP.

17. REPORT OF SUPPLEMENTARY MATERIALS

– **Alysia Odipo, Ed.D., Assistant Superintendent, Instruction**

Staff will present an overview of supplementary materials for the 2017/2018 school year.

18. MONTHLY FINANCIAL UPDATE – MARCH 2017

– Jeff Dixon, Assistant Superintendent, Business Services

Staff will present the Monthly Financial Update to the Board of Education.

ACTION ITEMS

19. APPROVAL TO ADD THE SPORTS OF LACROSSE AND WRESTLING TO LAGUNA BEACH HIGH SCHOOL ATHLETIC OFFERINGS

– Jason Vilorio, Ed.D., Superintendent

Staff recommends the Board of Education approve the addition of boys and girls lacrosse and co-ed wrestling to the LBHS athletic offerings for the 2017-2018 school year.

20. APPROVAL TO APPLY FOR A WAIVER PURSUANT TO EDUCATION CODE SECTION 37202(A), EQUITY LENGTH OF TIME FOR TK STUDENTS TO ATTEND SCHOOL FEWER MINUTES THAN KINDERGARTEN STUDENTS

– Alysia Odipo, Ed.D., Assistant Superintendent, Instruction

A public hearing was held on May 9, 2017 to gather public comment on the District's desire to request a waiver for the *Equity Length of Time* in accordance with Education Code Section 37202(a), which will allow TK students to attend school fewer minutes than kindergarten students.

21. APPROVAL OF RESOLUTION 17-10: NOTICE OF INTENTION OF LAGUNA BEACH UNIFIED SCHOOL DISTRICT TO GRANT AN EASEMENT TO THE CITY OF LAGUNA BEACH

– Jeff Dixon, Assistant Superintendent, Business Services

Staff recommends the Board of Education approve Resolution 17-10: Notice of Intention of Laguna Beach Unified School District to grant an Easement to the City Of Laguna Beach.

22. APPROVAL OF AWARD OF CONTRACT FOR ROOFING REPLACEMENTS AT VARIOUS SITES TO BEST CONTRACTING SERVICES, INC. IN THE AMOUNT OF \$317,713.00, WHICH RESULTS IN A TOTAL PROJECT COST OF \$434,565.13

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education award the contract for roofing replacements at various sites to Best Contracting Services, Inc., in the amount of \$317,713.00, at a total project cost of \$434,565.13.

23. APPROVAL OF AWARD OF CONTRACT FOR SITEWORK FOR THREE MODULAR BUILDINGS AND MUSIC BUILDING ADDITION AT TOP OF THE WORLD ELEMENTARY SCHOOL TO R. JENSEN CO., INC., IN THE AMOUNT OF \$980,000

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education award the contract for site work for three modular buildings and music building addition at Top of the World Elementary School to R. Jensen Co. Inc., in the amount of \$980,000.00.

24. BOARD MEMBER REQUESTS: ITEMS FOR FUTURE MEETINGS, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS

– Jan Vickers, President, Board of Education

25. ADJOURNMENT

– Jan Vickers, President, Board of Education

The next Regular Meeting of the Board of Education is **Tuesday, June 13, 2017, 6:00 PM**
at the Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website:
www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

9. STUDY SESSION

May 23, 2017

Local Control Accountability Plan (LCAP)

Proposal

Staff will present information regarding the Local Control Accountability Plan (LCAP) and District data as gathered through the Hanover Research survey. The presentation will include a review and discussion of data, the importance of communication, and how the district visual and performing arts program (VAPA) has aligned to the LCAP. The Board of Education will be provided with an opportunity to review and discuss.

Background

On January 19, 2017, staff presented information to the Board on the Local Control Accountability Plan (LCAP) and provided a status at that time. The LCAP is a State requirement resulting from the Local Control Funding Formula (LCFF). Each school district is required to obtain input from various parents, educators, employees, and the community to establish these plans. The plans describe the school district's overall vision for students, annual goals, and specific actions the district will take to achieve the vision and goals. LBUSD is planning for the 2017-2020 LCAP.

The LCAP must focus on eight areas identified as State priorities. The plan must also demonstrate how the District's budget will help achieve the goals, and then annually assess how well the strategies detailed in the LCAP improved outcomes.

There are eight areas for which school districts, with parent and community input, must establish goals and actions. This must be done both district-wide and for each school. The areas are:

1. Providing all students with access to fully credentialed teachers, instructional materials that align with state standards, and safe facilities.
2. Implementation of California's academic standards, including the Common Core State Standards in English language arts and math, Next Generation Science Standards, English language development, history social science, visual and performing arts, health education and physical education standards.
3. Parent involvement and participation, so the local community is engaged in the decision-making process and the educational programs of students.
4. Improving student achievement and outcomes along multiple measures, including test scores, English proficiency and college and career preparedness.
5. Supporting student engagement, including whether students attend school or are chronically absent.
6. Highlighting school climate and connectedness through a variety of factors, such as suspension and expulsion rates and other locally identified means.
7. Ensuring all students have access to classes that prepare them for college and careers, regardless of what school they attend or where they live.
8. Measuring other important student outcomes related to required areas of study, including physical education and the arts.

After gathering information regarding student achievement, school climate, stakeholder involvement, and effectiveness of district programs, site leaders met with stakeholder groups. These groups, including School Site Councils (SSC), District English Learner Advisory Committee (DELAC), Parent Teacher Association (PTA), school staff group, reviewed LCAP survey. This feedback will provide input into the LBUSD Local Control Accountability Plan.

The District budget is built around the needs identified in the LCAP. Funding is planned for various District initiatives in accordance with the eight priorities established by the State. The draft LCAP, with its goals and budget allocations, will be presented at a Public Hearing to the Board on June 13, 2017 with a request for final Board approval at the June 27, 2017 Board meeting to meet the statutory July 1 deadline.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required.

Laguna Beach Unified School District

14.a.i. CONSENT/ACTION

May 23, 2017

Approval:

Minutes – May 9, 2017

Board of Education Minutes of Regular Meeting May 9, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 4:30 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin – arrived at 4:38 p.m.
 Peggy Wolff

Public Comment on Closed Session Items

None.

Adjourn to Closed Session

Member Brown moved adjournment to Closed Session. Member Wolff seconded. Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes. Member Normandin had not arrived.

The following topics were discussed.

A. STUDENT DISCIPLINE

(Government Code §35146, §48912, §48918, and §49070)

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

C. NEGOTIATIONS

Government Code §54957.6

- i. Employee Organization: LaBUFA
District Negotiator: Leisa Winston
- ii. Employee Organization: CSEA
District Negotiator: Leisa Winston
- iii. Employee Organization: Unrepresented Employees
District Negotiator: Leisa Winston

Member Normandin moved to adjourn from Closed Session. Member Brown seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes. Closed Session was adjourned at 5:45 p.m.

A brief reception was held for the employees of the year and CSEA service recognitions.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Mindy Hawkins, President LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Amy Kernan, Director, Assessment & Accountability
Irene White, Director, Special Education
Mike Morrison, Chief Technology Officer
Chris Herzfeld, Principal, Laguna Beach High School
Jenny Salberg, Principal, Thurston Middle School
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Lance Neal, Athletic Director

Open Session

President Vickers called open session to order at 6:00 p.m.

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers reported on a motion by Member Brown and second Member Wolff, by a vote of 5-0, the Board of Education voted to approve the re-admittance of student case number 01-2017-01, pursuant to Education Code section 48900 (a) 1 and 48900 (k).

Adoption of Agenda

Public Comment: None.

Member Brown moved adoption of the agenda. Member Normandin seconded.

Discussion:

President Vickers called for the vote.

Motion carried Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adopt the agenda.

Recognitions

LBHS Gold Ribbon

Principal Herzfeld shared information regarding the successful Gold Ribbon application. He thanked teachers Jennifer You, Alexandra Holtz, and Steve Sogo for their work in science and on completing the application. Mr. Herzfeld also thanked the Board of Education for helping staff provide courses to maximize student learning.

CSEA Service Awards

Although none of the following employees were able to attend, Assistant Superintendent Leisa Winston read their names and years of service into record.

Peter Roche – 15 Years

Mary Schoenfeld – 15 Years

Roxanna Ward – 15 Years

Elizabeth Sand – 20 Years

Employee of the Year Recognitions

Assistant Superintendent Leisa Winston introduced each of the following employees and President Vickers and Superintendent Vilorio presented them with a certificate.

Halle Davidson – 2017 Teacher of the Year

Debby Nash – 2017 Classified Employee of the Year

2017 Nominees for Classified Employee of the Year

Tami Cloward – Child Nutrition

Roger Fernandez – Maintenance and Operations

Mark Harris – Support Services

Agnes McManus – Para Educator/Instructional Assistant

Public Comment (Non- Agenda Items)

None.

Reports

Student Representative – Colette Hammett

Colette reported on the following:

- AP Exams
- CAASPP Testing
- WASC Focus Groups
- Pep Assembly May 19 and Prom, May 20
- Week of Wellness begins May 22
- House of Reps meeting April 28

LaBUFA Representative – Mindy Hawkins, LaBUFA President

- LaBUFA is reaching out to meet with individual Board members
- Negotiations are going well

CSEA Representative – Elizabeth Phillips, CSEA Vice President

- End of the Year Meeting and Employee of the Year Recognition on June 14 at LBHS
- Negotiations are going well

LBHS Band Boosters – Kathleen Fay

- LBHS Band performed at the historic USS Missouri in Pearl Harbor, Hawaii over spring break
- TMS Band competed over spring break and took 1st and 2nd places in their divisions
- LBHS Drumline competed in the American Drum Line Association championships on April 29
- Spring Instrumental Music Concerts will be held on June 6 and 7 in the Artists' Theatre

PTA Council – Kathleen Fay, Council Advocate

- PTA Coffee Break May 17 – 6:30 – 8:00 p.m. at Suzi Q
- California State PTA selected the Laguna Beach Council of PTAs as the recipient of the 2017 Council Advocacy Award
 - President Vickers and Superintendent Viloria presented Kathleen with flowers and acknowledged her work in overseeing the pilot civic engagement program at LBHS to ensure that LBHS students graduate fully prepared to engage in their civic responsibilities as adult citizens.

Board Members

Board members reported as follows:

Member Normandin

- Attended the Community Coalition meeting and commented on the strategic realignment of the committee
- Attended the Gold Ribbon Schools Award Ceremony

Member Wolff

- No report

Member Brown

- Attended the SchoolPower meeting – teacher grants were discussed

Clerk Perry

- Attended the Orange County School Boards Association (OCSBA) meeting – voted on new bylaws
- Attended the Community Coalition meeting – tools for young people were discussed

President Vickers

- Attended PTA Council Meeting – thanked Jesse Rothman for presenting on Next Generation Science Standards and Amy Kernan for presenting changes to math pathways

Superintendent Viloria

- Thanked teachers for their work and recognized Teacher Appreciation Week
- Attended Gold Ribbon Awards Ceremony
- Attended Grapes for Grads – Rotary scholarships benefit LBHS students
- Toured LCAD and commented on the expanded programs offered
- Met with members of the Community Coalition and discussed an action plan for their strategic plan and ways to enhance outreach

Cabinet

Jeff Dixon, Assistant Superintendent, Business Services

- No report

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- No report

Alysia Odipo, Assistant Superintendent, Instructional Services

- Thanked Dustin Gowan and Yadi Rojas for their work on the ELA/ELD adoption
- Commented on NGSS planning
- Acknowledged Irene White and teachers for their work with the dyslexia workgroup

PUBLIC HEARING

Public Hearing on Waiver of Education Code 37202(a), the *Equity Length of Time* requirement for transitional kindergarten and kindergarten programs.

President Vickers opened the Public Hearing at 6:40 p.m. and asked for any public comments. There were no speakers. President Vickers closed the Public Hearing at 6:40 p.m.

CONSENT CALENDAR

Public Comment: None

Member Wolff pulled item a. Minutes.

Member Normandin moved approval of Consent Calendar items b - m. Member Brown seconded.

Discussion:

- a. Approval of Minutes – April 11, 2017
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trips
- e. Approval of Gifts – Checks Totaling \$164,290.00
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements for Contracted Services – Technology
- h. Approval/Ratification of Warrants #389988 through #390251 in the amount of \$1,552,467.32 Dates: 3/31/2017 through 4/28/2017
- i. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$619.60
- j. Approval of Quarterly Report – Board Policy 3002 – Investments
- k. Approval of Agreement for Contracted Services with David Taussig & Associates, Inc., to administer the Mello-Roos Special Taxes in Community Facilities District (“CFD”) No. 98-1 with a Not-to-Exceed Amount of \$12,000 plus Direct Costs with a Not-to-Exceed Amount of \$13,000 for Fiscal Year 2017-2018
- l. Approval of Educational Fieldwork Agreement for Student Fieldwork Experience with the University of Redlands from June 1, 2017 through June 30, 2019
- m. Approval of School Psychology Internship Fieldwork Agreement with Chapman University

Member Brown noted a correction to the minutes, item c., Scott Lalim was corrected to Steve Lalim.

Motion to approve items b. – m. carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Member Brown moved approval of Consent Calendar items a. Member Normandin seconded.

Motion to approve item a. carried 4-0-1. Members Vickers, Perry, Brown, and Normandin voted yes. Member Wolff abstained.

INFORMATION ITEMS

Report on Student Survey Results Regarding Athletic Participation and Requested Sports Programs From Middle and High School Students

Dr. Vilorio introduced Lance Neal, Athletic Director. Mr. Neal stated students in grades 6 – 12 were surveyed regarding which sports they would like to participate in at the high school, and if there was any interest for any other sports to be added. Of those who responded to the survey, there was an interest from 179 boys and 178 girls to add Lacrosse and 98 boys and 22 girls noted interest to add wrestling.

Public Comment:

Two parents, Joe Miller and Steve Roop, spoke in favor of adding a lacrosse team.

Board members asked clarifying questions regarding field space, impact on other sports teams, transportation, and Title IX.

The Board directed staff to bring a plan forward.

Mr. Neal reminded everyone of the Community Day, June 3 at LBHS. The day will include sports physicals, a pancake breakfast, information on sports teams, multiple arts information, and school club information. The event is 9 a.m. – 1 p.m.

Report and Discussion on Community Learning Center (CLC) Program

Dr. Vilorio provided a summary of facts and process and a review of Education Code 58503. He stated this item is brought forward to gain direction from the Board. The following speakers commented:

Speaker	Position	Speaker	Position
Tom Osborne	Supports CLC Program	Sheri Morgan	Appreciates program but recognizes district has implemented many facets districtwide
Anita Dobbs	Supports CLC Program	Ed Kaufman	Supports CLC Program
Shannon Huhn	Supports CLC Program	Jim Rogers	Does not support if it compromises the effectiveness of district funding

Cindy Newman-Jacobs	Supports CLC Program	Jo Johnson	Supports CLC Program
Megan Hunt	Supports CLC Program	James Dobbs-Hildvich	Supports CLC Program
Kelly Zinser	Supports CLC Program	Ginger Osborne	Supports CLC Program
Gerri Machin	Supports CLC Program	Jake Mangus	Supports CLC Program
Peri Doshi-O'Neill	Supports CLC Program	Pam Mangus	Supports CLC Program
Kim Duensing	Supports CLC Program	John Mangus	Supports CLC Program
Laia Hansen	Supports CLC Program	Sydney Mangus	Supports CLC Program
Monica Golden	Supports CLC Program		
Ann Gillelan	Supports CLC Program		

At the 20 minute mark Member Brown moved and Member Normandin seconded to extend the time on this topic to let all speakers speak. Motion carried 5-0.

The Board asked clarifying questions regarding current class sizes, the last time the CLC program was evaluated, combo class makeup, and equitable distribution of resources.

The Board directed staff to research the following four options to be brought forward at a future meeting:

- Keep program as is
- Make the program a blended 1 – 4 with a class size of 24
- Make the program a 1 / 2 combo only
- Suspend the program

Dr. Viloria reminded all in attendance that Education Code will be followed regarding implementation of any alternative program, including CLC.

ACTION ITEMS

Approval of Course of Study for Thurston Middle School and Laguna Beach High School for the 2017-2018 School Year

Dr. Odipo stated the Curriculum Council recommends the new courses for approval. Science 6 is not a new title; however, there is new curriculum content.

Public Comment: None

Board Members asked clarifying questions.

Member Brown moved to approve the Course of Study for Thurston Middle School and Laguna Beach High School for the 2017-2018 School Year. Member Normandin seconded.

Discussion: The Board is happy with this course of study.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Elementary and Secondary ELA/ELD Courses for Programs 2, 4, and 5.

Dr. Odipo and Dustin Gowan presented information on the ELA/ELD courses. Staff proposes the Board of Education approve the textbook adoption of the ELA/ELD textbooks as outlined in the Board agenda item. The proposed textbooks would be purchased for implementation beginning with the 2017/18 school year.

Public Comment: None

The Board asked clarifying questions.

Member Brown moved and Member Normandin seconded approval of the ELA/ELD courses for programs 2, 4, and 5 as listed.

Program	TOW/EMS Selection	TMA Selection	LBHS Selection
ELA/ELD Program 2 All Students	McGraw/Hill Wonders Est. Cost \$225,000	McGraw/Hill StudySync Est. Cost \$220,000	McGraw/Hill StudySync Est. Cost \$240,000
ELA/ELD Program 4 Intensive Intervention	HMH – READ 180 Est. Cost \$4,500	HMH – READ 180 Est. Cost \$4,500	Pearson – iLit Est. Cost \$4,550
ELA/ELD Program 5 Specialized Designated Instruction	Pearson – iLit Est. Cost \$9,100	Pearson – iLit Est. Cost \$9,100	Pearson – iLit Est. Cost \$4,550

Discussion: None.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Revised 2018-2019 School Year District Calendar

Mrs. Winston introduced the item stated the revised calendar breaks up the sessions so they are evenly spaced for students.

Public Comment: None

Member Brown moved to approve the revised 2018-2019 School Year District Calendar. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Resolution No. 17-08: Designation of Representative and Alternate for Western Orange County Workers' Compensation Joint Powers Authority

Mrs. Winston introduced the item stating she is the representative and Jeff Dixon will be the alternate.

Public Comment: None

Member Brown moved approval of Resolution No. 17-08. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Resolution No. 17-09: Layoff of Classified Employees

Mrs. Winston introduced the item stating the business department had undergone a reorganization and the layoff of the position was due to lack of work.

Public Comment: None

Member Brown moved approval of Resolution No. 17-09. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Reclassify the Position of Staff Accountant to Budget Administrator

Mrs. Winston stated as part of the business department reorganization, this position was reclassified and moved from management to confidential as they do not supervise staff.

Public Comment: None

Member Normandin moved approval to reclassify the position of Staff Accountant to Budget Administrator. Clerk Perry seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Job Description: Financial Analyst

Mrs. Winston stated as part of the business office reorganization, a new confidential position was created.

Public Comment: None

Member Wolff moved approval of job description: Financial Analyst. Clerk Perry seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Independent Contractor Agreement with California School Fiscal Services to Provide Fiscal Consulting Services with a Not-to-Exceed Amount of \$10,000

Mr. Dixon stated the department is short staffed in this specific area and may need assistance to maintain audit compliance.

Public Comment: None

Member Wolff moved approval of independent contractor agreement with California School Fiscal Services to provide fiscal consulting services with a not-to-exceed amount of \$10,000. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Agreement FCI-SD3-12 By and Between Children and Families Commission of Orange County and the Laguna Beach Unified School District

Dr. Odipo stated this agreement allows for essential services to be provided to students.

Public Comment: None

Clerk Perry moved approval of Agreement FCI-SD3-12 by and between Children and Families Commission of Orange County and Laguna Beach Unified School District. Member Normandin seconded.

Discussion: Board members stated they are happy we have this program.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests: Items for Future Meetings, Requests for Information, or General Comments

Clerk Perry thanked Dr. Vilorio for including information from Hanover Research in the weekly update.

President Vickers thanked El Morro for continuing to host the Clothes for a Cause fundraiser. She stated the LBHS dance concert, *Bloom*, was great and there will be a Jazz concert on May 22. She also mentioned the Director of Social Emotional Support was approved and will join the District in July.

Adjournment

President Vickers announced the next regular meeting is May 23, 2017.

Member Brown moved to adjourn back to Closed Session. Member Normandin seconded. The Board adjourned to Closed Session at 9:23 p.m.

Member Brown moved to adjourn from Closed Session at 9:58 p.m. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Member Normandin moved to adjourn the meeting at 9:48 p.m. Member Brown seconded.

The meeting adjourned at 9:58 p.m.

Dee Perry
Clerk of the Board
May 23, 2017

Laguna Beach Unified School District

14.a.ii. CONSENT/ACTION

May 23, 2017

Approval: Minutes – May 11, 2017

Board of Education Minutes of Special Meeting May 11, 2017

Call to Order

The meeting was called to order at 8:30 a.m.

Roll Call to Establish Quorum

Roll call to establish Quorum:

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin - absent
 Peggy Wolff

Staff Present: Jason Vilorio, Ed.D., Superintendent
 Victoria Webber, Executive Assistant

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting the Pledge of Allegiance.

Adoption of Agenda

Member Brown moved adoption of the agenda. Member Wolff seconded.

Discussion: None

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes to adopt the agenda. Member Normandin was absent.

Public Comment (Items Not on the Agenda)

None.

Public Comment on Closed Session Agenda Item

None.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Wolff seconded.

Discussion: None.

President Vickers called for the vote.

Motion carried by a vote of 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes to adjourn to closed session. Member Normandin was absent.

The meeting adjourned to Closed Session at 8:31 am for the third quarterly Superintendent evaluation session.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GOAL SETTING

Government code 54957

Title: Superintendent of Schools

Victoria Webber was not in attendance for closed session.

Adjournment of Closed Session

Clerk Perry moved adjournment of Closed Session. Member Wolff seconded.

No discussion occurred. President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff, voted yes to adjourn. Closed Session was adjourned at 11:20 a.m.

Report Out of Closed Session

There was no report out of Closed Session.

Member Wolff moved to adjourn the meeting. Clerk Perry seconded.

Discussion: None

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff, voted yes to adjourn. Member Normandin was absent. The meeting adjourned at 11:21 a.m.

Dee Perry
Clerk of the Board
May 23, 2017

Laguna Beach Unified School District

14.b. CONSENT/ACTION

May 23, 2017

Approval/Ratification: Personnel Report

Proposal

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

Background

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

PERSONNEL REPORT**May 23, 2017****I. RESIGNATIONS:**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

II. RETIREMENTS:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Cheri David PC07EST101	Elementary School Teacher El Morro Elementary	June 22, 2017
Linda Hill-Lindsay PC06MST109	Middle School Teacher Thurston Middle School	June 22, 2017
Eleanor Tiner PC04SE0128	Instructional Assistant, Special Education Thurston Middle School	June 22, 2017
Kathleen Vick PC07EST123	Elementary School Teacher El Morro Elementary	June 22, 2017

III. EMPLOYMENT:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Claudia Sandino PC05GC1001	Office Assistant Laguna Beach High School 0105091012-2420 Range: 20 Step: A 2 hours per day/5 days per week/10.5 month calendar Replaces: Missy Palino	May 10, 2017 General Fund Probationary Employee \$17.86 per hour

IV. EMPLOYMENT: Student Worker

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Caleb Garner	Student Worker - Work Experience/Workability Laguna Beach High School 0104644575-2960 NTE: 50 hours	January 30, 2017 to June 30, 2017 Special Ed Funds \$10.50 per hour

V. EMPLOYMENT: Stipends

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Marlo Jensma	Health Care Stipend Laguna Presbyterian 0104612310-2170	April 1, 2017 to June 22, 2017 Special Ed Funds NTE: \$75 per month

VI. EMPLOYMENT: Short Term Assignments - Extra Duty

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Azadeh Baghai	Technology Professional Development Top of the World Elementary 0102013080-1130 NTE: 4 hours	May 9, 2017 to May 28, 2017 General Fund \$39.58 per hour
Chris Costley	Workability/TPP Employment Tech Laguna Beach High School 0104644575-2950 NTE: 3.75 hours Reason: Field trip chaperone	April 27, 2017 Special Ed funds \$26.25 per hour
Dori Bunting	Lead, Instructional Asst, Special Ed Laguna Beach High School 0104602120-2115 NTE: 10 hours Reason: Assist with finals coordination	May 2, 2017 to June 2, 2017 Special Ed funds \$26.25 per hour
See Employee List	Class Placement Meetings Top of the World Elementary 0108011005-1130 NTE: 1 hour each Employees: Marie Bammer, Megan Bartlett, Brooke Bismack, Jennifer Carlson, Kari Damato, Katie Dwight, Maryann Thomas	May 1, 2017 to June 23, 2017 General Fund \$39.58 per hour

VII. EMPLOYMENT: Short Term Assignments - PTA

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

VIII. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Auti Kamal	Ballet Instructor Laguna Beach High School 0102315890-2970	January 1, 2017 to June 23, 2017 PA Funds NTE: \$75
Joey Navarrete	Lighting Designer - Spring Concert Laguna Beach High School 0102315890-2970	January 1, 2017 to May 31, 2017 PA Funds NTE: \$1725
David Slaney	Guest Choreographer Laguna Beach High School 0102315890-2970	March 1, 2017 to May 31, 2017 PA Funds NTE: \$2300

IX. EMPLOYMENT: Short Term Assignments - ASB Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School
General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2016/17:

Pre-Season:	July 5 - July 29, 2016
In-Season:	August 1 - November 4, 2016
CIF Playoff:	November 7 - December 3, 2016

Winter Sports Calendar 2016/17:

Pre-Season:	September 5 - November 4, 2016
In-Season:	November 7 - February 10, 2017
CIF Playoff:	February 13 to March 4, 2017

Spring Sports Calendar 2016/17:

Pre-Season:	November 7 - February 10, 2017
In-Season:	February 13 - May 12, 2017
CIF Playoff:	May 15 to June 3, 2017

Baseball

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Erik Beckman	Assistant Coach, In Season	\$500.00
Jon Hendrickson	Assistant Coach, In Season	\$2,250.00
Travis Ottot	Assistant Coach, In Season	\$1,500.00
Austin Paxson	Assistant Coach, In Season	\$1,655.00
Harrison Williams	Assistant Coach, In Season	\$1,105.00

Golf - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Rob Reinhorn	Assistant Coach, In Season	\$2,036.00

Sand Volleyball - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Ryan Murphy	Assistant Coach, In Season	\$2,575.00

Softball

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Scott Crawford	Assistant Coach, In Season	\$3,076.80

X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund (cont'd)

Work Site: Laguna Beach High School

General Fund Account: 0105311075-1185/2140

Swim - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Ethan Damato	Assistant Coach, In Season	\$2,000.00
Trevor Lyle	Assistant Coach, In Season	\$2,230.00

Swim - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Cara Borkovec	Assistant Coach, In Season	\$1,500.00
Nathan McConnell	Assistant Coach, In Season	\$2,230.00

Tennis - Coed

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Nicolas Radisay	Assistant Coach, In Season	\$2,036.00

Track - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Ethan Damato	Assistant Coach, In Season	\$1,500.00

Track - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Brian Bishop	Assistant Coach, In Season	\$1,904.00
Brian Bishop	Asst Coach- Weight train, In Season	\$1,904.00
Lance Peterson	Assistant Coach, In Season	\$2,839.00
Fred Pichay	Assistant Coach, In Season	\$2,839.00

Volleyball - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Darren Utterback	Head Coach - JV, In Season	\$3,076.00
Everett Blanton	Assistant Coach, In Season	\$3,076.00

XI. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2016/17:

Pre-Season: July 5 - July 29, 2016
In-Season: August 1 - November 4, 2016
CIF Playoff: November 7 - December 3, 2016

Winter Sports Calendar 2016/17:

Pre-Season: September 5 - November 4, 2016
In-Season: November 7 - February 10, 2017
CIF Playoff: February 13 to March 4, 2017

Spring Sports Calendar 2016/17:

Pre-Season: November 7 - February 10, 2017
In-Season: February 13 - May 12, 2017
CIF Playoff: May 15 to June 3, 2017

Soccer - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Daniel Pask	Assistant Coach, Post Season	\$1,835.00

Surfing - Coed

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Scott Finn	Head Coach, In Season (Winter)	\$1,000.00
Alisa Cairns	Assistant Coach, In Season (Spring)	\$2,500.00
Alisa Cairns	Assistant Coach, In Season (Winter)	\$2,500.00

XII. SUBSTITUTES: Employment and Resignations**Employment:**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective:</u>
Claudette Ahern	Substitute School Nurse District Wide Services 0102172850-1260 Schedule: School Nurse \$404.873 per diem	May 2, 2017 Special Ed funds Step: 04 NTE: 8 hours

Resignations:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective:</u>
Fernando Ayala	Substitute Teacher	May 9, 2017
Jeffrey Bensley	Substitute Teacher	May 9, 2017
Josemar Diaz	Substitute Custodian	May 9, 2017
Heather Gort	Substitute Teacher	May 9, 2017
Robert Henry	Substitute Teacher	May 9, 2017
Leslie Huff	Substitute Teacher	May 9, 2017
Chris Jefferson	Substitute Teacher	May 9, 2017
Nina Lam	Substitute Teacher	May 9, 2017
Tonya Levine	Substitute Teacher	May 9, 2017
Melanie Lewis	Substitute Teacher	May 9, 2017
Kimberly Light	Substitute Teacher	May 9, 2017
Jonathan Lin	Substitute Custodian	May 9, 2017
Christien Liong	Substitute Custodian	May 9, 2017
Brenda Nelson	Substitute Teacher	May 9, 2017
Fredy Ocampo	Substitute Custodian	May 9, 2017
Jewel Peeler	Substitute Teacher	May 9, 2017
Mary Rubin	Substitute Teacher	May 9, 2017
Cathleen Tamietti	Substitute Teacher	May 9, 2017
Alexander Zapata	Substitute Custodian	May 9, 2017

Laguna Beach Unified School District

14.c. CONSENT/ACTION

May 23, 2017

Approval/Ratification:

Conference/Workshop Attendance

Amy Kernan - "CASAS National Summer Institute" - June 13-15, 2017. Garden Grove, CA. Participants will attend lab sessions for the CASAS system. CASAS is the most widely used competency based assessment system in the United States designed to assess the relevant real-world basic skills of adult learners.

Fiscal Impact:

\$	595.00	Registration
\$	100.00	Meals
\$	60.00	Parking
\$	755.00	TOTAL

Account #0119014680 - 5220 Adult Education Block Grant - Travel & Conference

Jason Vilorio, Ed.D. - "CUE Super Symposium 2017" - July 18-20, 2017. Pacific Grove, CA. The CUE Super Symposium is for future ready superintendents to share best practices that have worked in their districts.

Fiscal Impact:

\$	350.00	Transportation
\$	100.00	Meals
\$	150.00	Taxi/Shuttle/Parking
\$	600.00	TOTAL

Account #0101377100 - 5220 Superintendent - Travel & Conference

Carrie Denton - "AP Summer Institute in Computer Science Principles" - July 24-27, 2017. Irvine, CA. AP Computer Science will be taught at LBHS in the 2017-2018 school year. The course is designed to be equivalent to a first-semester introductory college computing course. This course will help to focus on fostering student creativity when developing computational artifacts and while using computer software and other technology.

Fiscal Impact:

\$	725.00	Registration
\$	65.06	Transportation
\$	100.00	Teacher Materials
\$	950.00	Teacher Pay
\$	1,840.06	TOTAL

Account #0102015380 - 5220 Staff Development - Travel & Conference

Account #0102015380 - 1130 Staff Development – Teacher Pay

Nikol King, Jeanne Brown, Angela Pilon, Nichole Rosa, Ann Bergen, and Lynn Gregory - "UC Counselor Conference" - September 8, 2017. Los Angeles, CA. Attendees will gain the most current information about UC admissions, policies, and practices.

Fiscal Impact:

\$ 360.00 Registration

\$ 358.45 Lodging

\$ 718.45 TOTAL

Account #0105091012 - 5220 LBHS - Travel & Conference

Account #0105111012 - 5220 Counselors – Travel & Conference

Total Expenses: \$3,913.51

Laguna Beach Unified School District

14.d. CONSENT/ACTION

May 23, 2017

Approval: Acceptance of Gifts – Checks Totaling \$2,000.00

Proposal

Staff proposes the Board of Education accept the following gift to the District – checks totaling \$2,000.00.

Background

After acceptance by the Board of Education, a letter of thanks and acknowledgement will be mailed to the donor.

Recommended Action

Staff recommends the Board of Education accept the following gift, as presented:

Type of Gift	Donor	Amount/Gift	Disposition
Check	Donor	\$2,000.00	ACR Donations LBHS
Total		\$2,000.00	

14.e. ACTION

May 23, 2017

Approval: Agreements for Contracted Services-Special Education

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

Staff recommends the Board of Education approve the contracts as listed.

Laguna Beach Unified School District

Contracts - May 23, 2017

<u>Contractor</u>	<u>Description of Services</u>	<u>Term</u>	<u>Funding</u>	<u>Cost</u>
Independent Contract Catherine Johnson, SLP	Intensive Intervention for a special education student to address reading decoding and reading fluency	05/06/17- 09/05/17	Non-Public Agency 0104632900-5889	\$10,460

Laguna Beach Unified School District

14.f. CONSENT/ACTION

May 23, 2017

Approval: Agreements and Contracts – Technology Services

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

Budget Impact

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

Recommended Action

Staff recommends the Board of Education authorize the following contracts.

Laguna Beach Unified School District

Contracts/Licenses – May 9, 2017

Contractor	Description of Services	Term	Funding	Cost
Accelerate Learning	Stemscopes – Online Licenses for CA NGSS – Grades K-5	07/01/17 – 06/30/18 New	0113017175805	\$7,288.75
OCDE	Human Resources Application Implementation and Software Support Service Agreement	07/01/17 – 06/30/18 Renew	01134571755852	\$13,219.00
OCDE	Amendment #1 - Business-Plus System Support Implementation and Software Support Service Agreement	07/01/17 – 06/30/18 Renew	01134571755852	\$19,538.00
OCDE	Co-Location Services Off-Site location for District to store its servers, storage and back- up	07/01/16 – 06/30/17 Renew	01134571755852	\$1,500
OCDE	Imaging Annual Maintenance Includes 300,000 yearly images, volume license, and implementation fee	07/01/16 – 06/30/17 Renew	01013771005860	\$6,454.00
Scientific Learning	Fast ForWord Results Now! MySciLEARN Online Reading Program El Morro Elementary	07/02/17 – 07/01/18 Renew	01130171755805	\$3,574.40

Laguna Beach Unified School District

14.g. CONSENT/ACTION

May 23, 2017

Approval: Interdistrict Attendance Agreements Student(s) From Other Districts.

Proposal

Staff proposes that the Board of Education approve the following Interdistrict Attendance Agreement requests for students to attend Laguna Beach Unified School District.

Background

Board Policy 5035 and Education Code 48204 provide for Interdistrict Attendance Agreements. Because of limited District resources, the Governing Board discourages transfers into the District and will consider approving such transfers only on a case-by-case basis through an Interdistrict Attendance Agreement with another district.

Implications

This proposed action would approve the request of a non-resident student to attend Laguna Beach Unified Schools. The requests are for the **2017/2018 school year**.

Budget Impact

The budget impact that will occur as a result of this action is approximately \$8,500.00 per school year per student. This represents the estimated annual cost per student. The spreadsheet below outlines the number of Interdistrict Transfers into LBUSD for 2016/17 and proposed for 2017/18.

Summary of Interdistrict Transfer Agreement for Staff Members - 2017-18				
Requested School	IDT's for 2016/17	2016/17 Estimated Cost (\$8500 per student)	IDT's for 2017/18 (to date)	2016/17 Estimated Cost (\$8500 per student)
LBHS	6	\$ 51,000.00	3	\$ 25,500.00
TMS	10	\$ 85,000.00	5	\$ 42,500.00
TOW/ELM	34	\$ 289,000.00	26	\$ 221,000.00
Total	50	\$ 425,000.00	34	\$ 289,000.00

Recommended Action

Staff recommends the Board of Education approve the attached request(s) for Interdistrict Attendance Agreement.

Name	Grade	District From	Reason
Cosette B.	2	Capistrano USD	1
Joshua B.	5	Capistrano USD	1
Sofia B.	8	Capistrano USD	1
Caroline B.	5	Capistrano USD	1
Jake B.	8	Capistrano USD	1
Wyatt B.	8	Capistrano USD	1

Ella C.	K	Capistrano USD	2
Aidan D.	K	Saddleback USD	1
Julia H.	2	Capistrano USD	1
Kailey H.	4	Capistrano USD	1
Nicole J.	1	Capistrano USD	1
Sara J.	6	Capistrano USD	1
Delaney J.	2	Capistrano USD	1
Donovan J.	K	Capistrano USD	2
Cameron K.	1	Capistrano USD	1
Carson K.	3	Capistrano USD	1
Braden L.	TK	Capistrano USD	2
Landre L.	1	Capistrano USD	2
Jacob M.	5	Saddleback USD	1
Elijah M.	8	Saddleback USD	1
Andrew M.	11	Saddleback USD	1
Archibald M.	4	Capistrano USD	1
Tobias M.	2	Capistrano USD	1
Sydney P.	11	Capistrano USD	1
Blake P.	4	Capistrano USD	1
Gavin P.	9	Capistrano USD	1

- (1) Employee - Renewal
- (2) Employee - New
- (3) Special Need/Request

Laguna Beach Unified School District

14.h. CONSENT/ACTION

May 23, 2017

Approval: Interdistrict Attendance Agreements – Resident Students to Other District(s)

Proposal

Staff proposes that the Board of Education approve the following Interdistrict Attendance Agreements for resident students to attend another school district.

Background

Board Policy 5035 and Education Code 48204 delineate the conditions for Interdistrict Attendance Agreements. These agreements are based upon factors intended to positively affect student achievement and welfare. The Agreement must also be approved by the Board of Education of the cooperating district.

Implications

The action will allow resident students to attend another school district. It is the practice of staff to recommend approval as per Board policy; however, Board members have the option to consider each case separately and approve or deny requests. These requests are for the **2017/2018 school year**.

Budget Impact

The District will have reduced expenditures as a result of reduced student enrollment as follows:

<u>Summary of Projected IDT's Out of District</u> Based on students who are enrolling in other CA Public Schools Does not include Laguna Beach students enrolled in private schools				
School	IDT's Out for 2016/17	2016/17 Est. Reduced Cost (\$8500 per student)	IDT's Out for 2017/18 (to date)	2017/18 Est. Reduced Cost (\$8500 per student)
LBHS	9	\$ 76,500.00	4	\$ 34,000.00
TMS	4	\$ 34,000.00	4	\$ 34,000.00
TOW/ELM	8	\$ 68,000.00	13	\$ 110,500.00
Total	21	\$ 178,500.00	21	\$ 178,500.00

Recommended Action

Staff recommends the Board of Education approve the attached list of students requesting Interdistrict Attendance Agreements as presented.

Laguna Beach Unified School District

Interdistrict Attendance Agreements – Students to Other Districts
May 23, 2017

<u>Name</u>	<u>Grade</u>	<u>District</u>	<u>Reason</u>
Kayla B.	K	Capistrano USD	3 – New
Emily L.	10	Capistrano USD	3 – New
Amy M.	5	Capistrano USD	3 – Renewal
Freddie R.	3	Capistrano USD	3 – Renewal
Lehman R.	3	Capistrano USD	3 – Renewal
Renee R.	8	Capistrano USD	3 – Renewal
Rena R.	10	Capistrano USD	3 – Renewal

- (1) Employee - Renewal
- (2) Employee - New
- (3) Special Need/Request

Laguna Beach Unified School District

14.i. CONSENT/ACTION

May 23, 2017

Approval: Warrants #390252 Through #390380 In The Amount of \$263,200.81
Dates: 5/01/2017 through 5/11/2017

Proposal

Staff proposes the Board of Education approve/ratify Warrants #390252 through #390380 in the amount of \$263,200.81.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2016/2017 District Operating Budgets.

Recommended Action

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$263,200.81.

SELECT Check ID's and Numbers: 760 ; Check Dates: 050117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00390252	05/01/17	A Photo Identification	GENERAL SUPPLIES-NON INSTRUCT	0102256700	4340	GENERAL SUPPLIES-NON INS	1,255.00
						CHECK TOTAL:	1,255.00
00390253	05/01/17	Aardvark Clay & Suppli	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	94.55
						CHECK TOTAL:	94.55
00390254	05/01/17	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	91.59
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	157.07
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	338.92
						CHECK TOTAL:	587.58
00390255	05/01/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113015040	4460	EQUIPMENT-COMPUTER	288.77
			EQUIPMENT-COMPUTER	0113015040	4460	EQUIPMENT-COMPUTER	99.00
			EQUIPMENT-COMPUTER	0113015040	4460	EQUIPMENT-COMPUTER	952.12
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	122.84
						CHECK TOTAL:	1,462.73
00390256	05/01/17	ARC Reprographics	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	32.88
						CHECK TOTAL:	32.88
00390257	05/01/17	Blue Sky Outfitters	GENERAL SUPPLIES-NON INSTRUCT	0108015060	4340	GENERAL SUPPLIES-NON INS	289.35
						CHECK TOTAL:	289.35
00390258	05/01/17	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	97.98
						CHECK TOTAL:	97.98
00390259	05/01/17	DeMoulin Bros. & Co.	MATERIALS & SUPPLIES-INSTRUCT	0102015940	4310	MATERIALS & SUPPLIES-INS	10,548.47
						CHECK TOTAL:	10,548.47
00390260	05/01/17	Ganahl Lumber	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	53.63
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	22.58
						CHECK TOTAL:	76.21
00390261	05/01/17		APRIL 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	2,740.00
						CHECK TOTAL:	2,740.00
00390262	05/01/17	Kitchen in the Canyon	MISC OUTSIDE VENDOR	0104644575	5860	MISC OUTSIDE VENDOR	2,100.00
						CHECK TOTAL:	2,100.00
00390263	05/01/17	Maintex	CUSTODIAL CONSUMABLES (PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES (PA	25.95
						CHECK TOTAL:	25.95
00390264	05/01/17	McCluan, Jennifer Hele	CONSULTANTS-INSTRUCTIONAL	0102013080	5830	CONSULTANTS-INSTRUCTIONA	1,500.00
						CHECK TOTAL:	1,500.00

SELECT Check ID's and Numbers: 768 ; Check Dates: 050117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00390265	05/01/17	Pitney Bowes	MAY 2017	0106091008	5620	RENTAL EXPENSE	25.00
						CHECK TOTAL:	25.00
00390266	05/01/17	Salkin, Cari	OUTSIDE ASSESSMENT FEES	0104642430	5895	OUTSIDE ASSESSMENT FEES	550.00
						CHECK TOTAL:	550.00
00390267	05/01/17		APRIL 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	2,740.00
						CHECK TOTAL:	2,740.00
00390268	05/01/17	SIERRA SCHOOL EQUIPMEN	EQUIPMENT - NEW	0107011005	4410	EQUIPMENT - NEW	134.04
						CHECK TOTAL:	134.04
00390269	05/01/17	Studio Renew	MISC OUTSIDE VENDOR	0102315890	5860	MISC OUTSIDE VENDOR	250.00
						CHECK TOTAL:	250.00
00390270	05/01/17	Tangram Interiors	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	2,092.32
						CHECK TOTAL:	2,092.32
00390271	05/01/17	MOBILE MODULAR MANAGEM	APRIL 2017	2506498410	5620	RENTAL EXPENSE	586.00
						CHECK TOTAL:	586.00
00390272	05/01/17	RUHNAU RUHNAU CLARKE	ARCHITECTURAL DESIGN FEES	2508498410	6220	ARCHITECTURAL DESIGN FEE	412.50
						CHECK TOTAL:	412.50
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							27,600.56
GRAND TOTAL							27,600.56

SELECT Check ID's and Numbers: 760 ; Check Dates: 050217

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00390273	05/02/17	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0102477408	5661	ELECTRICAL REPAIRS	335.00
			ELECTRICAL REPAIRS	0102477408	5661	ELECTRICAL REPAIRS	763.00
						CHECK TOTAL:	1,098.00
00390274	05/02/17	Christine Wagner	MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	131.80
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	117.87
						CHECK TOTAL:	249.67
00390275	05/02/17	Corso, Ian	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	499.80
						CHECK TOTAL:	499.80
00390276	05/02/17	Dan's Thermal Services	CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	260.02
						CHECK TOTAL:	260.02
00390277	05/02/17	Jamie Jameson	MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	64.69
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	117.82
						CHECK TOTAL:	182.51
00390278	05/02/17	Maintex	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	1,162.92
						CHECK TOTAL:	1,162.92
00390279	05/02/17	Michelle Martinez	MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	165.29
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	837.92
						CHECK TOTAL:	1,003.21
00390280	05/02/17	Midas of Laguna Beach	VEHICLE REPAIR	0102477408	5640	VEHICLE REPAIR	3,081.73
						CHECK TOTAL:	3,081.73
00390281	05/02/17	OCEAN Institute	MISC OUTSIDE VENDOR	0107015570	5860	MISC OUTSIDE VENDOR	415.00
						CHECK TOTAL:	415.00
00390282	05/02/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	266.25
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	35.55
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	-53.65
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	53.65
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	102.74
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	43.09
						CHECK TOTAL:	447.63
00390283	05/02/17	Palos Sports	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	411.19
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	-45.99
						CHECK TOTAL:	365.20
00390284	05/02/17	Shannon Velotta	MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	140.67

SELECT Check ID's and Numbers: 760 ; Check Dates: 050217

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	73.84
						CHECK TOTAL:	214.51
00390285	05/02/17	Smardan Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	220.84
						CHECK TOTAL:	220.84
00390286	05/02/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	169.61
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	2.91
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	27.45
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	117.33
			COPIER PAPER	0105011012	4312	COPIER PAPER	667.19
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	44.95
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	12.18
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	1,005.05
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	-44.95
						CHECK TOTAL:	2,001.72
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							11,202.76
GRAND TOTAL							11,202.76

SELECT Check ID's and Numbers: 760 ; Check Dates: 050317

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00390287	05/03/17	AnaSpec Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	441.11 441.11
00390288	05/03/17	Cindy Cottier	APRIL 2017	0104192430	5895	OUTSIDE ASSESSMENT FEES CHECK TOTAL:	310.00 310.00
00390289	05/03/17	CRYSTAL COVE STATE PAR	MISC OUTSIDE VENDOR	0108015060	5860	MISC OUTSIDE VENDOR CHECK TOTAL:	255.00 255.00
00390290	05/03/17	Debby Nash	TRAVEL & CONFERENCE	0104613150	5220	TRAVEL & CONFERENCE CHECK TOTAL:	15.62 15.62
00390291	05/03/17	Durham School Services	1/17 - IRVINE MUSEUM 1/18 - IRVINE MUSEUM CHARTER BUS-ATHLETIC/FIELD TRP CHARTER BUS-ATHLETIC/FIELD TRP CHARTER BUS-ATHLETIC/FIELD TRP CHARTER BUS-ATHLETIC/FIELD TRP MARCH 2017 MARCH 2017 MARCH 2017 MARCH 2017	0108015570 0108015570 0108015570 0108015570 0108015570 0108015570 0108011005 0106011008 0106015600 0108015600	5865 5865 5865 5865 5865 5865 5855 5855 5855 5855	CHARTER BUS-ATHLETIC/FIE CHARTER BUS-ATHLETIC/FIE CHARTER BUS-ATHLETIC/FIE CHARTER BUS-ATHLETIC/FIE CHARTER BUS-ATHLETIC/FIE CHARTER BUS-ATHLETIC/FIE CHARTER BUS-HOME TO SCHO CHARTER BUS-HOME TO SCHO CHARTER BUS-HOME TO SCHO CHARTER BUS-HOME TO SCHO CHECK TOTAL:	158.78 155.89 560.35 179.19 171.96 661.47 854.44 854.44 555.71 4,152.23
00390292	05/03/17	Hobie Cat Company	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	373.80 373.80
00390293	05/03/17	Johnstone Supply	MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES CHECK TOTAL:	127.90 127.90
00390294	05/03/17	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES CHECK TOTAL:	44.40 44.40
00390295	05/03/17	Mardan Center of Educa	APRIL 2017	0104632210	5875	TUITION CHECK TOTAL:	7,548.22 7,548.22
00390296	05/03/17	Margaret Warder	TRAVEL & CONFERENCE	0102013080	5220	TRAVEL & CONFERENCE CHECK TOTAL:	195.21 195.21
00390297	05/03/17	Michelle Douglas	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	101.82 101.82
00390298	05/03/17	MORRISON, MICHAEL	TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE CHECK TOTAL:	105.38 105.38

SELECT Check ID's and Numbers: 760 ; Check Dates: 050317

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00390299	05/03/17	National Construction	RENTAL EXPENSE	0105477408	5620	RENTAL EXPENSE	170.55
						CHECK TOTAL:	170.55
00390300	05/03/17	Ocean View School	APRIL 2017	0104632210	5875	TUITION	12,346.95
						CHECK TOTAL:	12,346.95
00390301	05/03/17	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	18.30
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	65.59
						CHECK TOTAL:	83.89
00390302	05/03/17	Safety 1st Pest Contro	PEST CONTROL	0107477409	5550	PEST CONTROL	150.00
						CHECK TOTAL:	150.00
00390303	05/03/17	Staples Advantage	COMPUTER PRINTERS \$250-\$5,000	0105015040	4462	COMPUTER PRINTERS \$250-\$	377.11
						CHECK TOTAL:	377.11
00390304	05/03/17	The LaunchPad Therapy	APRIL 2017	0104632900	5885	OCCUPATIONAL THERAPY	672.50
			APRIL 2017	0104632900	5885	OCCUPATIONAL THERAPY	345.00
			APRIL 2017	0104632900	5885	OCCUPATIONAL THERAPY	690.00
						CHECK TOTAL:	1,707.50
00390305	05/03/17	The Listening Academy	SUBSCRIPTIONS - ONLINE	0104613150	5813	SUBSCRIPTIONS - ONLINE	195.00
						CHECK TOTAL:	195.00
00390306	05/03/17	TOTAL RECALL CAPTIONIN	MARCH 2017	0104622510	5860	MISC OUTSIDE VENDOR	3,543.75
						CHECK TOTAL:	3,543.75
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	32,245.44
			GRAND TOTAL				32,245.44

SELECT Check ID's and Numbers: 760 ; Check Dates: 050517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00390307	05/05/17	Aardvark Clay & Suppli	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	1,499.99 1,499.99
00390308	05/05/17	Abby Rozenberg	APRIL 2017	0104632900	5887	SPEECH THERAPY CHECK TOTAL:	750.00 750.00
00390309	05/05/17	Advanced Alarm Inc.	ALARM MONITORING	0106477408	5560	ALARM MONITORING CHECK TOTAL:	1,370.92 1,370.92
00390310	05/05/17	ALL CITY MANAGEMENT SE	MARCH 26- APRIL 08	0106098040	5860	MISC OUTSIDE VENDOR CHECK TOTAL:	685.60 685.60
00390311	05/05/17		APRIL 2017	0104632900	5878	PARENT REIMBURSEMENT (LE CHECK TOTAL:	2,916.66 2,916.66
00390312	05/05/17	ANDERSON, DARCI	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	47.81 47.81
00390313	05/05/17	Atkinson Andelson Loya	MARCH 2017 MARCH 2017	0110397140 0102397400	5835 5835	LEGAL EXPENSE LEGAL EXPENSE CHECK TOTAL:	8,780.63 139.13 8,919.76
00390314	05/05/17	AVILA, BJORN	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	181.07 181.07
00390315	05/05/17	Bandettini, Sandra	MILEAGE - JAN-APR 2017	0102115398	5210	MILEAGE REIMBURSEMENT CHECK TOTAL:	129.51 129.51
00390316	05/05/17	Burnham Benefits Insur	MAY 2017 MAY 2017	0102017400 0102397400	3401 3402	HEALTH & WELFARE, CERTIF HEALTH & WELFARE,CLASSIF CHECK TOTAL:	3,350.00 1,650.00 5,000.00
00390317	05/05/17	CDW GOVERNMENT LLC	EQUIPMENT - NEW COMPUTER SUPPLIES EQUIPMENT - NEW COMPUTER SUPPLIES COMPUTER SUPPLIES	0113017175 0113457175 0113017175 0113457175 0113457175	4410 4320 4410 4320 4320	EQUIPMENT - NEW COMPUTER SUPPLIES EQUIPMENT - NEW COMPUTER SUPPLIES COMPUTER SUPPLIES CHECK TOTAL:	4,307.84 30.95 665.52 171.50 122.50 5,298.31
00390318	05/05/17	Christine Wagner	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0107015040 0107015040	4310 4310	MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	207.77 132.00 339.77
00390319	05/05/17	CINTAS FIRE PROTECTION	ALARM MONITORING	0107477408	5560	ALARM MONITORING	37.30

SELECT Check ID's and Numbers: 76@ ; Check Dates: 050517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			ALARM MONITORING	0107477408	5560	ALARM MONITORING	36.47
						CHECK TOTAL:	73.77
00390320	05/05/17	City of Laguna Beach	POOL COSTS	0105477408	5580	POOL COSTS	35,864.51
						CHECK TOTAL:	35,864.51
00390321	05/05/17	Denise Grey	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	190.00
						CHECK TOTAL:	190.00
00390322	05/05/17	FAGEN, FRIEDMAN & FULF	LEGAL EXPENSE	0101377100	5835	LEGAL EXPENSE	5,432.50
						CHECK TOTAL:	5,432.50
00390323	05/05/17	Federal Express Corp	POSTAGE	0102397400	5910	POSTAGE	59.44
						CHECK TOTAL:	59.44
00390324	05/05/17	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	16.26
						CHECK TOTAL:	16.26
00390325	05/05/17	HANSON, HEATHER	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	165.00
						CHECK TOTAL:	165.00
00390326	05/05/17	Jennifer Merritt	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	118.02
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	19.99
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	17.38
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	145.99
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	202.32
						CHECK TOTAL:	503.70
00390327	05/05/17	Kathi LeVan	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	188.56
						CHECK TOTAL:	188.56
00390328	05/05/17	KRAUSE, KIM	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	49.13
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	147.06
						CHECK TOTAL:	196.19
00390329	05/05/17	Laguna Canyon Foundati	MISC OUTSIDE VENDOR	0108015060	5860	MISC OUTSIDE VENDOR	620.00
						CHECK TOTAL:	620.00
00390330	05/05/17	Learning A-Z	SUBSCRIPTIONS	0108011005	4368	SUBSCRIPTIONS	109.95
						CHECK TOTAL:	109.95
00390331	05/05/17	Leighton, Ivy	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	26.70
						CHECK TOTAL:	26.70

SELECT Check ID's and Numbers: 768 ; Check Dates: 050517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00390332	05/05/17	Maintex	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	240.70
						CHECK TOTAL:	240.70
00390333	05/05/17	MATTHIAS, MEGAN	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	100.00
						CHECK TOTAL:	100.00
00390334	05/05/17	Orange County Pump Co.	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	870.00
						CHECK TOTAL:	870.00
00390335	05/05/17	PORTER, BRIDGET	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	222.99
						CHECK TOTAL:	222.99
00390336	05/05/17	PT FOR KIDS	APRIL 2017	0104632900	5886	PHYSICAL THERAPY	1,665.00
						CHECK TOTAL:	1,665.00
00390337	05/05/17	Randi Beckley	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	83.00
						CHECK TOTAL:	83.00
00390338	05/05/17	Resilient Communicatio	OTHER MAINTENANCE SERVICES	0113457175	5692	OTHER MAINTENANCE SERVIC	200.00
						CHECK TOTAL:	200.00
00390339	05/05/17	Sandra Johnson	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	27.42
						CHECK TOTAL:	27.42
00390340	05/05/17	SB Conservation	MISC OUTSIDE VENDOR	0102397400	5860	MISC OUTSIDE VENDOR	2,400.00
						CHECK TOTAL:	2,400.00
00390341	05/05/17		MARCH 2017	0104602150	5877	PRESCHOOL TUITION	340.00
						CHECK TOTAL:	340.00
00390342	05/05/17	Southern California Ed	MARCH 2017	0107477409	5520	LIGHT & POWER	3,457.33
						CHECK TOTAL:	3,457.33
00390343	05/05/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	88.55
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	65.73
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	665.44
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	363.10
						CHECK TOTAL:	1,182.82
00390344	05/05/17	Susan Anderson	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	71.76
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	275.93
						CHECK TOTAL:	347.69
00390345	05/05/17	Tangram Interiors	EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	5,331.04

LAGUNA BEACH USD 05/05/17 Commercial Check Register Page 4
FRI, MAY 05, 2017, 8:12 AM --req: ADMIN----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 76@ ; Check Dates: 050517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	5,331.04
00390346	05/05/17	TCI America	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	64.49
						CHECK TOTAL:	64.49
00390347	05/05/17	Waste Management of OC	MAY 2017	0108477409	5540	TRASH - UTILITIES	429.64
			MAY 2017	0105477409	5540	TRASH - UTILITIES	1,316.48
			MAY 2017	0107477409	5540	TRASH - UTILITIES	429.64
			MAY 2017	0102477409	5540	TRASH - UTILITIES	231.95
			MAY 2017	0106477409	5540	TRASH - UTILITIES	612.88
						CHECK TOTAL:	3,020.59
00390348	05/05/17	WESTERN YOUTH SERVICES	MARCH 2017	0104132980	5889	OTHER THERAPY	900.00
						CHECK TOTAL:	900.00
00390349	05/05/17	William V MacGill & Co	GENERAL SUPPLIES-NON INSTRUCT	0105172850	4340	GENERAL SUPPLIES-NON INS	84.60
						CHECK TOTAL:	84.60
00390350	05/05/17	Yamaha Golf Cars of Ca	VEHICLE REPAIR	0105477408	5640	VEHICLE REPAIR	428.76
						CHECK TOTAL:	428.76
00390351	05/05/17	Division of State Arch	ARCHITECTURAL DESIGN FEES	2507498410	6220	ARCHITECTURAL DESIGN FEE	500.00
						CHECK TOTAL:	500.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	92,052.41
			GRAND TOTAL				92,052.41

SELECT Check ID's and Numbers: 760 ; Check Dates: 050817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00390352	05/08/17	ARC Reprographics	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	25.00
			CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	25.00
						CHECK TOTAL:	50.00
00390353	05/08/17	C.I.SERVICES INC.	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	2,900.00
						CHECK TOTAL:	2,900.00
00390354	05/08/17	CHEN, JENNIFER	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	200.00
						CHECK TOTAL:	200.00
00390355	05/08/17	City of Laguna Beach	ALARM MONITORING	0102477408	5560	ALARM MONITORING	50.00
						CHECK TOTAL:	50.00
00390356	05/08/17	Follett School Solutio	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	121.93
						CHECK TOTAL:	121.93
00390357	05/08/17		MARCH 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	3,945.00
			JANUARY 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	2,820.98
						CHECK TOTAL:	6,765.98
00390358	05/08/17	McCluan, Jennifer Bele	CONSULTANTS-INSTRUCTIONAL	0102013080	5830	CONSULTANTS-INSTRUCTIONA	1,500.00
						CHECK TOTAL:	1,500.00
00390359	05/08/17	NCS Pearson Inc.	TESTS/SCORING	0102014011	4330	TESTS/SCORING	161.66
						CHECK TOTAL:	161.66
00390360	05/08/17	Orange County Therapy	APRIL 2017	0104632900	5885	OCCUPATIONAL THERAPY	15,045.00
			APRIL 2017	0104632900	5886	PHYSICAL THERAPY	595.00
						CHECK TOTAL:	15,640.00
00390361	05/08/17	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	156.00
						CHECK TOTAL:	156.00
00390362	05/08/17	DC ARCHITECTS	ARCHITECTURAL DESIGN FEES	2507498410	6220	ARCHITECTURAL DESIGN FEE	380.00
			ARCHITECTURAL DESIGN FEES	2507498410	6220	ARCHITECTURAL DESIGN FEE	332.50
						CHECK TOTAL:	712.50
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							28,258.07
GRAND TOTAL							28,258.07

SELECT Check ID's and Numbers: 760 ; Check Dates: 050917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00390363	05/09/17	Mc Kinley Equipment	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	490.00
						CHECK TOTAL:	490.00
00390364	05/09/17	NATIONAL SPORTS APPARE	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	800.00
						CHECK TOTAL:	800.00
00390365	05/09/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	156.78
			COPIER PAPER	0105011012	4312	COPIER PAPER	667.19
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	42.67
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	60.16
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	7.13
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	104.27
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	34.18
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	119.97
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	55.31
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	222.47
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	319.99
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	96.87
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	177.96
						CHECK TOTAL:	2,064.95
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	3,354.95
			GRAND TOTAL				3,354.95

SELECT Check ID's and Numbers: 760 ; Check Dates: 051117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00390366	05/11/17	Bee Emergency Response	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	245.00
						CHECK TOTAL:	245.00
00390367	05/11/17	CALIFORNIA SCHOOLS EMP	MAY 2017	0102397400	3402	HEALTH & WELFARE, CLASSIF	9,805.92
			MAY 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	19,909.00
			MAY 2017	0102397400	3402	HEALTH & WELFARE, CLASSIF	1,155.54
			MAY 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	2,346.09
						CHECK TOTAL:	33,216.55
00390368	05/11/17	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	742.60
						CHECK TOTAL:	742.60
00390369	05/11/17	Durham School Services	1/27- WYLAND	0113015040	5855	CHARTER BUS-HOME TO SCHO	88.93
			3/2 - WASTE MGMT	0113015040	5855	CHARTER BUS-HOME TO SCHO	207.64
			3/8 - PACIF MARINE MAMMAL	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	113.10
			3/30 - UCI	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	517.67
			4/14 - CENTENNIAL FARM	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	156.06
			4/13 - CSUF	0106011550	5860	MISC OUTSIDE VENDOR	320.74
						CHECK TOTAL:	1,404.14
00390370	05/11/17	Home Depot	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	48.66
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	95.77
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	79.63
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	165.36
			MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	442.65
			MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	1.73
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	13.07
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	174.63
			MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	185.39
			MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	158.91
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	13.50
						CHECK TOTAL:	1,379.30
00390371	05/11/17	LBHS Performing Arts B	MISC OUTSIDE VENDOR	0105015040	5860	MISC OUTSIDE VENDOR	300.00
			MATERIALS & SUPPLIES-INSTRUCT	0105015315	4310	MATERIALS & SUPPLIES-INS	5,000.00
						CHECK TOTAL:	5,300.00
00390372	05/11/17	Maintex	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	155.19
						CHECK TOTAL:	155.19
00390373	05/11/17	NATIONAL SPORTS APPARE	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	2,843.32
						CHECK TOTAL:	2,843.32
00390374	05/11/17	NJP Sports Inc	CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	850.00

SELECT Check ID's and Numbers: 768 ; Check Dates: 051117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	850.00
00390375	05/11/17	OCDE	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	111.12
						CHECK TOTAL:	111.12
00390376	05/11/17	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	6.78
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	64.23
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	178.20
						CHECK TOTAL:	249.21
00390377	05/11/17		APRIL 2017 - ENRICHMENT	0104632900	5878	PARENT REIMBURSEMENT (LE	840.00
			APRIL 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	2,350.00
						CHECK TOTAL:	3,190.00
00390378	05/11/17	Southern Calif Gas Co.	APRIL 2017	0105477409	5510	UTILITIES - HEAT	15.72
			APRIL 2017	0108477409	5510	UTILITIES - HEAT	103.19
			APRIL 2017	0102477409	5510	UTILITIES - HEAT	32.58
			UTILITIES - HEAT	0102477409	5510	UTILITIES - HEAT	143.54
						CHECK TOTAL:	295.03
00390379	05/11/17	Southern California Ed	APRIL 2017	0106477409	5520	LIGHT & POWER	6,022.96
			APRIL 2017	0105477409	5520	LIGHT & POWER	7,368.64
			APRIL 2017	0102477409	5520	LIGHT & POWER	2,046.42
			APRIL 2017	0107477409	5520	LIGHT & POWER	25.24
						CHECK TOTAL:	15,463.26
00390380	05/11/17	Verizon Wireless LA	APRIL 2017	0113457175	5930	MOBILE COMMUNICATIONS	3,041.90
						CHECK TOTAL:	3,041.90
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	68,486.62
			GRAND TOTAL				68,486.62

Laguna Beach Unified School District

14.j. CONSENT/ACTION

May 23, 2017

**Approval: Ratification of Certificated Payroll 10A in the Amount of \$2,204,055.50
 Ratification of Classified Payroll 10B in the Amount of \$653,678.94
 Ratification of Classified Payroll 10C in the Amount of \$3,250.74**

Proposal

Staff proposes the Board of Education ratify the expenditure of funds from the General Fund to cover:

1. Certificated Payroll 10A in the amount of \$2,204,055.50; and,
2. Classified Payroll 10B in the amount of \$653,678.94; and,
3. Certificated Payroll 10C in the amount of \$3,250.74 for the month of April 2017 totaling \$2,860,985.18.

Background

Payroll is in conformity with the annual All Funds Budget adopted by the Board of Education.

Recommended Action

Staff recommends the Board of Education approve:

1. Certificated Payroll 10A in the amount of \$2,204,055.50; and,
2. Classified Payroll 10B in the amount of \$653,678.94; and,
3. Certificated Payroll 10C in the amount of \$3,250.74 for the month of April 2017 totaling \$2,860,985.18.

Laguna Beach Unified School District

14.k. CONSENT/ACTION

May 23, 2017

Approval: Agreement for Contracted Services with All City Management Services, Inc., to Provide a School Crossing Guard at Thurston Middle School for the 2017-2018 School Year, in an Amount Not-to-Exceed \$12,500

Proposal

Staff proposes the Board of Education approve a contract with All City Management Services, Inc., to provide a school crossing guard at Thurston Middle School for the 2017-2018 school year, with a not-to-exceed amount of \$12,500.

Background

The District has been advised by its liability carrier that District employees should not attempt to control traffic on city streets because they are not on District property and traffic control is generally a municipal responsibility. District employees are not trained to control vehicular traffic and any effort to do so could endanger employees as well as students. School districts are not required to provide assistance crossing streets adjacent to schools. However, given the heavy traffic and large number of students who cross the street in front of Thurston Middle School, it is prudent to provide crossing guard services to reduce possible safety risks to students. The City of Laguna Beach has agreed to share the costs of these services.

Budget Impact

This contract will be paid from the General Fund, with 50% reimbursed by the City of Laguna Beach.

Recommended Action

Staff recommends the Board of Education approve a contract with All City Management Services, Inc., to provide a school crossing guard at Thurston Middle School for the 2017-2018 school year, with a not-to-exceed amount of \$12,500.

Laguna Beach Unified School District

14.1. CONSENT/ACTION

May 23, 2017

Approval: Authorization to Renew License to Use Agreement with Orin Neufeld to Operate a Youth Recreation Facility at 2003 Laguna Canyon Road

Proposal

Staff proposes the Board of Education authorize the renewal of the License to Use Agreement with Orin Neufeld to operate a youth recreation facility at 2003 Laguna Canyon Road.

Background

The terms of this License to Use Agreement allow for annual renewal if both parties are in mutual agreement.

Budget Impact

Approval of the proposed use agreement would result in a gross income to the District of \$16,000 for one full year.

Agreement Components

Premises: LICENSOR agrees to allow LICENSEE to use the premises situated in the City of Laguna Beach, County of Orange, State of California, hereinafter referred to as Premises, and more particularly described as 2003 Laguna Canyon Road. LICENSOR agrees that LICENSEE shall have exclusive use of the rear portion of the PREMISES and joint use of office, restrooms, sidewalks and parking lots.

Term: The term of this Agreement shall commence on July 1, 2017, and terminate on June 30, 2018, subject to earlier termination as set forth herein. This AGREEMENT may be renewed for subsequent one (1) year terms upon mutual written agreement of the PARTIES. Neither Mr. Neufeld nor his supporters will contest termination of this USE AGREEMENT if the Board of Education deems it has determined a better use for the property.

License Fees: LICENSEE shall pay LICENSOR a license to use fee in the sum of sixteen hundred dollars (\$1600) per month (\$16,000 total) plus utilities as set forth in Section 5.0 of the AGREEMENT. LICENSEE shall pay LICENSOR this fee amount on the 1st of every month throughout the duration of the term. All of said fees shall be paid to: Laguna Beach Unified School District, 550 Blumont Street, Laguna Beach, California 92651, or at such other place as LICENSOR may designate in writing. In the event of any renewal of this AGREEMENT, the amount of the annual fees may be adjusted to reflect a cost of living adjustment each subsequent January 1st. The adjustment shall be calculated upon the basis of the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index Sub-Group – “All Items” for the Los Angeles, Anaheim, Riverside Western area published for the month of May of each year. LICENSEE shall not pay any license fees for the months of July and August 2017 due to decreased activity for youth sports.

Recommended Action

Staff recommends the Board of Education approve a License to Use Agreement with Orin Neufeld to operate a youth recreation facility at 2003 Laguna Canyon Road.

Laguna Beach Unified School District

14.m. CONSENT/ACTION

May 23, 2017

Approval: Agreement for Contracted Services for the Second Year of a Three-Year Annually Renewable Term with Vavrinek, Trine, Day & Co., LLP for District Annual Auditing Services for Fiscal Years 2016-2017 with a Not-To-Exceed Amount of \$36,000; 2017-2018 with a Not-To-Exceed Amount of \$37,000; and 2018-2019 with a Not-To-Exceed Amount of \$38,000

Proposal

Staff proposes the Board of Education approve the second year of a three-year annually renewable contract with Vavrinek, Trine, Day & Co., LLP (VTD) to perform district auditing services for fiscal years 2016-2017 with a not-to-exceed amount of \$36,000; 2017-2018 with a not-to-exceed amount of \$37,000; and 2018-2019 with a not-to-exceed amount of \$38,000.

Background

Education Code 41020 requires that each school district shall provide for an annual audit of the books and accounts of the school district.

Pursuant to Government Code Section 53060 the audit firm selection process does not require a district to go to bid. Per Education Code 41020, we are required to select and sign an agreement for our fiscal year 2017-2018 annual audit and submit it to the Orange County Office of Education (OCDE) by April 1, 2018. If we do not meet this deadline, OCDE is required to provide an audit selection for us no later than May 1, 2018.

With the passage of AB2834 and in accordance with Education Code 41020 (f) (2), "it is unlawful for a public accounting firm to provide audit services to a local educational agency if the lead audit partner, or coordinating audit partner responsible for reviewing the audit, has performed audit services for that local educational agency in each of the six previous fiscal years." It is the policy of VTD to change the lead audit partner at a maximum of six years and to change members of the field audit staff on an annual basis.

OCDE strongly recommends selection of an audit firm familiar with the audit requirements of California K-12 school districts. VTD has provided auditing services to school districts, community college districts and county offices since 1948. They have performed thousands of audits and are currently providing audit services to more than 200 districts in California, including 16 districts in Orange County.

VTD has provided information regarding their firm's review by Yanari Watson McGaughey P.C., of their system of quality control for the accounting and auditing practice. Their reputation for quality of performance and integrity is excellent throughout the state and VTD is deemed qualified by the State Controller to conduct audits of local education agencies.

Budget Impact

The maximum annual fee for auditing services for fiscal year 2017-2018 shall not exceed \$37,000. This amount will be paid from the General Fund.

Recommended Action

Staff recommends the Board of Education approve the second year of a three-year annually renewable contract with Vavrinek, Trine, Day & Co., LLP (VTD) to perform district auditing services for fiscal years 2016-2017 with a not-to-exceed amount of \$36,000; 2017-2018 with a not-to-exceed amount of \$37,000; and 2018-2019 with a not-to-exceed amount of \$38,000.

Laguna Beach Unified School District

14.n. CONSENT/ACTION

May 23, 2017

Approval: Consulting Services Agreement with Total Compensation Systems, Inc. to Perform Actuarial Valuation Services for the 2017-2018 school year, with a not-to-exceed amount of \$14,000

Proposal

Staff proposes the Board of Education approve a consulting services agreement with Total Compensation Systems, Inc. to perform actuarial valuation of the Laguna Beach Unified School District Other Post-Employment Benefits (OPEB) for the 2017-2018 school year, with a not-to-exceed amount of \$14,000.

Background

On June 2, 2015, the Governmental Accounting Standards Board (GASB) approved two new accounting and financial reporting Statements related to other postemployment benefits (OPED) for state and local governments. Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, proposes new accounting and reporting standards for state and local OPEB plans. It replaces Statement No. 43, and requires more extensive note disclosures and required supplementary information (RSI) for defined benefit OPEB plans. Statement No. 74 is effective for plan fiscal years beginning after June 15, 2016.

Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, applies to state and local government employers that sponsor OPEB. It replaces Statement No. 45, and requires governments to report a liability on the face of their financial statements for the OPED provided. Statement No. 75 is effective for fiscal years beginning after June 15, 2017.

While valuations are required no less frequently than every two years under GASB 74/75, a “roll forward” or “roll back” calculation is required for every valuation cycle to determine the second year (or first year in the case of a “roll-back”) accounting entries. Total Compensation Systems, Inc. will prepare this actuarial estimate of plan costs and liabilities to comply with GASB 74/75.

Budget Impact

This contract will be paid from the General Fund.

Recommended Action

Staff recommends the Board of Education approve a consulting services agreement with Total Compensation Systems, Inc. to perform an actuarial valuation of the Laguna Beach Unified School District Other Post-Employment Benefits (OPEB) for the 2017-2018 school year, with a not-to-exceed amount of \$14,000.

CONSULTING SERVICES AGREEMENT

This Agreement is entered into effective the 1st day of July, 2017 by and between Total Compensation Systems, Inc. ("Consultant"), a California corporation with principal offices located at 5655 Lindero Canyon Road, Suite 223, Westlake Village, California, 91362 and Laguna Beach Unified School District ("Customer").

The following shall govern the provision of consulting services by Consultant to Customer.

1. Consulting Services. Consultant shall provide the consulting services described on Schedule 1 attached hereto.
2. Compensation to Consultant. Customer shall pay Consultant for the consulting services described on Schedule 1 attached hereto the compensation set forth on Schedule 2 attached hereto.
3. Term and Termination. (a) Term. This Agreement shall commence on the date first written above and shall continue in effect until June 30, 2018, or until all consulting services described on Schedule 1 have been performed, whichever occurs first, unless sooner terminated in accordance with the provisions of this Agreement. (b) Termination Without Cause. This agreement may be terminated at any time by either party upon sixty (60) days prior written notice to the other party. (c) Termination With Cause. Either party shall have the right to terminate this Agreement upon the failure of either party to observe any of the covenants and agreements required to be observed by it under this Agreement, and such failure continues for a period of thirty (30) days after written notice thereof. (d) Rights and Obligations after Termination. Termination of this agreement shall not relieve either party of any rights or obligations arising out of the Agreement prior to termination, with the exception that the amount of the final payment that shall be made by Customer shall be based solely upon the percentage of work that was completed by Consultant.
4. Customer Will Provide Information. Customer shall provide Consultant with the information necessary for Consultant to provide the consulting services described on Schedule 1 attached hereto.
5. Authorization to Acquire Information. Customer hereby authorizes Consultant to acquire the necessary information reasonably required by Consultant to provide the consulting services described on Schedule 1 attached hereto from any agency, agencies, source or sources.
6. Customer's Right to Provide Information. Customer represents and warrants to Consultant that it has the right to provide the information that will be given by Customer to Consultant, or which will be acquired by Consultant pursuant to paragraphs 4 and 5 above.
7. Limitation on Services. Customer understands that Customer retains sole authority and responsibility for the operation and design of all Customer's employee benefit plans.
8. Ownership of Systems and Materials. All systems, programs, operating instructions, forms and other documentation prepared by or for Consultant shall be and remain the property of Consultant. All data source documents provided by Customer shall remain the property of Customer.
9. Indemnification. (a) By Customer. Customer hereby agrees to defend and indemnify Consultant and hold Consultant harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Customer's gross negligence or willful misconduct. (b) By Consultant. Consultant hereby agrees to defend and indemnify Customer and hold Customer

harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Consultant's gross negligence or willful misconduct.

10. General.

- a. Relationship of the Parties. The relationship between Consultant and Customer established by this Agreement is that of independent contractors. Consultant and Customer shall each conduct its respective business at its own initiative, responsibility, and expense, and shall have no authority to incur any obligations on behalf of the other.
- b. Force Majeure. No party shall have liability for damages or non-performance under this Agreement due to fire, explosion, strikes or labor disputes, water, acts of God, war, civil disturbances, acts of civil or military authorities or the public enemy, transportation, facilities, labor, fuel or energy shortages, or other causes beyond that party's control.
- c. Entire Agreement. This Agreement and the Schedules attached hereto contain the entire agreement between the parties and supersedes all previous agreements and proposals, oral or written, and all negotiations, conversations, or discussions between the parties related to the subject matter of this Agreement. This Agreement shall not be deemed or construed to be modified, amended, rescinded, canceled or waived in whole or in part, except by written amendment signed by both of the parties hereto.

11. Confidentiality. Consultant recognizes that its work will bring it into close contact with confidential information of Customer, including personal information about employees of Customer. Consultant agrees not to disclose anything that is the confidential information of Customer, or that is proprietary to Customer, including its software, its legacy applications, and its databases, to any third party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as set forth below.

"CONSULTANT"

TOTAL COMPENSATION SYSTEMS, INC.

Signed: _____

By: Geoffrey L. Kischuk

Title: President

Date: 04/30/2017

"CUSTOMER"

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Signed: _____

By: _____

Title: _____

Date: _____

SCHEDULE 1

For the purposes of this Agreement, "consulting services" shall include the following services provided by Consultant to Customer:

Consulting reports including all actuarial information necessary for Customer to comply with the requirements of current GASB accounting standards 74/75 related to retiree health benefits for two years, including one full valuation and one "roll-forward" or "roll-back" valuation. Study results will be separated between three employee classifications. Consultant will provide as many copies of the final reports as Customer shall reasonably request.

Services do not include Consultant's attendance at any meetings, unless requested by Customer at the fee shown in Schedule 2. Services also do not include a funding valuation unless requested by Customer at the fee shown in Schedule 2

SCHEDULE 2

Customer shall pay Consultant for the retiree health valuation report based on the full valuation a total of \$6,000. One-half, or \$3,000 shall be due within 30 days of the commencement of work by Consultant. One-half, or \$3,000 shall be due within 30 days of the delivery by Consultant to Customer of the draft consulting report for the full valuation (or within 30 days of contract termination, if earlier). Customer shall also pay Consultant for the retiree valuation report based on the "roll-forward" or "roll-back" valuation a total of \$3,000 within 30 days of the delivery by Consultant to Customer of the draft consulting report for the "roll-forward" or "roll-back" valuation (or within 30 days of contract termination, if earlier)

If Consultant receives a non-refundable deposit from Customer of \$2,700 by July 1, 2017, all amounts shown above shall be reduced by 10%.

In addition to the above fees, Customer agrees to pay Consultant an all-inclusive fee of \$1,900 per meeting to attend meetings related to the consulting services. Customer shall pay such meeting fees within 30 days of the meeting. Also in addition, to all of the above fees, Customer will pay Consultant \$1,800 for each "funding valuation" requested by Customer. Neither the meeting fee nor the fee for a "funding valuation" shall be subject to the above discount or to any other discounts.

TCS Total Compensation Systems, Inc.

April 30, 2017

Jeff Dixon
Assistant Superintendent of Business
Laguna Beach Unified School District
550 Blumont St
Laguna Beach, CA 92651-2356

Dear Mr. Dixon,

This letter is our proposal for GASB 74/75 actuarial valuation services. GASB 74/75 dramatically change the way services are provided, resulting in changes to our contracting practices. This letter includes a lot of information, but is crucial to understand compliance implications of GASB 74/75 for Laguna Beach Unified School District.

Additional Required Work

First, while valuations are required no less frequently than every two years under GASB 74/75, a “roll-forward” or “roll-back” calculation will also be required for every valuation cycle to determine second year (or first year in the case of a “roll-back”) accounting entries. The roll-forward or roll-back calculation will depend on the full valuation, so the calculation is an integral part of the actuarial services for each valuation cycle. Under GASB 74/75, we will not only need to make a roll-forward or roll-back calculation, but generate all the information needed to create the Note Disclosures and Required Supplementary Information (RSI) schedules (see below) for the “off-year”. The roll-forward/roll-back calculation will be billed separately, but will be included in the same contract.

Second, greatly expanded Note Disclosure requirements will require rerunning the valuation 4 additional times to quantify the net OPEB liability if interest rates are one percent higher or lower than assumed; as well as if health care trend is one percent higher or lower. The need for 4 additional complete valuation runs will increase our work significantly.

Third, there will be deferred inflows and outflows that will need to be calculated and tracked – some for longer than ten years. Calculating, tracking and reporting these deferred items require additional work, in and of itself. Also, up to two additional valuation runs may be required to determine the amount of liability changes subject to immediate or deferred recognition.

Fourth, there will no longer be an Annual Required Contribution (ARC) or Annual OPEB Cost (AOC). The OPEB expense that replaces the ARC and AOC will be far more volatile. Recognition of some liability changes can no longer be spread at all; and those that *can* be spread will be spread over much shorter time periods. In addition, for unfunded plans, the interest assumption is likely to be subject to greater *and* more frequent change. In addition to the volatility of OPEB expense, GASB 74/75 mandates certain assumptions that may not be appropriate for funding purposes (e.g. inclusion of the Cadillac Tax). As a result of OPEB expense volatility and mandatory assumptions, the accounting valuation is not likely to be directly usable for funding purposes. Therefore employers that are systematically funding OPEB obligations may choose to have a separate “funding valuation.” We are including a funding valuation in the contract as a separate, optional service.

Separate Billing for Roll-Forward/Roll-back Valuation

For the above reasons, the amount of work associated with performing OPEB valuations will dramatically increase. In the past, we would have had to increase fees by anywhere from \$6,000 to \$14,000 to accommodate the additional work. However, we have been working for several years to modify our systems and procedures in order to streamline the valuation process under GASB 74/75 to the greatest extent possible. We have been able to reduce the additional required fees to a fraction of what they would have been, but our fees will still unavoidably include more than an inflation increase. For Laguna Beach Unified School District, our total fee for the full accounting valuation will be \$6,000 and, for the roll-forward or roll-back the fee will be \$3,000 (i.e. excluding any meetings and excluding a funding valuation). Partially offsetting the

fee increase is the fact that we are offering a 10% discount as will be explained below.

Since GASB 74/75 now require actuarial calculations for the “off year” of the two year valuation cycle, and to make costs more manageable for our clients, we will bill the roll-forward/roll-back valuation separately. As before, the first and second installments for the full valuation will be at the beginning and end of the full valuation. A third installment will be due within 30 days of completion of the roll-forward or roll-back valuation. For roll-back valuations, this will be immediately after the full valuation is completed. Roll-forward valuations would typically be done about a year after the full valuation. This arrangement will keep the fee for the full valuation only modestly higher than under GASB 43/45, with most of the cost increase resulting from the “off-year” valuation for biennial clients. (Triennial clients will also have cost increases related to moving from a three-year to a two-year cycle.)

While this fee does NOT include any on-site meetings, it *does* include unlimited phone support. The additional fee for a meeting would be \$1,900. Our fee also does not include a valuation explicitly for funding purposes. If Laguna Beach Unified School District would like a funding valuation, the additional fee would be \$1,800.

Reserving Valuation Slot and Ten Percent Discount

The increased work associated with GASB 74/75 will stretch actuarial resources system wide, so we expect there to be increased demand for services. Again, we have been preparing for GASB 74/75 for a long time and we have been enhancing our resources to meet the greatly expanded requirements. We are aware, however, that several OPEB actuaries have recently retired, which will squeeze OPEB actuarial resources even further. As if this wasn't enough, GASB 74/75 will require all public agencies to have valuations every two years rather than allowing those agencies with fewer than 200 participants to have triennial valuations. There are a very large number of public agencies in California (perhaps 2,000) qualifying for triennial valuations under GASB 43/45 that will now be compressed into a two year cycle. On top of everything else, odd-numbered years (like 2017) have a lot more valuations because virtually all 500 agencies participating in the CalPERS CERBT program will need to have their valuations done as of June 30, 2017. They will be joined by all other agencies funding through a trust because the GASB 74/75 implementation date is June 30, 2017 for trust plans.

The extreme increase in the amount of work plus the scarcity of actuarial resources will require us to schedule valuations more tightly than ever before. We will give first priority to existing clients. We will accept new clients only if we have room in our schedule after accommodating our existing clients.

In order to confidently schedule existing clients, we will be asking for commitments in advance of the valuation date. To reserve a place in our schedule, we will require a signed contract and a non-refundable deposit of one-half of the full valuation fee by July 1, 2017. The deposit is non-refundable because of the preliminary work we will do to streamline valuations, as well as to compensate for downtime of resources that could result from cancelled contracts that could have been used to handle additional clients. By reserving a spot, Laguna Beach Unified School District will not only guarantee a valuation slot, but will be given priority over every client that didn't reserve one. As an additional incentive to reserving early, we are giving a 10% discount of the full valuation fee (i.e. excluding the meeting fee and funding valuation fee) – as well as of the roll-forward/roll-back valuation fee – to those who reserve a spot by July 1, 2017. That means that, to reserve a spot, we must receive the signed contract and a check for \$2,700 – i.e. one-half of 90% of \$6,000 – by July 1, 2017. The following table shows the new fees under GASB 74/75 compared with what the fees would have been under GASB 43/45

	<u>GASB 43/45</u>	<u>Full GASB 74/75</u>	<u>GASB 74/75 w/ 10% Discount</u>
Fee for Full Valuation	\$4,900	\$6,000	\$5,400
Roll-forward/Roll-back Valuation for 2nd or 1 st Year	N/A	\$3,000	\$2,700
Funding Valuation Fee* (optional)	N/A	\$1,800	\$1,800
Meeting Fee* (optional)	\$1,900	\$1,900	\$1,900

*Not subject to 10% discount

Moving Forward

If you choose *NOT* to reserve a spot, we still hope to work with you on the GASB 74/75 valuation, though it will be at the full fee quoted above. Please understand that, although we will make every effort to accommodate our existing clients, we cannot guarantee we will have a slot for those who don't reserve one.

Should you choose to proceed, attached is a one pager describing our information needs. Depending on your plan, we may need to request additional information.

Please let me know if you have any questions about the above or about retiree health benefits, in general. We would very much appreciate once again having the opportunity to work with Laguna Beach Unified School District.

Sincerely,

A handwritten signature in black ink, reading "Geoffrey L. Kischuk". The signature is fluid and cursive, with the first name "Geoffrey" being more prominent and the last name "Kischuk" following in a similar style.

Geoffrey L. Kischuk, FSA, FCA, MAAA
Consultant
gkischuk@totcomp.com

encl.

DATA NEEDED TO COMPLETE RETIREE HEALTH VALUATION:

BENEFIT DESCRIPTION DOCUMENTS

To conduct a valuation, we need a full description of retiree health eligibility rules, extent of employer contributions, duration of coverage, etc. These are most commonly included in relevant sections of collective bargaining agreements, Board policies, etc. If you provide us with language from collective bargaining agreements, please also include a description of benefits provided to *non-bargained* employees (e.g. management, confidential, etc.)

DEMOGRAPHIC INFORMATION

In addition, we need demographic information. Following are the data elements we need to perform the retiree health valuation. It is OK to send data for active employees and retirees separately *as long as the data is "as of" the same date*. If possible, the data should be sent via E-mail to gkischuk@totcomp.com, in a standard file format (e.g. ASCII text, Excel, DBF, Access, etc). We can arrange a secured transfer upon request. Please note that we recognize that all data is sensitive and confidential and we take steps to safeguard the privacy of that data.

Active Employees:

NOTE: Please include a record for all benefit eligible employees, whether they receive benefits or not; and whether they are eligible for retiree benefits or not. There is no need to include records for employees who are not eligible for health benefits as an active employee.

- SSN, Identification Number or other unique identifying information
- Date of Birth
- Sex
- Hire Date
- % FTE Indicator
- Employee Classification/Bargaining Unit
- Current rate of regular pay used to generate pension credits
- Frequency of above pay rate (e.g. hourly, monthly, annual, etc.)
- An indication of the medical plan and coverage level (i.e. employee only, employee + one, etc.)

Retired Employees:

NOTE: Please only include records for retirees who receive medical and/or dental benefits or indicate in the record whether and which benefits a retiree has. Retirees should be included even if they are intended to pay the entire cost of their benefits.

- SSN, Identification Number or other unique identifying information
- Date of Birth
- Sex
- Retirement Date (if available)
- Employee Classification/Bargaining Unit
- District Contributions for retiree health benefits or enrolled plan (if available)

MEDICAL COST INFORMATION

If medical benefits are NOT provided through the CalPERS medical plan, please provide medical premium rates (including both employee and employer share) for active employees and also for retirees. If claim information is available, please provide the most recent 12 months of month by month claim data and month by month enrollment (by coverage type) for the most recent available 12 months. If there is an annual rate renewal calculation, please provide the most recent documentation.

MISCELLANEOUS

If OPEB benefits are being funded through a trust, please provide the most recent trust asset statement.

TCS Actuarial Clients

Following is a list of California public employers for which we have performed retiree health valuation services.

Acalanes Union High School District	Castro Valley Sanitary District
Adelanto Elementary School District	Castroville Community Services District
Alameda County Office of Education	Central Elementary School District
Alameda County Waste Management Authority	Central Union School District
Alisal Union School District	Ceres Unified School District
Allan Hancock Joint Community College District	Cerritos Community College District
Alpine Springs County Water District	Chabot-Las Positas Community College District
Alta Loma School District	Chaffey Community College District
Alvord Unified School District	Chatom Union School District
Amador County Office of Education	Chino Valley Unified School District
Amador Water Agency	Chualar Union School District
Anderson Union High School District	Citrus Community College District
Antelope Valley College	City College of San Francisco Bookstore
Antelope Valley Mosquito & Vector Control District	City of Adelanto
Antelope Valley-East Kern Water Agency	City of Aliso Viejo
Apple Valley Unified School District	City of Arcadia
Aptos - La Selva Fire Protection District	City of Arcata
Arcadia Unified School District	City of Bell
Arcohe Union Elementary School District	City of Bellflower
Armona Union Elementary School District	City of Buena Park
Associated Students of San Jose State University	City of Capitola
Auburn Union Elementary School District	City of Chino
Baldy View Regional Occupation Program	City of Chino Hills
Banning Unified School District	City of Colton
Banta Elementary School District	City of Elk Grove
Barstow Community College District	City of Elk Grove - HRA
Bassett Unified School District	City of Emeryville
Bay Area Rapid Transit	City of Folsom
Bay Area Rapid Transit	City of Garden Grove
Bay Area Rapid Transit District	City of Glendora
Beach Cities Health District	City of Hawthorne
Bear Valley Unified School District	City of Imperial Beach
Beaumont-Cherry Valley Recreation and Park District	City of Industry
Belmont Redwood Shores School District	City of Ione
Berkeley Unified School District	City of Irwindale
Big Bear City Airport	City of La Cañada Flintridge
Big Bear City Community Services District	City of La Palma
Blue Lake Union School District	City of La Puente
Bonny Doon Union Elementary School District	City of Lafayette
Butte-Glenn Community College District	City of Laguna Woods
Cabrillo College Foundation	City of Lake Forest
Cabrillo Community College District	City of Lakeport
Cachuma Operations and Maintenance Board	City of Lawndale
Calistoga Joint Unified School District	City of Loma Linda
Camarillo Health Care District	City of Los Alamitos
Carmichael Water District	City of Los Banos
Cascade Union Elementary School District	City of Manhattan Beach
Casitas Municipal Water District	City of Menifee

City of Mission Viejo
 City of Morro Bay
 City of Norwalk
 City of Oakdale
 City of Porterville
 City of Rancho Mirage
 City of Rolling Hills
 City of San Clemente
 City of San Pablo
 City of Scotts Valley
 City of Seal Beach
 City of Signal Hill
 City of Simi Valley -- General Unit
 City of Simi Valley -- Non-sworn Management
 City of Simi Valley -- Sworn
 City of Simi Valley -- Sworn Management
 City of Solvang
 City of Stanton
 Claremont Unified School District
 Cloverdale Unified School District
 Coachella Valley Unified School District
 Coalinga Huron Joint Unified School District
 Coast Community College District
 Coastline Regional Occupational Program
 Coastside County Water District
 Coastside Fire Protection District
 College and Career Advantage
 College of Marin
 College of the Desert
 College of the Redwoods
 College of the Sequoias
 College of the Siskiyous
 Columbia Elementary School District
 Compton Community College District
 Compton Creek Mosquito Abatement District
 Conrad Hilton Foundation
 Contra Costa Community College District
 Contra Costa Community College District
 Contra Costa County Office of Education
 Corcoran Joint Unified School District
 Corona-Norco Unified School District
 Cottonwood Fire Protection District
 Crestline Sanitation District
 Cucamonga School District
 Cuesta College
 Culver City Unified School District
 Cutten Elementary School District
 Cypress Charter High School
 Cypress School District
 Davis Joint Unified School District
 Del Norte County Schools

Del Paso Manor Water District
 Denair Unified School District
 Desert Center Unified School District
 Desert Health Care District
 Desert Sands Unified School District
 Diocese of San Bernardino
 Dixon Unified School District
 Dos Palos Oro Loma Joint Unified School District
 Downey Unified School District
 Duarte Unified School District
 Ducor Union Elementary School District
 El Camino Community College District
 El Dorado County Transportation Commission
 El Dorado Hills County Water District
 El Dorado Irrigation District
 El Dorado Union High School District
 El Rancho Unified School District
 El Segundo Unified School District
 Elk Grove Benefit Employee Retirement Trust
 Elk Grove Unified School District
 Emery Unified School District
 Escalon Unified School District
 Etiwanda School District
 Eureka City Schools
 Fairfax Elementary School District
 Fairfield-Suisun Sewer District
 Fall River Joint Unified School District
 Feather River Community College District
 Feather River Community College District
 Ferndale Unified School District
 First 5 San Benito
 Folsom-Cordova Unified School District
 Fontana Unified School District
 Foothill-DeAnza Community College District
 Fortuna Union High School District
 Fountain Valley Elementary School District
 Fowler Unified School District
 Franklin Elementary School District
 Fremont Union High School District
 Freshwater School District
 Fullerton Joint Union High School District
 Galt Joint Union Elementary School District
 Garfield School District
 Glendale Community College District
 Gold Coast Transit
 Goleta Water District
 Goleta West Sanitary District
 Greater Anaheim Special Education Local Plan Area
 Grossmont-Cuyamaca Community College District
 Guerneville Elementary School District
 Hacienda La Puente Unified School District

Happy Valley Union Elementary School District	Laton Unified School District
Hart Ransom Academic Charter School	Le Grand Union Elementary School District
Hart Ransom Union Elementary School District	Lemoore Union Elementary School District
Hartnell Community College District	Lemoore Union High School District
Hayward Unified School District	Liberty Union High School District
Healdsburg Unified School District	Live Oak School District
Hemet Unified School District	Live Oak Unified School District
Hillsborough City School District	Livermore/Amador Valley Transit Authority
Housing Authority of the City of Los Angeles	Loleta Union Elementary School District
Housing Authority of the City of San Buenaventura	Long Beach City College
Housing Authority of the County of San Joaquin	Loomis Union School District
Hughson Unified School District	Los Alamitos Unified School District
Humboldt Bay Harbor Recreation and Conservation District	Los Angeles County Law Library
Humboldt County Office of Education	Los Angeles County West Vector & Vector-Borne Disease Control District
Humboldt State University Center	Los Gatos-Saratoga Joint Union High School District
Humboldt Transit Authority	Luther Burbank Elementary School District
Idyllwild Fire Protection District	Magnolia School District
Igo-Ono-Platina Union School District	March Joint Powers Authority
Imperial Community College District	Marin County Office of Education
Indian Wells Valley Water District	Mark West Union School District
Ironhouse Sanitary District	Martinez Unified School District
Jacoby Creek Charter School	Marysville Joint Unified School District
Jefferson School District	McCabe Union Elementary School District
Jefferson Union High School District	McKinleyville Community Services District
Junction Elementary School District	McKinleyville Union School District
Kensington Police Protection & Community Services District	Meeks Bay Fire Protection District
Kerman Unified School District	Mendocino-Lake Community College
Kern Community College District	Menlo Park City School District
Kern Council of Governments	Merced Community College District
Kern County Law Library	Merced County Office of Education
Kernville Union School District	Merced Union High School District
Kings County Office of Education	Mid-Placer Public Schools Transportation Agency
Kings River Union Elementary School District	Midway City Sanitary District
Kings River-Hardwick Union School District	Millbrae School District
Kingsburg Elementary Charter School District	Mission Union School District
Kit Carson Union Elementary School District	Mission Valley ROP
Klamath-Trinity Joint Unified School District	Montecito Sanitary District
Knights Ferry Elementary School District	Montecito Water District
La Habra City School District	Monterey Peninsula Community College District
Lafayette School District	Monterey Peninsula Regional Park District
Laguna Beach Unified School District	Monterey Peninsula Unified School District
Lake Tahoe Community College District	Moraga School District
Lakeside Union School District	Moreland School District
Lancaster School District	Morongo Unified School District
Las Lomas School District	Mosquito & Vector Management District of Santa Barbara County
Las Virgenes Municipal Water District	Mount San Antonio Community College District
Lassen Community College District	Mount San Antonio Community College District Auxiliary
Lassen County Office of Education	Mount Shasta Union School District
Lassen Municipal Utility District	

Mountain View Elementary School District
 Mountain View Los Altos Union High School District
 Mt. San Jacinto Community College District
 Municipalities, Colleges and Schools Insurance Group
 Murrieta Valley Unified School District
 Napa County Office of Education
 Napa Sanitation District
 Natomas Unified School District
 Nevada Joint Union High School District
 New Hope Elementary School District
 New Jerusalem Elementary School District
 Newman Crows Landing Unified School District
 North County Fire Protection District of San Diego County
 North Monterey County Unified School District
 North of the River Municipal Water District
 North Orange County Community College District
 North Orange County Regional Occupational Program
 North Tahoe Fire Protection District
 Northwest Mosquito and Vector Control District
 Norwalk La Mirada Unified School District
 Novato Unified School District
 Oakdale Joint Unified School District
 Oakley Union Elementary School District
 Ocean View School District
 Oceanside Unified School District
 Ohlone Community College District
 Ojai Valley Sanitary District
 Old Adobe Union School District
 Ontario Montclair School District (Grantor Trust)
 Ontario Montclair School District Board of Trustees
 Ontario-Montclair School District (General Trust)
 Orange Center School District
 Orange County Superintendent of Schools
 Orange Unified School District
 Orcutt Academy Charter
 Orcutt Union School District
 Oxnard School District
 Pacheco Union School District
 Pacific Grove Unified School District
 Pacific Union School District
 Pacifica School District
 Pajaro Valley Public Cemetery District
 Pajaro Valley Unified School District
 Palm Springs Unified School District
 Palo Verde Community College District
 Palo Verde Unified School District
 Palomar Community College District
 Paradise Elementary School District
 Pasadena Area Community College District
 Pasadena Area Community College District GASB 27

Patterson Joint Unified School District
 Peralta Community College District
 Peralta Community College District
 Perris Elementary School District
 Pico Water District
 Piedmont Unified School District
 Pioneer Union School District
 Placer County Office of Education
 Placer County Transportation Planning Agency
 Placer Hills Union School District
 Planada Elementary School District
 Pleasant Valley School District
 Plumas County Community Development Commission
 Port of Hueneme - Oxnard Harbor District
 Processing Tomato Advisory Board
 PSA2 Area Agency on Aging
 Public Employees Union, Local 1
 Rancho Santiago Community College District
 Ravenswood City Elementary School District
 Reclamation District No. 1000
 Reclamation District No. 900
 Redlands Unified School District
 Reef-Sunset Unified School District
 Rescue Fire Protection District
 Rim of the World Unified School District
 Rincon del Diablo Municipal Water District
 Rincon Valley Union School District
 Rio Dell Elementary School District
 Rio Hondo Community College District
 Ripon Unified School District
 River Delta Unified School District
 River Springs Charter School
 Riverbank Unified School District
 Riverdale Joint Unified School District
 Riverside Transit Agency
 Roberts Ferry Elementary School District
 Robla School District
 Rocklin Unified School District
 Romoland School District
 Rosedale Union School District
 Roseland Elementary School District
 Roseville City School District
 Roseville Public Cemetery District
 Rowland Unified School District
 Sacramento Area Council of Governments
 Sacramento Suburban Water District
 Saddleback Valley Unified School District
 Salinas City Elementary School District
 Salinas Union High School District
 San Andreas Sanitary District
 San Benito County Office of Education

San Benito County Water District	South San Francisco Unified School District
San Bernardino City Unified School District	South San Luis Obispo County Sanitation District
San Bernardino Community College District	Southern California Library Cooperative
San Bernardino County Superintendent of Schools	Southern Humboldt Joint Unified School District
San Bruno Park School District	Southern Trinity Joint Unified School District
San Carlos School District	Southwest Transportation Agency
San Francisco Community College District	Southwestern Community College District
San Francisco Unified School District	Stanislaus County Office of Education
San Gabriel Valley Mosquito & Vector Control District	Stanislaus Union School District
San Gabriel Valley Municipal Water District	Stege Sanitary District
San Jacinto Unified School District	Stellar Charter School
San Joaquin County Office of Education	Stockton Unified School District
San Joaquin Delta Community College District	Successor Agency to the Redevelopment Agency of the
San Juan Water District	City and County of San Francisco dba San Francisco
San Lorenzo Unified School District	Office of Community Investment and Infrastructure
San Lorenzo Valley Unified School District	(OCII)
San Mateo County Community College District	Sulphur Springs Elementary School District
San Mateo County Office of Education	Sunnyside Union Elementary School District
San Mateo Union High School District	Susanville School District
Santa Ana Unified School District	Sutter County Office of Education
Santa Barbara Community College District	Sweetwater Authority
Santa Barbara County Association of Governments	Sylvan Union Elementary School District
Santa Barbara Teachers Federal Credit Union	Tahoe-Truckee Sanitation Agency
Santa Clarita Community College District	Temple City Unified School District
Santa Cruz City School District	Tracy Joint Unified School District
Santa Cruz County Office of Education	Trinidad Union School District
Santa Maria Public Airport District	Trinity Alps Unified School District
Santa Monica Community College District	Truckee Donner Public Utility District
Savanna Elementary School District	Truckee Fire Protection District
Scotts Valley Unified School District	Truckee Sanitary District
Selma Kingsburg Fowler County Sanitation District	Trust for Retirees of Associated California Schools
Sequoia Union High School District	Turlock Unified School District
Shasta County Office of Education	Tustin Unified School District
Shasta Tehama Trinity Joint Community College District	United Water Conservation District
Shasta Union Elementary School District	Upper San Gabriel Valley Municipal Water District
Shasta Union High School District	Val Verde Unified School District
Shasta Union High School District Charter Schools	Valley County Water District
Sierra Joint Community College District	Valley Home Joint School District
Sierra Unified School District	Valley Sanitary District
Silicon Valley Clean Water	Ventura County Community College District
Silver Valley Unified School District	Ventura County Office of Education
Simi Valley Unified School District	Victor Elementary School District
Siskiyou County Office of Education	Victor Valley Community College District
Siskiyou Union High School District	Victor Valley Union High School District
Solano County Community College District	Victor Valley Wastewater Reclamation Authority
Solano County Office of Education	Walnut Creek School District
Soledad Unified School District	Washington Unified School District
South Bay Union School District	Washington Union School District
South County Support Services Agency	Weed Union Elementary School District
South Fork Union School District	West Contra Costa Transportation Advisory Committee
South Monterey County High School District	West Hills Community College District

West Kern Community College District
West Sonoma County Union High School District
West Valley Mission Community College District
Western Placer Unified School District
Wheatland School District
Wheatland Union High School District
Williams Unified School District
Wimberly, Allison Tong & Goo
Winters Joint Unified School District
Winton School District
Woodland Joint Unified School District
Woodside Elementary School District
Yolo County Office of Education
Yolo County Transportation District
Yorba Linda Water District
Yosemite Community College District
Yreka Union Elementary School District
Yreka Union High School District
Yuba Community College District
Yuba County Office of Education
Yucaipa-Calimesa Unified School District

Laguna Beach Unified School District

15. INFORMATION

May 23, 2017

Special Education Department Update

Proposal

Staff will provide the Board of Education with highlights of the 2016-2017 school year.

Background

The District continues to actively serve students with disabilities within our District boundaries. Our annual Department goals and priorities align to District initiatives. Our focus continues to be strengthening our ability to maximize student's potential.

Budget Impact

There is no budget impact.

Recommended Action

Staff recommends that the Board of Education receive the report on the Special Education Department Update.

16. INFORMATION

May 23, 2017

Visual and Performing Arts Program

Proposal

Staff will present information on the Laguna Beach Unified School District visual and performing arts program (VAPA) and how it aligns to the LCAP.

Background

The LBUSD Arts Education Planning Team worked with the Orange County Department of Education (OCDE) to develop a three-year Visual and Performing Arts Education Plan to ensure the thoughtful implementation of a full spectrum of the arts for LBUSD students from kindergarten through high school. One goal of the plan was to create a position for a VAPA Teacher on Special Assignment (TOSA). Bridget Beaudry-Porter, art teacher at Laguna Beach High School, was selected as our VAPA TOSA for the 2016/17 school year. Bridget will present information on her activities with the elementary schools this year as well as plans for the 2017/18 school year.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required.

17. INFORMATION

May 23, 2017

Review of Approved Supplementary Materials for 2017/2018

Proposal

Staff will present an overview of approvals of supplementary materials for the 2017/2018 school year.

Background

Teachers submitted supplementary materials requests for approval for the 2017/2018 school year. Per Board Policy 6161.11, supplementary materials may be selected by the Superintendent or designee, school administrators, or teachers, as applicable. Supplementary materials shall be directly related to the course of study in which they are being used and shall be appropriate for the age and maturity level of the students.

Lexia Core

Lexia Core is an online K-5 reading intervention program. It allows teachers to individualize reading instruction to meet their students' specific needs. It will be used in all reading intervention classrooms as well as summer school. It is computer adaptive and provides scripted lessons for teachers to remediate and instruct students in prescriptive ways. The cost of this program is \$12,750 for two sites.

DBQ Supplemental Curriculum

The DBQ project is an online curriculum that emphasizes inquiry based content sources and aims to develop students' critical thinking skills. This curriculum was brought forward to supplement the history/social studies curriculum and better align instruction to the new framework. The cost of this program is \$1,125 for Thurston Middle School.

Budget Impact

The cost of these materials, approximately \$13,875, will come from the instructional materials account.

Recommended Action

No action is required. This update is presented for information purposes only.

Laguna Beach Unified School District

18. INFORMATION

May 23, 2017

Monthly Financial Update – March 2017

Proposal

Staff will present the Monthly Financial Update to the Board of Education.

Background

The Monthly Financial Update is a financial report provided to ensure the Board is familiar with the year to date financial activity of the District. The General Fund is presented as it pertains to the current budget. The District budget is adopted by July 1 of each year, revised as of October 31 and January 31, with report dates no later than December 15 and March 15, respectively.

The Monthly Financial Update consists of all the District's funds and special reports for services.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required. The Monthly Financial Update report is prepared for information purposes only.

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
MONTHLY FINANCIAL STATEMENT
AS OF MARCH 31, 2017**

	Second Interim Budget	Receipts/ Expenditures YTD	Percent YTD
REVENUES			
Property Taxes/LCFF Hold Harmless/Prop. 30	49,642,162	31,595,045	64%
Federal Revenues	895,807	260,518	29%
Other State Revenues	3,562,313	1,443,307	41%
Other Local Revenues	3,015,262	2,018,136	67%
Interfund Transfers In	500,000	500,000	100%
TOTAL REVENUE	57,615,544	35,817,006	62%
EXPENDITURES			
Certificated Salaries	22,092,013	15,530,789	70%
Classified Salaries	8,276,713	5,223,557	63%
Employee Benefits	11,320,502	7,231,234	64%
Books & Supplies	2,986,449	1,836,843	62%
Services and Operating Services	9,313,211	5,712,154	61%
Capital Outlay	2,816,152	2,499,375	89%
Other Outgo	431,366	172,960	40%
Transfers Out	2,265,000	2,265,000	100%
TOTAL EXPENDITURES	59,501,406	40,471,912	68%
ADJUSTED BEGINNING BALANCE AS OF 7/1/2016	<u>\$ 7,521,856</u>		
SURPLUS / DEFICIT SPENDING	<u>(1,885,862)</u>		
ENDING FUND BALANCE PROJECTED FOR 6/30/2017	<u>\$ 5,635,994</u>		
SPECIAL PROGRAM REPORTING			
Special Education	8,648,169	5,248,145	61%
Technology	2,364,101	1,932,274	82%
4CLE	1,402,027	1,140,477	81%
Ongoing & Major Maintenance Account	2,789,504	1,861,020	67%
Capital Improvement Plan	4,108,221	2,643,552	64%
Facilities Repair & Replacement Program	5,759,531	3,081,826	54%

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
FISCAL YEAR 2016-17
SECOND INTERIM
COMPONENTS OF ENDING FUND BALANCE**

<u>General Fund</u>	
ENDING FUND BALANCE	\$ 5,635,994
<u>Nonspendable - (Revolving Cash)</u>	\$ 50,000
<u>Restricted - (Categorical Programs)</u>	
Routine Restricted Maintenance	2,077,964
<u>Committed</u>	
<u>Assigned</u>	
Potential Onetime Expenditures	508,030
District Goals, GASB 45, Textbooks, Special Education, Litigation, Furniture & Equipment, and Facilities	
<u>Unassigned / Unappropriated</u>	
Reserve for Economic Uncertainties = 5%	3,000,000
State required reserve for economic uncertainty 3%	
Local requirement under Policy 3101: Financial Reserves 2%	
 Fund Balance	 <u><u>\$ 5,635,994</u></u>

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

General Fund Expenditures	57,236,406	
General Fund Transfers Out to Other Funds	<u>2,265,000</u>	
General Fund Expenditures and Transfers	<u><u>59,501,406</u></u>	
 <u>Assigned</u>		
Potential Onetime Expenditures	0.9%	508,030
District Goals, GASB 45, Textbooks, Special Education, Litigation, Furniture & Equipment, and Facilities		
 <u>Unassigned</u>		
State Minimum Reserve Level	3.0%	1,785,043
District Minimum Reserve Level	2.0%	1,214,957
 Assigned and Unassigned Balances	 5.9%	 <u><u>\$ 3,508,030</u></u>

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
MONTH ENDING CASH BALANCE
AS OF MARCH 31, 2017

	Revenue	Expenditures	Assets/Liability Changes	Monthly Cash Flow Change	Month Ending Cash Balance
7/1/2016					8,596,372.43
JULY	600,913.57	(1,915,068.60)	(1,466,630.97)	(2,780,786.00)	5,815,586.43
AUGUST	448,289.00	(2,878,565.87)	(58,307.14)	(2,488,584.01)	3,327,002.42
SEPTEMBER *	1,484,293.08	(5,210,182.26)	5,704,390.26	1,978,501.08	5,305,503.50
OCTOBER	628,135.95	(5,715,970.58)	750,411.04	(4,337,423.59)	968,079.91
NOVEMBER	9,973,948.12	(4,339,800.21)	(574,491.74)	5,059,656.17	6,027,736.08
DECEMBER	16,458,328.58	(2,168,328.14)	(6,073,523.55)	8,216,476.89	14,244,212.97
JANUARY *	1,963,422.94	(9,479,039.01)	283,413.95	(7,232,202.12)	7,012,010.85
FEBRUARY	831,568.70	(3,859,700.75)	394,159.94	(2,633,972.11)	4,378,038.74
MARCH	3,428,106.50	(4,905,256.52)	28,814.13	(1,448,335.89)	2,929,702.85
APRIL					
MAY					
JUNE					
YTD	35,817,006.44	(40,471,911.94)	(1,011,764.08)	(5,666,669.58)	

* SEPTEMBER and JANUARY expected \$6 million cash flow transfer in from Fund 17 and transfer out to Fund 17.

	Month Ending Cash Balance	2016-17 Projected Ending Fund Balance	As of:	CalPERS "CERBT" Trust for OPEB	
				Contributions	Quarter Ending Balance
FUND 01	\$ 2,929,702.85	\$ 5,635,994.00	Dec. 8, '15	2,000,000.00	
FUND 11	60,991.90	73,034.00	Dec. 31, '15		1,992,366.86
FUND 13	46,674.70	61,500.00	Jan. 13, '16	193,539.00	
FUND 17	16,081,783.74	16,121,875.00	Mar. 31, '16		2,269,242.75
FUND 25	216,394.46	-	June 30, '16		2,336,219.11
FUND 4040	3,879,200.77	1,201,891.00	Sep. 30, '16		2,385,154.37
FUND 4041	5,209,301.47	5,217,149.00	Dec. 31, '16		2,325,276.97
FUND 4042	3,332,025.49	1,868,506.00	Jan. 13, '17	264,284.00	
	\$ 31,756,075.38	\$ 30,179,949.00	Mar. 31, '17		2,654,488.79

INTERFUND TRANSFERS

Transfer to General Fund from Special Reserve for Capital Outlay - Aliso Property (Fund 4041)	500,000	500,000	100%
Transferred from the General Fund to:			
Cafeteria Fund (Fund 13)	165,000	165,000	100%
Special Reserve for Capital Outlay - Facilities Repair & Replacement Program (Fund 4040)	900,000	900,000	100%
Special Reserve for Capital Outlay - Capital Improvement Plan (Fund 4042)	1,200,000	1,200,000	100%

LAGUNA BEACH UNIFIED SCHOOL DISTRICT FUND DESCRIPTIONS

- FUND 01** **The General Fund** is the chief operating fund for Laguna Beach USD. It is used to account for the ordinary operations of the district. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the general fund must be identified and reported separately from unrestricted projects or activities.
- FUND 11** **The Adult Education Fund** is a separate fund used to account for state appropriations and to finance specific programs for the education of adults. Funds can be expended on salaries, benefits, supplies, books, services, and equipment related to adult education programs (Education Code Section 52616.4).
- FUND 13** **The Cafeteria Fund (Nutrition Services)** is used to account separately for federal, state, and local resources to operate the food service program (Education Code sections 38090-38093). The purpose of the food service program is to provide nutritious meals to the students. The District participates in the National School Lunch Program and the School Breakfast Program. The District serves approximately 500-550 lunches and 200-230 breakfasts to the students from kindergarten through twelfth grade on a daily basis.
- FUND 17** **The Special Reserve Fund for Other Than Capital Outlay Projects** is used primarily to provide for the accumulation of moneys for general operating purposes other than for capital outlay (Education Code Section 42840). On May 11, 2004 the Board of Education approved the target of reserving two-thirds of the basic aid differential (the difference between Revenue Limit funding and Basic Aid funding) to be achieved by June 30, 2009. Funds reserved for the Basic Aid differential are deposited into this fund.
- FUND 25** **The Capital Facilities Fund (Developer Fees)** exists to account for monies received as mitigation fees levied on developers, property owners or other agencies as a condition of approving new development or additions to existing real property. The authority for these levies may be local government ordinances (GC 65970-65981) or private agreements between a school district and the developer. Expenditures from this fund are to be used for the purpose of funding the construction or reconstruction of school facilities (Education Code sections 17620-17626).
- FUND 40** **The Special Reserve Fund for Capital Outlay Projects** exists to account for the accumulation of moneys for capital outlay purposes (Education Code Section 42840). This fund is separated into three sub-funds in accordance to with resolutions #01-02, #14-02 and #14-03.
- Sub-fund 4040** exists to account for the **Facility Repair and Replacement Program (FRRP)**.
- Sub-fund 4041** exists to account for the **Vista Aliso property reserve**. The District holds a re-purchase agreement on the property.
- Sub-fund 4042** exists to account for the **Capital Improvement Plan (CIP)** that goes above and beyond prior commitments for repair and replacement needs, but extends to improvements of facilities for program and enrollment growth. A ten-year plan will be developed and revised, at least annually, to prioritize major projects.

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 0101 GENERAL FUND

YTD For Month Ending: 03/31/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	2,929,702.85	
REVOLVING CASH ACCOUNT	9130	50,000.00	
ACCOUNTS RECEIVABLE MANUAL	9205	10,679.74	
DUE FROM GRANTOR GOVERNMENTS	9290	20,831.00	
MID MONTH PAYROLL	9360	135,758.53	
Total Assets:			3,146,972.12
LIABILITIES			
DUE TO STATE (OCDE)	9513	486.00	
ACCTS PAY AUTOMATIC	9519	7,376.67	
ACCRUED SUMMER PAY LIABILITY	9550	264,512.02	
CA USE TAX LIABILITY	9552	7,646.55	
Total Liabilities:			280,021.24
FUND BALANCE			
BEGINNING FUND BALANCE	9791	7,521,856.38	
Total Beginning Fund Balance:			7,521,856.38
Excess Revenue Over Expenditures:			-4,654,905.50
Total Fund Balance:			2,866,950.88
Total Liabilities & Fund Balance:			3,146,972.12
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 0101 GENERAL FUND
YTD For Month Ending: 03/31/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	874,839.38	
Property Tax	(8020-8079)	30,720,206.04	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	260,517.85	
Other State Revenue	(8300-8599)	1,443,307.34	
Other Local Revenue	(8600-8799)	2,018,135.83	
Interfund Transfers In	(8910-8929)	500,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			35,817,006.44
EXPENDITURES			
Certificated Salaries	(1000-1999)	15,530,789.35	
Classified Salaries	(2000-2999)	5,223,557.24	
Employee Benefits	(3000-3999)	7,231,233.71	
Supplies and Services	(4000-5999)	7,548,997.13	
Capital Outlays	(6000-6999)	2,499,374.88	
Other Outgo	(7000-7399)	172,959.63	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	2,265,000.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			40,471,911.94
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-4,654,905.50
BEGINNING FUND BALANCE (9791)		7,521,856.38	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			7,521,856.38
ENDING FUND BALANCE			2,866,950.88

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 1111 ADULT EDUCATION

YTD For Month Ending: 03/31/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	60,991.90	
Total Assets:			60,991.90
LIABILITIES			
Total Liabilities:		0.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	79,633.59	
Total Beginning Fund Balance:		79,633.59	
Excess Revenue Over Expenditures:		-18,641.69	
Total Fund Balance:		60,991.90	
Total Liabilities & Fund Balance:			60,991.90
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 1111 ADULT EDUCATION
YTD For Month Ending: 03/31/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	354.98	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			354.98
EXPENDITURES			
Certificated Salaries	(1000-1999)	9,790.82	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	1,101.77	
Supplies and Services	(4000-5999)	8,104.08	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			18,996.67
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-18,641.69
BEGINNING FUND BALANCE (9791)		79,633.59	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			79,633.59
ENDING FUND BALANCE			60,991.90

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 1313 CAFETERIA
YTD For Month Ending: 03/31/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	46,674.70	
REVOLVING CASH ACCOUNT	9130	1,295.00	
STORES-CAFETERIA FUND ONLY	9321	9,756.06	
Total Assets:			57,725.76
LIABILITIES			
Total Liabilities:		0.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	53,001.13	
Total Beginning Fund Balance:		53,001.13	
Excess Revenue Over Expenditures:		4,724.63	
Total Fund Balance:		57,725.76	
Total Liabilities & Fund Balance:			57,725.76
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 1313 CAFETERIA
YTD For Month Ending: 03/31/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	51,368.93	
Other State Revenue	(8300-8599)	3,233.88	
Other Local Revenue	(8600-8799)	322,485.13	
Interfund Transfers In	(8910-8929)	165,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			542,087.94
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	276,203.17	
Employee Benefits	(3000-3999)	55,471.41	
Supplies and Services	(4000-5999)	205,688.73	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			537,363.31
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			4,724.63
BEGINNING FUND BALANCE (9791)		53,001.13	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			53,001.13
ENDING FUND BALANCE			57,725.76

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 1717 Special Reserve Other Than C/O
YTD For Month Ending: 03/31/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	16,081,783.74	
Total Assets:			16,081,783.74
FUND BALANCE			
BEGINNING FUND BALANCE	9791	16,011,874.69	
Total Beginning Fund Balance:		16,011,874.69	
Excess Revenue Over Expenditures:		69,909.05	
Total Fund Balance:		16,081,783.74	
Total Liabilities & Fund Balance:			16,081,783.74
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 1717 Special Reserve Other Than C/O
YTD For Month Ending: 03/31/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	69,909.05	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			69,909.05
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			0.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			69,909.05
BEGINNING FUND BALANCE (9791)		16,011,874.69	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			16,011,874.69
ENDING FUND BALANCE			16,081,783.74

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 2525 CAPITAL FACILITIES
YTD For Month Ending: 03/31/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	216,394.46	
Total Assets:			216,394.46
LIABILITIES			
Total Liabilities:		0.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	236,386.67	
Total Beginning Fund Balance:		236,386.67	
Excess Revenue Over Expenditures:		-19,992.21	
Total Fund Balance:		216,394.46	
Total Liabilities & Fund Balance:			216,394.46
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 2525 CAPITAL FACILITIES
YTD For Month Ending: 03/31/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	104,200.06	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			104,200.06
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	5,274.00	
Capital Outlays	(6000-6999)	118,918.27	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			124,192.27
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-19,992.21
BEGINNING FUND BALANCE (9791)		236,386.67	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			236,386.67
ENDING FUND BALANCE			216,394.46

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 4040 SPECIAL RESERVE

YTD For Month Ending: 03/31/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	3,879,200.77	
Total Assets:			3,879,200.77
LIABILITIES			
Total Liabilities:		0.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	6,033,421.85	
Total Beginning Fund Balance:		6,033,421.85	
Excess Revenue Over Expenditures:		-2,154,221.08	
Total Fund Balance:		3,879,200.77	
Total Liabilities & Fund Balance:			3,879,200.77
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 4040 SPECIAL RESERVE
YTD For Month Ending: 03/31/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	27,605.13	
Interfund Transfers In	(8910-8929)	900,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			927,605.13
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	3,081,826.21	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			3,081,826.21
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-2,154,221.08
BEGINNING FUND BALANCE (9791)		6,033,421.85	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			6,033,421.85
ENDING FUND BALANCE			3,879,200.77

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 4041 Special Reserve Aliso Property
YTD For Month Ending: 03/31/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	5,209,301.47	
Total Assets:			5,209,301.47
FUND BALANCE			
BEGINNING FUND BALANCE	9791	5,682,149.72	
Total Beginning Fund Balance:		5,682,149.72	
Excess Revenue Over Expenditures:		-472,848.25	
Total Fund Balance:		5,209,301.47	
Total Liabilities & Fund Balance:			5,209,301.47
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 4041 Special Reserve Aliso Property
YTD For Month Ending: 03/31/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	27,151.75	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			27,151.75
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	500,000.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			500,000.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-472,848.25
BEGINNING FUND BALANCE (9791)		5,682,149.72	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			5,682,149.72
ENDING FUND BALANCE			5,209,301.47

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 4042 Special Reserve Cap Imp plan
YTD For Month Ending: 03/31/2017

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	3,332,025.49	
Total Assets:			3,332,025.49
LIABILITIES			
Total Liabilities:		0.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	4,756,726.76	
Total Beginning Fund Balance:		4,756,726.76	
Excess Revenue Over Expenditures:		-1,424,701.27	
Total Fund Balance:		3,332,025.49	
Total Liabilities & Fund Balance:			3,332,025.49
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 4042 Special Reserve Cap Imp plan
YTD For Month Ending: 03/31/2017

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	18,850.95	
Interfund Transfers In	(8910-8929)	1,200,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			1,218,850.95
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	2,643,552.22	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			2,643,552.22
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-1,424,701.27
BEGINNING FUND BALANCE (9791)		4,756,726.76	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			4,756,726.76
ENDING FUND BALANCE			3,332,025.49



Laguna Beach Unified School District
CERBT Strategy 3
Entity #: SKB8-1700217302-001
Quarter Ended March 31, 2017

Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$2,325,276.97	\$2,336,219.11
Contribution	264,284.00	264,284.00
Disbursement	0.00	0.00
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	65,469.44	55,531.71
Administrative Expenses	(312.87)	(893.04)
Investment Expense	(228.75)	(652.77)
Other	0.00	0.00
Ending Balance	\$2,654,488.79	\$2,654,488.79
YTD Accrual	0.00	0.00
Grand Total	\$2,654,488.79	\$2,654,488.79

Laguna Beach Unified School District
Monthly Financial Statements
Object 5000 Series - Services and Other Operating Costs

As of: 3/31/2017

Object	Description	Budget	Enc To Date	Actual To Date	Balance	% Used
5100	SUBAGREEMENTS FOR SERVICES	1,919,000.00	945,714.09	894,300.15	78,985.76	95.9%
	Total for: 5100	1,919,000.00	945,714.09	894,300.15	78,985.76	95.9%
5210	MILEAGE REIMBURSEMENT	10,381.00	-	2,891.38	7,489.62	27.9%
5220	TRAVEL & CONFERENCE	162,435.00	22,076.36	96,820.40	43,538.24	73.2%
5240	RECRUITING	3,400.00	-	3,398.08	1.92	99.9%
5298	TAXABLE MILEAGE-CLASSIFIED	4,800.00	-	2,861.54	1,938.46	59.6%
5299	TAXABLE MILEAGE-CERTIFICATED	22,500.00	-	16,577.04	5,922.96	73.7%
	Total for: 5200	203,516.00	22,076.36	122,548.44	58,891.20	71.1%
5310	DUES & MEMBERSHIPS	58,823.00	3,529.40	50,448.52	4,845.08	91.8%
	Total for: 5300	58,823.00	3,529.40	50,448.52	4,845.08	91.8%
5450	OTHER INSURANCE	282,113.00	-	282,113.00	0.00	100.0%
	Total for: 5400	282,113.00	-	282,113.00	0.00	100.0%
5510	UTILITIES - HEAT	26,000.00	15,570.45	8,831.83	1,597.72	93.9%
5520	LIGHT & POWER	382,000.00	135,273.33	246,726.67	0.00	100.0%
5530	WATER - UTILITIES	129,000.00	34,195.51	93,110.64	1,693.85	98.7%
5540	TRASH - UTILITIES	61,000.00	13,316.65	42,114.58	5,568.77	90.9%
5545	TREE TRIMMING	26,300.00	-	-	26,300.00	0.0%
5550	PEST CONTROL	26,662.00	6,600.00	16,027.00	4,035.00	84.9%
5555	SEWER FEES	74,000.00	29,401.37	44,364.65	233.98	99.7%
5560	ALARM MONITORING	89,000.00	34,578.44	54,141.59	279.97	99.7%
5580	POOL COSTS	50,000.00	-	15,072.99	34,927.01	30.1%
	Total for: 5500	863,962.00	268,935.75	520,389.95	74,636.30	91.4%
5604	FLOOR COVERING	127,902.00	-	127,897.61	4.39	100.0%
5607	PAVING	30,000.00	29,550.00	450.00	0.00	100.0%
5610	CONTRACT SERVICES	574,720.00	79,645.01	474,755.81	20,319.18	96.5%
5620	RENTAL EXPENSE	41,587.00	5,933.48	8,799.20	26,854.32	35.4%
5630	COMPUTER REPAIRS/MAINTENANCE	7,000.00	-	1,944.79	5,055.21	27.8%
5640	VEHICLE REPAIR	17,850.00	4,934.12	12,651.65	264.23	98.5%
5650	SOFTWARE/COPIER MAINTENANCE FEE	63,692.00	39,322.49	18,534.80	5,834.71	90.8%
5660	HVAC	212,925.00	36,005.86	167,736.96	9,182.18	95.7%
5661	ELECTRICAL REPAIRS	84,445.00	12,890.05	60,921.94	10,633.01	87.4%
5662	PLUMBING REPAIRS	142,024.00	39,362.25	50,458.82	52,202.93	63.2%
5670	RISK MANAGEMENT	29,860.00	1,659.07	6,090.49	22,110.44	26.0%
5675	PAINTING	20,000.00	-	-	20,000.00	0.0%
5680	LANDSCAPE/IRRIGATION	352,202.00	107,364.96	234,435.04	10,402.00	97.0%
5685	ATHLETIC FIELD SUPPLIES	10,539.00	-	9,549.98	989.02	90.6%
5690	MISC REPAIR	92,654.00	10,878.42	20,780.08	60,995.50	34.2%
5692	OTHER MAINTENANCE SERVICES	72,746.00	1,594.70	3,705.01	67,446.29	7.3%
	Total for: 5600	1,880,146.00	369,140.41	1,198,712.18	312,293.41	83.4%
5760	CATERING - FOOD SERVICES	10,000.00	-	3,679.27	6,320.73	36.8%
	Total for: 5700	10,000.00	-	3,679.27	6,320.73	36.8%

Laguna Beach Unified School District
Monthly Financial Statements
Object 5000 Series - Services and Other Operating Costs As of: 3/31/2017

Object	Description	Budget	Enc To Date	Actual To Date	Balance	% Used
5805	ANNUAL SOFTWARE LICENSE FEE	423,140.00	5,858.85	398,439.43	18,841.72	95.5%
5813	SUBSCRIPTIONS - ONLINE	1,140.00	714.20	235.76	190.04	83.3%
5815	ADVERTISING	16,770.00	11,469.92	1,150.08	4,150.00	75.3%
5820	BANKING SERVICES	18,800.00	-	1,166.81	17,633.19	6.2%
5825	ADMIN FEE COUNTY TREASURER	3,400.00	-	95.01	3,304.99	2.8%
5830	CONSULTANTS-INSTRUCTIONAL	113,875.00	69,822.32	43,227.68	825.00	99.3%
5831	CONSULTANTS-OTHER	283,875.00	78,190.99	188,613.33	17,070.68	94.0%
5832	CONSULTANTS-COMPUTER SERVICES	69,771.00	-	69,699.06	71.94	99.9%
5835	LEGAL EXPENSE	185,830.00	64,338.90	65,661.10	55,830.00	70.0%
5840	AUDITS	37,500.00	9,340.00	28,160.00	0.00	100.0%
5845	FINGER PRINTING	5,000.00	389.00	4,611.00	0.00	100.0%
5850	REGULATORY FEES	800.00	800.00	-	0.00	100.0%
5852	OTHER LOCAL AGENCY FEES	85,220.00	30,524.00	33,407.57	21,288.43	75.0%
5855	CHARTER BUS-HOME TO SCHOOL	108,000.00	12,261.38	95,330.34	408.28	99.6%
5860	MISC OUTSIDE VENDOR	408,257.00	92,815.24	314,867.10	574.66	99.9%
5861	COPIER MAINTENANCE FEES	1,000.00	-	-	1,000.00	0.0%
5865	CHARTER BUS-ATHLETIC/FIELD TRP	142,945.00	52,698.21	89,996.25	250.54	99.8%
5870	OUTSIDE PRINTING	37,986.00	5,465.79	21,365.35	11,154.86	70.6%
5875	TUITION	365,000.00	181,290.45	182,894.53	815.02	99.8%
5877	PRESCHOOL TUITION	26,327.00	10,030.00	5,970.00	10,327.00	60.8%
5878	PARENT REIMBURSEMENT (LEGAL)	598,662.00	162,292.97	434,423.03	1,946.00	99.7%
5880	TRANSPORTATION-IN LIEU	9,000.00	7,645.09	1,354.91	0.00	100.0%
5881	NPS TRANSPORTATION-IN LIEU	16,400.00	2,498.19	5,930.53	7,971.28	51.4%
5885	OCCUPATIONAL THERAPY	123,500.00	20,022.50	103,422.50	55.00	100.0%
5886	PHYSICAL THERAPY	34,970.00	19,230.00	15,730.00	10.00	100.0%
5887	SPEECH THERAPY	107,420.00	60,267.50	47,152.50	0.00	100.0%
5888	VISION THERAPY	5,580.00	4,615.21	890.79	74.00	98.7%
5889	OTHER THERAPY	230,583.00	115,167.85	115,377.01	38.14	100.0%
5890	OTHER EXPENSE	11,000.00	8,133.00	1,667.00	1,200.00	89.1%
5894	IBI SUPERVISION	137,604.00	72,734.32	63,221.68	1,648.00	98.8%
5895	OUTSIDE ASSESSMENT FEES	83,630.00	26,730.00	56,541.08	358.92	99.6%
5898	AB3632 ROOM & BOARD	190,800.00	94,319.00	93,805.00	2,676.00	98.6%
Total for: 5800		3,883,785.00	1,219,664.88	2,484,406.43	179,713.69	95.4%
5910	POSTAGE	27,200.00	7,543.56	15,323.77	4,332.67	84.1%
5920	TELEPHONE SERVICE	69,066.00	39,954.73	28,842.53	268.74	99.6%
5930	MOBILE COMMUNICATIONS	26,120.00	3,672.20	22,430.18	17.62	99.9%
5940	INTERNET CONNECTIVITY	89,480.00	462.45	88,959.83	57.72	99.9%
Total for: 5900		211,866.00	51,632.94	155,556.31	4,676.75	97.8%
Total for Major: 5000		9,313,211.00	2,880,693.83	5,712,154.25	720,362.92	92.3%

Laguna Beach Unified School District

19. ACTION

May 23, 2017

Approval: Add the Sports of Lacrosse and Wrestling to LBHS Athletic Offerings

Proposal

Staff recommends the Board of Education approve the addition of boys and girls lacrosse and co-ed wrestling to the LBHS athletic offerings for the 2017-2018 school year.

Background

Laguna Beach High School Athletic Director, Lance Neal, presented information to the Board of Education at the May 9, 2017 Board meeting regarding the results of a student survey done for students in grades 6-11 regarding athletic participation, both current and future. The results of the survey indicated an interest by 179 boys and 178 girls to add lacrosse teams and 98 boys and 22 girls to add co-ed wrestling. Mr. Neal identified several areas that will need to be considered before adding any new sports:

- **Considerations:**
 - Title IX
 - Budget / Cost
 - Facilities availability within LBUSD
 - Impact on current sports

Staff has researched the potential costs of adding the wrestling and lacrosse programs and has found the following:

Wrestling (Co-Ed)		
Item	One-Time	Ongoing
Mat (Donated by USMC)	\$ 0.00	\$ 2,000.00
Uniforms		\$ 1,500.00
Head Gear		\$ 750.00
Mat Tape / Cleaner		\$ 750.00
Head Coach		\$ 4,765.60
Assistant Coach		\$ 3,216.78
Transportation		\$ 5,000.00
Subtotal		\$17,982.38

Girls Lacrosse		
Item	One-Time	Ongoing
Uniforms / Equipment	\$ 5,000.00	\$ 1,000.00
Lacrosse Balls	\$ 500.00	\$ 400.00
Head Coach		\$ 4765.60
Assistant Coach		\$ 3,216.78
Game Goal Set	\$ 750.00	\$ 150.00
Practice Goals	\$ 500.00	\$ 100.00
Field Paint		\$ 1,000.00
Transportation		\$ 5,000.00
Subtotal	\$ 6,750.00	\$15,632.38

Boys Lacrosse		
Item	One-Time	Ongoing
Uniforms / Equipment	\$11,250.00	\$ 2,250.00
Lacrosse Balls	\$ 500.00	\$ 400.00
Head Coach		\$ 4765.60
Assistant Coach		\$ 3,216.78
Game Goal Set	\$ 750.00	\$ 150.00
Practice Goals	\$ 500.00	\$ 100.00
Field Paint		\$ 1,000.00
Transportation		\$ 5,000.00
Subtotal	\$ 13,000.00	\$16,882.38

Based on the costs outlined above, it is estimated there is \$19,750 in one-time costs to initiate the programs and \$50,500 in ongoing costs. The ongoing costs assume a replacement is needed of the major equipment, i.e. wrestling mats, goals, and player equipment every five years. So while the funds may not be spent each year they will need to be saved to insure all the equipment is replaced at end of useful life.

Mr. Neal will provide the Board of Education specific responses to the identified areas to be addressed as well as present a timetable and cost estimate to add two new sports to the high school programming. Due to Title IX requirements, in order to add a Boys Lacrosse program at the high school there must be a Girls Lacrosse program. Due to the fact that wrestling is a co-ed program, its addition is not dependent on a complimentary girls sport being added.

Budget Impact

The budget impact would be approximately \$70,250 for the 2017-2018 school year, with ongoing costs of \$50,500 for each year thereafter and would be paid for from the General Fund.

Recommended Action

Staff recommends the Board of Education approve the addition of boys and girls lacrosse and co-ed wrestling to the LBHS athletic offerings for the 2017-2018 school year under the agreement that in order for boys lacrosse to be added as a sport there must be the addition of a girls lacrosse team.

Laguna Beach Unified School District

20. ACTION

May 23, 2017

Approval: Apply for a Waiver Pursuant to Education Code Section 37202(a), Equity Length of Time for TK Students to Attend School Fewer Minutes than Kindergarten Students

Proposal:

A public hearing was held on May 9, 2017 to gather public comment on the District's desire to request a waiver for the *Equity Length of Time* in accordance with Education Code Section 37202(a), which will allow TK students to attend school fewer minutes than kindergarten students.

Staff shared information to the School Board at the February 14, 2017, Board Meeting about the benefits of full-day kindergarten at Laguna Beach Unified School District. This Public Hearing is being held to explain the waiving of Education Code Section 37202(a), which allows TK students to attend school for fewer minutes than kindergarten students.

Laguna Beach Unified School District's Transitional Kindergarten program for the 2017-18 school year is proposed to remain a half-day program, allowing students to attend school for fewer minutes than the 2017-2018 full-day kindergarten program. This difference is acknowledged for the *Equity Length of Time Waiver* for California Department of Education, allowing the TK program to remain a half-day program and not mirror the full-day kindergarten program.

Background

Laguna Beach Unified School District is requesting to waive the equity length of time requirement for kindergarten programs. Pursuant to *EC* Section 37202(a), any TK program operated by a district must be of equal length to any kindergarten program operated by the same district. LBUSD will offer full-day kindergarten program for the 2017-18 school year and request flexibility in determining the length of the TK program in order to provide a modified instructional day, curricula, and developmentally appropriate instructional practices.

- Consultation and support by a representative of the Laguna Beach Unified Faculty Association (LaBUFA) - January 11, 2017
- Review and input by an advisory committee – January 25, February 6, March 1, and April 12, 2017
- Review and Discussion by the Board of Trustees – February 14, 2017
- Public Hearing – May 9, 2017
- Approval by the Board of Trustees – May 23, 2017
- Approval by the California Board of Education

In addition to the above steps, the District reviewed academic data for students in Transitional Kindergarten and sought input from current Transitional Kindergarten parents and teachers to help inform the decision to apply for a waiver.

Consultation and support by a representative of the Laguna Beach Unified Faculty Association (LaBUFA).

Budget Impact

There is no budget impact at this time.

Recommended Action

Staff recommends the Board approve the request to apply for a waiver for the Equity Length of Time in accordance with Education Code Section 37202(a), which will allow TK students to attend school fewer minutes than kindergarten students.

Laguna Beach Unified School District

21. ACTION

May 23, 2017

Approval: Resolution 17-10: Notice of Intention of Laguna Beach Unified School District to Grant an Easement To The City Of Laguna Beach

Proposal

Staff recommends the Board of Education approve Resolution 17-10: Notice of Intention of Laguna Beach Unified School District to grant an Easement to the City Of Laguna Beach.

Background

The City of Laguna Beach has requested that the Laguna Beach Unified School District dedicate an easement to City upon a portion of the School District's Top of the World Elementary School site. The School District desires to provide the Easement to the City for installation, maintenance, repair, replacement and restoration of landscaping, hardscaping, and related irrigation improvements consistent with use as a public park.

Budget Impact

There is no impact to the budget for this item.

Recommended Action

Staff recommends the Board of Education approve Resolution 17-10: Notice of Intention of Laguna Beach Unified School District to grant an Easement to the City Of Laguna Beach.

RESOLUTION NO. 17-10
OF THE BOARD OF TRUSTEES OF LAGUNA BEACH UNIFIED SCHOOL DISTRICT
GIVING NOTICE OF INTENTION TO GRANT AN EASEMENT TO THE CITY OF
LAGUNA BEACH

WHEREAS, the City of Laguna Beach ("City") has requested that the Laguna Beach Unified School District ("School District") dedicate an easement to City upon a portion of the School District's Top of the World Elementary School site ("Easement"). A legal description and map depicting the location of the Easement is attached hereto as Exhibit "A" and incorporated herein;

WHEREAS, the School District desires to provide the Easement to City for installation, maintenance, repair, replacement and restoration of landscaping, hardscaping, and related irrigation improvements consistent with use as a public park;

WHEREAS, the School District's governing board must, prior to dedicating an easement, adopt a resolution declaring its intention to dedicate such easement in a regular open meeting by two-thirds (2/3) vote of all of its members;

WHEREAS, the School District's governing board must fix a time at its regular place of meeting for a public hearing upon the question of making the dedication of the Easement; and

WHEREAS, the School District is required to post copies of this Resolution, signed by the board, in three (3) public places within the School District's boundaries not less than ten (10) days before the public hearing, and publish notice once, not less than five (5) days before the public hearing in a newspaper of general circulation published in the School District, if there is one, or, if there is no such newspaper published in the School District, then in a newspaper published in the county which has a general circulation in the School District.

NOW, THEREFORE, THE BOARD DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the above recitals are all true and correct.

Section 2. That the School District's Board declares its intent to dedicate the Easement to City upon the terms and conditions set forth in the recitals.

Section 3. That the Board establishes Tuesday, June 13, 2017 for a public hearing on the question of the School District's intent to dedicate the Easement to City.

Section 4. The School District staff shall post this resolution in three (3) public places within the School District's boundaries and publish notice of the adoption of this Resolution.

ADOPTED, SIGNED AND APPROVED this 23rd day of May, 2017.

President of the Board of Trustees for the
Laguna Beach Unified School District

I, Dee Perry, Clerk of the Governing Board of Laguna Beach Unified School District, do hereby certify that the foregoing Resolution was adopted by the Board of Trustees of said District at a meeting of said Board held on the 23rd day of May, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk of the Governing Board of
Laguna Beach Unified School District

EXHIBIT "A"
LEGAL DESCRIPTION AND MAP OF THE EASEMENT
(TO BE INSERTED)

Laguna Beach Unified School District

22. ACTION

May 23, 2017

Approval: Award of Contract for Roofing Replacements at Various Sites to Best Contracting Services, Inc. in the Amount of \$317,713.00, Which Results in a Total Project Cost of \$434,565.13

Proposal

Staff proposes the Board of Education award the contract for roofing replacements at various sites to Best Contracting Services, Inc., in the amount of \$317,713.00, at a total project cost of \$434,565.13.

Background

The Board approved a California Multiple Award Contract (CMAS) on June 9, 2015, for the purchase of roofing materials related to restoration and replacements from The Garland Company. The CMAS contract with Garland allows the District to purchase the roofing materials and bid the labor separately. The material cost for the roofing projects proposed at Thurston Middle School and El Morro Elementary School will cost \$116,852.13. If Best Contracting Services is awarded the bid for labor associated with the roofing projects, the total project cost will be \$434,565.13.

The bid documents were completed and first advertised on April 27, 2017. Nine (9) firms attended the mandatory pre-bid job walk and three (3) firms submitted bids on the due date of May 12, 2017:

- Letner Roofing Co.- UNOPENED AND NON RESPONSIVE DUE TO BID SUBMITTED AFTER NOON DEADLINE
- Best Contracting Services- \$317,713.00
- C. I. Services, Inc.- \$409,804.00

After careful review of the bid documents received, it was determined that Best Contracting Services, Inc., was the lowest responsive and responsible bidder for the roof replacements at various sites throughout the District.

Budget Impact

The fiscal impact to the District is \$434,565.13 to be expended from the Special Reserve for Capital Outlay Fund (4040) for the Facilities Repair and Replacement Program (FRRP).

Recommended Action

Staff recommends the Board of Education award the contract for roofing replacements at various sites to Best Contracting Services, Inc., in the amount of \$317,713, at a total project cost of \$434,565.13.

AGREEMENT FORM

THIS AGREEMENT, entered into this 24th day of May, 2017 in the County of Orange of the State of California, by and between the Laguna Beach Unified School District, hereinafter called the "Owner" or the "District", and Best Contracting Services, Inc., hereinafter called the "Contractor".

WITNESSETH that the Owner and the Contractor for the consideration stated herein agree as follows:

ARTICLE 1 - SCOPE OF WORK: The Contractor shall furnish all labor, materials, equipment, tools, and utility and transportation services, and perform and complete all work required in connection with Laguna Beach Unified School in strict accordance with the Contract Documents enumerated in Article 7 below. The Contractor shall be liable to the District for any damages arising as a result of a failure to comply with that obligation, and the Contractor shall not be excused with respect to any failure to so comply by an act or omission of the Architect, Engineer, Inspector, Division of the State Architect (DSA), or representative of any of them, unless such act or omission actually prevents the Contractor from fully complying with the Contract Documents and the Contractor protests, in accordance with the Contract Documents, that the act or omission is preventing the Contractor from fully complying with the Contract Documents. Such protest shall not be effective unless reduced to writing and filed with the District office within seven (7) days of the date of occurrence of such act or omission preventing the Contractor from fully complying with the Contract Documents.

ARTICLE 2 - TIME OF COMPLETION: The Owner may give notice to proceed within ninety (90) days of the award of the bid by the Owner. Once the Contractor has received a notice to proceed, the Contractor shall reach Substantial Completion (See Article 1.1.46) of the Work as specified in Addendum No. 1 from receipt of the Notice to Proceed. This shall be called Contract Time. (See Article 8.1.1). It is expressly understood that time is of the essence.

Contractor has thoroughly studied the Project and has satisfied itself that the time period for this Project is adequate for the timely and proper completion of the Project within the Contract time.

In the event that the Owner desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the Owner. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the Owner's postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause hardship to it, the Contractor may terminate the Contract with written notice to the Owner within ten (10) days after receipt by the Contractor of the Owner's notice of postponement. It is further understood by the Contractor that in the event that the Contractor terminates the Contract as a result of postponement by the Owner, the Owner shall only be obligated to pay the Contractor for the work performed by the Contractor at the time of notification of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder.

ARTICLE 3 - LIQUIDATED DAMAGES: It being impracticable and infeasible to determine the amount of actual damage, it is agreed that the Contractor will pay the Owner the sum of Five-Hundred Dollars (\$500.00) per calendar day for each and every day of delay beyond the Contract Time set forth in Article 2 of this Agreement as liquidated damages and not as a penalty or forfeiture. In the event Liquidated Damages are not paid, the Contractor further agrees that the Owner may deduct such amount thereof from any money due or that may become due the Contractor under the Contract (See Article 9.6 and 2.2 of the General Conditions). This Article shall not be construed as preventing the Owner from the recovery of damages (actual or other) under the Contract Documents.

ARTICLE 4 - CONTRACT PRICE: The Owner shall pay to the Contractor as full consideration for the faithful performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, the sum of THREE-HUNDRED SEVENTEEN THOUSAND SEVEN-HUNDRED THIRTEEN DOLLARS (\$317,713), said sum being the total amount stipulated in the Bid Contractor submitted. Payment shall be made as set forth in the General Conditions.

Should any Change Order result in an increase in the Contract Price, the cost of such Change Order shall be agreed to in advance by the Contractor and the Owner, subject to the monetary limitations set forth in Public Contract Code Section 20118.4. In the event that the Contractor proceeds with a Change in work without an agreement between the Owner and Contractor regarding the cost of a Change Order, the Contractor waives any Claim of additional compensation for such additional work.

ARTICLE 5 - HOLD HARMLESS AGREEMENT: Contractor shall defend, indemnify and hold harmless Owner, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors from all liabilities, claims, actions, liens, judgments, demands, damages, losses, costs or expenses of any kind arising from death, personal injury, property damage or other cause based or asserted upon any act, omission, or breach connected with or arising from the progress of Work or performance of service under this Agreement or the Contract Documents. As part of this indemnity, Contractor shall protect and defend, at its own expense, Owner, Architect, Construction Manager, Inspector, the State of California and their officers, employees, agents and independent contractors from any legal action including attorney's fees or other proceeding based upon such act, omission, breach or as otherwise required by this Article.

Furthermore, Contractor agrees to and does hereby defend, indemnify and hold harmless Owner, Architect, Construction Manager, Inspector, the State of California and their officers, employees, agents and independent contractors from every claim or

demand made, and every liability, loss, damage, expense or attorney's fees of any nature whatsoever, which may be incurred by reason of:

(a) Liability for (1) death or bodily injury to persons; (2) damage or injury to, loss (including theft), or loss of use of, any property; (3) any failure or alleged failure to comply with any provision of law or the Contract Documents; or (4) any other loss, damage or expense, sustained by any person, firm or corporation or in connection with the Work called for in this Agreement or the Contract Documents, except for liability resulting from the sole or active negligence, or the willful misconduct of the Owner.

(b) Any bodily injury to or death of persons or damage to property caused by any act, omission or breach of Contractor or any person, firm or corporation employed by Contractor, either directly or by independent contract, including all damages or injury to or death of persons, loss (including theft) or loss of use of any property, sustained by any person, firm or corporation, including the Owner, arising out of or in any way connected with Work covered by this Agreement or the Contract Documents, whether said injury or damage occurs either on or off Owner property, but not for any loss, injury, death or damages caused by the sole or active negligence or willful misconduct of the Owner.

(c) Any dispute between Contractor and Contractor's subcontractors/supplies/ Sureties, including, but not limited to, any failure or alleged failure of the Contractor (or any person hired or employed directly or indirectly by the Contractor) to pay any Subcontractor or Materialman of any tier or any other person employed in connection with the Work and/or filing of any stop notice or mechanic's lien claims.

Contractor, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the Owner, its officers, agents or employees, on account of or founded upon any cause, damage, or injury identified herein Article 5 and shall pay or satisfy any judgment that may be rendered against the Owner, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

The Contractor's and Subcontractors' obligation to defend, indemnify and hold harmless the Owner, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors hereunder shall include, without limitation, any and all claims, damages, and costs for the following: (1) any damages or injury to or death of any person, and damage or injury to, loss (including theft), or loss of use of, any property; (2) breach of any warranty, express or implied; (3) failure of the Contractor or Subcontractors to comply with any applicable governmental law, rule, regulation, or other requirement; (4) products installed in or used in connection with the Work; and (5) any claims of violation of the Americans with Disabilities Act ("ADA").

ARTICLE 6 - PROVISIONS REQUIRED BY LAW: Each and every provision of law and clause required to be inserted in this Contract shall be deemed to be inserted herein, and this Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract shall forthwith be physically amended to make such insertion or correction.

ARTICLE 7 - COMPONENT PARTS OF THE CONTRACT: The Contract entered into by this Agreement consists of the following Contract Documents, all of which are component parts of the Contract as if herein set out in full or attached hereto:

- Notice Inviting Bids
- Instructions to Bidders
- Designation of Subcontractors
- Non-Collusion Declaration
- Bid Bond
- Bid Form
- Contractor's Certificate Regarding Worker's Compensation
- Agreement Form
- Payment Bond
- Performance Bond
- Guarantee
- Escrow Agreement for Security Deposit In Lieu of Retention
- Workers' Compensation/Employers Liability Endorsement
- General Liability Endorsement
- Automobile Liability Endorsement
- General Conditions
- Supplementary and Special Conditions
- Specifications
- All Addenda as Issued
- Drawings/Plans
- Requirements, Reports and/or Documents in the Project Manual or Other Documents Issued to Bidders

All of the above named Contract Documents are intended to be complementary. Work required by one of the above named Contract Documents and not by others shall be done as if required by all.

ARTICLE 8 - PREVAILING WAGES: Wage rates for this Project shall be in accordance with the general prevailing rate of holiday and overtime work in the locality in which the work is to be performed for each craft, classification, or type of work needed to execute the Contract as determined by the Director of the Department of Industrial Relations. Copies of schedules of rates

so determined by the Director of the Department of Industrial Relations are on file at the administrative office of the Owner and are also available from the Director of the Department of Industrial Relations. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE).

The following are hereby referenced and made a part of this Agreement and Contractor stipulates to the provisions contained therein.

1. Chapter 1 of Part 7 of Division 2 of the Labor Code (Section 1720 et seq.)
2. California Code of Regulations, Title 8, Chapter 8, Subchapters 3 through 6 (Section 16000 et seq.)

ARTICLE 9 - RECORD AUDIT: In accordance with Government Code Section 8546.7 (and Davis Bacon, if applicable) and Article 13.11 of the General Conditions, records of both the Owner and the Contractor shall be subject to examination and audit for a period of five (5) years after a Final Retention Payment or the Recording of a Notice of Completion, whichever occurs first.

ARTICLE 10 - CONTRACTOR'S LICENSE: The Contractor must possess throughout the Project a Class _____ Contractor's License, issued by the State of California, which must be current and in good standing.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above named parties, on the day and year first above written.

Laguna Beach Unified School District

CONTRACTOR:

Typed or Printed Name

Typed or Printed Name

Title

Title

Signature

Signature

Dated: _____

Type or Printed Name

Title (Authorized Officers or Agents)

Signature

(CORPORATE SEAL)

Laguna Beach Unified School District

23. ACTION

May 23, 2017

Approval: Award of Contract for Site work for Three Modular Buildings and Music Building Addition at Top of The World Elementary School to R. Jensen Co. Inc., in the Amount of \$980,000.00

Proposal

Staff proposes the Board of Education award the contract for site work for three modular buildings and music building addition at Top of the World Elementary School to R. Jensen Co. Inc., in the amount of \$980,000.00.

Background

The Board of Education awarded a contract to American Modular Systems to Purchase Gen7 Sustainable Buildings based on Biggs Unified School District's piggyback purchasing bid, known as the High Performance Facilities Contract, in the amount of \$1,174,348.28 at the regular April 26, 2016 board meeting. The purchase of the Gen 7 buildings did not include the site work or utility relocations required for the project.

In addition, the Board approved an architectural services agreement with Ruhnau Ruhnau Clarke Architects to provide Architectural/Engineering Services related to the site work associated replacing existing portables with three (3) modular buildings and adding a music building at Top of the World Elementary School at the October 24, 2016 regular meeting. The District is now ready to proceed with the site work.

Accordingly, the bid documents were completed and advertised on April 27, 2017. Three (3) firms attended the non-mandatory pre-bid job walk and three (3) firms submitted bids on the due date of May 12, 2017:

- JRH Construction Co.- \$1,211,507.00
- R. Jensen Co. Inc.- \$980,000.00
- Oceanstate Development, Inc. - \$1,253,238.00

After careful review of the bid documents received, it was determined that R. Jensen Co. Inc., was the lowest responsive and responsible bidder for site work for three modular buildings and music building addition at Top Of The World Elementary School.

Budget Impact

The budget impact for the site work associated replacing existing portables with three (3) modular buildings and adding a music building at Top of the World Elementary School is \$980,000.00 and will be paid from the Special Reserve for Capital Improvement Plan (Fund 4042).

Recommended Action

Staff recommends the Board of Education award the contract for award the contract for site work for three modular buildings and music building addition at Top Of The World Elementary School to R. Jensen Co. Inc., in the amount of \$980,000.00.

AGREEMENT FORM

THIS AGREEMENT, entered into this 24th day of May, 2017 in the County of Orange of the State of California, by and between the Laguna Beach Unified School District, hereinafter called the "Owner" or the "District", and R. Jensen Co. Inc., hereinafter called the "Contractor".

WITNESSETH that the Owner and the Contractor for the consideration stated herein agree as follows:

ARTICLE 1 - SCOPE OF WORK: The Contractor shall furnish all labor, materials, equipment, tools, and utility and transportation services, and perform and complete all work required in connection with Laguna Beach Unified School in strict accordance with the Contract Documents enumerated in Article 7 below. The Contractor shall be liable to the District for any damages arising as a result of a failure to comply with that obligation, and the Contractor shall not be excused with respect to any failure to so comply by an act or omission of the Architect, Engineer, Inspector, Division of the State Architect (DSA), or representative of any of them, unless such act or omission actually prevents the Contractor from fully complying with the Contract Documents and the Contractor protests, in accordance with the Contract Documents, that the act or omission is preventing the Contractor from fully complying with the Contract Documents. Such protest shall not be effective unless reduced to writing and filed with the District office within seven (7) days of the date of occurrence of such act or omission preventing the Contractor from fully complying with the Contract Documents.

ARTICLE 2 - TIME OF COMPLETION: The Owner may give notice to proceed within ninety (90) days of the award of the bid by the Owner. Once the Contractor has received a notice to proceed, the Contractor shall reach Substantial Completion (See Article 1.1.46) of the Work (90) ninety days from receipt of the Notice to Proceed. This shall be called Contract Time. (See Article 8.1.1). It is expressly understood that time is of the essence.

Contractor has thoroughly studied the Project and has satisfied itself that the time period for this Project is adequate for the timely and proper completion of the Project within the Contract time.

In the event that the Owner desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the Owner. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the Owner's postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause hardship to it, the Contractor may terminate the Contract with written notice to the Owner within ten (10) days after receipt by the Contractor of the Owner's notice of postponement. It is further understood by the Contractor that in the event that the Contractor terminates the Contract as a result of postponement by the Owner, the Owner shall only be obligated to pay the Contractor for the work performed by the Contractor at the time of notification of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder.

ARTICLE 3 - LIQUIDATED DAMAGES: It being impracticable and infeasible to determine the amount of actual damage, it is agreed that the Contractor will pay the Owner the sum of Five-Hundred Dollars (\$500.00) per calendar day for each and every day of delay beyond the Contract Time set forth in Article 2 of this Agreement as liquidated damages and not as a penalty or forfeiture. In the event Liquidated Damages are not paid, the Contractor further agrees that the Owner may deduct such amount thereof from any money due or that may become due the Contractor under the Contract (See Article 9.6 and 2.2 of the General Conditions). This Article shall not be construed as preventing the Owner from the recovery of damages (actual or other) under the Contract Documents.

ARTICLE 4 - CONTRACT PRICE: The Owner shall pay to the Contractor as full consideration for the faithful performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, the sum of NINE HUNDRED EIGHTY THOUSAND DOLLARS (\$980,000), said sum being the total amount stipulated in the Bid Contractor submitted. Payment shall be made as set forth in the General Conditions.

Should any Change Order result in an increase in the Contract Price, the cost of such Change Order shall be agreed to in advance by the Contractor and the Owner, subject to the monetary limitations set forth in Public Contract Code Section 20118.4. In the event that the Contractor proceeds with a Change in work without an agreement between the Owner and Contractor regarding the cost of a Change Order, the Contractor waives any Claim of additional compensation for such additional work.

ARTICLE 5 - HOLD HARMLESS AGREEMENT: Contractor shall defend, indemnify and hold harmless Owner, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors from all liabilities, claims, actions, liens, judgments, demands, damages, losses, costs or expenses of any kind arising from death, personal injury, property damage or other cause based or asserted upon any act, omission, or breach connected with or arising from the progress of Work or performance of service under this Agreement or the Contract Documents. As part of this indemnity, Contractor shall protect and defend, at its own expense, Owner, Architect, Construction Manager, Inspector, the State of California and their officers, employees, agents and independent contractors from any legal action including attorney's fees or other proceeding based upon such act, omission, breach or as otherwise required by this Article.

Furthermore, Contractor agrees to and does hereby defend, indemnify and hold harmless Owner, Architect, Construction Manager, Inspector, the State of California and their officers, employees, agents and independent contractors from every claim or

demand made, and every liability, loss, damage, expense or attorney's fees of any nature whatsoever, which may be incurred by reason of:

(a) Liability for (1) death or bodily injury to persons; (2) damage or injury to, loss (including theft), or loss of use of, any property; (3) any failure or alleged failure to comply with any provision of law or the Contract Documents; or (4) any other loss, damage or expense, sustained by any person, firm or corporation or in connection with the Work called for in this Agreement or the Contract Documents, except for liability resulting from the sole or active negligence, or the willful misconduct of the Owner.

(b) Any bodily injury to or death of persons or damage to property caused by any act, omission or breach of Contractor or any person, firm or corporation employed by Contractor, either directly or by independent contract, including all damages or injury to or death of persons, loss (including theft) or loss of use of any property, sustained by any person, firm or corporation, including the Owner, arising out of or in any way connected with Work covered by this Agreement or the Contract Documents, whether said injury or damage occurs either on or off Owner property, but not for any loss, injury, death or damages caused by the sole or active negligence or willful misconduct of the Owner.

(c) Any dispute between Contractor and Contractor's subcontractors/supplies/ Sureties, including, but not limited to, any failure or alleged failure of the Contractor (or any person hired or employed directly or indirectly by the Contractor) to pay any Subcontractor or Materialman of any tier or any other person employed in connection with the Work and/or filing of any stop notice or mechanic's lien claims.

Contractor, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the Owner, its officers, agents or employees, on account of or founded upon any cause, damage, or injury identified herein Article 5 and shall pay or satisfy any judgment that may be rendered against the Owner, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

The Contractor's and Subcontractors' obligation to defend, indemnify and hold harmless the Owner, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors hereunder shall include, without limitation, any and all claims, damages, and costs for the following: (1) any damages or injury to or death of any person, and damage or injury to, loss (including theft), or loss of use of, any property; (2) breach of any warranty, express or implied; (3) failure of the Contractor or Subcontractors to comply with any applicable governmental law, rule, regulation, or other requirement; (4) products installed in or used in connection with the Work; and (5) any claims of violation of the Americans with Disabilities Act ("ADA").

ARTICLE 6 - PROVISIONS REQUIRED BY LAW: Each and every provision of law and clause required to be inserted in this Contract shall be deemed to be inserted herein, and this Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract shall forthwith be physically amended to make such insertion or correction.

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- Bid Form
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- Agreement Form
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- Performance Bond
- Guarantee
- Escrow Agreement for Security Deposit In Lieu of Retention
- Workers' Compensation/Employers Liability Endorsement
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- Supplementary and Special Conditions
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- All Addenda as Issued
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- Requirements, Reports and/or Documents in the Project Manual or Other Documents Issued to Bidders

All of the above named Contract Documents are intended to be complementary. Work required by one of the above named Contract Documents and not by others shall be done as if required by all.

ARTICLE 8 - PREVAILING WAGES: Wage rates for this Project shall be in accordance with the general prevailing rate of holiday and overtime work in the locality in which the work is to be performed for each craft, classification, or type of work needed to execute the Contract as determined by the Director of the Department of Industrial Relations. Copies of schedules of rates

so determined by the Director of the Department of Industrial Relations are on file at the administrative office of the Owner and are also available from the Director of the Department of Industrial Relations. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE).

The following are hereby referenced and made a part of this Agreement and Contractor stipulates to the provisions contained therein.

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ARTICLE 10 - CONTRACTOR'S LICENSE: The Contractor must possess throughout the Project a Class _____ Contractor's License, issued by the State of California, which must be current and in good standing.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above named parties, on the day and year first above written.

Laguna Beach Unified School District

CONTRACTOR:

Typed or Printed Name

Typed or Printed Name

Title

Title

Signature

Signature

Dated: _____

Type or Printed Name

Title (Authorized Officers or Agents)

Signature

(CORPORATE SEAL)